



B O T E T O U R T

C O U N T Y O F V I R G I N I A

FY 17-18
Budget
Work Session

March 28, 2017



Presentation Overview

- Major budget considerations
- Revenues by Major Category
- Expenditures by Major Category
- Capital Improvement Projects
- County Compensation Increase Proposal
- Schools Overview

Major Considerations

- Budget document still in draft form
- Reduced original departmental requests:
 - Operations reduced by \$739K
 - CIP decreased by \$670k
- School Board's budget request
- Revenue increase from primary tax base
- Funding for local economic incentives
- Meet goal of providing a balanced budget
- No tax increase included in the budget

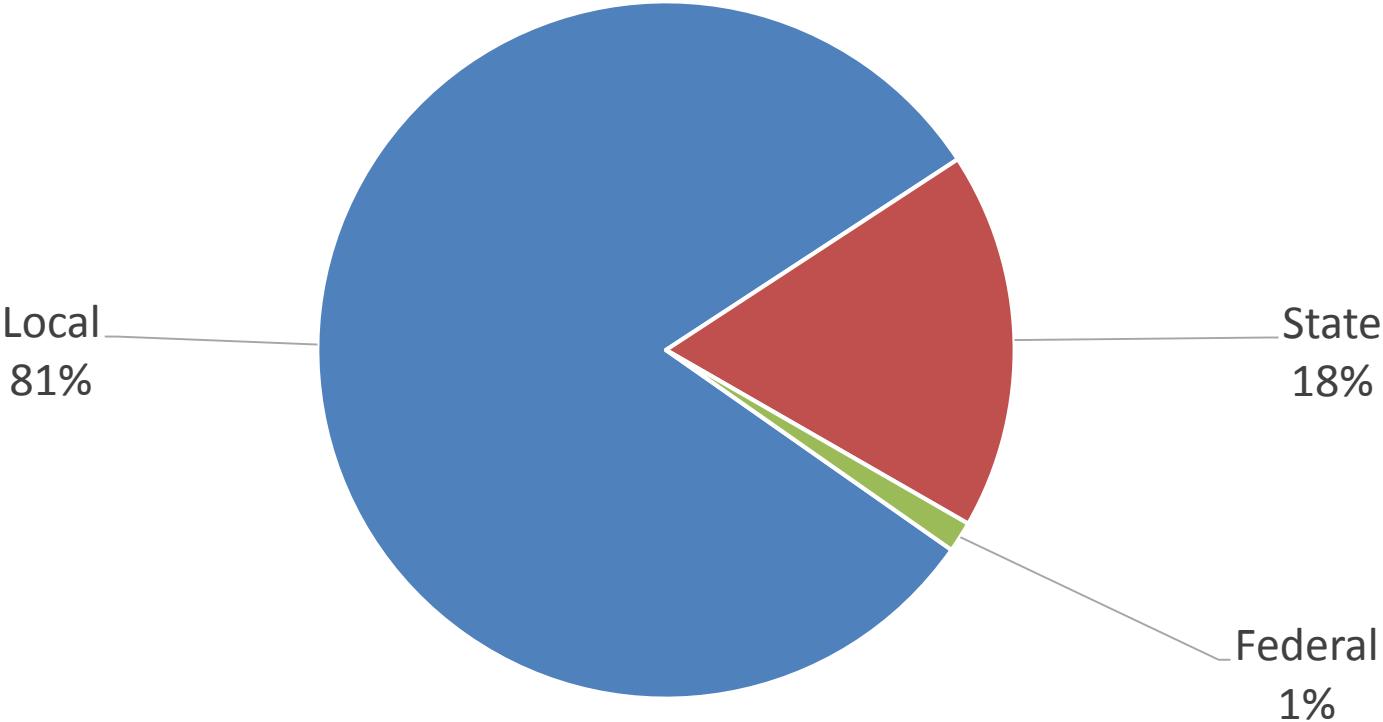
FY 18 General Fund Highlights

- FY17 budget was the first budget in recent past that was balanced without the use of retained funds. At this stage, the FY18 budget is presented as balanced only utilizing projected FY18 revenues
- Economic Development continues to have a major impact in both revenues and expenditures
- Consideration of personnel requests
- Capital Improvement Plan (CIP) focuses on community/economic development, building maintenance, and public safety

General Fund Revenue Highlights by Government Source

Revenue Source	FY 17 Budget	FY 18 Draft	Difference	Percent Change
Local	48,131,397	50,418,272	2,286,875	4.8%
State	10,792,634	10,896,070	103,436	1.0%
Federal	880,000	882,800	2,800	0.3%
Total	59,804,031	62,197,142	2,393,111	4.0%

General Fund Revenue Highlights by Government Source



Local Revenues

- Estimated revenue growth vs. FY17 Budget in:
 - Real Estate Taxes
 - Public Service Corporation Taxes (AEP)
 - Personal Property Taxes
 - Sales Taxes
 - Hotel & Meals Taxes
- All indicate growth in local economy
- No significant negative impact of Gateway Center construction budgeted for FY18

State Revenues

- Non-Categorical Aid and Shared Expenses remain mostly level
- Categorical Aid increases < 1%
- PPTRA remains fixed
- Other Categorical Aid reflects a \$77k (4%) increase due to additional CSA activity in support of mandated at-risk youth services

Federal Revenues

- Payments in Lieu of Taxes (PILT)
 - No commitment at this time to provide funding for FY18. Based on history, County is budgeting to receive these revenues at an increase vs. FY17 Budget.
- Federal Welfare payments are budgeted to decrease primarily due to Social Services reduced budget

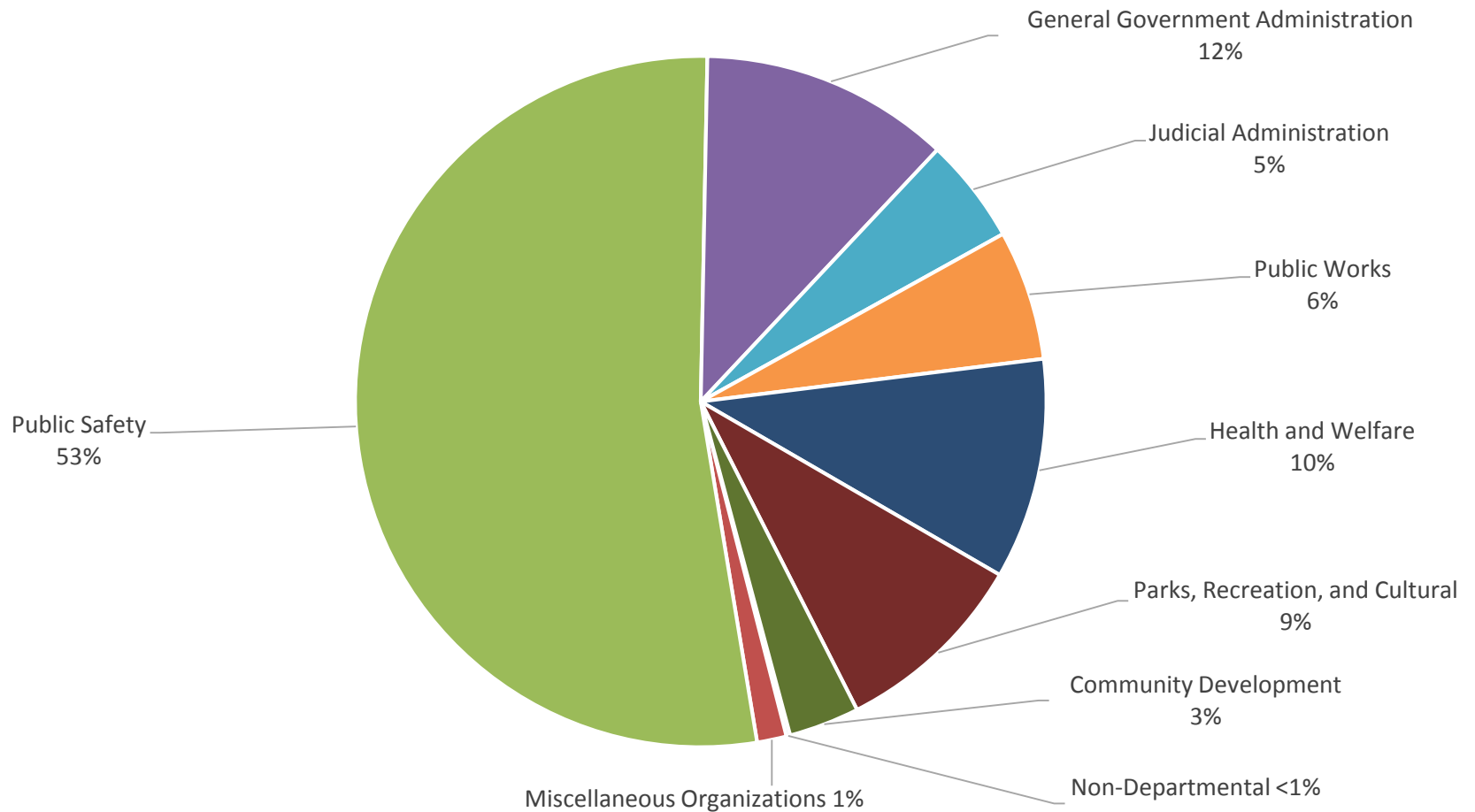
Revenues Summary

- Local revenues indicate economic growth, with a significant contribution from the AEP Cloverdale project
 - incremental revenues of \$900k
- State revenue reflects a small overall increase (\$103k, 1%) due to CSA activity.
- Federal revenues consist of PILT & Welfare \$'s
- *Overall increase of GF revenues: 4.0%*

General Fund Expenditure Highlights by Category

Major Category	FY 17 Budget	FY 18 Draft	Difference	Percent Change
General Government Administration	3,591,031	3,562,192	-28,839	-0.8%
Judicial Administration	1,503,438	1,503,509	71	0.0%
Public Safety	15,818,060	16,115,431	297,371	1.9%
Public Works	1,929,025	1,852,489	-76,536	-4.0%
Health and Welfare	3,053,518	3,150,118	96,600	3.2%
Parks, Recreation, and Cultural	2,920,062	2,792,029	-128,033	-4.4%
Community Development	1,086,541	1,005,390	-81,151	-7.5%
Non-Departmental	200,000	55,000	-145,000	-72.5%
Miscellaneous Organizations	404,392	419,269	14,877	3.7%
Total	30,506,067	30,455,427	-50,640	-0.2%

General Fund Expenditure Highlights by Category



General Government Administration

Department	FY 17 Budget	FY 18 Draft	Difference	Percent Change
Board of Supervisors	225,411	239,891	14,480	6.4%
County Administrator	382,299	373,230	-9,069	-2.4%
Deputy County Admin	342,937	365,524	22,587	6.6%
Commissioner of the Revenue	403,211	403,456	245	0.1%
Treasurer	475,608	484,056	8,448	1.8%
Financial Services	351,250	349,329	-1,921	-0.5%
Technology Services	913,277	901,523	-11,754	-1.3%
Central Purchasing	94,645	94,794	149	0.2%
Central Garage	85,036	87,155	2,119	2.5%
Electoral Board/Registrar	317,357	263,234	-54,123	-17.1%
Total	3,591,031	3,562,192	-28,839	-0.8%

General Government Admin

- Board of Supervisors
 - Increase in Legal Retainer
- Deputy Administrator
 - Now includes Health Insurance consultant fees
- Treasurer
 - Increase (\$6k) in legal / collection costs
- Technology Services
 - Increase in maint. contract costs
 - Decrease in capital outlay \$'s
- Elect. Bd/Registrar
 - 17% decrease (FY17 included presidential election year/costs)

Judicial Administration

Department	FY 17 Budget	FY 18 Draft	Difference	Percent Change
Circuit Court	67,796	61,471	-6,325	-9.3%
General District Court	31,123	25,599	-5,524	-17.7%
Magistrate	997	967	-30	-3.0%
Clerk of the Circuit Court	640,364	647,890	7,526	1.2%
Commonwealth's Attorney	763,158	767,582	4,424	0.6%
Total	1,503,438	1,503,509	71	0.0%

Public Safety

Department	FY 17 Budget	FY 18 Draft	Difference	Percent Change
Sheriff	4,839,149	4,940,168	101,019	2.1%
Dispatch	841,023	873,245	32,222	3.8%
Volunteer Fire and Rescue	1,286,756	1,183,689	-103,067	-8.0%
Correction and Detention	4,102,823	4,251,942	149,119	3.6%
Juvenile Detention Center	90,000	90,000	-	0.0%
Probation Office	4,352	4,701	349	8.0%
Community Development (Inspection) (39%)	324,090	324,818	728	0.2%
Animal Control	510,178	597,454	87,276	17.1%
Fire and EMS	3,523,318	3,565,443	42,125	1.2%
Emergency Communications	296,371	283,971	-12,400	-4.2%
Total	15,818,060	16,115,431	297,371	1.9%

Public Safety

- Sheriff's Dept
 - Salary compression adjustments
- Dispatch
 - Add'l employee on health plan
- Vol. Fire & Rescue
 - 10% reduction in operational support costs
- Jail
 - Includes a personnel addition (nurse)
- Animal Control
 - Includes 2 trucks & RCACP (animal shelter) operation and debt service contribution costs - County portion
- Fire & EMS
 - Adoption of FTE proposal = \$20k net expense
 - Includes 1 ambulance & 1 support services truck

Public Works

Department	FY 17 Budget	FY 18 Draft	Difference	Percent Change
General Services	337,105	328,956	-8,149	-2.4%
Division of Waste Management	733,827	746,525	12,698	1.7%
Maintenance of Buildings and Grounds	858,093	777,008	-81,085	-9.4%
Total	1,929,025	1,852,489	-76,536	-4.0%

Public Works

- General Services
 - Full time admin. support position is now shared with Central Garage
 - Decrease in Professional Service requirements
- Waste Management
 - Budget reflects right-sizing for recycling costs
- Maintenance
 - Decrease in utilities costs
 - Decrease in maintenance contract costs
 - Decrease in Capital Outlay costs

Health and Welfare

Department	FY 17 Budget	FY 18 Draft	Difference	Percent Change
Local Health Department	329,252	329,252	-	0.0%
Social Services	1,407,084	1,355,234	-51,850	-3.6%
Children's Services (CSA)	1,243,890	1,402,977	159,087	14.0%
Van Program	73,292	62,655	-10,637	-14.5%
Total	3,053,518	3,150,118	96,600	3.2%

Health and Welfare

- Children's Services (CSA)
 - Additional case activity – Youth services
- Van Program
 - Reduction in projected fuel and equipment supplies costs
- Social Services
 - Reductions due in part to non-recurring costs and budget tightening in administrative expenditures.

Parks, Recreation, and Cultural

Department	FY 17 Budget	FY 18 Draft	Difference	Percent Change
Recreation & Facilities	1,302,835	1,276,262	-26,573	-2.0%
Sports Complex	485,162	417,021	-67,961	-14.0%
Library	1,132,065	1,098,566	-33,499	-3.0%
Total	2,920,062	2,792,029	-128,033	-4.4%

Parks, Recreation, and Cultural

- Recreation & Facilities Department
 - Decrease in P-Time wages & health plan participants
 - Increase in repairs & maintenance costs
 - Decrease in fuel costs
 - Decrease in capital outlay
- Sports Complex
 - Decrease in wages & fringe benefits due to realignment
 - Reduction in operating expenses and capital outlay
- Library
 - Reduction in maintenance costs
 - Reduction in telecom costs

Community Development

Department	FY 17 Budget	FY 18 Draft	Difference	Percent Change
Economic Development	497,834	413,743	-84,091	-16.9%
Community Development (P&Z) (61%)	506,911	508,049	1,138	0.2%
Environmental Management	19,155	19,155	-	0.0%
Cooperative Extension	62,641	64,443	1,802	2.9%
Total	1,086,541	1,031,596	-81,151	-7.5%

Community Development

- Economic Development
 - Restructuring of department, includes Director, Agricultural Development Officer, and P-time admin support
 - Budget process included review & breakdown of key expense areas, yielding additional budget reductions
- Community Development (P&Z)
 - Increase in personnel and resources in recent previous years provides for a level FY18 budget

County Transfers to the EDA

- Local Economic Incentives (ELDOR & Ballast Point)
 - \$1,400,000
- Greenfield Preliminary Site Engineering
 - \$150,000
- Project Development Costs
 - \$300,000
- Total Transfers: \$1,850,000

Non-Departmental and Debt Service

Non-Departmental	FY 17 Budget	FY 18 Draft	Difference	Percent Change
Wellness Program	50,000	55,000	5,000	10.0%
Revenue Refunds	150,000	-	-150,000	-
Personnel / Compensation Adjustments	75,000	125,000	50,000	66.7%
Total	275,000	180,000	-95,000	-34.5%

Debt Service Fund	FY 17 Budget	FY 18 Draft	Difference	Percent Change
Total Debt Service	3,373,465	3,525,095	151,630	4.5%

Non-Departmental Expenditures

- Revenue Refunds will now be classified as a reduction of revenues
- Personnel/Compensation adjustments consider cost and impact that could result from the current regional study

Debt Service

- Includes \$200k for a lease/purchase plan to finance fire apparatus

Miscellaneous Organizations

- FY 17 Budget = \$404,392 vs. FY18 Draft = \$419,269
- New Funding
 - Western Va. Reg'l Ind'l Facility Authority
- Increased Funding
 - Virginia's Blue Ridge
- Transfer of Funding to Econ Development
 - Botetourt Chamber of Commerce
 - Roanoke Chamber of Commerce
 - Roanoke Reg'l Small Business Devel't Center

Capital Improvement Plan (CIP)

- Draft CIP represents a \$317k (21%) increase to \$1.8M total
- General Services
 - Includes funding for a Solid Waste Disposal Study & Plan
- Public Safety
 - Continuation of replacement plan for portable & mobile radios purchased circa 1998
- Recreation & Facilities
 - Includes matching funds for Greenway Development
- Maintenance
 - Funds for continuation of improvements of County facilities
- Economic Development
 - Funding for program and County Economic Incentives
- Community Development
 - Includes first contribution towards Daleville YMCA (pending their meeting funding goals) and Greenfield Historical Preservation match
 - Includes funding for a Greenfield ETC Space Utilization Study

School Highlights

Revenues:	
State	24,629,482
Local	24,238,399
Federal	40,000
Other	1,383,167
Total Revenue - General Fund	50,291,048
School Nutrition Fund	1,776,000
Textbook Fund	1,550,000
Capital Reserve Fund	310,000
Self Sustaining Funds	3,249,295
<i>Total Revenues – All Funds</i>	57,176,342
Expenditures:	
General Fund	50,291,048
School Nutrition Fund	1,776,000
Textbook Fund	1,550,000
Capital Reserve Fund	310,000
Self Sustaining Funds	3,249,295
<i>Total Expenditures – All Funds</i>	57,176,342
<i>FY 18 Budget Transfer from General Fund</i>	24,199,282

Compensation Items Included In Departmental Budgets

- County-Provided Raises
 - 1.5% raise for employees with current salary <\$38,000
 - 1.3% raise for employees with current salary \geq \$38,000
- Sheriff's Departments
 - Compression Adjustments, mostly provided by State funding, of \$80 per year of service from 3 to 30 years

Outlook for FY 2018-2019

- New industrial developments coming online (ELDOR and Ballast Point)
- Phase II of VCCS Shared Services Center
- Exit 150 Interchange/Gateway Crossing construction completed
- Economic Development opportunities
 - Workforce housing development
 - Shell building marketing
- Large portion of current local incentive obligations already being met
- Agricultural development opportunities

Budget Calendar: Where We Have Been

- **November 2016** – Budget call letter to all departments and offices
- **January 2017** – Budget review meetings with department heads and managers
- **February 2017** – Second staff review of budgets
- **March 2017** – Draft budget provided to Board members, Budget Sub Committee meetings, meetings with other Board members, all leading to this budget work session; School budget public hearing

Budget Calendar: Where We Are Going

- **March 28, 2017** – Work Session - Budget Committee as a whole
- **March/April 2017** – School Submits Budget Request to County
- **April 2017** – Advertise / Hold Budget Public Hearing
- **April 2017** – Meetings if necessary with Budget Committee
- **May 2017** Adopt Budget in early May



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