

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, June 25, 2019, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 12:30 P. M.

PRESENT: Members: Mr. Billy W. Martin, Sr., Chairman
Dr. Donald M. Scothorn, Vice-Chairman
Mr. Steve Clinton
Mr. I. Ray Sloan
Dr. Richard G. Bailey

ABSENT: Members: None

Others present at the meeting:

Mr. Michael W. S. Lockaby, County Attorney
Mr. David Moorman, Deputy County Administrator
Mr. Gary Larrowe, County Administrator

The Chairman called the meeting to order at 12:30 P. M.

On motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board went into Closed Session pursuant to the Code of Virginia, 1950, as amended, to discuss the following: Section 2.2-3711.A. 1, Discussion on personnel issues regarding a specific employee and their associated performance; Section 2.2-3711.A. 3, Acquisition or disposition of real property for economic development purposes where discussion in open session would adversely affect the County's bargaining position or negotiating strategy namely concerning the Amsterdam (Greenfield) and Blue Ridge (EastPark) Districts; Section 2.2-3711.A. 5, Discussion on prospective businesses or industries or the expansion of existing businesses or industries where no previous announcement has been made of their interest in locating or expanding facilities in the community namely concerning the Amsterdam (Greenfield) and Fincastle Districts; and Section 2.2-3711.A. 7, Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation in open meeting would adversely affect the negotiating or litigating posture of the County, specifically relating to a matter arising in the Recreation & Facilities Department. (Resolution Number 19-06-01)

AYES: Mr. Clinton, Mr. Martin, Dr. Scothorn, Mr. Sloan, Dr. Bailey

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 2:03 P. M.

On motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 19-06-02)

AYES: Mr. Sloan, Mr. Clinton, Dr. Scothorn, Mr. Martin, Dr. Bailey

NAYS: None

ABSENT: None

ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

Mr. Clinton then stated that the Board members and meeting attendees recite the pledge of allegiance every month, which is appropriate and done by many government entities before the start of their meetings. Mr. Clinton noted that the pledge is done by rote but he believes that

this is the appropriate time to think about the U. S. flag since Flag Day (June 14) was two weeks ago and Independence Day (July 4) is next week.

Mr. Clinton noted that a book titled “Flag” was published a few years ago about the United States’ flag. He stated that this country is unique in the protocol and respect that we show to our flag and no one can match the intensity that Americans show their flag. Mr. Clinton stated that, from pickup trucks to front porches, no nation displays its flag as ubiquitously at sporting events as America does and there is also a code on how to the flag should be displayed.

Mr. Clinton stated that we do not really know who designed the flag and there is no explanation of the colors chosen for the flag--other than it is the same colors as are used in the British “Union Jack” flag—or for its stars and stripes design. He noted that the flag plays an important part in the nation’s psyche—it grew with the country and “kept the flag in front of people.” Mr. Clinton further noted that immigrants pledge their loyalty to the flag and the flag is a unifying symbol for the country.

He stated that this is also a good time to think about patriotism.

Mr. Martin noted that a lot of men and women have given the ultimate sacrifice for this country’s flag. He then thanked Mr. Clinton for these comments.

Mr. Clinton then led the group in reciting the pledge of allegiance.

Mr. Martin then asked for a moment of silence.

Mr. Martin then asked Mr. John Busher to come forward. He noted that Mr. Busher, the County’s Superintendent of Schools, is retiring at the end of this month.

Mr. Martin thanked Mr. Busher for his time and efforts to help the County’s schools and its students. He then read the following proclamation which had been framed for presentation:

WHEREAS, Mr. John S. Busher, III, will retire as the District Superintendent of Botetourt County Public Schools on June 30, 2019, after 14 years of service to the school system, including four years as Superintendent; and,

WHEREAS, during his tenure, Mr. Busher helped to grow Botetourt County’s school course offerings to better prepare our students to meet the needs of the future; and,

WHEREAS, Mr. Busher is respected by his colleagues for his leadership, passion, and vision to provide a better education for the County’s children; and,

WHEREAS, Mr. Busher’s experience, knowledge, and dedication to the County’s schools is sincerely appreciated by the County, the School system, including the staff and members of the Botetourt County School Board, and the County’s citizens; and,

NOW, THEREFORE, BE IT RESOLVED, that the Botetourt County Board of Supervisors hereby expresses its sincere appreciation for the 14 years of service given by Mr. John S. Busher, III, to the school system, parents, students, and citizens of Botetourt County through his service at Botetourt County Public Schools.

FURTHER, the Board wishes Mr. Busher all the best in his retirement.

Mr. Martin then stated that Mr. Busher was known for saying that things should be done the “Botetourt Way” and, to commemorate this, a “Botetourt Way” street sign had been made for presentation to Mr. Busher. He noted that this will help Mr. Busher “remember what the Botetourt Way was like.”

Mr. Busher thanked the Board for these presentations. He noted that it has been a joy to be part of this school division. He noted that “we have all worked together for the good of the

County” through many collaborative efforts. Mr. Busher stated that he’s appreciated “the opportunity to work with the Board and, even if we sometimes disagreed, at the end of the day, we all want what is best for Botetourt.”

Mr. Busher also thanked the Sheriff’s Department and the County’s Fire and EMS Department for their quick responses to incidents at the schools when needed. He noted that working for the school system has been a wonderful opportunity for him and he then presented Mr. Martin with a copy of the school’s vision statement.

Mr. Busher also thanked his wife for her support during his tenure with the school system.

Mr. Martin then read the School’s vision statement as follows, “It is the mission of Botetourt County Public Schools to ensure that all students participate in quality learning experiences necessary to grow, to adapt and to meet the challenges of responsible citizenship in a changing global society.”

Mr. Martin thanked Mr. Busher for his years of service to the school system.

Mr. David Moorman, Deputy County Administrator, then introduced Ms. Julie Phillips, who began work earlier this month as the County’s new Director of Libraries, to the Board. He noted that Ms. Phillips is from Greer, South Carolina, and most recently worked as the Library Branch Manager for Greenville, South Carolina.

He stated that she has many years of experience in the library field, including 10 years of management experience, and brings a combination of educational and managerial background to the position. Mr. Moorman noted that Ms. Phillips has received several accolades over the years and has a reputation of exceptional customer service and generating innovative ideas for the library system. He also noted that she is a native of Vermont and grew up on a dairy farm.

Mr. Martin welcomed Ms. Phillips to employment with Botetourt County.

Ms. Phillips thanked the Board for the warm welcome and stated that she looks forward to getting to know the Botetourt community.

Chief of Fire and EMS Jason Ferguson then introduced Ms. Kayla Jones. He noted that Ms. Jones was recently hired as a full-time Fire Fighter/Paramedic. He noted that she was a part-time employee last year and is completing her senior year at Jefferson College of Health Services to obtain a Bachelor’s Degree in Emergency Services. Chief Ferguson stated that she also previously volunteered with Roanoke County Fire and Rescue.

Chief Ferguson stated that the Department is excited to have her working for the County.

Mr. Martin noted that it is good to have Ms. Jones with her expertise and training as a County employee.

Ms. Jones stated that she appreciated the opportunity to work for the County and looks forward to doing the best job and making a difference for the County and its citizens.

After questioning by Mr. Martin, it was noted that there was no one present to speak during the public comment period.

Chief of Fire and EMS Jason Ferguson then recognized Firefighter/Paramedic Jonathan Rodgers. He noted that Mr. Rodgers has been a County employee for five years and in early June he attended the Virginia Fire Officers Academy at the University of Richmond. He noted

that this is a large professional development program for firefighting personnel which includes courses in leadership, education, and training.

Chief Ferguson stated that Mr. Rodgers successfully completed the program and he then presented Mr. Rodgers with a framed copy of his certification.

After questioning by Mr. Martin, Mr. Rodgers stated that this was a great class and all fire personnel should attend this course.

The Board congratulated Mr. Rodgers on completing the Fire Officers Academy.

Mr. Larrowe then noted that three County employees—Luke Campbell, Cody Sexton, and Mary Blackburn—had recently completed a Dale Carnegie course. Mr. Larrowe noted that he appreciated these employees' willingness to take part in this leadership opportunity.

Mr. Martin congratulated them for successfully completing this course.

Mr. Campbell thanked the Board for the opportunity to participate in this course. He noted that it means a lot that the County is willing to invest in its employees.

Mrs. Blackburn also thanked the Board and County for the opportunity to complete this program.

Mr. Sexton thanked the Board and encouraged other employees to take this course—it is an excellent opportunity.

Mr. Larrowe further stated that Mrs. Nicole Pendleton, Director of Community Development, recently completed the Leadership Roanoke Valley program sponsored by the Roanoke Regional Chamber of Commerce.

After questioning, Mrs. Pendleton stated that this was a very rewarding experience and she appreciated the opportunity to attend this program.

Mr. Martin stated that it is good to see the County's employees take the opportunity to better themselves and thanked all of those who participated in these courses.

There being no discussion, on motion by Mr. Sloan, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved the following consent agenda items: (Resolution Number 19-06-03)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Approval of minutes of the regular meeting held on May 28, 2019,

Approval of Noise Ordinance variance request for a change in date for the Jeter Farm tractor pull event in September 2019 from the 9th to the 7th; and

Endorsement of a resolution of support by RVARC for increased funding for the National Park System as follows:

WHEREAS, America's National Park System is a living testament to our citizens' valor, our nation's hardships, our victories, and our traditions as Americans, and has been called "America's Best Idea;" and

WHEREAS, the National Park System preserves the diversity, culture, and heritage of all Americans, and serves as a living classroom for future generations; and

WHEREAS, the National Park Service currently manages more than 400 nationally significant sites and an invaluable collection of more than 75,000 natural and cultural assets that span 84 million acres across all 50 states, the District of Columbia, and several U.S. territories and insular areas, including 22 park units in the Commonwealth of Virginia which contribute an estimated \$1.4 billion and over 15,000 jobs to the Commonwealth's economy; and

WHEREAS, the National Park Service's mission is to "to conserve the scenery, the natural and historic assets, and the wildlife therein, and to provide for the enjoyment of the same in such manner and by such means as will leave them unimpaired for the enjoyment of future generations"; and

WHEREAS, the National Park Service has the obligation to preserve our nation's history; promote access to national parks for all citizens; stimulate revenue to sustain itself and nearby communities; educate the public about America's natural, cultural and historical resources; and provide safe facilities and environments to enjoy these resources; and

WHEREAS, the National Park Service estimates a deferred maintenance backlog of \$11.9 billion, including over \$1 billion in Virginia alone, and includes repairs to aging historical structures, trails, sewers, drainage, thousands of miles of roads, bridges, tunnels, and other vital infrastructure; and

WHEREAS, the Blue Ridge Parkway and Booker T. Washington National Monument are both located within the Roanoke Valley–Alleghany region and face maintenance needs related to roads, stream erosion, trail maintenance, structural repairs to buildings and countless other needs related to preventative maintenance to ensure that visitors will continue to come to these important National Parks; and

WHEREAS, in 2018, 22.7 thousand park visitors spent an estimated \$1.3 million in the region while visiting Booker T Washington National Monument. These expenditures supported a total of 19 jobs, \$567 thousand in labor income, \$969 thousand in value added, and \$1.7 million in economic output in communities around Booker T Washington National Monument; and

WHEREAS, in 2018, 14.7 million park visitors spent an estimated \$1.1 billion in communities while visiting Blue Ridge Parkway. These expenditures supported a total of 15.9 thousand jobs, \$430 million in labor income, \$734 million in value added, and \$1.3 billion in economic output in communities surrounding Blue Ridge Parkway; and

WHEREAS, it is the responsibility of Congress to maintain America's national parks to ensure our natural places and our history are preserved and documented for future generations, and for the adjacent communities that rely on the direct and indirect economic benefits generated by visits to national park sites; and

WHEREAS, the U.S. Senate and House of Representatives has legislation under consideration (S. 500 and H.R. 1225 – known as the *Restore our Parks and Public Lands Act*), which will establish, fund, and provide for the use of amounts in a National Park Service and Public Lands Legacy Restoration Fund to address the maintenance backlog of the National Park Service, and for other purposes;

NOW, THEREFORE BE IT RESOLVED, that the Roanoke Valley–Alleghany Regional Commission strongly encourages members of the Senate and the House of Representatives to support S. 500 and H.R. 1225, which will help to create a reliable, predictable stream of resources to address deferred maintenance needs in America's National Park System.

Consideration was then held on approval of transfers and additional appropriations. Mr. Tony Zerrilla, Director of Finance, stated that there were 5 transfers for the Board's consideration consisting of recurring quarterly requests and existing budgeted funds. He noted the amount of transfer #4 to Sheriff's Department-Repairs and Maintenance was incorrect—it should be \$1,842.08, not \$1,082.48.

Mr. Zerrilla then stated that there were 12 pass-through appropriations and 15 regular appropriations for miscellaneous receipts, expenditure reimbursements, insurance claim funds, and State grant monies, for the Board's consideration. Mr. Zerrilla stated that the regular appropriations were due to overages caused by tight FY 19 departmental budgets.

There being no discussion, on motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board approved the following transfers and additional appropriations: (Resolution Number 19-06-04)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Transfer \$111.00 to Central Purchasing – Store Supplies, 100-4012530-12530-6021-000, from various departments as follows for store supplies usage:

- \$ 41.00 Maintenance – Uniforms, 100-4043000-43000-6011
- \$ 70.00 Sports Complex – Laundry/Supplies, 100-4071300-71300-6005

Transfer \$871.90 to Central Purchasing – Pool Car Transfers, 100-4012530-12530-6020-000, from various departments as follows for fuel usage:

- \$ 5.14 Co. Admin. – Fuel, 100-4012110-12110-6008
- \$ 49.32 Dep. Co. Admin. – Fuel, 100-4012120-12120-6008
- \$ 21.14 Financial Services – Fuel 100-4012430-12430-6008
- \$ 63.32 Techn. Svces. – Fuel, 100-4012510-12510-6008
- \$ 16.95 Central Purchasing – Vehicle Repairs, 100-4012530-12530-3312
- \$ 10.47 Central Purchasing – Fuel, 100-4012530-12530-6008
- \$ 53.80 Elect. Board/Registrar - Fuel, 100-4013300-13300-6008
- \$212.14 Fire & EMS – Fuels, 100-4035500-35500-6008
- \$ 2.57 Maintenance – Fuel, 100-4043000-43000-6008
- \$ 34.47 Children’s Services – Fuel, 100-4053500-53500-6008
- \$ 6.95 Rec. & Facilities – Fuel, 100-4071100-71100-6008
- \$133.59 Van Program – Fuel, 100-4071500-71500-6008
- \$ 72.27 Comm. Development – Fuel, 100-4081200-81200-6008
- \$189.77 Eco. Development – Fuel, 100-4081500-81500-6008

Transfer budgeted funds of \$35,000.00 from Botetourt Sports Complex, 100-4071300-71300, to Recreation & Facilities, 100-4071100-71100. These funds are being transferred to provide for coverage of expenses for supplies that were charged to Recreation & Facilities that were shared between the two departments.

Transfer budgeted funds of \$1,842.08 from Sheriff’s Department – Repair & Maintenance – Equipment, 100-4031200-31200-3311, to CIP – Sheriff’s Mobile Safety Plan, 100-4094000-31200-8005-205. This transfer covers the project’s additional, current costs.

Transfer budgeted funds of \$341,955.00 to CIP – Greenfield ETC Mobile Classrooms, 100-4094000-12110-8012-413, from the following areas: \$150,000.00 from Solid Waste Disposal Plan, 100-4094000-42400-8012-406; \$143,520.00 from Contingency, 100-4091000-93000-0000-000; \$15,923.00 from Local Health Department, 100-4051000-51100-3800-000; and \$32,512.00 from Debt Service – 100-4095000-12510-9500-697. These budget transfers will serve to provide coverage of project costs for the installation of mobile classrooms at the Greenfield Education and Training Center.

Additional appropriation in the amount of \$190.00 to Children’s Services Act (CSA) – Convention and Education, 100-4053500-53500-5540. This is a reimbursement from the City of Radford for registration for a CSA conference.

Additional appropriation in the amount of \$1,700.00 to Waste Management – Professional Services, 100-4042400-42400-3100. These are funds received from County Waste to be applied toward the cost of a permit modification to the County landfill.

Additional appropriation in the amount of \$381.50 to Fire & EMS – Uniforms & Wearing Apparel, 100-4035500-35500-6011. This is a reimbursement from an invoice payment.

Additional appropriation in the amount of \$1,173.72 to Fire & EMS – Fire Insurance, 100-4035500-35500-5302. These are funds from an insurance claim for damaged apparatus.

Additional appropriation in the amount of \$6.63 to Fire & EMS – Repair & Maintenance – Vehicles, 100-4035500-35500-3312. This is for a reimbursement of funds.

Additional appropriation in the amount of \$1,913.30 to the following Sheriff's Department accounts: \$227.53 to Subsistence & Lodging, 100-4031200-31200-5530; \$60.00 to Other Operating Supplies, 100-4031200-31200-6014; and \$1,625.77 to Firing Range Expenses, 100-4031200-31200-6015. The first item is for reimbursement of extradition and training expenses, the second item is for miscellaneous receipts, and the third item is for the sale of brass casings.

Additional appropriation in the amount of \$2,082.65 to the following Correction & Detention accounts: \$534.38 to Uniforms, 100-4033100-33100-6011; and \$1,548.27 to Medical & Lab Supplies, 100-4033100-33100-6004. The former is for contract payments and the latter is for reimbursed medical costs.

Additional appropriation in the amount of \$1,217.37 to Sheriff's Department – Repair & Maintenance Equipment, 100-4031200-31200-3311. These are insurance funds for vehicle repairs.

Additional appropriation in the amount of \$207.83 to the following Sheriff's Department accounts: \$46.00 to Uniforms, 100-4031200-31200-6011; \$24.95 to Maintenance Service Contracts, 100-4031200-31200-3320; and \$136.88 to Vehicle Supplies, 100-4031200-31200-6009. The first item is for contract payments, the second item is for a reimbursement of an overpayment, and the third item is for reimbursement of extradition costs.

Additional appropriation in the amount of \$98,032.76 to Community Development, 100-4081200-81200. This appropriation provides for coverage of salary and benefits costs for the Colonial Elementary School construction project manager which is being funded by project proceeds. Funds from the Undesignated Fund Balance will be utilized for this appropriation.

Additional appropriation in the amount of \$10,160.00 to Clerk of Circuit Court – Printing & Binding, 100-4021600-21600-3500. These are funds received from the Library of Virginia for work performed on deed books.

Additional appropriation in the amount of \$5,314.85 to Sheriff's Department – DMV Salaries, 100-4031200-31200-1800. These are grant funds received for alcohol and speed control initiatives.

Additional appropriation in the amount of \$12,860.00 to Recreation & Facilities – Capital Outlay – Machinery & Equipment, 100-4071100-71100-8001. This appropriation, when combined with a prior appropriation, form a donation (\$5,000) that will provide coverage for the Gala Boat Ramp project.

Additional appropriation in the amount of \$9,534.00 to Treasurer – Hospital and Medical Costs, 100-4012410-12410-2300. This appropriation will cover costs exceeding the original budget for this line item.

Additional appropriation in the amount of \$7,510.00 to Board of Supervisors – Professional Services, 100-4011100-11010-3100. This appropriation covers unanticipated expenses charged to this expense line including bond counsel fees.

Additional appropriation in the amount of \$5,000 to Electoral Board/Registrar – Various Accounts, 100-4013300-13300. This is for additional costs incurred relating to Hospital & Medical, Professional Services, and Telecommunication expenses.

Additional appropriation in the amount of \$75,000.00 to Waste Management - Various Accounts, 100-4042400-42400. This appropriation will cover costs in excess of budget primarily relating to recycling, refuse disposal, and leachate treatment costs.

Additional appropriation in the amount of \$78,000.00 to Department of Social Services, 100-4053000-53600. This appropriation covers additional FY19 costs relating to welfare programs.

Additional appropriation in the amount of \$251.00 to Magistrate – Telecommunications, 100-4021300-21300-5230. This is for coverage for costs exceeding budget for this line item.

Additional appropriation in the amount of \$16,640.00 to Transfer to EDA, 100-4091800-91800-3800-000. This is for the coverage of additional costs not anticipated in the original budget.

Additional appropriation in the amount of \$30,000 to Animal Control – Professional Services, 100-4035100-35100-3100. This appropriation will provide for coverage for the County's portion of the regional animal shelter's (RCACP) projected healthcare costs in excess of premiums and other recovered costs.

Additional appropriation in the amount of \$35,340 to Juvenile Detention Center – Purchase of Government Services, 100-4033200-33200-3800. This appropriation will cover estimated costs in excess of budget due to additional youth detention for FY19.

Additional appropriation in the amount of \$25,000.00 to Children's Services Act – Professional Services, 100-4053500-53500-3100. This appropriation will cover a budget shortage for this expense due to additional activity regarding at-risk youths.

Additional appropriation in the amount of \$54,000.00 to CIP – County Offices/Circuit Court Relocation, 100-4094000-12110-8012-414. This appropriation fully covers expenditures to date as well as a provision for potential accrued costs incurred in the remaining FY19 period.

Additional appropriation in the amount of \$500.00 to General Services, 100-4040000-40000-1300. This appropriation will primarily cover June's payment of Transportation Committee wages and fringe benefit costs.

Additional appropriation in the amount of \$8,604.77 to Unemployment Claims, 100-4091000-91000-2600. This is for potential claims based upon a notice of benefit liability.

Additional appropriation in the amount of \$3,845.36 to CIP – Mobile Radio Replacement Program, 100-4094000-35600-8012-309. This is for additional current costs of the project.

Consideration was then held on approval of the accounts payable and ratification of the Short Accounts Payable List. Mr. Tony Zerrilla, Director of Finance, stated that this month's accounts payables totaled \$1,087,840.92, which included a payment in the amount of \$170,977.05 for one-half of the cost for two mobile classrooms to be placed at the Education and Training Center.

There being no discussion, on motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board approved the accounts payable and ratified the Short Accounts Payable List as submitted. (Resolution Number 19-06-05)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on approval of the FY 20 budget appropriation resolution and Capital Improvements Plan. Mr. Tony Zerrilla, Director of Finance, stated that this resolution will appropriate funding for FY 19-20 to each County department and categorical area. He noted that funding for the first year's CIP projects is included in the FY 20 budget and the Board is also being requested to approve the FY 21 – 24 CIP for planning purposes only.

After questioning by Dr. Scothorn, Mr. Zerrilla stated that the \$6.2 million listed in the Maintenance CIP for FY 21 is for Circuit Courthouse renovations and the relocation of County offices to Greenfield.

After questioning by Mr. Clinton, Chief Jason Ferguson stated that the CIP includes \$1.5 million in FY 21 and 22 and \$3 million in FY 23 and 24 for planning and replacement of the County's radio communications system. He noted that the staff is currently planning for this system replacement but the exact installation/on-line date is unclear at this time.

Chief Ferguson stated that the first major step is to hire a radio system engineer to review the current system, obtain input from County/volunteer personnel of what equipment is needed in the County’s mountainous topography, and then make suggestions on what 21st century communications system equipment should be installed to meet our needs. Chief Ferguson noted that he will be requesting a rollover of remaining FY 19 funds into the FY 20 budget to begin this process. Chief Ferguson further stated that he has also begun discussions with the Sheriff’s Department and their Dispatch Center staff to replace this 1998 radio communications system. He estimated that this could be an \$8 - \$10 million investment that would be funded over multiple fiscal years.

Mr. Clinton then questioned if the County’s 20 year old radio system is at risk of failure before the new system can be installed.

Chief Ferguson stated that the County will need to maintain a steady pace in replacing this aging equipment.

Dr. Scothorn noted that several years ago the County met with Motorola representatives regarding the radio system replacement and we were provided with a \$10 million cost for this project at that time.

Chief Ferguson stated that the County has been replacing hand-held and vehicular radio communications devices over the past 3 – 4 years. He further noted that this replacement process was discussed with a subcommittee of the County’s Fire and EMS Commission yesterday. Chief Ferguson stated that the County also intends to fully explore partnering with area jurisdictions on this radio system replacement to lessen the costs.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Sloan, and carried by the following recorded vote, the Board adopted the FY 20 budget appropriation resolution as follows and the Capital Improvements Plan for FY 21 – 24 for planning purposes only.

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 19-06-06

WHEREAS, the General Fund, School Budgets, and Tax Levies have been approved for Fiscal Year 2019 - 2020,				
NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Botetourt County hereby make the following categorical appropriations for Fiscal Year 2019 - 2020 for the functions as indicated; and the Treasurer of Botetourt County is authorized to transfer local funds, as needed, not to exceed \$24,959,282 to the School Operating Fund.				
100-4011100	-	11010	Board of Supervisors	261,763
100-4012110	-	12110	County Administrator	384,038
100-4012120	-	12120	Deputy Administrators	467,982
100-4012310	-	12310	Commissioner of Revenue	418,859
100-4012320	-	12320	Assessor	110,700
100-4012320	-	12330	Equalization Board	7,400
100-4012410	-	12410	Treasurer	521,085
100-4012430	-	12430	Financial Services	311,042
100-4012510	-	12510	Technology Services	1,129,856
100-4012530	-	12530	Central Purchasing	125,027
100-4012560	-	12560	Central Garage	105,375

100-4013300	-	13300	Electoral Board/Registrar	357,902
100-4021100	-	21100	Circuit Court	63,251
100-4021200	-	21200	General District Court	28,517
100-4021300	-	21300	Magistrate	2,630
100-4021600	-	21600	Clerk of Circuit Court	691,856
100-4022100	-	22100	Commonwealth's Attorney	809,390
100-4031200	-	31200	Sheriff	5,341,736
100-4031400	-	31400	Dispatch	927,076
100-4035500	-	32421	Western VA. EMS Council	6,722
100-4033100	-	33100	Correction & Detention	4,912,146
100-4033200	-	33200	Juvenile Detention Center	150,000
100-4033300	-	33300	Probation Office	4,501
100-4035100	-	35100	Animal Control	712,452
100-4035500	-	35500	Fire & EMS	5,667,941
100-4035600	-	35600	Emergency Communications	304,931
100-4042400	-	42400	Division of Waste Management	755,428
100-4043000	-	43000	Maint. of General Bldgs. & Grounds	908,900
100-4051000	-	51100	Local Health Department	329,252
100-4051000	-	52500	Mental Health Service Board	40,000
100-4051000	-	53710	Total Action For Progress (TAP)	1,000
100-4051000	-	53716	Brain Injury Services	2,500
100-4053000	-	53000	Social Services	1,332,959
100-4053500	-	53500	Children's Services Act (CSA)	1,269,190
100-4053730	-	53730	Child Health Invest. Partnership (CHIP)	2,000
100-4081200	-	81200	Community Development	1,098,071
100-4051000	-	53740	Roanoke Area Ministries	1,000
100-4081200	-	69130	Botetourt County FFA Alumni	1,000
100-4051000	-	53775	Botetourt Resource Center	10,000
100-4051000	-	53780	League of Older Americans	11,000
100-4068000	-	00000	Community Colleges	42,140
100-4071100	-	71100	Recreation & Facilities	1,337,855
100-4071300	-	71300	Botetourt Sports Complex	380,625
100-4071500	-	71500	Van Program	80,940
100-4072000	-	72240	Botetourt Co. Museum/Hist. Society	9,000
100-4072000	-	72241	Standing Room Only	7,000
100-4072000	-	72242	Attic Productions	7,000
100-4073100	-	73100	Library	1,205,398
100-4081200	-	81210	Planning District Commission	33,350
100-4081200	-	81220	Roanoke Valley Transp. Planning Org.	2,688
100-4081200	-	81240	Virginia's Blue Ridge	150,197
100-4081200	-	81250	Roanoke Valley Greenway Comm.	14,340
100-4081200	-	81410	Roanoke Valley Broadband Authority	5,000
100-4081200	-	81510	Economic Development Partnership	69,035
100-4081200	-	82500	Environmental Management	20,111
100-4081500	-	81500	Economic Development	475,439
100-4081500	-	81520	Western VA. Reg. Indust. Facility Auth.	6,073
100-4083000	-	83000	Cooperative Extension Program	68,008
100-4091000	-	91000	Wellness Program	63,514
100-4091000	-	91000	Personnel Compensation Adjustments	600,000
100-4091800	-	91800	EDA Transfers	397,500
100-4094000	-		Capital Projects	2,187,100
			TOTAL GENERAL FUND	36,748,791

100-4095000		Debt Service-County/VPSA	4,155,074
100-4095000		Debt Service-School Literary Fund	427,662
		TOTAL DEBT SERVICE FUNDS	4,582,736
100-4091000 - 93000		Contingency	7,500
220-4050000		School Operations	52,115,888
		Self-Sustaining Funds	3,452,159
		School Nutrition Fund	1,778,090
		Textbook Fund	1,850,000
		Capital Reserve Fund	400,000
		TOTAL SCHOOL FUND	59,596,137
		TOTAL ALL FUNDS	100,935,164

Mr. Ray Varney, Resident Engineer with the Virginia Department of Transportation, was then present to speak to the Board. Mr. Varney noted that his former Assistant Resident Engineer, Craig Moore, has been transferred to the VDoT Salem District Office and will be managing the upcoming I-81 improvement project. Mr. Varney noted that he will introduce his new Assistant to the Board in the next few months.

Mr. Varney then reviewed VDoT's monthly report. He noted that the Route 220 safety improvement project is proceeding and should be completed in August 2021. Mr. Varney noted that there was an accident involving one of the contractor's employees last week on this project; however, there were no fatalities. He stated that the two Route 11 bridge projects are proceeding and should be completed in September and November 2019; the Ball Park Road bridge rehabilitation project is underway and should be completed in August 2020; the I-81 bridge deck overlay at Exit 150 should be completed in August, and the bridge deck replacement on Wheatland Road is underway and the roadway should be reopened to through traffic late this week.

Mr. Varney noted that there are many surface treatment/paving projects occurring and certain roadways are being prepped for paving in 2020. He noted that work is continuing by the Bank of Fincastle and the County to bring several Ashley Plantation streets up to VDoT standards for eventual acceptance for maintenance, VDoT is conducting site plan reviews on a new residential development section of Daleville Town Center, the new public storage facility in Orchard MarketPlace, the new Fieldstone development, for Pratt Industries in Greenfield, and an entrance permit for a new cell tower location in Lithia.

Mr. Varney stated that VDoT continues to work with the property owner at the Route 11/Simmons Drive intersection to widen the turning lane, the sight distance improvements at the Route 43/Shiloh Drive intersection may be completed by this time except for the relocation of a utility pole and final seeding. He noted that this project has significantly improved the sight distance at this intersection.

He further noted that drainage/ditch work on Zimmerman Road should begin next month, last week the Commonwealth Transportation Board approved \$650,000 in funding to construct West Center Drive in Greenfield, and VDoT staff is working with the County on the Murray Drive improvement project to access the new Colonial Elementary School.

After discussion, Mr. Varney stated that the Route 220 and 460 Arterial Preservation Plan study has been delayed and he is unsure when the public information meeting will be scheduled on this report's results. He further noted that the drainage improvements on Lowe Street in Buchanan will begin after the Buchanan 4th of July Carnival ends.

Mr. Sloan noted that the completed Route 43/Shiloh Drive intersection looks very nice.

Mr. Varney further stated that VDoT will be doing some sidewalk work in Buchanan including constructing handicapped ramps this summer.

Dr. Scothorn stated that he looks forward to the completion of the Route 11 bridge projects and hopes that the Simmons Road/Route 11 improvements can begin soon.

Mr. Clinton then thanked Mr. Varney for VDoT's recent work on a preliminary scoping study for a potential Smart Scale application for Glebe Road. He also noted that a Catawba Road resident has requested that a "hidden driveway" sign be posted on Route 779 to alert drivers on the resident's upcoming driveway.

Mr. Varney noted that VDoT has to comply with federal standards regarding such signage and "the way to be fair is to be consistent" in these situations. Mr. Varney stated that these standards do not recognize the need for T-intersection signs for "hidden driveways" due to the small traffic volume that the "hidden driveway" generates. He noted that they do not want drivers to become "insensitive" to the T-intersection signs which could be the case if they are installed too frequently. Mr. Varney further noted that, when these types of signs are installed, it is only on street intersections that have a much greater need based on higher traffic volumes.

Mr. Clinton noted that there is a large amount of traffic on Catawba Road.

Mr. Clinton then stated that he had received a call from a resident who lives off of Little Catawba Creek Road (Route 600) regarding large trucks using this narrow road as a short-cut between the Roanoke Cement plant and the sand plant in Craig County. He noted that there is no posted speed limit on the road and there have been near-misses between these trucks, automobile drivers, and school buses.

Mr. Varney stated that VDoT staff can review this roadway again, especially the speed limit issue as it is much easier to accomplish than restricting through truck traffic on the roadway.

Mr. Clinton noted that some of the residents have contacted Roanoke Cement with their concerns about large trucks on the roadway.

Mr. Martin stated that the County appreciates VDoT's help in getting CTB funding approval (\$650,000) for the West Center Drive construction project and for the Route 220/International Parkway intersection improvements (\$500,000).

Mr. Martin then noted that he had several maintenance items for VDoT's review/consideration as follows: trees/brush need to be trimmed at the Foxcroft Road/Route 460 intersection, trees and brush along McFalls Road also need to be trimmed from the right-of-way; a culvert at 770 White Oak Drive needs to be repaired/cleaned out, ditches along sections of Mountain Pass Road need to be cleaned out as water from the road is coming onto a resident's property, streets in Stratford Place Subdivision need to be paved/patched, a culvert at the end of Healing Springs Road is blocked and needs to be cleaned out, and a resident in Knollwood Subdivision has requested that a sign be placed on Route 460 telling tractor trailer drivers to not use their jake brakes at night.

There being no further discussion, the Board thanked Mr. Varney for attending the meeting. He then left the meeting at this time.

A public hearing was then held on proposed amendments to Chapter 4. Animals and Fowl of the Botetourt County Code to add provisions for a lifetime dog license. Mr. Bill Arney, County Treasurer, stated that, in 2016, the Virginia General Assembly authorized a study on animal licensing requirements which concluded that current regulations “did little for enforcement.”

He noted that in 2017 the General Assembly enacted legislation to give localities the option of implementing a “lifetime” dog license. He noted that approximately a dozen localities have enacted these provisions to date and he recently discussed this issue with representatives of some of those governments at a conference. Mr. Arney stated that he did not hear any negative feedback from those jurisdictions about the implementation of a lifetime dog license.

Mr. Arney further stated that the County is in the process of installing new financial/tax software and this would be a good time to set up this new license/fee in the computer system. He noted that other revisions to the Animals and Fowl Ordinance were drafted by the County Attorney as this ordinance has not been updated since 1988.

Mr. Michael Lockaby, County Attorney, noted that these revisions included a new definition for “service dog” and updates to the State Code reference numbers. He further noted that amendments to the County’s Meals Tax Ordinance will also be brought before the Board for consideration in the next few months.

After questioning by Mr. Martin, it was noted that there was no one present to speak regarding this public hearing. The public hearing was then closed.

Dr. Bailey stated that the Board had a good discussion with Mr. Arney and Mr. Lockaby last month regarding these proposed amendments and he agrees with the proposed updates. Dr. Bailey stated that a “lifetime” dog license will be more user friendly for the County’s citizens.

Mr. Sloan agreed with Dr. Bailey’s comments.

There being no further discussion, on motion by Dr. Bailey, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board adopted the attached amendments to Chapter 4. Animals and Fowl of the Botetourt County Code regarding provisions to implement a lifetime dog license with a one-time fee of \$10 for all dogs over the age of four months and to bring the ordinance into compliance with the current Code of Virginia, effective October 1, 2019. (Resolution Number 19-06-07)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman then called for a 10 minute break.

The Chairman called the meeting back to order at 3:22 P. M.

It was noted that Dr. Scothorn had stepped away from the meeting for a few minutes.

An update was then given by Mrs. Lois Switzer, Co-Chair of the Sestercentennial Committee, on the group’s activities over the past few months. Mrs. Switzer noted that the other Committee co-chairs, Ms. Angela Coon, Mrs. Donna Vaughn, and Mrs. Wendy Wingo, were also present at this meeting.

Mrs. Switzer stated that the first organizational meeting for volunteers was held on March 2 and many good ideas for events and programs were shared and several people volunteered for various activities. She noted that a second organizational meeting is scheduled for July 8 at 6PM at the Fincastle Library.

Mrs. Switzer stated that the Committee has given presentations to all three Town Councils and is soliciting ideas for each town's activities to celebrate the County's 250th anniversary. She noted that Lauren Rakes, a student at Lord Botetourt High School, was the winner of the celebration's logo/seal design contest and a digitally formatted version of the seal has been placed on the County's website and decals of this logo are being printed. She also noted that the official anniversary magazine is being developed by Anita Firebaugh and will be completed/printed in time for the celebration's kick-off event on February 1st.

Mrs. Switzer noted that a Hollins University Horizon student, Christine Kelly, is serving an internship with the Committee and is selling advertising space and providing research assistance.

She noted that Mr. Ray Sloan has agreed to provide a monument for placement at the courthouse commemorating the 250th anniversary for the dedication ceremony on May 30, 2020. She further noted that this event will include historical craft presentations, music, food, and possibly tours of Fincastle and the Botetourt County Museum. Mrs. Switzer further stated that Reverends Robert McRae and Marina Gopadze will also organize tours of many of the County's oldest churches during one or two weekends in 2020.

After discussion, Mrs. Switzer stated that Lynn Kessinger was the winner of the Fincastle Library's 250th anniversary poetry contest, an anniversary song by David Austin and Ted McAllister has been drafted, and Steve Vest, former Library Director, has also composed two songs which will be performed at various events. She noted that an ice cream supper will be held at Troutville Baptist Church on July 26, 2020, a high school essay contest will be held next fall, The Glebe will be sponsoring a car show on September 19, 2020, Troutville Church of the Brethren will hold a quilt show on November 7, 2020, and the Botetourt Historical Society will sponsor a lecture by Ken Conklin on February 8 on Norvel Lee, an African American Olympian boxer from Eagle Rock.

Dr. Scothorn then returned to the meeting at this time (3:30 P. M.)

Mrs. Switzer stated that there will be a third Countywide anniversary event on September 20, 2020, at Blue Ridge Vineyard with a band, food vendors, outdoor activities, and possibly a book signing by Ed McCoy. She further stated that an on-line 2020 calendar of events is being developed.

Mrs. Switzer stated that the Committee would like to thank the Board and County staff for their continued support of this anniversary celebration project.

Mrs. Anita Firebaugh then introduced Ms. Christine Kelly to the Board. She noted that Ms. Kelly is helping with research for the celebration's magazine. She then displayed a picture of the magazine's cover and noted that the magazine, which will consist of approximately 40 pages, will include a welcome letter, proclamation from the Board, introduction and early history of the County, photos of County homes that are included on the National Register of Historic Places, stories about County citizens who have participated in various wars over the past 250 years, famous people from the County, historic industries, articles about the County's National Forest lands, Appalachian Trail, Blue Ridge Parkway, etc.

Dr. Bailey thanked the Committee for all of their work and noted that "it seems like things are coming together."

Dr. Scothorn stated that the Committee has put a lot of work into this celebration and there is a lot left to do.

Mr. Clinton stated that there is a lot to like about this anniversary celebration's plans and there are events planned across a broad area of the County in geography and people. He noted that the County has a long history which should be recognized.

Mr. Martin stated that he believes that the Board has appointed the right people to this committee. He noted that they have done a lot of work, research, and planning for these anniversary events/activities. Mr. Martin also thanked Mr. Sloan for his assistance in obtaining a monument commemorating this celebration.

Mr. Martin thanked all of those who are working on and with the Committee for all of the work that they have done; their work has been appreciated. Mr. Martin stated that he knows that the celebration will be a success.

Consideration was then held on a request for the reservation of funds for the construction of the new Colonial Elementary School. Mr. Larowe stated that the base bids for the new Colonial Elementary School came in over the architect's estimated amount. He noted that the project's Building Committee (John Alderson and John Williamson), County staff, architects, and engineers have been working with the low bidder (G&H Contracting) to identify opportunities to reduce costs without compromising the functionality or reasonable quality of the project.

Mr. Larowe stated that the site grading work is almost complete. He noted that seven construction companies were pre-qualified to submit bids for this project but only two bids were received; both of which exceeded the architect's estimate. He noted that the Building Committee has been working to remove/reduce some of the bid items or to recommend money-saving revisions to reduce the cost. Mr. Larowe stated that approximately \$2 million in reduced bid costs were negotiated without degrading the quality of the project. He noted that to date, approximately \$3.8 million in savings have been achieved, e.g., reduction in architectural/engineering fees and site grading costs, negotiated building contract reductions, and utility savings.

He further noted that \$1.4 million in bid alternates were added to the base bid—four additional classrooms requested by the School Board Office due to anticipated student population increases, a bus canopy for the student loading area, a full-sized, instead of an elementary-sized, gym to accommodate public recreational programs, and just under a 3% contingency amount (\$635,000) to pay for anticipated project change orders.

Mr. Larowe stated that, to allow construction contracts to be signed, construction to begin, and to accommodate these recommended additions/cost increases, he is requesting that the Board agree to reserve an additional \$2.5 million from the County's General Fund Balance, in addition to the \$22.5 million in bonds previously approved, for the Colonial Elementary School project.

After discussion, Mr. Larowe then noted that the \$1 million in utility savings are due to re-calculated fire flow reductions.

Mr. Martin thanked Mr. Alderson, Mr. Williamson, and Mr. Jim Whitten, clerk of the works, for their work in negotiating these contract pricing reductions without affecting the quality of the project. He noted that their work is appreciated and he thinks the County will have a good school facility when it is completed.

Dr. Bailey stated that he has attended the Building Committee's meetings and has a true appreciation for what has occurred during this bidding/grading/negotiation process to date. He understands that this has not been a perfect process but the outcome so far is as good as it can be.

Dr. Bailey stated that Mr. Williamson and Mr. Alderson have spent many hours working on this project and he thanked them for their work. Dr. Bailey then stated that there is a need to move forward on this construction project.

Dr. Scothorn stated that the County could have gone through the bond issuance process for this additional \$2.5 million; however, it would have resulted in additional costs to the County over time.

Mr. Larrowe agreed with Dr. Scothorn's comment and noted that the bond issuance process would have taken time and the County would have been responsible for interest rate payments on the bonds as well.

Dr. Scothorn stated that the County has a short time period to decide on this request.

Mr. Larrowe noted that, if this decision is delayed, the County could lose the negotiated contract savings and the possibility of there being inadequate, trained tradesmen available to do this work.

Dr. Scothorn also thanked Mr. Williamson, Mr. Alderson, and Mr. Whitten for their hard work during the many meetings held on this project. He noted that a full-sized gymnasium and four additional classrooms are preferred as the County has "to be prepared" for an increased student population in the Blue Ridge area.

Mr. Clinton stated that he understands the environment in which the County is working to construct a \$20 million project. He noted that the County is "treading new territory" and he hopes that we will do as Dr. Bailey indicated and learn something from the issues that have occurred in this process so far. Mr. Clinton stated that the future will offer some challenges as a result of this project and he hopes that we use this project as "an opportunity to gain from some lessons learned."

He then questioned why the \$2.5 million wasn't included in the project's original budget and bond issuance amount. Mr. Clinton stated that we should not have misunderstood the size of the gym and the number of needed classrooms in designing this facility and he hopes that the County does not let this happen again. Mr. Clinton stated that he is hopeful, but also skeptical, that the 3% contingency amount will be adequate for future change orders.

Mr. Clinton stated that he supports this project but he hopes that the County takes a dedicated approach while looking back and being self-critical of the process to date.

After questioning by Mr. Clinton regarding the \$1.4 million amount for the bid additives, Mr. Larrowe stated that these are negotiated costs for these items (four classrooms, bus canopy, and full-sized gym).

There being no further discussion, on motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved the use of reserve funds in the amount of \$2.5 million from the General Fund's Undesignated Fund Balance for the new Colonial Elementary School project; such funds being subject to future appropriation by the Board of Supervisors prior to expenditure. (Resolution Number 19-06-08)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Clinton requested that staff provide the Board with regular process reports on this project.

Consideration was then held on a Subdivision and Site Plan Bonding Policy. Mrs. Nicole Pendleton, Director of Community Development, stated that in April 2017 the Board

approved amendments to the County Code to streamline the subdivision/site plan approval process which provided for simpler inspection and periodic bond release procedures.

She noted that these amendments included the creation of a Bonding Committee to adopt reasonable policies for the processing, administration, acceptance, and release of surety for public improvements upon their completion and acceptance. She further noted that the Committee, along with County Attorney Michael Lockaby's and the Western Virginia Water Authority's assistance, drafted the policy as included in the Board's agenda packet.

Mrs. Pendleton noted that this policy details acceptable guarantees for bonding to assure timely construction and completion of public facilities and improvement projects. She further noted that the Committee will be responsible for review of construction/performance agreements, sureties, and requests for release of sureties upon satisfactory completion of construction.

There being no discussion, on motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board adopted the attached Subdivision and Site Plan Bonding Policy. (Resolution Number 19-06-09)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on acceptance of a Broadband PPEA proposal. Ms. Heather Fay, Assistant Director of Economic Development, stated that the County's Broadband Commission has identified specific strategies to expand broadband service to the County's unserved areas. She noted that the Commission advertised for proposals in early April to extend broadband service to some of the County's unserved areas under the provisions of the Public-Private Education Act (PPEA).

Ms. Fay noted that the Commission reviewed the submitted proposals and conducted an interview with Lumos Networks (Segra) two weeks ago. She noted that Lumos' proposal is to provide broadband service to 645 locations including 43 businesses to two areas west and south of Buchanan as shown on the map included with this agenda item.

She stated that this proposal acceptance process is two-phased and the Commission is recommending that the Board execute an interim/preliminary contract with Lumos Networks to begin the detailed design phase for these Phase 2 unserved areas. Ms. Fay stated that the final design and deployment plan will be reviewed by the Commission and staff, and if negotiations are successful, a recommendation for final contract approval will be made to the Board of Supervisors later this summer.

Dr. Scothorn stated that the interview with Lumos on June 14 was very successful. He noted that the County is currently working with Craig-Botetourt Electric Cooperative (CBEC) to extend broadband service with their electrical service area and with the Bath-Alleghany- Rockbridge Rural Cooperative (BARC) to extend broadband service to areas along the Botetourt/Rockbridge border north of Buchanan. Dr. Scothorn stated that "some are interconnected with Lumos."

After discussion, Dr. Scothorn noted that earlier this year the Governor increased the amount of State funds available to extend broadband service to rural/underserved areas. He further noted that the Commission hopes to have these three projects completed by 2021/2022 and will then work to extend broadband in the Blue Ridge area by 2023. Dr. Scothorn stated

that the Commission will have to work with Norfolk-Southern Railroad to extend broadband service to certain areas in Blue Ridge.

There being no further discussion, on motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board, upon final review and approval by the County Attorney, authorized the County Administrator to enter into an interim agreement with Lumos Networks for the development of a detailed broadband design and deployment plan for a fiber-to-the-home solution in the Phase 2 unserved areas located west and south of Buchanan. (Resolution Number 19-06-10)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on approval of an economic development performance agreement with Metalsa. Ms. Heather Fay, Assistant Economic Development Director, stated that the County, the Roanoke Regional Partnership, and the Virginia Economic Development Partnership have been working with Metalsa on an expansion of its Vista Corporate Park facility.

She noted that Metalsa, which located in the County in 1995, currently has 230 employees, is proposing to add 25 new jobs and invest \$6.4 million in new machinery. Ms. Fay stated that the company manufactures truck chassis side rails for companies such as Volvo, Peterbilt, and Mack.

After discussion, Ms. Fay stated that the primary State incentive for this project is through the Virginia Jobs Investment Program (VJIP) and award of these funds was announced by the Governor on June 19th.

Ms. Fay stated that a performance agreement, which has been reviewed and approved by both the County's and Metalsa's attorneys, was included in the Board's information package and outlines provisions for receipt of the County's \$60,000 local incentive amount. She further stated that this amount is payable in increments after the company certifies its compliance with the jobs and machinery investment figures.

A video advertisement of the company's operations was then shown to the Board.

Ms. Fay noted that the County wants to help those companies that are growing and expanding. She also noted that the Economic Development Authority will be asked to consider approval of this performance agreement at their meeting on July 2.

After questioning by Dr. Bailey, Mr. Larowe stated that the County does share information on economic development expansions with the school system. Mr. Larowe noted that he has also discussed this project with the new Superintendent of Schools, Dr. Lisa Chen.

There being no further discussion, on motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board approved the performance agreement with Metalsa-Roanoke, Inc., regarding an employment and investment expansion at their Vista Park facility and authorized the County Administrator to sign the document on the County's behalf. (Resolution Number 19-06-11)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on approval of a Memorandum of Understanding (MoU) with Rockbridge Regional Tourism for the Upper James River Water Trail. Ms. Heather Fay,

Assistant Economic Development Director, stated that for several years the County and Rockbridge Regional Tourism have managed the marketing and promotional ventures for the Upper James River Water Trail.

She noted that the County's annual budget has included \$10,000 for several years which has been used to print maps/brochures and to update the website and other related marketing materials pertaining to the Water Trail.

After discussion, Ms. Fay stated that the Economic Development Department is recommending that a formal agreement be in place to manage the Trail's promotions and marketing strategies as to define how County funds should be applied toward this project. She noted that a copy of the proposed MoU was included in the Board's agenda packets.

After questioning by Mr. Clinton, Ms. Fay stated that that Visit Virginia's Blue Ridge's (Roanoke Valley Convention and Visitors Bureau's) role in the County's tourism activities is to help keep the Tourism website updated and manage the County's tourism component.

After further questioning by Mr. Clinton, Ms. Fay stated that \$12,000 in funds are included in the Economic Development Department's FY 20 budget to promote the Water Trail and this allocation is considered annually during the budget development process.

Mr. Clinton stated that the Water Trail is a good project and any means that the County has to promote this asset is a good idea.

After questioning by Dr. Bailey regarding the Water Trail's map that was included in the agenda packet, Ms. Fay said that the map is one of the marketing efforts to be updated, with a request to include several new items including camping sites, overnight stay locations, bed and breakfasts, etc., located along the river.

There being no further discussion, on motion by Mr. Martin, seconded by Dr. Bailey, and carried by the following recorded vote, the Board approved the Memorandum of Understanding with Rockbridge Regional Tourism for the Upper James River Water Trail and authorized the County Administrator to sign the document on the Board's behalf. (Resolution Number 19-06-12)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Regarding Committee Reports, Mr. Clinton noted that Mr. David Marcum, Chairman of the Greenfield Historic Preservation Committee, is present and would like a few minutes to speak to the Board.

Mr. Marcum thanked the Board for their support of the Preservation Committee's activities now and in the future. He noted that the Greenfield historical area consists of approximately 29.6 acres and the terraced gardens area near Pratt Industries. Mr. Marcum requested that the Board protect these areas by keeping them under the Supervisors' authority instead of the Economic Development Authority. He also requested that the Board consider conducting a survey of the terraced gardens area to determine its exact acreage.

After questioning by Dr. Scothorn regarding the future plans for the terraced gardens area, Mr. Marcum stated that discussions have been held on getting the community involved in planting heirloom/historically appropriate plants/shrubs in this area. He noted that nothing has yet been determined.

Dr. Bailey stated that he thinks it will be helpful to have some information on how the historical area will be maintained.

Mr. Marcum stated that the County has maintained these areas in the past. He noted that the Preservation Committee is beginning work to raise funds to preserve/restore the two buildings on this site.

Dr. Scothorn stated that the Board wants to ensure that these structures are maintained/preserved for the citizens.

The Board thanked Mr. Marcum for his comments.

After discussion, on motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board appointed Mrs. Bonnie R. Winger of 164 Westview Road, Troutville as the Valley District representative on the Board of Social Services for a term to expire on July 1, 2020, and directed staff to send a thank you letter to Mrs. Lee Minnix for her previous service on the Social Services Board. (Resolution Number 19-06-13)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

There being no further discussion, the meeting was adjourned at 4:20 P. M. until 6:00 P. M.

The Chairman called the meeting back to order at 6:03 P. M.

A public hearing was then held on a request in the Buchanan District from Kristen Blair and Justin Rose for two Special Exception Permits, with possible conditions, in the Business (B-3) Use District for an automobile painting and body shop and light auto and truck repair in accordance with Sec. 25-263. Uses permissible by special exception (5) automobile painting and body shop and (9) Light auto/truck repair of the Botetourt County Code. These two requests are specific to the 2.015 acres located in the Business (B-3) Use District, on a 22.879 acre parcel located in the Agricultural (A-1), Business (B-3), and Industrial (M-1) Use Districts, at 22938 Lee Highway, Buchanan, (State Route F055), identified on the Real Property Identification Maps of Botetourt County as Section 53, Parcel 54.

It was noted that the Planning Commission had recommended conditional approval of these two requests.

Mrs. Nicole Pendleton, Director of Community Development, stated that the Board is being requested to take two separate actions on this request. She noted that the applicants would like to operate an automobile body shop and vehicle repair business out of an existing repair garage facility on 2.015 acres of a 22.8 acre parcel located north of Buchanan. She noted that the first SEP is for an automobile painting and body shop with the following recommended conditions: All damaged or wrecked vehicles awaiting repair shall be stored within the fenced area and shall not be visible from any rights-of-way or adjacent properties; there shall be no outdoor storage of equipment or auto parts; the applicant shall secure all required permits and inspections associated with the installation of the paint booth; all work and/or repairs to vehicles shall occur inside the garage with bay doors closed and shall not take place between the hours of 8 P. M. to 6 A. M.; and a six foot tall privacy fence shall be installed in substantial conformance as shown on the concept site plan as provided in the applicant's application.

She stated that the second SEP is for light auto/truck repair with the following recommended conditions: All vehicles awaiting repair that are kept overnight shall be stored within the fenced area and shall not be visible from any rights-of-way or adjacent properties; there shall be

no outdoor storage of equipment or auto parts; all work and/or repairs to vehicles shall occur inside the garage with bay doors closed and shall not take place between the hours of 8 P. M. to 6 A. M.; and a six foot tall privacy fence shall be installed in substantial conformance as shown on the concept site plan as provided in the applicant's application.

Mrs. Pendleton noted that there were no comments made by the public during the Planning Commission's hearing on this request. She noted that Mr. and Mrs. Rose were present to answer any questions.

After questioning by Mr. Martin, Mrs. Rose stated that she had no further information to provide on their proposed request.

Mr. Sloan noted that this garage is difficult to see from Lee Highway. He noted that this request is to continue a vehicle repair operation that has been located on this property for many years.

After questioning by Mr. Martin, it was noted that there was no one present to speak regarding this request. The public hearing was then closed.

After questioning, it was noted that separate motions were needed for these two SEP requests.

There being no further discussion, on motion by Mr. Sloan, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved a request in the Buchanan District from Kristen Blair and Justin Rose for a Special Exception Permit in the Business (B-3) Use District for an automobile painting and body shop in accordance with Sec. 25-263. Uses permissible by special exception (5) automobile painting and body shop of the Botetourt County Code located on 2.015 acres in the Business (B-3) Use District, on a 22.879 acre parcel located in the Agricultural (A-1), Business (B-3), and Industrial (M-1) Use Districts, at 22938 Lee Highway, Buchanan, (State Route F055), identified on the Real Property Identification Maps of Botetourt County as Section 53, Parcel 54, with the following conditions: (Resolution Number 19-06-14)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

1. All damaged or wrecked vehicles awaiting repair shall be stored within the fenced area and shall not be visible from any rights-of-way or adjacent properties.
2. There shall be no outdoor storage of equipment or auto parts.
3. The applicant shall secure all required permits and inspections associated with the installation of the paint booth, all work and/or repairs to vehicles shall occur inside the garage with bay doors closed and shall not take place between the hours of 8 P. M. to 6 A. M.
4. A six foot tall privacy fence shall be installed in substantial conformance as shown on the concept site plan as provided in the applicant's application.

On motion by Mr. Sloan, seconded by Dr. Bailey, and carried by the following recorded vote, the Board approved a request in the Buchanan District from Kristen Blair and Justin Rose for a Special Exception Permit in the Business (B-3) Use District for light auto and truck repair in accordance with Sec. 25-263. Uses permissible by special exception (9) Light auto/truck repair of the Botetourt County Code on a 2.015 acre parcel located in the Business (B-3) Use District, on a 22.879 acre parcel located in the Agricultural (A-1), Business (B-3), and Industrial (M-1) Use Districts, at 22938 Lee Highway, Buchanan, (State Route F055), identified on the Real Property Identification Maps of Botetourt County as Section 53, Parcel 54, with the following conditions: (Resolution Number 19-06-15)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

1. All vehicles awaiting repair that are kept overnight shall be stored within the fenced area and shall not be visible from any rights-of-way or adjacent properties.
2. There shall be no outdoor storage of equipment or auto parts.
3. All work and/or repairs to vehicles shall occur inside the garage with bay doors closed and shall not take place between the hours of 8 P. M. to 6 A. M.
4. A six foot tall privacy fence shall be installed in substantial conformance as shown on the concept site plan as provided in the applicant's application.

A public hearing was then held on a request in the Amsterdam District from Ikenberry Family, LLC, for a Special Exception Permit, with possible conditions, for a storage yard to store mulch and landscaping equipment on the portion of the property located in the Agricultural (A-1) Use District, in accordance with Sec. 25-73. Uses permissible by special exception (53) Storage yard of the Botetourt County Code. This 8.3250 acre parcel is located in the Agricultural (A-1) and Business (B-2) Use Districts, at 2557 Roanoke Road, Daleville, (U. S. Route 220), identified on the Real Property Identification Maps of Botetourt County as Section 88, Parcel 25.

It was noted that the Planning Commission had recommended conditional approval of this request.

Mrs. Nicole Pendleton, Director of Community Development, stated that this SEP request is for a storage yard for the Ikenberrys mulch and landscaping equipment. She noted that this 8.325 acre parcel is zoned for both A-1 and B-2 uses. She reviewed the applicant's site plan and noted that this request is for the continuation of the site's existing commercial landscaping operations.

She then read the proffered conditions as follows: The landscaping business associated with the SEP for a storage yard shall be operated in substantial conformance with the concept site plan, titled "Ikenberry Family LLC" and dated March 5, 2019; and the storage yard shall be limited to the areas identified on the concept site plan as the concrete mulch stockpile and the gravel areas behind the new landscaping shall not be expanded beyond those areas.

After questioning by Mr. Clinton, Mrs. Pendleton stated that this SEP is being required because this mulch and landscaping equipment is being used for off-site commercial purposes by the Ikenberrys—it is not related to the Ikenberry Orchard commercial operation. She noted that the Zoning Ordinance defines a storage yard as materials and equipment used for off-site operations.

After further questioning by Mr. Clinton, Mrs. Pendleton stated that, if, for example, the topsoil located on this site is being brought in and then taken out to a landscaping customer's property, then a SEP is required for this business. She further stated that, if this same topsoil is used for the Ikenberrys agricultural/orchard operations, then it would be considered an agricultural use and no SEP would be required.

After questioning by Mr. Clinton, Mrs. Pendleton noted that the site plan identifies the locations of the landscaping business operations on the existing orchard/commercial site.

After questioning by Dr. Bailey, Mrs. Pendleton stated that the applicants would need to meet the Zoning Ordinance's screening requirements by planting trees/shrubs along the portion

of the site that fronts U. S. Route 220. She further stated that the landscaping operation cannot expand beyond its current location without additional SEP approvals from the County.

Dr. Bailey then recused himself from voting on this request due to personal reasons.

After questioning by Mr. Martin, it was noted that there was no one present to speak regarding this matter. The public hearing was then closed.

Mr. James Ikenberry, applicant, then stated that he had no further information to provide to the Board on this request.

After questioning by Dr. Scothorn, Mr. Ikenberry stated that the proposed site is large enough for their landscaping business. He noted that they may also store some live plants/shrubs on the site but they will be brought in and then taken to the specific job site within a week or so.

After questioning by Mr. Clinton, Mrs. Pendleton stated that any future storage of topsoil on this property would have to remain within the usage area indicated on the site plan.

After questioning by Mrs. Pendleton, Mr. Ikenberry stated that there is space to locate topsoil but it would not be easily accessible for their equipment.

After questioning by Dr. Scothorn, Mrs. Pendleton stated that, if the Ikenberrys change their landscaping operation, the County would need to review a site plan to determine if it is in compliance with the SEP.

There being no further discussion, on motion by Mr. Clinton, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved a request in the Amsterdam District from Ikenberry Family, LLC, for a Special Exception Permit for a storage yard to store mulch and landscaping equipment on the portion of the property located in the Agricultural (A-1) Use District, in accordance with Sec. 25-73. Uses permissible by special exception (53) Storage yard of the Botetourt County Code on an 8.3250 acre parcel located in the Agricultural (A-1) and Business (B-2) Use Districts, at 2557 Roanoke Road, Daleville, (U. S. Route 220), identified on the Real Property Identification Maps of Botetourt County as Section 88, Parcel 25, with the following conditions: (Resolution Number 19-06-16)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: Dr. Bailey

1. The landscaping business associated with the SEP for a storage yard shall be operated in substantial conformance with the concept site plan, titled "Ikenberry Family LLC" and dated March 5, 2019.
2. The storage yard shall be limited to the areas identified on the concept site plan as the concrete mulch stockpile and the gravel areas behind the new landscaping shall not be expanded beyond those areas.

Mrs. Nicole Pendleton, Director of Community Development, then noted that the Planning Commission had recommended that the public hearing on a request in the Buchanan District from Rodney Lynn Underwood, Jr., (Isaac N. Underwood, lessee) for a Special Exception Permit, with possible conditions, for a private kennel for up to 16 dogs in the Rural Residential (RR), formerly the Agriculture Residential (AR), Use District in accordance with Sec. 25-113. Uses permissible by special exception (8) Kennel, private of the Botetourt County Code on a 2.0 acre lot located at 128 Cove Mountain Lane, Buchanan, identified on the Real Property Identification Maps of Botetourt County as Section 54, Parcel 22, be tabled as per the applicant's request until August.

She noted that this hearing had been advertised for a public hearing before the Board of Supervisors.

After questioning by Mr. Sloan, Mrs. Pendleton stated that the applicant requested additional time to allow some property issues to be resolved and asked that the hearing be tabled until the Planning Commission takes action on the request.

Mr. Sloan noted that there were also some questions that arose at the Planning Commission meeting about easements located on Mr. Underwood's property.

After discussion, on motion by Mr. Sloan, seconded by Mr. Martin, and carried by the following recorded vote, the Board deferred action on a request in the Buchanan District from Rodney Lynn Underwood, Jr., (Isaac N. Underwood, lessee) for a Special Exception Permit, with possible conditions, for a private kennel for up to 16 dogs in the Rural Residential (RR), formerly the Agriculture Residential (AR), Use District in accordance with Sec. 25-113. Uses permissible by special exception (8) Kennel, private of the Botetourt County Code on a 2.0 acre lot located at 128 Cove Mountain Lane, Buchanan, identified on the Real Property Identification Maps of Botetourt County as Section 54, Parcel 22, until the Planning Commission takes action on this request. (Resolution Number 19-06-17)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

There being no further discussion, on motion by Mr. Sloan, seconded by Dr. Bailey, and carried by the following recorded vote, the meeting was adjourned at 6:20 P. M. (Resolution Number 19-06-18)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None