

BOTETOURT COUNTY ELECTORAL BOARD

February 21, 2023

On February 21, 2023, a regularly scheduled meeting of the Botetourt County Electoral Board was held in the Registrar's office in Fincastle. All members of the Electoral Board were present, as was Traci Clark, the GR/DOE. Chairman John Rader called the meeting to order at 2:00 pm.

Vice-Chairman Ed Clark then moved to approve the minutes from the February 2, 2023 meeting, which had been previously circulated. The motion passed unanimously.

Traci then asked the Board to go into closed session to discuss the office's election security plan pursuant to, and for the reasons stated in, sec. 24.2-410.2 of the Code of Virginia. Secretary Buck Heartwell so moved, and the motion passed unanimously.

The Board came out of closed session at 2:30 pm. A roll-call vote was taken certifying that (1) only public business lawfully exempted from open meeting requirements and (2) only such matters as were identified in the motion convening the closed session, were heard, discussed or considered.

A discussion then ensued about granting new Board member, Ed Clark, the authority to access the building in which the county's voting machines and other voting equipment were stored, and to revoke the same authority for former Board Member Steve Vaughn. Buck made the motion and it passed unanimously. All Board members' right to access the building could only be exercised when accompanied by Traci or a member of her staff.

The Board then set its next two meetings for 2 pm on March 28, 2023, and April 25, 2023. There being no further business to come before the Board, the meeting was adjourned at 2:45 pm.

Buck Heartwell, Secretary