

Botetourt County Citizen Commission for Preservation of Historical Properties
Minutes
January 26, 2023

1. Chair Steve Clinton called the meeting to order at 3:10 pm at Greenfield Administrative Building with members present:

Steve Clinton, John Alderson, Ed McCoy, John Williamson, Charles Alphin, Mary Bess Smith, Richard Bailey and Gary Larrowe.

Guest included Lindsey Alley, Executive Director for the Botetourt County Historical Society and History Museum, and Cardon Consulting owners Don and Carolyn Naysmith.

2. John Williamson moved and Charles Alphin seconded the motion that the minutes from the November 29, 2022 meeting be approved as presented. The motion passed without opposition.

3. Unfinished business:

- a. Clarification of Bylaws:

Richard Bailey made the motion and Mary Bess Smith seconded the motion to support the following terms. The motion passed unanimously:

- 1} Staggered terms beginning with January 2023:

3 Years: John Alderson, John Williamson and Ed McCoy

2 Years: Charles Alphin, Steve Clinton and Rodney Spickard

1 Year: Richard Bailey, Gary Larrowe and Mary Bess Smith

All are eligible for reappointment to one more term.

- 2} Meetings:

John Williamson made the motion, John Alderson seconded the motion and the Commission unanimously voted to approve the motion to hold nine (9) regular meetings on the Fourth Thursday of the month at 3 pm with the provision that the Commission may have Called Meetings, and add or delete meetings at the Chair's discretion.

As proposed by the Chair, the Commission will not meet in May, August and November.

3} Chair Steve Clinton reviewed the Voting Rights and Procedures for the Commission. He noted the Commission is advisory to the Board of Supervisors, and that all actions require a majority vote of the Commission.

4. New Business:

- a. Committee Reports:

- 1) Executive Director Search Committee:

Gary Larrowe presented the Commission with a proposal from County Library Director Julie Phillips stating the responsibilities outlined in a search for a part-time Commission Director are already handle within the Library's normal scope of services. The proposal outlines the way the Library system will be able to handle the responsibilities.s After discussion and comments from Larrowe and John Williamson concerning the budget implications, the Commission ask to have Phillips come to the next Commission meeting.

5. Keynote:

Don and Carolyn Naysmith of CARDON Consulting gave an extensive presentation on their proposal to restoring and repurpose The Old Jail in Fincastle. The couple's presentation included their history in restoring historic properties and repurposing them, their move to Botetourt and their interest in The Old Jail. The couple is in negotiations with the County to lease The Old Jail for 40 years to be eligible for tax incentives associated with saving historic properties.

6. The next meeting date is February 23, 2023.

7. Charles Alphin made the motion to adjourn, seconded by Steve Clinton and approved unanimously at 4:55pm.