

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, August 23, 2016, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 12:45 P. M.

PRESENT: Members: Mr. L. W. Leffel, Jr., Chairman
Mr. Todd L. Dodson, Vice-Chairman
Mr. John B. Williamson, III
Mr. Billy W. Martin, Sr.
Dr. Donald M. Scothorn

ABSENT: Members: None

Others present at the meeting:

Mr. Gary Larrowe, County Administrator
Mr. David Moorman, Deputy County Administrator
Mr. Michael W. S. Lockaby, County Attorney

The Chairman called the meeting to order at 12:51 P. M.

On motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board went into Closed Session to discuss personnel matters; the acquisition of real property for public uses or the disposition of publicly held real property where discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body; discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the County; and consultation with legal counsel regarding specific legal matters as per Section 2.2-3711(A) (1), (3), (5), and (7) of the Code of Virginia of 1950, as amended. (Resolution Number 16-08-02)

AYES: Mr. Williamson, Mr. Dodson, Mr. Leffel, Dr. Scothorn, Mr. Martin

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 2:06 P. M.

On motion by Mr. Leffel, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 16-08-03)

AYES: Mr. Leffel, Mr. Dodson, Mr. Williamson, Dr. Scothorn, Mr. Martin

NAYS: None

ABSENT: None

ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

Mr. Leffel welcomed everyone to the meeting and asked for a moment of silence.

Mr. Martin then led the group in reciting the pledge of allegiance.

Mr. Leffel, Mr. Larrowe, and Mr. Moorman then recognized those individuals who have been employed by the County for 5, 10, 15, 20, 25, 30, and 35 years. Mr. Moorman then asked that each employee come forward as their name is called for presentation of a certificate of recognition: Five years—Jeffrey Elmore, EMT/Firefighter-BLS; Nathan Herlocker, Firefighter-BLS; Robert Johnson, Battalion Chief of Training; Ronald Kovar, EMT/Firefighter-ALS; Frank Leonard, EMT/Firefighter-Lieutenant; Jay Ratcliffe, Assistant Director Parks and Recreation;

Ten Years—Camille S. Black, EMT/Firefighter-Lieutenant; Fifteen years—Laura Goad, Community Development Technician; Peggy Goad, Recreation Maintenance Crew Leader; Twenty years—Donna Boothe, Chief Deputy Treasurer; Sandra Camper, Deputy Treasurer; David Moorman, Deputy County Administrator; Twenty-five years—Janet Buttram, Branch Librarian; Thirty years—Steve Vest, Director of Libraries.

It was noted that those employees who were unable to attend today's meeting would be presented with their certificates at a later date (Douglas Gillispie, EMT/Firefighter-BLS; Larry Wayne Dudley, Operator, Division of Waste Management; Linda Seibel, Commonwealth Attorney's Administrative Assistant; Miranda Napier, Victim/Witness Coordinator; Joel Branscom, Commonwealth's Attorney; Catherine Erath, Deputy Circuit Court Clerk).

Mr. Leffel thanked all of these employees for their years of service and dedication to the County.

The Chairman then called for a five minute break to allow a group picture to be taken.

The Chairman called the meeting back to order at 2:23 P. M.

After questioning by Mr. Leffel, it was noted that there was no one present to speak during the public comment period.

After discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the following consent agenda items: (Resolution Number 16-08-04)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

The minutes of the regular meeting held on July 26, 2016;

The minutes of the work session with VDoT held on August 9, 2016;

The following transfers and additional appropriations:

Transfer budgeted funds of \$49,237 from General Services, 100-4040000 to Economic Development, 100-4081500. These are administrative support wages and fringe benefits associated with an employee transfer.

Transfer \$298,136.99 from General Fund - Undesignated Fund Balance to Economic Development Authority of Botetourt County account. This will cover expenditures to date for the Eldor Corporation project and other related Greenfield expenditures.

Transfer \$125,000 from General Fund – Undesignated Fund Balance to School Capital Reserve Fund. This transfer is to cover near-term costs relating to the School Wireless project, which was approved by the Board of Supervisors in March 2016 as a "not to exceed" \$350,000 project. This will bring total transfers to the School Reserve Fund for this project to \$295,000.

Additional appropriation in the amount of \$350 to Community Development – Professional Services, 100-4034000-3100. These are funds received to offset mowing services in conjunction with code enforcement.

Additional appropriation in the amount of \$250 to Parks & Recreation – Education & Recreation Supplies, 100-4071000-6013. These are donated funds received from Cavalier Touchdown Club which will go toward the purchase of youth football equipment.

Additional appropriation in the amount of \$550.66 to Sheriff's Department – Vehicle & Power Equipment – Fuels, 100-4031200-6008. These are expenditure reimbursements from the State for extradition expenses.

Additional appropriation in the amount of \$2,423.54 to the following Sheriff's Department accounts: \$2,078.94 to Wages – Overtime, 100-4031200-1200; and \$344.60 to FICA, 100-4031200-2100. These are funds received from the Town of Buchanan for services performed for the Buchanan carnival.

Additional appropriation in the amount of \$1,942.46 to the following Sheriff's Department accounts: \$1,470.00 to Forest Patrol Salaries, 100-4031200-1900; \$112.46 to FICA, 100-4031200-2100; and \$360 to Vehicle & Power Equipment – Fuels, 100-4031200-6008. These are reimbursed funds received for Forest Patrol overtime expenses.

Additional appropriation in the amount of \$2,742.50 to Sheriff's Department – RAID Patrol, 100-4031200-5830. This is a quarterly reimbursement of RAID Program expenses for the Botetourt County Sheriff's Office Alternative Program.

Additional appropriation in the amount of \$2,475.06 to Correction & Detention – Professional Services, 100-4033100-3100. These are funds received from Craig County for their Jail inmates' medical bills.

Additional appropriation in the amount of \$1,602 to Sports Complex – Part-Time Wages – Regular, 100-4071300-1300. These are funds received from Piedmont Amateur Softball National Tournament to reimburse costs regarding the week-long national tournament.

Additional appropriation in the amount of \$58,474 to Revenue Refunds – Refunds, 100-4092000-5999. This is the State's share of FY16 fines collected by the Commonwealth Attorney's Office through General District Court. The County retains the same amount. The State's share is included in this month's accounts payable; and,

Approval of the Accounts Payable and ratification of the Short Accounts Payable List.

Mr. Zerrilla then stated that he would also like to request approval of a walk-on transfer and accounts payable payment in the amount of \$250,000 from the Undesignated Fund Balance to the Economic Development Authority. He noted that this is for payment of the County's incentives for the Ballast Point (Home Brew Mart, Inc.) project.

On motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board approved a transfer and accounts payable payment in the amount of \$250,000 from the General Fund-Undesignated Fund Balance to the Economic Development Authority account for payment of the County's incentives for the Ballast Point (Home Brew Mart, Inc.) project upon closing on the land and building. (Resolution Number 16-08-05)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on approval of the FY 2017 rollover resolution. Mr. Tony Zerrilla, Director of Finance, stated that these appropriations are for the continuation of programs and capital/equipment-related projects in FY 17 that were begun in FY 16. He noted that this month's requests total \$847,014 and include funds for grading of a new pad-ready site at Botetourt Center at Greenfield and for continuation of various Capital Improvement Plan projects.

Mr. Zerrilla noted that, to date, the County has approved \$1.5 million in rollover/supplemental appropriation requests. He noted that there is an estimated \$1.9 million in budget funds remaining after the July rollover approvals and approximately \$1 million in additional supplemental appropriations will be brought to the Board for consideration over the next few months.

He noted that most of the future supplemental appropriations will be for a new fire truck and other CIP items.

After questioning by Mr. Williamson, Fire Chief Tommy Fuqua stated that the new fire truck had some construction delays but should be delivered to the County no later than December 2016. After further questioning, Chief Fuqua stated that the vehicle's price will be the budgeted amount.

On motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the following supplemental appropriations for FY 17. (Resolution Number 16-08-06)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Destination Acct #	Account Description	Amount	Explanation/Reason For
100-4092800	Transfer to Economic Development Auth.	\$ 312,612	To provide for Greenfield Pad funding
100-4094101	Enterprise-Wide Software	\$ 30,984	To continue project
100-4094201	County Website Redesign	\$ 24,953	To continue project
100-4094312	Infrastructure Improvements	\$ 11,600	To continue projects
100-4094402	Lift Pump Station - Flow Improvement	\$ 12,000	To continue project
100-4094405	Library Incentive Fund	\$ 3,900	To continue projects
100-4094719	Community Rec. Incentive Program	\$ 18,800	To continue projects
100-4094808	Industrial Site Infrastructure	\$ 251,398	To continue project - Shell Building
100-4094808	Industrial Site Infrastructure	\$ 48,602	To add to Shell Building Budget
100-4094809	VDoT Revenue Sharing Match	\$ 132,165	To continue projects
TOTAL	General Fund Operations & CIP	\$ 847,014	

Consideration was then held on the School's year-end transfer to the Capital Reserve Fund. Mr. Tony Zerrilla, Director of Finance, stated that the School's Capital Reserve Fund was established by the School Board and Board of Supervisors in 2008. He noted that this fund is used for year-end school savings and both the school system and the County benefit from this process.

Mr. Zerrilla stated that, per School figures, as of July 31, 2016, the Fund had a balance of \$426,534. He noted that, at the end of FY 16, the school budget had a net surplus of \$5,364.79 which was generated from net expenditure savings of \$359,246, a net revenue deficit of \$357,477, and a \$3,596 surplus from the self-sustaining fund.

Mr. Zerrilla stated that the Fund's policy states that two-thirds of year-end savings would be transferred to the School's Capital Reserve Fund and one-third to the County's General Fund. Therefore, he noted that Botetourt County would retain \$1,788.26 of the School's surplus, while \$3,576.53 would be allocated to the Capital Reserve Fund.

Mr. John Busher, Superintendent of Schools, stated that this Fund has been a great benefit for the County and the School system as future school projects can be funded through these year-end budget savings. He noted that this is a unique program and he thanked the Board for their participation in this program.

Mr. Busher then introduced Mr. James Lyon to the Board. He noted that Mr. Lyon is the School system's new Director of Administration and Finance; the position formerly filled by Dr. Brian Austin. Mr. Busher stated that Mr. Lyon has a background in County administration.

Mr. Lyon stated that he previously worked in the Roanoke County Budget Office for 10 years and, prior to that, he worked in the Bedford County Purchasing Department. Mr. Lyon noted that he is a graduate of the University of Virginia. Mr. Lyon noted that his focal point has been on budget and finance and he has experience in monitoring and tracking revenues and expenditures.

Mr. Lyon stated that he looks forward to working with Mr. Zerrilla and the Board in the future.

The Board welcomed Mr. Lyon to Botetourt County.

After questioning by Mr. Williamson, Mr. Busher stated that the County received approximately \$300,000 less in State revenues last year than was budgeted due to decreases in school enrollment figures. He noted that, during development of the FY 15-16 budget, the School system had used an average daily membership figure of 4,725 but the actual March 30 student population was 4,665 which resulted in decreased State revenues.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved a reversion of FY 2016 year-end funds totaling \$1,788.26 to the County General Fund, and approved a transfer from the County General Fund-Undesignated Fund Balance and an appropriation of funds totaling \$3,576.53 to the School Division Capital Reserve Fund. (Resolution Number 16-08-07)

AYES: Mr. Martin, Mr. Dodson, Mr. Williamson, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on a request for use of Capital Reserve Fund monies for a boiler replacement at James River High School. Mr. Tony Zerrilla, Director of Finance, stated that the School Board is requesting up to \$325,000 in Capital Reserve Fund monies to purchase a new propane boiler for James River High School.

Mr. John Busher, Superintendent of Schools, stated that the current boiler at James River is not replaceable due to its condition and age. He noted that the groundwater supply that serves the school consists of hard water which damages equipment and supply lines. He noted that there is a water treatment system in place at the school.

Mr. Busher stated that he has to move quickly to replace this boiler as students are now in school and the boiler, which is part of the school's heating system, will be needed during the upcoming fall/winter months.

Mr. James Lyon, Director of Administration and Finance for the Schools, stated that the initial bid for this new boiler was \$309,000; however, this price has been negotiated to approximately \$260,000. He noted that there are other additional upgrade costs associated with this project besides the boiler.

After questioning by Mr. Williamson, Mr. Zerrilla stated that, as of July 31, there was approximately \$426,000 in the School's Capital Reserve Fund; however, earlier today, the Board had approved a transfer of \$125,000 from the Undesignated Fund Balance to School Capital Reserve Fund to cover near-term costs relating to the School Wireless project, which was approved by the Supervisors in March 2016 as a "not to exceed" \$350,000 project, and approved a transfer of \$3,576.53 in year-end funds to the Capital Reserve Fund. Mr. Zerrilla

noted that with the expenditure of funds for the boiler, the Capital Reserve Fund will have approximately \$225,000.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved a request from the School Board for the use of Capital Reserve Fund monies in an amount not to exceed \$325,000 for a boiler replacement at James River High School. (Resolution Number 16-08-08)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Leffel then recognized Mr. Jerry Burgess, former Botetourt County Administrator, as being in attendance at the meeting.

A public hearing was then held on the allocation of a right-of-way and easement in Vista Corporate Park to VDoT and AEP for the Route 11 improvement project. Mr. David Moorman, Deputy County Administrator, stated that the Highway Department plans to replace the Tinker Creek bridge on U. S. Route 11 in front Vista Corporate Park and an additional 0.042 acres of right-of-way is needed from the County for this project. He noted that this project will also impact the existing American Electric Power (AEP) easement on the County's property which necessitates relocating the permanent utility easement.

Mr. Moorman noted that VDoT has offered \$3,100 to the County in compensation for this right-of-way and easement. He noted that staff has reviewed this assessment and determined that it is a fair value for this acreage. Mr. Moorman stated that the County Attorney has reviewed and approved the right-of-way agreement. Mr. Moorman further stated that the staff will review the utility easement and forward it to the County Attorney for review and approval before final signatures are obtained.

Mr. Moorman noted that Mr. Danny Tyler with VDoT is present at the meeting to answer any questions about this project.

After questioning by Mr. Leffel, it was noted that there was no one present to speak regarding this matter. The public hearing was then closed.

On motion by Dr. Scothorn, seconded by Mr. Leffel, and carried by the following recorded vote, the Board approved the option agreement dated July 11, 2016, between the Commonwealth of Virginia and Botetourt County for VDoT Project 0011-011-110, R-201, (Route 11 bridge replacement near Vista Drive) and authorized County staff to execute all necessary documents upon the review and approval of the County Attorney. (Resolution Number 16-08-09)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Kevin Hamm, Maintenance Operations Manager with the Virginia Department of Transportation, was then present to speak to the Board. Mr. Hamm then reviewed VDoT's monthly report.

He noted that a contract has been awarded to Allegheny Construction Company to replace two narrow bridges on Route 220 north of Eagle Rock. He noted that a pre-construction meeting with the contractor is scheduled for today and the project's construction schedule will

be determined after this meeting. He noted that this project has a fixed completion date of June 2018.

Regarding the Exit 150 project, Mr. Hamm stated that there has been a lot of rock removed from the project and approximately one-half of the curb and gutter work on Gateway Crossing has been completed as of this time. Mr. Hamm stated that some additional rock needs to be removed from the Crossing which will allow the roadway to be asphalted by the end of October.

Mr. Hamm noted that paving on Alternate 220 is complete and the contractor will be relocating his equipment to Routes 615 and 630 shortly.

After questioning by Mr. Williamson, Mr. Hamm stated that, once the section of Route 630 between Thrasher Road and Route 43 is complete, Route 630 from Fincastle to James River High School will have a new surface.

Mr. Hamm stated that mowing continues along the primary and secondary roadways and patching work is progressing with Catawba and Breckinridge Mill Roads next on the schedule.

After questioning by Mr. Dodson, Mr. Hamm stated that work is progressing on the Route 220 corridor study.

Mr. Brian Blevins, VDoT's Area Land Use Engineer, stated that VDoT is considering a large-scale, more comprehensive planning study for the Routes 220, 11, and Alternate 220 corridors. He noted that Mr. Michael Gray, VDoT's District Planning Manager, will also be involved in this study.

Mr. Dodson stated that he would like VDoT to "look at everything that is coming along" the Route 220 and 11 corridors due to the construction of Gateway Crossing and future development proposed in the Exit 150 area.

Mr. Blevins stated that there were several land development and land use permits reviewed/approved by VDoT this month including one from Shentel which is proposing to install fiber optic cable from Harrisonburg to the Mid-Atlantic Broadband hub on EastPark Drive.

After questioning by Mr. Williamson, Mr. Blevins stated that the Local-Approved VDoT Project listed in the monthly report is the Route 606/11 intersection improvements near Mill Creek Baptist Church.

Mr. Martin then thanked VDoT for taking care of the recent problem on McFalls Road. He noted that this involved placement of gravel along this roadway.

There being no further discussion, the Board thanked Mr. Hamm and Mr. Blevins for attending the meeting.

Consideration was then held on a resolution supporting transportation funding for I-81 and other major roads. Mr. Cody Sexton, Information Specialist, stated that during the Board's August 9 work session with VDoT, the HB2/SmartScale program's projects were discussed. He noted that the Board also discussed a number of issues/questions regarding the SmartScale process including funding for major projects on Interstate 81.

Mr. Sexton stated that the Board directed staff to draft a resolution regarding these issues. Mr. Sexton stated that some last minute revisions to this resolution were proposed and he presented the Board with a revised copy for their review. He noted that this revised resolution broadens the scope of the area, includes regional agencies that are involved in the SmartScale application process, and requests the General Assembly to evaluate the need for other areas of Virginia "to have access to additional revenue opportunities for roads."

After questioning by Mr. Martin, Mr. Sexton stated that these additional revenues would possibly include increases in sales taxes, gasoline/diesel taxes, among others. It was noted that Northern Virginia and the Hampton Roads areas were recently authorized by the General Assembly to levy an additional sales tax (0.7 percent) to generate funds for road projects and offset SmartScale funding.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board adopted the following resolution supporting transportation funding on Interstate 81 and other major roads and directed County staff to forward a copy of this resolution to the Commonwealth Transportation Board and the County's General Assembly representatives.

AYES: Mr. Leffel, Mr. Dodson, Mr. Martin, Mr. Williamson, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 16-08-10

WHEREAS, the Botetourt County Board of Supervisors is committed to advocating for and ensuring the long-term provision of superior transportation infrastructure both in the County and the region; and,

WHEREAS, the Roanoke Valley, including Botetourt County, is the economic, cultural, and population center of western Virginia; and,

WHEREAS, the Board supports and is actively involved in regional transportation planning through memberships in the Roanoke Valley-Alleghany Regional Commission (RVARC) and the Roanoke Valley Transportation Planning Organization (RVTPO), with the assistance of the Virginia Department of Transportation's Salem District (VDOT Salem); and,

WHEREAS, Interstate 81 is a limited-access, four-lane, divided highway and is the major north-south corridor in Botetourt County, the Roanoke Valley, and western Virginia, which is essential for commuter, commercial, and leisure travel; and,

WHEREAS, the greatest concentration of traffic and safety issues on Interstate 81 in Virginia occur in Botetourt County and the Roanoke Valley; and,

WHEREAS, Interstate 81 is not normally congested in this area but can become greatly congested when any incidents or accidents occur on the road, due to there being only two travel lanes in each direction; and,

WHEREAS, the only alternative to Interstate 81 in Botetourt County during incidents is U.S. Route 11, a four and two-lane highway that also serves as the main street for the Towns of Buchanan and Troutville; and,

WHEREAS, a number of improvement projects for Interstate 81, including safety improvements, realignments, and widenings, have been proposed in recent years to improve the reliability and safety of the corridor; and,

WHEREAS, Botetourt County, RVARC, RVTPO, and VDOT Salem have limited funds available for projects improving the reliability and safety of the Interstate 81 corridor and lack the ability to raise sufficient revenues for such projects; and,

WHEREAS, the aforementioned organizations have access to Smart Scale funds; and,

WHEREAS, the Smart Scale scoring process benefits projects whose costs can be offset with local or regional funds; and,

WHEREAS, Northern Virginia and Hampton Roads were previously given the authority to levy an additional sales tax in order to generate funds for road projects and offset Smart Scale funding; and,

WHEREAS, the Smart Scale process places a heavy emphasis on congestion mitigation and does not take into proper account the needs of roads such as Interstate 81 that have periodic yet major delays from small and large incidents; and,

NOW, THEREFORE, BE IT RESOLVED, that the Botetourt County Board of Supervisors encourages the Commonwealth Transportation Board to categorize Interstate 81 as congested for the purposes of Smart Scale scoring and to reexamine the Smart Scale scoring process for roads that have transit reliability issues similar to Interstate 81; and,

BE IT FURTHER RESOLVED, that the Botetourt County Board of Supervisors requests the Virginia General Assembly to evaluate the need for other areas of Virginia to have access to additional revenue opportunities for roads in those areas; and,

BE IT FURTHER RESOLVED, that County staff is hereby directed to forward a copy of this resolution to the Virginia Commonwealth Transportation Board and the County's representatives in the Virginia General Assembly and encourage their review and action on the above-referenced issues.

Consideration was then held on approval of the Personal Property Tax Relief Act (PPTRA) rate for the 2016 tax year. Mr. Tony Zerrilla, Director of Finance, stated that since 2005 the County has adopted a PPTRA percentage of the relief given to owners of vehicles valued from \$1,001 to \$20,000. He noted that the County has received \$3.4 million in block grant monies each year since 2006 under this program's guidelines to offset this tax relief program's impact on local revenues.

Mr. Zerrilla stated that he, the Commissioner of Revenue, and the County Treasurer, reviewed the impact of used car values and the qualifying vehicle value base in determining the percentage of tax relief for the 2016 tax year. Mr. Zerrilla stated that this year's recommendation is for a 58% tax relief rate which will result in a 42% taxpayer payment portion (a 1% increase over 2015). He noted that last year's relief percentage was 59% with the taxpayer portion set at 41% of the full tax amount.

He recommended that the Board adopt the resolution establishing this personal property tax relief percentage as included in their information packets.

After questioning by Mr. Williamson, Mr. Zerrilla stated that this program was made effective in the County in December 2005 and the County has received a \$3.4 million State block grant under this program each year since that time.

There being no further discussion, on motion by Mr. Dodson, seconded by Mr. Williamson, and carried by the following recorded vote, the Board adopted the following resolution establishing the percentage reduction for personal property tax relief at 58% for Botetourt County for the 2016 tax year.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 16-08-11

WHEREAS, in accordance with the requirements set forth in Section 58.1-3524 (C) (2) and Section 58.1-3912 (E) of the Code of Virginia, as amended by Chapter 1 of the Acts of Assembly and as set forth in item 503.E (Personal Property Tax Relief Program or "PPTRA") of Chapter 951 of the 2005 Acts of Assembly any qualifying vehicle with a taxable situs within the County commencing January 1, 2006, shall receive personal property tax relief; and,

WHEREAS, this Resolution is adopted pursuant to amendments to Chapter 23 Taxation of the Botetourt County Code adopted December 20, 2005,

NOW THEREFORE, BE IT RESOLVED, BY THE BOARD OF SUPERVISORS OF BOTETOURT COUNTY, VIRGINIA, as follows:

1. That tax relief shall be allocated so as to eliminate personal property taxation for qualifying personal use vehicles valued at \$1,000 or less.
2. That qualifying personal use vehicles valued at \$1,001 - \$20,000 will be eligible for 58% tax relief for the 2016 tax year.
3. That qualifying personal use vehicles valued at \$20,001 or more shall only receive 58% tax relief for the 2016 tax year on the first \$20,000 of value; and
4. That all other vehicles which do not meet the definition of "qualifying" (for example, including but not limited to, business use vehicles, farm use vehicles, motor homes, etc.), will not be eligible for any form of tax relief under this program.
5. That the percentage applied to the categories of qualifying personal use vehicles are estimated fully to use all available PPTRA funds allocated to Botetourt County by the Commonwealth of Virginia.
6. That this Resolution shall be effective from and after the date of its adoption.

Consideration was then held on a resolution of support for extension of the Scenic River designation along the James River. Mr. Jim Farmer, Director of Parks and Recreation, stated that the Scenic River System program began in 1970 to encourage protection and preservation of the State's rivers. He noted that in 1985 a section of the James River between Eagle Rock and Springwood was designated as a Scenic River. He noted that, in May 2015, the Town of Buchanan and the County requested the Virginia Department of Conservation and Recreation to evaluate the 14 mile length of the James River between Springwood and the Rockbridge County line for consideration as a Scenic River.

He noted that this evaluation was completed and DCR approved this section of the James River being designated as scenic. Mr. Farmer stated that a resolution of support was included in the Board's agenda packets and, if approved, the County's General Assembly representatives will be asked to submit legislation in 2017 to amend the Code of Virginia extending the Scenic River designation in the County.

Mr. Leffel stated that he is a landowner along the James River and was involved in the first scenic river designation project in 1984/1985. He noted that this designation came about due to a proposal to construct a low-water dam on the James River which would have diverted approximately 7 miles of the river to generate electricity. Mr. Leffel stated that the proposed dam would have considerably lowered the river's level during the summer months which would have impacted boaters and fishermen using the river. He noted that the opposition to this dam resulted in the County seeking the Scenic River designation.

Mr. Leffel stated that, if the dam had been built, there would have been no Twin River Outfitters boat rental business on the James River today. Mr. Leffel further stated that he is happy that a request to extend the Scenic River designation is being considered by the County.

There being no further discussion, on motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board adopted the following resolution in support of extending the Scenic River designation of the James River from Springwood to the Botetourt/Rockbridge County line.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 16-08-12

WHEREAS, the Virginia Scenic Rivers Program was enacted by the Virginia General Assembly in 1970 for the purpose of identification, protection, and preservation of certain rivers, or sections of rivers, which possess high quality natural beauty; and

WHEREAS, the Virginia Department of Conservation and Recreation has been charged with administering the Scenic Rivers Program and developing an objective evaluation process to judge the suitability of river segments; and

WHEREAS, the James River in Botetourt County from Eagle Rock to Springwood received Scenic River Designation in 1985; and

WHEREAS, the Town of Buchanan and Botetourt County asked the Virginia Department of Conservation and Recreation to evaluate the 14-mile length of the James River in Botetourt County from Springwood to the Botetourt/Rockbridge County line for consideration of extending the existing designation of this section as a "Scenic River" as enabled by the Code of Virginia; and

WHEREAS, the Department of Conservation and Recreation conducted the evaluation and determined the extended length of the James River meets the criteria for Scenic River designation; and

WHEREAS, the Board of Supervisors would like to pursue formal designation through this process, which requires a resolution of support from the Board of Supervisors and a request to the Virginia General Assembly to amend the Code of Virginia to include this extension;

NOW, THEREFORE, BE IT ORDAINED THAT, the Botetourt County Board of Supervisors supports the formal designation of the extension of the Scenic River designation for the James River from Springwood to the Botetourt/Rockbridge County line, and hereby requests the Virginia General Assembly to amend *VAC 10.1-413 A, James River State Scenic River* by changing the statute language to include ". . . 31 miles southeastward to the Botetourt/Rockbridge County line . . .".

Consideration was then held on the establishment of and appointment of persons to the Greenfield Preservation Advisory Commission. Mr. David Moorman, Deputy County Administrator, stated that earlier this year the County announced its intention to establish an advisory commission for the development of a history park in Greenfield for the restoration, presentation, and interpretation of archaeological and historical resources found on the property.

He noted that a draft charge and conditions defining the Commission's composition, purpose, responsibilities, and parameters was developed and included in the Board's information packet. Mr. Moorman further noted that a listing of names of citizens who have expressed interest in serving on this Commission was also included in the Board's packets.

Mr. Moorman stated that the Commission's work will take approximately a year to complete and professional assistance from agencies such as the Virginia Department of Historic Resources, the Virginia Tourism Commission, consultants, etc. will be used when necessary. He further stated that staff will use budgeted funds to engage consulting services to assist with the Commission's work.

Mr. Dodson then thanked everyone who applied to serve on this Commission. He noted that their willingness to "step up and be a part of" this process is appreciated. Mr. Dodson stated that over two dozen citizens expressed interest in serving on this Commission but he believes a more workable group number is necessary to "move the project along." Mr. Dodson stated that he sees this historical area as highlighting the County's history.

On motion by Mr. Dodson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board adopted the attached Greenfield Preservation Advisory Commission Charge and Conditions. (Resolution Number 16-08-13)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Mr. Dodson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board appointed the following individuals to serve on the Greenfield Preservation Advisory Commission: (Resolution Number 16-08-14)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. David Marcum, Chairman
5122 Britaney Road
Roanoke, VA 24012

Mrs. Angela Coon
P. O. Box 95
Fincastle, VA 24090

Ms. Judith Barnett, Vice-Chairman
3186 Wheatland Road
Fincastle, VA 24090

Mrs. Donna Henderson
82 Henderson Lane
Troutville, VA 24175

Mrs. Ann Layman
467 Layman Lane
Daleville, VA 24083

Mr. Danny Kyle
570 Brunswick Forge Road
Troutville, VA 24175

Dr. M. Rupert Cutler
204 S. Jefferson Street, Suite 4
Roanoke, VA 24011

Mrs. Penny Hall, Director, was then present to give the annual report presentation for the Department of Social Services. Mrs. Hall noted that the State's Local Profile Report as included in the Board's information packets was for the June 1, 2014 through May 30, 2015 fiscal year. She stated that as per this report there were 2,544 Botetourt County residents living in poverty as of May 30, 2015, which is 8% of the population. She further stated that 692 (11%) of these individuals are children below 18 years of age.

Mr. Williamson stated that according to the Profile Report the poverty rate in the County has increased over the past 10 years.

Mrs. Hall stated that those families and children living in poverty are the largest growing portion of the population.

After questioning by Mr. Williamson, Mrs. Hall stated that she is not aware of the current State and national poverty rates. Mrs. Hall then stated that the caseloads for her department have shown a slight decrease in FY 2016 for TANF and SNAP (Supplemental Nutrition Assistance Program) but have shown a substantial increase in the Medicaid program.

Mrs. Hall stated that, through the TANF program, the staff works to assist their clients with job preparation, connects them to jobs, and assists needy, low-income families so that their children 18 years of age and younger can be cared for in their own homes.

After questioning by Mr. Williamson, Mrs. Hall stated that TANF stands for "Temporary Assistance for Needy Families."

She stated that the cost of childcare has increased and at times low-income families need assistance to pay for childcare services.

After discussion, Mrs. Hall stated that the Department also has energy assistance programs which assist their clients with heating and cooling costs. She noted that the number of citizens assisted through this program has remained fairly steady over the past few years with approximately 300 heating assistance cases and approximately 100 cooling clients.

Mrs. Hall then stated that the Department has a very low foster care rate but has recently had one child in Foster Care for several months. She noted that they prefer to place children with family members when appropriate. She further noted that their Child Protective Services calls have steadily increased with 221 calls in FY 15 and 372 in FY 16. Mrs. Hall stated that her Department has conducted many community out-reach seminars to educate citizens on child abuse.

After questioning by Mr. Williamson, Mrs. Hall stated that approximately 1/3 of the 372 calls received in FY 16 regarding child abuse were determined, after staff review, to be actual valid complaints. She noted that these types of calls are for abuse that occurred with a caregiver and noted that there are instances of duplicate referrals.

After discussion, Mrs. Hall stated that the Department also has an Adult Protective Services (APS) program which investigates abuse/neglect reports of adults. She noted that they received 76 APS reports in FY 15 and 142 in FY 16.

Mrs. Hall stated that the Department also receives donations from the community to help meet the needs of families that their other programs do not provide for, e.g., rental assistance, one-time prescriptions, etc.

She stated that the Department of Social Services spent \$30,044,764 on their programs in FY 2015, which includes the County's budgetary contribution of \$752,515. She noted that the benefit programs are a large portion of the Department's annual budget. Mrs. Hall stated that 84.5% of their budget is reimbursed to the County.

After discussion, Mrs. Hall stated that as of June 30, 2015, her Department had 14 filled positions and 3 unfilled staff positions.

She further stated that the Department's FY 16 year-end accomplishments included creating a part-time Fraud position within the existing staff structure to maintain their State-allocated fraud budget allocation. Mrs. Hall noted that, during the current fiscal year, the Department had their first fraud case in over a decade sent to the Grand Jury. She further noted that they have increased their established claims by 80% (\$12,421) over the previous year.

Mrs. Hall stated that the Department also increased their State/Federal budget allocations by 3.2% over the previous year due to increased caseloads and compliance with State/Federal performance measures. She further stated that salary realignments were made for nine positions based on a regional/State salary study which helped them reduce their overall spending by 1.3% (\$18,532) over last year. Mrs. Hall noted that they also reclassified a vacant position to better meet the Department's growing workload demands and provided \$825,000 in federal revenues and \$520,000 in State revenues to the County.

After discussion, Mrs. Hall stated that the Department is also concentrating on staff development opportunities. She noted that an additional challenge this year is that the State's new case management software system will go on-line on October 1, 2016. She noted that there were some issues with this system rollout when the Childcare and Medicaid programs went on-line; however, the State has instituted more training to assist in lessening future problems.

After questioning by Mr. Williamson, Mrs. Hall stated that she believes that the State will have adequate help-desk staff available to handle any problems when the new software goes on-line.

Mr. Martin commended the Social Services Department for their work during the recent State audit. He noted that it was not an easy audit and showed commitment by the Depart-

ment's leadership and staff. Mr. Martin noted that the County's Social Services Department serves the County's residents well.

Mrs. Hall thanked Mr. Martin for his comments and noted that the Department has a good relationship with its community partners.

Mr. Martin stated that this year's expenditures are lower than the previous nine budgets.

Mrs. Hall stated that there are ways to make things more efficient in order to accomplish more with less and still do what the Department needs to do.

Mr. Williamson stated that according to his calculations 100 children (2%) each year are abused. Mrs. Hall estimated that this level is 5% - 7%, if not higher, at a national level.

Dr. Scothorn stated that his research shows that the federal poverty level in 2015 was \$12,079, which is approximately \$7.00 per hour in wages.

There being no further discussion, the Board thanked Mrs. Hall for her report.

After discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board appointed Mr. Lewis Burger and Ms. Leigh Ann Wiser as his alternate as the private provider (Family Preservation Services) representatives on the Community Policy and Management team for a two year term to expire on September 1, 2018. (Resolution Number 16-08-15)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board appointed Mr. Ken McFadyen as a County representative and Kevin Shearer as his alternate on the Western Virginia Regional Industrial Facilities Authority for a two year term to expire on February 3, 2018. (Resolution Number 16-08-16)

AYES: Mr. Martin, Mr. Dodson, Mr. Williamson, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman then called for a 10 minute break.

The Chairman called the meeting back to order at 3:41 P. M.

A public hearing was then held on an ordinance amending the Western Virginia Regional Industrial Facility Authority's (WVRIFA) Articles of Incorporation. Mr. Michael Lockaby, County Attorney, stated that this hearing is required to "clean-up" portions of the WVRIFA Articles of Incorporation.

He noted that the Authority was formed in 2013 and consists of representatives from the governing bodies of Botetourt, Franklin and Roanoke Counties, the Cities of Roanoke and Salem, and the Town of Vinton. Mr. Lockaby stated that the Articles of Incorporation currently contain language that requires a unanimous decision by all participating localities on any decision to change a project's parameters. He noted that the Code of Virginia only requires that the consent of a majority of the Authority's members be obtained on any issue. Mr. Lockaby further stated that bondholders prefer to not see "unanimous" language in such instances.

Mr. Lockaby stated that the proposed amendments also incorporate Internal Revenue Service Code amendments which will make it easier for the Authority to obtain tax-exempt financing and provide modified terms for participating agreements in individual projects.

After discussion, Mr. Lockaby stated that these proposed amendments were reviewed by himself and the attorneys of the other participating jurisdictions.

Mr. Larrowe stated that these amendments are needed so that the Authority can proceed with its purpose of enhancing the region's economic base. He noted that these amendments will allow economic development projects to proceed in the future whether or not Botetourt County participates in the project. Mr. Larrowe stated that he supports these amendments.

After questioning by Mr. Leffel, it was noted that there was no one present to speak regarding this matter. The public hearing was then closed.

On motion by Mr. Williamson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board adopted the attached resolution amending the Western Virginia Regional Industrial Facility Authority's Articles of Incorporation. (Resolution Number 16-08-17)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A public hearing was then held on a proposed amendment to Chapter 11. Fire Prevention and Protection of the Botetourt County Code to remove "Fincastle Rescue Squad, Inc." from the listing of agencies involved in the County's coordinated fire and EMS system.

Chief Tommy Fuqua stated that this action is needed due to the dissolution of the Fincastle Rescue Squad as of July 1, 2016. He noted that the Fincastle Volunteer Fire Department has accepted the Squad's active members into their membership through this reorganization and will provide Basic Life Support and Advanced Life Support services to Fincastle and the surrounding community. Chief Fuqua stated that this combination of units appears to be working out very well for all parties and he recommended that the Board approve this amendment to the County Code.

After questioning by Mr. Leffel, it was noted that there was no one present to speak regarding this request. The public hearing was then closed.

On motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the following amendment to Chapter 11. Fire Prevention and Protection of the Botetourt County Code to remove "Fincastle Rescue Squad, Inc." from the listing of agencies involved in the County's coordinated fire and EMS system. (Resolution Number 16-08-18)

AYES: Mr. Dodson, Mr. Williamson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

BOTETOURT COUNTY CODE

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Chapter 11 - FIRE PREVENTION AND PROTECTION

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ARTICLE I. - IN GENERAL

Secs. 11-1 - 11-2. - Reserved.

Sec. 11-3. - Coordinated fire and EMS system.

The board of supervisors, determined to provide for public safety, health and welfare of Botetourt County citizens and communities, hereby establishes a coordinated and integrated fire and emergency medical services system currently composed of the Botetourt County Department of fire and EMS and the following volunteer fire departments and rescue squads:

- (1) Blue Ridge Volunteer Fire Department & Rescue Squad, Inc.;
- (2) Eagle Rock Volunteer Fire Department & Rescue Squad, Inc.;
- ~~(3) Fincastle Rescue Squad, Inc.;~~
- (4 3) Fincastle Volunteer Fire Department, Inc.;
- ~~(5 4)~~ Glen Wilton Volunteer Fire Department & Rescue Squad, Inc.;
- ~~(6 5)~~ Read Mountain Fire & Rescue Department Company 12, Inc.; and
- (7 6) Troutville Volunteer Fire Department of Botetourt County, Inc.

The above stated organizations shall be considered integral parts of Botetourt County's official safety program.

In taking this measure to assure the most efficient and effective service possible and to meet the challenges of the growth and development of the county, the board of supervisors specifically recognizes the essential and historical contributions of volunteers and the necessity of continuing and expanding volunteer participation, without which the county could not discharge its responsibilities.

The coordinated fire and EMS system shall work to develop an integrated and seamless systems approach to the provision of emergency services; promote the interests and welfare of county citizenry and communities; perform with maximum cost-effectiveness consistent with safety objectives; account for service delivery and resource utilization; and, communicate and consider all views regarding the system.

Sec. 11-4 through 11-61. (Same).

Mr. Williamson thanked Chief Fuqua for his willingness to serve as the County's interim fire chief for a second time during the County's search for a new chief.

Chief Fuqua stated that it has been an honor to work with the County over the past few months. He noted that the County will soon have a new chief to carry on the projects begun by Chief Jeff Beckner.

There being no further discussion, on motion by Mr. Martin, seconded by Mr. Williamson, and carried by the following recorded vote, the meeting was adjourned at 3:48 P. M. (Resolution Number 16-08-19)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None