

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, October 25, 2016, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 12:45 P. M.

PRESENT: Members: Mr. L. W. Leffel, Jr., Chairman
Mr. Todd L. Dodson, Vice-Chairman
Mr. John B. Williamson, III
Dr. Donald M. Scothorn
Mr. Billy W. Martin, Sr.

ABSENT: Members: None

Others present at the meeting:

Mr. Gary Larrowe, County Administrator
Mr. David Moorman, Deputy County Administrator
Mr. Michael W. S. Lockaby, County Attorney

The Chairman called the meeting to order at 12:47 P. M.

On motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board went into Closed Session to discuss personnel matters regarding specific individuals; the acquisition of real property for public uses or the disposition of publicly held real property where discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body; discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the County; and consultation with legal counsel regarding specific legal matters as per Section 2.2-3711A (1), (3), (5), and (7) of the Code of Virginia of 1950, as amended. (Resolution Number 16-10-02)

AYES: Mr. Williamson, Mr. Martin, Mr. Dodson, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 2:06 P. M.

On motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 16-10-03)

AYES: Mr. Leffel, Mr. Dodson, Mr. Martin, Mr. Williamson, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

Mr. Leffel welcomed everyone to the meeting and asked for a moment of silence.

Mr. Martin then led the group in reciting the pledge of allegiance.

Mr. Jim Farmer, Director of Parks and Recreation, then introduced Mr. Morgan Edwards and Mr. Zack Saunders to the Board as new Parks Maintenance staff members. He noted that Mr. Edwards has a two-year degree from Virginia Tech and previously worked at Radford University and Mr. Saunders previously worked at a local landscaping firm.

The Board welcomed Mr. Edwards and Mr. Saunders to employment with Botetourt County.

Mrs. Katherine Carter, Botetourt Unit Coordinator with the Cooperative Extension Service, then introduced Ms. Kathleen Reid to the Board. She stated that Ms. Reid was recently hired as the Agricultural and Natural Resources Agent for Roanoke and Botetourt counties. She noted that Ms. Reid's office will be located in Roanoke but she will serve the citizens of Botetourt County as well.

Mrs. Carter stated that Ms. Reid is originally from Indiana, received her Master's degree from Michigan State University, and has six years of experience in urban and rural gardening.

The Board welcomed Ms. Reid to the Roanoke Valley.

Ms. Reid stated that she is happy to be here and looks forward to working with the Roanoke and Botetourt communities.

Mr. Leffel stated that this is a good time for Ms. Reid to be working in Botetourt County due to our efforts to increase agricultural-related businesses.

After questioning by Mr. Williamson, Ms. Reid stated that she will be based at the Roanoke County Extension Service Office and will have meetings and appointments in Botetourt whenever necessary.

After questioning by Mr. Leffel, it was noted that there was no one present to speak during the public comment period.

There being no discussion, on motion by Mr. Leffel, seconded by Mr. Martin, and carried by the following recorded vote, the Board approved the following consent agenda items: (Resolution Number 16-10-04)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Approval of minutes of the regular meeting held on September 27, 2016;

Approval of minutes of the joint meeting with the School Board held on October 3, 2016;

Approval of the following transfers and additional appropriations:

Transfer \$927.64 to Sheriff's Department - Vehicle & Power Equipment Supplies, 100-4031200-31200-6009, from the various departments as follows for vehicle repairs at the County Garage:

\$ 15.79 Dep. Co. Admin-Rep. & Maint –Veh., 100-4012120-12120-3312
 \$ 83.58 Devel. Svces.-Rep. & Maint.–Vehicles, 100-4081200-81200-3312
 \$101.03 Animal Control – Veh. & Power Supp., 100-4035100-35100-6009
 \$ 20.65 Sports Complex–Rep. & Maint.–Veh., 100-4071300-71300-3312
 \$192.94 Maintenance –Rep. & Maint.–Vehicles, 100-4043000-43000-3312
 \$275.01 Fire & EMS. – Rep. & Maint.–Vehicles, 100-4035500-35500-3312
 \$ 39.40 General Svces.-Rep. & Maint.–Veh., 100-4040000-40000-3312
 \$ 65.31 Parks & Rec. – Veh. & Power Supp., 100-4071100-71100-6009
 \$ 57.18 Van Program–Rep. & Maint.–Vehicles, 100-4071500-71500-3312
 \$ 67.25 Library – Repairs & Maint. – Vehicles, 100-4073100-73100-3312
 \$ 9.50 Econ. Devel. – Veh. & Power Supp., 100-4081500-81500-6009

Transfer budgeted funds totaling \$334,064.99 from Tourism Department, 100-4081600-81600 to Economic Development Department, 100-4081500-81500. This will combine budget resources from each area into one department.

Transfer budgeted funds of \$300,000 from CIP – Industrial Site Infrastructure, 100-4094000-81510-9402-808, to Transfer to EDA, 100-4091800-91800-3800-000. These are reappropriated funds accumulated to support EDA payment obligations involving the Shell Building in Greenfield.

Additional appropriation in the amount of \$1,352.39 to the following Correction & Detention accounts: \$1,252.39 to Medical and Lab Supplies, 100-4033100-33100-6004; and \$100.00 to Uniforms, 100-4033100-33100-6011. These are medical co-pays and miscellaneous cost reimbursements.

Additional appropriation in the amount of \$85.83 to Dispatch – Uniforms, 100-4031400-31400-6011. This represents an expenditure reimbursement.

Additional appropriation in the amount of \$2,054.77 to Sheriff's Department – various accounts, 100-4031200-31200. These funds represent several cost reimbursements, including Forest Patrol, providing police services at events, and the sale of brass casings from the firing range.

Additional appropriation in the amount of \$1,732.50 to Sheriff's Department – RAID Patrol, 100-4031200-31200-5830. This is a quarterly reimbursement of RAID Program expenses for the Botetourt County Sheriff's Office Alternative Program.

Additional appropriation in the amount of \$125.00 to Library – Books and Subscriptions, 100-4073100-73100-6012. These are donated funds from the Bonsack Ruritan Club and the Tuesday Morning Club.

Additional appropriation in the amount of \$22,918.93 to Volunteer Fire & Rescue – County Volunteer Fire Depts., 100-4032200-32200-5641. This is an insurance claim reimbursement for damages to an apparatus.

Additional appropriation in the amount of \$1,540.00 to Volunteer Fire & Rescue – Part-Time Wages, 100-4032200-32200-1300. These are funds received for precept services.

Additional appropriation in the amount of \$1,599.00 to Volunteer Fire & Rescue – Instruction & Training, 100-4032200-32200-3180. These are funds received for EMT student books and testing fees.

Additional appropriation in the amount of \$25,000 to Volunteer Fire & Rescue – Capital Outlay – Other Capital, 100-4032200-32200-8012. These are funds received from Arkay Packaging Corporation.

Additional appropriation in the amount of \$6.93 to Library – Maintenance Service Contracts, 100-4073100-73100-3320. This is a refund check received from Canon Solutions.

Additional appropriation in the amount of \$58.50 to Deputy County Administrator – Convention & Education, 100-4012120-12120-5540. These are reimbursed funds regarding a Botetourt County Chamber of Commerce event.;

Approval of Accounts Payable and ratification of the Short Accounts Payable List; and

Approval of the following resolution congratulating the First Baptist Church of Cloverdale on their 150th anniversary:

WHEREAS, since 1866, the First Baptist Church of Cloverdale has been a valued member of the Cloverdale community and Botetourt County as a whole; and,

WHEREAS, the Church has offered assistance, guidance, and fellowship for its members and the community at large through good times and bad and has been a place for those in need to seek security and wisdom within its walls; and,

WHEREAS, the Church is celebrating its 150th anniversary in November 2016; and,

WHEREAS, this is an historic and noteworthy occasion for both the County and the congregation;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Botetourt County extends the First Baptist Church of Cloverdale and its membership congratulations on its 150th anniversary and expresses its appreciation for the Church’s past and future years of service to the Cloverdale community and Botetourt County.

Consideration was then held on approval of the FY 2017 reappropriation resolution. Mr. Tony Zerrilla, Director of Finance, stated that this reappropriation is to continue programs and capital equipment purchases begun in the FY 2016 budget that were not completed by the end of the fiscal year (June 30, 2016).

Mr. Zerrilla stated that this request totals \$224,163; \$132,000 for matching grant funds for the purchase of volunteer fire and rescue breathing apparatus, \$75,000 for a new ambulance which is on order, and \$17,163 to Correction and Detention for security system upgrades at the Regional Jail.

Mr. Zerrilla stated that there was approximately \$3.1 million remaining in the FY 16 General Fund budget balances as of June 30, and with the reappropriations approved by the Board over the past few months including today’s requests, there is approximately \$595,565 remaining. Mr. Zerrilla stated that including Debt Service, Social Services, and School balances, \$913,213 in funds remain from the FY 16 budget allocation.

After questioning by Mr. Williamson, Mr. Zerrilla stated that these funds will remain in the General Fund.

Mr. Williamson further stated that with the Board having to consider reappropriation requests for the past four months due to the State’s requirement that, if more than 1% of the total budget is rolled over into the next fiscal year that a public hearing be held, the General Fund Budget Committee and the staff should consider whether, if needed, to schedule a public hearing next year instead of several months’ of reappropriation/rollover requests.

There being no further discussion, on motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved the following supplemental appropriation request for FY 2017. (Resolution Number 16-10-05)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Destination Acct #	Account Description	Amount	Explanation/Reason For
100-4032200-32200- 8005	Vol Fire & Res.-Cap Out.-Mtr. Veh. Equip.	\$132,000	Matching grant funds – breathing apparatus
100-4035500-35500- 8012	Fire & EMS-Cap. Outlay-Other Cap.	\$75,000	For ambulance on order
100-4033100-33100- 8001	Corr. & Detention – Cap. Outlay-Mach. & Equip.	<u>\$17,163</u>	FY16 invoices previously held
TOTAL	General Fund Operations	<u>\$224,163</u>	

Consideration was then held on a contract to purchase approximately 6 acres for the development of Eagle Rock Park along the James River. Mr. Jim Farmer, Director of Parks and Recreation, stated that in October 2015, the Board adopted a resolution in support of developing a greenway in Eagle Rock to be used in future grant applications. He further stated that in July 2016 the Board appropriated \$72,000 for a matching grant to purchase approximately 6 acres on the James River north of Eagle Rock owned by Jeremy Thomas.

Mr. Farmer stated that in September the County was awarded a \$72,000 grant for up to 50% of the appraised value of the property. He noted that the County has negotiated a contract for an agreed-upon sales price of \$90,000 for this property.

Mr. Farmer noted that the County Attorney has reviewed this contract and staff is recommending Board approval of this agreement.

After questioning by Mr. Williamson, Mr. Farmer stated that incidental costs, including a phase 1 environmental review (\$6,000), for this property's purchase will be approximately \$24,500. He noted that the incidentals will be paid out of the balance of the \$72,000 after the County's one-half of the purchase price (\$45,000) is deducted.

Mr. Leffel stated that he appreciated the work done by Mr. Farmer to negotiate this property's purchase as it will be a great asset for Eagle Rock and the James River.

There being no further discussion, on motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board accepted the sales contract for the purchase of approximately 6 acres from Mr. Jeremy Thomas [Tax Map 27B (2), Parcels 2, 2A, 2B and 2C] and authorized the County Administrator to sign the contract on the County's behalf, upon final review and approval by the County Attorney. (Resolution Number 16-10-06)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on a resolution of support for Scenic River designation for the James River between Iron Gate and Eagle Rock. Mr. Jim Farmer, Director of Parks and Recreation, stated that the Scenic River program began in 1970 to encourage protection and preservation of the State's rivers. He noted that this designation constitutes official recognition of value and provides a measure of protection not afforded other rivers. Mr. Farmer stated that this designation does not give the State control over land use and carries no land use controls.

He noted that the section of the James River from Eagle Rock to Springwood received scenic designation in 1985 and the County approved a resolution of support in August 2016 that the section from Springwood to the Botetourt/Rockbridge County line be designated as a Scenic River by the Virginia General Assembly.

Mr. Farmer stated that in September 2016 the County requested that the Virginia Department of Conservation and Recreation (DCR) evaluate the 14 mile section of the James River from Iron Gate to Eagle Rock to ascertain whether it meets the criteria for Scenic River designation. He noted that this review was completed and received a favorable recommendation from DCR and a resolution in support has been drafted to this effect for the Board's consideration today.

Mr. Farmer noted that, if approved, the Virginia General Assembly will be requested to amend State Code Section 10.1-413A to include the entire length of the James River from Iron Gate to the Botetourt/Rockbridge County line as a Scenic River during their 2017 session.

There being no discussion, on motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the following resolution in support of the extension of the Scenic River designation for the James River from Iron Gate to Eagle Rock and requesting that the Virginia General Assembly amend Section 10.1-413A of the Code of Virginia to include the entire length of the James River from Iron Gate to the Botetourt/Rockbridge County line as a Scenic River.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 16-10-07

WHEREAS, the Virginia Scenic Rivers Program was enacted by the Virginia General Assembly in 1970 for the purpose of identification, protection, and preservation of certain rivers, or sections of rivers, which possess high quality natural beauty; and

WHEREAS, the Virginia Department of Conservation and Recreation has been charged with administering the Scenic Rivers Program and developing an objective evaluation process to judge the suitability of river segments; and

WHEREAS, the James River in Botetourt County from Eagle Rock to Springwood received Scenic River Designation in 1985; and

WHEREAS, the Town of Buchanan and Botetourt County asked the Virginia Department of Conservation and Recreation to evaluate the 14-mile length of the James River in Botetourt County from Springwood to the Botetourt/Rockbridge County line for consideration of extending the existing designation of this section as a Scenic River as enabled by the Code of Virginia; and

WHEREAS, Botetourt County subsequently asked the Virginia Department of Conservation and Recreation to evaluate the 16-mile length of the James River in Botetourt County from Iron Gate to Eagle Rock for Scenic River Designation as enabled by the Code of Virginia; and

WHEREAS, the Department of Conservation and Recreation conducted the evaluation and determined both sections of the James River meet the criteria for Scenic River designation; and

WHEREAS, the Board of Supervisors would like to pursue formal designation through this process, which requires a resolution of support from the Board of Supervisors and a request to the Virginia General Assembly to amend the Code of Virginia to include this extension;

NOW, THEREFORE, BE IT RESOLVED THAT, the Botetourt County Board of Supervisors supports the formal designation of the extension of the Scenic River designation for the James River from Springwood to the Botetourt/Rockbridge County line, and from Iron Gate to Eagle Rock, and hereby requests the Virginia General Assembly to amend *VAC 10.1-413 A, James River State Scenic River* to this effect.

Consideration was then held on a resolution declaring November 26, 2016, as "Small Business Saturday." Mrs. Dolores Vest, with the Botetourt County Chamber of Commerce, stated that the Chamber is requesting that the Board adopt a resolution declaring November 26 as "Small Business Saturday" in the County. She noted that a majority of the County's businesses have 20 employees or less.

Mrs. Vest stated that the "Small Business Saturday" designation began several years ago to encourage citizens to shop small and shop local on the Saturday after Thanksgiving. Mrs. Vest stated that she will be working with area Chambers of Commerce and local businesses to publicize this event.

She requested that the Board adopt the resolution declaring November 26 as "Small Business Saturday."

There being no discussion, on motion by Mr. Williamson, seconded by Mr. Martin, and carried by the following recorded vote, the Board adopted the following resolution declaring November 26, 2016, as "Small Business Saturday."

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 16-10-08

WHEREAS, Botetourt County believes that small businesses are the backbone of our economy and the glue that holds communities together; and

WHEREAS, small businesses employ 90 percent of the employees in the private sector in Botetourt County;

WHEREAS, Botetourt County supports our local businesses that create jobs, boost our local economy, and preserve our neighborhoods; and

WHEREAS, a majority of consumers agree it is important to support the small businesses they value in their communities; and

WHEREAS, the Botetourt County Chamber of Commerce, along with advocacy groups and public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday; and

WHEREAS, residents of our community, and communities across the country, are being asked to support small businesses and merchants on Small Business Saturday and throughout the year;

NOW, THEREFORE, the Botetourt County Board of Supervisors do hereby proclaim November 26, 2016, as:

“Small Business Saturday”

And that Botetourt County:

- supports the designation of a “Small Business Saturday”; and
- supports efforts—
 - to encourage consumers to shop locally; and
 - to increase awareness of the value of locally owned small businesses and the impact of locally owned small businesses on the economy of Botetourt County.

Consideration was then held on a request to advertise for a public hearing on proposed text amendments to Chapter 25. Zoning of the Botetourt County Code to permit residential units above business uses in certain zoning districts. Mr. Drew Pearson, County Planner, stated that the Planning Office received a request from Mr. Tim Lucas, owner of Downhome Pharmacy, that the Board consider a Zoning Ordinance amendment to create a use category that would allow residential units to be located above commercial development within certain zoning districts. Mr. Pearson stated that Mr. Lucas is interested in constructing a new building to house his pharmacy at the entrance to the Cottages of SteepleChase off of Read Mountain Road and would like to develop residential units on the second floor of this structure.

Mr. Pearson stated that the Planning Office staff has reviewed this request and believe that it is a good opportunity to review the Zoning Ordinance to determine the viability of allowing different housing options in the County. He noted that the staff has drafted some preliminary ordinance language and believe that these proposed amendments would be available for consideration by the Planning Commission and Board in December.

After questioning by Mr. Dodson and Mr. Williamson regarding the safety issues of having residential units located above commercial businesses, Mr. Pearson stated that he has worked with these types of uses in the past. He noted that any project of this type, whether new construction or the retrofit of an existing structure, would be considered a change in use and all appropriate building permits would have to be obtained. He noted that the Building Official’s

review of these permit applications would include whether the proposal is in compliance with the appropriate building and fire codes which includes requirements for appropriate fire separation between the two uses.

After questioning by Mr. Williamson, Mr. Pearson stated that the wording of these ordinance amendments on whether to allow residential uses above commercial properties through a Special Exceptions Permit (SEP) process would be based on the Supervisors' preferences. He noted that this use could be considered "by right" in the Business B-1 and B-2 Use Districts and then, for example, considered as a SEP in the Shopping Center and Traditional Neighborhood Districts.

After discussion, Mr. Pearson stated that the safety of allowing residential and commercial uses in the same structure would be ensured through the County's building and fire codes during the plan review process. Mr. Pearson noted that he previously worked on several such projects and the building codes are stringently involved in the building permit review and approval process.

After questioning by Mr. Dodson, Mr. Pearson stated that the staff have developed a rough draft of these proposed Zoning Ordinance amendments based on Mr. Lucas' request. He further stated that staff is requesting permission from the Board to move forward with development of these Zoning Ordinance text amendments and the public hearing process.

Dr. Scothorn stated that he has discussed this request with Mr. Lucas. Dr. Scothorn stated that the County needs additional housing options for new residents.

Mr. Leffel suggested that the staff and Board members consider the "big picture" issues with these proposed ordinance amendments and their potential impacts on the entire County and not just on Mr. Lucas' specific request. Mr. Leffel stated that he would like to be assured that the staff has done their due diligence in drafting these proposed amendments.

Mr. Pearson stated that he and Nicole Pendleton, Planning Manager, have discussed these amendments and will conduct further review of whether this proposed use would be suitable in other zoning districts. He noted that they do not believe that it will take long to draft these amendments.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board directed staff to advertise for a public hearing at the December regular Planning Commission meeting and, with Planning Commission action, the Board of Supervisors' December regular meeting on proposed amendments to Division 9 – Business District B-1 Section 25-222. Permitted Uses and other applicable sections of the Zoning Ordinance to permit residential units above commercial developments within certain zoning districts. (Resolution Number 16-10-09)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Williamson stated that he thinks that this is a great idea but it will be a big change for the County to allow residential dwellings in B-1 and B-2 Use Districts. He requested that the Supervisors receive a draft copy of the proposed amendments as soon as they are available.

After questioning by Mr. Dodson, Mr. Pearson stated that the rough draft of these amendments has not yet been forwarded to the County Attorney for his review and input but this will be done now that the Board has directed staff to proceed with Mr. Lucas' text amendment request.

Mr. Dodson stated that he likes the idea of residential uses located above commercial entities but wants to ensure that it is done right.

A public hearing was then held on the removal of language from the Diamondback Subdivision, Section 1, plat regarding the potential acceptance of British Woods Drive into the State Secondary System of Highways. Mr. Kevin Shearer, General Services Manager, stated that as reviewed with the Board last month, British Woods Drive (Route 1010) runs through British Woods and Diamondback Subdivisions, both of which were developed in the 1970s/1980s. He stated that the portion of this road in British Woods Subdivision is currently in VDoT's Secondary System of Highways; however, the approximately one mile section in Diamondback is a private road.

Mr. Shearer stated that the Diamondback property owners have requested that the road be accepted into the Secondary System for ownership and maintenance; however, the "Notes" section on the 1981 plat contains language ("NOTE: Street Right-Of-Way is not presently in the Secondary System of the State Highway Department and will not be taken into such system until it has been brought up to the standards for such highways set by the State Department of Highways. The cost of bringing such Right-of-Way up to such standards shall be the responsibility of the developer of the parcels or the owner of the parcel or both.") that bringing the right-of-way up to VDoT standards is the responsibility of the landowners. He noted that this language prevents the road from being eligible for improvements under VDoT's Rural Addition funds program.

Mr. Shearer stated that the landowners have requested that this language be removed from the plat. He noted that the Virginia General Assembly recently approved Section 55-50.4 of the Code of Virginia which allows private roads such as this section of British Woods Drive to be eligible for State funding to bring the roadway up to current VDoT standards and be accepted into the Secondary System. He further noted that this State Code Section requires that 100% of the property owners on this private section of road agree to amend the plat to remove the recorded limitation on use of State funds and the County has received signed Deeds of Consent from all of the landowners in the subdivision to this effect.

Mr. Shearer stated that the plat also contains contradictory language as follows: "NOTE: Street Right-of-Way hereby dedicated to the State Department of Highway." He stated that typical language on such plats is that the right-of-way is dedicated to the "County" for road use and, by removing this language, the property becomes eligible for Rural Addition funds and can be turned over to the VDoT after it is upgraded.

Mr. Shearer stated that a public hearing on this plat vacation request has been duly advertised as per Section 15.2-2272 of the Code of Virginia. He requested that the Board open the hearing and allow any citizens present to speak and, if agreeable, adopt the "Ordinance of Vacation" as drafted by the County Attorney.

Mr. Williamson stated that this has been a "long road" to travel to have this road eligible for funding and future acceptance into the VDoT Secondary System.

After questioning by Mr. Leffel, it was noted that there was no one present to speak regarding this request. The public hearing was then closed.

On motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the following "Ordinance of Vacation" pertaining to the removal of two "Notes" from the Diamondback Subdivision, Section 1, plat and authorized staff to enter into discussions with VDoT to determine the next and best steps to proceed with upgrading the

private road using VDoT funds for the ultimate purpose of acceptance of the roadway into the VDoT Secondary System of Highways.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 16-10-10

WHEREAS, the plat of Section 1 of the Diamondback Subdivision was duly recorded in Plat Book 10, Page 105 in the Clerk's Office of the Circuit Court of Botetourt County on July 9, 1981; and,

WHEREAS, said plat contains notes reading:

NOTE: Street Right-Of-Way is not presently in the Secondary System of the State Highway Department and will not be taken into such system until it has been brought up to the standards for such highways set by the State Department of Highways. The cost of bringing such Right-of-Way up to such standards shall be the responsibility of the developer of the parcels or the owner of the parcel or both.

And,

NOTE: Street Right-of-Way hereby dedicated to the State Department of Highways.

Which plat notes must be removed; and,

WHEREAS, in accordance with § 55-50.4 of the Code of Virginia, 1950, as amended, all landowners in the subdivision have consented to the removal of the note regarding responsibility for improvement of the road in the Diamondback Subdivision to State standards, and by resolution dated September 27, 2016, the Board of Supervisors has accepted same; and,

WHEREAS, a public hearing has been advertised and held as required by law and the Botetourt County Board of Supervisors has maturely considered all public comments,

NOW, THEREFORE BE IT RESOLVED AND ORDAINED THAT:

The plat notes are hereby vacated; and

The Clerk of the Board of Supervisors shall cause a certified copy of this ordinance to be recorded in the deed books in the Clerk's Office of the Circuit Court of Botetourt County, Virginia, and indexed appropriately in the Grantor's and Grantee's Index.

Mr. Brian Blevins, Area Land Use Engineer with the Virginia Department of Transportation, was then present to speak to the Board.

In reviewing the monthly report, Mr. Blevins stated that the project to replace two narrow bridges on Route 220 north of Eagle Rock is in the beginning stages. He noted that work is being done to install construction signs and environmental controls, construct field office entrances, staging/borrow area, clearing and grubbing, etc. Mr. Blevins stated that work continues on the I-81 bridge repair projects over the James River and Tinker Creek near Troutville. Regarding the Exit 150 project, he noted that base pavement has been installed on Gateway Crossing. Mr. Blevins stated that it is too early to know when the new roadway will be open to traffic; however, the project is moving along and is almost on schedule.

Mr. Blevins stated that work continues on the bridge at the Route 779/672 intersection and the estimated completion date is November/December 2016. He further noted that a majority of the paving work scheduled in the County this year has been completed and the sweeper should be out beginning in the first week of November to sweep gravel off of the roadways.

Mr. Blevins noted that VDoT is conducting a second review of Roanoke Gas's land development/land use permit to upgrade its gas lines in the County. He further noted that two private entrance, 5 utility, and 1 special event permits were issued by VDoT in the past month. Mr. Blevins stated that VDoT staff is continuing with pavement patching work on Brugh's Mill Road, Blue Ridge Turnpike, Farmer's Road, and Breckinridge Mill Road, as well as tree trimming and mowing along secondary roadways. He also stated that signage warning drivers about areas along Route 640 (Lithia Road) being prone to flooding have been installed.

After questioning by Mr. Martin, Mr. Blevins stated that VDoT personnel reviewed the McFalls Road project two weeks ago. He noted that they hope to begin work on the roadway this year with construction/paving scheduled for next summer. Mr. Martin asked that he be kept informed about this project.

Mr. Williamson thanked VDoT for the pavement improvements along the shoulders of Brugh's Mill Road, Blue Ridge Turnpike, and Farmer's Road. He then questioned the status of the environmental review of Lithia Road.

Mr. Blevins stated that this study has been prepared; however, VDoT personnel are still reviewing and finalizing the report. He noted that the report includes options for roadway improvements from minimal impacts up to a more substantial project with costs varying from \$200,000 to \$2 million based on the alternatives.

After further questioning by Mr. Williamson, Mr. Blevins stated that VDoT personnel are still reviewing possible funding sources for this project.

Mr. Williamson stated that Trevey Road was again washed out during the heavy rains a couple of weeks ago. He noted that there is now a 30" drop-off in the shoulder/ditch area along sections of this gravel roadway. Mr. Williamson stated that he believes that the road should be designated a one-way street with turnouts installed for vehicles to pass each other.

After discussion, Mr. Blevins stated that it would probably be a couple of years before money was available to do any significant work on Trevey Road.

Mr. Williamson then requested that a pothole on the left-hand side of Old Hollow Road coming from the Route 11 end be repaired. Mr. Williamson also asked that VDoT review a sight distance issue at the Poor Farm Road/Springwood Road intersection and determine whether the dirt bank on the left-hand side of the intersection could be cut back 12" – 18" to improve driver visibility of traffic coming toward Fincastle from Springwood.

Mr. Blevins stated that he will have their staff review the sight distance at this intersection.

Mr. Dodson then stated that he appreciates VDoT's work in the County. He noted that the monthly report does not include an update listing for the Route 220 traffic study from Greenfield to Route 460.

Mr. Blevins stated that he will obtain the necessary information and have this traffic study update included on the next monthly report.

Mr. Leffel stated that it is nice to see work beginning on the Route 220 safety improvement project north of Eagle Rock.

There being no further discussion, the Board thanked Mr. Blevins for his report.

Consideration was then held on various appointments.

It was noted that, due to term limits, Mrs. Wanda Wingo is not eligible for reappointment as the Blue Ridge District representative on the Library Board of Trustees. It was noted that Mr. Scot Finley has been contacted and he is willing to be appointed to this position.

Mr. Martin noted that Mr. Finley is present at today's meeting.

On motion by Mr. Martin, seconded by Mr. Williamson, and carried by the following recorded vote, the Board appointed Mr. J. Scot Finley of 191 White Oak Drive, Blue Ridge, Virginia 24064, as the Blue Ridge District representative on the Library Board of Trustees for a four year term to expire on December 31, 2020, and directed staff to send a letter to Mrs. Wanda Wingo thanking her for her eight years of service on the Library Board. (Resolution Number 16-10-11)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

It was noted that Ms. Judith Barnett has declined to serve on the Greenfield Historic Preservation Commission and the County had received a letter from the Botetourt County Historical Society requesting that Ms. Cheryl Sullivan Willis be appointed to fill this vacancy.

On motion by Mr. Dodson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board appointed Ms. Cheryl Sullivan Willis of 1853 Roanoke Road, Daleville, Virginia 24083 to the Greenfield Historic Preservation Commission. (Resolution Number 16-10-12)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board reappointed Mrs. Donna Henderson as the County's representative on the Blue Ridge Behavioral Healthcare Board of Directors for a three year term to expire on December 31, 2019. (Resolution Number 16-10-13)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman then called for a 10 minute break.

The Chairman called the meeting back to order at 3:03 P. M.

Mr. Charlie Johnson, Development Manager with Apex Clean Energy, was then present to provide an update on the Rocky Forge wind farm project. Mr. Johnson stated that to date they have been very busy in following through on the State and federal permitting process for this facility. He noted that the Virginia Department of Environmental Quality (DEQ) has been the State's point of contact during this permitting process, along with several of their "sister agencies."

Mr. Johnson stated that a supplemental public comment period was implemented based on new information received and this should be completed within a couple of weeks. He noted that the minimal environmental impact report should be completed by January 27, 2017 and they have received approval of their fish and wildlife plans from the Department of Game and Inland Fisheries. Mr. Johnson stated that they are also working with the Army Corps of Engineers and the Virginia Resources Commission on reviews of the project's impact, as well as with VDoT on the needed improvements to State Route 622 (Dagger Spring Road). He noted that VDoT requirements are more stringent than on their previous projects.

After discussion, Mr. Johnson stated that they are still waiting on a determination from the Federal Aviation Administration on the project's impact on air traffic but they expect to receive a response soon. He further stated that Apex continues to comply with the County's

conditions on their Special Exceptions Permit for this project. He noted that there are four meteorological towers on the site and they continue to take wind measurements for their use in evaluating this site.

Mr. Johnson stated that this is a large investment for Apex and they have been working hard to find a purchaser of the electrical power that will be generated by this project. He stated that they continue to refine the project and noted that there are a “lot of pieces” involved in trying “to maintain their schedule.” Mr. Johnson stated that they are on schedule for commercial operations to begin in 2018 with construction anticipated to start in 2017. He noted that this is a little later than what was originally anticipated; however, this is the first commercial wind project in the State and the review and permitting process is taking longer than anticipated.

Mr. Johnson stated that they continue to believe that this is a great project for the County and the State.

After questioning by Mr. Williamson, Mr. Johnson stated that the turbines should be delivered in the summer of 2017 with commercial generation of electricity to begin in October 2018.

There being no further discussion, the Board thanked Mr. Johnson for this update.

Consideration was then held on a request to advertise for a public hearing to amend the Comprehensive Plan to incorporate Urban Development Areas (UDAs) and the Gateway Crossing Area Plan. Mrs. Nicole Pendleton, Planning Manager, stated that through various studies and plans, an assessment has been ongoing for two years to determine the development potential and vision for how the Exit 150 area could develop over time through infill and redevelopment.

She noted that two immediate action plans were realized in the Exit 150 Market Study and Conceptual Land Use Plan’s implementation strategies: update the Comprehensive Plan to incorporate the Gateway Crossing vision including the Future Land Use Map, and update the Zoning Ordinance to align the development regulation with the vision.

Mrs. Pendleton stated that Renaissance Planning was hired in June 2016 to conduct this study after the County’s receipt of \$65,000 in technical assistance funds from the Virginia Office of Intermodal Planning and Investment (OIP). She noted that field visits and stakeholder meetings were held to obtain public comment on the issues and needs for the Exit 150 area. Mrs. Pendleton noted that over 60 people attended the stakeholder meeting held in September.

Mrs. Pendleton requested authorization for a public hearing at the Board’s November regular meeting to amend the Comp Plan to incorporate the Gateway Crossing Area Plan and designate UDAs at Exit 150 and Daleville Town Center. She noted that the outcome of this process is to have an area plan that takes the concept for Exit 150 and turns it into a policy framework for a walkable and bikeable community.

After discussion, Mrs. Pendleton further noted that staff believes that both the Gateway Crossing and Daleville Town Center areas should be considered as UDAs. She stated that, once the Comp Plan is amended, staff will then work with Renaissance Planning to develop Zoning Ordinance amendments to incorporate the Plan’s updates into enforceable regulations.

Mrs. Pendleton stated that the consultant also reviewed the County’s future growth potential; however, this review did not include the repercussions of the recent economic development announcements, i.e., Eldor Corporation, Ballast Point, and the Community College System’s Shared Services Center.

She stated that, in addition to the amendments to the Future Land Use Maps, an additional public hearing will be required to designate two separate UDAs—Daleville Town Center consisting of 185 acres, and Gateway Crossing consisting of approximately 741 acres.

After questioning by Mr. Williamson, Mrs. Pendleton stated that she hopes that there will be another round of State funding available in the future to assist the Towns in the UDA development process.

Mrs. Pendleton stated that the Exit 150 Market Study was used to create the vision for this area. She noted that the area was divided into 4 quadrants—north, south, east and west.

Mrs. Pendleton stated that feedback from the public meetings included a request for better access and connection between the Appalachian Trail and the regional greenway system, more affordable housing, more commercial businesses, Route 220 access management, and a continuation of the focus on tourism and landscaping.

She stated that the Study's goals are to develop a mixed use center, walkable areas, and unlock new development opportunities by providing street access on Routes 220 and 11. Mrs. Pendleton then reviewed the Study's details for each of the four quadrants including layout out concepts for general land use, transportation, and design features.

She noted that the north quadrant includes the land on both sides of Route 220 from Tinker Mountain Road to Commons Parkway. She further noted that the proposal includes a mixed-use neighborhood including commercial, a trail along Route 220 from Gateway Crossing to Daleville Town Center, and an improved Park and Ride facility.

After questioning by Mr. Williamson, Mrs. Pendleton stated the options for Appalachian Trail hikers to cross Route 220 include the potential for a lighted crosswalk, a resting median in the middle of the northbound and southbound lanes of traffic, or a pedestrian bridge over the entire roadway.

Mrs. Pendleton stated that the west quadrant between the Appalachian Trail and I-81 is proposed to consist of a mixed use residential area; however this area needs improved vehicular access. She noted that the consultant suggested that an extension of Commons Parkway could be developed to allow better access to this property or some other access route that does not involve Tinker Mountain Road. Mrs. Pendleton noted that there is the potential for a waiver to be obtained from VDoT regarding the addition of intersections on Route 220 as shown in the proposed plan.

Mrs. Pendleton stated that the east quadrant includes the property from I-81 to the Norfolk Southern Railroad and Alternate 220 including Gateway Crossing. She noted that this area is proposed to include a mix of uses including high-density commercial, trails, and additional lighting and landscaping. Mrs. Pendleton further noted that it is proposed that Gateway Crossing be extended southward across Alternate 220 to Old Route 604 in order to keep the commercial properties to the east and south of I-81.

She stated that the south quadrant is the area between Alternate 220 and I-81 and south to Simmons Industrial Park and includes the existing industrial/commercial/shopping center properties. She further stated that the market study suggested that the large undeveloped parcel between Route 11 and I-81 could be a hospital, corporate headquarters, or destination retail outlet.

After questioning by Mr. Williamson, Mrs. Pendleton stated that the Exit 150 Study did not include review of a potential greenway under I-81 and Route 11 south along Tinker Creek.

Mr. David Moorman, Deputy County Administrator, stated that this trail is a possibility being explored via staff participation in greenway planning but there is a concern regarding availability of easements for the use as a greenway.

After further discussion, Mrs. Pendleton requested that authorization be given for staff to advertise these Comprehensive Plan amendments, which include the Gateway Crossing Plan, designation of the Urban Development Areas, updates to the "Trends" section, and various maps, for public hearing at the November PC and Board meetings.

She noted that, with these proposed amendments, the County is in compliance with the State requirements to update the Comprehensive Plan every five years. She noted that the staff will continue to review possible updates to the Comp Plan over the next few months including future land use and housing. Mrs. Pendleton stated that these updates, which are to keep the Comp Plan "alive and functioning," will include scheduling community meetings to obtain citizen input.

After discussion, Mrs. Pendleton stated that staff will receive a "high-level" analysis by the end of the year from the consultants on new Zoning Ordinance definitions and zoning map amendments to correspond to the Comp Plan updates. She noted that major amendments to the commercial zoning districts are anticipated.

After questioning by Mr. Williamson, Mrs. Pendleton stated that staff may review the zoning maps and the Zoning Ordinance changes together; however, this will be determined based on the timing and the costs to do so. She further stated that updating the Comprehensive Plan would "drive" updates to the Zoning Ordinance. She noted that the Gateway Crossing Overlay District may have different regulations such as setbacks, parking, landscaping, access, etc., than other zoning districts.

After further discussion by Mr. Williamson, Mrs. Pendleton stated that the staff and consultant will consider all options to determine what is most appropriate to meet the County's needs.

There being no further discussion, on motion by Mr. Dodson, seconded by Mr. Williamson, and carried by the following recorded vote, the Board directed staff to advertise for a public hearing at the November regular Planning Commission meeting and, with Planning Commission action, the Board of Supervisors' November regular meeting, on proposed amendments to the Botetourt County Comprehensive Plan to incorporate the Gateway Crossing Area Plan and designate Urban Development Areas in accordance with the Section 15.2-2223.1 of the Code of Virginia. (Resolution Number 16-10-14)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

After questioning by Mr. Williamson, Mr. Ken McFadyen, Economic Development Director, stated that a kick-off meeting with the consultant and County staff on the housing study was held last week. He noted that a lot of data was received from the marketing study that was updated 2015. Mr. McFadyen stated that a listing of available areas where additional housing could be constructed was created; however, potential development of these properties is dependent on the availability of utilities. Mr. McFadyen anticipated that the consultant's report would be available for staff review in approximately 30 days.

Mr. Williamson stated that the housing study information is an important component of the Board's strategic planning process. He noted that it has been two years since the Board

adopted this plan and he believes that Mr. Dodson has been in discussions with the County Administrator about scheduling a one-half day meeting of the Board and staff to discuss the status of these projects and what updates are needed.

Mr. Larrowe stated that he is in the process of scheduling a meeting with County staff to begin planning for this session. He noted that it is anticipated that this session would be scheduled in December.

Mr. Larrowe then stated that some of the Board of Supervisors members will be attending the Virginia Association of Counties annual meeting at The Omni Homestead in Bath County in early November. He noted that it is possible that some County business may be discussed during this conference.

Mr. Williamson then suggested that the County contact Roanoke County and Roanoke City to see if there are any topics in their 2017 legislative agendas that the County could provide endorsement or support for with our General Assembly representatives.

Mr. Larrowe stated that he will discuss joint issues of concern with the Roanoke County Administrator and Roanoke City Manager. He noted that the County had sent letters to Senator Steve Newman and Delegates Terry Austin and Chris Head a couple of months ago requesting a State funding/taxation option to provide monies for improvements along the I-81 corridor similar to those implemented in the eastern part of the State and northern Virginia.

Mr. Larrowe stated that he knows that transportation funding is a top priority for some of the Roanoke Valley localities. He noted that the Board's resolution regarding a designated funding stream for I-81 improvements was forwarded to the I-81 Corridor Coalition based in Blacksburg for dissemination to their members.

After questioning by Dr. Scothorn, Mr. Larrowe stated that the County will notify the residents of Diamondback Subdivision regarding the Board's action vacating language from the development's recorded plat. He noted that the next step in this process is to work toward having this roadway brought up to VDOT standards for future consideration of acceptance into the Secondary System for maintenance.

After questioning by Mr. Dodson, Mr. Cody Sexton, Information Specialist, stated that the Greenfield Historic Preservation Commission held their first meeting on October 11 and reviewed the group's project guidelines and charge of action. He noted that the Commission has agreed to the idea of hiring a consultant to provide a menu of options for the future development of Greenfield preservation area including developing a fundraising plan for site improvement costs.

Mr. Sexton stated that the group's next meeting is scheduled for November 15 on-site as some of the members have not visited the property. He noted that the deadline for completion of the Commission's work is August 2017.

There being no further discussion, the Chairman then called for a break at 3:47 P. M. The Chairman called the meeting back to order at 4:30 P. M.

A public hearing was then held on a request in the Buchanan Magisterial District from Paul G. and Joyce T. Pillion to rezone four lots ranging in size from 0.25 to 0.89 acres from an

Agricultural-Rural Residential (AR) Use District to an Agricultural (A-1) Use District, with possible proffered conditions, to maintain the existing single family dwelling and combine the lots, located at 319 Thrasher Road (State Route 625), Buchanan, approximately 0.13 miles southeast of its intersection with Springwood Road (State Route 630), and identified on the Real Property Identification Maps of Botetourt County as Section 51A, Parcels 33, 34, 36, and 37.

It was noted that the Planning Commission had recommended conditional approval of this request.

Mr. Drew Pearson, County Planner, stated that the applicants would like to combine these four lots into one lot which would total 2.65 acres.

After questioning by Mr. Williamson, Mr. Pearson stated that these lots are currently considered non-conforming lots under the Zoning Ordinance due to their small size.

Mr. Pearson stated that these properties consist of one single family dwelling and approximately 6 accessory structures. He noted that the property is located within the Federal Emergency Management Agency's (FEMA) 100 year floodplain (Zone A) for the James River. He noted that this designation would not prohibit structures from being built in the floodplain; however, any structures would be required to elevate their first floors above the base flood elevation.

Mr. Pearson stated that this issue was brought to the County's attention when the Building Official was notified that a carport was being constructed on the Pillions' property without a building permit. He noted that the Planning/Zoning staff reviewed the building permit application and discovered that the carport was not located on the same parcel as the single family dwelling. Mr. Pearson stated that the property owners were given several options to bring this site into compliance with the Zoning and Building Codes and they decided to rezone the property from an Agricultural-Rural Residential AR Use District to an Agricultural A-1 Use District which has a minimum lot size of 2.25 acres and combine these four small lots into one parcel.

Mr. Pearson then read the following proffered conditions recommended by the Planning Commission for this request--"The four parcels included in the application will be combined together as shown upon the survey prepared by McMurry Surveyors, Inc., dated August 3, 2016; The proposed 3-bay carport will remain open on all sides and only be used for the parking of vehicles."

Mr. Pearson stated that the adjacent parcels consist of a mix of A-1 and AR districts as well as the James River. He noted that the 2010 Comprehensive Plan identifies this area as a conservation/100 year floodplain use.

After discussion, Mr. Pearson stated that no other single family dwelling can be constructed on this property once the four parcels are combined into one lot.

After questioning by Mr. Williamson, Mr. Pearson stated that from the staff's standpoint it would be preferable that this property be rezoned so that this use would be consistent with the Comp Plan's designation for this area.

Mr. Pearson noted that the Planning Office has not received any calls or comments from the adjacent property owners about this proposed rezoning. He further noted that the applicants were present at the meeting to answer any questions.

After questioning by Mr. Williamson, Mr. Pillion stated that there has not been any floodwater in the house since the flood of 1985. He noted that floodwaters encroached on the property in 1996 but did not get into the house.

After further questioning by Mr. Williamson, Mr. Pillion stated that he purchased the gazebo and dug the post holes to install the decks around the structure himself.

Mr. Martin stated that he attended the Planning Commission meeting on this request. He noted that the applicant was not aware of the building/zoning requirements when he began construction of the carport. Mr. Martin stated that there was no citizen opposition to this request and the Planning Commission unanimously recommended conditional approval of this rezoning.

After questioning by Mr. Leffel, it was noted that there was no one present to speak regarding this request. The public hearing was then closed.

On motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved this rezoning request with the following conditions. Therefore, be it ordained by the Botetourt County Board of Supervisors that the Botetourt County Zoning Ordinance and the Botetourt County Real Property Identification Maps be amended in the following respect and no other. (Resolution Number 16-10-15)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

PAUL G. AND JOYCE T. PILLION

In the Buchanan Magisterial District to rezone four lots ranging in size from 0.25 to 0.89 acres from an Agricultural-Rural Residential (AR) Use District to an Agricultural (A-1) Use District, with possible proffered conditions, to maintain the existing single family dwelling and combine the lots, located at 319 Thrasher Road (State Route 625), Buchanan, approximately 0.13 miles southeast of its intersection with Springwood Road (State Route 630), and identified on the Real Property Identification Maps of Botetourt County as Section 51A, Parcels 33 (0.25 acre), 34 (0.26 acre), 36 (0.5 acre), and 37 (0.89 acre).

1. The four parcels included in the application will be combined together as shown upon the survey prepared by McMurry Surveyors, Inc., dated August 3, 2016.
2. The proposed 3-bay carport will remain open on all sides and only be used for the parking of vehicles.

There being no further discussion, on motion by Mr. Dodson, seconded by Dr. Scothorn, and carried by the following recorded vote, the meeting was adjourned at 4:43 P. M. (Resolution Number 16-10-16)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None