

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, February 26, 2019, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 12:30 P. M.

PRESENT: Members: Mr. Billy W. Martin, Sr., Chairman
Dr. Donald M. Scothorn, Vice-Chairman
Mr. Steve Clinton
Mr. I. Ray Sloan
Dr. Richard G. Bailey

ABSENT: Members: None

Others present at the meeting:

Mr. Michael W. S. Lockaby, County Attorney
Mr. David V. Moorman, Deputy County Administrator
Mr. Gary Larrowe, County Administrator

The Chairman called the meeting to order at 12:36 P. M.

On motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board went into Closed Session to discuss personnel issues; consideration of the acquisition of property for public purposes or the disposition of publicly held real estate in the Amsterdam and Valley Districts where discussion in open session would adversely affect negotiations; discussion concerning a prospective business or industry or the expansion of an existing business or industry in the Amsterdam, Blue Ridge, Fincastle, and Valley Districts where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the County; and consultation with legal counsel regarding specific legal advice and probable litigation on opioid abuse, a contractual dispute, and liability matter pursuant to Section 2.2-3711(A) (1), (3), (5), (7), and (8) of the Code of Virginia, 1950, as amended. (Resolution Number 19-02-01)

AYES: Mr. Clinton, Mr. Martin, Dr. Scothorn, Mr. Sloan, Dr. Bailey

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 2:10 P. M.

On motion by Mr. Bailey, seconded by Mr. Sloan, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 19-02-02)

AYES: Mr. Sloan, Mr. Clinton, Dr. Scothorn, Mr. Martin, Dr. Bailey

NAYS: None

ABSENT: None

ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

Mr. Martin then asked Mr. Steve Vest to come forward.

Mr. Martin stated that Mr. Vest has been the County's Library Director for over 33 years and is retiring as of February 28. Mr. Martin then read the following proclamation which had been framed for presentation:

WHEREAS, Mr. Stephen C. Vest has diligently served the citizens of Botetourt County as the Director of Libraries since 1985; and,

WHEREAS, Mr. Vest has shared his unashamed and contagious passion for, not only the written word, but all forms of media used to educate and better inform the public; and,

WHEREAS, during his tenure, Mr. Vest has overseen a great expansion of the County's libraries, growing from a single branch to four current facilities located in Blue Ridge, Buchanan, Eagle Rock, and Fincastle; and,

WHEREAS, Mr. Vest has also administered the County's membership in the Roanoke Valley regional library system, opening up even more resources to the citizens and visitors of Botetourt; and,

WHEREAS, he has also overseen work to digitize the library catalog, made e-books and e-audiobooks available to the citizens, provided public computers for access to the internet, greatly improved children's services, and significantly increased the library's collections of books, DVDs, and audiobooks; and,

WHEREAS, Mr. Vest has nurtured the careers of numerous librarians and library assistants over the years; and,

WHEREAS, Mr. Vest has decided to retire on February 28, 2019;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Botetourt County, on its own behalf and on behalf of the citizens of Botetourt County, extends its appreciation and gratitude for Mr. Stephen C. Vest's dedication and commitment over his nearly 34 years of service to the citizens and visitors of the County.

FURTHER, the Board expresses their respect and admiration for his many years of public service and wishes Steve an active and productive retirement.

Dr. Scothorn then presented Mr. Vest with a County watch with the County seal engraved on its dial.

Mr. Vest thanked the Board for giving him the opportunity to serve the County's citizens for over 33 years. Mr. Vest stated that he appreciates all of the support he has had from the Board, County Administration, County staff, the Library Board of Trustees, the various Friends of the Library groups, and library staff. Mr. Vest also expressed his appreciation to those that have used the County's libraries and its services during his tenure.

Mr. Vest stated that his position as Library Director has been a joy and he is happy that he was able to work for the County during this period. Mr. Vest stated that he will miss everyone but it is "time to move on to a new adventure."

The Board thanked Mr. Vest for his service and wished him well in the future.

Mr. Martin then asked for a moment of silence.

Mr. Sloan then led the group in reciting the pledge of allegiance.

Chief of Fire and EMS Jason Ferguson then introduced Mr. Scott Bradford to the Board. He noted that Mr. Bradford was recently hired as a Firefighter/EMT.

Mr. Martin noted that Mr. Bradford is a fire service veteran; he began work with the Elliston Fire Department, then worked as a lieutenant in the Roanoke City Fire and EMS Department, and also volunteered at the Montvale Fire Department. He further noted that Mr. Bradford has been involved in many aspects of firefighting and emergency services during his working career.

Mr. Martin welcomed him to employment with Botetourt County.

Chief Ferguson stated that he has known Mr. Bradford for many years and he will be a great asset to the County's fire/EMS team.

After questioning by Mr. Martin, it was noted that there was no one present to speak during the public comment period.

There being no discussion, on motion by Mr. Martin, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved the following consent agenda items: (Resolution Number 19-02-03)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Approval of minutes of the regular meeting held on January 22, 2019, and

Approval of resolution declaring March 2019 as "Multiple Sclerosis Awareness and Education Month."

Consideration was then held on approval of transfers and additional appropriations. Mr. Tony Zerrilla, Director of Finance, stated that there is one transfer, 7 pass through, and 2 regular appropriations for the Board's consideration this month. He noted that the transfer was to designate budgeted January 1, 2019, employee salary adjustment funds into various departments and the appropriations were for donations, insurance funds, expenditure reimbursements, prepaid funds, and the purchase of 35 electronic poll books for the Registrar's Office.

Mr. Zerrilla further noted that he is also requesting Board approval of a walk-on pass through appropriation in the amount of \$36,663.12. He noted that these are Four-for-Life funds received from the State which will be disbursed to the County's volunteer rescue units.

There being no discussion, on motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board approved the following transfers and additional appropriations, including the walk-on request in the amount of \$36,663.12 in Four-for-Life funds. (Resolution Number 19-02-04)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Transfer budgeted funds of \$600,000.00 from Salary Adjustments, 100-4091000-91000-1100, to various departments. This transfer will place the market-based employee salary adjustments that were effective as of January 1, 2019, into the impacted County and Constitutional departments' expenditure lines.

Additional appropriation in the amount of \$815.00 to Fire and EMS – Other Operating Supplies, 100-4035500-35500-6014. These are contributions received in memory of several individuals.

Additional appropriation in the amount of \$9,342.50 to Fire and EMS - Fire Insurance, 100-4035500-35500-5302. These are insurance funds received from a claim for damages to fire apparatus.

Additional appropriation in the amount of \$3,600.00 to Clerk of Circuit Court – Maintenance Service Contracts, 100-4021600-21600-3320. These are State Compensation Board funds received to be applied toward maintenance costs for the records management system.

Additional appropriation in the amount of \$2,537.00 to Sheriff's Department-RAID Patrol, 100-4031200-31200-5830. This is a quarterly reimbursement of RAID Program expenses for the Botetourt County Sheriff's Office Alternative Program.

Additional appropriation in the amount of \$5,532.08 to the following Correction and Detention accounts: \$5,153.48 to Medical & Lab Supplies, 100-4033100-33100-6004;

and \$378.60 to Uniforms, 100-4033100-33100-6011. The former is for medical co-pays and Craig County reimbursements and the latter is for contract payments.

Additional appropriation in the amount of \$830.43 to the following Sheriff's Department accounts: \$346.00 to Uniforms, 100-4031200-31200-6011; \$450.00 to Wages – Overtime, 100-4031200-31200-1200; and \$34.43 to FICA, 100-4031200-31200-2100. The first item represents contract payments and the latter two items are for cost reimbursements for providing security at Botetourt school functions.

Additional appropriation in the amount of \$3,261.41 to the following Sheriff's Departments accounts: \$465.48 to Vehicle Supplies, 100-4031200-31200-6009; and \$2,795.93 to Subsistence & Lodging, 100-4031200-31200-5530. These are reimbursements from the Commonwealth of Virginia for extradition costs.

Additional appropriation in the amount of \$36,663.12 to Fire and EMS - Volunteer Rescue, 100-4035500-35500-5651. These are Four-for-Life funds received from the State.

Additional appropriation in the amount of \$5,000.00 to Community Development – Professional Services, 100-4081200-81200-3100. This is for a consulting bill to be paid this month that was prepaid by a third party in FY18.

Additional appropriation in the amount of \$56,058 to Electoral Board/Registrar – Capital Outlay – EDP Equipment, 100-4013300-13300-8007. This is for the purchase of 35 electronic poll books, including peripheral equipment, installation, and training. This purchase is deemed necessary since the current units are 10 years old, which is their maximum life expectancy. The Budget Subcommittee has recommended the purchase of the total number of these units at this time.

Consideration was then held on approval of the Accounts Payable and ratification of the Short Accounts Payable List. Mr. Tony Zerrilla, Director of Finance, stated that this month's accounts payable totaled \$1,233,953.82. He noted that this month's large expenditures included \$176,784 to Sheehy Auto Stores for 6 new Sheriff's Department vehicles, \$25,304 to Wampler-Eanes Appraisal Group for work on the County's reassessment, \$192,042 to Sure-Flo, Inc., for self-contained breathing apparatus for the Fire/EMS Department, \$45,097 to Stryker Medical Corporation for two stretcher lift systems, and \$47,932 to Turner Long Construction for work on renovations to the General District Courthouse.

Mr. Sloan stated that the ambulance stretcher lift systems will probably save the County a lot of money related to employee health insurance expenditures in the future.

There being no further discussion, on motion by Mr. Sloan, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved the Accounts Payable list and ratified the Short Accounts Payable List as submitted. (Resolution Number 19-02-05)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on approval of an economic development performance agreements for Project Adams. Mr. Ken McFadyen, Director of Economic Development, noted that the Board had been provided details on these agreements' provisions in closed session and asked the Board if they had additional questions.

There being no further discussion, on motion by Mr. Sloan, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved a Commonwealth Opportunity Fund agreement and a Local Economic Development Performance Agreement with Pratt Properties, II, and Pratt Converting Division Roanoke, as presented, and authorized the Chairman to sign the agreements on the County's behalf. (Resolution Number 19-02-06)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board approved an amendment to the agreement for the Greenfield shell building to permit the Botetourt County Economic Development Authority to forgive the note in the amount of \$350,000 to the Authority from the Greater Roanoke Valley Development Foundation for the full amount of the purchase price of the land, as outlined in paragraph 5 of the Agreement. (Resolution Number 19-02-07)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Jeff Bieber from Cincinnati, Ohio, and President of Pratt Properties, then thanked the Board for their consideration and approval of the economic development incentive package to allow his company to locate in the Greenfield shell building. He noted that the company considered a number of sites before choosing this location.

Mr. Bieber stated that this is a great area, with strong growth potential and a good workforce that will offer a great opportunity for their company. He stated that this is a win/win for both the County and the company and thanked the Board for their consideration.

Mr. Martin stated that the County is happy that the company has chosen Botetourt County for their location.

Mr. Ray Varney, Resident Engineer with the Virginia Department of Transportation, was then present to speak to the Board.

He then reviewed the monthly report and noted that the safety improvements on Route 220 north of Eagle Rock are continuing and he hopes to be able to provide the Board with an estimate of the project's completion date by the next regular meeting. Mr. Varney stated that the Route 11 bridge projects in Cloverdale are on schedule and he may also be able to give the Board a completion date for these projects next month.

Mr. Varney noted that bids for the Ball Park Road bridge rehabilitation project have been received but he is not sure when this work will begin. He further noted that deck overlay work on the I-81 bridges that cross Route 220 in Daleville are scheduled to begin this spring and work on painting the I-81 bridge over Route 43 and the CSX Railroad near Buchanan is scheduled to begin next month. Mr. Varney stated that VDoT has also been working with the District Office's staff on paving plans for the spring/summer of 2020. He noted that advertisements for these paving projects are usually published in late summer.

After discussion, Mr. Varney stated the VDoT will need to conduct its annual Secondary System Six Year Plan work session with the Board in the near future. He noted that discussion will include whether to proceed with funding allocations for the Glebe Road vertical curve improvement project which has been on the Plan for many years but has only received 46% of its total funding.

Regarding previous discussions on several streets in Ashley Plantation that need to be brought into the VDoT Secondary System for maintenance, Mr. Varney stated that they continue to work with the County on this matter.

Mr. Varney stated that the Route 220 Corridor Study is actually named the Route 220 and 460 Arterial Preservation Plan. He noted that several intersections have been identified for

review during this study including Read Mountain Road, EastPark Drive, Crumpacker Drive, Webster Road East and West, Laymantown Road, and Challenger Drive. He noted that VDoT will hold public meetings on this Study in April—one for Route 460 and one for Route 220—and a final report should be available in May.

Mr. Varney noted that VDoT staff has met with some residents of Azalea Road and discussed alternatives to their concerns regarding cut-through traffic and speeding issues and he has received a report from their Traffic Engineering staff on the options to be considered. He noted that Roanoke County has recently installed a “spy system” to inconspicuously measure vehicle speeds in areas such as Azalea Road. Mr. Varney noted that VDoT does not have this equipment available at this time.

After questioning by Mr. Clinton, Mr. Varney stated that Roanoke County is able to install this equipment in VDoT’s right-of-way by obtaining a permit from VDoT.

Mr. Varney stated that VDoT will seek reimbursement for the costs to repair U. S. Route 220 after last Wednesday’s tractor trailer tanker fire; however, receipt of these funds is at times “tricky.”

Mr. Varney further noted that VDoT continues to work with the School Board on the potential traffic that will use the Route 460/Laymantown Road intersection once the new Colonial Elementary School opens to determine if any changes to the intersection are needed. He noted that this intersection is also being reviewed under the previously-mentioned Route 220/460 Arterial Preservation Plan and any improvements to this intersection should be consistent with the Plan.

After discussion, Mr. Varney stated that VDoT had received a request for a cut-through traffic review on Orchard Drive in Daleville. He noted that there are traffic impacts to this roadway in the afternoons from the neighborhood church that affect the cut-through evaluation. He also noted that VDoT had previously received a speed limit request for Gateway Crossing and, after review, VDoT is recommending that the existing 35 mph speed limit be retained.

Mr. Varney stated that work to repair pavement and drainage issues in Hunter’s Green Subdivision should begin next week weather permitting. He noted that this work will cause some traffic disruptions for this neighborhood. He further noted that VDoT continues to work on resolving the truck turning issue in the decel lane at the Route 11/Simmons Road intersection. He noted that additional right-of-way may be needed and a utility pole relocated on this project.

Mr. Varney noted that Mr. VanNess has signed the right-of-entry agreements so that sight distance improvements can be made at the Route 43/Shiloh Drive intersection. He noted that VDoT is working with a tree removal contractor and a utility company to have trees removed from the easement.

Mr. Varney noted that VDoT has reviewed the curve on Old Fincastle Road south of Zion Hill Road regarding impacts from traffic due to the Route 220 detour and are investigating a drainage issue on Pico Road as mentioned by Mr. Sloan.

Dr. Bailey noted that he had received a call from a resident of Roy Road (Route 677) complaining about the condition of this road and requesting that this gravel road be paved. He asked that Mr. Varney review this roadway to see if additional maintenance can be done and also research into whether this gravel road qualifies for paving.

Mr. Varney stated that a determination on whether a gravel road can be paved is made by the Board of Supervisors during the Secondary System Six Year Plan update process. He noted that this decision is normally made, in part, based on the road’s traffic count and then it is given a priority on the Plan. He noted that gravel roads are difficult for VDoT to maintain espe-

cially over the past year with numerous heavy rain events. Mr. Varney stated that he would like to see more money made available by the State to pave gravel roads as paved roads need less maintenance than gravel roads.

After questioning by Dr. Scothorn, Mr. Varney stated that he hopes to have the work in Hunter's Green completed as soon as possible.

Dr. Scothorn stated that he will let Mr. Varney know within the next two weeks regarding the Simmons Road project. Mr. Varney noted that VDoT has identified funds for this project and they will need to be spent as quickly as possible.

Mr. Clinton thanked Mr. Varney for his continued diligence on Azalea Road. He noted that the residents would like to have some improvements made to reduce the speeding and cut-through traffic along this roadway.

Mr. Clinton then noted that a utility company recently excavated an easement under Savannah Road in Ashley Plantation. He noted that the company repaved the area but the ground has settled and the pavement needs to be redone. He asked that Mr. Varney see if this issue can be resolved.

Mr. Clinton then questioned the timeframe for the 220/460 Corridor Study—is it immediate or long-term.

Mr. Varney stated that the study will offer long-term solutions to traffic flow and intersection issues along these two roadways and will be used as a guide to determine what projects should be planned/implemented.

After questioning by Mr. Clinton, Mr. Varney stated that the I-81 bridge project across Route 220 in Daleville will consist of new deck overlays for these structures.

Mr. Martin then thanked Mr. Varney and Mr. Kevin Hamm for their on-site visit last week regarding a road-related issue in his district. After questioning by Mr. Martin regarding Zimmerman Road, Mr. Varney stated that VDoT plans to begin work on repairing the ditches along this roadway in the spring as weather allows. He noted that they plan to rebuild the ditches in order to widen the roadway and an artificial material will be placed in the ditches to help stop the erosion problems along this road.

Mr. Varney noted that VDoT staff have discussed the potential of conversing with an area landowner (Mrs. Bailey) to see if she would be willing to provide a drainage easement so the runoff can be directed onto her property and away from the "S" curves on Zimmerman Road.

After questioning by Mr. Martin, Mr. Varney stated that he understands that the potholes in Stratford Place Subdivision have been repaired and new pavement is being requested for some streets in White Oak Estates Subdivision.

There being no further discussion, the Board then thanked Mr. Varney for his report.

Mr. Martin then recognized that former Board of Supervisors members Mrs. Wanda Wingo and Mrs. Donna Vaughn were present at today's meeting.

The Chairman then called for a 10 minute break.

The Chairman called the meeting back to order at 3:02 P. M.

After questioning by Dr. Scothorn, Mr. Varney with VDoT stated that he was not aware that a Route 220 corridor study from Brugh's Mill Road (Route 640) to U. S. Route 460 was being conducted but will check into its status.

An update report was then given by the Sestercentennial Anniversary Committee. Mr. Cody Sexton, Assistant to the County Administrator, stated that it has been a pleasure to work with the four co-chairs of this Committee (Angela Coon, Lois Switzer, Donna Vaughn, and Wendy Wingo). He noted that they have been meeting diligently over the past three months to plan for the County's 250th birthday celebration in 2020 and are present today to give the Board an update on their progress.

Mrs. Donna Vaughn stated that it has been an honor to work with the other three ladies on this committee. She noted that they have had a lot of fun and have met a lot of County residents who have many ideas for this celebration.

She noted that over the past three months they have been working on dates, locations, and types of project that will be of interest to all citizens. Mrs. Vaughn noted that they are working on coordinating with other groups, the three towns, communities, etc.

Mrs. Vaughn noted that their first celebratory event is scheduled for February 1, 2020, from 3 – 5 PM at Lord Botetourt High School. She noted that Brent Watts, who grew up in Buchanan and currently works as a meteorologist with WDBJ7, will be the events master of ceremonies, and former Circuit Court Judge Bo Trumbo will be one of the speakers at this event. Mrs. Vaughn stated that they hope that the County's General Assembly representatives, the County Administrator, and Board of Supervisors members will be able to participate in this event.

She also requested that the Board adopt a proclamation regarding the County's Sestercentennial which can be read at this event and they plan to have exhibits from the four County libraries on the County's history in their areas, a souvenir publication is being written by Mrs. Anita Firebaugh for distribution to the citizens, and a Sestercentennial logo contest is being conducted among the County's school children with the winner, who will receive a \$250 prize provided by the Bank of Botetourt, to be announced next week.

Mrs. Vaughn stated that the Committee plans to sell advertising space to fund many of these activities.

She further stated that in late spring/early summer of 2020 a celebration with several dignitaries in attendance will be held at the Courthouse for the unveiling of a 250th anniversary monument and food, music, period dress, and demonstrations of frontier and modern crafts will be held. Mrs. Vaughn further stated that an original song celebrating the County's history is being composed, a poetry contest will be held, an Eagle Rock quilters group has been contacted about designing a special quilt to be displayed and raffled, the Botetourt Historical Society will sponsor a series of lectures throughout the County, the Sons of the American Revolution, Fincastle Resolutions Chapter, has asked to be included in the celebrations, the Fincastle/Montgomery County Militia is planning to hold a weekend living history program of mid-to-late 18th century frontier life in early spring of 2020 near the Greenfield property, a local author has been asked to write a book on the County, the Botetourt Rotary Club has expressed interest in holding/participating in an event during the year-long celebrations, and Mr. Greg Reiley is researching a proposal to have a wagon train travel along some of the County's roads.

Mrs. Vaughn stated that the Committee also plans to visit the three town councils' meetings to encourage their participation in these events.

She noted that the Committee is holding an organizational meeting on March 2 at 10AM at the Fincastle United Methodist Church Family Life Center. She noted that the meeting is open to everyone who would like to serve as a committee volunteer and/or chair on one of

several committees, and all ideas for events/activities are welcome. Mrs. Vaughn stated that they hope to get many of the County's students involved in these events.

After discussion, Mrs. Vaughn stated that they also need someone to handle their social media activities. She further noted that a Genealogy Fair is also being planned for a weekend in 2020, St. Mark's Episcopal Church in Fincastle will also be celebrating their 250th anniversary next year, and the Garden Club of Virginia will have several open houses and garden tours during the week of April 25 as it is National Garden Club Week.

Mrs. Vaughn stated that they are working hard and have responded to every citizen telephone call and e-mail regarding this celebration.

Mr. Martin thanked Mrs. Vaughn, Mrs. Wingo, Ms. Coon, and Mrs. Switzer for all the work that they have done to date. He noted that their work is just beginning and wishes them luck in their future planning activities.

Consideration was then held on a request to advertise for a public hearing on proposed amendments to Chapter 2. Administration and Chapter 13. Motor Vehicles and Traffic of the Botetourt County Code to update provisions related to parking.

Deputy Steve Honaker with the Botetourt County Sheriff's Department thanked those individuals who were involved in upgrading/improving this ordinance including the Sheriff, Commonwealth's Attorney, County Attorney, and Supervisors member Clinton after questions were raised at last month's Board meeting. Deputy Honaker noted that several meetings on these proposed amendments have been held over the past few months and he believes that the proposed version will be a better tool for the Sheriff's Department to use in their parking enforcement efforts.

Deputy Honaker noted that a copy of the revised amendments was included in the Board's information packet. Deputy Honaker stated that another amendment is being proposed to Section 13-53. Parking prohibited in specified places to add the following language, "Any location upon a street or highway where the orderly and lawful passage of other traffic will be blocked or obstructed." He noted that this language was obtained from Roanoke County's Parking Ordinance and may be used to assist in their efforts to keep tractor trailers from parking along U. S. Route 11 northbound while waiting to turn into the Pilot Station.

Dr. Scothorn stated that he would be in favor of adding this language if it would help resolve the traffic problems along Route 11 in this area. He suggested that the fine for this offense be increased from \$15 to \$45.

After questioning by Dr. Scothorn, Mr. Lockaby, County Attorney, stated that the Board could increase this fine up to \$75, if they are in agreement.

After questioning by Mr. Sloan regarding Section 13-53 (f) ("At any location where, at the time, parking, standing or stopping is prohibited and official signs or other markers to that effect have been erected or installed and are visible to an ordinarily observant person."), Mr. Lockaby stated that a sign could be posted along Route 11 near the Pilot Station warning commercial drivers of this fine; however, he believes that a permit from VDoT would be required if the sign is placed in VDoT's right-of-way.

After questioning by Mr. Sloan, Mr. Ray Varney, VDoT's Resident Engineer, stated that, before a parking ticket is written, a determination would have to be made by the Sheriff's Department as to whether the commercial vehicles/tractor trailers are actually parking illegally. He noted that internally VDoT had concluded, if a driver is sitting in a tractor trailer with the motor running waiting to make a right turn, it is not considered parking.

Deputy Honaker stated that the State Code defines a vehicle that is “standing” as an idling vehicle that contains a driver.

Mr. Clinton then questioned if the traffic situation along Route 11 near the Pilot Station will be made worse by forcing drivers to pull out of a line of traffic waiting to enter the Pilot Station and go elsewhere or be issued a traffic ticket.

Dr. Scothorn stated that “you have to look at the other drivers in this specific situation that may be blocked by these standing tractor trailers.”

Mr. Sloan stated that the Board is not only talking about tractor trailers blocking the entrance to Hardee’s but blocking a “drivable” traffic lane on Route 11 and elsewhere. Mr. Sloan stated that federal regulations require tractor trailer drivers to rest after a certain number of hours on the road and locations for them to do so are becoming less available.

Dr. Scothorn stated that, with all of the technology available today, commercial drivers have easy access to information on where they can park and the distance to reach that location.

Mr. Martin stated that he thinks that a \$45 fine for this offense (commercial vehicles that park in a location on a street/highway where the orderly/lawful passing of other traffic will be blocked/obstructed) is an adequate fee.

Dr. Bailey stated that he believes that the proposed parking amendments are “common sense” rules and he also believes that a \$45 fine is a suitable amount.

Deputy Honaker stated that the proposed amendments do not include penalties for vehicles that are stopped due to an emergency, mechanical breakdown, or an accident/crash.

There being no further discussion, on motion by Mr. Clinton, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board authorized staff to advertise for a public hearing at the March regular meeting on proposed amendments to Chapter 2. Administration and Chapter 13. Motor Vehicles and Traffic of the Botetourt County Code to update provisions related to parking, to include the following language under Section 13-53. Parking prohibited in specified places, “Any location upon a street or highway where the orderly and lawful passage of other traffic will be blocked or obstructed,” with a fine of \$45 for this offense. (Resolution Number 19-02-08)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. James Garner, with the Addy Grace Foundation, was then present to give an update on the project’s construction.

Mr. Garner noted that the planned all-abilities playground will be located adjacent to the Daleville YMCA site. He noted that the project has been fully funded, the playground equipment has been shipped to the site from Minnesota, and work is proceeding. Mr. Garner stated that 3 – 4 weeks of work has been done to date and they hope to have the playground completed by mid-April.

Mr. Garner then played a video containing pictures of the site.

He noted that the site contains 13,000 sf of playground area and it took 5 tractor trailers to haul in all of the needed equipment/materials. Mr. Garner stated that he appreciates all of the County’s support for this project and he believes it will be a good addition to the community and a big draw for the public.

After questioning by Mr. Martin, Mr. Garner stated that they believe that the playground will be completed in mid-April.

Dr. Scothorn noted that Mr. Garner has been working hard on this project for several years and his dedication to this project is outstanding. Dr. Scothorn stated that he appreciates all of the work that Mr. Garner has put into getting this project completed.

Mr. Garner thanked the Board for the opportunity to provide this update.

Regarding committee reports, Mr. Clinton then updated the Board on the recent activities of the Greenfield Historical Preservation Committee. Mr. Clinton noted that he is very excited about this Committee and their work. He noted that they are a good, dedicated group and, at their meeting last week, officers were elected and the bylaws were approved. Mr. Clinton noted that the Committee consists of a diverse group of 15 members and includes descendants of the former Greenfield slaves and descendants of Colonel William Preston.

Mr. Clinton stated that the Committee is currently outlining some short-term goals and grant funding applications that will be overseen by Mr. Rupert Cutler and his subcommittee are underway. He noted that a representative of Hill Studio will be at their March meeting to review the Preservation Area Master Plan that the firm prepared and which was recommended by the Greenfield Citizens' Advisory Committee and endorsed by the Board of Supervisors in October 2017.

Mr. Clinton also encouraged the Board members to attend the Committee's meetings.

He noted that one of the documents he handed out to the Board members today pertains to the handling of historical artefacts found on the Greenfield property. He noted that there has been an issue as to who is responsible for these items. Mr. Clinton further noted that some of these artefacts are currently on display at Ballast Point Brewery. He noted that the Committee is working to catalog and package these items for their return to the County as they are an important part of our legacy and continuing history.

Mr. Clinton stated that the Committee is responsible for the 20 acre historic preservation area on the Greenfield property but there are other areas on Greenfield with historical significance including the terraced gardens, the cemetery, and the Colonel Preston Memorial located on the Education and Training Center site. He noted that the Committee wants to recognize these sites in some type of collective manner such as a brochure that can be made available to visitors to the preservation area.

Mr. Martin thanked Mr. Clinton for this report. He noted that it appears that this Committee has done a lot of work.

Dr. Scothorn then gave an update on the Broadband Committee's recent activities.

Dr. Scothorn stated that the Committee's last meeting included review of a timeline for the next several years of phasing in broadband in the County, cost estimates, and the goals of this project. He noted that the Committee wants to extend either wireless or fiber optic cable to every home possible in the County. Dr. Scothorn noted that the estimated cost is \$7 million and the Committee plans to obtain grants and other funding to implement this project.

He noted that Lumos, Verizon, Shentel and other companies are also working with the Committee. Dr. Scothorn stated that their timeline lists a completion date for this fiber installation of 2021 - 2022.

After discussion, he noted that there is a survey on the County website which requests citizen comments on the availability of internet service at their location. Dr. Scothorn stated that the County has also been working with Craig-Botetourt Electric Cooperative on a State grant

application for extension of broadband service in CBEC's service area. He noted that no decision has been received on the grant application as of this time.

After questioning by Dr. Bailey, Dr. Scothorn stated that they hope to receive notification of the grant award in approximately 6 weeks.

Mr. Martin thanked Dr. Scothorn for his work on this committee and noted that he believes that their work will come to fruition before too long.

Dr. Scothorn stated that he would like the County to be the first in the State to have fiber optic service to every home and business. Dr. Scothorn noted that, to achieve this goal, he would request that the Board authorize the issuance of a Request for Proposals under the provisions of the Public/Private Education Act (PPEA) for the establishment of fiber optic service in the County based on the phased recommendations in Ms. Sandie Terry's, broadband consultant, report.

Mr. Lockaby, County Attorney, stated that Ms. Terry is in the process of drafting the RFP language for the solicitation of broadband providers under the PPEA act. He noted that last year the County received an unsolicited proposal under the PPEA from County Waste for landfill services. He noted that a solicited proposal is similar to a RFP; however, the RFP is structured to be more-ended to encourage creativity.

Mr. Lockaby noted that six areas of the County have been identified in Ms. Terry's report as being unserved by broadband coverage and there are no commercial providers who are currently interested in providing service to these areas. He noted that Ms. Terry estimates that \$7 million of public/private investment through private equity, grants, and loans will be needed to provide broadband service to these six sections of the County.

After discussion, Mr. Lockaby stated that this RFP can be posted on the State's website, the County's website, and other advertising venues.

Mr. Lockaby noted that the benefit of the PPEA provisions is that they allow for more flexibility as to how to specify the County's needs in this situation and to be able to draw in other political subdivisions, EDA, etc., into this process.

Mr. Clinton stated that the PPEA is not a "panacea" for the County's shortcomings in this situation. He noted that the County needs to ensure that it is prepared to monitor and review the proposals as they do not always succeed either for the vendor or the locality.

Dr. Scothorn stated that the County/Broadband Committee will have a vetting program for these proposals.

Mr. Clinton stated that the pros and cons of these proposals will need to be closely evaluated.

Mr. Lockaby noted that he recently worked with Bedford County on review/approval of a fixed wireless system.

After questioning by Mr. Clinton, Mr. Lockaby stated that Bedford's wireless proposals were obtained through the PPEA process.

Dr. Scothorn then made a motion, seconded by Mr. Clinton, authorizing the County to solicit, through the Broadband Committee, Requests for Proposals under the Public/Private Education Act (PPEA) process for the installation of broadband services to the six identified areas of need in the broadband consultant's report.

Mr. Clinton stated that this request is "a bolt from the blue" and he believes that the County needs to make sure that we know what we are doing.

After further discussion, Dr. Scothorn's motion was voted on as follows: (Resolution Number 19-02-09)

AYES: Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: Mr. Clinton

ABSENT: None

ABSTAINING: None

Mr. Cody Sexton, Assistant to the County Administrator, then updated the Board on recent activities by the Transportation Safety Commission. He noted that at their March 12 meeting the Commission will review the County's master listing of unpaved roads and make a recommendation of 4 or 5 roads to VDoT so that cost estimates and other information can be obtained.

He noted that this information will be presented to the Board during the upcoming Secondary System Six Year Plan work session. Mr. Sexton stated that the Board will then consider whether to add any of these gravel roads to the Six Year Plan. He noted that the number of gravel roads added to the updated Plan will depend on available funding from the State.

After discussion, Mr. Sexton noted that Roy Road and Zimmerman Road, which were mentioned by Dr. Bailey and Mr. Martin earlier today, will also be included on the gravel road listing considered by the Commission.

The Board thanked Mr. Sexton for this update.

Consideration was then held on various appointments.

After discussion, on motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board appointed Ms. Heather Fay as Mr. Ken McFadyen's alternate on the Western Virginia Regional Industrial Facility Authority for a term to expire on February 3, 2020. (Resolution Number 19-02-10)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Dr. Scothorn, seconded by Dr. Bailey, and carried by the following recorded vote, the Board appointed Mrs. Peggy Dall to the Building Code Board of Appeals for a term to expire on March 17, 2020; appointed Mr. Richard Farmer as an alternate on the Board of Appeals; and directed staff to send a letter to Mr. S. E. Cash thanking him for his many years of service on the BCBoA. (Resolution Number 19-02-11)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on a resolution of support for the Route 220/International Parkway SmartScale project. Mr. Cody Sexton, Assistant to the County Administrator, stated that the County submitted four applications for SmartScale funding to VDoT in August 2018. He noted that these applications were evaluated and scored by VDoT staff for consideration by the Commonwealth Transportation Board (CTB).

Mr. Sexton stated that in January 2019 the CTB received a staff-recommended funding scenario for all funding applications and released those results to the public. Mr. Sexton noted that the Route 220/International Parkway intersection improvement project was included in the funding scenario for the Salem District. He stated that the Board is being asked to reaffirm its endorsement for the project by adoption of a resolution of support as included in the Board's information packets.

Mr. Sexton stated that the CTB will receive public comments on the projects this spring and make a final funding decision on which projects will proceed no later than June 2019.

After questioning by Mr. Clinton, Mr. Sexton stated that the next steps in the VDOT SmartScale process will include receipt of public comments on the ranked projects at a public hearing held this spring and the CTB will then take these comments into consideration and make a final decision in June on which projects will receive funding.

There being no further discussion, on motion by Mr. Clinton, seconded by Mr. Sloan, and carried by the following recorded vote, the Board adopted the following resolution of support for the Route 220 at International Parkway Intersection Improvement Project.

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 19-02-12

WHEREAS, the Botetourt County Board of Supervisors is committed to advocating for and ensuring the long-term provision of superior transportation infrastructure both in the County and the region; and,

WHEREAS, the Route 220 at International Parkway Intersection Improvement project remains one of the highest priorities for the Board of Supervisors; and,

WHEREAS, the intersection of Route 220 and International Parkway is unusual in the region because it handles major industrial, local residential, and regional through traffic along a Corridor of Statewide Significance; and,

WHEREAS, International Parkway provides the primary access to the Botetourt Center at Greenfield, a major business park in the Roanoke Valley region that continues to experience growth; and,

WHEREAS, more than 1,000 new jobs have been announced at the Botetourt Center at Greenfield in the past three years; and,

WHEREAS, safety and congestion issues, especially during rush hours and manufacturing shift changes, continue to arise at the intersection of U. S. Route 220 and International Parkway; and,

WHEREAS, the Route 220 at International Parkway Intersection Improvement project was also identified as a regional economic development priority in the Roanoke Valley Transportation Planning Organization's (RVTPO) *Regional Study on Transportation Project Prioritization for Economic Development and Growth (TED Study)*; and,

WHEREAS, the RVTPO also provided partial financial support for this project through funding from the Regional Surface Transportation Program; and,

WHEREAS, this project supports the Virginia Department of Transportation's Arterial Preservation Program by improving safety and access management and enhancing local economic development priorities while ensuring the flow of mainline traffic on a Corridor of Statewide Significance; and,

NOW, THEREFORE, BE IT RESOLVED, that the Botetourt County Board of Supervisors fully endorses and supports the funding and construction of the Route 220 at International Parkway Intersection Improvement.

Consideration was then held on endorsement of a proposed emergency signalization project at the Route 220/Vine Street intersection for the Fincastle Fire Department and Rescue Squad. Chief of Fire and EMS Jason Ferguson stated that Fincastle Town Manager David Tickner was also present regarding this request.

Chief Ferguson stated that a Fincastle Fire Department member has a used piece of signalization equipment from an old VDoT project that they would like to use to construct emergency signalization devices at the entrance/exit to the facility located at the Route 220/Vine Street intersection in Fincastle. Chief Ferguson stated that he, along with members of the Fire Department, met with Fincastle Town Council earlier this month to present this proposal which received unanimously endorsement.

Chief Ferguson stated that this equipment will include yellow flashing lights that will notify drivers on Route 220 when emergency services equipment is exiting the fire department site onto Route 220. He requested that the Board endorse this project via a letter to the Transportation Safety Commission and VDoT requesting that they evaluate and approve this safety improvement project.

There being no discussion, on motion by Mr. Martin, seconded by Dr. Bailey, and carried by the following recorded vote, the Board endorsed a proposed emergency signalization project for the Fincastle Fire Department and Rescue Squad at the U. S. Route 220/Vine Street intersection in Fincastle and directed staff to forward a letter to this effect to the Transportation Safety Commission and the Virginia Department of Transportation for their consideration and approval. (Resolution Number 19-02-13)

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

After discussion, on motion by Mr. Clinton, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board adopted the following resolution designating the meeting room at the Blue Ridge Library as the "Stephen C. Vest Room" in recognition of Mr. Vest's service to the County's library system during his tenure as Library Director.

AYES: Mr. Clinton, Mr. Sloan, Mr. Martin, Dr. Bailey, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 19-02-14

WHEREAS, Mr. Stephen C. Vest has diligently served the citizens of Botetourt County as the Director of Libraries since 1985; and,

WHEREAS, Mr. Vest has shared his unashamed and contagious passion for, not only the written word, but all forms of media used to educate and better inform the public; and,

WHEREAS, during his tenure, Mr. Vest has overseen a great expansion of the County's libraries, growing from a single branch to four current facilities located in Blue Ridge, Buchanan, Eagle Rock, and Fincastle; and,

WHEREAS, Mr. Vest has also served primarily as the branch librarian for the Blue Ridge Library; and,

WHEREAS, Mr. Vest has built especially strong relationships with the people of Blue Ridge and the surrounding communities; and,

WHEREAS, Mr. Vest has done much to significantly increase the library's collections and expand both digital offerings and children's services; and,

WHEREAS, Mr. Vest has decided to retire on February 28, 2019;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Botetourt County, on its own behalf and on behalf of the citizens of Botetourt County, extends its appreciation and gratitude for Mr. Stephen C. Vest's dedication and commitment over his nearly 34 years of service to the citizens and visitors of the County.

FURTHER, the Board officially renames the meeting room at the Blue Ridge Library to the "Stephen C. Vest Room" in honor of Steve's service to not only the Blue Ridge community but to all of Botetourt County.

There being no further discussion, the Chairman then continued the meeting at 4:10 P. M. until 10:00 A. M. on Friday, March 8, 2019, in the Madison Room of the Natural Bridge Hotel for the Board's strategic planning session.