

Botetourt County Citizen Commission for Preservation of Historical Properties
Minutes
February 16, 2023

MEETING DATE NOTE: On February 1, 2023, County Administrative Assistant Lorie Bess emailed Commission Members noting that Chair Steve Clinton has a Supervisors' conflict with meeting on the fourth Thursday of the month and ask Commission members if the third Thursday at 3pm would work as a regular meeting date. Commission members agreed to the change in meeting dates.

1. Chair Steve Clinton called the meeting to order at 3:05 pm at Greenfield Administrative Building with members present:

Steve Clinton, John Alderson, Ed McCoy, Charles Alphin, Mary Bess Smith and guests Library Director Julie Phillips, Anne Layman with the Botetourt County Historical Society Board of Directors and Carolyn Wikey.

2. Chair Steve Clinton noted that the January meeting minutes were not available, so they were tabled.

3. Unfinished Business:

- a. Chair Clinton noted the Commission name is Botetourt County Citizen Commission for Preservation of Historical Properties and will be referred to with the acronym BCCC.
- b. Bryan McDonald Sr. House:
Steve Clinton and John Alderson discussed efforts to meet with Roanoke Cement Co.'s Lance Clark about the historic house on the RCC property. After reviewing the Commission draft proposal, Clinton reported that he, Alderson and Gary Larowe recommended proceeding with presenting the Commission proposal to RCC. Mary Bess Smith made a motion to proceed with that recommendation, Charles Alphin seconded the motion and it was approved unanimously.
- c. Commission members briefly discussed the Naysmith/CARDON Consulting proposal to lease The Old Jail.

4. New Business

- a. Proposed Operational Structure of the Commission:
Library Director Julie Phillips discussed how the Library System and each county Library would be able to help the Commission meet its mission rather than hire a part-time Director. Commission members discussed various scenarios, asked questions, discussed budget implications for the Library System, lists of possible historic sites, and other items related to the proposal.

5. Committee Reports

a. Budget:

Chair Clinton noted with Library staff support for the Commission's mission, the only real expense would be through the Library's budget. John Alderson thought it wise the Commission have a line item in the County Budget at least as a "place holder." \$5,000 was discussed as the "place holder" and Chair Clinton said he would included that in the County budget.

b. Executive Director Search:

Chair Clinton noted that the search would end and the Commission will use the Library staff per Julie Phillips' proposal.

c. Candidate Properties:

Chair Clinton noted that Julie Phillips will pick up on compiling a list of properties with Rodney Spickard.

d. Chair Clinton announced the next meeting will be March 16, 2023 at 3 pm.

e. Chair Clinton made a motion to adjourn the meeting at 4:40pm, with a second from Ed McCoy. The motion passed unanimously.