

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, May 28, 2019, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 12:30 P. M.

PRESENT: Members: Mr. Billy W. Martin, Sr., Chairman
Dr. Donald M. Scothorn, Vice-Chairman
Mr. Steve Clinton
Mr. I. Ray Sloan
Dr. Richard G. Bailey

ABSENT: Members: None

Others present at the meeting:
Mr. Michael W. S. Lockaby, County Attorney
Mr. Gary Larrowe, County Administrator

The Chairman called the meeting to order at 12:31 P. M.

On motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board went into Closed Session pursuant to the Code of Virginia, 1950, as amended, to discuss the following: Section 2.2-3711.A.1, Discussion on personnel issues regarding the County Administrator's annual performance review; Section 2.2-3711.A.3, Acquisition or disposition of real property for economic development and the Daleville Greenway project where discussion in open session would adversely affect the County's bargaining position or negotiating strategy, namely concerning the Blue Ridge (EastPark) and Amsterdam (Greenfield) districts; and Section 2.2-3711.A.5, Discussion on prospective businesses or industries or the expansion of existing businesses or industries where no previous announcement has been made of their interest in locating or expanding facilities in the community, namely concerning the Fincastle, Valley, Blue Ridge (EastPark) and Amsterdam (Greenfield) districts. (Resolution Number 19-05-01)

AYES: Mr. Clinton, Mr. Martin, Dr. Scothorn, Mr. Sloan, Dr. Bailey

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 2:10 P. M.

On motion by Dr. Scothorn, seconded by Mr. Sloan, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 19-05-02)

AYES: Mr. Sloan, Mr. Clinton, Dr. Scothorn, Mr. Martin, Dr. Bailey

NAYS: None

ABSENT: None

ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

Mr. Jamie Hurt, Facilities Manager, then introduced Ms. Beth Brown to the Board. He noted that Ms. Brown was hired as a Custodian approximately 3 months ago. Mr. Hurt noted that she has been a valuable member of the Department's team.

Mr. Hurt also introduced Mr. Eric Blankenship to the Board. He noted that Mr. Blankenship is a HVAC technician who was hired two months ago to work in the County's Maintenance Department. Mr. Hurt stated that Mr. Blankenship has been doing a good job.

Mr. Martin welcomed them to employment with Botetourt County.

Chief of Fire and EMS Jason Ferguson then asked Mr. Mike Durham, Chief of the Blue Ridge Volunteer Fire Department, to come forward. Chief Ferguson stated that Chief Durham recently retired after a decade in that position and over 25 years of service to the Blue Ridge Fire Department. He noted that Chief Durham will remain active as a volunteer in this organization.

Chief Ferguson stated that he worked with House of Delegates member Terry Austin to obtain a commendation of Chief Durham's service from the Virginia House of Delegates. He then read the proclamation and congratulated Chief Durham for his many years of service.

Chief Ferguson also noted that, prior to the start of today's meeting, the Board had an opportunity to view the newest Blue Ridge fire apparatus.

Mr. Martin thanked Chief Durham for his service and for all of the good work that he has done in his many years of volunteer fire service to the citizens of Botetourt County. Mr. Martin stated that this volunteerism has taken a lot of Chief Durham's personal time and his service has been appreciated.

Chief Durham thanked the Board for everything that they have done for the Blue Ridge Fire Department and for the equipment and support that they have provided to the organization over the years. He noted that they hope to have the new fire truck placed in service within the next few weeks.

Mr. Gary Larrowe, then recognized Mr. Jim Farmer, Director of Recreation and Facilities, for recently completing the Virginia Tech Graduate Certificate Program. He noted that Mr. Farmer began this program, which includes courses in local government management, budgeting, human resources, community and economic development, in 2018. Mr. Larrowe stated that the program is taught by current and retired local government managers.

Mr. Larrowe stated that former County employees Spencer Suter and Pete Peters were in the program's inaugural class and other County employees such as Zach Beckner, Jason Ferguson, Andrew Moore, Ron Smith, and Cody Sexton have also completed this program.

He noted that the program "builds up leaders" in the local government management profession and the completion of this program by County employees makes Botetourt County a better place. Mr. Larrowe stated that achieving this certification is a great honor and he appreciates Mr. Farmer's efforts and work to complete these courses as well as the work he does for the County on a daily basis.

Mr. Martin stated that it is good to see employees bettering themselves. He noted that the Board appreciates Mr. Farmer's hard work in completing this program.

Mr. Farmer thanked the Board for supporting employees who want to further their training. He noted that this program will make him a better co-worker as real-life case studies are used in the courses which work through the logistics of how all aspects of local government work together.

Mr. Martin stated that the Board is proud of Mr. Farmer for achieving this certification.

Dr. Bailey then led the group in reciting the pledge of allegiance.

The Chairman then asked for a moment of silence.

There being no discussion, on motion by Mr. Martin, seconded by Mr. Sloan, and carried by the following recorded vote, the Board approved the following consent agenda item: (Resolution Number 19-05-03)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Approval of minutes of the regular meeting held on April 23, 2019.

After questioning by Mr. Martin, Mr. David Marcum then spoke during the public comment period.

Mr. Marcum stated that he is present today representing the Greenfield Historic Preservation Advisory Council. He noted that in October 2017 the Board was presented a plan designed to preserve the Greenfield historic sites and establish a park to allow the public an opportunity to appreciate the County's history.

Mr. Marcum stated that the Council is about to begin its fund-raising activities and he is present today to request that the Board preserve the matching funding in the County budget in FY 20 and approve a rollover of these funds from the FY 19 budget into future budgets. He noted that these funds will be used to continue to protect the history of this site including the Jefferson gardens, and the Greenfield cemetery

Mr. Marcum also asked that County staff be allowed to continue to work with the Council to guard the sites. Mr. Marcum further stated that he appreciated the County's efforts to relocate the proposed West Center Drive to avoid the terraced gardens area.

He thanked the Board for their time and attention to this project.

Consideration was then held on approval of additional appropriations. Mr. Tony Zerrilla, Director of Finance, stated that there were 5 pass-through and 7 regular appropriations for the Board's consideration. He noted that these requests are for miscellaneous receipts, expenditure reimbursements of State funds, County contributions for the Craig-Botetourt Electric Cooperative's broadband grant project, an economic development incentive payment to Altec Industries, Social Services Department expenditures in excess of their original budget, additional costs for the County's pool car program, the County's share of CSA program expenses, and costs related to the County office relocation project.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Sloan, and carried by the following recorded vote, the Board approved the following additional appropriations: (Resolution Number 19-05-04)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Additional appropriation in the amount of \$2,378.00 to Sheriff's Department – RAID Patrol, 100-4031200-31200-5830. This is a quarterly reimbursement of RAID program expenses for the Sheriff's Office Alternative Program.

Additional appropriation in the amount of \$2,655.80 to the following Correction & Detention accounts: \$227.91 to Uniforms, 100-4033100-33100-6011; \$2,405.73 to Medical & Lab Supplies, 100-4033100-33100-6004; and \$22.16 to Food Supplies & Service, 100-4033100-33100-6002. The first two items are for expenditure reimbursements and the third item represents a miscellaneous receipt.

Additional appropriation in the amount of \$504.04 to the following Sheriff's Department accounts: \$46.00 to Uniforms, 100-4031200-31200-6011; and \$458.04 to Overtime, 100-4031200-31200-1200. The former is for a reimbursement and the latter is for restitution proceeds.

Additional appropriation in the amount of \$3,734.81 to the following Sheriff's Department accounts: \$2,306.05 to Subsistence & Lodging, 100-4031200-31200-5530; \$1,408.76 to Overtime, 100-4031200-31200-1200; and \$20.00 to Other Operating Supplies, 100-4031200-31200-6014. The first item represents reimbursement of extradition costs, the second item is reimbursement of Task Force overtime, and the third item is for a miscellaneous receipt.

Additional appropriation in the amount of \$61,826.05 to Children's Services Act (CSA) – Professional Services, 100-4053500-53500-3100. This is for supplemental funds received from the State for FY19 expenditures incurred for County at-risk youth.

Additional appropriation in the amount of \$100,000 to Transfer to EDA, 100-4091800-91800-3800. This appropriation represents one-half of the local monetary grant to partner Craig-Botetourt Electric Cooperative for a telecommunication (broadband) project. Other grant funds (\$758,998) will be in the form of a State Virginia Telecommunications Initiative (VATI) grant approved by the Department of Housing and Community Development (DHCD).

Additional appropriation in the amount of \$45,608.94 to CIP – Greenway Project, 100-4094000-71000-8012-720. These are 80/20 grant funds received from VDOT for reimbursement of prior year expenditures.

An additional appropriation in the amount of \$256,650 to Transfer to EDA, 100-4091800-91800-3800. This is a future economic incentive payment for Altec Industries, Inc., that is funded by the State's Commonwealth Opportunity Fund.

Additional appropriation in the amount of \$50,000.00 to Department of Social Services - Administration, 100-4053000-53600-9801. This appropriation will be applied toward operating expenses for June.

Additional appropriation in the amount of \$4,300.00 to the following Central Purchasing accounts: \$1,790.00 to Repair & Maintenance – Vehicles, 100-4012530-12530-3312; and \$2,510.00 to Pool Cars – Fuel, 100-4012530-12530-6020. This appropriation will cover costs associated with the County Pool Car Program.

Additional appropriation in the amount of \$20,608.68 to Children's Services Act, (CSA) 100-4053500-53500-3100. This appropriation is for the County's share of the State supplemental appropriation (see appropriation #5) to support FY 19 CSA expenditures.

Additional appropriation in the amount of \$52,321.09 to CIP – County Offices/Circuit Court Relocation Project, 100-4094000-12110-8012-414. This appropriation covers costs paid to date for this project.

Consideration was then held on approval of Accounts Payable and ratification of the Short Accounts Payable List. Mr. Tony Zerrilla, Director of Finance, stated that this month's accounts payable totaled \$1,135,292.98. He noted that this month's large expenditures included \$121,745 to Command Fire Apparatus for the purchase of Buchanan Fire Department's new squad truck, \$142,547 to Motorola Solutions for new portable radios and related equipment, \$37,164 to Stryker Medical Corporation for 2 new power-load stretchers for the Fire and EMS Department, and \$34,788 to Innovative Systems for equipment needed pertaining to the Circuit Courthouse office relocation project

There being no discussion, on motion by Mr. Sloan, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved the Accounts Payable and ratified the Short Accounts Payable List as submitted. (Resolution Number 19-05-05)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on a request for the use of existing County funds for the installation of emergency lights at the Route 460/Blue Ridge Springs Road intersection. Chief of Fire and EMS Jason Ferguson stated that this project to install visual warning signs and flashing lights at this intersection has been discussed with the Blue Ridge Volunteer Fire Department for approximately 5 years. He stated that the traffic speeds on Route 460 in this area and the ingress/egress of emergency vehicles accessing Route 460 while responding to calls create a hazardous situation.

Chief Ferguson stated that some old emergency flashing light equipment was viewed by VDoT and determined to not meet current standards. Chief Ferguson stated that it has been decided to purchase new, solar-powered equipment so that electrical service does not have to be extended to the site.

Chief Ferguson stated that VDoT provided information on the project's scope and contact information on contractors who are familiar/experienced with installing this type of equipment. He noted that a cost estimate of \$42,000 has been obtained for this project and the Fire/EMS staff has identified up to \$45,000 in FY 19 departmental savings that can be used to purchase/install this equipment. Chief Ferguson then requested Board approval to use these funds for this project.

After questioning by Dr. Bailey, Chief Ferguson stated that these funds "are not new money" but are savings from the current Fire/EMS budget.

There being no further discussion, on motion by Mr. Sloan, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board authorized the Department of Fire & EMS to utilize up to \$45,000 from the County Volunteer Fire Department's budget, 403-35500-5641, for installation of flashing Fire/EMS warning signs at the Route 460/Blue Ridge Springs Road intersection. (Resolution Number 19-05-06)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A public hearing was then held on the disposition of approximately 0.2 acres of the Gala boat ramp site to VDoT for the U. S. Route 220 safety improvement project. Mr. Jim Farmer, Director of Recreation and Facilities, stated that VDoT would like to purchase a small portion of the Gala boat ramp site for the Route 220 safety improvement project. Mr. Farmer stated that the sale of this 0.231 acres would not impact any plans that his department has for the Gala boat ramp property and he sees no problems with this sale.

After questioning by Mr. Martin, it was noted that there was no one present to speak regarding this request. The public hearing was then closed.

After questioning by Dr. Bailey, Mr. Larowe stated that the sale of this property would not impact the County's application process for funds to install a dry hydrant on the boat ramp site.

There being no further discussion, on motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board authorized the County Administrator to

sign, on the County's behalf, the Option Agreement, Deed, and any other associated documents between the County and the Virginia Department of Transportation, for the sale of approximately 0.231 acre of the Gala boat ramp site, identified on the Real Property Identification Maps of Botetourt County as Section 18, Parcel 48A, including 23.07 square feet for a temporary construction easement, for the U. S. Route 220 safety improvement project, subject to final review and approval by the County Attorney. (Resolution Number 19-05-07)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Ray Varney, Resident Engineer, and Mr. Craig Moore, Assistant Resident Engineer with the Virginia Department of Transportation, were then present to speak to the Board.

Mr. Varney stated that, as part of discussions with County staff on the Exit 150 improvement project, the issue of landscaping various islands in this interchange was mentioned. Mr. Varney stated that there are several "splitter islands" between the opposing lanes of traffic that are comprised of grass; however, these small areas are difficult for VDoT to maintain and he questioned if the County's maintenance department would be willing to take over these areas.

After discussion, Mr. Varney suggested that VDoT and County staff meet to discuss this issue. He also noted that some private individual or organization could "adopt" these areas and maintain them for VDoT.

Mr. Larowe stated that the County previously held discussions with VDoT on this issue and was told that VDoT would maintain these areas.

Mr. Varney noted that there may have to be some changes made in what areas VDoT can maintain at this intersection.

Mr. Moore then reviewed VDoT's monthly report. Mr. Moore stated that the U. S. Route 220 project is proceeding with clearing and grubbing work occurring on phase 3 near Iron Gate. He further stated that fill dirt from phase 1, which is on the Eagle Rock end of the project, is being moved to other areas of the project. He stated that the Route 11 bridge projects are moving toward completion dates this fall and the Ballpark Road project is proceeding.

Mr. Moore stated that it appears that the I-81 bridge painting project across the James River and Route 43 in Buchanan is complete. He further stated that VDoT plans to replace the decking on a small bridge on Wheatland Road between Trevey Road and Loope Lane during the last week of June. He noted that this project will necessitate Wheatland Road being closed in this area and a traffic detour being implemented.

Mr. Varney noted that Trevey Road (Route 638) is unpaved and VDoT will grade/conduct maintenance on the road before Wheatland Road is closed to through traffic to allow Trevey Road to be used as a detour around this bridge project.

Mr. Moore stated that VDoT continues to conduct paving/patching work for current and next year's paving projects.

Regarding various land development projects, Mr. Moore stated that the Bank is working with a contractor on the Ashley Links Drive and Fairway Court street acceptance projects located in Ashley Plantation Subdivision. He further stated that County staff is working to have the three streets in the Orchards of Ashley development brought up to VDoT standards so that they can be considered for acceptance into the Secondary System for maintenance. Mr. Moore

noted that this project has been rebid and a pre-bid showing for potential contractors is scheduled for tomorrow.

Mr. Moore noted that site plan reviews on various project are on-going and VDoT has issued 9 utility permits, 6 private entrance permits, and 1 railroad maintenance permit in the past month.

He then stated that VDoT is dealing with some right-of-way issues on the Route 11/Simmons Road project and is awaiting a response from the affected property owner. He stated that tree removal, utility work, excavation, and seeding have been completed on the Route 43/Shiloh Drive sight distance improvement project and there is some final touch-up work remaining to be completed.

After discussion, Mr. Moore noted that VDoT is trying to work through the drainage/ditch improvement project on Zimmerman Road (Route 603) in order to plan for future paving of a portion of this road. He stated that work on the White Church Road Rural Rustic Road project should begin in June.

He stated that the Route 220/460 Arterial Preservation Plan study is proceeding and they are waiting for completion of the engineering report. Regarding the road and shoulder repairs in Hunter's Green Subdivision, Mr. Moore stated that some of the current pavement issues are due to utility crossings which have caused the dirt under the pavement to settle. He noted that VDoT has contacted the specific utility company to repair the pavement. Mr. Moore further noted that VDoT is making drainage improvements to Lowe Street in Buchanan.

After questioning by Dr. Bailey, Mr. Varney stated that the asphalt placed in the median of Route 220 north of Fincastle, to divert northbound traffic into the southbound lanes as a result of repairs needed due to the February tractor trailer fire, will remain in place.

After questioning by Dr. Scothorn, Mr. Varney stated that he is waiting for a response from the property owner at the Route 11/Simmons Drive intersection on a proposal to obtain some of this property to improve this intersection. Mr. Moore noted that as soon as VDoT receives a response they can begin working with the utility company to move the poles from the right-of-way and begin construction work.

After questioning by Dr. Scothorn regarding the Hunter's Green pavement repairs, Mr. Moore stated that he does not know when the surface treatment work will be completed. Mr. Varney noted that this project is not included on VDoT's 2019 pavement schedule.

After questioning by Mr. Clinton regarding the landscaping on the former truckstops property at Exit 150, Mr. Varney stated that VDoT is currently working to improve the drainage in this area. He noted that the wildflowers currently planted on this site will remain and VDoT will conduct their normal interchange maintenance on this property.

Mr. Clinton stated that it would be nice to have the former truckstops property become useful and suggested that it could be the site of a solar energy farm. Mr. Clinton stated that improving the appearance of the Exit 150 interchange would be a good idea.

Mr. Martin then stated that in his recent constituent visits he received several highway-related requests as follows: trees/brush blocking drivers' view at the Hillcrest Drive/Route 460 intersection; commercial signs have been placed in the middle of Route 460 and on various VDoT signposts; request for a speed study on Coyner Springs Road as the current unposted speed limit is 55 mph and there are about 10 residences that have children; request for a traffic light at the Route 460/Webster Brick Road intersection; and a request that MacGregor Drive be asphalted instead of surface treated with tar and gravel.

Mr. Varney stated that VDoT staff will look into these requests.

After questioning by Mr. Martin, Mr. Moore stated that he has nothing new to report on the Laymantown Road/Route 460 intersection improvements. Mr. Moore stated that VDoT personnel are waiting on the completion of the Arterial Preservation Study to coordinate their plans.

Mr. Martin further stated that the residents of Zimmerman Road are happy with what VDoT has done to improve the drainage along this roadway and he appreciated VDoT's work in the Blue Ridge District.

A public hearing was then held on the FY 20 – 25 Secondary System Six Year Plan and the FY 19 - 20 Secondary System budget. Mr. Ray Varney, VDoT's Resident Engineer, then reviewed the proposed Six Year Plan which consists of projects on White Church Road, Murray Drive, Zimmerman Road, Stone Coal Road, Clyde's Run Road, Price's Bluff Road, Back Creek Lane, and Stevens Road as well as funding for traffic services, engineering/surveying, and fertilization/seeding.

Mr. Varney stated that, as discussed last month, VDoT staff is recommending that Murray Drive, which will access the new Colonial Elementary School, and Zimmerman Road be added to the Plan. He stated that Murray Drive is a paved road which limits the amount of funding that is available for improvements. Mr. Varney noted that the largest pot of money currently available in the Six Year Plan process is for gravel road improvement projects and another source of funding will need to be found to pave/improve Murray Drive.

Mr. Varney stated that Zimmerman Road is definitely in need of improvement and its most recent (2019) traffic count showed that 156 vehicles per day use the gravel section of this road. He noted that this road has more daily traffic than all but one road currently included on the Six Year Plan and also has various physical issues such as steep terrain, curves, etc. He noted that both Murray Drive and Zimmerman Road need to be added to the Plan for improvements.

Mr. Varney stated that there is approximately \$330,000 in funding from other VDoT projects that can be transferred to Zimmerman Road and noted that the other projects on the Plan are State-funded in their current timeframe.

Regarding Glebe Road, Mr. Varney stated that VDoT is recommending that funding from this project be transferred to the Murray Drive project. He noted that after Mr. Clinton's comments at the April meeting, VDoT's Salem Residency staff discussed this issue with the Richmond central office who said that, if funding is taken from the Glebe Road project, then it has to be removed from the Six Year Plan. Mr. Varney stated that, under the current VDoT funding scenario of only \$90,000 per year available for paving projects, he does not know how Glebe Road can be returned to the Plan.

After questioning by Mr. Martin, Mr. Varney stated that an application for SmartScale program funds could be submitted for the Glebe Road improvement project. He further noted that this project has been previously included in a SmartScale application but did not receive an adequate number of scoring points to be funded. Mr. Varney stated that, if the scope of the Glebe Road project was reduced, it could receive a higher score.

Mr. Clinton then questioned how does the County ensure that the Glebe Road project "is not lost in the shuffle" and again placed on the Plan.

Mr. Varney stated that the only way to again include Glebe Road on the Plan would be to submit a SmartScale funding application and the project score enough points to be funded.

After questioning by Mr. Clinton, Mr. Varney stated that there is no funding available for the Glebe Road project through the Six Year Plan process.

Mr. Clinton further stated that his previous question related to full funding of the Glebe Road project as there are no projects currently on the Plan that are fully funded. He noted that the County Administrator's report indicated Glebe Road needed to have full funding in order to remain on the Plan.

Mr. Varney stated that Glebe Road will need to have full funding to remain on the list. He noted that it is a paved road and there are no funds available at this time, other than through the SmartScale program, except for non-gravel road improvement funds which are approximately \$90,000/year. He noted that, if Glebe Road is removed from the Plan, it will not go back on the Plan "in the form that it is now."

After questioning by Mr. Sloan, Mr. Varney stated that the next SmartScale application process will begin in 2021.

Mr. Varney further noted that the Glebe Road project, which has a construction estimate of \$1.9 million, has been allocated \$430,000 to date. He noted that \$125,000 of this amount had been used for preliminary engineering, leaving \$305,000 which can be transferred to the Murray Drive project. Mr. Varney stated that Murray Drive will need to be shown on the Plan as fully funded which includes the \$305,000 transfer from the Glebe Road project and the \$90,000/per year in non-gravel road funds available over the next six years.

After questioning by Mr. Sloan, Mr. Varney stated that a SmartScale application for a reduced-scope Glebe Road project can be submitted in 2021.

After discussion, Mr. Varney noted that many years ago it was common for some road projects to be on the Six Year Plan for 20 years. He noted that VDoT went to a "fiscally-constrained" Plan to allow for more realistic expectations of the listed projects being completed within six years. He stated that, even if a replacement road project was not selected, Glebe Road would not be allowed to remain on the Plan as could not be fully funded within the six year period.

After questioning by Mr. Clinton, Mr. Varney stated that he and VDoT staff will review the Glebe Road project to determine what can be done to reduce the scope of the project and calculate a cost estimate. He noted that they will also check accident data along this roadway.

After further questioning by Mr. Clinton, Mr. Varney stated that the County can submit a SmartScale application for funding to improve any paved road.

After questioning by Mr. Martin, it was noted that there was no one else present to speak regarding this matter. The public hearing was closed.

On motion by Mr. Clinton, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board adopted the FY 20-25 Secondary System Six Year Improvement Plan and the FY 19-20 Secondary System budget as recommended by staff to include the Murray Drive (Route 771) and Zimmerman Road (Route 603) projects and the removal of the Glebe Road (Route 675) project. (Resolution Number 19-05-08)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

An update on the activities of the Western Virginia Water Authority was then given by Mr. Hunter Young. Mr. Young stated that he is the County's representative on the WVWA's Board of Directors.

Mr. Young stated that the WVWA has 292 full-time staff positions and has a membership consisting of the counties of Botetourt, Roanoke, and Franklin, the City of Roanoke, and cooperative agreements with the Bedford Public Service Authority, and the towns of Iron Gate and Boones Mill. He noted that the Authority's 2020 revenues total \$73.6 million, \$57 million (\$17.1 million in Debt Service) in expenses, and \$16.6 million in capital project and reserve monies.

Mr. Young stated that the Authority currently has 61,700 water connections and 56,400 sewer connections of which 1,737 water connections and 3,028 sewer connections are in Botetourt. He noted that their FY 20 water rate is unchanged while their sewer rate will increase by \$1.00 (2.9% increase) to \$35.25 per 5,000 gallons. He noted that the WVWA prefers to implement small, annual increases versus larger, less frequent rate increases.

Regarding recent projects in Botetourt County, Mr. Young stated that Mr. Clinton notified him last year of a sewer line erosion issue on Azalea Drive behind Lord Botetourt High School. He noted that the Authority reviewed the problem, which was caused by undersized culverts on Azalea Drive which result in flooding and erosion along the right-of-way, and decided to use a directional drill to relocate the sewer line. He noted that this project is largely complete at this time. Mr. Young also stated that, in 2017, the WVWA rehabilitated and painted the Eagle Rock system's water storage tank and constructed a retaining wall behind the tank to control downhill movement of the dirt bank.

Mr. Young noted that Mr. Gary Robertson, who oversees the WVWA's water division, is retiring in July and noted that Mr. Mike McEvoy, who manages their sewer division, with the help of an assistant will probably take over administration of both programs.

There being no questions, Mr. Clinton then thanked Mr. Young for his support of the Azalea Road sewer line repair project.

Mr. Martin thanked Mr. Young for his report.

The Chairman then called for a 10 minute break.

The Chairman called the meeting back to order at 3:33 P. M.

Mr. Martin then introduced Mr. Ben Cook to the Board. He noted that Mr. Cook is Chief of Fire and Police at the Roanoke/Blacksburg Regional Airport and recently moved to Botetourt County.

A presentation was then given on the Department of Social Services' FY 18 annual report. Mrs. Susan Goad, Director of Social Services, noted that the Board had been provided with a copy of the State's FY 18 Profile Report on Botetourt County. She noted that this report, which covers the period of June 1, 2017 through May 31, 2018, contains various statistics and information about the County including population, poverty rates, teen birth rates, Supplemental Nutrition Assistance Program (SNAP) participants, etc., and compares them with regional and statewide figures.

Mrs. Goad stated that the County's poverty level is down, along with the number of SNAP benefit recipients; however, the number of Adult Protective Services calls has increased. She noted that, with the expansion of Medicaid on January 1, 2019, the Department began

handling new Medicaid applications in November 2018. She stated that they processed a total of 1,046 applications from November 2018 through April 2019 compared to 695 applications in the same period in 2017-2018. Mrs. Goad stated that 1,300 citizens are currently eligible for Medicaid in Botetourt County.

Mrs. Goad stated that the Department has seen an increase in walk-in clients from 4,856 in 2017 to 5,101 in 2018, an increase in the number of adult services calls from 186 in FY 18 to 182 so far in the current 2019 fiscal year, and an increase in the number of children placed in foster care from 2 in 2017 to 5 in FY 19.

She stated that in January 2019 the State began providing a Quarterly Local Agency Dashboard report as a result of the issues which occurred at the Rockbridge County Department of Social Services over the past two years. She noted that this document measures achieved target percentages for various work aspects (timeliness of first contact for child protective services reports, completed monthly foster care visits, timely processing of SNAP and TANF applications, etc.) so each Social Services Office can see how they are performing compared to other localities. She noted that the Botetourt office exceeded all of the minimum percentage requirements for these standards for the first quarter of 2019.

Mrs. Goad stated that the Department will have a mobile application (app) available in October and each child welfare worker will be provided iPads by the State to conduct their work, write reports, take notes, complete forms, etc., to improve efficiency. She also stated that that Family First Prevention Services Act (FFPSA) provisions will become effective in October 2019. She noted that this program allows for the expansion of IV-E funding to support prevention services for children and families before the need for a child's entry into foster care. She further noted the State is currently determining which providers meet the criteria for funding through this program.

Regarding the Department's challenges and opportunities, Mrs. Goad stated that the office was informed last year that they would receive new computers from the State but there have been delays again and receipt of these computers is now scheduled for June. She noted that the benefits staff continues to have issues with the State's Medicaid computer systems, there has been a decline of child care providers in the County, additional foster homes are needed that will accept teenagers, and the State is conducting workload studies for all welfare programs. Mrs. Goad noted that the Department is trying to work with outside agencies to find foster homes that will accept teenagers.

Mrs. Goad stated that Mr. Jason Perdue, Human Services Assistant, is present to provide some positive stories of three of their clients who were able to find jobs and obtain additional education to improve their employability through the VIEW (Virginia's Initiative for Work Not Welfare) and the SNAP-ET (Supplemental Nutrition Assistance Program-Education and Training) programs.

Mr. Perdue noted that the County did not have a VIEW program when he came to work at the Department of Social Services in 2017. He stated that this program mandates that its participants work 30 hours a week while the SNAP-ET program is voluntary and requires participants to work up to 20 hours a week. He noted that the "catch" with the SNAP-ET program is that, if the client does not work 20 hours a week, their SNAP benefits may be cut within 60 – 90 days.

Mr. Perdue stated that they have had a very good response to this program, especially the volunteer aspect. He then provided three participating client stories. Mr. Perdue noted that

Steve (SNAP-ET program) is 64 years old and had been receiving benefits as a caretaker of his ill wife. He stated that Steve was put into a senior citizen program through Goodwill Industries and was eventually hired by Goodwill. Mr. Perdue stated that Steve now has a second job at Natural Bridge, has a more-confident attitude, and has a healthier lifestyle.

Mr. Perdue then stated that Holly (VIEW program) is 25 years old with a child and worked as a babysitter. He noted that they helped Holly complete a Virginia Western Community College program where she obtained certification as a medical assistant. Mr. Perdue stated that she is now supporting herself as a manager in the food services department at the Western Virginia Regional Jail.

He then stated that Brandi (SNAP-ET program), through the TAP Swift Start Program, completed a 16 week program to obtain a certificate as a CNA (Certified Nursing Assistant) and began working at Springtree Health and Rehab Center in Roanoke. He noted that she is now working full-time as a CNA at Carilion Hospital and is working to further her education.

Mr. Perdue stated that to date the Department of Social Services has worked with TAP, VWCC, and Goodwill Industries in their various client education programs.

Mrs. Goad thanked Mr. Perdue for his report. She stated that the Department also has challenges in finding affordable child care for their clients who currently have a 3 – 6 month wait before a spot is available at the County's existing child care facilities. Mrs. Goad stated that transportation is also a big issue as there are no public transportation options in the County for their clients who do not have a vehicle or do not drive. She noted that they will continue their collaborative efforts to help their clients and thanked the Board for the opportunity to give this report.

Mr. Martin thanked Mrs. Goad and Mr. Perdue for their reports.

After questioning by Mr. Clinton regarding local, State, and federal funding issues, Mrs. Goad stated that the Department received level funding from the County in FY 19 and FY 20. She noted that the Department's challenges include difficulties and slow responses in getting requests/projects accomplished administratively by the State Department of Social Services, a need for additional child care providers due to changes in State regulations which make it more difficult to open/operate child care facilities, challenges in salaries and worker retention due to the State's oversight of these matters, and there has been an ongoing problem due to the need for adequate foster homes for teenagers. Mrs. Goad stated that it is more expensive to place a teenager in a residential facility than in a foster home.

After questioning by Mr. Martin, Mrs. Goad stated that the Department's fraud investigator has been busy and there have been several recent fraud cases that have been taken to court. She noted that any funds recouped from these cases is returned to the State/federal government.

There being no further discussion, Mr. Martin thanked Mrs. Goad for her report.

Consideration was then held on agreements for the Virginia Telecommunications Initiative (VATI) internet grant to Craig-Botetourt Electric Cooperative (CBEC). Mr. Ken McFadyen, Economic Development Director, stated that in March the Governor announced that Craig-Botetourt Electric Cooperative and Botetourt County had been awarded a \$758,000 grant for expansion of broadband services. He stated that these funds will be used to provide broadband access to 621 homes and 52 businesses in the County.

Mr. McFadyen stated that the County is required to complete an agreement with the Virginia Department of Housing and Community Development (VDHCD), which is overseeing this program, and CBEC. He noted that a copy of this agreement, as prepared by the Attorney General and reviewed by the County Attorney, was provided in the Board's meeting packet.

He further stated that the County Attorney has also drafted an Economic Development Grant Agreement between the County, CBEC, and the Economic Development Authority, which will be the lead, contracting partner in this grant process and would be delegated approving authority for this project's invoices. Mr. McFadyen further explained that this is structured as a grant, rather than a procurement, in order to ensure that it meets procurement requirements. He noted that CBEC's project is properly a project for the EDA because it will result in nearly \$2 million in new investment in taxable public service company property and it has been reported that the availability of fiber-to-the-home service increases home values by 3% on average.

Mr. McFadyen noted that the VDHCD agreement is still in draft form; however, if the State has any substantive revisions, the agreement will be brought back to the Board for further consideration.

There being no further discussion, on motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board authorized the County Administrator to execute the Virginia Telecommunications Initiative (VATI) grant agreements in substantial conformance to those included in the Board's meeting packets, following final approval by the Virginia Department of Housing and Community Development (VDHCD) and the County Attorney. (Resolution Number 19-05-09)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board approved an Economic Development Grant Agreement authorizing the Botetourt County Economic Development Authority to approve payment requests from Craig-Botetourt Electric Cooperative (CBEC) and act as a pass-through for the Virginia Telecommunications Initiative (VATI) grant funds for the expansion of broadband service in the County, and authorized the County Administrator to sign the agreement on the Board's behalf. (Resolution Number 19-05-10)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A public hearing was then held on proposed amendments to Chapter 24. Water, Sewer and Sewage Disposal of the Botetourt County Code to provide exemptions for mandatory water and sewer connections for certain properties. Mrs. Nicole Pendleton, Director of Community Development, stated that, as discussed at the Board's April regular meeting, the current County Code does not provide for exemptions to requirements for mandatory water and sewer connections.

She stated that a Coyner Springs Road property owner is proposing to construct a new home on a 15 acre parcel that is located over 1,500 feet from the closest VDoT right-of-way. She noted that it would be very expensive for this property owner to extend public water and sewer service from the Western Virginia Water Authority's lines to the home site. Mrs. Pend-

leton stated that, after receiving this request, County staff worked to draft exemptions to the mandatory connection provisions in Sections 24-204 and 24-406 of the Water and Sewer Ordinance for this and any similar situations in the future.

She noted that these proposed exemptions require that the property be 15 acres or greater in size, located in the Agricultural A-1 or Forest Conservation FC Use Districts, the proposed residence is located over 500' from any street, alley, easement, or right-of-way on which the WVWA has a water or sewer main, and the owner must provide a valid, Health Department-approved well and/or sanitary septic system permit with their building permit application.

Mr. Craig Robertson of White Oak Drive in Blue Ridge stated that he is the individual who would like to construct a new home on a 15+ acre parcel off of Coyner Springs Road. He noted that the nearest public sewer line to the proposed home site is 1,500' away and it would be very expensive for him to install a sewer line to connect to the WVWA utility line.

He requested that the Board approve these ordinance amendments.

Mr. Martin thanked Mr. Robertson for his comments and noted that the Board had previously discussed the details of his situation with County staff.

After questioning by Mr. Martin, it was noted that there was no one else present to speak regarding this matter. The public hearing was then closed.

On motion by Mr. Sloan, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board adopted the following amendments to Chapter 24. Water, Sewers, and Sewage Disposal of the Botetourt County Code to provide exemptions for mandatory water and sewer connections for certain properties. (Resolution Number 19-05-11)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

BOTETOURT COUNTY CODE

CHAPTER 24. WATER, SEWERS AND SEWAGE DISPOSAL

* * *

ARTICLE II. APPROVAL OF WATER SUPPLY SYSTEMS

Sec. 24-201 – 203. (Same)

Sec. 24-204. Connection required.

(a) No owner of any premises located within three hundred (300) feet from any street, alley or right-of-way in which there is located an Authority-owned main shall use or allow such premises to be used for human habitation or for any business or purpose, or occupy or lease such for occupancy, until such premises have been connected to an ~~authority county-~~ authority owned or publicly designated water system and a meter has been installed. At the option of the owner of such premises, the use of a private water supply may continue so long as it is approved by the Virginia Department of Health.

(1) If a person makes a request to be exempted from this requirement, and meets all of the following conditions, the mandatory connection requirement shall be exempted upon the submission of a building permit application demonstrating all of the following:

- a. The property is 15 acres or greater in size and located within the A-1 or FC Use Districts as defined by the zoning ordinance and official zoning map;
- b. The owner proposes to locate the house over five hundred (500) feet from any street, alley, easement, or right-of-way in which there is located an Authority-owned main;

- c. At the time of building permit application, the owner presents a valid approved permit from the Virginia Department of Health for the installation of a well.

(b) No person shall maintain or rent or lease any recreation or construction camp or camping place for tourists, use any building for educational purposes or permit the use of any building or tent for meetings exceeding two days in any thirty-day period of time, until such camp or building is connected with a designated water system, if the public water mains are located within three hundred (300) feet from any street, alley, or right-of-way in which there is located an authority-owned main.

Sec. 24-205 – 206. (Same)

* * *

ARTICLE IV. SEWERS GENERALLY

Sec. 24-401 - 405 (Same)

Sec. 24-406. Mandatory connections.

(a) No owner of any premises located within three hundred (300) feet from any street, alley or right-of-way in which there is located an authority-owned main shall use or allow such premises to be used for human habitation or for any business or purpose, or occupy or lease such for occupancy, until such premises have been connected to an authority-owned or publicly designated sewer system and a meter has been installed. At the option of the owner of such premises, the use of a private sanitary septic system may continue so long as it is approved by the Virginia Department of Health.

(1) If a person makes a request to be exempted from this requirement, and meets all of the following conditions, the mandatory connection requirement shall be exempted upon the submission of a building permit application demonstrating all of the following:

- a. The property is 15 acres or greater in size and located within the A-1 or FC Use Districts as defined by the zoning ordinance and official zoning map;
- b. The owner proposes to locate the house over five hundred (500) feet from any street, alley, easement, or right-of-way in which there is located an authority-owned main;
- c. At the time of building permit application, the owner presents a valid approved permit from the Virginia Department of Health for the installation of a private sanitary septic system.

(b) No person shall maintain or rent or lease any recreation or construction camp or camping place for tourists, use any building for educational purposes or permit the use of any building or tent for meetings exceeding two days in any thirty-day period of time, until such camp or building is connected with a designated sewer system, if the public sewer mains are located within one thousand (1,000) feet from any street, alley, or right-of-way in which there is located an authority-owned main.

Sec. 24-407. (Same)

A planning/progress update was then provided on the County offices' relocation to Greenfield and consideration of adoption of a relocation resolution for the Treasurer's/Commissioner of the Revenue's offices. Mr. Jamie Hurt, Facilities Manager, stated that a project management team has been created and has held meetings to discuss the relocation of some County offices to the Greenfield Education and Training Center.

He noted that the County has also contracted with Hughes Associates, Architects, to assist with space planning at the ETC and should have a report from the company in the next few weeks. Mr. Hurt noted that the two existing office suites in the building will be used in their current configuration. He stated that the Economic Development Office will be moving into the

lower level's office suite the week of June 17 and the County Administrator's Office may relocate to the upper level's office suite in July or August.

Dr. Scothorn stated that he believes that there will be a lot of "public foot traffic" in this facility once all of the offices, including the Treasurer and Commissioner of Revenue, have been relocated. He suggested that these two offices be located on the building's upper floor for ease of access.

Mr. Hurt stated that the staff team is still working on the exact layout of the offices in the building's remaining space.

Dr. Bailey stated that the ETC's accessibility, usability, and parking will be beneficial to the public.

After questioning by Mr. Clinton, Mr. Hurt stated that the County will be using some of the ETC's existing furnishings; however, most of the individual County offices' current equipment/furniture will be moved to the ETC to be cost-effective. He noted that the furniture located in the Economic Development office is new and, when their current lease expires at the end of June, this furniture will be relocated to the ETC.

Mr. Michael Lockaby, County Attorney, then stated that there is a statute in the Code of Virginia that requires the Board of Supervisors to adopt a resolution authorizing the relocation of the Treasurer's/Commissioner's offices out of the County seat.

There being no further discussion, on motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board adopted the following resolution authorizing the relocation of the Treasurer's and Commissioner of Revenue's offices to the Greenfield Education and Training Center as per Sections 58.1-3101 and 58.1-3124 of the Code of Virginia of 1950, as amended.

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 19-05-12

WHEREAS, the County Seat of Botetourt County is the incorporated Town of Fincastle, Virginia, wherein the County Circuit Courthouse is located; and

WHEREAS, the Treasurer and Commissioner of the Revenue of Botetourt County, both constitutional officers elected for the County, have for many years kept their principal offices in an annex to the Circuit Courthouse; and

WHEREAS, the County Circuit Courthouse, which was reconstructed following a catastrophic fire in December 1970, is in need of a thorough renovation which will occur over the next three years, and which will require the Treasurer and the Commissioner of the Revenue to vacate their premises for the duration of the renovations; and

WHEREAS, in recent decades, the center of population of the County has moved generally southward, and the centers of population and business activity for the taxpayers of the County are now in the unincorporated communities generally known as Blue Ridge, Daleville, and Cloverdale; and

WHEREAS, under Section 58.1-3101 of the Code of Virginia, 1950, as amended, and Section 58.1-3124 of the Code of Virginia, 1950, as amended, the Board of Supervisors may designate another point for offices of the Commissioner of the Revenue and the Treasurer, respectively, if such other location would be more convenient for the citizens of the County; and

WHEREAS, the County Board of Supervisors intends to outfit, not later than December 31, 2019, offices in the Greenfield Education & Training Center, at 57 South Center Drive off of U.S. Route 220 just north of the unincorporated community of Daleville, for offices of the Treasurer and the Commissioner of the Revenue that are modern, safe, and located closer to the center of business and population in the County:

NOW, THEREFORE, THE BOARD OF SUPERVISORS OF BOTETOURT COUNTY, VIRGINIA, hereby finds and resolves:

1. Relocation of the offices of the Treasurer and Commissioner of the Revenue from their current location at the Circuit Courthouse, One West Main Street, Fincastle, Virginia, to the Greenfield Education & Training Center, 57 South Center Drive, Daleville, Virginia, will be more convenient for the majority of the citizens of Botetourt County, and is necessary due to upcoming renovations to the Botetourt County Circuit Courthouse; and
2. The Treasurer and Commissioner of the Revenue are expressly authorized to relocate their primary offices to the Greenfield Education & Training Center, 57 South Center Drive, Daleville, Virginia, when space is available and operational demands allow.

Consideration was then held on amendments to Chapter 4. Animals and Fowl of the Botetourt County Code to add provisions for a lifetime dog license. Mr. Bill Arney, County Treasurer, stated that in 2016 the Virginia General Assembly authorized a study on animal licensing requirements which concluded that the current process was cumbersome for the public. He noted in 2017 the General Assembly adopted legislation to allow localities the option of implementing a "lifetime" dog license and several counties including Culpeper, Hanover, Madison, Patrick, Stafford, etc., have done so as of this time.

Mr. Arney stated that the amendments drafted by the County Attorney propose to eliminate the annual and three-year dog licenses in lieu of a lifetime license at a cost of \$10. He noted that other minor amendments to bring the ordinance into compliance with the State Code are also being proposed.

Dr. Bailey stated that he has discussed these proposed amendments with Mr. Arney. Dr. Bailey stated that these amendments are not proposing provisions for lifetime dog vaccinations only lifetime dog licenses. He stated that dog owners will still be required to keep their dog's rabies vaccinations, which are required every three years, up to date. Dr. Bailey stated that the Treasurer does plan to notify the public of these new provisions, if the amendments are adopted.

Mr. Arney stated that a dog license is only valid if the dog's rabies vaccinations are up-to-date. He noted that a database is available to match the tag and rabies certificate with the owner's information.

After questioning by Dr. Bailey, Mr. Arney stated that the local veterinarian offices will continue to provide rabies vaccination reports to the Treasurer's Office. After further questioning by Dr. Bailey, Mr. Arney stated that, if a dog loses its license tag, the County cannot require the dog's owner to provide a copy of the rabies vaccination certificate before issuing a replacement tag.

Mr. Lockaby, County Attorney, noted that the Code of Virginia provisions regarding duplicate dog tags state that the Treasurer "shall" issue a duplicate tag.

After discussion, Mr. Arney stated that the County or the Virginia Treasurers Association can petition the General Assembly before their 2020 session to revise this language.

There being no further discussion, on motion by Dr. Bailey, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board authorized the staff to advertise for a public hearing at the June 25 regular meeting on proposed amendments to Chapter 4. Animals and Fowl of the Botetourt County Code regarding provisions to implement a lifetime dog license. (Resolution Number 19-05-13)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on a Noise Ordinance variance request from Jeter Farm for two Truck and Tractor Pull events. Mr. Gary Larrowe, County Administrator, stated that Jeter Farm is proposing to hold Truck and Tractor Pull events on Saturday, June 29 and Saturday, September 9 from 6 PM – 10 PM at their property located at 1320 Mt. Joy Road in Buchanan.

He noted that the County's Noise Ordinance requires that events of this type end by 10PM and Jeter Farm is requesting variances to the Noise Ordinance in the event that these competitions end after 10:00 P. M. due to unanticipated weather delays, equipment break-downs, etc.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Sloan, and carried by the following recorded vote, the Board approved a request from Jeter Farm for a variance to the Botetourt County Noise Ordinance for two Truck and Tractor Pull events scheduled for Saturday, June 29, and Saturday, September 9, 2019, at property located at 1320 Mt. Joy Road in Buchanan. (Resolution Number 19-05-14)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Clinton then updated the Board on the progress of the 2020 reassessment. He noted that last year the Reassessment Oversight Committee conducted interviews of the two firms who submitted proposals to conduct the 2020 reassessment. Mr. Clinton noted that Wampler-Eanes Appraisal Group was selected and they began work on a parcel study in October 2018.

Mr. Clinton stated that, in January 2018, the assessors began their field work which including viewing each parcel in the County. He noted that this aspect of the project is approximately 50% complete and will be finished by January 2020. Mr. Clinton stated that in August 2019 the Supervisors members will need to appoint citizens to the Board of Equalization which hears landowner appeals of their property's reassessed value that were not resolved administratively by Wampler-Eanes.

After discussion, Mr. Clinton stated that the assessment is going well and the ProVal software used in the Commissioner's Office has helped to streamline Wampler-Eanes' work. He noted that it is too early to state what the newly assessed property values will be.

The Board thanked Mr. Clinton for this report.

Mr. Clinton then stated that he recently attended a presentation at a Roanoke Valley/ Alleghany Regional Commission meeting regarding commuter bus service in the Roanoke Valley and a proposal to extend that service to Botetourt County.

He noted that a route beginning in Alleghany County, then Botetourt, Roanoke, and Salem is proposed and encouraged the Board members to consider this project. Mr. Clinton stated that Clifton Forge is interested in a partnership with Botetourt and their southern neighbors to further review the viability of a proposed commuter bus service along this route.

Mr. Martin stated that this proposal has been discussed frequently over the past few years.

There being no further discussion, the meeting was adjourned at 4:26 P. M. until 6:00 P. M.

The Chairman called the meeting back to order at 6:05 P. M.

Public hearings were then held on the following three requests: in the Amsterdam District from SR Investments, Inc. (County Waste of Southwest Virginia, LLC, contractual purchaser), to amend the Comprehensive Plan's Future Land Use Map to reflect industrial land use for a proposed storage yard in association with County Waste's transfer station. Currently, the site is identified as Mixed Use Highway Commercial and located within the Urban Development Area. The proposed map amendment is requested on a combined 7.33 acres of two parcels totaling 57.231 acres, adjacent to the transfer station site, identified on the Real Property Identification Maps of Botetourt County as Section 101, Parcels 145 and 145A (recommended for approval by the Planning Commission); in the Amsterdam District from SR Investments, Inc. (County Waste of Southwest Virginia, LLC, contractual purchaser), to rezone 7.33 acres from the Business (B-2) Use District to the Industrial (M-2) Use District to operate a storage yard on a combined 7.33 acre portion of two parcels totaling 57.231 acres, adjacent to 2045 Lee Highway, identified on the Real Property Identification Maps of Botetourt County as Section 101, Parcels 145 and 145A (recommended for conditional approval by the Planning Commission); and in the Amsterdam District from County Waste of Southwest Virginia, LLC, for a change of conditions associated with a Special Exception Permit for a transfer station granted in January 2019. The applicant proposes to add an internal driveway connecting to a proposed storage yard, located adjacent to the site. This connection was not shown previously on the concept plan. This 4.89-acre parcel is located at 2045 Lee Highway, identified on the Real Property Identification Maps of Botetourt County as Tax Map Number 101, Parcel 147 (recommended for approval by the Planning Commission).

Mr. Jerod Myers, Long Range Planner, stated that these three public hearings are related to County Waste's proposed trash transfer station site in Cloverdale. He noted that in January 2019 the Board of Supervisors approved a Special Exceptions Permit for County Waste to operate a trash transfer station along Route 11 in Cloverdale. Mr. Myers stated that the company is proposing to relocate their existing maintenance operations on this Cloverdale property to an adjacent 7.3 acres to be purchased from SR Investments.

Mr. Myers noted that the area subject to this request is zoned Business B-2 and is located in the Gateway Crossing Urban Development Area (UDA). Mr. Myers stated that staff is recommending that this 7.3 acre site be removed from the UDA.

After discussion, Mr. Myers then reviewed the proposed site plan and noted that County Waste's vehicles, equipment, and maintenance shop operations will be located on this property (Tax Map 101-145 and 145A) which will also have a maintenance office, storage area, and future expansion space. He noted that a new 20' wide access road will be constructed between the two parcels (Tax Map 101-147 and 101-145 & 145A).

Mr. Myers then reviewed the proffered conditions for the rezoning request: "There shall be a 35' buffer located as shown on the "Concept Plan for County Waste Maintenance and Storage Facility" ("Concept Plan") prepared by Perkins and Orrison and dated February 28,

2019; Landscaping shall be extended beyond the parking lot area along the property's frontage of Route 11 as generally shown on the Concept Plan. Provided further, no landscaping shall be required for entrances, within utility easements, or on top of the dam for the detention pond; The Subject Property and Tax Map Parcel #101-147 shall have a maximum, in the aggregate, of one direct vehicular access to Route 11, which may be shared between the Subject Property and Tax Map Parcel #101-147."

He then noted that the requested revision in the change of conditions request is to add language that the new internal driveway will be constructed in conformance with the Concept Plan. Mr. Myers then reviewed the Commission's recommended conditions for the change of conditions request: "The development shall be constructed in substantial conformance with the Concept Plan titled "Botetourt County Public Convenience Center County Waste Transfer Station" prepared by Perkins & Orrison and sealed 4/16/19, by Norman B. Walton, Jr.; In addition to required landscaping, additional landscaping described in accordance with Section 25-485. Parking area landscaping and screening requirements shall be required along the entire lot frontage to screen the proposed stormwater detention pond from U. S. Route 11; There shall be no outdoor storage, except containers used in daily operations; All other specifications and general provisions shall be met as required by the Botetourt County Zoning Ordinance and in no instance shall the zoning conditions exempt a project from any local, state, or federal development requirements, except where allowed by the Zoning Ordinance; Should the transfer station or public convenience center cease to operate for a period of six (6) continuous months, all waste, debris, containers, equipment and vehicles associated with the transfer station or convenience center that has ceased operations shall be removed from the property within twelve (12) months from the date of the cessation of that use."

After questioning by Mr. Martin, Mr. Lockaby stated that the Board can conduct one, combined public hearing on these three related requests; however, three separate motions will be needed.

Mr. Will Shewmake, attorney with WoodsRogers and an agent for County Waste, thanked the Planning Department staff for their work with County Waste and WoodsRogers on this request.

Mr. Shewmake stated that in January the Board of Supervisors approved a Special Exceptions Permit for County Waste to locate a transfer station on Tax Map 101-147 which is the location of County Waste's current maintenance operations facility. Mr. Shewmake stated that County Waste has negotiated the purchase of an adjacent 7.33 acre site on Tax Map 101, Parcel 145 and 145A on which to relocate their maintenance operations.

After discussion, Mr. Shewmake stated that the company does not want this 7.3 acre site to have any negative impacts on the remainder of the SR Investments property; therefore, the applicant is proffering a 35' vegetated buffer between the industrial site and the UDA/highway commercial site. He further stated that approximately \$1 million in real estate improvements will be done to the site which will be used to store approximately \$5 million in equipment.

After questioning by Mr. Martin, it was noted that the Board members had no questions for Mr. Shewmake on these requests.

After further questioning by Mr. Martin, it was noted that there was no one present to speak regarding these requests. The public hearing was then closed.

There being no further discussion, on motion by Mr. Clinton, seconded by Mr. Sloan, and carried by the following recorded vote, the Board approved a request in the Amsterdam District from SR Investments, Inc. (County Waste of Southwest Virginia, LLC, contractual purchaser), to amend the Comprehensive Plan's Future Land Use Map to reflect industrial land use for a proposed storage yard in association with County Waste's transfer station. Currently, the site is identified as Mixed Use Highway Commercial and located within the Urban Development Area. The proposed map amendment is requested on a combined 7.33 acres of two parcels totaling 57.231 acres, adjacent to the transfer station site, identified on the Real Property Identification Maps of Botetourt County as Section 101, Parcels 145 and 145A. (Resolution Number 19-05-15)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Mr. Clinton, seconded by Dr. Bailey, and carried by the following recorded vote, the Botetourt County Board of Supervisors approved this rezoning request with the following conditions. Therefore, be it ordained by the Botetourt County Board of Supervisors that the Botetourt County Zoning Ordinance and the Botetourt County Real Property Identification Maps be amended in the following respect and no other. (Resolution Number 19-05-16)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

SR INVESTMENTS, INC.

(County Waste of Southwest Virginia, LLC, contractual purchaser)

In the Amsterdam District, to rezone 7.33 acres from the Business (B-2) Use District to the Industrial (M-2) Use District to operate a storage yard on a combined 7.33 acre portion of two parcels totaling 57.231 acres, adjacent to 2045 Lee Highway, identified on the Real Property Identification Maps of Botetourt County as Section 101, Parcels 145 and 145A.

1. There shall be a 35 foot buffer located as shown on the "Concept Plan for County Waste Maintenance and Storage Facility" ("Concept Plan") prepared by Perkins and Orrison and dated February 28, 2019.
2. Landscaping shall be extended beyond the parking lot area along the property's frontage of Route 11 as generally shown on the Concept Plan. Provided further, no landscaping shall be required for entrances, within utility easements, or on top of the dam for the detention pond.
3. The Subject Property and Tax Map Parcel #101-147 shall have a maximum, in the aggregate, of one direct vehicular access to Route 11, which may be shared between the Subject Property and Tax Map Parcel #101-147.

On motion by Mr. Clinton, seconded by Mr. Sloan, and carried by the following recorded vote, the Board approved a request in the Amsterdam District from County Waste of Southwest Virginia, LLC, for a change of conditions associated with a Special Exception Permit for a transfer station granted in January 2019 as follows. The applicant proposes to add an internal driveway connecting to a proposed storage yard, located adjacent to the site. This connection was not shown previously on the concept plan. This 4.89-acre parcel is located at 2045 Lee Highway, identified on the Real Property Identification Maps of Botetourt County as Tax Map Number 101, Parcel 147, with the following conditions: (Resolution Number 19-05-17)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

1. The development shall be constructed in substantial conformance with the Concept Plan titled "Botetourt County Public Convenience Center County Waste Transfer Station" prepared by Perkins & Orrison and sealed 4/16/19, by Norman B. Walton, Jr.
2. In addition to required landscaping, additional landscaping described in accordance with Section 25-485. Parking area landscaping and screening requirements shall be required along the entire lot frontage to screen the proposed stormwater detention pond from U. S. Route 11.
3. There shall be no outdoor storage, except containers used in daily operations.
4. All other specifications and general provisions shall be met as required by the Botetourt County Zoning Ordinance and in no instance shall the zoning conditions exempt a project from any local, state, or federal development requirements, except where allowed by the Zoning Ordinance.
5. Should the transfer station or public convenience center cease to operate for a period of six (6) continuous months, all waste, debris, containers, equipment and vehicles associated with the transfer station or convenience center that has ceased operations shall be removed from the property within twelve (12) months from the date of the cessation of that use.

There being no further discussion, on motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the meeting was adjourned at 6:20 P. M. (Resolution Number 19-05-18)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None