

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, March 27, 2018, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 12:45 P. M.

PRESENT: Members: Mr. L. W. Leffel, Jr., Chairman
Dr. Donald M. Scothorn, Vice-Chairman
Mr. Steve Clinton
Mr. I Ray Sloan
Mr. Billy W. Martin, Sr.

ABSENT: Members: None

Others present at the meeting:

Mr. David Moorman, Deputy County Administrator
Mr. Michael W. S. Lockaby, County Attorney
Mr. Gary Larrowe, County Administrator

The Chairman called the meeting to order at 12:47 P. M.

On motion by Mr. Leffel, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board went into Closed Session to discuss the acquisition of real property for public uses or the disposition of publicly held real property where discussion in open session would adversely affect the bargaining position of the County relating to a property in the Amsterdam District; discussion concerning a prospective business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the County; discussion or consideration of information and analysis related to a proposal under the Public-Private Education Facilities and Infrastructure Act of 2002, made by County Waste; consultation with legal counsel pertaining to actual or probable litigation relating to the AquaVirginia matter and illicit drug use; and consultation with legal counsel regarding specific legal matters relating to the Library Foundation and a public contract dispute as per Section 2.2-3711 (A) (3), (5), (7), (8), and (28) of the Code of Virginia of 1950, as amended. (Resolution Number 18-03-01)

AYES: Mr. Sloan, Mr. Leffel, Mr. Clinton, Dr. Scothorn, Mr. Martin

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 2:00 P. M.

On motion by Mr. Leffel, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 18-03-02)

AYES: Mr. Leffel, Mr. Sloan, Mr. Clinton, Mr. Martin, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

Mr. Leffel welcomed everyone to the meeting and asked for a moment of silence.

Mr. Sloan then led the group in reciting the pledge of allegiance.

Battalion Chief Jason Ferguson then asked that Deputy Lucas Whitman and Deputy Brandon Ruble come forward. Chief Ferguson stated that both deputies assisted with a motor

vehicle crash on January 20, 2018, and they are present today to be recognized for their efforts in pulling the driver from the burning car. He noted that the vehicle was being pursued by a State Trooper when it crashed and caught on fire on Route 220 north of Greenfield. Chief Ferguson stated that these deputies were on scene and pulled the victim from the vehicle; however, unfortunately the individual eventually passed away from their injuries.

He stated that he would like to present each deputy with a certificate from the Department of Fire and EMS recognizing their efforts during this incident.

The Board thanked Deputy Whitman and Deputy Ruble for their efforts to try to save the driver during this vehicle accident.

Mr. Ray Sloan then asked Chief Jason Ferguson to come forward. He noted that for the last four years, Chief Ferguson has studied, attended out-of-town classes for 10 days a year, and completed four applied research project papers which has resulted in him achieving the Executive Fire Officer credential from the National Fire Academy. He noted that this program is through the U. S. Department of Homeland Security and the Federal Emergency Management Administration.

Chief Ferguson thanked the Board, his family, County staff, and friends for all of their support during this certification process.

The Board congratulated Chief Ferguson for his efforts in obtaining this designation.

Dr. Scothorn then asked that Coach Chuck Pound and Coach Julie Conner from Lord Botetourt High School come forward.

Dr. Scothorn stated that County's school children have done outstanding things over the past few years in competitions at the State and national level. He noted that the members of both the Lord Botetourt girls volleyball and basketball teams have continued this excellent work by recently winning State championships.

He noted that the leadership of Coach Pound and Coach Conner took these teams "to the next level." Dr. Scothorn stated that these achievements were through the efforts of the teams, coaches, and parents. He noted that the coaches showed outstanding leadership of these young adults.

After discussion, Dr. Scothorn further noted that many of these individuals participate in multiple sports at the school.

Dr. Scothorn then read the following proclamations:

WHEREAS, the Lord Botetourt High School Girls Varsity Basketball Team for 2017-2018 consists of Jenna Alam, Makenzie Collins, Scottie Cook, Kenleigh Gunter, Lexi Haston, Brooklyn Shelton, Brooke Snyder, Grace Taylor, Miette Veldman, and Meredith Wells; Assistant Coaches Mark Driscoll, Renee Favaro, and Samantha Wilkins; and Head Coach Chuck Pound; and,

WHEREAS, the Team's winning season record consisted of 24 wins and 6 losses including the State Class 3 Girls Championship over Hopewell High School; and,

WHEREAS, their talent and dedication to the game and their teammates is to be commended; and,

WHEREAS, the team's commitment to excellence continues to elevate the success and accomplishments that we strive for in Botetourt County;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Botetourt County, on its own behalf and on behalf of the citizens of Botetourt County, extends its congratulations and appreciation to the members of the 2017-2018 Lord Botetourt High

School Girls Varsity Basketball Team; Assistant Coaches Mark Driscoll, Renee Favaro, and Samantha Wilkins; and Head Coach Chuck Pound, for winning the Class 3 Girls State Championship in March 2018.

WHEREAS, the Lord Botetourt High School Girls Varsity Volleyball Team for 2017-2018 consists of Jenna Alam, Katelyn Arney, Scottie Cook, Alexis Ellis, Kenleigh Gunter, Jordyn Kepler, Mary-Randall Plunkett, Catherine Reinard, Brooklyn Shelton, Lara Veldman, and Miette Veldman; Assistant Coaches Ashley Mundy, and Samantha Wilkins; and Head Coach Julie Conner; and,

WHEREAS, the Team's unbeaten season record consisted of 31 wins and 0 losses including the State Class 3 Championship over Warren County; and,

WHEREAS, their talent and dedication to the game and their teammates is to be commended; and,

WHEREAS, the Team's commitment to excellence continues to elevate the success and accomplishments that we strive for in Botetourt County;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Botetourt County, on its own behalf and on behalf of the citizens of Botetourt County, extends its congratulations and appreciation to the members of the 2017-2018 Lord Botetourt High School Girls Varsity Volleyball Team; Assistant Coaches Ashley Mundy, and Samantha Wilkins; and Head Coach Julie Conner, for winning the Class 3 Girls State Championship in November 2017.

Dr. Scothorn then presented framed copies of these proclamations to Coach Pound and Coach Conner.

After questioning by Dr. Scothorn, Coach Pound stated that he has been a coach for 34 years; 21 of which as the girls basketball team coach.

Dr. Scothorn stated that both coaches have shown leadership qualities for their teams. He also thanked the parents for their hard work and efforts in encouraging their children to participate in sports. He noted that "it starts at home and continued to school."

The Board congratulated Coach Pound and Coach Conner for their teams' achievement of these State championships.

On motion by Mr. Leffel, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board removed item #10 "Consideration of Constitutional officer/Employee Funding Policy" from the meeting's agenda to allow the Chairman and Vice-Chairman to meet with the constitutional officers to discuss this proposal further. (Resolution Number 18-03-03)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Mr. Leffel, seconded by Mr. Martin, and carried by the following recorded vote, the Board approved the following consent agenda items with a revision to the effective date of the appointment of the County Administrator as Deputy Zoning Administrator from April 24, 2018, to April 1, 2018: (Resolution Number 18-03-04)

Approval of minutes of the regular meeting held on February 27, 2018;

Appointment of the County Administrator as Deputy Zoning Administrator effective April 1, 2018; and

Authorization of staff to advertise for a public hearing at the May regular Planning Commission meeting and with Planning Commission action, the Board of Supervisors' May regular meeting on proposed text amendments to Chapter 25. Zoning to add "transfer station" as a SEP use in the Industrial M-2 Use District, along with other applicable sections of the Zoning Ordinance.

Consideration was then held on requests for transfers and additional appropriations. Mr. Tony Zerrilla, Director of Finance, stated that there were three transfers, seven pass-through, and two regular appropriations for the Board's consideration this month. He noted that the transfers were for departmental Store Fund costs, courthouse security expenses, and debt service funding for the Blue Ridge Fire Department's pumper which will be paid in April.

Mr. Zerrilla stated that the appropriations were for receipt of grant funds, cost reimbursements, insurance proceeds, and disbursement of monies to the courthouse security fund as per the previously mentioned transfer. He noted that the regular appropriations are for funding for the Blue Ridge fire truck which will be paid in April with the General Fund to be reimbursed for the vehicle's cost when financing is secured; and an appropriation for a transfer of funds to the Economic Development Authority to be used for the purchase of the new Colonial Elementary School site.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Leffel, and carried by the following recorded vote, the Board approved the following transfers and additional appropriations. (Resolution Number 18-03-05)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Transfer \$426.23 to Central Purchasing – Store Supplies, 100-4012530-12530-6021, from various departments as follows for store supplies usage:

- \$ 42.21 Comm. of Revenue – Office Supplies, 100-4012310-12310-6001
- \$ 42.21 Waste Mgmt. - Office Supplies, 100-4042400-42400-6001
- \$ 12.75 Comm. Attorney – Office Supplies, 100-4022100-22100-6001
- \$ 13.47 Financial Svces.-Office Supplies, 100-4012430-12430-6001
- \$ 8.44 Purchasing - Office Suppl., 100-4012530-12530-6001
- \$ 70.60 Maintenance– Rep. & Maint. Supplies, 100-4043000-43000-6007
- \$ 12.75 Sheriff – Other Oper. Supplies, 100-4031200-31200-6014
- \$211.80 Vol. Fire & Rescue – Vol. Fire Depts., 100-4032200-32200-5641
- \$ 12.00 Gen. Svces. – Office Supplies, 100-4040000-40000-6001

Transfer \$24,022.78 from General Fund – Undesignated Fund Balance to Courthouse/ Courtroom Security Fund (217). This transfer provides monies to this fund which were originally paid out of the Sheriff's Office - Property Seizure Fund – State that were relating to courtroom maintenance and courtroom security.

Transfer budgeted funds of \$150,000 from Debt Service – Fire Apparatus Lease Purchase, 100-4095000-35500-9500-350, to Volunteer Fire & Rescue – Capital Outlay – Motor Vehicle Equipment, 100-4032200-32200-8005. This transfer will assist in providing funding for the Blue Ridge pumper that will be paid for in April.

Additional appropriation in the amount of \$2,477.01 to Sheriff's Department – DMV Salaries, 100-4031200-31200-1800. These are DMV grant funds received from the State relating to selective enforcement of alcohol education and speed concerns.

Additional appropriation in the amount of \$3,286.10 to Correction & Detention – various accounts, 100-4033100-33100. These funds are for reimbursement of medical co-pays and supplies and contract payment costs.

Additional appropriation in the amount of \$1,390.16 to Sheriff's Departments – various accounts, 100-4031200-31200. These funds are for reimbursement for providing security (LBHS and JRHS) and contract payment costs.

Additional appropriation in the amount of \$729.30 to Sheriff's Department – Overtime, 100-4031200-31200-1200. This is a reimbursement of cost for supporting the U. S. Marshal's Task Force.

Additional appropriation in the amount of \$752.83 to various Sheriff's Department accounts, 100-4031200-31200. These funds are for reimbursement of extradition costs, the sale of brass, and restitution.

Additional appropriation in the amount of \$1,877.50 to the following Volunteer Fire & Rescue accounts: \$1,650.00 to Fire Insurance, 100-4032200-32200-5302; and \$227.50 to Part-Time Wages – Regular, 100-4032200-32200-1300. The former is for reimbursement of an insurance claim for damages to a fuel tank and the latter is for funds received for precept agreements.

Additional appropriation in the amount of \$24,022.78 to Courthouse Maintenance /Courthouse Security Fund. This appropriation provides for the disbursement of monies transferred to this fund, per Transfer #2.

Additional appropriation in the amount of \$403,800 to Volunteer Fire & Rescue – Capital Outlay – Motor Vehicle Equipment, 100-4032200-32200-8005. Along with Transfer #3, this appropriation will provide funding for the Blue Ridge pumper that will be paid for in April. The General Fund will be reimbursed for the payment of the vehicle when its financing is secured and the Eagle Rock fire truck that will be paid for in March.

Additional appropriation in the amount of \$502,000 to Transfer to EDA, 100-4091800-91800-3800. This appropriation in combination with existing funds will provide for the purchase of the property to be used for the construction of the new Colonial Elementary School. It also serves in part to replenish original budgeted funds that were substituted and used for the land purchase. The purchase cost for the land and associated fees will be reimbursed to the County as part of the proceeds from the financing for the school.

Consideration was then held on approval of the accounts payable and ratification of the Short Accounts Payable List. Mr. Tony Zerrilla, Director of Finance, stated that this month's accounts payable totaled \$1,809,946.42. He noted that this month's large expenditures included \$154,044 payable to Sheehy Auto Stores for four new deputy vehicles and two utility vehicles for the Sheriff's Department; \$634,385 to Atlantic Emergency Solutions for the new Eagle Rock fire truck which includes a \$27,664 pre-payment discount; \$40,207 to Visit Virginia's Blue Ridge for a portion of their FY 2018 budget allocation; and \$372,497 to East Coast Emergency Vehicles, LLC, for data terminals for the Sheriff's vehicles.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Leffel, and carried by the following recorded vote, the Board approved the accounts payable and ratified the Short Accounts Payable List as submitted. (Resolution Number 18-03-06)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on an unsolicited PPEA conceptual proposal for solid waste and recycling disposal services. Mr. David Moorman, Deputy County Administrator, stated that the County has received an unsolicited conceptual proposal from County Waste of Southwest Virginia, LLC, to enter into a public-private solid waste services partnership under the Public-Private Education Facilities and Infrastructure Act (PPEA).

He noted that County Waste is a private solid waste management company with facilities/operations in Virginia and Pennsylvania which provides collection services to over 22,000

commercial and over 310,000 residential customers. He noted that they have 3 trash transfer facilities in Virginia and one in Pennsylvania and a recycling center in Chester, Virginia.

Mr. Moorman stated that County Waste has offered a public/private partnership with the County which proposes that County Waste assume full administrative and operational control of the landfill. He noted that this proposal would lease the property from the County, with the County continuing the operations of the citizens convenience center with County staff. He noted that it is estimated that the landfill portion of the site would continue to operate as an active landfill disposal area for 18 months and, after that time, County Waste would assume responsibility for closing and capping the landfill as per the Virginia Department of Environmental Quality's requirements.

Mr. Moorman stated that, in exchange, County Waste would ask that the County support the company's application to operate a transfer station on property owned by County Waste along U. S. Route 11 in the southern part of the County. He noted that County Waste proposes to provide a long-term disposal rate for 10+ years that is 10% less than the amount charged by the Roanoke Valley Resource Authority facility. He further noted that this rate would be adjusted once per year.

After discussion, Mr. Moorman stated that County Waste also offered optional services to provide recycling containers for each County residence at an additional fee of \$4.10/month.

Mr. Moorman stated that County Waste would invest in appropriate equipment to operate the landfill. He noted that the County would save the material cost of closing/capping the landfill by turning the facility over to County Waste to operate. Mr. Moorman further noted that the proposal also includes a provision for free long-term recycling for the County.

Mr. Moorman noted that a drawing of the potential transfer station site on Route 11 and a copy of a draft resolution for the Board's consideration written by the County Attorney were included in the agenda item. He then reviewed the resolution's provisions: the Board would accept the proposal from County Waste; direct the County Administrator to advertise notice of receipt of the proposal for 45 days and request competitive proposals from other interested service providers; direct the County Administrator to procure a consultant to evaluate the competing proposals; authorize the County Administrator to provide public information to and meet with other potential proposers; declare that, due to the probable scope and complexity of this project, competitive sealed bidding would not be practical; authorize the County Administrator to form an advisory committee consisting of two Board members, the County Administrator/designee, the Deputy County Administrator, and the County Procurement Officer to review the proposals; and direct the County Administrator to post all proposals on the County website and to advertise for a public hearing to receive public input on the proposals.

Mr. Martin stated that he thinks that this is a good move on the County's part and he would support proceeding with PPEA process.

After questioning by Mr. Clinton, Mr. Moorman stated that County Waste's proposal did not include data on the volume of trash and destination/sources for the transfer station's solid waste.

Mr. Larowe stated that he is pleased that the County is able to work with this company on this proposal in order to reach a potential solution. He noted that the length of time that the County's private trash haulers would spend transporting trash to the transfer station would be reduced under this proposal which would also reduce the haulers' operating costs.

Mr. Leffel stated that this has been an educational process for him and he thinks that this proposal will put the County in a “good place.”

There being no further discussion, on motion by Mr. Leffel, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board adopted the following resolution regarding an unsolicited PPEA proposal from County Waste of Southwest Virginia, LLC, pertaining to solid waste services, and appointed Mr. Leffel and Dr. Scothorn to serve as the two Supervisors members on the proposal review advisory committee.

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 18-03-07

WHEREAS, the County has adopted guidelines and is a responsible public entity under the provisions of the Public-Private Education Facilities and Infrastructure Act of 2002, Va. Code §§ 56-575.1 et seq. (the “Act”); and

WHEREAS, on March 21, 2018, the County received an unsolicited conceptual proposal under the provisions of the Act from County Waste of Southwest Virginia, LLC, proposing to enter a public-private partnership to provide certain solid waste services to the County, to which proposal reference is further details; and

WHEREAS, the County has made public that it desires to find a more complete and permanent solution to its solid waste issues than it currently has, and expressly finds that the conceptual proposal is for a “qualifying project,” as that term is used in the Act:

NOW THEREFORE, be it resolved by the Board of Supervisors of Botetourt County, Virginia, that:

1. The Board hereby accepts the unsolicited PPEA conceptual proposal submitted by County Waste of Southwest Virginia, LLC, on March 21, 2018; and
2. The Board directs the County Administrator or his designee to cause the unsolicited PPEA conceptual proposal to be posted to the County website and advertised for 45 days in accordance with law, as soon as practicable; and
3. The Board directs the County Administrator or his designee to procure a consultant, appropriate for the purpose, to assist the County in evaluating the competing proposals; and
4. The Board authorizes the County Administrator or his designee to provide public information to, and meet with, other potential proposers during the advertising period upon request; and
5. The Board expressly finds that due to (i) the probable scope, complexity, or priority of the project, risk sharing including guaranteed cost or completion guarantees, (ii) added value or debt or equity investments proposed by the private entity, or (iii) an increase in funding, dedicated revenue source or other economic benefit that would not otherwise be available, use of the competitive sealed bidding process is not advantageous or practicable. In this respect, the Board adopts the rationale provided by the County Administrator in the memorandum attached hereto as Exhibit A; and
6. The Board authorizes the County Administrator to form an advisory committee to evaluate proposals, which shall include:
 - a. Two Board members
 - b. The County Administrator or designee
 - c. The Deputy County Administrator
 - d. The County Procurement Officer

The advisory committee shall meet with the consultant and review proposals. It shall rank the proposals, interview top proposer(s), if any, and make a recommendation to the Board at its earliest convenience of the proposer to enter an interim or comprehensive agreement with. The advisory committee is not a committee or subcommittee of the Board, but a selection committee to assist the County Administrator in making a recommendation to the Board, and is not a public body.

7. In evaluating the proposals, the advisory committee shall consider (i) the proposed cost of the qualifying facility; (ii) the general reputation, industry experience, and financial capacity of the private entity; (iii) the proposed design of the qualifying project; (iv) the eligibility of the facility for accelerated selection, review, and documentation timelines under the responsible public entity's guidelines; (v) local citizen and government com-

ments; (vi) benefits to the public; (vii) the private entity's compliance with a minority business enterprise participation plan or good faith effort to comply with the goals of such plan; (viii) the private entity's plans to employ local contractors and residents; (ix) public input at a public hearing on the matter; and (x) other criteria that the advisory committee deems appropriate, and make a written recommendation to the Board of its recommendation. The advisory committee shall recommend the proposal that constitutes the best value, meaning the overall combination of quality, price, and various elements of required services that are optimal relative to the County's needs. The criteria are set forth in more detail in Exhibit B, which is incorporated herein by reference; and

8. The County Administrator is directed to post all proposals to the County website as soon as practical following receipt, and to advertise a public hearing at the next Board meeting following the closing of the advertising period to receive input from the public for the use of the advisory committee; and

9. The County Administrator and County Attorney are authorized to take or cause to be taken such other and further administrative actions as may be necessary to ensure that the processing of this unsolicited proposal complies with law.

10. This resolution is effective upon adoption.

Mr. Kevin Hamm, Maintenance Operations Manager and Mr. Brian Blevins, Assistant Resident Engineer, with the Virginia Department of Transportation, were then present to speak to the Board.

Mr. Hamm then reviewed the monthly report. He noted that construction remains busy with the Exit 150 project proceeding smoothly; the materials have been ordered for the McFall's Road Rural Rustic Road project with work anticipated to begin in late April and completed by late spring/early summer; a culvert replacement project on Route 817 (Old Rail Road) in Oriskany will begin next week with one lane closed at a time for up to 60 days; bridge painting on I-81 over Looney Mill Creek and Route 606 will begin shortly which will include night-time lane closures on I-81 and 606; the final paving and line painting on Route 220 north of Eagle Rock is proceeding and should be completed this summer.

Mr. Hamm further stated that VDOT conducted 3 project reviews and issued 19 permits last month. Mr. Hamm noted that he has no updates on various traffic engineering studies at this time. He noted that VDOT area headquarters staff are currently planning their work schedules for the remainder of the fiscal year.

After discussion, Mr. Hamm stated that this summer's \$8 million paving/surface treatment schedule was included in the monthly report. He noted that approximately \$3.3 million in paving is scheduled for the interstate, \$2.3 million on primary roads, and \$2.3 million on secondary roadways this year. Mr. Hamm stated that various sections of Route 43 (Narrow Passage Road) are scheduled to receive a slurry seal and noted that this process usually generates complaints from citizens due to the amount of loose gravel on the roadway. He noted that complaints will probably also be received for those subdivision streets proposed for surface treatment. He noted that surface treatment is scheduled for roads in the Catawba/Breckinridge Mill Road/Lee Lane areas and toward Fincastle. Mr. Hamm stated that exact paving schedules are not available at this time.

After questioning by Mr. Clinton, Mr. Hamm stated that this year's paving schedule is typical of previous years. He noted that many high-volume secondary roads (Archway Road, Hardbarger Road, Brugh's Mill Road, Stony Battery Road, Read Mountain Road, Webster Road, and International Parkway/S. Center Drive) are proposed for plant mix this year.

Mr. Martin stated that he received a call from a citizen complaining about the potholes in Stratford Place Subdivision. Mr. Hamm stated that he will have someone check on this issue.

After questioning by Mr. Martin, Mr. Hamm stated that, once roadwork is completed on a Roanoke County road, VDOT personnel will relocate their equipment/personnel to McFall's Road; however, the exact date is weather dependent. He noted that the McFall's Road project should be completed by the end of May.

Dr. Scothorn then stated that he has been made aware of traffic using Exit 150A making U-turns on Route 11 at the Taco Bell restaurant to reach Alternate 220. Mr. Hamm stated that he and VDOT staff discussed this issue earlier today and they will check with their personnel on the "construction side" of the project about this situation.

Dr. Scothorn further stated that in his trips around the County there appear to be "pot-holes everywhere." Mr. Hamm noted that VDOT does have a lot of pavement repair work to do and as soon as the weather dries up the work will begin.

After further questioning by Dr. Scothorn, Mr. Hamm stated that VDOT is reviewing the speed limit on Brugh's Mill Road.

Mr. Clinton noted that he had received a nice response from Mr. Ken King at VDOT regarding the Azalea Road cut-through traffic issue.

There being no further discussion, the Board thanked Mr. Hamm for his report.

Consideration was then held on a resolution requesting the acceptance of a reconstructed portion of Blue Ridge Turnpike (Route 606) at the U. S. Route 11 intersection into the Secondary System of Highways. Mr. Kevin Shearer, County Engineer, stated that this roadway realignment project resulted in the need to abandon sections of the right-of-way that are no longer needed and to accept the new right-of-way into the State Secondary System.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Leffel, and carried by the following recorded vote, the Board adopted the following resolution abandoning certain unused right-of-way and adding certain new right-of-way to the VDOT Secondary System on the Route 606/U. S. Route 11 intersection reconstruction project as follows:

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 18-03-08

WHEREAS, Botetourt County has completed Project 0606-011-R42, N-501; and

WHEREAS, the project sketch and VDOT Form AM4.3, attached and incorporated herein as part of this resolution, defines adjustments necessary in the Secondary System of State Highways as a result of Project 0606-011-R42, N-501, and

WHEREAS, certain segments identified in the incorporated Form AM4.3 appear to no longer serve public convenience and should be abandoned as part of the Secondary System of State Highways; and

WHEREAS, certain segments identified in the incorporated Form AM4.3 are ready to be accepted into the Secondary System of State Highways, and

NOW THEREFORE, BE IT RESOLVED, this Board hereby requests the Virginia Department of Transportation to take the necessary action to abandon those segments identified on the attached project sketch and Form AM4.3 as part of the Secondary System of State Highways, pursuant to §33.2-912, *Code of Virginia*, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add the segments identified on the attached project sketch and Form AM4.3 to the Secondary System of State Highways, pursuant to §33.2-705, *Code of Virginia*, and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

Consideration of project right-of-way adjustment resolutions regarding the Etzler/Catawba Road improvement projects. Mr. Brian Blevins, VDoT's Assistant Resident Engineer, stated that the Board is being requested to adopt two resolutions abandoning portions of unused rights-of-way and adding new rights-of-way to the Secondary System on the Catawba/Etzler Road intersection project. He noted that this project has been completed for a couple of years but it takes time for VDoT to complete the background and paperwork requirements to close out a project.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Leffel, and carried by the following recorded vote, the Board adopted the following two resolutions abandoning certain unused right-of-way and adding certain new right-of-way to the VDOT Secondary System for the Etzler/Catawba Road improvement project:

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 18-03-09

WHEREAS, Botetourt County has completed Project 0672-011-243, C-501; and

WHEREAS, the project sketch and VDOT Form AM4.3, attached and incorporated herein as part of this resolution, defines adjustments necessary in the Secondary System of State Highways as a result of Project 0672-011-243, C-501, and

WHEREAS, certain segments identified in the incorporated Form AM4.3 appear to no longer serve public convenience and should be abandoned as part of the Secondary System of State Highways; and

WHEREAS, certain segments identified in the incorporated Form AM4.3 are ready to be accepted into the Secondary System of State Highways, and

NOW THEREFORE, BE IT RESOLVED, this Board hereby requests the Virginia Department of Transportation to take the necessary action to abandon those segments identified on the attached project sketch and Form AM4.3 as part of the Secondary System of State Highways, pursuant to §33.2-912, *Code of Virginia*, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add the segments identified on the attached project sketch and Form AM4.3 to the Secondary System of State Highways, pursuant to §33.2-705, *Code of Virginia*, and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

Resolution Number 18-03-10

WHEREAS, Botetourt County has completed Project 0779-011-247, C-501; and

WHEREAS, the project sketch and VDOT Form AM4.3, attached and incorporated herein as part of this resolution, defines adjustments necessary in the Secondary System of State Highways as a result of Project 0779-011-247, C-501, and

WHEREAS, certain segments identified in the incorporated Form AM4.3 appear to no longer serve public convenience and should be abandoned as part of the Secondary System of State Highways; and

WHEREAS, certain segments identified in the incorporated Form AM4.3 are ready to be accepted into the Secondary System of State Highways, and

NOW THEREFORE, BE IT RESOLVED, this Board hereby requests the Virginia Department of Transportation to take the necessary action to abandon those segments identified on the attached project sketch and Form AM4.3 as part of the Secondary System of State Highways, pursuant to §33.2-912, *Code of Virginia*, and

BE IT FURTHER RESOLVED, this Board requests the Virginia Department of Transportation to add the segments identified on the attached project sketch and Form AM4.3 to the Secondary System of State Highways, pursuant to §33.2-705, *Code of Virginia*, and

BE IT FINALLY RESOLVED, that a certified copy of this resolution be forwarded to the Virginia Department of Transportation.

Mr. Cody Sexton, Management Assistant, then gave a presentation on possible VDoT SmartScale project applications. He stated that the application process has already begun for 2018; the third year of the SmartScale highway project program. He noted that preliminary submissions are due on June 1 with final submissions in August, 2018. Mr. Sexton stated that a formal resolution will be presented at the Supervisors' July meeting on this year's project applications.

Mr. Sexton stated that the regional Transportation Planning Organization (TPO) will again be submitting an application for funding of the southbound on-ramp improvements on I-81 from Exit 150 to the weigh station. He noted that this is the third time that this project's application has been submitted to VDoT for funding consideration.

Mr. Sexton noted that the possible project applications to be submitted on the County's behalf are as follows: International Parkway/Route 220 intersection; Glebe Road improvements; adding extra vehicle capacity westbound on 779 at the Catawba Road/Route 220 intersection; and intersection improvements at the Daleville Park and Ride site.

He noted that the County has received \$300,000 from the TPO to study and design improvements for the International Parkway/Route 220 intersection. He noted that VDoT is currently working internally on the study as this project has been identified as a regional priority for economic development purposes. Regarding the Glebe Road improvement project, Mr. Sexton stated that, with the lack of annual funding available through the Secondary System of Highways for this project, it is proposed that this project be considered for SmartScale funding so that it can be completed in a more-timely manner. Mr. Sexton further stated that the Catawba Road/Route 220 project would add extra traffic capacity for westbound traffic on Catawba Road near the Route 220 intersection. He noted that staff is still working with VDoT on the proposed intersection improvements on Route 220 at the Daleville Park and Ride facility. Mr. Sexton further noted that the 220 corridor is considered a major area of development in the County which is why the projects are focused in that area.

Mr. Martin stated that Mr. Sexton has done an excellent job in preparing and presenting these projects for consideration and for his work with the TPO.

Mr. Sexton noted that he will provide additional information to the Board on these proposed SmartScale projects via e-mail. He also thanked Mr. Martin and Mr. Clinton for their assistance at the TPO meetings.

The Board then thanked Mr. Sexton for this presentation.

Consideration was then held on additional information received on proposed amendments to Chapter 25. Zoning of the Botetourt County Code regarding home agriculture uses. Mr. Jerod Myers, County Planner, stated that as presented to the Board at the February regular

meeting, upon a request from Mr. and Mrs. Lewis of Daleville pertaining to keeping bees on their residentially-zoned property, staff reviewed various forms of limited, residential agriculture that could be allowed in the County through the text amendment process.

He noted that this research has resulted in a proposed “home agriculture” use category which can be defined as “the use of residential land to raise plants and animals useful to humans, including fruits and vegetables, honeybees and domestic, small-lot animals, at a limited scale, when it occurs on the same parcel as the residence of the person primarily responsible for the plants and animals.”

Mr. Myers noted that, upon questions by the Board at last month’s meeting, staff contacted adjacent localities to better understand their experience with implementation and enforcement of residential agriculture ordinances in their jurisdictions. He noted that a chart with these responses was included in the agenda packet.

Mr. Myers stated that most localities rarely received any complaints about bees prior to residential beekeeping ordinances being adopted, with no change in the number of complaints after implementation. He noted that, before enacting ordinances allowing chickens in residential areas, those surveyed rarely to sometimes received citizen complaints. He noted that, after implementation, three of the four localities had no change in the number of complaints. Mr. Myers stated that Roanoke County responded that their citizen complaints about chickens increased moderately after their ordinance was enacted.

Mr. Myers further stated that in response to a question whether having these residential agricultural ordinances increased the need for enforcement personnel or staff resources, Salem and Vinton said that their need increased a little and Roanoke County and Roanoke City said there were no increases in enforcement personnel or resources. He noted that Roanoke City stated that complaints about beekeeping and poultry make up less than 1% of all complaints received annually. Regarding a question about the top three residential agriculture related complaints, Mr. Myers stated that Salem responded that their top complaint was not allowing a specific animal; Vinton responded that their top complaints pertained to keeping roosters, keeping chickens on a too small lot (less than 1 acre), and keeping chickens without a permit; Roanoke County’s citizen complaints were that landowners wanted to keep livestock and roosters in residential districts; and Roanoke City received more questions than complaints, e.g., how many poultry birds are allowed, are roosters allowed, and what animals are permitted. Mr. Myers stated that the localities rarely received complaints about citizens having a larger number of bee hives or animals than permitted under the ordinance.

After discussion, Mr. Clinton stated that this was a very comprehensive study. After questioning regarding Vinton and Roanoke County, Mr. Myers stated that neither locality allows roosters but they had received citizen complaints about them.

Mr. Martin noted that he has received some citizen calls in support of keeping chickens and bees on their properties.

Mr. Myers stated that the Planning/Zoning staff would like permission to prepare for and schedule a community input meeting on these proposed ordinance amendments. He noted that input from this meeting will be used to draft the final ordinance amendments for presentation to the Planning Commission and Board of Supervisors at a future date.

Mr. Leffel stated that he agrees that holding a community meeting would be a good idea. He noted that additional information is needed on this proposal and he would like to see the citizens’ thoughts on these ordinance amendments.

Dr. Scothorn stated that he would like to see larger lot sizes for home agriculture uses than what the staff is currently proposing.

There being no further discussion, it was noted that staff would schedule a community meeting on these proposed home agriculture ordinance amendments, suggest Zoning Ordinance text revisions based on citizen comments, and report these results to the Board of Supervisors.

Consideration was then held on staff rankings of consultant proposals for an assessment of housing potential. Mrs. Nicole Pendleton, Planning Manager, stated that the County issued a request for proposals in October 2017 for qualified firms to assess housing potential in the County. She noted that this assessment is an extension of the previous housing study conducted last year and builds on other plans and studies as well. Mrs. Pendleton stated that the County received \$27,500 in grant funding from the Virginia Housing and Development Authority to further housing efforts after receiving \$2,500 in sponsorship funds from the Authority for the March 2017 Housing Summit.

Mrs. Pendleton stated that 5 RFPs were received, reviewed, and evaluated by a staff team and the two top-ranked firms were interviewed. She noted that the staff is recommending that the contract be awarded to Renaissance Planning Group who conducted previous studies for the County. She further noted that funding for the County's share of this study's costs are included in the FY 18 budget.

After questioning by Mr. Martin, Mrs. Pendleton stated that the County received \$65,000 in technical assistance grants for each of the previous planning-related studies.

Mr. Clinton then questioned what the County staff plans to do with this study's results and how will this study benefit the County.

Mrs. Pendleton stated that this study will provide a "toolkit" for the staff to use to make decisions on the location of suitable housing opportunities, the number and type of housing units needed for the County's future population and job growth, understand the general residential land supply, provide information on certain types of housing that would be a good fit for the County based on cost, etc. She noted that the cost of development in the County is a concern for developers.

Mr. Clinton stated that basically this will be an advisory study.

Mrs. Pendleton noted that this topology and toolkit will help the staff, Planning Commission, and Supervisors make decisions on future housing projects in the County.

After further questioning by Mr. Clinton, Mrs. Pendleton stated that she is not aware of any surrounding jurisdictions that are conducting similar studies. She noted that this study is being conducted based on the Board's strategic priorities regarding affordable housing options.

There being no further discussion, on motion by Mr. Leffel, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board authorized staff to execute an agreement with Renaissance Planning Group for consulting services to conduct a housing assessment pursuant to RFP #17-22710 and Renaissance's proposal dated March 5, 2018, for an estimated cost of \$65,430, subject to review and approval of the County Attorney. (Resolution Number 18-03-11)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mrs. Beth Doughty, Executive Director of the Roanoke Regional Partnership, was then present to give their annual report. Mrs. Doughty thanked the Board for their ongoing support and the work done by County staff with the Partnership's staff.

Mrs. Doughty stated that under asset development/outdoor branding, the Partnership manages the Western Virginia Regional Industrial Facilities Authority for the participating jurisdictions, including Botetourt. She noted that some of the Authority's members are currently involved in the development of the Woodhaven property at the I-81/I-581 intersection.

Mrs. Doughty stated that the Partnership also represents the owners of the new shell building in Greenfield and they have a number of prospects interested in this structure.

She noted that they have completed a needs assessment survey for their outdoor branding program as to how they can enhance the region's assets from outfitters/guides to breweries. Mrs. Doughty stated that this study should be useful to all of their partner jurisdictions.

After discussion, Mrs. Doughty stated that the Partnership has also provided funds for the development of a new boat access ramp on the James River at Gala, hiking trails maps, generated a weekly outdoor newsletter, and posted articles/stories about the region on social media sites. She noted that they try to bring opportunities to a variety of audiences.

Regarding targeted business development, Mrs. Doughty stated that in 2017 \$67 million worth of new investment in expansions and \$21.5 million in new business/industry locations occurred in the region which created 633 primary jobs and 1,400 secondary jobs. She noted that this resulted in \$378 million in annual economic impact on the Roanoke Valley. She further noted that Botetourt County's contribution to this investment figure included Altec's expansion and the location of Harness Screens in EastPark Commerce Center.

Regarding leadership and engagement which is overseen by Mr. John Hull, Mrs. Doughty noted that 406 informational requests and 8 research projects were filled/completed last year and they obtained 6 grants. She noted that this type of staff assistance is available to all of the Partnership's members.

Regarding their talent attraction program, Mrs. Doughty stated that this is used to create a pipeline between the area's colleges/universities and the region's employers. She noted that the average age of the Valley's residents is getting older and the area's population growth is slowing so younger residents/employees are needed. She stated that their 2017 fundraising program generated \$200,000 in new private money to be used for their programs. She further noted that the County's annual budget contribution is set on a per-capita basis.

After discussion, Mrs. Doughty stated that the Partnership's annual report is available on their website.

Mr. Martin commended the Partnership for their efforts to retain the region's young talent. He noted that the Board has discussed ways to do this in the past few years as the 20-30 year old age group is the lowest population demographic in the County. He noted that the Board appreciated what Mrs. Doughty and her staff are doing.

Mrs. Doughty stated that they are working to secure a better opportunity for people to stay in this area and noted that there is a huge amount of potential with this program.

Dr. Scothorn noted that industries have invested in the local schools and Mrs. Doughty's program to follow up with the colleges/universities is a great idea to keep and retain these individuals in this area after they graduate. He noted that the County has been involved in several projects to educate schoolkids on what opportunities for employment are available in Botetourt.

After questioning by Mr. Clinton, Mrs. Doughty stated that 2016 was a very good year for new business attraction in the region. She noted that some years have a large number of business/industry expansions and other years there are a large number of new industry locations. She further noted that there was \$478 million in regional economic impact from new business/industry locations/expansions in 2016 and 2017 was also a good year which is more evidence that the region is coming out of the impacts of the 2008 recession. Mrs. Doughty noted that 2017 was down compared to 2016 but it was still a good year economically for the region.

After discussion, Mrs. Doughty stated that the region is currently “shy on buildable sites” for new industry locations.

There being no further discussion, Mr. Leffel thanked Mrs. Doughty for this report and expressed his appreciation for her and Mr. Larrowe’s hard work earlier this month during an economic development recruitment trip.

There being no further discussion, the Chairman then called for a 2 minute break.

The Chairman called the meeting back to order at 3:26 P. M.

A presentation was then given on broadband initiatives and consideration of a statement of organization and bylaws for a proposed Broadband Advisory Commission. Mrs. Jennifer Eddy of Eddy Communications stated that her firm was hired by the Roanoke Valley Broadband Authority (RVBA) to study the telecommunications needs of the County. She noted that this study includes cellphone service, broadband access, and internet upload/download speeds.

Mrs. Eddy stated that notification of the telecommunications survey was mailed to each business and household address and announcements about the survey were sent to local media, libraries, the chamber of commerce, etc. She noted that 14% of the population (1,743 total responses—1,626 residents and 117 businesses) responded to the survey. Mrs. Eddy stated that a broad age range of citizens participated in the survey and most of the respondents have lived in the County for 15+ years.

Regarding the business responses, Mrs. Eddy stated that most of the businesses who responded have been in the County for more than 10 years and more small businesses responded to the survey than big businesses. She noted that most business responses requested action being taken by the County to improve broadband and cellphone coverage. She further noted that broadband coverage is considered a necessity by both citizens and businesses.

Regarding resident responses, Mrs. Eddy stated that the citizens want the County to take action on improving broadband and cell coverage in the next two years.

Regarding internet speeds, she stated that the County is on par with other communities of its size in the country. She further noted that download speeds for those businesses who responded to the survey averaged 22.6 Mbps; with upload speeds averaging 21.21 Mbps while residential download speeds averaged 33.76 Mbps and upload speeds averaged 8.7 Mbps. She noted that a broadband speed test was conducted as part of this study and few businesses in the County have true broadband; however, those that do have broadband speeds are located in the southern end of the County.

Mrs. Eddy then reviewed comments made by businesses about broadband/cell service in the County. She noted that residents commented that they have occurrences of lost cell calls, unreliable cell service, etc.

Mrs. Eddy then reviewed their recommendations for the County's next steps. She noted that citizens and businesses considered internet availability a necessity and approximately 50% no longer have land-line telephones. She encouraged the County staff to review the interactive maps in their report when considering future economic development and planning/zoning decisions, suggested that the Board appoint a working group to investigate appropriate ways for the County to improve broadband and cellphone service and make it a priority over the next two years, work with the RVBA to fund broadband build-outs into the community, communicate with the citizens on what is going on and give them opportunities to provide feedback, talk to local, regional, state and national experts on options to provide these services in the County, and hold a "broadband summit" to detail the report's findings and the planned next steps.

Dr. Scothorn thanked Mrs. Eddy for her hard work on this survey and its report. Dr. Scothorn noted that he has been involved in finding individuals to serve on a broadband committee and this proposed membership list was included in the Board's agenda item.

Mr. Leffel also thanked Mrs. Eddy for her presentation.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board appointed the following individuals to serve on the Botetourt County Broadband Advisory Commission: Walter Grigg, Michelle Crook, Darrell Hix, Brandon Evans, Ken McFadyen, Frank Smith, Gary Larowe, and Dr. Donald Scothorn, to work on further developing broadband, cellular telephone, and internet services in the County and reach out to various individuals to obtain their expertise on this project; and adopted the Statement of Organization and Bylaws for the Commission as attached to "research, advocate, promote, and facilitate the provision of broadband internet services to all residents and businesses in the County at fair and economical rates." (Resolution Number 18-03-12)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Clinton then held further discussion on cost estimates for the future organization and operations of the Greenfield Historic Preservation Area. He noted that this discussion is a follow-up to last month's presentation of a conceptual plan for the Greenfield historic preservation area, includes responses to the Board's questions about his proposal, and provides a closer look at the short-term actions he is encouraging the Board to take on this project.

Mr. Clinton then noted that the circular wall around the Colonel William Preston Memorial on the Education and Training Center's property has been completed. He noted that the next step is to complete engraving and installation of the data/information compass points on this memorial.

Mr. Clinton stated that a number of citizens/organizations, e.g., the Board of Supervisors, Friends of Greenfield, Botetourt Historical Society, Sons of the American Revolution (SAR), Daughters of the American Revolution (DAR), Lewis & Clark Legacy Trail, Hurt & Proffitt, etc., have been involved in the Greenfield Historic Preservation Area "to get us to where we are now" and he noted that an unofficial estimate of voluntary contributions to date for this site is \$118,000.

Regarding the Board's questions last month on estimated costs to preserve the site, he noted that it is very difficult at this stage to obtain reliable numbers as "we do not have a

scope/criteria” for this project. Mr. Clinton stated that he made assumptions which are only an illustrative starting point on the following first step projects—initial development of four acres including the three log structures, provision of utilities to the farm manager’s house (Holladay House) only, and “habitable” restoration of the buildings which does not strictly include period materials to make the site suitable for guided tours and sponsored events. Mr. Clinton noted that development of a parking area is not included in his proposal/cost estimates.

After discussion, Mr. Clinton stated that the Board and the Advisory Commission will need to decide “what do we do with these buildings.” He noted that they can be made into “ruins,” or made “habitable” for visitors to step inside and look around, or complete a “real restoration/renovation with period materials. Mr. Clinton stated that his cost estimates show the “middle” option of these proposals. He noted, however, that there are limiting factors to these estimates including unconfirmed feasibility, unverified scope, unknown conditions, estimated quantities, unconfirmed unit pricing, etc. Mr. Clinton further stated that his figures were obtained from local builders and those who have done similar restorations.

Mr. Clinton then reviewed a program schedule and budgetary cost listing for this project as follows: Assessment, security and stabilization--\$20,000 in Q2 FY19; Concept plan and marketing--\$25,000 in Q2 FY20; Planning, architecture and engineering--\$65,000 in Q1 FY 21; Site development and utilities--\$75,000 in Q1 FY 23; and Building restoration--\$675,000 in Q3 FY 23; for a total of \$860,000, not including construction of a parking area. Mr. Clinton noted that his probable estimate of the project’s grand total budget cost is \$700,000 - \$900,000.

Mr. Clinton stated that he thinks that the \$860,000 figure is high but the project will be funded over a period of 4 – 5 years.

After questioning by Mr. Martin, Mr. Clinton stated that a good portion of the cost estimate consists of site work to extend utilities to the historic preservation area. He further noted that it is too early to make decisions as to whether to go forward with the entire project and believes that a determination on the scope of the project will help alleviate some questions.

After discussion, Mr. Clinton stated that the next step would be to appoint the citizens advisory council and have County staff advertise for a request for proposals for firms to create a three year site development plan. He further stated that this site is important because of its history, heritage, culture, it is “uniquely Botetourt,” tourism, economic development, timeliness, relevance, and connectivity. Mr. Clinton noted that the slave culture is being discussed throughout the country at this time and historic sites such as the Whitney Plantation and Monticello are presenting slavery-related programs to their visitors.

After further discussion, Mr. Clinton thanked the Board for allowing him to give this presentation and noted that he would be willing to answer any questions on this project.

Mr. Leffel noted that Mr. Clinton has done a tremendous amount of work on developing these cost estimates and he is sure that Mr. Clinton included almost every possible aspect of the project in his presentation.

Mr. Leffel then questioned how Mr. Clinton is proposing to choose which committee members should be considered by the Supervisors for appointment. He noted that representatives from the Botetourt Historical Society, Friends of Greenfield Plantation, and others served on the first advisory committee.

Mr. Clinton stated that this was discussed at the Board’s February meeting and he is suggesting that the new advisory committee’s members be appointed from Historic Fincastle, the Botetourt Historical Society, Friends of Greenfield Plantation, SAR, DAR, and other organi-

zations “that are invested and have a stake” in this project. He noted that committee members would not have to be Botetourt County residents and he would like to have a listing of potential members for the Board to consider in the next month or two so that the group would be in place by July 2018.

Dr. Scothorn stated that he was surprised that the Botetourt Historical Society has only contributed \$6,000 to this project as of this time. Dr. Scothorn noted that he would also like to see a copy of the committee’s draft bylaws.

Mr. Martin stated that he understands that Mr. Clinton’s request today is authorization by the Board to form the Greenfield Preservation Advisory Council. Mr. Martin stated that he would suggest that the committee’s membership be kept to as many Botetourt County residents as possible. Mr. Martin noted that he has no problem with authorizing the formation of this committee but the financing for this project is a concern, including where the money is coming from to fund these site/building improvements. He questioned if the funds would be obtained through partnerships or grants or some other means.

Mr. Clinton noted that there is \$50,000 proposed in the FY 19 County budget for matching funds for site improvements.

After questioning by Dr. Scothorn, Mr. Clinton stated that his cost estimate for these improvements is higher than what was proposed in the Hill Studio report; however, his proposal is more detailed as the Hill Studio report did not include actual “hard costs.” Mr. Clinton noted that the Hill Studio report was a “broad brush” of the project and its estimated costs.

Mr. Martin commended Mr. Clinton on the amount of work he has put into this project to date.

There being no further discussion, on motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board directed Mr. Clinton to proceed with obtaining names of potential nominees to serve on the Greenfield Preservation Advisory Council for future consideration by the Board. (Resolution Number 18-03-13)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Tony Zerrilla, Director of Finance, then gave a PowerPoint presentation on the draft FY 19 County budget. Mr. Zerrilla stated that this presentation will include revenues, expenditures, Capital Improvement Plan, Compensation Study results, and the proposed School budget.

Mr. Zerrilla noted that work began on the County budget in November 2017 and he appreciates the time and effort put in by all County departments during this process. He noted that this year’s budget development included meeting with budget development staff, department heads, the General Fund Budget Subcommittee, and the three remaining members of the Board of Supervisors, and citizen member Mr. John Williamson.

Mr. Zerrilla stated that the proposed FY 19 budget is still in draft form and includes a reduction of \$856,000 in operational requests from various departments and a decrease in the CIP by \$3.8 million over the FY 18 budget. He noted that most of the CIP reduction was the deferral of a Courthouse renovation project. Mr. Zerrilla further noted that revenues are proposed to increase from the County’s primary tax base and additional funding is proposed for local economic development incentives. Mr. Zerrilla stated that the budget is proposed to be

balanced without the use of reserve funds for the third consecutive year and there is no tax increase included in the proposed budget.

Mr. Zerrilla stated that economic development continues to have a major impact in both revenues and expenditures. He further stated that the budget also includes consideration of personnel requests and the CIP focuses on community/economic development, building maintenance and public safety.

Mr. Zerrilla noted that local revenues are proposed to increase 1.7% in FY 19; State revenues are anticipated to decrease by 0.3%, and federal revenues are expected to increase by 23.6% due to an interest rate subsidy for the School Energy Project and a reclassification of revenues for DMV grant funds that were previously shown in the State revenue figure. He noted that total revenues are anticipated to increase by 1.7%. Mr. Zerrilla stated that the estimated revenue growth in FY 19 over the current (FY 18) budget is due to increases in receipt of real estate, personal property, machinery and tools, and meals taxes as well as an increase in permits and fee receipts, investment earnings, and EMS Cost Recovery program fees.

Regarding State revenues, Mr. Zerrilla stated that non-categorical aid and shared expenses revenues remain mostly level with categorical aid proposed to decrease by less than 1% which includes a \$90,000 (11%) decrease in projected Comprehensive Services Act reimbursements for mandated at-risk youth services expenditures. Regarding federal revenues, Mr. Zerrilla noted that there initially had been no commitment received regarding Payment-in-Lieu-of-Taxes (PILT) monies for FY 19; however, information recently received mentions an increase in funding, although this may be a one-time increase. He further noted that federal welfare payments are budgeted to remain level and the anticipated \$209,000 revenue increase is due to an interest rate subsidy for the School Energy Project and a reclassification of DMV grant revenues previously shown in the State revenue category.

In summary, Mr. Zerrilla stated that total local revenues are proposed to increase \$874,000; a small (0.3%) overall State revenue decrease is expected; and federal revenues are anticipated to be enhanced by an interest rate subsidy on the School Energy Project with an overall increase of General Fund revenues anticipated to be \$1.1 million (2%).

Regarding expenditures, Mr. Zerrilla stated that a proposed 2% salary increase is included in the budget for all County and Constitutional employees. He noted that Public Safety is the largest expenditure category in the General Fund budget (51.8%). He further noted that an overall 10.8% increase is proposed in General Government Administration which includes legal counsel increases; transfer of a bookkeeping position from Finance to Deputy County Administrator; funding for the first year of costs to begin planning for the next reassessment; transfer of two Geographic Information Systems (GIS) positions to Technology Services and increases in technology maintenance costs; and a 15% increase in the Purchasing budget due to an annual fee for new software and the impact of a new allocation method for departmental health care costs.

Regarding Judicial Administration-related expenses, Mr. Zerrilla stated that this category is proposed to increase by 1.5% which includes a 3% increase in the Commonwealth Attorney's budget. Regarding Public Safety expenditures, Mr. Zerrilla noted that this category is proposed to have an overall 2.7% increase with a flat proposed Sheriff's Department budget; a 6.1% decrease in the Dispatch budget due to savings in wages/benefits based on current staffing; a 28% increase in the Volunteer Fire and Rescue budget to fund a SCBA replacement program and increased operational support; a 30% increase in the Juvenile Detention Center budget due

to increased per diem rates; a 1% increase in the Animal Control budget due to an increase in the regional animal shelter's operational budget; and a 0.6% increase in Fire and EMS for an increase in overtime and part-time wages and funding is also included for the purchase of one new ambulance.

After questioning by Mr. Leffel, Mr. Zerrilla stated that the 6% decrease in the Dispatch budget is due to staffing turnovers and the new employees "coming in at a lower wage."

Regarding the Public Works category, Mr. Zerrilla stated that significant decreases are proposed for General Services and Waste Management and an increase is proposed in the Maintenance budget for repair costs and maintenance contract costs. He noted that the landfill budget reflects continuation of the facility's current operational mode.

After questioning by Mr. Leffel, Mr. Zerrilla stated that, if the County reaches an agreement with County Waste regarding solid waste management operations, there could be some additional budget savings in FY 19 but the amount of savings would be the Board's decision.

Regarding the Health and Welfare category, Mr. Zerrilla stated that the County does a "true up" with the Health Department regarding their budget at the end of the fiscal year. He noted that a flat budget (0.2% increase) is proposed for the Department of Social Services and there is a projected decrease (10.1%) in youth services case activity in the Children's Services Act budget. Regarding the Parks, Recreation, and Cultural category, Mr. Zerrilla stated that the budget is proposed to decline 4.1% due to decreases in training, building repair, capital outlay costs, and fringe benefits in Recreation/Facilities, the Sports Complex, and Libraries.

After questioning by Mr. Clinton, Mr. Jim Farmer, Recreation Director, stated that activity remains level at the Sports Complex and the budget reductions are due to realignment of some staff positions.

Regarding Community Development, Mr. Zerrilla stated that the proposed budget reflects a 9.2% overall increase mainly due to a 22.4% increase in the Economic Development budget which includes a 3 day a week support position which is in effect a transfer from General Services. He then noted that the Building Official's portion of the budget is included under the Public Safety category not Community Development. He further stated that the proposed increase in the total Community Development Department's budget is due to increases in stormwater management costs.

Regarding the School budget, Mr. Zerrilla stated that the schools are requesting \$24,509,282 from the County in FY 19 which is a \$310,000 (1.3%) increase over the current budget allocation. He stated that their request proposes a \$700,000 funding increase reduced by energy improvement project savings (approximately \$390,000). Mr. Zerrilla stated that the proposed budget supports step increases, adds counsellor and speech positions, increases in capital maintenance funding, continuation of the school bus replacement schedule, and a 5% health insurance-related increase.

Regarding the County's transfer to the Economic Development Authority, Mr. Zerrilla stated that this budget category includes a total of \$440,000 in economic incentives to Ballast Point and Altec, \$50,000 toward the broadband initiative, \$260,000 for project development costs for a total of \$750,000 in new transfer funds (FY 18 \$1.85 million).

Regarding the non-department and debt service category, Mr. Zerrilla stated that the employee wellness program is proposed to increase 15.5% in FY 19, a 2% employee salary adjustment is proposed effective July 1, 2018, and \$600,000 in personnel/compensation adjustments are proposed upon receipt of the Salary Study results. He noted that the compen-

sation adjustments are proposed to become effective as of January 1, 2019. Mr. Zerrilla further stated that the budget issues/non-compensation plan category (\$28,900) is to purchase a used vehicle for the Library and a new position in Community Development which would initially require funding for one-half of FY 19. Regarding debt service, Mr. Zerrilla stated that this line item includes \$1.2 million for the school's energy savings project and for the new elementary school project in Blue Ridge.

Regarding miscellaneous organizations, Mr. Zerrilla stated that the current budget (FY 18) includes \$424,269 in funding for these organizations with a total of \$418,789 proposed in FY 19. He noted that no new funding is proposed; however, increases to Blue Ridge Behavioral Healthcare and Virginia Western Community College's CCAP program are proposed and there is decreased funding per the request of Virginia's Blue Ridge, and several regional organizations have also requested reduced funding based on per capita calculations.

Regarding the Capital Improvement Plan, Mr. Zerrilla stated that an \$801,000 (44%) decrease is being proposed for FY 19. He noted that funding is included for the PC/laptop replacement program, continuation of the portable/mobile radio and cardiac monitor replacement plans, matching funds for grants for greenway development and the Recreation Incentive Program, improvements at County facilities, economic development program opportunities, matching contribution for the Daleville YMCA, and the Greenfield historical preservation funding match amount (\$50,000).

Regarding employee compensation, Mr. Zerrilla stated that the County is proposing a 2% cost of living adjustment raise for employees as of July 1, 2018, and competitive salary adjustments as of January 1, 2019, based on the results of the compensation study.

Mr. Zerrilla stated that the State revenue figure for the schools is not final; however, the anticipated total revenues for the schools is \$58,239,530 with \$24,509,282 of that total proposed to be transferred from the County's General Fund to the School budget.

After discussion, Mr. Zerrilla stated that the FY 20 budget outlook notes that Eldor and Ballast Point are anticipated to be in full production at that time. He noted that there have also been recent business expansions that will provide economic impact, there will hopefully be eventual revenue generating opportunities at the Exit 150/Gateway Crossing area, the Greenfield shell building has had visits by several prospects, there are several new housing developments in the planning stages, and the FY 20 budget will include a full year of initiatives from the FY 19 budget including the County employee compensation plan and debt service costs regarding the new elementary school.

Mr. Zerrilla then reviewed the budget development calendar from this process's beginning in November 2017 through the budget public hearing proposed for April 17 and anticipated budget adoption at the April 24 regular Board meeting.

Mr. Leffel stated that he appreciates the time that Mr. Zerrilla and County staff have put into this budget. He noted that a lot of work was put into developing the proposed FY 19 budget.

Mr. Zerrilla stated that he appreciated all of the support he received from department heads and staff during this process. He noted that the budget process went very well this year. Mr. Zerrilla then requested permission to advertise the proposed budget for public hearing on April 17.

Mr. Leffel stated that he also appreciated Mr. Martin's input and appreciated the assistance provided by Mr. John Williamson as a citizen representative on the General Fund Budget

Subcommittee this year. He noted that there were a couple of concerns during the budget's development including the proposed employee compensation adjustment. Mr. Leffel stated that "we are not close" on the adjustment yet but it will have to be a continuing item for the Board to address in the future to bring the employees' salaries up to a competitive level with the region. Mr. Leffel further stated that there are anticipated new revenues in the near future as well as from the landfill operation/closure issues.

There being no further discussion, on motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board authorized the advertisement of a public hearing on the proposed FY 19 County and School budgets and proposed tax rates for April 17, 2018, at 7:00 PM at the Greenfield Education and Training Center. (Resolution Number 18-03-14)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Further discussion was held on consideration of the Board's meeting time. Mr. Clinton stated that this is a continued discussion from the Board's February regular meeting. Mr. Clinton noted that, in order to improve/increase accessibility and transparency of local government activities, he would like the Board to consider whether changing the Supervisors meeting date/time is warranted. He noted that the Board has reviewed their meeting dates/times over the years and have made changes to improve public participation and attendance at the meetings.

Mr. Clinton noted that a chart was presented to the Board at last month's meeting containing the meeting dates/times of the adjacent localities and those containing similar populations to Botetourt County. Mr. Clinton noted that "it seems that things are happening faster now" at the Board meetings than when he previously served. He stated that many jurisdictions currently have two meetings a month—one for business items and one for public hearings.

He stated that "things happen while we (the Board) are not meeting" and he questions if the Board should have two meetings per month. Mr. Clinton stated that he understand that this proposal would not be easy for everyone but the question is are we doing everything necessary to make the Supervisors meetings more accessible for the public.

Mr. Clinton then made a motion to ask that the County Administrator review proposed meeting times and come back with recommendations for the Board.

Dr. Scothorn stated that he understands what Mr. Clinton is saying and believes it is a good idea to review this issue from time to time. He stated that, if there are several meetings during the month, then "you are looking for a Board that is retired and do not have any secondary commitments." Dr. Scothorn stated that the Board members want to be in touch with the public as much as possible but, if the County ends up scheduling meeting after meeting, he would have to decline to serve as a Supervisor because of his private practice work schedule. Dr. Scothorn noted that this is not necessarily what he wants to do.

After discussion, Dr. Scothorn stated that he knows that the Board members are only proposing to take a look at this situation at this time.

Mr. Martin stated that having two Supervisors meetings per month also affects those members who are currently retired. Mr. Martin stated that previous Boards have discussed

changing the meeting dates and times. Mr. Martin further stated that he does not think that two meetings a month is a good idea.

He noted that in the past the Board has changed the meeting times from morning to afternoon/evening but “either way you go, someone will not be happy.” Mr. Martin stated that he does not think that two meetings per month would be the answer. Mr. Martin stated that the members currently respond to their constituents’ calls and e-mails in a timely manner.

He further noted that having two meetings per month would also put a burden on staff as two agenda packets would have to be prepared. Mr. Martin stated that he does not know what the answer to this issue would be.

Mr. Clinton stated that he is not suggesting that the Board conduct 2 meetings per month. He is requesting that the Board direct staff to take a look at this issue. Mr. Clinton stated that it probably does not make it harder on staff by having 2 meetings a month. He noted that jurisdictions that currently have 2 meetings have them scheduled for separate times of the day.

Mr. Leffel stated that he agrees with Dr. Scothorn that, if two meetings a month are held, then it is “setting this up to be that you are not eligible (to serve) if you are not retired. Mr. Leffel noted that his schedule last week included two meetings each day (one in the morning and one in the afternoon) for four out of the 5 days. Mr. Leffel stated that the Board members are involved in many different groups, committees, and organizations and most of these require meetings above and beyond the regular Supervisors meeting schedule.

After discussion, Mr. Leffel stated that he thinks it would be too much work on the staff to prepare for two Supervisors meetings each month. He acknowledged that the Board and staff are here to best serve the public but noted that there are many times when the staff currently works more than 40 hours per week.

Mr. Leffel further stated that, during his previous run for office, he talked to the citizens of his district about having two Supervisors meetings per month and not one person wanted the current one-meeting-per-month schedule to change. Mr. Leffel stated that, to move the matter forward, he would second Mr. Clinton’s motion to let the County Administrator review proposed meeting times and come back with recommendations for the Board but he is not in favor of having a second monthly Supervisors meeting.

Mr. Clinton’s previous motion was voted on as follows: (Resolution Number 18-03-15)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman then adjourned the meeting at 4:56 PM until 6:00 P. M.

The Chairman called the meeting back to order at 6:00 P. M.

A presentation was then given on a proposed K-12 Agriculture/Workforce Development Facility on the Greenfield property. Mr. Ed McCoy of Back Creek Lane in Buchanan, and Mrs. Katherine Carter, with Virginia Cooperative Extension Service, were then present to speak regarding this matter.

Mr. Leffel stated that he appreciated everyone’s attendance at this meeting and noted that “we are going to grow on this.”

Mr. McCoy stated that he appreciated the Board allowing this group the opportunity to speak regarding a proposed Agriculture/Workforce Development facility in the County. Mr. McCoy stated that he works with two of the County's 4-H clubs—Shooting Education and Outdoor Skills; however, there are many other Extension Service-sponsored clubs that have need of a facility to conduct their meetings and events.

Mr. McCoy stated that he requested a couple of months ago that the Supervisors consider the 4-H groups' facility/space needs when planning for the future and he and the Extension Office were asked to make a presentation to the Board on their proposal. Mr. McCoy stated that this presentation will provide an outline of the facility needs for the County's 4-H clubs and discuss the challenges that they have in obtaining meeting and event space.

Mr. McCoy noted that they have also had the use of an engineer with input from 4-H volunteers and the Extension Office staff to help create a conceptual plan of the proposed facility. He noted that this facility is proposed to be a youth agriculture/workforce development center which combines the County's commitment to the development of soft skills for its youth. He stated that this facility could also be used for new and on-going programs that would translate into a better quality of life for residents of all ages and provide the basis for the County's agricultural community to survive and grow.

Mr. McCoy stated that this facility would keep the County's agriculture industry viable and growing and help families and businesses maintain the County's rural character. He then thanked the County staff for their contributions on this project.

Mrs. Katherine Carter, 4-H Youth Development Agent with Virginia Cooperative Extension, stated that this proposed facility would help to meet the space needs of the County's 4-H clubs and the Extension Office staff. She noted that they partner with Virginia Tech and Virginia State University to put university knowledge into the hands of the County's citizens. She noted that there are 108 Extension Service offices in the State and the Botetourt office has two agents—herself and Ms. Kate Lawrence, Agriculture and Natural Resources/Animal Science Extension Agent.

Mrs. Carter stated that Ms. Lawrence began work in the County in 2012 and their programs have continued to grow since that time. She noted that they had 86,000 direct contacts with Botetourt County citizens in 2017 and have seen extreme growth in the 4-H program over the past few years—47 members in various clubs in 2011 and 229 4-H members in 2017.

Mrs. Carter noted that she grew up in the County and participated in the 4-H program which provides leadership, citizenship, and life skills. She noted that they current have 9 community clubs and they are “trying to build better kids.” Mrs. Carter noted that employers have said that today's kids lack soft skills such as teamwork, self-discipline, etc., and these attributes are taught through participation in various 4-H programs.

Mrs. Carter then stated that Miss Rachel Buchanan, a member of their Horse & Pony Club, and Mr. Iain Graff, a member of the Cooking Kings Club and the Kids and Critters Club, were present to give their stories on what 4-H has done for them.

Miss Buchanan stated that she is pursuing a career in Equine Science and recently participated in the State 4-H equine competition. She noted that this program increased her confidence levels and improved her public speaking skills.

Mr. Graff stated that he has been a 4-H member since fourth grade and he has learned many soft skills, met many new people, and learned how to be a good person. Mr. Graff stated that he also participated in the County Fair. He noted that a new meeting/event facility would

mean a lot to the 4-H members and would make scheduling their meetings and holding events easier.

Mrs. Carter stated that the 4-H motto is “learn by doing” which enforces positive youth development. She noted that their programs and activities encourage the 4-H members to try again if they have problems or difficulties with their program/presentation. She noted that the Extension Service also partners with the County’s Future Farmers of America (FFA) groups in various activities/events. She noted that James River High School has the number one FFA chapter in the State.

Mrs. Carter then introduced Mrs. Amy White, who is a 4-H volunteer and has a child who participates in FFA.

Mrs. White stated that 4-H promotes positive youth development and there have been many tangible benefits for her children through this group at various State, national, and international competitions. She noted that these programs provide innumerable opportunities to her children which has resulted in them receiving college scholarship monies.

Mrs. White stated that her children are majoring in Animal Science and Poultry Science in college and her daughter recently visited Uruguay as a part of her college program. She noted that the biggest, most valuable lesson that her children have learned was to fail and then keep trying.

Mrs. White stated that she appreciated the Board’s support of this proposed facility. She noted that this is a grand opportunity and she hopes that the Supervisors will seize it.

Mrs. Carter then reviewed a typical Cooperate Extension monthly meeting chart which showed 4-H related meetings on almost every night of the week. She noted that they currently use various facilities for their meetings including the Fincastle Community Center, Fincastle Firehouse, the VFW Lodge, James River and Lord Botetourt high schools, Central Academy and Read Mountain middle schools, libraries, Buchanan Town Park, local churches, the Roanoke Hollins Stockyard, and other privately-owned buildings and facilities. She noted that sometimes these sites are not available when needed and this is why a building of their own is needed. She further noted that they are ‘fighting every day to find locations for their meetings.’ Mrs. Carter further stated that they do not pay rent for most of these buildings, but if a paying customer needs the room, then they (4-H group) are moved out.

She stated that their clubs have between 5 and 50 members so variable-sized meeting space is needed. She noted that Ms. Lawrence has a meeting of 80 individuals scheduled for the Roanoke Hollins Stockyard this week because they could not find another suitably-sized location for the meeting. Mrs. Carter stated that storage is also an issue as it takes time to gather their resources/materials when they need them for meetings/events as they are currently stored in multiple locations.

After discussion, Mrs. Carter stated that the Extension Office also works with partner organizations such as the Mount Castles Soil and Water Conservation District and the Farm Bureau. She noted that Mr. Tim Miller and Mrs. Emily Bryant were present from those organizations to speak to the Board.

Mr. Miller stated that he has had to cut his program/presentation short at times because he does not have the space to set up all of the needed program material. Mr. Miller noted that he has used the libraries and the Fincastle Fire Department for his meetings but it is important to have consistent meeting space available.

Mrs. Bryant stated that she is with the Farm Bureau's Women's Committee. Mrs. Bryant stated that even though Botetourt County is a rural community it does not mean that everyone understands agriculture. She noted that agriculture and agri-tourism have a \$70 billion impact on the economy each year and agriculture generates 34,000 jobs in the State. She noted that the Extension Service's programs help to create well-rounded youth that are taught the benefit of hard work. She stated that participation in FFA has made her sons more out-going. Mrs. Bryant stated that the County's youth is its future.

After discussion, Mrs. Bryant stated that a kindergarten to life workforce center would be a benefit to the County as she believes that adults would benefit from this facility as well. She noted that "hard skills" could also be offered through partnerships with other organizations. Mrs. Bryant stated that there is a strong citizen base that drives economic development in the County.

Mrs. Rose Jeter of Jeter Farms then stated that she is not sure that there has been a more exciting or a more challenging time in agriculture than is currently occurring. She noted that 4-H and FFA are much more than agriculture as these groups give her kids a work ethic and confidence in whatever they do.

Mrs. Jeter stated that she worries about the future of these programs. She stated that the Board should not take these programs and their current momentum for granted and asked that these groups be given the resources and dedicated building space that they need.

Mrs. Carter thanked the Board for their time in allowing this presentation. She requested that, if the Board is going to spend money, that they do so for positive youth development opportunities.

Mr. McCoy then stated that they hope to have conveyed during this presentation the current need for these facilities with the allowance of room for future growth. He then reviewed the conceptual plan for this facility which showed storage and program space for various groups.

Mr. McCoy stated that they know that the Board has a multitude of financial challenges over the next few years and they are willing to offer ideas for funding of this facility. He noted that currently the Shooting Club has space/meeting challenges and any options for suitable space to be used by this group on an interim basis would be appreciated.

After questioning by Mr. Martin, Mr. McCoy stated that the Outdoor Skills Club has between 10 – 25 participants but their parents are also learning from the Club's programs. He stated that they have had to limit the number of participants in the Shooting Club because of the lack of space.

Mrs. Carter stated that the smallest 4-H club has 7 members and their 4-H Leadership Club has 50 members. She noted that ANR-related groups/meetings have up to 80 members/participants.

After further questioning by Mr. Martin, Mrs. Carter stated that that they need "quite a bit" of storage space consisting of multiple rooms not including the Extension Service's office space needs.

Dr. Scothorn stated that it is unbelievable what the Extension Office has developed in the County. Dr. Scothorn noted that earlier today he thanked two teams from Lord Botetourt High School for winning State championships. He noted that the County has fantastic leaders and parents involved in these clubs who have made these kids what they are today. Dr. Scothorn stated that he applauds those individuals who attended this presentation and he hopes that the County can ensure that this is done in the right way for the kids.

Mr. Martin stated that this group has what a lot of communities do not and they should be proud of their efforts.

Mr. Leffel stated that the County has been trying to get something going in this direction (agriculture) since Mr. Larrowe was hired. He then thanked Mr. McCoy and Mrs. Carter for their presentation. Mr. Leffel noted that there have been many times that it was not pleasant to be in his seat on the Board but, with this presentation, he has never felt better or more proud. He again thanked them for this presentation.

A public hearing was then held on a request in the Buchanan Magisterial District from Erryn M. and Virginia Barkett for a Special Exception Permit for a bed and breakfast short-term rental establishment in a single-family dwelling, with possible conditions, in the Agricultural A-1 Use District, in accordance with Section 25-434. Bed and breakfast and short-term rental establishments of the Botetourt County Zoning Ordinance on a 97.95-acre property located on 10958 Lee Highway (U. S. Route 11), approximately 1.75 miles north of its intersection with Brugh's Mill Road (State Route 640), and is identified on the Real Property Identification Maps of Botetourt County as Section 75, Parcel 134.

It was noted that the Planning Commission had recommended approval of this request.

Mrs. Nicole Pendleton, Planning Manager, stated that this is a 97 acre parcel on Route 11 north of the Brugh's Mill Road intersection on which the Barketts would like to operate a bed and breakfast. She noted that, due to the County's supplemental regulations for short-term rentals, the staff did not recommend any conditions be included with this request.

Mrs. Pendleton stated that the proposed use would be housed within an existing 3 bedroom single family dwelling on an active farm. She noted that the surrounding properties are zoned for Agricultural A-1 uses.

After discussion, Mrs. Pendleton stated that the applicants, who live on an adjacent parcel, can access the property without having to drive onto Route 11. She noted that the applicants have met with the Building Official and the Health Department about the health and safety requirements for this proposed use.

Mrs. Pendleton further stated that there were no citizen comments at the Planning Commission's public hearing on this request.

After questioning by Mr. Sloan, Mrs. Barkett stated that there may be breakfast served to the B&Bs guests in the future.

After questioning by Mr. Leffel, it was noted that there was no one else present to speak regarding this matter. The public hearing was then closed.

On motion by Mr. Sloan, seconded by Mr. Leffel, and carried by the following recorded vote, the Board approved a request in the Buchanan Magisterial District from Erryn M. and Virginia Barkett for a Special Exception Permit for a bed and breakfast short-term rental establishment in a single-family dwelling in the Agricultural A-1 Use District, in accordance with Section 25-434. Bed and breakfast and short-term rental establishments of the Botetourt County Zoning Ordinance on a 97.95-acre property located on 10958 Lee Highway (U. S. Route 11), approximately 1.75 miles north of its intersection with Brugh's Mill Road (State Route 640), and is identified on the Real Property Identification Maps of Botetourt County as Section 75, Parcel 134. (Resolution Number 18-03-16)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A public hearing was then held on a request in the Blue Ridge Magisterial District from Botetourt County (Blue Ridge Towers Inc., lessees) for a Change of Conditions in the Agricultural A-1 Use District to modify the design of a previously approved telecommunications tower from a stealth monopine tower to a stealth silo tower. The applicant is not requesting any other changes to the conditions approved by the Botetourt County Board of Supervisors on August 22, 2017. The parcel subject to this request is located on a 22.68-acre parcel at 409 Park Drive, Roanoke, approximately 0.56 miles north of the Park Drive (State Route 880) intersection with Webster Road (State Route 738), and is identified on the Real Property Identification Maps of Botetourt County as Section 108, Parcel 218B.

It was noted that the Planning Commission had recommended conditional approval of this request.

Mr. Jerod Myers, County Planner, stated that in August 2017 the Supervisors approved a stealth monopine cell tower for the Blue Ridge Park site. He noted that the National Park Service which oversees the Blue Ridge Parkway subsequently determined that the proposed tower, which was designed to look like a large pine tree, would have an adverse impact on the Parkway. Mr. Myers stated that the Parkway has now approved a stealth grain silo design for this cell tower.

After discussion, Mr. Myers stated that this public hearing is necessary because one of the proffered conditions included with the SEP's approval in August 2017 needs to be amended to reference the stealth grain silo design instead of the stealth monopine design for this cell tower. He stated that none of the other six conditions approved with this SEP are proposed to be revised.

Mr. Myers then reviewed various photo simulations of how the proposed grain silo cell tower would appear from various locations in the Blue Ridge Park area.

Dr. Scothorn stated that he is sorry that the previous application was not approved by the National Park Service. He stated that this is "ridiculous" to require Blue Ridge Towers to change the tower's appearance.

Mr. Martin stated that he agrees with Dr. Scothorn's comments as he does not see how the silo tower would be less conspicuous than a tower that looks like a pine tree.

After questioning by Mr. Martin, Mr. Anthony Smith of Blue Ridge Towers stated that it will cost them over \$530,000 to design and construct this stealth silo cell tower. He noted that the originally proposed tower would have cost approximately \$250,000 and the monopine design would have cost approximately \$375,000 to construct.

After questioning by Mr. Sloan, Mr. Smith stated that the National Park Service stated that there were 4 grain silos located within two miles of the proposed cell tower's location so a tower that looked like a silo would be a "naturally occurring structure" along the Parkway in this area.

Mr. Leffel stated that "this may not be the dumbest thing he has heard but it is close." He stated that requiring a cell tower that looks like a grain silo instead of a pine tree "makes less than any sense."

Mr. Smith stated that he has a better relationship with the County staff as a result of this long process but it will pay off in the years to come. He noted that this has been a hard process.

After questioning by Mr. Leffel, it was noted that there was no one else present to speak regarding this request. The public hearing was then closed.

On motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved a request in the Blue Ridge Magisterial District from Botetourt County (Blue Ridge Towers Inc., lessees) for a Change of Conditions in the Agricultural A-1 Use District to modify the design of a previously approved telecommunications tower from a stealth monopine tower to a stealth silo tower. The applicant is not requesting any other changes to the conditions approved by the Botetourt County Board of Supervisors on August 22, 2017. The parcel subject to this request is located on a 22.68-acre parcel at 409 Park Drive, Roanoke, approximately 0.56 miles north of the Park Drive (State Route 880) intersection with Webster Road (State Route 738), and is identified on the Real Property Identification Maps of Botetourt County as Section 108, Parcel 218B, as follows: (Resolution Number 18-03-17)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

1. The proposed project must be built in substantial conformance to the preliminary drawings titled "Stealth Job#: SH17-00997W-17R7" and the conceptual site plan with project name "VA-005 Blue Ridge Park," dated December 18, 2017, and submitted on February 13, 2018.
2. The special exception permit shall be valid for a period of no longer than 18 months, unless, during such 18 month period: (1) a site plan is approved; (2) a building permit is obtained and the erection or alteration of a structure is started and diligently pursued; or (3) an occupancy permit is obtained and a use commenced. Such period of validity may be extended for good cause shown, by application to the Board of Supervisors.
3. At the time of permitting, applicant shall provide a structural analysis, sealed by a Virginia structural engineer, that the proposed tower will support the applicant's equipment as well as three (3) additional future providers of similar equipment.
4. No advertising shall be installed on the fencing near the ground compound.
5. The proposed structure shall not be lighted (unless required by FAA).
6. Should the antenna arrays be lowered in the future to a height that is below a removable section of the monopole, the tower owner shall then remove this upper section that is no longer in use.
7. Applicant shall install landscaping to the west side of the fenced compound, outside the fenced area, such that there is landscaping on three sides of the compound.

A public hearing was then held on a request in the Amsterdam Magisterial District from Vandelay Industries Properties, LLC, for a Special Exception Permit, with possible conditions, for a Dwelling, Mixed Use for one (1) apartment in the Business B-2 Use District on a 4.0-acre lot located at 94 Greenfield Street (State Route 673) Daleville, approximately 0.05 miles north-east of the Greenfield Street/Roanoke Road (U. S. Route 220) intersection, and identified on the Real Property Identification Maps of Botetourt County as Section 88, Parcel 43A.

It was noted that the Planning Commission had recommended approval of this request.

Mr. Drew Pearson, County Planner, stated that this request is to allow an apartment in a commercial use building located on a 4 acre lot off of Greenfield Street in Daleville. He noted that this property is zoned for Business B-2 use and the building is currently occupied by the offices of Engineering Concepts, Inc.

Mr. Pearson noted that this building, which was constructed in 1994 contains an existing dwelling unit. He noted that the structure was previously used as an equine/animal veterinary office and the dwelling unit on the second floor was probably used when staff members needed to remain at the facility overnight to care for sick/injured animals. He further noted that this dwelling unit is in compliance with all County regulations and there are no additional changes proposed to the unit.

After discussion, Mr. Pearson stated that there were no concerns/comments made about this proposed use at the Planning Commission meeting or received from the adjacent property owners. Mr. Pearson noted that this request would bring this non-conforming use into compliance with the Zoning Ordinance's provisions.

After questioning by Mr. Leffel, it was noted that there was no one else present to speak regarding this matter. The public hearing was then closed.

On motion by Mr. Clinton, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved a request in the Amsterdam Magisterial District from Vandelay Industries Properties, LLC, for a Special Exception Permit for a Dwelling, Mixed Use for one (1) apartment in the Business B-2 Use District on a 4.0-acre lot located at 94 Greenfield Street (State Route 673) Daleville, approximately 0.05 miles northeast of the Greenfield Street/ Roanoke Road (U. S. Route 220) intersection, and identified on the Real Property Identification Maps of Botetourt County as Section 88, Parcel 43A. (Resolution Number 18-03-18)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

There being no further discussion, on motion by Mr. Leffel, seconded by Mr. Martin, and carried by the following recorded vote, the Board continued the meeting at 6:55 P. M. until Thursday, March 29, at 7:00 P. M. in the auditorium at Lord Botetourt High School for a public hearing on the proposed issuance of bonds for the acquisition/design/construction of a new Blue Ridge elementary school. (Resolution Number 18-03-19)

AYES: Mr. Sloan, Mr. Clinton, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None