

A continued meeting of the Botetourt County Board of Supervisors was held on Wednesday, September 23, 2015, in Rooms 229 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 6:00 P. M.

PRESENT: Members: Dr. Donald M. Scothorn, Chairman  
Mr. L. W. Leffel, Jr., Vice-Chairman  
Mr. John B. Williamson, III  
Mr. Billy W. Martin, Sr.  
Mr. Todd L. Dodson

ABSENT: Members: None

Others present at the meeting:

Mrs. Kathleen D. Guzi, County Administrator  
Mr. Jim Guynn, County Attorney

The Chairman called the meeting to order at 6:00 P. M.

On motion by Dr. Scothorn, seconded by Mr. Leffel, and carried by the following recorded vote, the Board went into Closed Session to discuss personnel matters pertaining to the County Administrator's quarterly performance review as per Section 2.2-3711A (1) of the Code of Virginia of 1950, as amended. (Resolution Number 15-09-19)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 6:35 P. M.

On motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 15-09-20)

AYES: Mr. Martin, Dr. Scothorn, Mr. Leffel, Mr. Dodson, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

**BE IT RESOLVED**, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

Mr. Williamson stated that the Board has received a formal letter of resignation from Mrs. Kathleen Guzi effective November 30, 2015. He noted that the Board has experienced many challenges over the past three years and believes that now is the time to explore new opportunities. He noted that Mrs. Guzi has indicated that she would like to complete three projects over the next 60 days—the Agriculture Economic Development Study, the Exit 150 Study, and the Greenfield shell building agreement. Mr. Williamson stated that it has been an honor and a privilege to work with Mrs. Guzi.

On motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board accepted the resignation of Mrs. Kathleen Guzi as County Administrator as provided in her letter of September 23, 2015, effective November 30, 2015, and has agreed to continue her salary and benefits through the term of her March 2012 contract, as extended. (Resolution Number 15-09-21)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Dr. Scothorn, seconded by Mr. Williamson, and carried by the following recorded vote, the Board went into Closed Session to discuss personnel matters pertaining to the hiring of a new County Administrator as per Section 2.2-3711A (1) of the Code of Virginia of 1950, as amended. (Resolution Number 15-09-22)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 6:52 P. M.

On motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 15-09-23)

AYES: Mr. Martin, Dr. Scothorn, Mr. Leffel, Mr. Dodson, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

**BE IT RESOLVED**, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

On motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board entered into an employment agreement with Mr. Gary Larowe as Botetourt County Administrator effective January 15, 2016, and authorized the Chairman to execute said contract on the Board of Supervisors' behalf. (Resolution 15-09-24)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

There being no further discussion, on motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the meeting was adjourned at 6:55 P. M. (Resolution number 15-09-25)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None