

**The Historic Greenfield Preservation Council of Botetourt County**

Minutes for Tuesday, March 21, 2023

Greenfield Education Center, Room 229 at 3:00 pm

**Call to order** – Council chair Jim Johnston called this meeting to order at 3:06 pm and welcomed everyone present. Other members in attendance were Beth Pappas, Cheryl Sullivan Willis, Curtis Brown, Danny Kyle, Edward Preston, Lynne Bolton, Roblyn Brand, Will Dibling, Ann Morgan and Keith McMurry.

County staff in attendance were Steve Clinton, County Supervisor; Jon Lanford, Assistant County Administrator and Tiffany Bradbury, Director of Communications/Media Relations.

Guests: Anna Lawson and Whitney Feldman of the National Society of Colonial Dames of America

Members unable to attend: Eugene Journiette, Wendy Warren

**Minutes** – A draft of the February 21 meeting minutes was mailed in advance for review. A motion was made to approve the minutes and was seconded. All approved by voice vote consensus.

**Staff update** – Jon Lanford, Assistant County Administrator, reported that AECOM had visited the kitchen site on March 13 and sent a follow-up email from the structural Engineer voicing his concern regarding the support/load for the second floor of the kitchen. He recommended trying to find a resource with additional experience.

Jon also reported that the Digitized 3-D images of the structures can no longer be opened, copied or pasted. Jim Johnston has asked NCCPT (National Center for Preservation Technology Training) who made the original images to resend the attachments. Jim has not heard back.

Jon will continue to review and work to get a bid

**Supervisor's Report** – Steve Clinton has asked to work with Jon on the AECOM proposal. Beth Pappas asked if Poplar Forest has been contacted. Matt Kelly is a potential contact.

HGPAC currently has \$143,000 less AECOM and Hill Studio's fees leaving ~ 134,000 remaining. We have more money (based on what the County is holding) that we can potentially use based on the bid we receive. The County has put aside \$50,000/year for 3 years. A question arose regarding if the County is continuing to match donations. Steve does not think that this is continuing but will confirm.

We need to be able to provide information to the County that HGPAC has something to spend money on in order to receive any additional money being held.

**Grants Committee** – Jim Johnston received notification that the LOI for the 2023 African American Cultural Heritage Action Fund was denied. We will continue to see if other grants from the National Trust become available.

Jim thanked council members and Alison Blanton for her work.

**Restoration of Summer Kitchen** - Jim Johnston said that we will continue to pursue what Jon Lanford is working on with AECOM and will contact Poplar Forest.

The load on the second floor was not one of our key goals as part of the requested AECOM proposal. If we don't need to use the second floor in a load bearing way then perhaps AECOM's concern is not applicable.

**Historic Greenfield Video** – Danny Kyle had nothing new to report

**Greenfield Booklet** - Danny Kyle thanked Tiffany Bradbury , Jim Johnston and Anna Lawson (Colonial Dames of VA) for the contributions they have made toward the booklet.

A special donation of \$1000 will be made by the Colonial Dames of Virginia. Anna Lawson and Whitney Feldman explained that the Colonial Dames of VA has 12,000 members and 8 to 9 committees. Each committee picks a historic properties project to assist. The local committee has offered a \$1000 donation toward the printing of a Greenfield Booklet. They have requested that the Colonial Dames of VA be mentioned as part of the production support (split between state and local committees). Anna will provide a copy of their seal to include in the acknowledgement.

Digital Imaging in Daleville has been contacted regarding the printing of the booklet. We now have funding for 200 books up to 28 pages at \$1340 (\$1000 coming from Colonial Dames of VA).

Jim Johnston showed several versions for the new cover. The kitchen image was selected.

**Community Development Committee** – Ann Morgan reported that her committee is waiting for the Greenfield Booklet to be printed so they can be presented to the various organizations in Greenfield.

#### **Upcoming Events –**

- Step Back Into History – HFI May 20
- Dear Nannie at Attic Theatre (produced in partnership and benefiting Botetourt Historical Society)
  - April 12-16 & 21-23
- Salem Museum Living History Day - 10 -4 March 25

#### **Old Business –**

Greenfield has a table at Step Back into History Event

#### **New Business –**

Edward Preston asked if there was a name for the property prior to Greenfield.

Edward encouraged people to submit their thoughts, poems, etc regarding the site. He also suggested that something be available for visitors to express their feelings during their visit.

Beth Pappas asked about signs/QR codes for historic places in Botetourt County that had been placed around the Court House in Fincastle and asked about the possibility of a sign for Greenfield to be included. Lynn Bolton explained that there are signs attached to the black mesh surrounding the Court House construction site in Fincastle. Each of these signs cost \$500 and the first phase has already been completed. There will be additional phases where we may be able to participate.

Cheryl Sullivan Willis brought up the idea of having a sign\banner with a QR code to be placed at the cabin\kitchen area at Greenfield. A new committee was formed: The Banner Outreach Committee. Members: Cheryl Sullivan Willis, Edward Preston, Roblyn Brand and Lynn Bolton

Edward Preston asked about the time limit on brick costs. It was suggested that the brick situation be put on the Agenda for our next meeting.

There being no further business, the meeting was adjourned. The next meeting will be held on Tuesday April 18 at 3:00 PM at the Greenfield Training Center.

Respectfully submitted by Roblyn Brand  
(Filling in for Wendy Warren)