

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, August 25, 2020, at the Greenfield Education and Training Center in Daleville, Virginia, beginning at 2:00 P. M.

PRESENT: Members: Mr. Billy W. Martin, Sr., Chairman
Dr. Donald M. Scothorn, Vice-Chairman
Mr. Steve Clinton
Mr. I. Ray Sloan
Dr. Richard G. Bailey

ABSENT: Members: None

Others present at the meeting:

Mr. Michael Lockaby, County Attorney
Mr. David Moorman, Deputy County Administrator
Mr. Gary Larrowe, County Administrator

The Chairman called the meeting to order at 12:33 P. M.

On motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board went into Closed Session pursuant to the Code of Virginia, 1950, as amended, to discuss the following: Section 2.2-3711.A.1, for the purpose of discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific public officers, appointees, or employees of the County, specifically relating to the Parks, Recreation, and Maintenance Department; Section 2.2-3711.A.4, for the protection of the privacy of individuals in personal matters not related to public business, related to personal matters of former employees; Section 2.2-3711.A.3, Acquisition or disposition of real property for economic development purposes where discussion in open session would adversely affect the County's bargaining position or negotiating strategy namely concerning the Amsterdam (Greenfield) and Blue Ridge districts; Section 2.2-3711.A.5, Discussion on prospective businesses or industries or the expansion of existing businesses or industries where no previous announcement has been made of their interest in locating or expanding facilities in the community in the Amsterdam (Greenfield) District; and Section 2.2-3711.A.7, Consultation with legal counsel pertaining to actual or probable litigation by such counsel, namely concerning opioid litigation. (Resolution Number 20-08-01)

AYES: Mr. Martin, Dr. Scothorn, Dr. Bailey, Mr. Sloan, Mr. Clinton

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 2:10 P. M.

Mr. Martin welcomed those present at the meeting.

On motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 20-08-02)

AYES: Mr. Sloan, Mr. Clinton, Dr. Scothorn, Dr. Bailey, Mr. Martin

NAYS: None

ABSENT: None

ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

Mr. Clinton led the group in reciting the pledge of allegiance.

Mr. Martin then asked for a moment of silence.

Mr. Martin, Mr. Larrowe, and Mr. Moorman then recognized those individuals who have been employed by the County for 5, 10, 15, 20, 25, 30 and 40 years. Mr. Moorman then stated that, due to the pandemic, many employees had elected to not attend today's meeting in person but asked that each employee who was present to come forward as their name is called: Five years—Chason Croom, Desktop Support Technician I, Department of Technology Services; Patrick Gauldin, Erosion & Sediment Control Administrator; Gearld Henderson, FF/EMT ALS, Department of Fire & EMS; Edward McDaniel, Human Resources Coordinator; Jon Rodgers, EMS Lieutenant; Jeffrey Scott, Building Official; Stephanie Sparks, Community Development Technician, III; Ten years--Jaclyn East, FF/EMT BLS, Department of Fire & EMS; David Lalush, Maintenance Technician, Recreation & Facilities; Daniel Murray, Emergency Manager, Department of Fire & EMS; 15 Years--Doug Anthony, Fire/EMS Captain; Lesa Mabe, Community Development Technician; Della Smith, Library Assistant; 20 Years--Sherry Perry, Deputy Circuit Court Clerk; 25 Years--Sharon Clark, Deputy Circuit Court Clerk; Jacqueline Howarth, Children's Librarian; Sally Waid, Deputy Commissioner of Revenue; 30 Years--Greg Hannah, Solid Waste Manager; and 40 Years--Susan Fain, Secretary to the County Administrator.

It was noted that those employees who were unable to attend today's meeting would be presented with their certificates by their department head.

Mr. Moorman said that he appreciates the opportunity to recognize the dedication of our employees and thanked them for all that they do.

Mr. Martin congratulated all of these employees for their years of service and thanked them for their dedication and hard work.

Deputy Fire and EMS Chief Jeff Powell then asked Mr. Nathan Herlocker to come forward. He noted that Mr. Herlocker is present today to be recognized for his outstanding service.

Chief Powell stated that Mr. Herlocker was an instructor this semester at the Roanoke Regional Fire/EMS Academy and was selected by the students as the Outstanding Instructor.

Chief Powell stated that the recent Botetourt County graduates from this class were presented to the Board at last month's meeting.

Mr. Martin and the Board members congratulated Mr. Herlocker for receipt of this award.

Mr. Martin then opened the floor for the public comment period.

Mr. Walter Michael of Archway Road in Blue Ridge then stated that he reviewed the agenda item to be considered by the Board later today regarding the process of filling vacancies on the Economic Development Authority. Mr. Michael stated that he thinks that a part of this proposal is great, and another part is not. Mr. Michael noted that part of this proposal flies in the face of diversity and limits the Board's ability to legislate.

Mr. Martin thanked Mr. Michael for his comments.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Sloan, and carried by the following recorded vote, the Board approved the following consent agenda items: (Resolution Number 20-08-03)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Approval of minutes of the regular meeting held on July 28, 2020;

Approval of contract with Eddy Alexander for on-call public relations services and directed the County Administrator, or his designee, upon review and approval by the County Attorney, to execute this open-end, one-year term contract, with the option for up to two additional one-year renewal terms;

Approval of a refund to a disabled veteran for overpayment of real estate taxes; and

Ratification of a resolution in support of School Resource Officer Grant Program funding which had been forwarded to the members of the Virginia General Assembly.

Consideration was then held on approval of additional appropriations. Mr. Tony Zerrilla, Director of Finance, stated that there were 10 pass-through and 4 regular appropriations for the Board's consideration this month. He noted that these were for expenditure reimbursements, donations, and miscellaneous receipts, CARES Act funds, previously unappropriated June 30, 2020, balances into the FY 21 County budget, remaining budget funds for the annual allocation to the Daleville YMCA, and expenditures that staff was unaware of when the FY 21 budget was developed.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Sloan, and carried by the following recorded vote, the Board approved the following additional appropriations: (Resolution Number 20-08-04)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Additional appropriation in the amount of \$740.00 to the following Sheriff's Department accounts: \$700.00 to Convention & Education, 100-4031200-31200-5540; and \$40.00 to Other Operating Supplies, 100-4031200-31200-6014. The former is for a refund and the latter is for a solicitor's permit.

Additional appropriation in the amount of \$860.08 to the following Sheriff's Department accounts: \$710.08 to Subsistence & Lodging, 100-4031200-31200-5530; and \$150.00 to Firing Range Expenses, 100-4031200-31200-6015. The former is reimbursement for training and the latter is fees for the use of the firing range.

Additional appropriation in the amount of \$6,157.80 to the following Correction & Detention accounts: \$275.00 Uniforms, 100-4033100-33100-6011; and 5,882.80 to Medical & Lab Supplies, 100-4033100-33100-6004. The former is for uniform contracts and the latter is a reimbursement from Craig County and medical co-pays.

Additional appropriation in the amount of \$1,580.00 to Library – Books & Subscriptions, 100-4073100-73100-6012. This is a donation received from the Blue Ridge Chapter of The Friends of the Library.

Additional appropriation in the amount of \$56,687.00 to CARES Act Fund – Fund 260. These are federal grant funds received for use specifically for the Registrar's Department.

Additional appropriation an amount up to \$29,586.08 to the Property Seizure Proceeds Fund – Sheriff's Office – State – Fund 212. This provides authorization to expend these funds based upon predetermined expenditure guidelines.

Additional appropriation in an amount up to \$3,867.47 to the Property Seizure (SO) Federal Justice Fund – Fund 210. This provides authorization to expend these funds based upon predetermined expenditure guidelines.

Additional appropriation in the amount of \$100,000.00 to the Courthouse/Courtroom Security Fund – Fund 217. This provides authorization to expend these funds based upon predetermined expenditure guidelines.

Additional appropriation in the amount of \$20,194.58 to the Asset Forfeiture (CA) State Fund – Fund 204. This provides authorization to expend these funds based upon budgeted guidelines.

Additional appropriation in the amount of \$35,053.24 to the Courthouse Maintenance Fund - Fund 216. This provides authorization to expend these funds based upon predetermined expenditure guidelines.

Additional appropriation in the amount of \$210,000.00 to CIP - YMCA Matching Contribution, 100-4094000-81510-3800-804. These are remaining FY21 budgeted funds to be appropriated for this item which is being paid (\$300,000) this month.

Additional appropriation in the amount of \$5,000.00 to Western Virginia Workforce Development Board, 100-4081200-81610-3800-000. This appropriation is for COVID-19 Business Assistance relating to funds to support a Rapid Response initiative. This expenditure will be requested as a reimbursement item from CARES Act funds.

Additional appropriation in the amount of \$40,437.67 to Technology Services – Maintenance Service Contracts, 100-4012510-12510-3320. This is to cover additional costs in excess of budget for Microsoft Enterprise annual licensing for servers, Office, Exchange, and other software licenses.

Additional appropriation in the amount of \$5,986.20 to CIP – County Offices Relocation, 100-4094000-12110-8012-414. This appropriation will cover a change order from the contractor for this project.

Consideration was then held on approval of the accounts payable and ratification of the Short Accounts Payable List. Mr. Tony Zerrilla, Director of Finance, stated that the accounts payable totaled \$1,483,896.63. He noted that this month's large expenditures included \$35,000 to ESRI, Inc., for Geographic Information System licensing agreements, \$300,000 to the Daleville YMCA for a FY 21 matching contribution payment (third of 10 annual payments), and \$228,456 to F&S Building Innovations for County office renovation work on the Education and Training Center.

There being no discussion, on motion by Mr. Sloan, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved the accounts payable list and ratified the Short Accounts Payable List as submitted. (Resolution Number 20-08-05)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on approval of the Personal Property Tax Relief Act (PPTRA) rate for 2020. Mr. Tony Zerrilla, Director of Finance, stated that since 2006 the County has received a yearly block grant in the amount of \$3,418,137.01 from the State under the PPTRA for the car tax relief program. He noted that these funds are applied as a credit to citizens' yearly personal property tax bills based on a specific relief percentage calculation.

Mr. Zerrilla stated that a committee consisting of himself, the Commissioner of Revenue, and the Treasurer reviewed the 2020 vehicle valuations to determine the amount of tax relief. He noted that they are recommending that the relief percentage be set at 52% for the 2020 tax year with 48% as the taxpayer portion.

Mr. Zerrilla stated that this is the same percentage as was set in 2019.

After discussion, Mr. Zerrilla stated that a resolution to this effect has been included in the Board's information packets.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Sloan, and carried by the following recorded vote, the board approved the following resolution setting the allocation percentage for personal property tax relief in Botetourt County for the 2020 tax year.

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 20-08-06

WHEREAS, in accordance with the requirements set forth in Section 58.1-3524 (C) (2) and Section 58.1-3912 (E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly and as set forth in item 503.E (Personal Property Tax Relief Program or "PPTRA") of Chapter 951 of the 2005 Acts of Assembly any qualifying vehicle with a taxable situs within the County commencing January 1, 2006, shall receive personal property tax relief; and,

WHEREAS, this Resolution is adopted pursuant to amendments to Chapter 23 Taxation of the Botetourt County Code adopted December 20, 2005,

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF BOTETOURT COUNTY, VIRGINIA, as follows:

1. That tax relief shall be allocated so as to eliminate personal property taxation for qualifying personal use vehicles valued at \$1,000 or less.
2. That qualifying personal use vehicles valued at \$1,001 - \$20,000 will be eligible for 52% tax relief for the 2020 tax year.
3. That qualifying personal use vehicles valued at \$20,001 or more shall only receive 52% tax relief for the 2020 tax year on the first \$20,000 of value; and
4. That all other vehicles which do not meet the definition of "qualifying" (for example, including but not limited to, business use vehicles, farm use vehicles, motor homes, etc.), will not be eligible for any form of tax relief under this program.
5. That the percentage applied to the categories of qualifying personal use vehicles are estimated fully to use all available PPTRA funds allocated to Botetourt County by the Commonwealth of Virginia.
6. That this Resolution shall be effective from and after the date of its adoption.

Consideration was then held on approval of an appropriation in the amount of \$326,444.82 in CARES Act funding for the schools. Mr. Brandon Lee, Director of Business and Finance, and Dr. John Russ, Superintendent of Schools, were present to speak regarding this request.

Mr. Lee stated that these federal funds were sent to the State which will forward them to the individual school districts on a calculation basis. Mr. Lee noted that the School system was required to submit an application to the State for these funds. He stated that the funds will be used for cleaning and sanitation items including masks, disinfecting wipes and sanitizer, electrostatic cleaning equipment for school buses, and air cleaning systems for the various school structures. Mr. Lee noted that these funds will also be used to pay special education teachers' salaries as they began their 2020-2021 classwork several weeks prior to other teachers.

After questioning by Dr. Scothorn, Mr. Lee stated that the School staff is looking into the possibility of purchasing ionization equipment to kill viruses/bacteria in all schools.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Sloan, and carried by the following recorded vote, the Board approved an appropriation and allocation in the amount of \$326,444.82 to Botetourt County Schools for receipt of CARES Relief Fund monies. (Resolution Number 20-08-07)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Ray Varney, Resident Engineer with the Virginia Department of Transportation, was then present to speak to the Board.

Mr. Martin then thanked Mr. Varney for the homemade cheesecake that he provided to the Board members earlier today. He noted that it was very good; the other Board members agreed.

Mr. Varney stated that he likes to cook and is glad that the Board enjoyed the cheesecake.

Mr. Varney then reviewed VDoT's monthly report. He noted that work on the Route 220 safety improvement project is continuing and the Locust Bottom Road detour has been lifted. He further noted that the Glen Wilton Road soil nail project has now been completed and guard-rail is being installed in this project area.

Mr. Varney noted that the bridge rehabilitation project on Ball Park Road is scheduled to be completed this month; however, there have been some delays in painting the bridge due to the weather. He stated that VDoT continues to work on the list of secondary and primary roads to be paved in 2021 and noted that several site plan review projects were listed in the monthly report—County Waste Transfer Station, Fieldstone intersection improvements, Buchanan cell tower, Santillane Subdivision, Phase III, Section 2, and for Lil Cucci's new take out restaurant.

Mr. Varney also stated that the Board will be asked later today to approve a resolution for missing right-of-way inventory on the Route 654 (Read Mountain Road) realignment project from the 1990s. He noted that there are several rights-of-way that need to be formally accepted into VDoT's Secondary System for maintenance and some rights-of-way that need to be abandoned. He noted that these Secondary System additions/abandonments were overlooked by VDoT staff in the closeout of this construction project.

Mr. Varney noted that there are several similar, overlooked matters on other road projects that VDoT will bring to the Board for future consideration.

Regarding the Murray Drive project, Mr. Varney stated that VDoT's contractor should be moving onto this site today and begin construction work on the road to the new elementary school this week. He noted that the AEP utility pole discussed last month has not yet been relocated and they hope to have this completed and the road reconstruction project finished by October.

Mr. Varney stated that VDoT staff have met with the building's contractor (G&H Construction) to discuss maintaining access to the school site during the road construction project. He noted that the contractor has requested that VDoT not put down the road's final asphalt surface until the last possible minute. He noted that the area's asphalt plants shut down for the winter in late October/early November so this date will have to be kept in mind when scheduling

the road's paving. Mr. Varney noted that this road's paving work will be done outside of VDoT's usual paving contract.

After discussion, Mr. Varney stated that the Stone Coal Road Rural Rustic project will begin in the spring of 2021; the Route 460 arterial preservation plan has been delayed again; and the list of area headquarter/in-house projects for grading gravel roads, patching, and ditch/shoulder/brush trimming work was mentioned.

Dr. Bailey noted that there is a large pothole on Trinity Road near the Greenfield Street intersection which needs to be repaired. Mr. Varney noted that he will forward this matter to their staff.

After questioning by Dr. Scothorn regarding a culvert under an entrance that connects to Route 605 which overflows and floods the roadway, Mr. Varney stated that this pipe is located under a private road and they have done all they can to stabilize the situation on the VDoT-owned rights-of-way.

Mr. Clinton then noted that he has received calls from citizens regarding the speed limit on Greenfield Street (Route 673) and asked that VDoT conduct a traffic study to see if the limit should be reduced.

Mr. Clinton further noted that he sees that Gravel Hill Road is on the patching list and noted that there has also been a sight distance issue brought to his attention on the right hand side of the Gravel Hill Road/Route 11 intersection. He asked that VDoT look at this location to see if the sight distance can be improved.

Mr. Varney stated that he will forward these items for review by his staff. Mr. Varney noted that VDoT's area superintendents frequently drive the County's roads to identify areas of patching or other maintenance work that are needed.

After questioning by Mr. Clinton, Mr. Varney stated that pavement patching can be done without resurfacing the roadway.

Dr. Scothorn then stated that he has been contacted by the Mayor of Troutville regarding maintenance of the wildflower area on the former truckstops property at Exit 150 and questioned if VDoT is considering better ways to mow/maintain this area.

Mr. Varney stated that this project is being funded by the Salem District Office with District highway monies. Mr. Varney noted that he is working with a Richmond VDoT staff person on this matter and has been made aware that additional landscaping is planned on this site.

Mr. Varney further stated that VDoT previously discussed landscaping maintenance options with the County for the Route 11 corridor, including the sidewalks, from Hardee's to the roundabout, however, no decision was made due to the cost. He noted that there has been a great interest in a better job of maintaining this area and VDoT plans to remove some of the grassy areas and install hardscaping.

Mr. Varney noted that VDoT's primary system mowing contract does include the Exit 150 area but not the center of the roundabout and the area headquarters staff are not equipped to maintain the roundabout area either. Mr. Varney stated that he will try to find funding to allow for additional maintenance to be done in areas including the landscaped areas and asked the Board to join VDoT in cleaning up and maintaining the landscaping in the Exit 150 area and potentially participating in the cost of the maintenance contract.

Dr. Scothorn thanked Mr. Varney for this information.

Mr. Martin noted that he had previously sent Mr. Varney a request from Mr. David Radcliff asking that bicycle lanes be added on U. S. Route 460 in the County.

Mr. Varney stated that he does not remember receiving this e-mail message but will have staff look into this request and report back to the Board at the next meeting. He noted that an evaluation of this corridor could possibly be considered for funding through the SmartScale application process in 2022.

There being no further discussion, the Board thanked Mr. Varney for his report and stated that they appreciate all that he and his staff do for the County.

Mr. Varney asked that the Board contact him if they have any highway-related issue that needs to be resolved.

Mr. David Givens, Development Services Manager, then stated that he has an update to the Murray Drive project previously discussed by Mr. Ray Varney. He noted that, as of this morning, the electrical utility poles have been relocated; however, the electrical lines have not yet been reconnected to the poles. Mr. Given stated that he believes that this work will be completed today.

Consideration was then held on a resolution to abandon/accept certain rights-of-way associated with the Read Mountain Road (Route 654) realignment project into the Secondary System of Highways.

Mr. David Givens, Development Services Manager, stated that the Route 654 realignment project between Alternate 220 and Route 11 was completed in 1992. He noted that VDOT recently discovered that several right-of-way adjustments on the project had not been approved by the Supervisors and the Commonwealth Transportation Board. Mr. Givens stated that, to close out the project, the Supervisors are being asked to adopt a resolution formally abandoning and/or accepting these specific rights-of-way into the Secondary System.

Mr. Givens noted that maps of the specific rights-of-way were included in the Board's information packets.

There being no discussion, on motion by Mr. Clinton, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board adopted the following resolution requesting changes in the Virginia Department of Transportation Secondary System of State highways, Route 654, Read Mountain Road; Route 605, Sanderson Drive; Route 1090, Tinkerview Drive; and Route 1060, Apple Tree Road in the Valley Magisterial District.

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 20-08-08

WHEREAS, the Virginia Department of Transportation has completed Project 0654-011-166, the Route 654 Realignment Project; and,

WHEREAS, the project sketch and VDOT Form AM-4.3, attached and incorporated herein as part of this resolution, defines adjustments necessary in the Secondary System of State Highways as a result of Project 0654-011-166; and,

WHEREAS, certain segments identified in the incorporated Form AM-4.3 appear to no longer serve public convenience and should be abandoned as part of the Secondary System of State Highways; and,

WHEREAS, certain segments identified in the incorporated Form AM-4.3 are ready to be accepted into the Secondary System of State Highways;

NOW, THEREFORE, BE IT RESOLVED, that

1. the Board of Supervisors hereby requests the Virginia Department of Transportation to take the necessary action to abandon those segments identified on the attached project sketch and Form AM-4.3 as part of the Secondary System of State Highways, pursuant to §33.2-912, *Code of Virginia*, and
2. the Board of Supervisors requests the Virginia Department of Transportation to add the segments identified on the attached project sketch and Form AM-4.3 to the Secondary System of State Highways, pursuant to §33.2-705, *Code of Virginia*, and
3. a certified copy of this resolution be forwarded to the VDOT Salem Residency, by the Clerk to the Board of Supervisors.

A public hearing was then held on a request for an approximate 10' X 31' supplemental easement for AEP on the County landfill property. Mr. Gary Larowe, County Administrator, stated that Appalachian Power Company has an electrical transmission line from the Mount Union substation off of Catawba Road, which crosses the County Landfill property, and extends into Craig County.

Mr. Larowe stated that this request is for a 9.85' X 31.38' supplemental easement and right-of-way located adjacent to the current right-of-way in order to place a guide wire for an existing electrical tower. He noted that the County works with AEP on a frequent basis and this easement will be a minimal invasion on the Landfill property.

After questioning by Mr. Martin as to whether there was anyone present to speak regarding this request, a lady in the audience questioned if this easement would impact the Mount Union Cemetery at the Catawba/Blacksburg Road intersection.

Mr. Larowe stated that this easement will be located on the County Landfill property which is several miles from the cemetery. He noted that this electrical substation is referred to as the Mount Union substation as it is located in that general vicinity.

There being no further discussion, the public hearing was closed.

On motion by Dr. Scothorn, seconded by Mr. Sloan, and carried by the following recorded vote, the Board approved the Supplemental Easement and Right-of-Way document between the County and Appalachian Power Company for a 9.85' X 31.38' easement on the Landfill property and authorized the County Administrator to sign the document on the County's behalf. (Resolution Number 20-08-09)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mrs. Susan Goad, Director of the Department of Social Services, then gave a presentation on the Department of Social Services' FY 19 annual report. Mrs. Goad noted that Ms. Carolyn Kemper, the Department's Fraud Investigator, was also present.

Mrs. Goad stated that her department currently has 20 employees and one open position. She noted that in the past year they have had a significant increase in the number of foster care children which resulted in substantially increased costs.

Mrs. Goad stated that Medicaid expansion in Virginia has resulted in more individuals having medical coverage who did not previously qualify. She noted that as of August 7, 2020, they have 1,142 new Medicaid cases in the County; however, the initial projection was 1,300. Mrs. Goad stated that the State provided her department with additional monies (\$75,000/per

year) to handle these additional Medicaid applications with no required local funding match. She noted that these funds are being used to pay the salaries of two benefit workers.

Mrs. Goad then reviewed the State's FY 2018-2019 Profile Report for the County. She noted that 8% of the County's population were living in poverty in 2017 and 7% in 2019; the number of residents receiving SNAP/Medicaid/TANF benefits has decreased from 4,587 in 2017 to 4,507 in 2019; the number of child protective service referrals increased from 392 in 2017 to 492 in 2019; the number of children in foster care increased from 1 in 2017 to 14 in 2019; and the adult protective service referrals increased from 134 (2017) to 148 (2019).

Ms. Kemper then stated that she received 22 fraud referrals from 2019 – 2020 which totaled \$12,421 in cash payments. She noted that State and federal taxes were taken out of these amounts to pay for fraud costs and federal treasury offset payments were included for a total collected amount of \$21,598.

Ms. Kemper stated that two fraud investigations were referred to the Commonwealth's Attorney's Office—one was prosecuted and the individual is currently paying restitution and, in the other case, a plea deal was reached and restitution was paid in full.

After questioning by Mr. Martin, Ms. Kemper stated that since she became the fraud investigator, none of her cases has resulted in the individual serving time in jail as restitution was paid in full.

After questioning by Mr. Clinton, Ms. Kemper stated that Botetourt County does not have many cases of fraud compared to Roanoke City or Richmond.

Mr. Martin noted that the Social Services Department has increased its fraud complaint investigations over the past few years.

Mrs. Goad stated that there was an increase in the number of children placed in foster care from 4 in January 2019 to 16 in December 2019. She noted that currently the County has 15 children in foster care; 6 of whom exhibited behavioral issues, drug problems, or had criminal charges which limited their placement options to residential facilities which are costly (\$10,000/month) versus foster care homes (average of \$600/month). Mrs. Goad stated that the County currently has two children in residential care facilities.

After discussion, Mrs. Goad stated that her department has also seen an increase in court involvement due to foster care and child protective orders (CPOs). She noted that 9 CPOs were filed in 2019 and, as of this time in 2020, 9 have been filed.

She noted that implementation of the Families First Prevention Act, which provides funding for preventative services prior to the child being removed from their home, has been delayed due to the Act's requirement that only researched-based providers are allowed to participate in the program and due to the COVID-19 pandemic. Mrs. Goad stated that her office is currently closed to the public, clients are seen by appointment only, there is a limit of 10 or less people in the office at any one time, and staff have been given tele-work options. She further stated that service worker visits with foster children are held virtually.

Mrs. Goad stated that one of her employees tested positive for coronavirus several months ago and is still recovering.

She further stated that the State suspended review dates for their benefit programs (Medicaid, SNAP, TANF, and Childcare) to extend coverage through August 31; however, this suspension will probably be lifted after that time.

After discussion, Mrs. Goad stated that several computer/IT issues (software installation issues, outdated security software, limited VPN's, etc.) were discovered during their tele-work

operations and they are considering other options including deviating from the State of Virginia for IT support.

Mr. Martin thanked Mrs. Goad and Ms. Kemper for their reports.

Mr. Clinton requested that the Board be provided with an overview of the social services programs/procedures in the County.

Mrs. Goad stated that she would provide the Board with additional information on the “complicated” social services system. She noted that there are three categories of employees in her office—administrative staff, benefits programs workers, and service/social workers. Mrs. Goad stated that she has compiled a pamphlet on the programs/assistance offered by the Social Services Department that can be provided to the Board.

Mr. Clinton stated that he also thinks that a 15 – 20 minute training session for the Board members would be a good idea in the future.

After questioning by Mr. Clinton, Mrs. Goad stated that an area’s poverty level is defined by the Census Bureau and the State compiles those calculations in their Local Profile Report which is issued each year. She noted that a copy of this report was included in the Board’s meeting packet and shows that in FY 2019 7% of the County’s population was living in poverty.

Dr. Scothorn stated that any percentage of poverty is too much. He questioned how the citizens can help the foster children and noted that “more information gives us more opportunity” to help; however, he imagines that there are a lot of requirements to becoming a foster parent.

Mrs. Goad stated that, if a child cannot be maintained at home, a social worker is assigned to their case and a placement location is considered. She stated that the County does have a few foster parents and there are also some in Roanoke County that are available to take in children from Botetourt County. Mrs. Goad stated that there are also private providers available; however, if a home cannot be found, the child is placed in a residential facility, which is very expensive.

After questioning by Mr. Sloan regarding the adult protective services referrals, Mrs. Goad stated that the number of these calls received by her department has decreased this year but she thinks that this is due to the pandemic. She noted that many elderly citizens are not going to doctor’s appointments so no one outside of the home sees/interacts with them to discover whether the individual is being abused. Mrs. Goad stated that she thinks that the numbers of all their referrals/cases are “skewed” because of the Governor’s COVID-19 stay at home orders.

There being no further discussion, the Board thanked Mrs. Goad for her report.

The Chairman then called for a 10 minute break.

The Chairman called the meeting back to order at 3:40 P. M.

Staff work sessions were then held on updates to the commercial permitting process, the Comprehensive Plan, and the Stormwater Management Plan. Mrs. Nicole Pendleton, Director of Community Development, stated that her department consists of 3 divisions—Capital Projects, Planning and Zoning, and Development Services.

Mrs. Pendleton stated that zoning is intended to strike a balance between private property rights and public interests. She stated that Virginia first implemented zoning in 1922 and is a “Dillon Rule” state which limits the authority of localities to only those given by the General

Assembly; however, zoning decisions are legislative, so broad discretion is granted. Mrs. Pendleton noted that the State requires localities to have a Comprehensive Plan in place in order to have a Zoning Ordinance.

She noted that a Comp Plan, which is a policy guide, shows the locality's present and future land use and is one of the most important land use control devices. She further noted that the Plan shows existing and planned public utilities/facilities, transportation infrastructure, general programs for the physical development of the County, etc., and input from the public is obtained prior to review/approval of the updated Plan by the Planning Commission and Board of Supervisors every 5 years. Mrs. Pendleton stated that the Plan controls the location, character, and extent of each public facility or utility feature, including public service corporation facilities, in the County and includes strategies to implement the Plan's goals.

After questioning by Mr. Clinton, Mrs. Pendleton stated that Virginia requires a locality to consider any public facility for inclusion in the Comp Plan.

Mr. Michael Lockaby, County Attorney, stated that public service corporations such as American Electric Power, Roanoke Gas Company, etc., are also supposed to comply with the locality's Comp Plan.

Mr. Peter Volosin, County Planner, then provided the Board with Comprehensive Plan updates as of this time. He noted that several aspects of the Plan have been updated by the County since 2016, including population and demographics, the Gateway Crossing Area Plan, transportation, and Parks and Recreation, Greenways, and Blueways. He stated that in 2020-21, the staff will identify key trends, formulate objectives and strategy, update the Future Land Use Map, the Community Facilities Map, and the section on Cultural and Environmental Resources.

Mr. Volosin stated that in 2019 Jerod Myers, the County's former Long-Range Planner, held 5 public meetings on updating these aspects of the Comp Plan. He noted that take-aways from those meetings included: redevelopment of existing structures, evaluate the need for increased development and understand the congestion issues in Daleville, more utilization of the Route 11/I-81 interchanges for development, preserve open spaces/rural character by focusing development in the southern part of the County, develop more trails and outdoor amenities, and provide more services in Daleville to handle population increases (fire, library, schools, etc.).

Mr. Volosin stated that the staff's next steps are to draft Future Land Use Map scenarios for public review and obtain public comments beginning this fall through on-line surveys, virtual meetings, and consider other creative ideas for safe, non-electronic information exchanges.

Mr. Volosin then reviewed the existing Future Land Use Map and noted that the yellow/orange areas designate high-density residential areas and the purple areas are industrial use districts.

He stated that Renaissance Planning conducted a housing study in the County several years ago and future housing target sites were prioritized. He noted that most of those locations "line up" with the medium and high-density residential areas currently shown in the Comp Plan. Mr. Volosin stated that the current trends include concentrating development in the southern part of the County and along major roadways, including light residential in the Tinker Mountain area, more forest conservation areas in the northern portion of the County, new land use designations for certain areas in the western and northwestern parts of the County to increase development, and designate areas around I-81 Exits 156 and 162 for medium density, mixed use

residential/commercial development. He noted that the solid black line on the southern portion of the map indicates the County's Urban Development Area.

Mrs. Pendleton stated that staff will begin the next round of community input this fall to see how the public relates to these proposals and then staff will begin development of strategies, goals, and objectives based on the Board of Supervisors' strategic plan.

Mrs. Pendleton then stated that, in December 2017, staff began a comprehensive review of the County's land use processes, policies, and permit fees to determine opportunities for improvement to better serve the public and the development community. She noted that they identified many areas, especially in their commercial permitting and site plan approval processes.

Mrs. Pendleton stated that staff previously worked with the developer/applicant on commercial permits but were not "connecting the dots" with all departments involved in review/approval of a site plan and building permit. She noted that the department now has one employee who is the central coordinator for the commercial permitting application process and monthly Technical Review Committee meetings with VDoT, the Western Virginia Water Authority, Fire and EMS, Erosion and Sediment Control, etc., are held to discuss the current projects.

Mrs. Pendleton further stated that the County did not have a cohesive process for building and zoning permit review/approval of commercial structures and now all involved Community Development staff review such projects together.

She stated that since 2017 the Department has made progress in many areas to improve their permit review and approval process. She noted that the only projects remaining are completion of digitizing their paper records and data, which is approximately 30% complete, and review of their fee schedule. Mrs. Pendleton noted that consideration of updating the fee schedule has been postponed until the economy rebounds from the impacts of pandemic-related closures. She further stated that the staff has also established policies and timelines for expedited review of economic development projects and UDA design guidelines.

After discussion, Mrs. Pendleton stated that their next steps are to continue the feedback process, as there is always room for improvement and growth, and to provide educational materials/sessions to the public on how to interact with their department.

Mrs. Pendleton then displayed a chart showing the total number of building permits issued and their valuations from July 2019 through July 2020. She noted that the office has issued approximately the same number of building permits as usual during this period; however, there has been a small decline in the number of inspections made. Mrs. Pendleton stated that the office is operating 100% remotely due to the pandemic and thanked the County's IT staff for their help in implementing that process. She further noted that the amount of building permit fees and inspections are down through July compared to previous years.

Mrs. Pendleton stated that the Roanoke Regional Chamber of Commerce conducted a survey from late May to early July on developer/contractor satisfaction with the individual localities' building permit application/approval process. She noted that 30 responses were received to 10 questions and Botetourt County received excellent or very good ratings. Mrs. Pendleton stated that the department plans to conduct its own customer survey on how the department/staff can do better.

Mr. David Givens, Development Services Manager, then provided the Board with an update from the Stormwater Committee. Mr. Given stated that in October 2019 he presented a Stormwater Committee report to the Board which included various recommendations (education opportunities for maintenance of stormwater management (SWM) systems, the benefits of a

homeowners association (HOA) in overseeing this infrastructure, and outreach for easement establishment and new/updated facility maintenance agreements). Mr. Givens noted that Mr. Clinton served on this committee.

Mr. Givens stated that he is present to provide an update on the implementation of these recommendations to date. Mr. Given stated that he compiled a list of 100+ older subdivisions in the County with recorded stormwater management maintenance agreements, began inspecting those SWM structures this spring and is assembling a punch-list of maintenance items (15% complete) needed on those structures, and is also compiling educational materials on SWM facilities for the inclusion on the County website and handouts for community outreach programs to HOAs and property owners. Mr. Givens noted that many of the SWM structures are overgrown; therefore, he has postponed those inspections until fall.

Mr. Givens stated that another recommendation presented to the Board last fall pertained to commercial construction and the request for a requirement of an Agreement-in-Lieu (AIL) and a fee for commercial projects that disturbed less than 10,000 square feet (sf) of soil. He noted that this requirement will allow for periodic inspection of these sites and revocation of the AIL if there are repeated erosion and sediment control violations. Mr. Givens stated that proposed amendments to the County's Erosion and Sediment Control Ordinance (Sections 10-21 and 10-31.1) to this effect have been drafted and will require a public hearing by the Board of Supervisors. He noted that this hearing is being recommended for the Board's September regular meeting.

He noted that another recommendation requires that a drainage plan and subdivision plat be submitted with the building permit application for residential lot construction. Mr. Givens noted that this would proactively address how the lot should drain and verify conformance with existing drainage plans or allow for the establishment of new drainage easements, if needed. He stated that an additional recommendation regarding SWM agreements and HOAs would make the legal owners responsible for maintenance of these facilities via public records and inclusion of a notice to this effect on the recorded plat and inspection of the SWM infrastructure by the developer and HOA representative(s) prior to transferring ownership of the facility to the HOA. Mr. Givens noted that information regarding SWM maintenance responsibilities would also be available in the County offices and on the County's website.

He stated that another new residential home occupancy recommendation was the inclusion of additional questions on the building permit application regarding the site's drainage flow, grading plan, submission of copy of the recorded plat, and a review of the application with the original subdivision construction drawings. He noted that it is also requested that a "yard bond" or surety be required for single-family dwellings in an amount equal to the cost of seeding/placing straw on an average-size yard, to ensure lawn stabilization when the certificate of occupancy (CO) is issued. He noted that this bond/surety would allow the homeowner to occupy the house during the winter months when grass seed will not grow. Mr. Givens stated that this yard bond requirement would necessitate an amendment to Section 10-29 of the E & S Ordinance.

Regarding a recommendation on unregulated drainage structures, Mr. Givens stated that, in addition to requiring an AIL, plans and/or calculations for any structures to be constructed within drainage easements or in VDOT rights-of-way are being requested to ensure that there are no adverse impacts on adjacent properties. He noted that this will provide checks and balances by asking the applicant to provide more detail for the structures which verifies that the structures have been reviewed/approved. He noted that this recommendation would necessitate amendments to Sections 10-21 and 10-53 of the E & S Ordinance.

Mr. Givens further stated that, as per Mrs. Pendleton's previous comments regarding no fee increases being considered at this time, staff is recommending that in the future a Land Disturbance Fee be implemented for all building permits with a proposed higher fee charged when the E&S permit is submitted prior to the building permit application. He noted that a \$50 fee for a single family residential AIL and \$75 for a commercial AIL are proposed.

Mr. Givens stated that, as also mentioned by Mrs. Pendleton, the Community Development Department has established a single point of contact for the commercial permitting process and created a Technical Review Committee to coordinate plan reviews/approvals.

Mr. Given further stated that the staff has limitations on stormwater management regulation enforcement of commercial projects. He noted that staff is recommending that, after multiple notices have been provided to the developer/contractor with no effort being made on their part to bring the site into compliance, a Stop Work Order be issued and all building inspections be withheld until compliance has begun/been completed.

Mr. Givens stated that these regulations, which would be a last resort for the most problematic projects, are under review by the County Attorney as limitations in the Uniform State-wide Building Code may make this proposal unreasonable. He noted that the Department has implemented a policy of issuing one Notice to Comply followed by a Stop Work order if the violations are not corrected. He noted that this new policy has resulted in a more timely response by the contractor/developer in bringing the project into compliance with the SWM regulations.

After further discussion, staff is requesting that the Board authorize a public hearing on these proposed Erosion and Sediment Control Ordinance amendments at its September regular meeting and recommend that future consideration be given on a revised fee schedule.

There being no discussion, on motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board authorized staff to advertise for a public hearing on proposed amendments as presented to Chapter 10. Erosion and Sediment Control; Stormwater Management of the Botetourt County Code at its September regular meeting. (Resolution Number 20-08-10)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Ed Preston, with the Historic Greenfield Committee, was then present to give a status report on Historic Greenfield. Mr. Preston provided the Board members with a handout listing bullet points for his presentation and including a map of the historic preservation area.

Mr. Preston stated that the County purchased the Greenfield property in 1995 and certain land was set aside for a historical preservation area. He noted that the two historical structures on the property were relocated to the preservation area and archaeological studies were conducted on the site. Mr. Preston stated that several items were found during these archaeological digs that are worth preserving.

Mr. Preston stated that he is a member of a Historic Greenfield subcommittee for project development on the preservation site. He noted that Hill Studios in Roanoke generated a site plan for this area which has provided them with ideas of what could be done to better utilize the buildings and the site.

After discussion, Mr. Preston stated that he was asked to give a presentation to the Board on a Stage 1 plan on how the group should proceed. He noted that the historical site

currently has a mowed path which serves as access from International Parkway and has portable toilets available for visitors. He further noted that their priorities for the next year are the installation of signage to/on the site, additional safety/security measures, and begin preservation of the historical structures. Mr. Preston stated that steps and handrails are also needed on the steeper areas of the site.

Mr. Preston noted that the Bowyer House has electrical service but the structure needs to be refurbished to allow it to be used as an information center with wheelchair access, public bathroom facilities, and a receptionist. He stated that there is currently no access to the kitchen structure and the stone fireplace needs to be dismantled and rebuilt. He noted that the Gish cemetery is maintained by the County and the interior of the former slave quarters is not accessible at this time.

Mr. Preston stated that during Stage 2 they hope to complete access to all buildings and create/develop interpretive programs for the site. He noted that roof work is needed as well as fencing to keep the public away from the construction areas and possibly install security cameras. He further noted that they currently have no way to secure the property other than with fencing.

He stated that fundraising for these projects is on-going through the sale of commemorative bricks and fundraisers, grants, additional publicity, and presentations are being considered. Mr. Preston stated that many grant applications require that “you know what you are going to do with the grant.” He noted that a subcommittee is also working on publicity for the site—newspaper articles, flyers, etc., and another subcommittee is working on an historical presentation on the site.

Dr. Scothorn stated that he is aware that a lot of funding will be required to repair some of these historical structures. After questioning by Dr. Scothorn, Mr. Cody Sexton, Assistant to the County Administrator, stated that the County has \$10,000 available in the FY 21 budget for expenses related to the Historic Greenfield site.

Mr. Clinton stated that the Committee’s efforts are “reaching critical mass.” He noted that this project is a labor of love for the Committee members and it is beginning to come together. He noted that a lot of work has gone into their fundraising plans and ideas to make the public more welcome on the site.

Mr. Preston also noted that they have obtained advice from the County Attorney on what they can and cannot do as a committee. He stated that their members have come up with many amazing ideas and they are moving forward with this project one step at a time.

Mr. Clinton encouraged the Board members to visit this relaxing, very pretty site.

There being no further discussion, Mr. Martin then thanked Mr. Preston for his report.

Consideration was then held on a CARES relief program for County farm operations. Mr. Ken McFadyen, Economic Development Director, stated that the County has received federal CARES Act funds which can be used to provide grants to small businesses “affected by decreased customer demand as a result of the COVID-19 public health emergency.” He noted that farm operations are considered small businesses and are also eligible for these funds.

Mr. McFadyen stated that to date the USDA’s Farm Service Agency (FSA) has processed approximately 150 agricultural-related grant applications for the federal Coronavirus Food Assistance Program (CFAP).

Mr. McFadyen noted that not all of the guidelines approved by the Supervisors in June 2020 for the COVID-19 Small Business Incentive Grant Program would apply to farm operations

which need assistance to cover commodity-type losses brought by a loss of customer demand for their products.

He recommended that the Board implement a COVID-19 Farm Operation Grant Program to assist agricultural-related businesses with losses not covered by the FSA's grant program and approve an appropriation of \$200,000 in CARES Act monies for this program. He noted that this application/grant award program process had been detailed in the agenda item on this proposal and includes requirements that the farm operation be based primarily in the County, only farm losses through September 2020 not covered entirely by the FSA grant could be covered by the County grant, and that the farm be in compliance with any/all applicable County ordinances.

Mr. McFadyen noted that, if this program is approved by the Board, on-line applications would be accepted through September 30, 2020.

Dr. Bailey thanked Mr. McFadyen for the time he has spent in developing this program. He noted that any assistance we can give to the County's farmers will be well-received. Dr. Bailey stated that he has discussed this grant program with the FSA office in Bonsack and recommends that the Board proceed with its implementation.

There being no further discussion, on motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board directed staff to proceed with the implementation of the COVID-19 Farm Operation Grant Program to assist the County's farm operations as detailed in Mr. McFadyen's report. (Resolution Number 20-08-11)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A staff update was then given on the Rocky Forge wind project. Mrs. Nicole Pendleton, Director of Community Development, stated that the Supervisors approved revised conditions for the Rocky Forge Wind project on the Fraley property in northern Botetourt County in May 2020. She noted that one of these conditions pertained to the applicant obtaining the required State approvals through the Virginia Department of Environmental Quality's Permit by Rule (PBR) process prior to submission of a site plan to the County.

Mrs. Pendleton noted that, as of this time, the County has not received any information on the PBR process or received any submissions by Apex on the site plan, subdivision/boundary line adjustments, or building permits for this project.

She noted that Mr. Charlie Johnson with Apex Clean Energy was present at the meeting.

After questioning by Mr. Martin, Mrs. Pendleton stated that she would defer to Mr. Johnson to answer as to when the County would receive these reports.

Mr. Johnson stated that there are many aspects of this project that are "in flux" at this time.

He noted that the public comment meeting required by the PBR process was held at the end of July and the information pertaining to their final submittal to DEQ was sent via Federal Express yesterday. Mr. Johnson stated that they feel that this information will be ruled complete by DEQ. He noted that they obtained 72 public comments at their July meeting; 51 of which were in support of the project. Mr. Johnson noted that they were required to respond to every comment received.

Mr. Johnson further stated that several weeks ago the Federal Aviation Administration issued a "determination of no hazard" for 680' tall turbines at an 18 turbine representative layout. He noted that they are finalizing their contract with the project's general contractor and hope to have their construction plans to the County for review in October.

Mr. Johnson stated that they are still on track for this project with a 2021 anticipated completion date.

After discussion, Mr. Johnson stated that he understands that there are a "lot of eyes" on this project and encouraged the Board to contact him if they have any questions. Mr. Johnson noted that he is aware that this is a big project for Botetourt County.

There being no further discussion, the Board thanked Mr. Johnson for his update.

Discussion was then held on a citizen request for a modified Second Amendment resolution. Mr. Martin noted that the Board had received a copy of a revised resolution from Ms. Keri Martell at the July regular meeting regarding citizens' Second Amendment rights. He noted that this resolution was given to the County Attorney for an opinion and he would ask that this report be presented at this time.

Mr. Michael Lockaby, County Attorney, stated that Ms. Martell's resolution follows up on a Second Amendment Sanctuary County resolution that the Board of Supervisors adopted in November 2019. He noted that the current Board of Supervisors cannot bind a future Board to take or not to take any particular action.

After questioning by Mr. Martin, Mr. Lockaby stated that in his opinion this modified resolution does not strengthen the resolution adopted by the Board in November 2019.

Mr. Clinton stated that he thinks that "there is a large danger here" as this request seems incongruous to him and seems like growth of big government. He stated that the General Assembly passed legislation to allow localities to do certain things. Mr. Clinton noted that the Board cannot bind future boards to take certain actions. Mr. Clinton stated that future boards can do whatever they want and we cannot restrict their actions. Mr. Clinton stated that there is a certain paranoia occurring at this time. He stated that passing a resolution on a subject that the Board cannot bind a future Board to do is ineffective so, why do it.

Dr. Bailey stated that in his opinion this proposed resolution does not add or subtract from the previous resolution in any way.

Mr. Lockaby stated that this resolution does not change the sentiment previously approved by the Board; it would merely say, "we said what we said and we are standing by it again."

Dr. Bailey stated that, in Mr. Lockaby's opinion, the Board would be repeating themselves if this resolution was adopted.

Mr. Martin stated that he would be in favor of letting the previously adopted resolution stand. He further stated that many citizens have made suggestions on protecting our Second Amendment rights. He noted that every person on the Board supports the Second Amendment and gun rights, and also supports the Sheriff's Department and our fire and EMS personnel.

Mr. Martin thanked Ms. Martell for putting forward this proposal; however, according to the County Attorney, action by the Board on this resolution will not make any difference either way.

After questioning by Mr. Martin, by consensus, the Board decided to forego consideration of the proposed Second Amendment resolution submitted by Ms. Keri Martell.

Ms. Martell stated that she understands the County Attorney's interpretation of this resolution being redundant; however, she objects to this opinion. Ms. Martell stated that, when the Board approved the Second Amendment resolution in November, the General Assembly had not yet given localities the authority to regulate firearms in any way. She noted that this has now been done.

Ms. Martell stated that she does not think it hurts to state this issue on the record again. She noted that there will be some change-over on the Board in 2023. She supports the Constitution and our Second Amendment rights and these are important issues. Ms. Martell noted that she does not think that the Board has better things to do than support the Second Amendment.

Mr. Sloan noted that the current Board cannot make the next Board support any particular issue.

Ms. Martell stated that it does not hurt to come out and endorse the citizens' Second Amendment rights again.

Mr. Martin thanked Ms. Martell for her comments.

Consideration was then held on an Economic Development Authority vacancy appointment process.

Dr. Bailey requested that the Board table discussion on this request to allow additional revisions to be done on the proposed appointment process.

After questioning by Mr. Martin, Dr. Bailey stated that he does not have a specific timeframe in which to bring this matter back before the Board.

There being no further discussion, on motion by Dr. Bailey, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board tabled consideration of the Economic Development Authority vacancy appointment process to allow the policy to be further reviewed. (Resolution Number 20-08-12)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on various appointments.

Mr. Martin noted that the Board would table consideration of a vacancy on the Economic Development Authority until a later date.

It was then noted that the terms of several individuals on the Community Policy and Management Team expire on September 1, 2020. It was noted that these are two year terms.

On motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board appointed the following individuals and alternates to the Community Policy and Management Team for two year terms to expire on September 1, 2022. (Resolution Number 20-08-13)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Sheriff's Department:

Jeff Stritesky (Matt Ward, alternate)

Department of Social Services:

Susan Goad (Leigh Martin, alternate)

Schools:

Julie Baker (VACANT, alternate)

Juvenile Probation/Court Services:

Shirley Thompson (Samantha Higgins, alternate)

Provider Representative (Blue Ridge Behavioral Healthcare):

Cheryl Wilkinson (Cathy Brown, Heather Gunn, Debbie Bonniwell, alternates)

Provider Representative (Family Preservation Services—Roanoke):

Melissa Cook (Trista Thompson, alternate)

An update was then given on recent actions of the CARES Act Committee. Dr. Bailey stated that this committee has met once since it was formed last month and another meeting is scheduled for later this week. He noted that the Committee has approved several projects/ expenditures of these funds in compliance with the CARES Act's provisions.

Mr. Larrowe stated that the County has taken possession of a new Senior Citizens Van which was purchased with these monies and are also using the funds to provide small business grants. He noted that an Economic Development Authority (EDA) subcommittee is meeting on Thursday to review the first group of grant applications from qualifying small businesses.

Mr. Larrowe stated that several coronavirus-related projects are taking place and a significant number of projects will be brought before the CARES Committee/Board of Supervisors for consideration/approval. He noted that everyone has been working hard to try to "get these funds out the door" to help with various elements of the pandemic.

Mr. Larrowe further stated that they are trying to kick-off some broadband projects and have been working with the schools on other projects including ensuring that fifth through twelfth grade students have the necessary equipment to connect to Wifi to participate in virtual classes.

An update was then given by the Emergency Communications Committee. Mr. Sloan stated that the Committee met on August 4 and discussed the challenges of the County's current radio system. He noted that they agreed that an unbiased review of the County's communications/radio system is needed and the Committee made a motion to request authorization from the Supervisors to direct the Purchasing Department to issue a request for proposals for a radio system needs analysis and system design study.

He noted that \$85,000 in funding was previously allocated for this process and these funds will need to be reappropriated by the Board in the future.

Mr. Larrowe stated that these are not new monies; these funds were included in prior fiscal year budgets and have been rolled over twice.

Dr. Scothorn stated that this needs analysis should include the best locations for these emergency services communications towers to ensure that there are no communications interruptions.

Mr. Sloan noted that the study should also include analysis of new technology to ensure that first responders in areas such as Oriskany and Arcadia have the appropriate radio signal strength. He noted that on average one of the County's radio communications towers goes down for short periods every week which causes a major communications disruption for fire, rescue, and Sheriff's personnel.

There being no further discussion, on motion by Mr. Sloan, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board directed the Emergency Communications

Committee to work with the Purchasing Department to issue a Request for Proposals for professional services for a radio system needs analysis and system design study. (Resolution Number 20-08-14)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

An update was then given by the Social Justice Committee. Mr. Clinton stated that last month he was appointed by the Chairman to form a social justice committee to discuss and make a recommendation on the future disposition of the Confederate monument located at the Circuit Courthouse in Fincastle. Mr. Clinton stated that he has been working with County organizations that have an interest in history, social justice, etc., to obtain appointees to serve on the committee.

Mr. Clinton stated that he wanted this committee to consist of a balanced group of organizations/individuals to represent all aspects of this issue. Mr. Clinton then reviewed the committee members as follows:

Organization	Appointee
Oldfields/Reservoir Road Community	Bill Tanger
Botetourt Co. Historical Society/Museum	Beth Leffel
Botetourt Genealogy Club	Greg Rieley
Botetourt Artillery	Lewis Sifford
Historic Fincastle, Inc.	Mitch & Bobbie Bowman
Daughters of Confederacy	Harriett Francis
VFW Posts (Buchanan & Daleville)	Bill Price
Botetourt School Board	Chester Adams
Town of Fincastle	Pam Binns
Countywide League	Curtis Brown
Circuit Court Clerk	Ed McCoy

Mr. Clinton noted that Cody Sexton, Assistant to the County Administrator, will also serve on this committee.

Mr. Clinton then provided the Board with a handout of a draft guidance document for the committee's formation and operation. He noted that the Committee's working title is Citizens Advisory Committee on Social Justice (CACSJ).

Mr. Martin stated that Mr. Clinton has put a lot of work into this project over the past few weeks and his efforts are appreciated. Mr. Martin noted that this is a very important committee and Mr. Clinton's guidance document is very thorough.

Dr. Scothorn stated that this detailed, draft document shows a lot of work and dedication on Mr. Clinton's behalf.

Dr. Bailey also thanked Mr. Clinton for his work on this committee to date. After questioning by Dr. Bailey, Mr. Clinton stated that there is a possibility that there could be additional members asked to serve on the committee.

Mr. Sloan also thanked Mr. Clinton for his work on this project.

Dr. Scothorn then thanked the Board members for the time and commitment that they put into serving the citizens as a member of the Board and on various committees and subcommittees. He noted that the Board's work takes a lot of time and telephone calls. He noted that the members do not participate in just one meeting a month.

Dr. Scothorn also thanked Ms. Martell for taking the time to draft the revised Second Amendment resolution. Dr. Scothorn stated that he believes in our Second Amendment rights.

He noted that the Board needs to ensure that the younger generation is brought up to give back to their community. He noted that we should all be on the same team and work to promote what should be the best for our wellbeing.

Mr. Sloan agreed with Dr. Scothorn's comments.

There being no further discussion, the meeting was adjourned at 5:15 P. M.