

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, October 27, 2015, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 2:00 P. M.

PRESENT: Members: Dr. Donald M. Scothorn, Chairman
Mr. L. W. Leffel, Jr., Vice-Chairman
Mr. John B. Williamson, III
Mr. Billy W. Martin, Sr.
Mr. Todd L. Dodson

ABSENT: Members: None

Others present at the meeting:

Mrs. Kathleen D. Guzi, County Administrator
Mr. David Moorman, Deputy County Administrator
Mr. Michael W. S. Lockaby, County Attorney

The Chairman called the meeting to order at 2:00 P. M.

Dr. Scothorn then noted that there will be a town hall-type meeting on Thursday, October 29, at 6:30 P. M. at Read Mountain Middle School on the Exit 150 project and the proposed Valley District mixed drink referendum's economic development impact in this area. He noted that this issue will be on the November 3 ballot for consideration by the residents of the Valley District.

The Chairman then asked for a moment of silence.

Mr. Martin then led the group in reciting the pledge of allegiance.

Dr. Scothorn then asked Mr. Charles Provost to come forward.

Mrs. Guzi stated that in September Mr. Provost received the Lifetime Achievement Award from the Virginia Association of Volunteer Rescue Squads (VAVRS). She noted that Mr. Provost has been a very good volunteer during his 30+ years of service to the community and has provided leadership, guidance, and help to the County administrative staff throughout his tenure.

She stated that Mr. Provost joined the Buchanan Rescue Squad in 1982, became an Emergency Medical Technician in 1983, and served as Captain of the rescue squad for nine years. Mrs. Guzi further stated that Mr. Provost has been actively participating in VAVRS for over 20 years and has served in the organization's district training and rescue officer positions. She further noted that Mr. Provost was also involved in the development and delivery of a Farm Machinery Extrication program.

Mrs. Guzi then congratulated Mr. Provost for receipt of this award.

Fire and EMS Chief Jeff Beckner stated that the County's fire and emergency services community are very proud of Mr. Provost's receipt of this very distinguished award and he congratulated Mr. Provost for his accomplishment.

Mr. Provost then thanked the Board for the services and support that they have provided to the County and volunteer fire and EMS personnel in the past.

Mr. Leffel stated that many good comments have been made today about Mr. Provost and there are many more things that could be said that would take too long to mention. Mr. Leffel stated that Mr. Provost is well-known throughout the State for his expertise in the farm machinery extrication program and there are many invisible things that Mr. Provost has done for the County during his many years of service.

He also congratulated Mr. Provost for this award.

Mr. Williamson then stated that Mr. Stull Carson would be proud of Mr. Provost's accomplishments.

After discussion, on motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the minutes of the regular meeting held on September 22, 2015, as submitted. (Resolution Number 15-10-01)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Mr. Martin, seconded by Mr. Leffel, and carried by the following recorded vote, the Board approved the minutes of the continued meeting held on September 23, 2015, as submitted. (Resolution Number 15-10-02)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on approval of transfers and additional appropriations. Mr. Tony Zerrilla, Director of Finance, stated that there was one transfer and 10 pass through appropriations for the Board's consideration this month. He noted that these include miscellaneous receipts of funds for Parks and Recreation and the Library, expenditure reimbursements and receipt of grant funds for the Sheriff's Department and Jail, and reimbursements for expenses related to the Sports Complex.

There being no discussion, on motion by Mr. Williamson, seconded by Mr. Martin, and carried by the following recorded vote, the Board approved the following transfers and additional appropriations. (Resolution Number 15-10-03)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Mr. Williamson, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Transfer \$ 1,680.87 to Sheriff's Department - Vehicle & Power Equipment Supplies, 100-4031200-6009, from the various departments as follows for vehicle repairs at the County Garage:

- \$ 31.18 Dep. Co. Admin - Repair & Maint. – Vehicles, 100-4012121-3312
- \$557.54 Devel. Svces.-Repair & Maint. – Vehicles, 100-4034000-3312
- \$217.72 Animal Control – Veh. & Power Equip. Suppl., 100-4035100-6009
- \$319.69 Sports Complex – Repair & Maint. – Vehicles, 100-4071300-6009
- \$264.98 Maintenance – Repair & Maint. – Vehicles, 100-4043000-3312
- \$131.82 Fire & EMS – Repair & Maint. – Vehicles, 100-4035500-3312
- \$ 10.37 General Svces. - Repair & Maint. – Vehicles, 100-4040000-3312
- \$ 42.08 Parks & Rec.-Veh. & Power Equip. Supplies, 100-4071000-6009
- \$ 75.50 Van Program – Repair & Maint. – Vehicles, 100-4071500-3312
- \$ 29.99 Library – Repair & Maint. – Vehicles, 100-4073100-3312

Additional appropriation in the amount of \$500 to Parks & Recreation - Education & Recreation Supplies, 100-4071000-6013. These are funds received from the Allstate Foundation to provide for youth sports equipment.

Additional appropriation in the amount of \$2,560 to Parks & Recreation – Education & Rec. Supplies, 100-4071000-6013. These are funds received from Roanoke Star to cover expenses for the production of the Kroger Cup Soccer Tournament.

Additional appropriation in the amount of \$500 to Library – Books and Subscriptions, 100-4073100-6012. These are funds received from the Exxon Corporation relating to a volunteer work program.

Additional appropriation in the amount of \$239.94 to Library – Telecommunications, 100-4073100-5230. These are additional E-rate federal program funds.

Additional appropriation in the amount of \$691.56 to the following Sheriff's Department accounts: \$540 to Forest Patrol Salaries, 100-4031200-1900; \$41.31 to FICA, 100-4031200-2100; and \$110.25 to Vehicle & Power Equipment Supplies, 100-4031200-6009. These are National Forest patrol reimbursement funds.

Additional appropriation in the amount of \$1,000 to Sheriff's Department – Crime Prevention, 100-4031200-5850. These are Triad grant funds from the Virginia Department of Criminal Justice Services.

Additional appropriation in the amount of \$706.51 to the following Sheriff's Department accounts: \$505.59 to Vehicles Supplies, 100-4031200-6009; and \$200.92 to Subsistence & Lodging, 100-4031200-5530. These are reimbursement funds received from the State for extradition expenses.

Additional appropriation in the amount of \$3,115.16 to Correction & Detention – Professional Services, 1000-4033100-3100. These are inmate medical expenditure reimbursements.

Additional appropriation in the amount of \$3,315.19 to Sheriff's Department -DMV Salaries, 100-4031200-1800. These are DMV grant funds received from the State.

Additional appropriation in the amount of \$2,700 to Sports Complex – Purchase of Government Services, 100-4071300-3800. These are reimbursed funds received from the Mid-Atlantic Softball Umpires Association for cancellation of the college softball games for the Wounded Warriors event.

Consideration was then held on approval of accounts payable and ratification of the Short Accounts Payable List. Mr. Tony Zerrilla, Director of Finance, stated that he would like to request that a late invoice in the amount of \$6,533.45 payable to Altec Industries be added to the accounts payable list, account number 100-4092000-5999, for a personal property tax refund.

After questioning by Mr. Williamson, Mr. Zerrilla stated that this refund is a three year adjustment in the personal property taxes paid by Altec.

Mr. Zerrilla stated that with this additional invoice the accounts payable now totals \$829,333.03 in General Fund expenditures.

Mr. Zerrilla stated that the Short Accounts Payable totaled \$354,761.62; \$351,706.62 in General Fund invoices; and \$3,055 in Debt Service Fund expenditures. He noted that this month's large expenditures included: \$59,605 to SHI International Corporation for computer software license renewals; \$56,375 to Haley Ford for two Sheriff's Department vehicles; and \$67,406 to the Roanoke Valley Convention and Visitors Bureau for their FY 16 budget allocation.

After questioning by Mr. Williamson, Mr. Zerrilla stated that the two Sheriff's Department vehicles were purchased under the State procurement contract.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the accounts payable list with the addition of an invoice in the amount of \$6,533.45 payable to Altec Industries for a personal property tax refund, 100-4092000-5999; and ratified the Short Accounts Payable List as submitted. (Resolution Number 15-10-04)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on the award of bids received for the Dale Court water system water line extension project. Mr. Kevin Shearer, County Engineer/Director of General Services, stated that the Dale Court water system is a private water company located off of Valley Road in Daleville that serves approximately 12 residential customer connections. He noted that the system's operators have previously requested that the County connect their system to the County's water line as they have been under a Virginia Department of Health-issued boil water notice for approximately 4 years.

Mr. Shearer stated that this project was advertised for bids last month and seven bids were received at the October 14 bid opening. He noted that the low bidder, A. R. Coffey and Sons, Inc., of Buchanan, submitted a price of \$268,080 for this water line extension project and the County has been conducting negotiations with the low bidder for the past week to ascertain if there are any project savings. Mr. Shearer stated that he has also asked the Health Department and the Western Virginia Water Authority for review of possible project cost savings.

Mr. Shearer stated that the County has expended \$10,000 to date in engineering and bid document preparation costs for this project. He further noted that, once the water line is installed and inspected, the system and its customers will be transferred to the Western Virginia Water Authority's ownership.

Mr. Shearer stated that County staff have discussed this project's bids with the Virginia Department of Health who approved \$150,000 in grant funding for this project. He noted that approximately \$43,000 in cost savings have been found and staff believes that there are other areas of possible savings as well. He noted that the low bidder is in agreement with these proposed contract changes.

Mr. Shearer stated that, even with these savings, the bid is approximately \$85,000 above the Health Department's grant allocation amount of \$150,000. Mr. Shearer stated that he has discussed this matter with the Health Department and a formal letter requesting additional grant monies was forwarded to the Health Department earlier today.

After questioning by Mr. Dodson, Mr. Shearer stated that Mr. Dale Kitchen from the Health Department is present at today's meeting to answer any questions on this project.

After questioning by Mr. Dodson, Mr. Kitchen stated that he is "comfortable with the County's odds" of receiving additional grant funds from the State for this water line extension project. He noted that there are a couple of additional steps that will need to be completed but he is comfortable that grant funds will be available to complete this project.

There being no further discussion, on motion by Mr. Dodson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board awarded a contract to A. R. Coffey and Sons, Inc., for the Dale Court water line extension project based on the changes agreed to and documented on Monday, October 26, 2015, contingent upon final review and funding by the Virginia Department of Health, and review and approval of contract documents by the County Attorney. (Resolution Number 15-10-05)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on County group insurance plan renewals for the December 1, 2015, plan year. Mr. David Moorman, Deputy County Administrator, stated that the current employee health plan year began on December 1, 2014 and has seen an improvement in plan experience over the previous years. He noted that an advisory team consisting of himself; Mr. Dodson; Mrs. Guzi; Mr. Tony Zerrilla, Director of Finance; Mrs. Mary Blackburn and Mr. Eddie McDaniel with Human Resources; and Ms. Bronie Reynolds and Mr. Carl Greear with MedCost, the County's third party administrator, have been working on this renewal proposal for several months.

Mr. Moorman then summarized the County's performance summary. He noted that the number of employees enrolled in the County's medical plan decreased slightly over the 2013-14 Plan Year; members' wellness improved modestly, the proportion of "low risk" members increased while the "at-risk" population decreased slightly, medical expense pay-outs decreased approximately 5% which was 4% below MedCost's benchmark, and pharmacy expenses increased 39% due to specialty drugs but were still 30% below the benchmark figure. Mr. Moorman noted that, of the total expenses paid, 85% were medical and 15% were pharmacy costs.

Mr. Moorman stated that there were seven high cost (over \$50,000) claimants this year compared to ten in the prior year and the costs of these claims were down approximately 40% over last year. He further noted that emergency room expenses continue to be contained, over 98% of paid claims were in-network which resulted in a 32% (\$729,565) cost savings, MedCost's case management resulted in total claims savings of \$127,759, and compliance with recommended preventive screenings (mammograms, colonoscopies, physical exams) exceeded benchmarks except for pap smears and physical exams among males 18 – 49.

Mr. Moorman stated that the employees selected generic prescription drugs 99.3% of the time that generics were available which resulted in generic drugs accounting for 87.8% of all prescriptions. He also noted that 88% of eligible employees participated in the wellness program. Mr. Moorman stated that the total amount paid in dental claims increased 9.6% over the previous year and there was a 10.7% increase in the number of procedures with the largest growth in crowns, dentures, bridges, implants, etc. He noted that diagnostic/preventive procedures consisted of 67.5% (\$67,999) of total dental expenses and fillings, tooth extractions, root canals, etc., constituted 21.1% of total dental expenses. Mr. Moorman stated that the dental plan resulted in savings of \$22,759 (22.5%) over the previous year's costs.

Regarding the renewal proposal for the 2015-16 Plan Year, staff requested that medical reinsurance and flexible spending account administrative services be put out for bid. He noted that these bid results included a 3.7% cost increase from MedCost which was negotiated down to 2.2%.

Mr. Moorman stated that the advisory team's recommendations for the Board's consideration include the following: due to Affordable Care Act mandates, the maximum out-of-pocket payable by employees will increase from \$3,000 per employee/\$6,000 per family to \$4,500 per employee/\$9,000 per family; specific additional deductibles are included for two high claimants should they carry-over into the new plan year; a fully-insured medical transplant program is included protecting the County's medical plan from catastrophic transplant costs; the County will offer a domestic medical network (also known as a medical tourism benefit) which offers covered medical services at select facilities across the nation at significant savings to the County and at no cost to members (on a voluntary basis) under a separate request for proposal process; as previously approved, the spousal surcharge will increase from \$75 to \$250 per

month; as previously approved, the tobacco surcharge will increase from 25% to 50% of the employee's premium; a flexible spending account debit card will be available for employee convenience; benefit incentives will be available to preferred providers that provide quality care at substantial savings and a separate preferred providers' card will be provided to employees for their reference; and in coordination with Kroger Prescription Plans, implement on March 1, 2016, a specialty drug formulary designed to improve formulary compliance, manage members' cost share, and manage overall plan expenses.

Mr. Moorman stated that the domestic medical network program would be provided at no cost to employees and would allow participating health plan members the opportunity to have medical procedures performed at facilities elsewhere in the United States. He noted that this program is estimated to save the County significant healthcare funds over the cost of these same procedures in this region and the advisory team believes that this program has potential.

After questioning by Dr. Scothorn, Mrs. Blackburn stated that a domestic network program has been offered by another MedCost client for more than a year. She noted that this is a 4,000 member group. After further questioning by Dr. Scothorn, Mrs. Blackburn said that she does not have any customer satisfaction information on the Network but this information can be provided to the Board members.

After questioning by Dr. Scothorn, Mr. Moorman noted that the fully-insured transplant program is included in the County's coverage proposal for the new plan year. After further questioning by Dr. Scothorn, Mr. Moorman noted that the staff team reviewed a proposed tele-a-doc program which would allow covered employees/spouses to contact a doctor directly with health issues/questions. He noted that the team decided not to include this option at this time due to concerns about employee readiness to participate in this program and the added cost of this proposal. He noted that the staff will look at this option again in the future.

Mr. Dodson stated that the staff team was not comfortable with the cost versus benefit of this proposed option.

Dr. Scothorn stated that there is also "no doctor/patient connection" with this type of program.

Mr. Martin stated that, as mentioned earlier, last year's medical claims were under the consultant's estimates; however, costs still increased.

Mr. Moorman stated that the underwriters included three years of claims experience data in submitting their proposal figures. He noted that the County's cost increase last year was 34%.

After questioning by Mr. Williamson regarding the transplant rider and the tourism network, Mr. Dodson stated that an example of this would be if an employee needed knee replacement surgery. He noted that the cost to have this surgery done in the Roanoke Valley could be \$45,000; however, if the employee "price-shopped," they could possibly find a lower price elsewhere.

After questioning by Mr. Williamson, Ms. Reynolds stated that the trend rate in the renewal calculation was between 10% and 12%.

Mr. Moorman further noted that a preferred provider card is also being suggested for implementation in the new plan year. He noted that this card would be developed and given to employees with information on non-hospital facilities that offer procedures/testing as a lower-cost alternative to hospitals. He noted that the use of these facilities by employees would allow 80% of their expenses to be paid under the medical plan versus 70% at a hospital or elsewhere.

After questioning by Mr. Martin, Mr. Zerrilla stated that the cost of the transplant insurance to the County of approximately \$30,000 is about 1% of the total medical cost expenses paid by the County.

Mr. Moorman stated that the County is interested in working with Kroger Prescription Plans to develop a new tier of costs for specialty drugs. He noted that the plan is to have this new program implemented as of March 1, 2016.

After discussion, Mr. Moorman stated that the County's prescription drug and dental programs are proposing no increases in renewal costs or benefits for the new plan year.

Mr. Moorman stated that Mr. Zerrilla has analyzed these proposed renewals and at this point in time staff is not requesting an additional appropriation to fund the health insurance program. He further noted that employee premiums are not being recommended for an increase and staff is also recommending that COBRA and retiree premiums remain unchanged in the new plan year. Mr. Moorman stated that it "looks promising" that no additional funding for employee health insurance costs will be necessary this year, depending on actual claims.

After questioning by Dr. Scothorn, Mr. Moorman stated that approximately six County employees pay the spousal surcharge at this time. After further questioning, Mrs. Blackburn stated that approximately 30 employees currently pay the tobacco usage surcharge.

Dr. Scothorn stated that he is concerned about the employees' financial well-being as a result of these two proposed large surcharge increases.

Mr. Williamson stated that the Board has discussed implementing these surcharges for two years. He noted that the taxpayers should not be responsible for funding the health costs of employee's spouses that have insurance available from their employer or for health costs associated with those employees and their covered family members who use tobacco products.

After questioning by Dr. Scothorn, Mr. Moorman stated that a prediction cannot be made on next year's health cost benefit of people who quit smoking this year.

After questioning by Dr. Scothorn on the cost ratio of these surcharges, Mr. Dodson stated that these surcharges are not paying a large amount toward associated medical insurance costs incurred by spouses or those who use tobacco.

Mr. Dodson then stated that the proposed spousal surcharge increase from \$75 to \$250 per month is a "huge jump" and questioned if this amount could be reduced.

Mrs. Guzi stated that this is a philosophical question for the Board.

After discussion, Mr. Williamson noted that the spousal surcharge is incurred only if a County employee's working spouse had health insurance coverage available from their employer.

After questioning, Mrs. Blackburn stated that the County had approximately 25 spouses move off of our health insurance plan when the \$75 surcharge was implemented.

Mr. Dodson stated that he does not believe that the spousal surcharge should be increased from \$75 to \$250 per month.

Mr. Williamson suggested that the spousal surcharge be increased from \$75 to \$150 for the 2015-16 plan year and then to \$250 for the 2016-17 plan year.

Mr. Leffel stated that he would be agreeable to increasing this surcharge to \$150. He noted that the Board is trying to do the best they can to save tax dollars; however, at some point the employees deserve as much service/benefits as the Board can provide.

After questioning by Dr. Scothorn, Mrs. Blackburn then reviewed the tobacco surcharge-related premium increases for various types of coverage, e.g., employee only, employee and family, etc.

Mr. Dodson stated that healthcare is going to be more and more expensive in the next few years. He noted that the County needs to work to increase its low-risk employee population as much as possible so that health insurance-related costs will decrease.

Dr. Scothorn stated that he believes that employees will take more of the brunt of these future health insurance increases.

There being no further discussion, on motion by Mr. Dodson, seconded by Mr. Martin, and carried by the following recorded vote, the Board authorized approval of County employee health insurance renewal agreements for the 2015-2016 Plan Year with MedCost Benefit Advisors, Revolv, and Kroger Prescription Plans as recommended and in substantial conformance with the terms outlined below, and authorized execution of the agreements and all associated documentation by staff upon the review and approval of the County Attorney. (Resolution 15-10-06)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

1. Maximum out-of-pocket payable by employees will increase from \$3,000 per employee/\$6,000 per family to \$4,500 per employee/\$9,000 per family.
2. Include specific additional deductibles for two high claimants should they carry-over into the new plan year.
3. Include a fully-insured medical transplant program to protect the County's medical plan from catastrophic transplant costs.
4. Participate in a domestic medical tourism program offering covered medical services at select facilities across the nation at significant savings to the County and at no cost to members (on a voluntary basis).
5. The spousal surcharge will increase from \$75 to \$150 per month.
6. The tobacco surcharge will increase from 25% to 50% of the employee's premium.
7. A flexible spending account debit card will be available for employee convenience.
8. Benefit incentives will be available to preferred providers that provide quality care at substantial savings. A separate preferred provider's card will be provided to employees for their reference.
9. In coordination with Kroger Prescription Plans, implement March 1, 2016, a specialty drug formulary designed to improve formulary compliance, manage members' cost share, and manage overall plan expenses.

Mr. Kevin Hamm, Maintenance Operations Manager with the Virginia Department of Transportation, was then present to speak to the Board. He noted that updates to various projects were shown on VDoT's monthly report. Mr. Hamm stated that the culvert replacement on Route 608 (Indian Rock Road) is completed; the culvert work on Route 621 (Roaring Run Road) will be done in 2016; and the culvert replacement on Route 615 (Craig Creek Road) should be completed by November 15.

Mr. Hamm stated that two land development projects and 11 entrance, utility, and special permits were issued by VDoT in the past month. He noted that ditching work on nine miles of Breckinridge Mill Road has been completed and asphalt patching work is continuing in various areas of the County.

Mr. Hamm stated that an easement acquisition issue has arose regarding the Lithia Road water channel project. He noted that VDoT is still awaiting for the appropriate environmental recommendations from the Army Corps of Engineers on this project; however, they have discovered that there is a second landowner along this roadway from which an easement is required. Mr. Hamm stated that this landowner has no local address and VDoT is trying to contact this individual to see if an easement can be obtained to realign and raise the roadway in the affected area.

Mr. Hamm stated that the traffic engineering studies on Valley Road (Route 779) have been finalized and the tractor trailer restriction signs have been installed.

He further noted that the truck restriction on Mountain Pass Road is still being studied and it is estimated that it will be approximately 90 days before this review is completed. He stated that their traffic counts have indicated that there are more tractor trailer trucks using Humbert Road (Route 653) to access Mountain Pass Road than previously anticipated. Mr. Hamm stated that, based on their traffic data, VDoT has also decided to include Humbert Road and Laymantown Road (Routes 658 and 659) in their through truck restriction designation to keep trucks from using Mountain Pass Road. He noted that they will post signs to this effect along these roads as soon as possible. He noted that this is being done in a similar manner to the Blue Ridge Turnpike (Route 606) truck restriction process.

After questioning by Mr. Dodson regarding trucks using Coaling Road to access Mountain Pass Road, Mr. Hamm stated that their traffic count data did not include truck usage on Coaling Road.

After questioning by Mr. Hamm, the Board, by consensus, agreed with VDoT's plan to immediately post signage restricting through truck traffic on Humbert Road (Route 653) and Laymantown Road (Routes 658 and 659).

Mr. Hamm further noted that VDoT had posted signs on Mountain Pass Road in September asking for citizen comments about the proposed truck restriction. He noted that they have received many comments on this issue.

After questioning by Mr. Leffel, Mr. Hamm stated that posting these roads as being restricted to through truck traffic will reduce the number of large or tractor-trailer type trucks from using Mountain Pass Road as a shortcut; however, he does not believe that this will entirely stop trucks from doing so. He further noted that the Sheriff's Department and State Police will be responsible for enforcing this through truck restriction.

Mr. Martin stated that both County and State law enforcement officers enforce the truck restriction that was recently placed on Webster Heights Road.

Mr. Williamson then stated that there are currently three right-hand deceleration/turning lanes on Route 220 northbound in Daleville between the Advance Auto store and Valley Road. He asked if VDoT could check to see if this area could be combined into one continuous turning lane to help reduce traffic congestion in this area.

Mr. Hamm stated that whether or not this could be done would depend on how the shoulder was constructed and whether the entire length of this proposed decel/turning lane can support the weight of traffic.

After questioning by Mr. Dodson, Mr. Hamm stated that blasting work on the Exit 150 project is still ongoing.

After questioning by Dr. Scothorn regarding a drainage issue in Runaway Village Subdivision, Mr. Hamm stated that he has spoken to the affected landowner but will contact that person again to discuss this issue further.

Mr. Hamm then stated that the State of Virginia has provided VDoT with additional funds to be used for surface-treatment projects next summer. He noted that, of these approximately \$800,000 in funds, \$325,000 will be used on Botetourt County's roads. Mr. Hamm stated that these funds will be used to pave roads in various Troutville-area neighborhoods that were not able to be paved this year.

There being no further discussion, the Board thanked Mr. Hamm for his report.

Consideration was then held on a resolution requesting that VDoT accept portions of Broad Street and Shenandoah Avenue in Daleville Town Center into the Secondary System of Highways.

Mrs. Nicole Pendleton, Planning Manager, stated that portions of Broad Street and Shenandoah Avenue in Daleville Town Center, Phase 2, have been constructed to VDoT standards and are being requested to be accepted into the Secondary System. She noted that VDoT has reviewed, approved the construction, and inspected these streets and she is requesting that the Board adopt a resolution to this effect.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board adopted the following resolution requesting that VDoT accept portions of Broad Street and Shenandoah Avenue in Daleville Town Center into the Secondary System of Highways.

AYES: Mr. Dodson, Mr. Martin, Mr. Williamson, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 15-10-07

WHEREAS, the streets, a portion of Shenandoah Avenue and Broad Street in the Daleville Town Center, described on the attached Additions Form AM-4.3, fully incorporated herein by reference, are shown on a plat recorded in the Clerk's Office of the Circuit Court of Botetourt County; and

WHEREAS, the Resident Engineer for the Virginia Department of Transportation has advised this Board that the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation; and

WHEREAS, the County and the Virginia Department of Transportation have entered into an agreement on January 11, 1994, for comprehensive stormwater detention which applies to this request for addition.

NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Botetourt County that this Board requests the Virginia Department of Transportation to add the streets described on the attached Additions AM-4.3 to the secondary system of state highways, pursuant to Section 33.2-705, Code of Virginia, and the Department's Street Subdivision Requirements; and

BE IT FURTHER RESOLVED, that this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

Consideration was then held on a resolution of support for the Eagle Rock Greenway project. Mr. Pete Peters, Director of Parks, Recreation, and Tourism, stated that, as part of the County's ongoing tourism and quality of life improvement initiatives, his staff recently initiated a feasibility study on the development of a potential improved surface trail for pedestrians and bicycles in the Eagle Rock community. He stated that this study also included the restoration of an existing railroad trestle as a scenic overlook above the James River just north of Eagle Rock in the area known as Last Lock Park.

Mr. Peters stated that Anderson and Associates of Blacksburg was selected from the County's on-call engineering firms to perform the initial analysis of likely routing options for this greenway. He stated that, to assist with funding the planning, design, and construction of this project, a resolution of support to be included with any future grant applications has been drafted for the Board's consideration. He then read the proposed resolution.

Mr. Peters stated that the Last Lock Park property is owned by VDoT.

After questioning by Mr. Leffel regarding the old railroad station in Eagle Rock, Mr. Peters stated that this building is currently owned by CSX Railroad. Mr. Peters stated that he has been in discussions with CSX regarding this proposed greenway project and the use of the railroad station.

Mr. Leffel further stated that the proposed greenway's right-of-way is close to active CSX tracks which could cause a safety issue. He also noted that citizens have contacted him regarding using the old railroad station for tourism purposes.

Mr. Peters stated that, according to Anderson and Associates, he believes that there is adequate room to place this walking/biking trail between the railroad tracks and the James River. He noted that appropriate buffering and fencing will be installed for safety purposes. Mr. Peters further stated that discussions with CSX on the proposed greenway and use of the old station will continue.

After discussion, Mr. Peters stated that phase 1 of this proposed project will begin at the northern end and include the restoration of the old trestle across the James River. He noted that phase one is estimated to cost approximately \$500,000.

After questioning by Mr. Williamson, Mr. Peters stated that there is an existing easement to allow citizens/vehicles to cross the railroad tracks onto the Last Lock property from Route 43; however, there is no current easement for track crossing/access on the Eagle Rock end of the project.

Mr. Leffel stated that there is a railroad crossing near the old Eagle Rock mill as well as room for a parking lot.

After questioning by Mr. Williamson, Mr. Peters stated that the Eagle Rock Sewage Treatment Plant is between $\frac{1}{4}$ and $\frac{1}{2}$ mile from the old railroad depot.

After questioning by Mr. Williamson, Mr. Peters stated that the abandoned railroad trestle is of the same design as the other trestles that remain on the old railroad line from Eagle Rock to New Castle.

There being no further discussion, on motion by Mr. Leffel, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board adopted the following Resolution in Support to design and construct a greenway and refurbish a bridge trestle on the property referred to as Last Lock Park located within the Eagle Rock community.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 15-10-08

WHEREAS, in September 2015, the Botetourt County Department of Parks, Recreation and Tourism initiated a study to determine the feasibility of developing an improved surface trail to serve both pedestrian and bicycle traffic within the community of Eagle Rock; and,

WHEREAS, the proposed route is to utilize an abandoned railroad easement along the James River near the site commonly referred to as "Last Lock Park;" and,

WHEREAS, the initial trail assessment conducted by the on-call engineering firm hired to study the route, indicates that a sufficient public easement remains intact and suitable to develop a greenway along the proposed route to include the refurbishing of an existing railroad trestle bridge that will be utilized as a river overlook; and,

NOW, THEREFORE, BE IT RESOLVED, that the Botetourt County Board of Supervisors expresses its support in the ongoing planning, design, and future construction of the Eagle Rock Greenway.

BE IT FURTHER RESOLVED, that the Botetourt County Board of Supervisors also fully supports the efforts of the County's Parks, Recreation, and Tourism Department to leverage assigned and available resources to seek appropriate grant sources and private donations to assist with the funding of the greenway's development.

Consideration was then held on the issuance of a Request for Proposals for a radio communications maintenance contract. Mr. Jason Ferguson, Deputy Chief-Administration in the Department of Fire and EMS, stated that the County's existing emergency communications system has been in use since 1998. He noted that this system provides critical communications capabilities to fire, EMS, and law enforcement personnel and also allows the school system to communicate with the various schools and bus drivers.

Mr. Ferguson stated that preventative maintenance and emergency support on aspects of the system that the County staff is not trained to maintain or repair has been handled through a third-party maintenance service contract with Professional Communications (ProComm). He noted that this contract has recently expired and, to ensure 24 hour vendor support is maintained, staff is requesting that this service be advertised for proposals.

Mr. Ferguson further stated that cost is not the only factor in determining the appropriate vendor for this technical work; therefore, staff is recommending that this RFP be issued through the competitive negotiation process to allow the vendors to be evaluated based on their ability to perform the scope of work. He noted that the proposals will be reviewed by a staff committee and a recommendation on the contract award will be presented to the Board for consideration at a future meeting.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Williamson, and carried by the following recorded vote, the Board adopted the following resolution authorizing the issuance of a request for proposals for a radio system maintenance contract through the competitive negotiation process.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 15-10-09

WHEREAS, the County operates and maintains an emergency communication system and infrastructure for public safety and schools use; and,

WHEREAS, the County contracts preventative maintenance and emergency repairs through a vendor; and,

WHEREAS, the current vendor has been in place for six years with many changes having occurred to the emergency communications infrastructure and user components; and the major level of annual investment considered, and

WHEREAS, the County wishes to procure a preventative maintenance and emergency repairs contract; however, multiple factors need to be considered in an award, not just cost, including determining the vendor's ability and familiarity with the system components and highly specialized equipment, the type of support services offered; the history, strength, and stability of the vendor; the vendor's understanding of and proven experience with federal, state and local laws, regulations, and standards relative to emergency communications; experience with other localities, etc.,

NOW, THEREFORE, BE IT RESOLVED, that the Botetourt County Board of Supervisors hereby determines that competitive sealed bidding is neither practicable nor fiscally advantageous for the procurement of a preventative maintenance contract for its emergency communications system, and,

BE IT FURTHER RESOLVED, that the Board of Supervisors hereby authorizes advertisement of a Request for Proposals of said procurement through the competitive negotiation process.

Consideration was then held on proposed Zoning Ordinance text amendments to the Shopping Center Use District to increase the maximum district size for a neighborhood-type shopping center. Mrs. Nicole Pendleton, Planning Manager, stated that an attorney on behalf of RYT, LLC, and Vertical Construction Management, LLC, has requested that the Board consider increasing the maximum district size of the neighborhood-type shopping center use district from 9 acres to 12 acres. She stated that these applicants have submitted an application to develop a new 7-Eleven gasoline station and convenience store at the Route 220/Route 11 intersection. She noted that the Zoning Ordinance allows landowners to submit a text amendment request to the Board for consideration prior to the issue being advertised for public hearings by the Planning Commission and Board of Supervisors.

Mrs. Pendleton stated that the applicants are proposing to rezone property owned by RYT, LLC from Industrial M-1 and Business B-3 Use Districts to a Shopping Center Use District and also intend to request a Special Exception Permit to allow the convenience store use in the SC district.

After discussion, Mrs. Pendleton noted that the Planning staff believes that this request would require an average amount of processing time and the request would not have a significant impact on other properties. She noted that this proposed text amendments would only impact future neighborhood shopping center developments or expansions of existing developments zoned for this use. She further noted that the 2010 Comprehensive Plan indicates that there are less than 30 parcels totaling approximately 100 acres that are zoned for shopping center use in the County.

After questioning by Dr. Scothorn, Mrs. Pendleton stated that the request to increase the maximum acreage size from 9 to 12 acres was because RYT, LLC, indicated that their proposed neighborhood shopping center was not a more intense use and it was not necessary to request a larger acreage.

After questioning by Mr. Dodson, Mrs. Pendleton stated that the various shopping center designations allowed in the Zoning Ordinance have different parameters including lot sizes, impervious surface areas, lighting and signage restrictions, etc.

After questioning by Mr. Williamson, Mrs. Pendleton stated that this is a "generic" text amendment to increase the maximum district size of this type of shopping center use. It was further noted that this proposed text amendment would be in effect for all future neighborhood shopping center-type requests, if approved.

After questioning by Mr. Dodson, Mrs. Pendleton stated that the RYT, LLC, property consists of approximately two acres.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board directed staff to advertise for public hearings at the December 7 Planning Commission meeting, and with Planning Commission action, the December 17 Board of Supervisors meeting, on proposed amendments to Chapter 25. Zoning, Section 25-284. District Requirements of the Botetourt County Code to increase the maximum district size of the Shopping Center (SC) Use District from 9 acres to 12 acres. (Resolution Number 15-10-10)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Mr. Williamson, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on a resolution of support for the designation of November 28, 2015 as "Small Business Saturday." Mrs. Guzi stated that small businesses are the backbone of the country's and the County's economy. She noted that "Small Business Saturday" was created several years ago to help create awareness of local shopping options and is observed on the Saturday after "Black Friday"--the first holiday shopping day after Thanksgiving. Mrs. Guzi further noted that the Monday following Thanksgiving has been designated as "Cyber Monday" due to the heavy amount of on-line shopping that occurs on that date.

Mrs. Guzi stated that the Botetourt County Chamber of Commerce has requested that the Board adopt a resolution of support for "Small Business Saturday." She further stated that Mrs. Dolores Vest, Executive Director of the Chamber, was present at the meeting to answer any questions.

After discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the following resolution proclaiming November 28, 2015, as "Small Business Saturday."

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 15-10-11

WHEREAS, Botetourt County believes that small businesses are the backbone of our economy and the glue that holds communities together; and

WHEREAS, small businesses employ 90 percent of the employees in the private sector in Botetourt County;

WHEREAS, Botetourt County supports our local businesses that create jobs, boost our local economy, and preserve our neighborhoods; and

WHEREAS, a majority of consumers agree it is important to support the small businesses they value in their communities; and

WHEREAS, the Botetourt County Chamber of Commerce, along with advocacy groups and public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday; and

WHEREAS, residents of our community, and communities across the country, are being asked to support small businesses and merchants on Small Business Saturday and throughout the year;

NOW, THEREFORE, the Botetourt County Board of Supervisors do hereby proclaim November 28, 2015, as:

"Small Business Saturday"

And that Botetourt County:

- supports the designation of a "Small Business Saturday"; and
- supports efforts—
 - to encourage consumers to shop locally; and
 - to increase awareness of the value of locally owned small businesses and the impact of locally owned small businesses on the economy of Botetourt County.

Consideration was then held on acceptance of four sewer easements regarding the Journey Church sewer line. Mrs. Guzi stated that Journey Church located on Read Mountain Road is extending a sewer line to connect its facility to a County sewer line. She noted that 25' wide easements through four area properties have been obtained by the Church to allow this approximately 1,000' sewer line to be constructed.

Mrs. Guzi stated that these easements were obtained by the Church prior to the County's water and sewer systems being transferred to the Western Virginia Water Authority; therefore, the Board is asked to accept these four easements and then conduct a public hearing on the transfer of these easements to the WVWA's ownership. She noted that the County Attorney has reviewed these easements.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board accepted sewer easements from Edgar K. and Joann S. Baker; Pency M. Croy, Trustee; William R., Jr., and Sharon S. McCloe; and A. Glenn and Debra K. Brogan for the Journey Church sewer line extension project and authorized the County Administrator to sign the easements on the County's behalf. (Resolution Number 15-10-12)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A public hearing was then held on the disposition of four sewer easements associated with the Journey Church sewer line extension to the Western Virginia Water Authority.

It was noted that the four easements just accepted by the County are being requested to be transferred to the Western Virginia Water Authority's ownership.

After questioning by Dr. Scothorn, it was noted that there was no one present to speak regarding this matter. The public hearing was then closed.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board directed the County Attorney to draft a deed transferring sewer easements on properties owned by Edgar K. and Joann S. Baker; Pency M. Croy, Trustee; William R., Jr., and Sharon S. McCloe; and A. Glenn and Debra K. Brogan to the Western Virginia Water Authority, and authorized the County Administrator to sign the deed on the County's behalf. (Resolution Number 15-10-13)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A public hearing was then held on proposed amendments to Chapter 10 Erosion and Sediment Control/Stormwater Management of the Botetourt County Code to add an Illicit Discharge Ordinance. Mr. David Givens, Development Services Manager, stated that, as reported at the September regular meeting, the County has been issued a "General Permit for Discharges of Stormwater from Small Municipal Separate Storm Sewer Systems" by the Virginia Department of Environmental Quality (VDEQ) in order to comply with the provisions of the Clean Water Act.

He noted that one of the requirements of this permit is development of a program to reduce the discharge of pollutants from small Municipal Separate Storm Sewer Systems (MS4) to protect water quality and ensure compliance with water quality standards. Mr. Givens stated

that the County's MS4 permit is only applicable to the urbanized areas of the County which include parts of Daleville, Cloverdale, Troutville, and Blue Ridge.

After discussion, Mr. Givens stated that the permit also requires the stormwater program to address six minimum control measures (MSM) which includes the adoption of a local ordinance to prohibit non-stormwater discharges into the storm sewer system. He stated that VDEQ provided a model ordinance and County staff and the County Attorney developed the draft Illicit Discharge Ordinance as included in the Board's information packets. Mr. Givens stated that this ordinance meets VDEQ's minimum requirements and is not more restrictive than the provisions required by VDEQ.

After questioning by Dr. Scothorn, it was noted that there was no one present to speak regarding this matter. The public hearing was then closed.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the attached amendments to Chapter 10 Erosion and Sediment Control/Stormwater Management of the Botetourt County Code to add an Illicit Discharge Ordinance. (Resolution Number 15-10-14)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Williamson then requested that the staff conduct a work session with the Board on the provisions of the erosion and sediment/stormwater ordinances.

Mrs. Guzi stated that staff will work to arrange this session with the Board members.

Discussion was then held on various appointments.

After discussion, on motion by Mr. Dodson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board reappointed Mrs. Beth Pappas as the Amsterdam District representative on the Library Board of Trustees for a four year term to expire on December 31, 2019. (Resolution Number 15-10-15)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board reappointed Dr. Carol Geiger as the County's representative on the Blue Ridge Behavioral Healthcare Board of Directors for a three year term to expire on December 31, 2018. (Resolution Number 15-10-16)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Dr. Bobby Sandel, President of Virginia Western Community College, was present to give a presentation on the Community College Access Program (CCAP). Dr. Sandel stated that he has been VWCC's President since 2001. He noted that the College has been very successful and has a great staff team.

Dr. Sandel stated that CCAP provides free tuition to VWCC for high school students from participating localities that meet certain criteria. He noted that 135 students from Botetourt

County have participated in CCAP since the County joined the program in late 2013, with an average of 45 students per year. Dr. Sandel noted that the program began in 2008 with the City of Salem as the first participating locality; Roanoke City joined in 2009; Franklin County in 2011; and Botetourt, Craig, and Roanoke counties joined in 2013.

He noted that the program has served approximately 1,500 students since 2008 and more than 115 individuals and 90 businesses contributed to the program. Dr. Sandel stated that he does not want money to be a barrier to keep people from advancing their education and through the Virginia Western Educational Foundation over \$5 million has been raised over the past five years. He noted that these funds will provide no-cost tuition to CCAP students through the summer of 2016 and the Foundation will begin a new fund-raising campaign in 2017.

After questioning by Mr. Williamson, Dr. Sandel stated that approximately \$1 - \$2 million of the monies received during the fund-raising campaign were placed in an endowment and the remainder used for CCAP tuition costs. It was further noted that \$5 million has been donated for STEM-H scholarships.

Dr. Sandel then reviewed the program's eligibility guidelines: minimum cumulative 2.5 grade point average at the midpoint of the senior year of high school; a resident of Botetourt County and they attended either high school during the junior and senior year; complete the FASFA (financial aid) paperwork; and take English and math placement tests.

Dr. Sandel stated that the grade point average of the Botetourt County applicants has been 3.52. He noted that approximately 35% of their students participate in the transfer program to a four year university and 2/3 of the students attend Virginia Western to obtain skills that will help them obtain a job or a better job than where they are currently working.

After discussion, Dr. Sandel stated that businesses and industries donate toward CCAP and the classes offered by VWCC help those businesses obtain trained workers. He noted that approximately 70 Botetourt County students per year apply for CCAP; however, with current funding, not all of these students can participate in the program. Dr. Sandel stated that the top and low range students can attend school by using grants and loans but it is the middle range of students that can take advantage of the CCAP program.

He noted that \$52,000 per year (\$30,000 from the Board of Supervisors and \$22,000 from the Botetourt County Educational Foundation) is received from Botetourt County for CCAP scholarships. Dr. Sandel further noted that this amount is matched by the Virginia Western Educational Foundation (WVEF) which resulted in a total of \$104,000 available this year.

After questioning by Mr. Williamson, Dr. Sandel stated that the matching funds from the WVEF are provided by businesses and industries.

He noted that the program averages approximately 45 students from Botetourt County per year and tuition is approximately \$3,700 per year for a student to attend VWCC. Dr. Sandel stated that approximately 40% of Botetourt County high school students attend VWCC. He further stated that federal financial aid provided to students varies per year; therefore, the fluctuation in student enrollment is dependent on the amount of financial aid received.

Dr. Sandel stated that CCAP's returning second year students can cause a funding dilemma if many of them continue their education. He noted that CCAP students are required to maintain a 2.5 grade point average and keep a 12 hour schedule of classes. He further noted that many high school students take dual enrollment classes for college credit which help them progress further and faster through VWCC.

After discussion, Dr. Sandel stated that six Botetourt County students in 2013 and 27 in 2014 qualified for CCAP; however, funding was not available to enroll them in the program. He noted that the Board will need to ask what they will do regarding funding if these participation numbers increase which they have in the program's other participating jurisdictions.

Dr. Sandel stated that he is proud of Botetourt County and its school system; it is doing very well in educating students and preparing them for college. He asked that the Board consider the CCAP increasing participation numbers and program growth in the future. Dr. Sandel stated that he understands the County's budget limitations and there are many students that consider community college tuition to be high.

After questioning by Mr. Martin, Dr. Sandel stated that the cost of community college classes for 12 hours per semester and two semesters per year is \$3,700 per year. He noted that this amount does not include book fees.

Mr. Leffel stated that he is familiar with the dual enrollment program and it is a fantastic program. He thanked Dr. Sandel for his efforts to make CCAP possible for the County's students. He noted that getting students into the workforce is a good thing.

Dr. Sandel stated that there is a large skill gap anticipated in the future and VWCC is working hard to solve this through their advanced certification offerings, including Commercial Driver's Licenses (CDL) classes. He noted that there is a need for commercial truck drivers and the salary is very good for these types of jobs.

After questioning by Mr. Williamson, Dr. Sandel stated that VWCC offers several types of health-related classes including nursing, dental hygiene, radiology assistant, etc., and some are part-time classes for those individuals who are currently working but want to improve their opportunities. He noted that VWCC's health programs "dovetail" into the classes offered at the Jefferson College of Health Sciences.

After discussion, Dr. Sandel stated that 85% of their students stay in this region to work after graduation.

After questioning by Mr. Martin, Dr. Sandel stated that they also work with the Roanoke Regional Partnership on workforce development needs for industries. He noted that industrial prospects are brought to VWCC to see what classes they offer for the company's potential workers.

There being no further discussion, Dr. Scothorn then thanked Dr. Sandel for his presentation.

Consideration was then held on a resolution in support of Botetourt County seeking membership into the Roanoke Valley Greenway Commission. Mr. Pete Peters, Director of Parks, Recreation, and Tourism, stated that, as part of the County's tourism and quality of life improvement initiatives, the department has increased its focus on recreation-type programs/projects. He noted that this included discussions with the Roanoke Valley Greenway Commission on specific details of the Commission's ability to support the County, the use of their available technical expertise and long-range planning efforts, and the process by which the County could officially become a member of this organization.

Mr. Peters stated that this would allow the County to work with the Commission to connect our existing and proposed trails with the Commission's trail network.

Mr. Peters stated that a resolution of support was drafted for the Board's consideration. He noted that this resolution, if approved, will begin the process of the County joining the Commission. He noted that, if the request to join is accepted by the other Commission members,

the County would enter into a revised Intergovernmental Agreement with Roanoke City, Salem, Roanoke County, and Vinton. Mr. Peters stated that if everything goes as planned, the County would become a Commission member as of July 1, 2016.

After discussion, Mr. Peters stated that the County's annual membership costs are based on population and are estimated to be approximately \$12,000. Mr. Peters then read the proposed resolution.

Mr. Peters stated that Ms. Liz Belcher, Greenway Coordinator, and Mr. Ben Tripp, Greenway Commission Chairman, were present at the meeting to answer any questions.

After questioning by Mr. Leffel, Mr. Peters stated that the County's next trail-related project will be a feasibility study on the possibility of connecting the Commission's Tinker Creek Greenway to the Greenfield/Daleville greenway/trail network.

After questioning by Mr. Williamson, Mr. Peters stated that he hopes to be able to use existing utility easements as well as other types of easements to interconnect these two trail systems.

After questioning by Mr. Leffel, Mr. Peters stated that the County applied for and received grant funds from the National Parks Service this past summer which will be used to conduct a feasibility study which will include preliminary cost estimates for these trails.

There being no further discussion, on motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the following resolution in support for Botetourt County to be considered for membership into the Roanoke Valley Greenway Commission and authorized the Chairman of the Board of Supervisors to execute an Intergovernmental Agreement and any other associated documents, upon review and approval of the County Attorney, should the request to join be accepted.

AYES: Mr. Martin, Mr. Williamson, Mr. Dodson, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 15-10-17

WHEREAS, in 1997, the City of Roanoke, the City of Salem, the County of Roanoke and the Town of Vinton entered into an Intergovernmental Agreement establishing the Roanoke Valley Greenway Commission; and

WHEREAS, the purpose of the Roanoke Valley Greenway Commission is to promote and facilitate coordinated direction and guidance in the planning, development and maintenance of a system of greenways throughout the Roanoke Valley; and

WHEREAS, Botetourt County has recently established its own Comprehensive Trail Plan and has been actively developing various trails throughout the County to include the Greenfield Trail System, the Upper James River Water Trail, and the Daleville Greenway; and

WHEREAS, many existing and nationally recognized trails exist in Botetourt County including Bike Route 76, the Appalachian Trail, and numerous multimodal trails throughout the George Washington and Jefferson National Forest; and

WHEREAS, Botetourt County would like to interconnect with existing trails within Carvin's Cove and existing and planned future greenways within the greater Roanoke Valley; and

NOW, THEREFORE, BE IT RESOLVED THAT, the Botetourt County Board of Supervisors hereby requests consideration for membership into the Roanoke Valley Greenway Commission as of July 1, 2016; and

NOW, THEREFORE LET IT BE FURTHER RESOLVED THAT, upon the existing four members of the Roanoke Valley Greenway Commission authorizing the acceptance of

Botetourt County as a member, the Chairman of the Board of Supervisors is authorized to enter into an Intergovernmental Agreement upon such form as approved by the County Attorney.

The County Attorney then updated the Board on some of the County ordinance revisions that are currently in progress. Mr. Lockaby stated that amendments to the Water and Sewers ordinance will be necessary as the County is now a member of the Western Virginia Water Authority, amendments to the Zoning Ordinance are required due to changes approved by the General Assembly including revisions to the Board of Zoning Appeals' procedures regarding variance requests, amendments to the Zoning and Subdivision Ordinances due to application and site plan review timeline changes approved by the State, a request by the Sheriff's Department for amendments to the enforcement provisions of the Fireworks Ordinance, amendments to the Sign Ordinance and right-to-farm zoning provisions as approved by the General Assembly, and amendments to the Telecommunications Ordinance to bring the ordinance into compliance with State and federal regulations.

After questioning by Mr. Williamson, Mr. Lockaby stated that some of these amendments will be reviewed with the Planning Commission in November and others will be reviewed/updated over the next 90 – 180 days. He further noted that the BZA amendments could be brought to the Board of Supervisors for public hearing in November as it is a simple and non-discretionary ordinance revision.

Mr. Lockaby stated that some of the proposed amendments are discretionary which will necessitate additional, lengthy discussions with the Board, Planning Commission, and staff.

After discussion by Mr. Williamson, Mr. Lockaby stated that he would provide Mr. Williamson and Mr. Leffel with copies of the proposed right-to-farm amendments for their review in conjunction with the Agriculture Study.

Mr. Williamson then stated that there were no major issues discussed at the recent Western Virginia Water Authority Board of Directors meeting. He noted that the Daleville pump station construction project is still on schedule and should be completed before Christmas.

Mrs. Ann Layman of Layman Lane in Daleville then spoke to the Board about the proposed relocation of the slave cabin and kitchen on the Greenfield property. She noted that these are very important historical structures and should not be moved from their original locations. Mrs. Layman then stated that school students are required to study County history for six weeks next year and these structures are part of that history.

The Board thanked Mrs. Layman for her comments.

Mrs. Guzi then noted that the County has received notification that the Greenfield pad-ready site has received certification by American Electric Power's Quality Site Program as a General Industrial Site. She noted that 18 different criteria were met which allows the 34 acre site to be more widely and readily marketed across the country as a location for data centers, general machinery companies, and light industrial and assembly operations. Mrs. Guzi stated that these intensive qualification requirements ensure that a certified site is of the highest quality and immediately available for development.

She stated that Kevin Shearer, General Services Director, and Jay Brenchick, former Economic Development Manager, put a lot of time and effort into gathering and submitting the data for this certification's application process.

On motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board went into Closed Session at 4:05 P. M. to discuss the expansion of an existing industry not previously announced; to discuss economic development prospects not previously announced; to consult with legal counsel regarding the Sign Ordinance; and to discuss a public contract involving the expenditure of public funds where discussion in open session would adversely affect the County's negotiating strategy not previously announced as per Section 2.2-3711(A) (5), (7), and (29) of the Code of Virginia of 1950, as amended. (Resolution Number 15-10-18)

AYES: Dr. Scothorn, Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 6:05 P. M.

On motion by Mr. Dodson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 15-10-19)

AYES: Mr. Martin, Dr. Scothorn, Mr. Leffel, Mr. Dodson, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

A public hearing was then held on a request in the Amsterdam Magisterial District from VFW Post 1841 Lord Botetourt to amend previously approved conditions for an approved Electronic Message Board sign which limited the colors of the lettering and the colors of the sign background on an 1.51 acre lot in the Business (B-1) Use District located at 4902 Roanoke Road (U. S. Route 220), across from the intersection with Country Club Road (State Route 665) in Daleville, identified on the Real Property Identification Maps of Botetourt County as Section 88, Parcel 63B.

It was noted that the Planning Commission had recommended conditional approval of this request.

Mrs. Nicole Pendleton, Planning Manager, noted that the Planning Commission's recommended condition for this request is as follows: "The LED sign's display will consist of a single dark background color, such as black, navy, dark gray, dark brown, dark green, or dark red, per the sole judgment of the Zoning Administrator, and a single color of text at any one time. There will be no multi-color or gradient text or multi-color or gradient background permitted."

Mrs. Pendleton stated that the Board of Supervisors approved this LED sign request in February 2014 with a condition limiting the background color to black and the lettering color to amber. Mrs. Pendleton stated that, to increase the daytime readability of the sign, the VFW is requesting that additional colors be allowed for the background and lettering.

After questioning by Mr. Williamson, Mrs. Pendleton stated that the County is satisfied with the sign as installed and maintained and the Planning Commission is comfortable with the revisions as proposed in this request.

Commander Louis Silcox, representing the VFW, stated that this request is for a change in background and lettering color for their LED sign. He noted that the amber lettering color fades in the summer sun and is difficult to read. Commander Silcox stated that the VFW would like to change the background color as well to those quoted by Mrs. Pendleton in the amended proffered condition.

After discussion, Commander Silcox stated that they would also like to request that a LED version of the American flag be allowed on this sign on holidays and special occasions. He noted that the Planning Department denied this request and stated that the VFW would have to obtain a Special Exceptions Permit as this type of LED animation is not allowed in the Zoning Ordinance. Commander Silcox stated that the American flag has supported people at home and abroad and he would like to have the option of displaying an animated flag on this sign.

After questioning by Mr. Williamson, Mrs. Pendleton stated that the issue with this request by the VFW is that flashing lights or movement of the flag is prohibited in the Zoning Ordinance.

Mr. Wesley Bower of Troutville then stated that he was born and raised in Botetourt County and in 1943 he joined the Marines and served on Iwo Jima. Mr. Bower stated that almost 7,000 service members were killed and 19,000 wounded in this battle. Mr. Bower stated that he brought with him to this meeting a 48 star American flag that flew over this island. He asked that the Board not restrict the display of the flag as he objects to this restriction and requested that the Board reconsider this issue.

Mr. Jerry Jacobsen of Hardbarger Road stated that the issue of colors for the sign's letters and background has been rehashed many times. Mr. Jacobsen stated that the VFW is requesting that the electronic display of the flag on this sign be allowed for special occasions, holidays, or when VFW members pass away.

Mr. Jacobsen stated that he served in Viet Nam and they flew the American flag in that foreign country but cannot display it in this situation. He said that this is an "unreal" situation. Mr. Jacobsen stated that they would like to have the option to display the flag on this sign. Mr. Jacobsen further stated that they were asked by their country to serve in the military and out of respect the VFW should be allowed to have the flag displayed on this electronic sign.

Mr. Robert Frydrych of Country Club Road stated that there should be more consistency in regulating electronic signs "so everyone is on the same page" when making these types of requests. Mr. Frydrych stated that, when this request originally came before the Supervisors in 2014, Mr. Williamson stated that LED signs were an "intricate" and "learning process" for the County.

He further noted that Mr. Williamson also stated that the VFW would not have to pay an additional \$250 application fee if they again requested revisions to this sign's conditions. Mr. Frydrych stated that "here we are again and we are experimenting again" and the VFW did have to pay the application fee for today's request.

Commander Silcox stated that the application fee was \$215, not \$250.

Regarding the electronic flag issue, Mr. Frydrych stated that the flashing flag emblem is not permitted in Roanoke County where he has a business; however, he has displayed such a flag on his LED sign on certain holidays with no repercussions. Mr. Frydrych stated that, if the

County is asking the VFW to be the County's experiment for LED signs, the County should not charge the organization an application fee each time they make a request related to this sign.

After questioning by Mr. Williamson, Mr. Frydrych stated that the software program that he uses to operate his LED sign already includes an American flag and he also has the option of making the flag flicker/flutter.

Mr. Williamson stated that he believes that having LED signs/symbols that are in motion is a distraction on a four lane highway such as Route 220.

Mr. Frydrych stated that there are many pros and cons on this issue and he requested that the Board consider a broader view of the entire situation.

After questioning by the Chairman, it was noted that there was no one else present to speak regarding this request. The public hearing was then closed.

After questioning by Mr. Martin and Mr. Williamson, Mrs. Pendleton stated that the original application from the VFW was to amend the conditions approved by the Board in 2014 so that they could change the colors of the background and lettering on their LED sign. She noted that the Planning Department staff met with VFW representatives and explained the change of condition application process which included submitting an application, background documentation, etc., to allow Planning Commission and Board of Supervisors to conduct public hearings on the VFW's request to change the LED colors of this sign.

Mrs. Pendleton stated that the VFW representatives were told at the meeting with staff that the Zoning Ordinance prohibits anything other than letters and numbers from being displayed on these types of LED signs and to change the ordinance to allow any other type of symbol/ emblem or animation could only be done through the text amendment process.

She stated that the VFW's application, which was what was advertised and public hearings held by the Commission and Board, was only to request that the 2014 condition be amended to allow certain colors other than black and amber to be used on the LED sign.

After questioning by Mr. Martin, Mr. Lockaby stated that the Board could request that the Planning Commission revisit the issue of animated LED sign provisions and submit their recommendations to the Board for review in the future.

Mr. Dodson stated that as a fellow veterans he appreciates everything that the VFW members and their post do, what they do for the County and its citizens, and he salutes them as a fellow veteran.

Mr. Dodson stated that the County is still new to the LED sign issue and Board and staff are still trying to determine what to do regarding these regulations. He noted that there are even certain sign-related legal cases that have been heard and acted on by the U. S. Supreme Court. Mr. Dodson stated that "there is nothing better than a hard copy of the flag;" however, he likes the idea of an electronic flag on the VFW sign.

After discussion, on motion by Mr. Dodson, seconded by Mr. Martin, and carried by the following recorded vote, the Board authorized staff to waive any further filing fees for VFW Post 1841 on zoning-related matters/permits pertaining to their LED sign. (Resolution Number 15-10-20)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Mr. Dodson, seconded by Mr. Martin, and carried by the following recorded vote, the Board approved a request in the Amsterdam Magisterial District from VFW Post

1841 Lord Botetourt to amend previously approved conditions for an approved Electronic Message Board sign which limited the colors of the lettering and the colors of the sign background on an 1.51 acre lot in the Business (B-1) Use District located at 4902 Roanoke Road (U. S. Route 220), across from the intersection with Country Club Road (State Route 665) in Daleville, identified on the Real Property Identification Maps of Botetourt County as Section 88, Parcel 63B, on the basis that the requirements of Section 25-583 of the Zoning Ordinance have been satisfied, and that the proposal would serve the public necessity, convenience, general welfare, and is good zoning practice, as follows: (Resolution Number 15-10-21)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

1. The LED sign's display will consist of a single dark background color, such as black, navy, dark gray, dark brown, dark green, or dark red, per the sole judgment of the Zoning Administrator, and a single color of text at any one time. There will be no multi-color or gradient text or multi-color or gradient background permitted.

After questioning by Mr. Jacobsen, it was noted that the VFW would not be charged an application fee for any future rezoning/change of proffers issues regarding their LED sign. Mr. Jacobsen stated that he believes that the issue of allowing an animated flag on their sign should be reviewed by the Planning Commission.

After questioning by Mr. Jacobsen, Mr. Lockaby stated that Zoning Ordinance amendments regarding the issue of displaying an electronic version of the U. S. flag should be ready for consideration by the Board in approximately 3 – 4 months.

Commander Silcox stated that the Veteran's Administration Hospital in Salem has a LED sign which continuously displays an animated U. S. flag.

Dr. Scothorn stated that the Board is taking the LED sign issue "one step at a time" and the first step is for the Planning Commission to review the language options with the County Attorney.

Mr. Williamson stated that he has nothing against the American flag but he does not know if the County and its citizens want a waving flag displayed on an LED sign.

Dr. Scothorn stated that the Board will work on this issue with the Planning Commission members and County staff. He noted that the County's ordinances are for everyone and, if amendments are made, their impact would be felt by every citizen/business.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Martin, and carried by the following recorded vote, the meeting was adjourned at 6:34 P. M. (Resolution Number 15-10-22)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None