

AGENDA
BOTETOURT COUNTY BOARD OF SUPERVISORS
THURSDAY, DECEMBER 22, 2016
GREENFIELD EDUCATION AND TRAINING CENTER
ROOMS 226, 227, AND 228
DALEVILLE, VIRGINIA 24083
BEGINNING AT 12:45 P. M. (Closed Session)
2:00 P. M. (Public Session)

I. Business Items:

1. Call to Order.
Recognition of acceptance of the Greenfield Disc Golf Course into the Virginia Treasures Program. (Farmer)
Recognition of a participant in a Fire/EMS rescue incident. (Fuqua)
Public comment period.

II. Consent Agenda:

2. Approval of minutes of the regular meeting held on November 22, 2016.
Approval of minutes of the continued meeting held on December 10, 2016.
3. Approval of Transfers and Additional Appropriations. (Zerrilla)
4. Approval of Accounts Payable and ratification of the Short Accounts Payable List. (Zerrilla)
5. Consideration of approval of staff recommendation for Fire/EMS third-party billing services contract. (Ferguson)
6. Ratification of the Director of Emergency Management's lifting of the State of Emergency due to dry weather conditions. (Larrowe)

III. General Items:

7. Consideration of the 2016-2017 Recreation Incentive Fund requests. (Farmer)
8. Consideration of Library Incentive Fund requests. (Vest)
9. Approval of a Virginia Business Ready Sites Program Site Characterization Grant Performance Agreement. (McFadyen)
10. Consideration of resolution celebrating the 25th anniversary of Read Mountain Fire and Rescue. (Ferguson)
11. Other Items:
 - Committee reports.

IV. Appointments:

12. The term of Jason Ferguson as the County's representative on the Western Virginia Emergency Medical Services Council's Board of Directors expires on December 31, 2016. This is a three year term.

V. Items at Specific Times:

13. 12:45 P. M. Closed session to discuss personnel matters regarding specific individuals; the acquisition of real property for public uses or the disposition of publicly held real property where discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body; discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the County; and consultation with legal counsel regarding specific legal matters as per Section 2.2-3711A (1), (3), (5), and (7) of the Code of Virginia of 1950, as amended.

IV. Items at Specific Times (cont.):

14. 2:30 P. M. Highway Department:
A. Monthly update report. (Hamm)
- B. Consideration of request for acceptance of a portion of British Woods Drive into the Secondary System of Highways. (Pendleton)
15. 3:00 P. M. Mr. Chris Wise to speak on behalf of the Valley Conservation Council and the Rockbridge Area Conservation Council regarding support for the "Arcadia Initiative" conservation project in northern Botetourt County.
- 6:00 P. M. Public hearings:
16. Valley Magisterial District, Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hun-gate-Fields LLC, contractual purchasers), request a Commission Permit and a Special Exception Permit, with possible conditions, for a private road, and to rezone 15.8 acres+/- from an Industrial (M-1) Use District to a Residential (R-3) Use District, with possible proffered conditions, for the construction of up to 55 zero-lot line dwellings, located on Sanderson Drive (State Route 605) approximately 0.4 miles north of the intersection of Sanderson Drive and Shadwell Drive (State Route 601), and is identified on the Real Property Identification Maps of Botetourt County as Section 107, Parcels 1A and 4. (Pendleton)
- The Planning Commission recommended conditional approval of these requests.
17. Public hearing on proposed text amendments to Chapter 25. Zoning of the Botetourt County Code to permit residential units above business uses in certain zoning districts. (Pearson)
- The Planning Commission recommended approval of these amend-ments.

AGENDA ITEM: Recognition of Greenfield Disc Golf Course being accepted into the Virginia Treasures Program.

Administrator's Comments:

The Virginia Treasures Program was created to preserve, protect, and highlight Virginia's most important ecological, cultural, scenic, and recreational assets as well as its special lands. The initiative aims to expand public access to the great outdoors with the goal of increasing appreciation and respect for our natural resources.

The County submitted an application through the Virginia Department of Conservation and Recreation for this designation for the Greenfield Disc Golf Course. We received notification from the State in late November that the Disc Golf Course has been recognized under this program as it provides a new public access to a natural and scenic outdoor recreation resource.

A certificate of recognition to this effect from Governor Terence McAuliffe has been included in the Board's information packet.

Attachments

Bay Lane 12-14-16



COMMONWEALTH of VIRGINIA

Office of the Governor

November 15, 2016

Terence R. McAuliffe
Governor

Mr. Gary Larrowe, Administrator
Botetourt County
1 West Main Street
Troutville, Virginia 24090

Dear Mr. Larrowe:

Thank you and congratulations on the acceptance of the Greenfield Disc Golf Course to the Virginia Treasures Program. I am pleased to present you with the enclosed certificate of recognition.

For centuries and around the world, our Commonwealth has been known for the beauty of our environment and for the rich diversity found in our forests, wetlands, streams and fields. These treasures benefit all Virginians and are economic and environmental assets. Most importantly, they are a huge part of our culture.

Whether it is through land conservation, establishment of new parks or park facilities, trails, wildlife habitats, or protection of historic or scenic resources, the actions you have taken join you with others across Virginia in fostering a stewardship ethic for our natural and cultural resources. Thank you for taking this step to help protect and showcase Virginia's many and diverse treasures.

It is my hope that as more citizens become aware of our natural and cultural resources they will be inspired to protect and preserve Virginia's many treasures for future generations to enjoy.

Thank you again for being a part of this legacy.

Sincerely,

A handwritten signature in blue ink, appearing to read "Terence R. McAuliffe".

Terence R. McAuliffe

Enclosures



NOV 17 2016

COMMONWEALTH OF VIRGINIA

CERTIFICATE OF APPROVAL

Presented to

Botetourt County
for the Greenfield Disc Golf Course

This confirms that your property has been listed as a Virginia Treasure.
Thank you for contributing to this initiative to recognize significant natural and open
space lands, cultural resources and public recreational lands in the Commonwealth.

Virginia
Treasures

Conservation • Cultural Heritage • Recreation



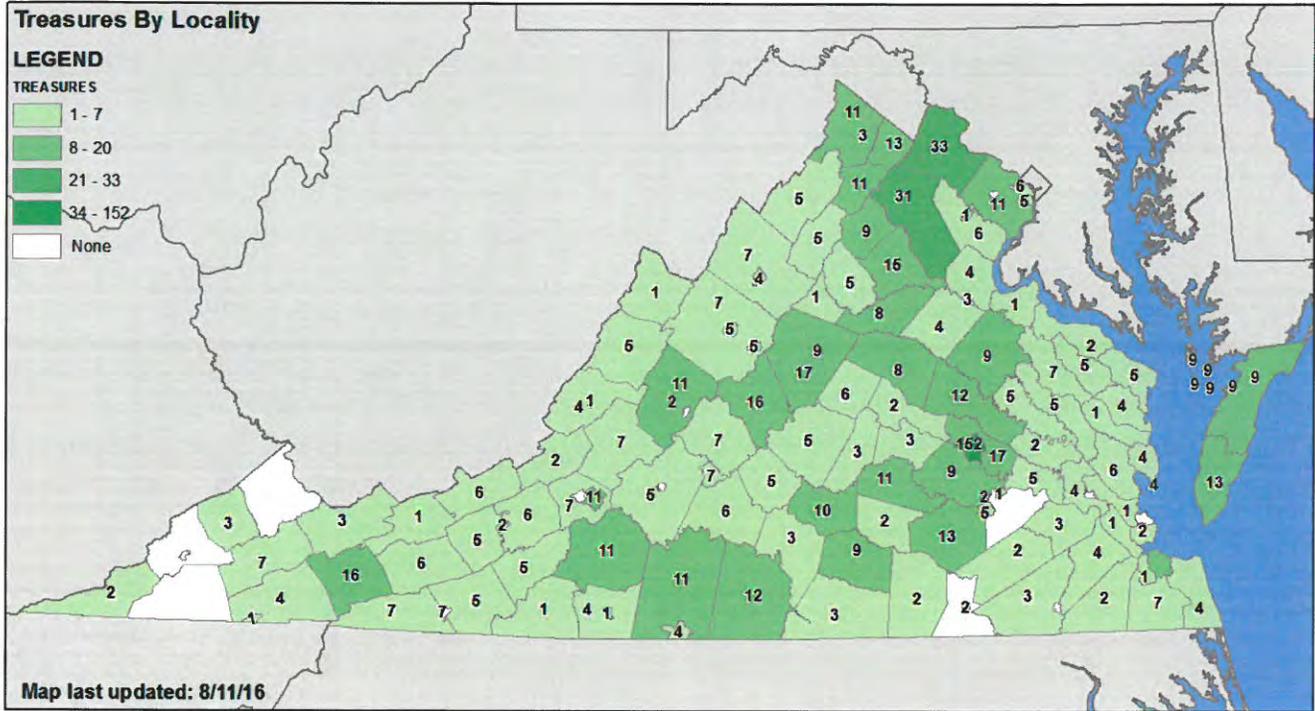
A handwritten signature in blue ink, appearing to read 'Terence R. McAuliffe', is written over a horizontal line.

Terence R. McAuliffe
GOVERNOR OF VIRGINIA



Home » Virginia Treasures Locations

Virginia Treasures Locations



Botetourt - (7)

Name	Locality	Type
Conservation Easement: BRLC Easement	Botetourt	Land Conservation
G. W. Rader House	Botetourt	VA-DHR Designation
VOF Conservation Easement: BOT-03920	Botetourt	Land Conservation
VOF Conservation Easement: BOT-VOF-03849	Botetourt	Land Conservation
VOF Conservation Easement: BOT-VOF-03859	Botetourt	Land Conservation
VOF Conservation Easement: BOT-VOF-03873	Botetourt	Land Conservation
VOF Conservation Easement: BOT-VOF-4003	Botetourt	Land Conservation

Virginia Department of Conservation and Recreation
600 East Main Street | Richmond, VA 23219-2094 | 804-786-6124

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The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, November 22, 2016, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 12:45 P. M.

PRESENT: Members: Mr. L. W. Leffel, Jr., Chairman
Mr. Todd L. Dodson, Vice-Chairman
Mr. John B. Williamson, III
Dr. Donald M. Scothorn
Mr. Billy W. Martin, Sr.

ABSENT: Members: None

Others present at the meeting:

Mr. Gary Larrowe, County Administrator
Mr. David Moorman, Deputy County Administrator
Mr. Michael W. S. Lockaby, County Attorney

The Chairman called the meeting to order at 12:49 P. M.

On motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board went into Closed Session to discuss personnel matters regarding specific individuals; the acquisition of real property for public uses or the disposition of publicly held real property where discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body; discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the County; and consultation with legal counsel regarding specific legal matters as per Section 2.2-3711A (1), (3), (5), and (7) of the Code of Virginia of 1950, as amended. (Resolution Number 16-11-01)

AYES: Mr. Williamson, Mr. Martin, Mr. Dodson, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 2:01 P. M.

On motion by Mr. Leffel, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 16-11-02)

AYES: Mr. Leffel, Mr. Dodson, Mr. Martin, Mr. Williamson, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

Mr. Leffel welcomed everyone to the meeting and asked for a moment of silence.

Mr. Dodson then led the group in reciting the pledge of allegiance.

Mr. Steve Vest, Library Director, then introduced Ms. Jamie DuVal as the new Eagle Rock Branch Librarian. He noted that Ms. DuVal is a native of New York, received a BA degree from Radford University, and a Master's degree from the University of North Texas. Mr. Vest stated that she previously worked for 8 years at the Radford Public Library and has worked for the last two years as the manager of the Tap House restaurant in Daleville.

Mr. Vest stated that he looks forward to further building the Library programs at Eagle Rock with Ms. DuVal's employment.

Ms. DuVal stated that she looks forward to many years of working with the County.

The Board welcomed her to employment with Botetourt County.

Mr. Jim Farmer, Director of Parks and Recreation, then asked Mr. Danny Petty to come forward.

Mr. Farmer stated that Mr. Petty began work for the County's Maintenance Department on July 12, 1993 and is retiring in early December after 23+ years. Mr. Farmer thanked Mr. Petty for his service to the County and that he wishes Mr. Petty the very best in his retirement. He then presented Mr. Petty with a County watch.

Mr. Farmer stated that he has been gathering information on the County buildings' maintenance operations over the past few weeks and recently visited every County emergency communications cell tower site which included a long trip to the top of Purgatory Mountain.

Mr. Petty stated that, when he began work for the County, the Greenfield property was still a working farm. He stated that everything in the County has grown and he has been glad to have been a part of it.

The Board thanked Mr. Petty for his years of service to the County.

Mr. Leffel stated that the County's recent dry weather has necessitated an open burning ban being implemented. He appreciates the efforts of all citizens to not start wildfires and the efforts of the County's fire and emergency services personnel to keep citizens and their property safe.

During the public comment portion of the meeting, Ms. Lisa O'Neill, Director of Harmony Farm Sanctuary and Angels of Assisi, stated that these two entities work with the Botetourt County Animal Control Office on animal-related rescues. Ms. O'Neill stated that recently an "animal court" was created in the County where all animal-related cases are heard on one day by the District Court Judge.

She stated that Harmony Farm is non-profit and is located on 88 acres on Blue Ridge Turnpike in Fincastle and they work "to help people keep their animals." Ms. O'Neill stated that she previously forwarded this request to the Board members but is present today to request that their property be considered for tax exempt status.

Ms. O'Neill stated that the County's Animal Control Officers are outstanding and her organizations have a very close relationship with the department and appreciate their help.

After questioning by Mr. Williamson, Ms. O'Neill stated that this property is located at 1151 Blue Ridge Turnpike in Fincastle.

After further questioning by Mr. Williamson, Mr. Tony Zerrilla, Director of Finance, stated that, when there are capacity issues at the Roanoke Center for Animal Control and Protection, the County has an agreement with Angels of Assisi to take in animals confiscated by the County's Animal Control Officers. He noted that this has been a good, collaborative effort on everyone's part.

The Board thanked Ms. O'Neill for her comments.

There being no discussion, on motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the following consent agenda items: (Resolution Number 16-11-03)

Approval of minutes of the regular meeting held on October 25, 2016;

Approval of the following additional appropriations:

Additional appropriation in the amount of \$436.50 to Parks & Recreation – Repairs & Maintenance – Buildings, 100-4071100-71100-3313. These are funds received from the Troutville Booster Club for repairs to a storage building.

Additional appropriation in the amount of \$627.23 to the following Correction & Detention Department accounts: \$527.23 to Medical & Lab Supplies, 100-4033100-33100-6004; and \$100.00 to Uniforms, 100-4033100-33100-6011. These funds are for the receipt of expenditure reimbursements.

Additional appropriation in the amount of \$1,192.91 to the following Sheriff's Department accounts: \$992.50 to Vehicle Supplies – Fuel, 100-4031200-31200-6008; and \$200.41 to Subsistence & Lodging, 100-4031200-31200-5530. This is for funds received regarding extradition expenses.

Additional appropriation in the amount of \$1,215.29 to the following Sheriff's Department accounts: \$1,128.92 to Wages – Overtime, 100-4031200-31200-1200; and \$86.37 to FICA, 100-4031200-31200-2100. These are funds received for providing police escort and security services.

Additional appropriation in the amount of \$229.74 to the following Sheriff's Department accounts: \$120.36 to Firing Range Expenses, 100-4031200-31200-6015; and \$109.38 to Uniforms, 100-4031200-31200-6011. The former is for the sale of brass casings and the latter is a reimbursement.

And, approval of the Accounts Payable and ratification of the Short Accounts Payable List as submitted.

Consideration was then held on an amendment to a Performance Agreement and authorization of a Purchase Agreement for the sale of real estate to Dynax America Corporation. Mr. David Moorman, Deputy County Administrator, stated that in July 2016, the Board held a public hearing on the vacation of EastPark Court in EastPark Commerce Center and approved and authorized the conveyance of EastPark Court and approximately 3 acres of land to Dynax America Corporation.

He noted that EastPark Court will now be used as a private access for Dynax and possibly Tread Corporation. Mr. Moorman stated that negotiations on the details of the sale were only recently concluded and Dynax has now formally agreed to a purchase price of \$81,400, which is the property's assessed value.

Mr. Moorman then stated that an amendment to the County's January 2015 performance agreement with Dynax regarding the company's most recent/on-going expansion project has been included in the Board's information packet. He noted that this amended agreement would allow Dynax to pay this purchase price to the County as a reduction in the \$225,000 in performance grant monies to be paid by the County to Dynax over the next few years.

Mr. Moorman stated that, once the \$81,400 amount is reached, the 2015 performance agreement's terms would then continue. He stated that staff is recommending that the Board approve this agreement amendment and authorize the County Administrator to execute all necessary documents, subject to review and approval by the County Attorney.

After questioning by Mr. Williamson, Mr. Moorman stated that \$81,400 is the same amount discussed with the Board in July.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the First Amendment to a Performance Agreement with Dynax America Corporation, authorized the County Administrator to execute a final agreement in substantial conformance with the document presented, upon the review and approval of the County Attorney, and authorized the County Administrator to execute any other necessary documents for the sale of EastPark Court and approximately three acres of real property to Dynax America Corporation as previously approved by the Board, subject to review and approval by the County Attorney. (Resolution Number 16-11-04)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on ratification of the Director of Emergency Management's declaration to ban open burning in the County. Fire Chief Tommy Fuqua stated that due to the ongoing dry weather, the County Administrator, who is also the Director of Emergency Management, declared a burn ban on November 16.

He stated that this was a proactive decision to protect the County's citizens and property. Chief Fuqua stated that according to State Code Section 44-146.21, the Board of Supervisors is required to ratify this declaration within 14 days of its issuance. He noted that a resolution to this affect was included in the Board's information packets for their consideration.

After discussion, Chief Fuqua stated that he does not see the burn ban being lifted anytime soon as there is no significant rainfall forecast during the next one to two weeks. He noted that staff recommends approval of this resolution.

On motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the following resolution ratifying the Director of Emergency Management's declaration to ban open burning in the County effective November 16, 2016.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 16-11-05

WHEREAS, the Board of Supervisors of the County of Botetourt, Virginia, does hereby find as follows:

1. That due to the recent, long-term lack of precipitation and the potential for wildfires in Botetourt County, the County of Botetourt faced a condition of extreme peril to the lives, safety, and property of the residents of and visitors to Botetourt County;
2. That the Director of Disaster and Emergency Management deemed that a state of emergency existed at 11:34 A. M. on November 16, 2016;
3. That as a result of this extreme peril, the proclamation of the existence of an emergency was necessary to permit the full powers of government to deal effectively with this condition of peril;
4. That a State of Emergency was subsequently declared in accordance with Code of Virginia Section 44-146.21;
5. That a Board of Supervisors ratification of the declaration is required;

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Board of Supervisors of the County of Botetourt, Virginia, that a local emergency exists throughout the County of Botetourt, and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of this emergency, the powers, functions, and duties of the Director of Disaster and Emergency Management and the Emergency Services organization and functions of the County of Botetourt were/are those prescribed by the laws of the Commonwealth of Virginia and the ordinances, resolutions, and approved plans of the County of Botetourt were implemented in order to mitigate the effects of said emergency, and,

That the County Administrator undertake all possible efforts required in an attempt to recover any emergency-related local expenditures from the Commonwealth of Virginia, the Federal Emergency Management Agency (FEMA), or any available, non-local source.

Consideration was then held on a resolution requesting that the General Assembly amend the Code of Virginia to allow all counties to levy a tax on cigarettes. Mr. Gary Larrowe stated that the County was made aware of this resolution at the Virginia Association of Counties annual meeting two weeks ago.

He noted that Wythe County recently adopted a resolution to this effect as counties have been required to fund shortfalls in State and federal funding over the past few years and a cigarette tax is a means to lessen this financial burden. Mr. Larrowe stated that currently only cities and towns and the counties of Fairfax and Arlington are permitted to implement a tax on the sale or use of cigarettes.

After questioning by Mr. Martin, Mr. Larrowe stated that, if approved by the General Assembly, these revenues would be paid directly to the County.

After questioning by Mr. Williamson, Mr. Larrowe stated that, as no counties of similar size to Botetourt currently have this tax, it is difficult to determine the amount of revenues that would be generated. It was noted that this tax cannot exceed 5¢ per pack of cigarettes.

Mr. Williamson questioned whether the County should also request authorization to implement liquor and wine taxes as well.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Leffel, and carried by the following recorded vote, the Board adopted the following resolution requesting the Virginia General Assembly to amend the Code of Virginia to allow all counties to levy a tax on cigarettes and directed staff to forward this resolution to the County's General Assembly representatives and the Virginia Association of Counties.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 16-11-06

WHEREAS, the County of Botetourt, Virginia, requests that all counties in Virginia have equal rights; and,

WHEREAS, the County of Botetourt, respectively requests that the Code of Virginia be amended to provide equal rights; and,

WHEREAS, the County of Botetourt has been required to fund shortfalls in State and federal funding; and,

WHEREAS, the County of Botetourt has identified a means to lessen the burden on property taxes by implementing a cigarette tax that has previously been approved for certain counties, and all cities and towns by State legislative action; and,

NOW, THEREFORE, BE IT RESOLVED, that the Botetourt County Board of Supervisors requests that Section 58.1-3831 of the Code of Virginia be amended as follows to allow all Virginia Counties to have the power to levy tax upon the sale or use of cigarettes:

“Section 58.1-3831. ~~Fairfax and Arlington Counties~~ All counties in Virginia shall have the power to levy tax upon the sale or use of cigarettes. Such tax shall be in such amount and on such terms as the governing body may by ordinances prescribe, not to exceed five cents per pack or the amount levied under state law, whichever is greater. The provisions of §58.1-3830 shall apply to such counties, mutatis mutandis.”

Mr. Cody Sexton, Management Assistant, then updated the Board on the recent Greenfield Historic Preservation Advisory Commission meeting. Mr. Sexton stated that the group met for the second time on November 15 and toured the Greenfield preservation area.

After questioning by Mr. Williamson, Mr. Sexton stated that the Commission’s members include Danny Kyle, Angela Coon, David Marcum, Rupert Cutler, Ann Layman, Donna Henderson, and the newest member appointed by the Board last month—Cheryl Sullivan Willis.

Mr. Sexton stated that the Commission discussed the need to hire a consultant to help meet their duties as designated by the Board of Supervisors regarding development of a conceptual master plan; creation of a summary of the artifacts, structures, etc., to be available for public display; development of target visitor populations; park design plan; draft action plan/timeline; etc. He noted that the group’s consensus was to proceed with the work and develop a request for proposals, select two or three finalists for County staff to review, and make a decision on hiring a consultant early in 2017.

Mr. Sexton stated that the consultant’s work will be conducted in late winter/early spring of 2017 including receipt of public/community comments, and the Commission will prepare the final report for the Board’s consideration next summer/fall.

After questioning by Mr. Dodson, Mr. Sexton stated that the group discussed the six items included in the scope of work and agreed to retain those six items in the RFP at this time and expand upon the consultant’s work items later, if necessary.

After questioning by Mr. Williamson, Mr. Sexton stated that the County will be hiring the consultant and would have the final say on the scope of work and the negotiated contract’s parameters. Mr. Sexton stated that the Commission will be responsible for choosing the two finalists for interview by a team consisting of County staff and one or two Commission members.

There being no further discussion, the Board thanked Mr. Sexton for this report.

Consideration was then held on various appointments.

On motion by Mr. Dodson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board reappointed Mr. Hiawatha Nicely as the Amsterdam District representative on the Planning Commission for a four year term to expire on January 1, 2021, and ratified the appointment of Colonel Bobby Russell as an at-large member of the Blue Ridge Behavioral Healthcare Board of Directors for a term to expire on December 31, 2018. (Resolution Number 16-11-07)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Kevin Hamm, Maintenance Operations Manager with the Virginia Department of Transportation, was then present to speak to the Board.

He then reviewed the VDoT monthly report. Mr. Hamm stated that the project to replace two narrow bridges on Route 220 north of Eagle Rock is proceeding. He noted that this project has a fixed completion date of June 2018.

After questioning by Mr. Williamson regarding the wetlands area between Route 220 and the James River in this area, Mr. Hamm stated the wetlands are flagged and the contractor is aware of their location. Mr. Hamm noted that he is not aware of how much of the wetland area will be impacted by the bridge replacement project; however, if any of the wetlands are damaged/removed then the contractor will have to obtain the necessary impact "credit" elsewhere.

Mr. Williamson stated that he would like to receive some specifics on this wetland area. Mr. Hamm stated that he would forward this request to the appropriate VDoT personnel.

Regarding the Exit 150 project, Mr. Hamm stated that all of the base paving is completed on Gateway Crossing and work on the road's new intersection with Alternate 220 is proceeding. Mr. Hamm stated that they do not know when traffic will be transferred onto Gateway Crossing.

After questioning by Mr. Williamson, Mr. Hamm stated that he believes that there will be no left hand turns allowed into the Pilot station from Route 11 southbound when this project is completed.

Mr. Dodson stated that he believes that there will only be right in/right out turns from the Pilot station onto Gateway Crossing.

After questioning by Dr. Scothorn, Mr. Hamm stated that the news media and the public will be notified when Route 11 is closed and Gateway Crossing is opened to traffic.

Mr. Hamm stated that work is finishing up on the Catawba/Etzler Road bridge/intersection improvement project. He noted that Adams Paving will be completing the finish paving work; however, the pavement temperature needs to be a minimum of 40° for pavement to be placed.

Mr. Hamm then stated that there are three land development projects under review and VDoT issued five land use permits over the past month. He further stated that their area headquarters are still continuing with asphalt patching and they are trying to patch the worst areas before cold weather conditions arrive. Mr. Hamm noted that Mountain Pass Road should be completed in the next week or two as there was a delay to allow some ditch work to be completed last week. He further stated that VDoT and its subcontractors have the necessary snow removal equipment/supplies prepared for winter. Mr. Hamm stated that VDoT has more snow removal contractors available this year than last year.

After discussion, Mr. Hamm noted that the turn lane extension for Valley Road has been delayed until spring due to other paving work on Routes 220, 11, and 654 that will be done over the next 2 – 3 weeks.

After questioning by Mr. Leffel, Mr. Hamm stated that the road's surface temperature has to be a minimum of 40° before pavement can be put down.

Mr. Hamm further noted that VDoT is still waiting for funding to conduct the comprehensive traffic engineering study on the Route 220, Alternate 220, and Route 11 corridors.

After questioning by Mr. Dodson regarding funding for this study, Mr. Brian Blevins, VDoT's Area Land Use Engineer, stated that he has talked to Michael Gray, VDoT's District Planning Manager, about this project and they are waiting until after January 1 to see if any funding will be available for this study.

Mr. Martin stated that he had received calls from several citizens with various issues over the past few weeks: Mr. Spickard on Webster Road regarding flooding, Mr. Powell on Stratford Drive regarding road maintenance and potholes; Mr. Shubert on Longwood Lane

regarding road maintenance, and several residents of Heatherstone Subdivision regarding the placement of tar and gravel on their roadways instead of asphalt. Mr. Martin stated that he would provide Mr. Hamm with the contact details for these citizens.

Mr. Hamm stated that VDoT has received a lot of citizen complaints this summer regarding the surface treatment work. He noted that in some areas the contractor had to sweep the road because too much gravel was put down and didn't adhere to the tar. He noted that VDoT usually sees issues with this situation on hills and cul-de-sacs that do not have much traffic.

After questioning by Mr. Martin, Mr. Hamm stated that, on roadways with curb and gutter, VDoT installs a slurry seal not asphalt pavement. He noted that plant mix (asphalt) is placed on secondary roadways with high traffic volumes as it is not financially feasible to apply asphalt to every secondary roadway.

Mr. Williamson stated that VDoT did a great job in paving the crumbling shoulder areas on Brugh's Mill Road and Blue Ridge Turnpike; however, one spot remains on Brugh's Mill Road that needs further work.

Mr. Hamm stated that, if this is the area near the black fencing, there are drainage issues which will necessitate digging up and rebuilding the roadway's base. Mr. Hamm noted that he will check to see if this work will be done before winter.

Mr. Dodson stated that he also appreciated the pavement patching work completed in his district. Mr. Dodson then requested that lane markings be painted on the entire length of Commons Parkway. He noted that the lane markings currently end at the Kingston Drive intersection and, with the soon to be completed nursing home located beyond Kroger, there will be more traffic on this roadway.

Dr. Scothorn noted that he had previously mentioned issues with the pavement settling on Drake Trail in Hunter's Green Subdivision. He noted that there are several dips in the roadway where the road's base has settled over the years.

Mr. Hamm stated that there are compaction issues on this roadbed. He noted that this issue is on VDoT's list for repairs and surface treatment sometime in the next two years.

Dr. Scothorn stated that he appreciated Mr. Hamm's detailed knowledge of the County's roadways. He further noted that there remain issues with loose gravel in Highland Manor Subdivision.

Mr. Hamm stated that VDoT's road sweeper has had mechanical breakdowns over the past several months; however, he received a message earlier today that it has now been repaired and will be scheduled for work in the Botetourt area again.

After questioning by Dr. Scothorn regarding rough pavement in the right-hand lane of I-81 northbound between mile markers 147 and 148, Mr. Hamm stated that he has discussed these issues with VDoT's Interstate Superintendent. He noted that repairs to this area are "in the works." He noted that VDoT is trying to patch these areas; however, there are problems with the base pavement that will have to be fixed as well.

The Board thanked Mr. Hamm for his report.

Mr. Roy Loope of Loope Lane in Buchanan then stated that there are 12 homes with 41 registered vehicles on this 0.8 mile gravel road. He noted that there are also newspaper, mail, trash, UPS/FedEx, and at least one tractor trailer that use this roadway. Mr. Loope stated that the roadway is in need of work. Mr. Loope stated that the road is very dusty, there are water runoff issues after heavy rains, and something needs to be done to improve this situation.

Mr. Hamm stated that this road has a lot of drainage problems and VDoT has made repairs when necessary including trimming trees and cleaning out/repairing ditchlines.

After discussion, it was noted that VDOT's traffic count for this road is 52 vehicles per day.

The Board thanked Mr. Loope for his comments.

Mr. Williamson suggested that this road be included on the Board's gravel road sight visit list for viewing on December 20.

There being no further discussion, Mr. Hamm and Mr. Blevins left the meeting at this time.

Consideration was then held on a resolution of support for an application by the Town of Fincastle for VDOT Revenue Sharing Program funds for a sidewalk improvement project. Mr. David Tickner, Fincastle Town Manager, stated that the Town previously received \$708,000 in grant funds for a sidewalk improvement project. He noted that there were funds remaining at the end of this project and the Town would like to submit an application for up to \$60,000 in VDOT Revenue Sharing Program funds for sidewalk improvements along Main Street from Monroe (Route T-1209) to Hancock (Route T-630) Streets.

He noted that this is a 50/50 matching grant; however, the Town is not requesting any monies from the County for this project—only a resolution of support. Mr. Tickner thanked Mr. Cody Sexton for his assistance in this application process.

There being no discussion, on motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the following resolution of support for the Town of Fincastle's application for VDOT Revenue Sharing Program funds for a sidewalk improvement project.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 16-11-08

WHEREAS, the Town Council of the Town of Fincastle has identified the Town's system of sidewalks as a major element of the Town's infrastructure, a significant pedestrian asset, economic development tool, and overall component of quality of life; and,

WHEREAS, the Town Council of the Town of Fincastle has worked to maintain and improve the sidewalk system in the Town through volunteer work, grant projects, and paid contractors; and,

WHEREAS, the Town of Fincastle, which is located within Botetourt County, desires to submit an application for an allocation of funds in the amount of up to \$60,000 to be matched through the Virginia Department of Transportation Fiscal Year 2018 Revenue Sharing Program for these improvements;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Botetourt County hereby supports the application by the Town of Fincastle for an allocation of funds up to \$60,000 to be matched through the Virginia Department of Transportation Revenue Sharing Program for a sidewalk improvement project in the Town of Fincastle.

The Chairman then called for a 5 minute break.

The Chairman called the meeting back to order at 3:06 P. M.

Mrs. Traci Clark, Director of Elections and General Registrar, then updated the Board on the November 2016 election. She noted that included in the Board's information packet was a report detailing the November 8 General and Special Election.

Mrs. Clark stated that, since she became Registrar in July 2015, the office has dealt with four elections. She noted that the November 2015 election involved several uncontested races for constitutional offices which resulted in a low voter turnout - 5,838 voters (25% of the County's registered voters). Mrs. Clark stated that this was also the first election held since the election precincts were consolidated which reduced the number of polling places to two per district and new voting machines were purchased. Mrs. Clark stated that she also had challenges in finding election officers to manage the polling places during this election.

Mrs. Clark stated that her office then had to prepare for a Presidential Primary in March 2016 which resulted in similar challenges to those at the November 2015 election. She noted that the biggest complaint was that voters had to state which Primary (Democratic or Republican) they wanted to participate in. Mrs. Clark stated that 7,732 votes or 33% of the registered voters participated in that election.

She stated that the Board of Supervisors approved changes to the Troutville/Cloverdale precinct boundaries earlier this year and designated a new polling location in the Valley District. Mrs. Clark noted that her office notified approximately 4,200 voters that they would be impacted by these boundary/polling place changes.

Mrs. Clark stated that a Republican Primary for the Sixth Congressional District was held in June 2016 which had a low voter turnout (6%). Mrs. Clark further stated that in June, she and Electoral Board member William Heartwell attended State Board of Elections training in Richmond and she hired a new part-time employee for the Registrar's Office. In July, she stated that a change of address mailing was sent by the Board of Elections' database to the County's registered voters which resulted in her staff having to update addresses for between 500 – 600 voters.

Mrs. Clark stated that between August and November 48 new election officers were hired and trained. She noted that the youngest precinct election officer (PEO) was 19 and the oldest was 85. She also expressed appreciation to the members of the local press in "getting the word out" about the election and the two proposed State Constitutional amendments on the November ballot.

After discussion, Mrs. Clark stated that there was also a high volume of in-person absentee voters for the Presidential Election (1,028) compared to the 2012 election (803) and the 2008 election (663). She noted that absentee voting began on September 23 after an initial mailing to over 220 voters who had submitted applications for absentee ballots along with 54 ballots that were mailed to military/overseas voters. Mrs. Clark stated that 1,833 absentee applications were processed this year.

She noted that her office was also open on Saturday, October 29 and November 5 to accommodate in-person absentee voting and the office handled 103 in-person absentee voters on Friday, November 4. Mrs. Clark further noted that, in the last 5 years, the Registrar's Office only issued 1 emergency absentee ballot; however, this year, they approved 7 emergency absentee ballots on Election Day. She noted that the national media hype and tone of the presidential campaigns increased the interest and volume of voters.

Mrs. Clark stated that the State's on-line voter registration website crashed on October 16 which caused the registration deadline to be extended to October 21. She noted that the website was receiving 1,500 visits per second when it crashed. Mrs. Clark noted that her staff processed almost 3,500 voting applications between September 1 and November 7 with 558 applications being cancelled due to death, the applicant transferring to another locality, or the

applicant having committed a felony. She noted that two part-time staff members worked an additional 200 hours from May to August.

After discussion, Mrs. Clark stated that there were 24,276 registered voters in the County as of Election Day and 18,798 (77.4%) participated in the election, which was the highest number of participating voters in any County election. She noted that approximately 65% of the registered voters had not voted in an election since 2012 so they had to learn to operate the new voting machines and locate their new polling place. She noted that the November ballot included the presidential race, two State constitutional amendments, the Sixth District Congressional race, and various town council elections.

Mrs. Clark stated that the success of this election process was a reflection on her staff, the Sheriff's deputies who were present at the polling places, the school administrative and custodial staff who worked extra hours, and the Parks and Recreation Department staff who rescheduled several recreation league basketball games so that the voting machines could be set up in school gymnasiums on Monday evening, November 7. She noted that only three complaints were received from voters and she was pleased with the way the election process turned out.

After questioning by Mr. Martin, Mrs. Clark stated that there are almost 25,000 registered voters in the County at this time and this is high compared to other area localities.

After further questioning by Mr. Martin, Mrs. Clark stated that the old WinVote machines were decertified by the State two years ago and the County purchased optical scanner machines which have paper ballots. She noted that these paper ballot machines will be used for future elections.

Mr. Martin noted that he received a number of positive comments about the elections officers' assistance in providing curbside voting for handicapped citizens. After questioning, Mrs. Clark stated that there was no occurrence of voter fraud that she is aware of in the County. She noted that the State's photo identification requirements deter voter fraud from occurring.

Mr. Martin stated that the election appeared to go smoothly and he thanked Mrs. Clark and her staff for their hard work.

Mr. Dodson stated that he visited every polling place on Election Day and the lines of citizens waiting to vote were not long. He noted that this was a very well run election and the Registrar's Office did a great job.

Dr. Scothorn noted that he called Mrs. Clark early on Election Day to offer his support.

Mrs. Clark thanked Dr. Scothorn for his call and the Board for their support.

The Board thanked Mrs. Clark for this report.

Mr. John Busher, Superintendent of Schools, was then present to speak regarding School System energy efficiency and performance contracting opportunities.

Mr. Busher noted that representatives from the school system met earlier this year with the Voter Registrar to discuss the November election process and Mrs. Clark conducted site visits to each school used as a precinct to determine if any changes or assistance was needed. She noted that Mrs. Clark was "wonderful" to work with during this process.

Mr. Busher also thanked the Board members for their attendance at Mrs. Kathy Sullivan's, School Board member, memorial service on Saturday.

Mr. Busher then introduced Mr. Ben Irvine, School Transportation Maintenance Manager, and Mr. Jimmy Lyon, Budget and Finance Director, to the Supervisors. Mr. Busher noted that they are present at today's meeting to update the Board on a School Board proposal to

enter into an energy performance-based contract to significantly reduce energy costs through conservation or operational efficiency measures.

Mr. Busher stated that over the past few months school staff have been reviewing their facilities and energy costs to ascertain whether savings are possible. Mr. Busher stated that the various school facilities have deferred maintenance projects due to a lack of funding and many of these projects involve energy.

Mr. Lyon stated that an energy performance contract is not a new program—it has been in existence through the Virginia Department of Mines, Minerals, and Energy (DMME) since 2001. He noted that this program allows schools/localities to contract with an energy services company to provide energy upgrades and improvements which reduce utility costs by a guaranteed amount. Mr. Lyon noted that the company would review every school facility to determine possible energy savings and these savings are used through a “capital lease” process to pay the debt incurred to make infrastructure improvements.

Mr. Lyon stated that this capital lease would be for a 15 year term, is cost-neutral to the budget, and is 100% guaranteed and bonded. He noted that the only issue is the timeline to participate in this program. Mr. Lyon stated that the program expires on March 1, 2017, and for a locality to be eligible to participate, an investment grade audit by the energy services company has to be completed by that date.

Mr. Lyon stated that the School Board approved a Memorandum of Understanding with Johnson Controls for this project at their November meeting and the company will complete the audit by mid-February.

Mr. Lyon noted that the only assistance from the County on this project will be from the Director of Finance in helping them to obtain financing. He stated that there are no up-front costs for this audit program as the Johnson Controls staff will review each school building and develop energy saving projects that are guaranteed to save money. Mr. Lyon noted that this project is budget neutral and will have no impact on the County’s taxpayers.

After discussion, Mr. Lyon stated that, after the term of the contract, any energy savings that are generated are retained by the County.

Mr. Irvine stated that this program is an “awesome vehicle to get some much-needed work done” on the schools’ facilities and make them more energy efficient.

After questioning by Mr. Williamson, Mr. Irvine stated that savings are anticipated through upgrades to the HVAC systems, boilers, lighting, control systems, roofing systems, and windows. He further noted that the school system will have a “line item choice” after the audit is completed to designate the items to be upgraded based on priorities, needs, and return on investment.

After questioning by Mr. Leffel, Mr. Lyon confirmed that this audit program contract is guaranteed and bonded.

After questioning by Mr. Martin, Mr. Lyon confirmed that there is no cost to the taxpayer to participate in this program. It will be funded within the existing school budget allocation.

After questioning by Mr. Williamson, Mr. Tony Zerrilla, Director of Finance, stated that this program is administered through a capitalized lease similar to the lease for the new County office telephone system. He further stated that this will not be considered as “bonded debt service” but will be included as a debt service item in the annual audit report.

There being no further discussion, the Board thanked the School System for this presentation.

Ms. Annette Patterson, President of The Advancement Foundation, was then present to speak to the Board. Ms. Patterson stated that this non-profit foundation was created in 2007 and focuses on comprehensive community and economic growth by creating opportunities for asset development, education, and self-reliance for the area's small businesses. She noted that they leverage existing community resources to focus on community development and work with approximately 200 non-profits across central and southwest Virginia.

She noted that the Foundation opened a business incubation center in Vinton a few years ago and the program has been very successful in helping develop small businesses through shared resources. She further noted that they help people make linkages and create a pool of resources with other governmental and business leaders to help assist the new business's development. Ms. Patterson stated that the Foundation began with 200 business leaders who agreed to serve, assist, and offer advice and expertise.

Ms. Patterson noted that they work with 16 partner agencies in Botetourt and Roanoke counties including chambers of commerce, economic development departments, and tourism agencies to create a machine that would work toward new business development. She noted that applications are taken from individuals that want to start small businesses and these applications are reviewed and considered for a portion of \$200,000 in funding awards.

She noted that the Foundation's future goals include scheduling three strategy meetings to plan how to use their resources, connect on-line resources, and increase their "skills bank" to 300 individuals.

After discussion, Ms. Patterson stated that she has also discussed this program with representatives of the County's three towns and obtained information about their business space availability options for potential new businesses. She noted that the Foundation wants to engage youth, celebrate the area's assets, develop infrastructure, knowledge, resources, attract and facilitate small businesses, and offer them support and coaching. She noted that this is done through a 12 week program which will run from February through April 2017 with an awards ceremony scheduled for May 11, 2017.

After questioning by Mr. Martin, Ms. Patterson stated that the Foundation's aim is to help small communities, including incorporated towns, by attracting small businesses.

After questioning by Mr. Williamson, Ms. Patterson stated that the Foundation will receive \$70,000 in State funding through the end of June 2017. After further questioning by Mr. Williamson, Ms. Patterson stated that the Foundation is interfaced with the Regional Chamber of Commerce's Business Development Center.

After questioning by Mr. Martin, Ms. Patterson stated that the Foundation will advertise and have a marketing campaign for this 12 week program and they expect potential small business owners to "come out of the woodwork" to participate. She noted that the program also accepts people who want to grow and expand their existing small businesses.

Ms. Patterson stated that they talk to different community representatives to ascertain the types of businesses needed in the community.

After questioning by Dr. Scothorn, Ms. Patterson stated that ideal spots for businesses in the County based on the Exit 150 Study include a large camping venue, a grocery store in Buchanan, and leveraging the trails and greenways in Troutville and the County to attract new businesses, and a brewery/whisky bar in the Fincastle area.

Ms. Patterson stated that she hopes to create a sense of connectivity across Botetourt and Roanoke counties through this program.

After further discussion, the Board thanked Ms. Patterson for her presentation.

A public hearing was then held to amend the 2010 Comprehensive Plan to incorporate the Gateway Crossing Area Plan, update the Future Land Use Maps to incorporate new future land use designations in the Gateway Crossing (Interstate 81, Exit 150) study area, and to designate Urban Development Areas (UDAs) in accordance with Section 15.2-2223.1 of the Code of Virginia. Mrs. Nicole Pendleton, Planning Manager, stated that in March 2016 the staff received approval from the Board of Supervisors to apply for State grant funds to be used to obtain consultant assistance in incorporating Urban Development Areas (UDAs) into the Comprehensive Plan. She noted that the purpose of UDAs is to encourage compact, mixed-use development in appropriate areas of the County.

Mrs. Pendleton stated that in June a long-range planning session was held with the Planning Commission, staff, and the consultant (Renaissance Planning) on these Comp Plan amendments. She noted that in August a stakeholder committee kickoff meeting was held and in September another stakeholder meeting was held along with a community meeting to obtain public input on the UDA proposals at which over 100 County citizens attended. Mrs. Pendleton stated that these comments were used by Renaissance Planning to draft the Comp Plan amendment which was presented to the Planning Commission at their October regular meeting. She noted that the Commission authorized a public hearing of the Gateway Crossing Area Plan amendment at the November Commission and Board of Supervisors meetings.

Mrs. Pendleton stated that VDOT did issue an approval letter that the Area Plan was consistent with their regulations. She then listed the members of the Stakeholder Committee, which included two Supervisors members, two Planning Commission members, a member of the Economic Development Authority, four area property owners, County staff, and the Regional Director of the Appalachian Trail Conservancy. Mrs. Pendleton thanked the Committee members for their assistance and participation in this project.

After discussion, Mrs. Pendleton stated that Chapter 2 Trends of the Comprehensive Plan was also updated to show that the County's population is aging, the younger population is decreasing, the population is diversifying, and the housing stock is more uniform than the staff would prefer as a range of housing options is needed for the County's emerging workforce. She further stated that some of the Plan's maps were also updated; however, none of the updates involved policy changes.

Mrs. Pendleton stated that Renaissance Planning will continue to do a "high-level" review of the Zoning Ordinance to determine what the County's next steps should be and staff anticipates requesting a Request for Proposals in the near future to amend the commercial and residential sections of the Zoning Ordinance. She noted that in the future staff would like to do quarterly updates to the Comp Plan.

After questioning by Mr. Williamson, Mr. Ken McFadyen, Economic Development Director, noted that the Board of Supervisors will receive a presentation on the preliminary housing study on the morning of December 10 during their strategic planning session.

After further questioning by Mr. Williamson, Mrs. Pendleton stated that staff will receive a "high-level" analysis report from the consultant on proposed amendments to the Zoning Ordinance to correspond with the UDA amendments to the Comp Plan. She noted that staff will then prioritize the report's options for presentation to the Planning Commission and Board of Supervisors.

Mr. Mike Callahan with Renaissance Planning then stated that he has been working with the County for approximately six months on this Comp Plan amendment. He noted that this has been a fantastic experience and he believes that they have developed a good Plan amendment.

Mr. Callahan noted that this amendment was funded through the State's UDA program which encourages localities to designate Urban Development Areas. He noted that the staff has proposed that Daleville Town Center (DTC) and the Exit 150 area be so designated in the County. Mr. Callahan stated that this area plan translates the Gateway Crossing land use concept into a policy framework.

He noted that, during the review of these areas, they considered the County's anticipated growth and the population increase versus the space needs for this increased residential use. Mr. Callahan stated that, depending on the housing types, approximately 350 acres would be needed for residential use by the anticipated increase in population. Mr. Callahan stated that the DTC urban development area consists of approximately 185 acres and the Gateway Crossing UDA contains approximately 741 acres. He stated that there is a large amount of redevelopment potential in the Exit 150/Gateway Crossing area.

After discussion, Mr. Callahan stated that the benefits of an area plan include certainty, alignment of vision with market, encouraging urban development, enabling traditional neighborhood design, etc. He noted that Gateway Crossing could contain 308,000 square feet of retail space including 4 – 8 restaurants, 1 - 2 new hotels, and residential uses (townhomes).

Mr. Callahan stated that comments received during the October community meeting concerned the Appalachian Trail, a regional greenway system, new jobs (potentially 500+ including Eldor and Ballast Point) and a desire to see these new employees live in the County, a different mix of housing including high-density housing, and access management along Route 220. He noted that six goals for Gateway Crossing's future development were developed: create a mixed-use center which is an attractive gateway to the County; create a walkable district, revitalize Gateway Crossing as an economic hub for the County; update the County's policies and codes to support the Crossing's vision; unlock new development opportunities by providing street access from Routes 220 and 11; and build a stronger connection to the Appalachian Trail to leverage this unique asset.

Mr. Callahan stated that Chapter 4 of his report pertains to a policy direction for the Exit 150/Gateway Crossing area. He noted that these updated maps show future land uses, a highly connected street grid, a mix of land uses, improved safety for the Appalachian Trail crossing, a greenway/trail along Tinker Creek, etc. Mr. Callahan further noted that the proposal for an access point for Tinker Mountain Road off of Route 220 has been revised since the October community meeting. He stated that it is suggested that a traffic signal be placed on Route 220 north of its intersection with Tinker Mountain Road and the I-81 southbound on-ramp. Mr. Callahan stated that this would also open up development potential between Route 220 and I-81.

After discussion, Mr. Callahan stated that the report includes a suggestion that a new roadway from the Gateway Crossing/Alternate 220 intersection south toward Olde Route 220 or Simmons Drive be developed. He then reviewed photographs of proposed design areas including residential, community, and commercial.

After further discussion, Mr. Leffel thanked Mr. Callahan for the work that he and Renaissance Planning conducted on this report.

After questioning by the Chairman, it was noted that there was no one present to speak regarding this matter. The public hearing was then closed.

There being no further discussion, on motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board amended the 2010 Comprehensive Plan to incorporate the Gateway Crossing Area Plan including updates to the Future Land Use Maps to incorporate new future land use designations in the Gateway Crossing (Interstate 81 Exit 150) study area. (Resolution Number 16-11-09)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Mr. Dodson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board amended the 2010 Comprehensive Plan to designate Daleville Town Center and the Gateway Crossing Area Plan as Urban Development Areas (UDAs) in accordance with Section 15.2-2223.1 of the Code of Virginia of 1950, as amended. (Resolution Number 16-11-10)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Martin then thanked County staff members Tony Zerrilla, Kevin Shearer, Ken McFadyen, Jim Farmer, Nicole Pendleton, Cody Sexton, and David Moorman for their assistance in responding to citizen requests over the past few weeks. He noted that it is great to have staff available to contact on a moment's notice with citizen's questions and concerns.

Mr. Williamson then stated that it has been two years since the Board held their strategic planning meetings and the two motions approving the Comp Plan amendment and designating two UDAs in the County, has been a significant milestone. He noted that the key issues at the strategic planning meetings were to take a "hard look" at the Exit 150 area and the staff and Board have come a long way on this proposal.

He further noted that in the past two years the County has joined the Western Virginia Water Authority, reinvigorated Greenfield with the location announcements of Eldor, Ballast Point, and the construction of a new shell building, increased funding for the Roanoke Valley Convention and Visitors Bureau, designated the entire length of the James River as "scenic," joined the Roanoke Valley Greenway Commission and began to expand trails/greenways in the County, and are working to increase housing densities south of Trinity Road. He noted that it has been an active and successful two years.

Mr. Williamson also mentioned the staff's capacity and ability to execute their duties and noted that four new management team members have been hired in the County in the past two years. He noted that the County has "built a wonderful team."

Mr. Dodson noted that the County has also converted the Industrial Development Authority to an Economic Development Authority, increased the hotel/motel tax, and held more frequent meetings with the Planning Commission and School Board.

There being no further discussion, the meeting was then adjourned at 4:35 P. M. until 6:00 P. M.

The Chairman called the meeting back to order at 6:00 P. M.

A public hearing was then held on a request in the Amsterdam Magisterial District from Timberbrook Associates LLC, Timberbrook Associates X LLC, and GW Botetourt Commons LLC, for a Change of Proffers in the Shopping Center (SC) Use District to modify existing proffers which restricted the type, color, size, and font of signage, to develop a signage plan for the Botetourt Commons development located from 125 to 137 Commons Parkway (Route 1044); 20 to 56 Kingston Drive; and 100 to 124 Kingston Drive, Daleville, which are located 0.12 miles west of the Commons Parkway/ Kingston Drive intersection and 0.09 miles north of the Commons Parkway/Kingston Drive intersection, identified on the Real Property Identification Maps of Botetourt County as Section 101(13), Parcels 2, and 5, and Section 101 (14), Parcel 7.

It was noted that the Planning Commission had recommended approval of this request.

Mr. Drew Pearson, County Planner, stated that this property was originally rezoned in November 1994 which included establishing sign standards and regulations for the shopping center. He noted that these standards were not comprehensive in nature and did not include standards for the measurement of sign area, maximum sign area allowed, etc., as mentioned in Section 25-462 of the Zoning Ordinance; therefore, staff did not have clear and concise standards to consider during review/approval of sign permit applications.

Mr. Pearson noted that the proffered conditions for the Shopping Center property were amended in April 1995 and Mr. Steve Strauss, developer, is requesting further amendments to these conditions for three parcels—Tax Map 101(13), Parcels 2 and 5; and Tax Map 101(14), Parcel 7.

Mr. Pearson stated that currently wall signs in the Botetourt Commons shopping center are limited to an 18" letter height for a leasable area of 5,000 square feet or less, including provisions for the distance that the business is located off of Route 220. Mr. Pearson stated that there is no maximum square footage requirement on how large the signs can be in the proffered conditions. He noted that the proposed amendments do increase the sign letter height on the smaller stores to 38", as well as some level of increase for the larger stores' signs. He further noted that the applicant is designating a maximum square footage on how large the signs could be which is not included in the existing proffered conditions.

Mr. Pearson stated that the maximum square footage on the smaller-sized stores would be 80 sf with a maximum of 95 sf for the larger stores. He noted that the amended conditions also require that the raceway containing the lettering would be painted to match the wall color. Mr. Pearson noted that there are also no restrictions on the font and color of the signs so the impacted businesses could put up any logo/symbol in any letter style or color instead of the all black letters that are currently permitted.

Mr. Pearson stated that at this time there is a requirement for the different types of signs to be located within the Shopping Center—channel letter-type signs, pole signs, monument signs—and the applicant is proposing to delete the allowance for pole signs. He further stated that monument signs are now prohibited from being back- or up-lit and the applicant is proposing to amend this to allow face-lit or back-lit monument signs. Mr. Pearson noted that Mr. Strauss is also proposing a condition that the provisions of the County Zoning Ordinance would apply if a proposed standard is not addressed in the proffered conditions which would be helpful for the staff in their review/approval of sign permit requests.

Mr. Pearson stated that the applicant requested staff input on the proposed proffered condition changes and, at the Planning Commission meeting, the applicant further agreed to clarify that the maximum square footage was for individual tenant's wall signage. He noted that a revised list of proffered conditions had been provided to the Board members earlier in the

meeting for their review. Mr. Pearson reminded the Board that these conditions would only apply to the three parcels previously identified; however, the staff has expressed a desire for one set of design standards for the entire Shopping Center. He noted that the applicant has agreed to work with the other property owners to develop a comprehensive set of sign guidelines.

Mr. Pearson noted that only one response was received from an adjacent property owner about this request. He noted that this business owner did not indicate any concerns about this request and thought the revised proffers would better meet the tenants' needs. Mr. Pearson stated that the Planning Commission recommended approval of this request and noted that Mr. Steve Strauss, applicant, was present at the meeting to answer any questions.

After questioning by Mr. Williamson on the comparison of the signage square footage with the current Zoning Ordinance provisions, Mr. Pearson stated that wall signs are allowed to be 2 square feet (sf) of sign area for each linear foot of building width but wall and freestanding signs cannot exceed 120 sf, and that the proposed changes would be "fairly well in line" with the Zoning Ordinance's provisions.

After questioning by Mr. Dodson, Mr. Pearson stated that the staff is satisfied with the revised proffered conditions as presented today by Mr. Strauss.

Mr. Strauss, Manager, of the Timberbrook property, stated that he inherited everything in this development from the previous landowner, James Hancock. Mr. Strauss stated that this issue began when Verizon wanted to install a different type of sign above their store entrance than what was allowed in the proffered conditions/signage plan. He noted that over time the signage has strayed from the County's permitting process guidelines and these proffered condition amendments will help resolve this situation so that it is more compliant with the Zoning Ordinance.

After questioning by Mr. Dodson, Mr. Strauss stated that all of the affected tenants understand and are agreeable with his proposal.

Mr. Benton Bolton of Roanoke Road stated that he is the Treasurer and a member of the Board of Directors of the Daleville Cemetery which is immediately north of this shopping center. Mr. Bolton stated that he is present today to speak on behalf of the families of those interred in the cemetery.

He noted that this cemetery is the final resting place for many of the founders of Botetourt County and Daleville and the property/area needs to be maintained in a reasonable manner. Mr. Bolton asked that the Board take this into account and take no action that would adversely impact the cemetery. Mr. Bolton stated that he hopes that there will not be a "proliferation" of signs that would adversely impact the cemetery.

The Board thanked Mr. Bolton for his comments.

After further questioning, it was noted that there was no one else present to speak regarding this request. The public hearing was then closed.

On motion by Mr. Dodson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved a request in the Amsterdam Magisterial District from Timberbrook Associates LLC, Timberbrook Associates X LLC, and GW Botetourt Commons LLC, for a Change of Proffers in the Shopping Center (SC) Use District to modify existing proffers which restricted the type, color, size, and font of signage, to develop a signage plan for the Botetourt Commons development located from 125 to 137 Commons Parkway (Route 1044); 20 to 56 Kingston Drive; and 100 to 124 Kingston Drive, Daleville, which are located 0.12 miles west of the Commons Parkway/Kingston Drive intersection and 0.09 miles north of the Commons Park-

way/Kingston Drive intersection, identified on the Real Property Identification Maps of Botetourt County as Section 101(13), Parcels 2, and 5, and Section 101 (14), Parcel 7 as revised as follows: (Resolution Number 16-11-11)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Whereas: The above named Parcels were rezoned with proffered conditions by the Botetourt County Board of Supervisions at their November 18, 1994, regular meeting, with the following conditions:

1. The Timberbrook commercial and residential development shall be developed/constructed in conformance with the guidelines established in the supplemental information for rezoning as described in the booklets dated October 5, 1994, November 8, 1994 (*and as amended through the approval of the Board of Supervisors on April 18, 1995*).
2. The residential areas designated R-1, R-2, and R-3 are for construction of single family dwellings, multi-family dwellings, and townhouses. Duplexes, rooming houses, boardinghouses, and tourist houses are excluded from all areas.
3. Public water and public sewer will be approved and provided for both commercial and residential lots prior to approval of building construction.
4. Should the project construction pollute or cause failure to any of the adjacent property owner's existing wells, a water line shall be extended to their property at no cost to the adjacent property owner.
5. Each phase of the project will comply with all Virginia Department of Transportation (VDOT) design standards. The Food Lion Shopping Center developer will install a VDOT approved traffic light at the proposed intersection of the commercial entrance and State Route 653 at their expense. These improvements will be completed prior to the opening of any commercial business.
6. An integrated storm water detention plan will be developed for the entire commercial tract and residential tract prior to approval of construction of the first building.
7. Outside light poles will not exceed 25' in height and will be directed inward toward each business using light reflections to shield the light from residential areas. No more than 0.3 foot-candles will be allowed to cross property lines.
8. Leyland Cypress trees will be purchased and installed 15' on center along the southern property line of the Daleville Cemetery, Rachel Hancock, and Jerry Byer properties.
9. No residential or commercial buildings shall be constructed west of the Norfolk Southern railroad tracks in the R-1, R-2, R-3, and B-1 Use Districts until a (VDOT) approved road and bridge structure are constructed to provide access from this area to U.S. Route 220 via the proposed four lane boulevard serving the Shopping Center SC Use District.
10. Parking lots shall be setback ten (10) feet from the U.S. 220 right-of-way line. Along U.S. 220, a planting berm will be placed to visually mitigate view of vehicles parked in lots facing U.S. 200. The berm will be planted with trees and shrubs from the required plant palette, composing part of the required parking lot planting scheme. Cars or other items placed "for sale" by individuals will not be allowed adjacent to U.S. 220 or Timber Brook Parkway.
11. All marquees shall be made of shingles, stained with Cabot's semi-transparent dark gray stain #0347, and shall have individual, white back-lit letters "Times" or similar type face composing the sign. Anchor stores, (larger than 5,000 SF gross leasable area) shall have letters a minimum of 18" tall, which beginning at 100' back, may increase one foot in height for every 100 feet the building is setback from U.S. 20 right-of-way up to 48" tall. All minor stores (G.L.A. less than 5,000 SF) shall have 18" letters.
12. The builder shall round the tops and bottoms of all slopes to present a natural appearance. No slopes greater than 2:1 will be allowed to remain after finish grading. The top and bottom slope rounding shall be accomplished by the following formula:

<u>Area</u>	<u>Slope Ratio</u>	<u>Grade Differential</u>
Top	4:1	5% of graded height
Transition	3:1	10%
Middle of Slope	2:1	70%
Transition	3:1	10%
Bottom	4:1	5%

Using this formula, an applicant requesting to grade a 20' tall bank would need to meet these slope criteria:

<u>Area</u>	<u>Criterion</u>	<u>Vertical Distance</u>	<u>Horizontal Distance</u>
Top	4:1	1'	4'
Transition	3:1	2'	6'
Middle of Slope	2:1	14'	28'
Transition	3:1	2'	6'
Bottom	4:1	1'	4'

Therefore: I, Steven S Strauss, Agent and Manager for Timberbrook Associates LC, hereby proffer, for the above named parcels, the following conditions as a part of the above referenced request:

- A. 1. Under the amended proffer language approved by the Board of Supervisors on April 18, 1995, the section beginning and ending as follows ***“All Marques shall be made of ... shall have 18” letters”***, also being #11 listed above, said language shall be replaced in its entirety with the following:

“All marquee/wall signage shall have individual, back-lit letters. Anchor stores, (larger than 5,000 SF gross leasable area) shall have a maximum letter height of 46". Logos or identification symbols shall have a maximum height of 68". All minor stores (G.L.A. less than 5,000 SF) shall have letters with a maximum height 38". Logos or identification symbols shall be limited to a height of 58”.

2. Wall signage for each tenant in a multi-tenant building shall not exceed 80 SF for minor stores and 95 SF for anchor stores. Square Footage (SF) measurements shall be in accordance with the 2016 Zoning Ordinance sign standards.

3. If storefront letters are raceway mounted, the raceway shall match the façade color it is attached to.

4. When regulations for certain types of signage are not addressed in the proffers for the named parcels, the regulations of the Zoning Ordinance will apply.

- B. Within the booklet dated November 8, 1994, Page SC-3,

1. The following language shall be **deleted in its entirety**: “Pole Signs. The poles shall be made of dark metal. One pole sign is allotted per commercial parcel. A male is allotted one pole sign.”

2. Monument signs may be face-lit or back-lit

A public hearing was then held on a request in the Amsterdam Magisterial District from Ashley Investments, LLC, for a Commission Permit in accord with §15.2-2232 of the Code of Virginia for the construction of a public road, in addition to a request for rezoning from an Agricultural (A-1) Use District to a Residential (R-1) Use District, with possible proffered conditions, on 32.081 acres of a 35.154-acre parcel for residential use at 2763 Trinity Road, Troutville. The development is proposed to be accessed via Scarlet Drive (Route 1129). This parcel is located approximately 0.45 miles south of the Roanoke Road (U.S. Route 220)/Trinity Road (State Route 670) intersection, identified on the Real Property Identification Maps of Botetourt County as Section 88, Parcel 82F.

It was noted that the Planning Commission had recommended denial of this request.

Mrs. Nicole Pendleton, Planning Manager, stated that this 32 acre parcel currently contains one dwelling and a barn. She noted that there is a recorded 50' right-of-way from Scarlet Drive to the property line which is located between lots 38 and 39 as shown on the recorded plat of Ashley Plantation, Section 4.

Mrs. Pendleton stated that the Comprehensive Plan shows this property as a medium density residential area with the density to be based on the availability of utilities. She noted that revisions have been made to the proposal since the Planning Commission's November 14

meeting. She noted that the proposal as presented to the Commission included a much-higher density project.

Mrs. Pendleton noted that the Commission members discussed the new economic development projects to be located on the Greenfield property which is located across Route 220 from Ashley Plantation and discussed the housing study which is currently underway and the lack of affordable housing for these new companies' employees. Mrs. Pendleton stated that the Commission also discussed the lack of connectivity for this new development onto Trinity Road (Route 670) which is required by VDoT.

Mrs. Pendleton noted that the applicant submitted the following proffered conditions with this request: "This property will be developed in substantial conformance, titled "Proposed Concept Plan," included with this application, prepared by McMurry Surveyors, Inc., dated August 18, 2016, and revised October 21, 2016"; and, "Prior to subdivision approval, a declaration of covenants, conditions and restrictions will be recorded in the Office of the Circuit Court Clerk of Botetourt County. These covenants, conditions and restrictions will be identical to those recorded via Instrument # 0309463 in the office of the Circuit Court Clerk of Botetourt County on October 9, 2003 for Ashley Plantation Section IV, Articles I and II."

Mrs. Pendleton stated that approximately 15 residents spoke at the Planning Commission meeting in opposition to this request with concerns regarding the increase in traffic, lack of a second access road connection, potential flooding issues, construction traffic, adverse property values, etc. She noted that the Commission recommended denial of both the Commission Permit and the rezoning request by a 4 to 1 vote with one member absent.

Mrs. Pendleton stated that an updated concept plan which reduces the number of lots to 28 was submitted late yesterday (Monday) afternoon. She noted that staff has had limited time to review and provide feedback on this new plan. Mrs. Pendleton then reminded the Board that, should they defer action on this request, the applicant would have to agree to a delay in consideration of approval of the Commission Permit. She noted that Mr. Chris McMurry, surveyor, and Mr. Sam Camp and Mr. Norman Mason, representing Ashley Investments, LLC, were present at this meeting.

After questioning by Mr. Williamson regarding the proposed 40' right-of-way through the new development, Mrs. Pendleton stated that even though VDoT usually requires a 50' right-of-way, VDoT has indicated that 40' is satisfactory in this instance.

After further questioning by Mr. Williamson, Mrs. Pendleton stated that she would have to review the ordinance to determine whether the total length of the new cul-de-sac would be calculated from the created stub out or from the entrance to the subdivision via Scarlet Drive.

Mr. Sam Camp, applicant, stated that VDoT allows a road's right-of-way to be 40' when curb and gutter is provided. He noted that the curb and gutter is proposed to be located within the 40' right-of-way.

Mr. McMurry stated that, under the A-1 zoning district requirements, this cul-de-sac would not comply with the cul-de-sac length requirements; however, he is not sure how this would be determined under the proposed higher density R-1 zoning.

Mr. Camp stated that the original rezoning proposal submitted in April 2016 included 170 residences (quadplexes) on this property. He noted that the proposal was then reduced to 100 lots (patio homes) under a R-3 zoning designation. Mr. Camp stated that, in working with the community, the proposal was again revised to a R-1 Use District with 51 lots; however, with the concerns discussed at the Planning Commission, he is now proposing to reduce the devel-

opment to 28 lots with each lot averaging 1 acre in size. Mr. Camp stated that he believes that he can make this proposal financially viable.

Mr. Williamson noted that Mr. Camp had previously submitted two proffered conditions with this request and questioned if he would be willing to proffer curb and gutter along the 40' right-of-way. Mr. Camp stated that he and his partner do not have any problem with installing curb and gutter along this roadway.

Mrs. Amy Wilson, Vice-President of the Ashley Plantation Homeowners Association (HOA), stated that she lives on Scarlet Drive. Mrs. Wilson stated that this proposed rezoning was discussed at an Association meeting last night. She noted that the property owners still have concerns about this request including the last minute changes submitted yesterday by the applicant. Mrs. Wilson stated that they question why the right-of-way from this property onto Trinity Road was retained if it is not going to be used, they prefer that construction trucks use Trinity Road to access the development, and have concerns about sight distance issues, stormwater management issues and erosion problems.

Mrs. Wilson stated that there are problems with the stormwater system in the current subdivision because the developer has not maintained these areas. She also noted that there is rock in this area which will need to be removed by blasting for these new homes' foundations and blasting could impact the adjacent homes. Mrs. Wilson stated that the residents are also concerned about school bus access into and out of this development, the proposed proffered conditions, traffic, etc. She further stated that there are no sidewalks and no gutters in Ashley Plantation which means that citizens and children have to walk in the roadway. She stated that the residents also have concerns with the recently announced monthly water rate increase by Central Water Company and the system's water pressure/quality. Ms. Wilson also questioned if this development would have a HOA and would those residents be responsible for maintaining the stormwater management structures.

Mrs. Wilson then spoke personally about her concerns with this request. Mrs. Wilson stated that her property adjoins the proposed development and she has concerns about the stormwater management on this site. Mrs. Wilson stated that the homeowners will be responsible for maintenance of this infrastructure. She further stated that the original Ashley Plantation developer previously approved any new homes built in the subdivision; however, he is no longer handling this situation. She noted that the property values have decreased and there are no sidewalks or parking on the lots which results in visitor's vehicles have to park on the street. Mrs. Wilson stated that the section of Ashley that she lives in "was not thought out as well as other parts of the development."

Mr. Dan Weber of Stonewall Drive stated that he has lived in Ashley for 9 years. He noted that they had issues with their basement flooding and had to install over 70' of French drain and a sump pump to resolve the issue. Mr. Weber stated that he has not had any flooding problems in his basement in over 6 years but is concerned that it could happen again as the proposed development is at a higher elevation than his lot and "water flows downhill."

After questioning by Mr. Williamson, Mr. Weber stated that he was told that his basement flooding problems were caused by hypostatic pressure which occurs when water comes up under the house and into the basement.

Mr. Harold Klaser of Stonewall Drive stated that his lot adjoins the proposed development. Mr. Klaser stated that he has been concerned about the development of this 32+ acres since May when "one alliteration after another" has been proposed for this property. Mr. Klaser stated that he is also concerned about traffic safety for children walking in the street as there are

no sidewalks and no gutters along the road, increased traffic from this development, water and drainage concerns, etc.

Mr. Klaser further stated that a lot of grading will be necessary on this property and he has heard that this will result in a retaining wall being built adjacent to his property line. Mr. Klaser requested that the Board delay a decision on this request until the various issues of concern have been given additional thought.

Mrs. Mary Barrera of Manassas Circle thanked the Board for allowing her to speak. Mrs. Barrera stated that her property will be impacted by the Scarlet Drive entrance into this new development. She noted that there are lots of children on their street, people use the roadways to walk as there are no sidewalks, and she is concerned about the increased traffic causing safety issues for these individuals.

Mrs. Barrera stated that she is also concerned about the strain that this new development will cause on the various utility resources and on the Sheriff's Department which already has a shortage of officers. She further stated that this development will cause additional traffic through the Route 220/International Parkway intersection. She questioned "how are we going to pay for these additional community and public resources."

Mr. Michael Dixon of Alabama Court stated that the term "substantial conformance" has not been defined by the applicant. Mr. Dixon stated that he thinks that the applicant has given them a business plan and questioned if this is a plan for positive development and investment for the County. Mr. Dixon stated that he is also concerned about the lack of proffered conditions being submitted with this application.

Mr. Dixon stated that the Board should think about whether what has been offered is necessary and sufficient to deal with positive development in the County. He also noted that the proposal's density is a problem. He further noted that there is an existing, large stormwater management problem in this area.

Mr. Dixon stated that the proposal shows a lack of commitment for safety, security, and emergency preparedness. He noted that the proposed design should be carefully reviewed and the developer should articulate what the subdivision's design would be and its impact on the surrounding Ashley properties.

After questioning by Mr. Williamson, Mrs. Pendleton stated that "substantial conformance" is defined as minor modifications to a design plan based on engineering-related issues as long as the minor changes do not increase the number and density of the proposed lots and development.

Mr. Dixon stated that this definition should be taken a step further and say what the "everyday impact will be from this project."

Mr. Williamson stated that the County adopted significantly-enhanced stormwater management regulations approximately 15 – 18 months ago and the developer will have to comply with those regulations in constructing this subdivision.

Ms. Audrey Stone of Stonewall Drive then noted that even though the developer has now said that the rezoning is from A-1 to R-1, the map displayed today still says R-3. She stated that the developer and the area's residents have gone through alliteration after alliteration of this project and the citizens feel that they have absolutely no recourse other than civil court if the project changes significantly from what is proposed.

Ms. Stone stated that she moved to the County from North Carolina two years ago and they chose this area because of the character and that the County is thinking about how it wants to grow in the future. Ms. Stone noted that she worries that her investment is compromised

based on the interest of one investor. She asked that the Board think carefully about what they are saying to the citizens if they approve this rezoning request.

Ms. Barbara Parshall of Stonewall Drive stated that Botetourt County is a large county and, if this development was taking place elsewhere, the residents would be thrilled.

Ms. Parshall stated that they do not trust that what Mr. Camp is trying to build is what he is going to build. She noted that the land is currently zoned A-1 and is used as a sound barrier for the Route 220 traffic noise. Ms. Parshall stated that, when this barrier is removed, the noise and impacts to wildlife will increase. She requested that the Board deny this request so that the area residents can continue to enjoy the County's beauty.

Mr. Sean Wilson of Scarlet Drive stated that he has been "taken aback" by this request; however, he appreciates what the developer has done to decrease this project's density.

Mr. Wilson noted that he retired to the County from the U. S. Navy and considered several homes in Roanoke before choosing Botetourt County to live. Mr. Wilson stated that he moved to this area from Washington, DC, "where people live on top of each other."

Mr. Wilson stated that there are beautiful resources in the County and he would like to see this land remain as farmland. He noted that when the County grows, "we need to do it carefully," "vet the property before a decision is made," and have an "earnest discussion" on the development of our community.

Mr. Randy Long of Scarlet Drive stated that he lives on the corner of the new proposed entrance. Mr. Long stated that he has lived in this area for 23 years and every County resident has seen progress in that time. Mr. Long noted that his concern is that there are other existing residential developments in the County that are having problems selling homes. He questioned that, if this project proceeds and only a few homes are built and do not sell, what happens with security and crime in this area. Mr. Long stated that there are a lot of homes in Ashley that are currently for sale and a few empty lots.

Mr. Long stated that he also receives a lot of stormwater runoff in his yard as there are no gutters on the roadways. He noted that, with the proposed development, stormwater is proposed to go uphill to the new stormwater management area, which is not feasible, and there is also no way to release this water from the retention pond.

After questioning by Mr. Leffel, it was noted that there was no one else present to speak regarding this matter. The public hearing was then closed.

Mr. Martin stated that he has heard many citizen comments about this proposed request at both the Planning Commission's and today's Supervisors meetings and he thinks it would be a good idea to let the Board consider the comments made and the revised site plan and bring this matter back for a decision at a later date. Mr. Martin stated that he appreciates Mr. Camp's efforts through his redesigns to correct some of the citizens' concerns; however, he still has concerns about having only one access road into this development.

Mr. Williamson stated that the strategic plan includes provisions for the development of "starter" housing and increased residential density in areas served by public water/sewer/natural gas. Mr. Williamson stated that he thinks that this proposal falls "broadly" into that definition and believes that this property will be developed eventually.

Mr. Williamson stated that Mr. Camp has been responsive to citizens' concerns with his development proposal by decreasing the number of units from 170 to 20+ lots. Mr. Williamson further stated that he is concerned that the proffered conditions are not complete and would request that this request be tabled until after December to allow staff time to review issues regarding the 40' right-of-way, cul-de-sac length, etc. Mr. Williamson stated that he is not

opposed to the design plan as presented today but there are still a number of questions that need to be clarified including answers from the staff on stormwater issues.

Dr. Scothorn stated that he agrees with Mr. Williamson's and Mr. Martin's comments and hopefully some of Mrs. Wilson's questions will be answered. He stated that this request should be tabled to allow staff to further review the proposal with the developer.

Mr. Leffel stated that the citizens who spoke today had some very good comments about this proposal and he appreciated the courtesy that they gave to the entire room.

Mr. Dodson stated that he also appreciated the comments made during today's public hearing. He noted that there are several issues regarding this proposed development as well as matters of concern that go beyond the boundaries of this development in the greater Ashley Plantation Subdivision. Mr. Dodson stated that there is no rush to get this finalized and he believes that the proffered conditions and stormwater management issues need to be reviewed.

Mr. Dodson then made a motion, which was seconded by Mr. Leffel, to table the request in the Amsterdam Magisterial District from Ashley Investments, LLC, for a Commission Permit in accord with §15.2-2232 of the Code of Virginia for the construction of a public road, in addition to a request for rezoning from an Agricultural (A-1) Use District to a Residential (R-1) Use District, with possible proffered conditions, on 32.081 acres of a 35.154-acre parcel for residential use at 2763 Trinity Road, Troutville. The development is proposed to be accessed via Scarlet Drive (Route 1129). This parcel is located approximately 0.45 miles south of the Roanoke Road (U.S. Route 220)/Trinity Road (State Route 670) intersection, identified on the Real Property Identification Maps of Botetourt County as Section 88, Parcel 82F, until the January 24, 2017, Board of Supervisors meeting, to allow further staff review of the stormwater management, construction entrance, right-of-way, etc., issues.

After discussion by Mr. Lockaby, County Attorney, Mr. Leffel questioned whether Mr. Sam Camp was agreeable to a delay beyond the 60 day appeal period in the Board's consideration of approval of his Commission Permit for the construction of State-maintained roads until the January 24, 2017, Supervisors meeting.

Mr. Camp agreed with the delay of consideration of his Commission Permit until the January 2017 Supervisors meeting.

There being no further discussion, Mr. Dodson's motion was approved by the following recorded vote: (Resolution Number 16-11-12)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Dodson then requested that a meeting between the County Administrator and Ms. Amy Wilson be scheduled to discuss issues mentioned earlier today regarding maintenance of Ashley Plantation's stormwater detention infrastructure, etc.

After discussion, Mr. Chris McMurry stated that there are five stormwater detention ponds in Ashley, plus one "T" box.

Mr. Williamson noted that, historically, the developer is responsible for maintenance of these facilities until the development reaches a certain density.

The Board was reminded that the December regular meeting would be held on Thursday, December 22, 2016, beginning with a closed session at 12:45 P. M.

There being no further discussion, on motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the meeting was continued at 7:15 P. M. until 8:30 A. M. on December 10, 2016, in Room 229 of the Greenfield Education and Training Center for a strategic planning session. (Resolution Number 16-11-13)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A continued meeting of the Botetourt County Board of Supervisors was held on Saturday, December 10, 2016, in Room 229 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 8:30 A. M.

PRESENT: Members: Mr. L. W. Leffel, Jr., Chairman
Mr. Todd L. Dodson, Vice-Chairman
Mr. John B. Williamson, III
Dr. Donald M. Scothorn
Mr. Billy W. Martin, Sr.

ABSENT: Members: None

Others present at the meeting:

Mr. Gary Larrowe, County Administrator
Mr. David Moorman, Deputy County Administrator
Mr. Tony Zerrilla, Director of Finance
Mr. Ken McFadyen, Economic Development Director
Mrs. Nicole Pendleton, Planning Manager
Mr. Jim Farmer, Director of Parks and Recreation
Mr. Cody Sexton, Management Assistant

The Chairman called the meeting to order at 8:42 A. M. and welcomed everyone. He noted that it is difficult to believe that it has been two years since the Board began the strategic planning process and a lot has happened in the County in the last year.

Mr. Williamson, Chairman of the General Fund Budget Subcommittee, noted that he made some comments at the Board's November regular meeting about the progress that the County has made in strategic planning in the past two years and he is pleased with what has been achieved so far.

Mr. Williamson stated that, after reviewing the financial forecast earlier this year, the Board "went through the agony" of increasing the County's real estate and personal property tax rates as of January 1, 2016. He noted that the County's budget deficit and the employee salary adjustment on which the State reneged on their share have impacted the current budget. He noted that the County has also had discussions with the School administration about their long-term capital needs and funding options for those items.

Mr. Williamson stated that the County administration has put together a long-range financial forecast for presentation today based on what we think will happen with the County's population, school enrollment, the buildout at Botetourt Center at Greenfield, and other factors.

Mr. Zerrilla, Director of Finance, then reviewed a PowerPoint presentation on financial conditions, trends, and expectations. He stated that local revenues are growing; however, State and federal revenues are flat and it is up to the County to expand local revenues. Mr. Zerrilla stated that local revenues account for almost 80% of the total revenues received by the County. He noted that the County received \$34.7 million in property tax revenues in FY 16 and, of the County's non-property local tax revenues, the local sales tax has increased 50% since 2011.

After questioning by Mr. Dodson, Mr. Zerrilla stated that hotel/motel tax revenues increased from \$350,000 in FY 15 to \$400,000 in FY 16.

Mr. Larrowe noted that the contractors working on the upgrades to the AEP substation in Cloverdale and the Eldor grading project utilized Botetourt County hotels/motels/restaurants. He noted that there was no long-term housing available for the Ballast Point personnel so they are staying in Roanoke.

Mr. Zerrilla then noted that the food tax revenues increased by \$50,000 in FY 16 compared to FY 15.

Regarding the 2016 reassessment, Mr. Zerrilla stated that no increases in revenues are anticipated in FY 17 because the reassessment rates were flat. He noted that public service corporation taxes continue to grow; personal property tax revenues are 10% of the real estate assessment revenues; the machinery and tools tax rate has been flat; and the personal property tax rate was increased 8¢ in FY 13 and FY 17. He then reviewed a chart showing the County's historical real estate tax rate from 1980 to 2017 and noted that since 1984 (32 years) the County's real estate tax rate has only increased 4¢.

Mr. Zerrilla then reviewed expenditures by governmental activity. He noted that the increase from \$50,000,000 in FY 15 to \$57,000,000 in FY 16 includes fund transfers to the Economic Development Authority (EDA). He further noted that education and public safety expenditures constitute nearly 70% of the County's total costs. Mr. Zerrilla stated that the County's net bonded debt has decreased from \$53,000,000 in FY 06 to \$29,000,000 in FY 16 as the County has paid off approximately \$1 million in debt over the last two years including General Obligation refunding bonds, and Virginia Public School Authority bonds.

Mr. Zerrilla stated that the County's net bonded debt per capita has decreased from approximately \$1,650 to \$850 per person. He noted that the County's population has increased 2.5% since 2007 and there has been an approximate 50% reduction in debt per capita since 2007. Mr. Zerrilla stated that various construction projects in 2006 resulted in reserved/restricted debt. He noted that the total General Fund balance in FY 15 was \$24.8 million and \$22.4 million in FY 16; with this reduction primarily due to the County's funding of EDA projects.

Mr. Zerrilla stated that the fiscal stress index is based on three factors—revenue capacity per capita (theoretical ability of a locality to raise revenue), revenue effort (amount of theoretical capacity that the locality actually collects through taxes/fees), and median household income. He noted that this index ranks 133 localities in the State with the most stressed locality having a rank of 1. Mr. Zerrilla stated that the County's stress index figure in 2013 was approximately 95 and in 2014 it was approximately 97. He further stated that after the 2010 census, Botetourt County had the highest median income of any neighboring locality and the County is close to being considered low stress.

Mr. Sexton noted that this figure will be updated in March 2017.

In conclusion, Mr. Zerrilla stated that "it is all on us" as the County is heavily reliant on property tax revenues, the reassessment was essentially flat, the County is still assessing the impact of the 2016 real estate tax rate increase, and moving up the tax due date from December 5 to November 1 has increased the County's cash flow at the end of the calendar year. He noted that the County has averaged above 98% in its tax collection rates for many years, which is an excellent figure.

After questioning by Mr. Martin, Mr. Zerrilla stated that the County did not receive many complaints about moving the tax due date from December to November. Mr. Martin stated that he received several complaints about this due date change.

Mr. Zerrilla further stated that significant investments in education and public safety will likely continue in the future and the debt ratios and General Fund Balance are favorable at this time; however, the County will have significant challenges in developing future budgets/priorities.

He noted that the staff gave a similar financial forecast presentation to the School administrative personnel a few weeks ago and discussed opportunities for increasing debt capacity and revenue capacity over and above the County's base level.

He noted that the County's primary considerations in the analysis were housing development, industrial development, school enrollment, existing debt obligations, and economic development obligations (incentive payments). Mr. Zerrilla stated that the last sheet (Net Budgetary Impact – Support for Capital Outlay and Incremental Debt Service) of the "Projections" handout shows the anticipated budget impact for FY 18 – 30 which includes new tax revenues from housing and industry locations, impact from industrial rebates/incentives, State student enrollment revenue, annual savings on existing debt/long-term obligations, and net annual and net cumulative revenue for debt service. He noted that the new housing revenue figures were based on an estimated 1,400 additional units and stated that the net cumulative revenue for debt service does not show a positive impact until FY 2021.

Mr. Zerrilla stated that his estimate, based on the anticipated economic development and housing scenarios, is that the County could not take on any additional long-term debt until 2022; however, this "does not include the future impact of base revenues and expenditures."

After questioning by Mr. Dodson, Mr. Zerrilla stated that no new industry location revenues, beyond what has been announced as of this date, were included in these figures. Mr. Dodson stated that the County has opportunities to build out Greenfield and develop sites at Exit 150 in the next few years which would generate additional revenues.

Mr. Williamson stated that this chart shows the "lag" of receipt of revenues after new businesses/housing are announced. He noted that, according to these calculations, it would be 2021/2022 before the County would have sufficient revenues to support debt service payments on a \$25 - \$30 million project.

After questioning by Dr. Scothorn, Mr. Zerrilla stated that funding for the schools' future yearly facility maintenance costs versus planning for debt utilization depends on priorities. Mr. Larowe stated that it is hoped that the schools new energy performance contract will alleviate some of their immediate infrastructure maintenance needs.

Mr. Larowe further stated that he and Mr. Moorman have met with the County's department heads/managers over the past few weeks about being cognizant of their expenditures to ensure the County's good financial condition for the remainder of this fiscal year. He noted that this includes reviewing vacant positions to determine whether their need in order to reduce costs as much as possible. Mr. Larowe stated that, at this time, it is estimated that the State's FY 18 budget will have a \$2 billion gap which may result in localities having to fulfill part of this shortfall.

Mr. Zerrilla noted that the State has asked their departments to prepare budget scenarios with 5% and 7% decreases.

Mr. Larowe stated that the County should be investing in its employees and he is involved in conducting a regional local government personnel compensation study.

After questioning by Dr. Scothorn regarding regional opportunities to combine services, Mr. Larowe stated that the County currently participates in a regional animal shelter, a regional juvenile detention center, a regional jail, but there may be other areas to consider in this regard.

After questioning by Mr. Martin regarding shared procurement opportunities, Mr. Larowe stated that he has discussed purchasing opportunities with NACo (National Association of Counties) representatives which, for example, may allow the County to purchase items off of a Los Angeles, California, contract.

Mr. Williamson stated that the 2017 General Assembly “may finally get serious” about mental health and this may include new programming and services that localities may have to fund. He noted that nationally approximately 35% of inmates have mental health issues.

Mr. Zerrilla stated that the County has seen a large increase in Comprehensive Services Act costs over the past few years for at-risk youth services.

The Board then participated in a Skype call with Mr. Stu Patz of S. Patz and Associates regarding the County’s housing study. Mr. Patz stated that the initial draft of this study has been completed and the final document should be completed in approximately two weeks. He noted that his staff viewed this study as a way to identify how the County can have new housing options constructed. Mr. Patz stated that they analyzed the County’s available and potential properties for residential development. He noted that currently there is only one site in the County that is readily available for this type of development—Daleville Town Center; however, additional residential units on this property would necessitate an amendment to the development’s master plan.

Mr. Patz stated that other properties that could be considered for residential uses should have water/sewer service and be zoned appropriately. He noted that there are also “adaptive reuse” possibilities which are commercial sites that can be renovated into residential uses.

Mr. Patz noted that, with the Eldor, Ballast Point, and Virginia Community College System’s shared services facility location announcements, the County’s employment growth is evolving at a faster rate than the housing market can sustain. He noted that the County needs to identify one or two sites that can be made available for residential housing development.

Mr. Patz stated that Roanoke City and Roanoke County have limited land available for economic development and have higher land values; therefore, Botetourt Center at Greenfield “is the best game in town.” He noted that Botetourt County is anticipated to have 1,200 new jobs created in the next 5 years which will put more pressure on the need for new housing.

Mr. Patz stated that, in the study, he and his firm tried to show what properties are available for housing, what the County can do to make them available for development, and the type of housing these structures/sites could be developed into. He noted that anticipated incomes in the new jobs will be more affordable for rental and/or multi-family housing than “for sale” housing.

Mr. Patz stated that in their review the County will need to reconsider the density for rezonings of these types of housing projects and also review the Comprehensive Plan to this effect. He stated that today’s real estate market is different than it was one or two years ago and, if the County wants to meet these needs, they will need to rethink what the County can do.

After discussion, Mr. Patz stated that he “is not a fan” of mixed use buildings as there is pressure to have the retail space occupied as soon as possible.

Mr. Patz stated that the County has a sufficient amount of retail space available but housing is the aspect that should be focused on. He noted that, after today’s discussions with the Board, he and his staff will complete the study’s development strategies and conclusions.

Mr. Williamson stated that we have seen the reuse of old buildings into residential space in downtown Roanoke over the past few years; however, he has not heard of anyone doing similar projects outside of a downtown setting. He questioned if it was feasible to do this in Botetourt County.

Mr. Patz stated that his firm has conducted many market studies in Roanoke City. He stated that having developers to do adaptive reuse projects in urban areas is not difficult because the infrastructure (water/sewer/gas) is available, the developers can obtain historic tax credits, the buildings are readily available, and they are the right size for residential use.

Mr. Williamson stated that during the Board's strategic planning session two years ago the potential was mentioned of 3,000 – 4,000 infill residential units in the southern portion of the County where public water/sewer was available. He questioned where Mr. Patz thought the 1,600 – 2,200 square foot "starter" home locations would be.

Mr. Patz stated that the "for sale" market is still slow and the housing needs of these 1,200 announced new industry employees will require a larger density than just through the single family market. He noted that there has been discussion of Daleville Town Center constructing an additional 60 townhomes and 40 single family dwellings, which he thinks makes sense, as well as a few residential subdivisions that still have lots available for construction. Mr. Patz stated that the "single family dwelling market will take care of itself."

After questioning by Mr. Martin, Mr. Patz stated that there is no issue of drawing people back to the County to live/work; the issue is that people need to be comfortable that, if they buy a home, it will retain its value. He further noted that there is a need for starter homes, including townhomes. He noted that more and better employment opportunities will be the key to getting the higher priced homes built.

Mr. Patz stated that, in approximately 5 years, the amount of available industrial land in the County will decrease and it takes 3 – 5 years to get a new industrial park ready to be put on the market.

After questioning by Mr. Williamson, Mr. Patz stated that, if the County agrees with the suggestion of reusing existing buildings and development of apartments and also works with the owners, it would depend on the rezoning application process timeline as to when these projects would proceed. He noted that most of these adaptive buildings are located in the Towns, not the County, and the Town's rezoning application timeline and their Zoning Ordinances may cause delays.

Mr. Williamson questioned what the schedule would be if there was a 90 day application/review process for these types of rezonings. Mr. Patz stated that with a 90 day process, developers could begin construction in mid-2017. He noted that water/sewer is available in the towns and there is value and charm in some of those potential adaptive structures.

Mr. Larowe stated that a housing summit is being proposed for February at which developers, contractors, etc., would be invited to learn of available sites in the County, the process to redevelop them into residential units, etc.

Mr. Patz stated that this is a good idea as the clients that he deals with do not know about the possible residential development options in the County and the upcoming economic development projects at Eldor, Ballast Point, etc. He noted that the Towns have to be willing to work with the developers during the rezoning application process. Mr. Patz further noted that density is a big issue; however, design is more important than density in his opinion. He stated that the development community should be charged with coming up with feasible ideas to get the most number of units in a reasonable amount of time.

Mr. Patz stated that the County's residential units-per-acre requirements in the Zoning Ordinance would not be too high if it is in the right location. He stated that the County should

think of business park development instead of office park development and this would build up the single family dwelling market.

Mr. Williamson questioned if 20 units per acre is the “magic number” for developers or whether it should be a higher amount.

Mr. Patz gave an example of the former 3 acre school site in Troutville. He stated that if 80 – 100 units could be developed on this site with adequate parking, it would be financially viable for a developer. He noted that a developer would probably not take on this project if it contains less than 80 units. Mr. Patz noted that the former button factory site (4.5 acres) in Buchanan is also another possible location for rental units.

After questioning regarding the possibility of condominiums, Mr. Patz stated that a job offering a \$40,000 salary does not sustain the condo market; rental units do. He noted that “these types of things will evolve over time if the sites for them are ready to be developed.”

Mr. Patz stated that, as a conclusion to their report, they would put in a pro forma for the adaptive use so it would show whether it is feasible for the developer to have these types of projects.

After questioning by Mr. Patz on what is the County’s direction on identifying sites for developers to consider, Mr. Dodson stated that, if Mr. Patz’s and his staff have identified potential sites for residential, including adaptive, development, they should be included in the final report. Mr. Patz stated that the report would be finalized and forwarded to the County for review.

After discussion, Mr. Patz further stated that the County needs to consider the Comprehensive Plan and how it affects new development and density, so when the developers come in, the County is ready to work with them.

Mr. Moorman stated that the Exit 150 study mentioned the potential for infill development and increased density in that area; however, streetscapes and pedestrian access would be needed. He noted that the County does not want to exacerbate the traffic issues in this area.

Mr. Patz noted that most of the potential residential development sites that he and his staff identified are not in the Exit 150 area. He noted, however, that the Painter and Talbott properties are a different issue for this type of use.

There being no further discussion, the Board thanked Mr. Patz for his participation in this discussion via Skype.

After questioning by Dr. Scothorn and Mr. Williamson, Mrs. Pendleton stated that she and her staff plan to conduct an analysis in January on the Comprehensive Plan’s use as a policy guide for high-density residential development. She noted that the Comp Plan and the Zoning Ordinance will likely have to be amended to this effect as the County currently does not have a high-density zoning district. Mrs. Pendleton stated that County Planner Drew Pearson has the ability to work on developing an overlay district for this purpose and updating the underlying components.

After further questioning by Mr. Williamson, Mrs. Pendleton noted that she has not reviewed the Towns’ zoning ordinances in some time and imagines that they would need to be updated for this purpose as well.

After questioning by Mr. Dodson, Mrs. Pendleton stated that staff is developing a timeline on this now and anticipate a work session being held in February on an Urban Development Area (UDA) Overlay District.

Mr. Larrowe noted that the housing study is a critical point for the path forward and he appreciates the staff's support during this effort. He noted that the County has to take advantage of this opportunity.

Mr. Martin stated, if the County has a new industry locating here and we know what the average salary for those employees will be, then this information can be forwarded to developers so they will know what price range of housing these individuals will be able to afford.

Mr. Larrowe stated that housing philosophy has changed over time and someone coming in to a new area to work would probably rent instead of purchase a residence as they would not want to be "tied down" to paying a mortgage.

Mr. Moorman noted that the housing study would provide additional details on the salary levels for the various residential housing options.

After questioning by Mr. Martin, Mr. Moorman stated that there are few starter homes available in the County at this time.

After further discussion, Mr. McFadyen stated that he is not sure that the housing study will delve into these types of details.

Mr. Larrowe stated that the Daleville Town Center apartments have an occupancy rate of 98% and the Board recently approved 74 new apartments behind the Botetourt Athletic Club.

Mr. Dodson noted that housing and real estate markets are different even from one year ago and, if it is changing that quickly, how is it going to look a year from now. He noted that the County needs "to look at things differently when the housing development project" applications are submitted.

Dr. Scothorn stated that the County needs to concentrate on having apartments and townhomes constructed now. He noted that there is no competition for these types of units which means that developers of those existing units can set any rental rate they like.

Mr. Sexton stated that today's renters do not want to be responsible for maintenance or mowing grass and that is why they are living in apartments, townhomes, etc.

Mr. Leffel stated that the County has to do this now due to the short time period before these apartment-type units are needed.

Mr. McFadyen stated that the housing study concentrates on a three year window to resolve this housing problem.

The Chairman then called for a 10 minute break.

The Chairman called the meeting back to order at 10:43 A. M.

Mr. Sexton then provided the Board with a statistical update. He noted that this data has been updated since the strategic planning session in 2014. He noted that the County has averaged 5% growth for every census since 1960; however since 2010 the County's population has not increased to that percentage. He noted that the 2016 population figure will be provided by the UVA Weldon Cooper Center in mid-January 2017.

Mr. Zerrilla stated that the County used to have 1% growth per year; however, we are below that rate at this time.

Mr. Sexton then reviewed the male/female population data for 2013, 2015, and the estimated data for 2020, 2030, and 2040. He noted that the County's male/female population is anticipated to "even out" through 2040 but the 20 – 29 age group will not change much from its

current low percentage. It was noted that the County's median age is currently 44.9 years of age.

Mr. Sexton then reviewed various land use data including 2010 figures for total real estate acreage (95% agricultural/forest conservation and the remaining 5% consisting of commercial, industrial, residential, mixed use, and towns). He noted that only 7% of the total land area in the County is developable.

Mr. Williamson stated that he would like to see this same chart for the area south of Trinity Road only. He noted that probably 50% or less of the land in the southern end of the County is still agricultural.

Mr. Dodson stated that he would also like to see data on what the land is zoned for versus its actual use.

Mr. Sexton stated that the chart showing total real estate parcels indicates that less than 1% is considered mixed use. He then reviewed charts indicating the average parcel size in acres for the various zoning districts, acres with and without dwelling units, parcels with and without dwelling units, and residential parcels with dwelling units. Mr. Sexton stated that most of the County's development is in the low-density areas.

Mr. Sexton then reviewed development data from the building aspect including housing units by age, total permits, total permit fees, construction value, and total inspections.

Mr. Williamson noted that the large number of housing units constructed in the 1970s was in the Blue Ridge area. He noted that the people who built homes in the 1970s are now aging and deciding to move into smaller homes.

Mr. Sexton noted that the number of building permits is leveling off and there is a fairly even distribution of all types of permits being issued. He noted that the total permit fees in 2016 are similar to the figures over the previous 7 years and construction value is approximately \$30 million in FY 16 which is approximately \$11 million less than in FY 15.

After questioning by Mr. Williamson, it was noted that the total inspections chart only includes building-related inspections, not stormwater-related inspections, and it was further noted that more inspections are required under current building codes than in previous years.

Mr. Sexton then reviewed various social data including household types, household income, marital status, and educational attainment. He noted that the total number of households in the County has been stable for many years (12,867) with the largest percentage (67%) being designated as married couple family. Mr. Sexton stated that household income percentages are almost the exact same distribution as two years ago. He noted that the County's median household income is \$63,011 and the average household income is \$81,917.

Mr. Zerrilla stated that this figure is why the County had an increase in its fiscal stress number.

After questioning by Mr. Martin, Mr. Sexton stated that when the average household income figure is greater than the median household income figure, it means that the higher income residents' income is increasing more than those with less income.

Regarding the educational attainment data, Mr. Sexton stated that the County has seen a 3% increase in those citizens who are high school graduates or higher and in those with Bachelor's degrees or higher. He noted that nationally 25% of the population has Bachelor's degrees.

Regarding economic data, Mr. Sexton stated that the County's unemployment rate for FY 16 is approximately 3.75% which is lower than the Roanoke Metropolitan Statistical Area

rate and the national rate. He noted that the chart showing the various County occupations is almost unchanged from the previous figures with management, business, science, and arts consisting of 38%; service occupations consisting of 13%, sales and office occupations being 28%; natural resources, construction and maintenance 8%; and production, transportation, and material moving 13%.

He noted that the County's civilian employed population 16 years and older was 16,084 which has decreased slightly over the previously available data.

Mr. Sexton then reviewed a chart showing various Botetourt industries.

After questioning by Mr. Williamson, Mrs. Pendleton stated that this data is compiled from a five year American Community Survey. She noted that this data is collected annually via telephone and the information is compiled into 3 or 5 year estimates.

After discussion by Mr. Williamson, Mr. McFadyen stated that manufacturing industries consist of 18% of the County's jobs.

After further questioning, Mr. Moorman stated that the "Botetourt Industries" data shows the type of employment of Botetourt County residents; it is not reflective of the jobs in the County but in which vocation the citizens' work.

Regarding the Commuter Data, Mr. Sexton stated that this information will be updated in 2017. He noted that approximately 5,000 of the County's total workforce (15,426) live and work in Botetourt County, with 5,200 residents commuting to jobs in Roanoke City, and 2,800 commuting to jobs in Roanoke County. Mr. Sexton then reviewed the County's top 10 employers which include the County, School System, Altec, Dynax, Metalsa, Lawrence Transportation, Arkay, The Glebe, Roanoke Cement, and Gala Industries. He noted that four of these industries are either expanding or have plans to expand in the near future.

Mr. Dodson noted that the Lawrence Transportation employee figure (100 - 249 employees) does not include their owner/operators.

A review of the progress and status of the priorities identified under the eight strategic goal/vision items was then held.

Mr. Sexton stated that, at the 2014 strategic planning session, the Board identified 42 priorities under eight goals: Thriving Business Environment, The Gateway Center, Botetourt Cool, Responsible Government, Infrastructure and Facilities/County Facilities Planning, Responsive Government, Lifelong Learning Excellence, and Strategic Land Use.

He noted that the Board had been presented with a listing of these goals, priorities, and an update on progress to date on these staff work items (attached). He noted that overall a significant amount of progress has been made on these items.

Mr. McFadyen stated that the Department of Economic Development, which has been combined with the Tourism Department, has been aligned with the Roanoke Regional Partnership; conducted asset development to improve communications to promote and inform citizens of the County's offerings, and working on revisions to the Greenfield Master Plan so that it is a more data and information driven document.

Mr. McFadyen stated that Greenfield is the County's primary business development location and the concept and perception of Greenfield is important. He noted that staff is considering discussions with existing/new companies about their supply chains to determine if those businesses might have an interest in locating their operations in the County.

Regarding economic development incentives, Mr. McFadyen stated that the department wants to be responsive to the needs/wants of companies as well as have a good return-on-investment.

After discussion, Mr. Williamson stated that the Virginia Community College System's location in the former Lumos building cost the County very little in incentives. He noted that the building/land was already in the tax base and the County only needed to purchase office cubicles which was a good deal financially as they were purchased through the State's surplus property program.

After questioning by Mr. Williamson, Mr. McFadyen estimated that there is approximately 150-200 acres of developable land remaining in Greenfield. Mr. Williamson estimated that this would house 3 or 4 new industries and/or the potential for another 100 acre pad-ready site.

Mr. Larrowe stated that there is a cost to develop these lots due to the rock in this area.

Mr. McFadyen stated that the County is also conducting outreach to the small business community. He noted that a brochure, drafted by a summer intern, was created to help small businesses starting out and inform them of what various permits/licenses, etc., are needed. He noted that the office also has an on-line guide on how to start a small business, including compliance with all of the legal requirements, e.g., zoning, business licenses, federal tax identification numbers, etc., to do so.

Mr. McFadyen stated that the County does not know how many small businesses fail each year due to their owner's being unprepared or unfamiliar with all of the requirements/regulations in operating a business.

Mr. McFadyen stated that he is a member of the Botetourt County Chamber of Commerce's Board of Directors and they are working on a proposal to the County for the Chamber to do more toward small business development assistance/opportunities.

Regarding the Agriculture Study and the goal of additional agricultural development in the County, Mr. Larrowe stated that meetings have been held with the school and Cooperative Extension Office staff to move forward with connecting agricultural-related entities with research and development businesses.

Mr. McFadyen stated that, in his meetings with various County businesses/industries, their top request is workforce development for their new employees which includes training in customer service, employability, and having a good work ethic.

Mr. Williamson noted that the "This Valley Works" organization, which is affiliated with Total Action for Progress (TAP), works with people to develop these soft skills to improve their employability and these efforts could be used as a lower-end model for development of a program in the County.

Dr. Scothorn suggested the possibility to work with the Sheriff's Department to educate inmates in these skills so that they could join the workforce upon their release.

After discussion by Mr. Williamson regarding many 22 – 35 year olds having drug or driving under the influence offenses on their record, Mr. Martin stated that giving these individuals a "second chance" has been discussed at the TAP Board meetings.

Mr. Dodson stated that Mr. McFadyen, newly hired as Economic Development Director with experience in other jurisdictions, has a new perspective on the Board's goals and questioned whether he (Mr. McFadyen) believes that these goals were still applicable, feasible, and achievable for the County.

Mr. McFadyen stated that he believes that these goals are still viable for the County to achieve. He noted that it is important for the staff to have a Board of Supervisors that has articulated these goals in detail.

Mr. Sexton stated that, of the goals listed under "Thriving Business Environment," three are substantially complete, three are ongoing, and two that the staff is working on. He noted that this is a great success rate for one set of goals in two years.

After questioning by Mr. Dodson, Mr. McFadyen stated that he thinks the County is "on the right track," and there is enough detail in these goals to direct the actions of the Economic Development Office in the future. He noted that staff has a site in mind for a small business development park and will work to identify these goals to see if it is achievable. Mr. Dodson stated that the Board needs to keep "at the strategic level and not get into the weeds" with these strategic planning items.

Regarding "The Gateway Center," Mrs. Pendleton stated there is a lot of interconnecting pieces for all of the goals and suggested action steps on this item. It was noted that the Comprehensive Plan amendment regarding the Exit 150 area was approved by the Board in November and the Zoning Office staff is beginning to work on revisions to the Zoning Ordinance to implement this amendment's ideas and to "connect" with the developers of this area.

Mr. Larrowe stated that he has questioned VDOT regarding the types of amenities available on the east side of the Gateway Crossing development area and will meet with the developers/retailers to discuss consideration of future development at Exit 150. Mr. Larrowe stated that he thinks the County is in a good position because of the recently amended Comp Plan to "drive the discussion."

Mrs. Pendleton stated that allowing mixed use developments along with the amended Comp Plan will open up residential and commercial opportunities for the County; however, the Zoning Ordinance needs to be aligned with these ideas. She noted that a public hearing on mixed use development amendments is scheduled for the December Planning Commission and Board of Supervisors' meetings. She further noted that some recommendations on design standards for mixed use projects should be included in the ordinance to give the developers direction and to ensure that all of the pieces of the Subdivision Ordinance work together to provide these development opportunities.

Mr. Williamson noted that the Subdivision Ordinance has been in effect for approximately 40 years and questioned if this ordinance would be a "constraint" on development at Exit 150.

Mrs. Pendleton stated that the answer to Mr. Williamson's question is "yes" and noted that a consultant would need to be retained to offer advice on how to revise this ordinance. She noted that approximately \$50,000 would be needed for this project.

Regarding "Botetourt Cool," Mr. Farmer stated that the County joined the Roanoke Valley Greenway Commission in July 2016 and staff is working with the Commission to plan for the Daleville Greenway. Mr. Farmer noted that he hopes to find opportunities to build the greenway without grant funds in order to save money in the long term on this project. He further noted that a meeting with a key property owner along the proposed route is scheduled in the next couple of weeks and public meetings to obtain citizen input on the trail's location will be held early in 2017.

Mr. Farmer noted that the County has purchased property from Jeremy Thomas along the James River in Eagle Rock and hope to close on this sale next week. Regarding the Eagle Rock to New Castle Rails-to-Trails project, Mr. Farmer stated that VDOT has confirmed that they

still own the right-of-way along this abandoned railroad track and, in the future, staff will work with VDOT on this land conveyance.

He further stated that staff is working with the Roanoke Valley-Alleghany Regional Commission to update the Regional Trails Plan in order to identify potential trails and greenways within Botetourt that can be tied into the Valley's existing trails.

Mr. Leffel suggested that the boat launch at the Craig Creek/James River intersection be relocated to the Route 43 side of the James River for better access by boaters/canoers.

After discussion, Mr. Farmer stated that he has been informed that the Gala canoe launch area on the James River is for sale. He noted that currently the County has a lease with the property owner for this and the Glen Wilton boating access sites.

Mr. Larrowe stated that the County has done a lot of work with the new Young Professional Organization (YPO) that was created earlier this year.

Mr. McFadyen stated that Mariana Toledo, Communications Specialist in the Economic Development Office, is working to grow this group in the County and their meetings include discussions on growing the employment base, dealing with demographics that the millennial age group prefers in the areas where they live/work, etc. He noted that a recent focus group questionnaire showed that availability of greenways, broadband, and housing opportunities are important to millennials. He also noted that a job fair is being planned for 2017.

Mr. Sexton stated that he is also involved with the YPO and at a recent meeting they discussed soft skill development, leadership development, teamwork in the workplace, resume development, salary negotiation strategies, etc. He noted that they are also trying to "broaden the range of this group" in the County.

Mr. Williamson stated that millennials should also be encouraged to join local nonprofit boards which offers good networking opportunities.

Mr. Sexton stated that the current YPO networks are "Roanoke-centric" but we are trying to shift their focus into Botetourt County.

Mr. McFadyen noted that Altec has been very excited about the creation of a YPO group in the County.

Regarding Responsible Governance, Mr. Larrowe noted that the Board had received financial forecast data from Mr. Zerrilla earlier in the meeting. He noted that there have been some major strides in some of the goals/projects including obtaining authorization from the General Assembly to increase the transient occupancy tax and direction by the Board last month for staff to request the General Assembly to give counties authorization to implement a cigarette tax. He noted that various departments are also working on grant submittals toward alternative funding sources for projects.

Mr. Larrowe noted that the County has joined the Western Virginia Regional Industrial Facility Authority, the Broadband Authority, the regional Greenway Commission, and the Western Virginia Water Authority over the past two years. He noted that, when there is an opportunity for the County to participate in regional projects, we are doing so.

He stated that the Parks and Recreation Department has conducted a County building facility study and have replaced/repared roofs on some buildings over the past few months. He noted that the County will also take advantage of the School's energy study to ascertain areas where funds can be saved.

Regarding Infrastructure and Facilities, Mr. Larrowe stated that the County is looking for opportunities to get internet fiber access to Greenfield through the Broadband Authority's dark

fiber line. He noted that the County can utilize the bidding process that is already in place in Roanoke for this project.

Mr. Larrowe stated that, without the County becoming a member of the Water Authority, Ballast Point Brewery would not have been able to locate in the County. He noted that the County is also working with VDoT on SmartScale applications for road improvement funding projects such as Exit 150, Route 220, Gateway Crossing, etc.

Regarding Responsive Government, Mr. Larrowe stated that the County is in the process of relaunching its webpage on a new platform which will allow staff to modify the content much easier, and an intranet site for County employee-only use to access various information/documents has been created.

Mr. Larrowe stated that County/Town relations have improved as the County Administrator has been meeting with the Town's mayors/managers frequently for the past two years.

He noted further that the County has been working on long-term safety/security plans with the Sheriff's Department, State Police and Fire/EMS. Regarding evaluating the future of the County's libraries, Mr. Larrowe stated that discussions have been held on modifications to the Buchanan Library and considering the role of the library in adult and lifelong learning, etc, including hiring a consultant to offer recommendations.

Mr. Larrowe noted that he is also seeing a more responsive attitude from County offices and he hopes that this is apparent to the public in their dealings with staff.

Mr. Martin, Mr. Dodson, Mr. Williamson, and Dr. Scothorn noted that they have heard good comments from their constituents and business representatives about working with the County offices/personnel.

Mr. Larrowe noted that the Ballast Point representatives' remarked on the County's quick building plan review as they were not used to such a fast approval process.

Regarding Lifelong Learning Excellence, Mr. McFadyen noted that he has been working with various workforce development agencies that do not have a presence in the County about having meetings here with applicants or interested individuals to provide advice and assistance to those trying to find a job.

Mr. Larrowe noted that the County's Corporate Visitation Program has been helpful in letting County businesses meet with the schools, community colleges, Virginia Tech, Virginia Employment Commission, etc., to discuss what their companies do and what types of education/training they need for their employees.

Regarding Strategic Land Use, Mrs. Pendleton stated that staff is working on drafting a residential wind ordinance, as well as planning for Comp Plan/Zoning Ordinance overlay districts and node connections between the towns, and it is recommended that applications for grant funds to establish Urban Development Districts (UDAs) in and around the town boundaries, if available, be pursued. She also stated that there have been a lot of amendments to the Zoning Ordinance approved during the past two years.

After further discussion, Mr. Larrowe questioned if the Board members had any additions, revisions, or direction for staff on today's Strategic Planning update.

Mr. Dodson questioned whether the staff thought all of these projects were still achievable and sets the County in the direction that we need to go.

Mr. Farmer stated that he was impressed on reading this document how all of these priorities/goals are "falling together."

Mr. Dodson stated that the Board should review these priorities/goals every two years to ensure that the County is proceeding in the direction that the Board wants; however, he thinks that we are still on the same track and should “stay the course.”

Mr. Larrowe stated that the department heads have been informed about the County’s financial future and directed to parallel their work projects with the strategic plan’s priorities.

Mr. Dodson noted that everything that the Board is doing is to increase the County’s incoming revenue lines so that there is less reliance on real estate and personal property taxes. He noted that the County’s future is ours to make and the decisions made by the County help to foster what businesses/industries locate in the County. Mr. Dodson noted that the County’s budget is based on these strategic priorities.

Dr. Scothorn stated that there are still some adjustments needed to the Zoning Ordinance, Comp Plan, the “sin taxes” should be increased, and the County should take advantage of those individuals that are traveling through the County. He questioned if there are any tools that the staff needs that the Board could supply to assist them.

Mr. Larrowe noted that the County is considering a fee change in EMS transport costs to implement “hard billing” for out-of-County citizens.

After questioning by Dr. Scothorn, Mr. Larrowe stated that the County currently mails invoices for EMS transports; however, if these individuals choose not to pay these bills, they are being “written off.” He noted that this same issue occurs in other localities.

Mr. Larrowe stated that the County will be making efforts to maximize our revenue streams wherever possible.

Mr. Williamson stated that today’s presentation provided a good update on the status of these priorities. He noted that every company/board is only as successful as the management team that works for them and carries out their strategies. He stated that the County has strengthened over the last few years including hiring new staff and giving existing employees the opportunity to grow. Mr. Williamson stated that he feels good about the management team currently in place and what they are doing.

Mr. Martin stated that he thought that this meeting was very positive and he sees good things coming out of this session. He noted that staff has taken these goals to heart and will work hard to achieve them. Mr. Martin stated that two years ago he was concerned that the staff would not have time to achieve all of these goals but they have done an outstanding job in making progress. He thanked the staff for their hard work.

Mr. Leffel agreed with Mr. Williamson’s comments about the staff and he appreciates their efforts while living under the pressure of completing the job.

Mr. Larrowe stated that he also appreciates the work that the staff has done on these priorities over the past two years. Mr. Larrowe stated that he has seen staff “blossom” during the time that he has been County Administrator. He noted that they have taken on every task at a high level.

Mr. Larrowe stated that Mr. Moorman has been the backbone of this organization throughout the transition between County Administrators and during his 20+ years with the County and he appreciates his efforts.

Mr. Larrowe stated that the Board has been very supportive during his time as County Administrator; this is rare and he appreciates their leadership.

There being no further discussion, on motion by Mr. Leffel, seconded by Mr. Williamson, and carried by the following recorded vote, the Board continued the meeting at 12:35 P. M. until 8:30 A. M. on Tuesday, December 20, 2016, at the Kroger parking lot for a site visit to various gravel road. (Resolution Number 16-12-01)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

AGENDA ITEM: Requests for Transfers.

The following transfers are needed for the reasons indicated. Unless the Board has questions or concerns, it is recommended that they be approved by a single resolution as follows:

1. Transfer \$502.16 to Central Purchasing – Store Supplies, 100-4012530-12530-6021, from various departments as follows for store supplies usage:
 - \$ 14.00 County Adm. – Other Oper. Supplies, 100-4012110-12110-6014
 - \$ 25.98 Finance - Office Supplies, 100-4012430-12430-6001
 - \$ 66.00 Technology Serv. Uniforms & Apparel, 100-4012510-12510-6011
 - \$ 7.18 Technology Services - Office Supplies, 100-4012510-12510-6001
 - \$ 77.00 Elect. Bd./Regist. – Other Oper, Supp., 100-4013300-13300-6014
 - \$165.00 Maintenance – Uniforms & Apparel, 100-4043000-43000-6011
 - \$ 93.00 Parks & Rec. – Other Oper. Supplies, 100-4071100-71100-6014
 - \$ 20.00 Sport Complex – Other Oper. Supplies, 100-4071300-71300-6014
 - \$ 34.00 Economic Dev. – Marketing, 100-4081500-81500-5840

Greg Lowe 12-14-16

AGENDA ITEM: Requests for Additional Appropriations.

The following supplemental appropriations are needed for the reasons indicated. Unless the Board has questions or concerns, it is recommended that they be approved by a single resolution as follows:

PASS-THRU APPROPRIATIONS:

1. Additional appropriation in the amount of \$1,800 to Parks & Recreation – Education & Recreation Supplies, 100-4071100-71100-6013. These are grant funds received from the Wildlife Foundation of Virginia to be applied to Fishing Carnival expenses.
2. Additional appropriation in the amount of \$659.49 to the following Sheriff's Department accounts: \$300.00 to Wages – Overtime, 100-4031200-31200-1500; \$22.95 to FICA, 100-4031200-31200-2100; \$226.54 to Firing Range Expenses, 100-4031200-31200-6015; and \$110.00 to Uniforms, 100-4031200-31200-6011. These receipts represent reimbursed costs and miscellaneous receipts.
3. Additional appropriation in the amount of \$1,138.34 to the following Correction & Detention accounts: \$1,038.34 to Medical & Lab Supplies, 100-4033100-33100-6004; and \$100 to Uniforms, 100-4033100-33100-6011. The former represents medical co-pays received and the latter represents a uniform payment.
4. Additional appropriation in the amount of \$490.00 to Motor Vehicle Insurance, #5305, various accounts. This covers a payment to VACoRP representing a credit amount received in error.
5. Additional appropriation in the amount of \$5,000 the following accounts: \$2,500 to Standing Room Only, 100-4072000-72241-3800; and \$2,500 to Attic Productions, 100-4072000-72242-3800. These are funds received from a State Challenge Grant which will be disbursed to these organizations.
6. Additional appropriation in the amount of \$400 to Library – Books & Subscriptions, 100-4073100-73100-6012. These are donated funds received from Tony Whitwell.
7. Additional appropriation in the amount of \$3,909 to Clerk of Circuit Court – Maintenance Service Contracts, 100-4021600-21600-3320. These are State funds being used to pay for records management maintenance expenses.
8. Additional appropriation in the amount of \$5,877 to Community Development – Stormwater Management, 100-4081200-81200-3194. These are funds received that will cover payments to the State for their share of fees collected per agreement.

**BOTETOURT COUNTY, VIRGINIA
 ACCOUNTS PAYABLE SUMMARY
 DECEMBER, 2016**

	<u>\$ Amount</u>
Total Expenditures For the Month - Regular	\$ <u>1,158,488.58</u>
Consisting of:	
<u>General Fund</u>	\$ 1,158,488.58
Debt Service Fund	-
Total	\$ <u>1,158,488.58</u>



Short Accounts Payable	\$ <u>318,222.91</u>
Consisting of:	
<u>General Fund</u>	\$ 315,167.91
Debt Service Fund	3,055.00
Total	\$ <u>318,222.91</u>



November 30 Payable	\$ <u>286,387.61</u>
Consisting of:	
<u>General Fund</u>	\$ 286,387.61
Debt Service Fund	-
Total	\$ <u>286,387.61</u>



**Botetourt County, VA
Checks Due 12/22/2016**

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4011100-11010-3100-000	Board of Supervisors - Professional Services	GUYNN & WADDELL PC	8,233.33
100-4011100-11010-3100-000	Board of Supervisors - Professional Services	HARTLEY & CHIDESTER, P.C.	1,000.00
100-4011100-11010-5510-000	Board of Supervisors - Mileage	BILLY MARTIN, SR	448.20
100-4011100-11010-5530-000	Board of Supervisors - Subsistence & Lodging	BILLY MARTIN, SR	16.00
100-4011100-11010-5530-000	Board of Supervisors - Subsistence & Lodging	Bank of America	12.10
100-4011100-11010-5530-000	Board of Supervisors - Subsistence & Lodging	Bank of America	27.33
100-4011100-11010-5530-000	Board of Supervisors - Subsistence & Lodging	Bank of America	97.85
100-4011100-11010-5530-000	Board of Supervisors - Subsistence & Lodging	DONALD SCOTHORN	1,036.27
100-4011100-11010-5810-000	Board of Supervisors - Dues & Assoc Membership	DONALD SCOTHORN	225.00
100-4011100-11010-5810-000	Board of Supervisors - Dues & Assoc Membership	TAP-SABRINA'S PLACE	7,500.00
100-4011100-11010-6014-000	Board of Supervisors - Other Operating Supplies	COUNTY ADMINSTRATOR PETTY CASH	50.00
100-4011100-11010-6014-000	Board of Supervisors - Other Operating Supplies	CAHOON'S FLORIST & GIFTS	60.00
100-4011100-11010-6014-000	Board of Supervisors - Other Operating Supplies	MUNICIPAL CODE CORPORATION	550.00
		Board of Supervisors	19,256.08
100-4012110-12110-2300-000	County Administrator - Hospital/Medical Plan	CORVESTA SERVICES INC	74.16
100-4012110-12110-2700-000	County Administrator - Worker's Compensation	VACORP	44.00
100-4012110-12110-3320-000	County Administrator - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	152.17
100-4012110-12110-3320-000	County Administrator - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	36.83
100-4012110-12110-3320-000	County Administrator - Maint Service Contracts	Bank of America	8.73
100-4012110-12110-5230-000	County Administrator - Telecommunications	ADAM SEXTON	135.00
100-4012110-12110-5230-000	County Administrator - Telecommunications	GARY LARROWE	135.00
100-4012110-12110-5510-000	County Administrator - Mileage	SUSAN FAIN	4.32
100-4012110-12110-5530-000	County Administrator - Subsistence & Lodging	Bank of America	15.00
100-4012110-12110-5530-000	County Administrator - Subsistence & Lodging	Bank of America	638.00
100-4012110-12110-5530-000	County Administrator - Subsistence & Lodging	Bank of America	82.93
100-4012110-12110-5530-000	County Administrator - Subsistence & Lodging	Bank of America	35.39
100-4012110-12110-5530-000	County Administrator - Subsistence & Lodging	Bank of America	6.00
100-4012110-12110-6001-000	County Administrator - Office Supplies	SUPPLY ROOM COMPANIES	62.99
100-4012110-12110-6001-000	County Administrator - Office Supplies	SUPPLY ROOM COMPANIES	-13.23
100-4012110-12110-6001-000	County Administrator - Office Supplies	SUPPLY ROOM COMPANIES	5.15
100-4012110-12110-6001-000	County Administrator - Office Supplies	SUPPLY ROOM COMPANIES	1.10
100-4012110-12110-6012-000	County Administrator - Books & Subscriptions	MATTHEW BENDER & CO INC	22.44
100-4012110-12110-6014-000	County Administrator - Other Operating Supplies	SUSAN FAIN	1.05
		County Administrator	1,447.03
100-4012120-12120-2300-000	Deputy County Admin - Hospital/Medical Plan	CORVESTA SERVICES INC	74.16
100-4012120-12120-2700-000	Deputy County Admin - Worker's Compensation	VACORP	164.00
100-4012120-12120-3100-000	Deputy County Admin - Professional Services	VISA BOTCO	45.00
100-4012120-12120-3320-000	Deputy County Admin - Maint Service Contracts	Bank of America	8.73
100-4012120-12120-3320-000	Deputy County Admin - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	218.60
100-4012120-12120-3320-000	Deputy County Admin - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	191.20
100-4012120-12120-5230-000	Deputy County Admin - Telecommunications	DAVID MOORMAN	135.00
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	15.00
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	-1.07

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	-1.07
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	10.90
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	10.90
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	6.98
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	8.47
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	16.91
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	15.56
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	23.00
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	21.78
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	6.90
100-4012120-12120-5530-000	Deputy County Admin - Subsistence & Lodging	Bank of America	7.23
100-4012120-12120-5540-000	Deputy County Admin - Convention & Education	UNIVERSITY OF VIRGINIA	375.00
100-4012120-12120-5810-000	Deputy County Admin - Dues & Assoc Membership	ICMA MEMBERSHIP RENEWALS	1,000.00
100-4012120-12120-6001-000	Deputy County Admin - Office Supplies	H&R CONTRACTORS INC	20.00
100-4012120-12120-6001-000	Deputy County Admin - Office Supplies	Bank of America	14.95
100-4012120-12120-6001-000	Deputy County Admin - Office Supplies	Bank of America	3.25
100-4012120-12120-6008-000	Deputy County Admin - Vehicle & Pwr Equip Fuels	Bank of America	27.30
100-4012120-12120-6008-000	Deputy County Admin - Vehicle & Pwr Equip Fuels	Bank of America	26.59
100-4012120-12120-6008-000	Deputy County Admin - Vehicle & Pwr Equip Fuels	Bank of America	11.44
		Deputy County Admin	2,456.71
100-4012310-12310-2300-000	Commissioner of Revenue - Hospital/Medical Plan	CORVESTA SERVICES INC	148.32
100-4012310-12310-2500-000	Commissioner of Revenue - Disability Insurance	VACORP	13.54
100-4012310-12310-2700-000	Commissioner of Revenue - Worker's Compensation	VACORP	357.00
100-4012310-12310-3100-000	Commissioner of Revenue - Professional Services	VIRGINIA INTERACTIVE	95.00
100-4012310-12310-3100-000	Commissioner of Revenue - Professional Services	NADA USED CAR GUIDE A DIVISION OF J.D. POWER AND A	70.00
100-4012310-12310-3100-000	Commissioner of Revenue - Professional Services	RODNEY SPICKARD COMMISSIONER OF REVENUE PETTY CASH	94.00
100-4012310-12310-3320-000	Commissioner of Revenue - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	118.41
100-4012310-12310-3320-000	Commissioner of Revenue - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	24.40
100-4012310-12310-5530-000	Commissioner of Revenue - Subsistence & Lodging	RODNEY SPICKARD COMMISSIONER OF REVENUE PETTY CASH	31.33
100-4012310-12310-6001-000	Commissioner of Revenue - Office Supplies	VIRGINIA OFFICE SUPPLY INC	38.88
		Commissioner of Revenue	990.88
100-4012410-12410-2300-000	Treasurer - Hospital/Medical Plan	CORVESTA SERVICES INC	123.60
100-4012410-12410-2500-000	Treasurer - Disability Insurance	VACORP	15.35
100-4012410-12410-2500-000	Treasurer - Disability Insurance	VACORP	15.05
100-4012410-12410-2700-000	Treasurer - Worker's Compensation	VACORP	44.00
100-4012410-12410-3160-000	Treasurer - Bill Collections Services	DEPARTMENT OF MOTOR VEHICLES RECEIPTING CENTER	820.00
100-4012410-12410-3160-000	Treasurer - Bill Collections Services	COMPUTER PROJECTS OF IL INC	173.40
100-4012410-12410-3320-000	Treasurer - Maint Service Contracts	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	594.00
100-4012410-12410-3320-000	Treasurer - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	122.58
100-4012410-12410-3320-000	Treasurer - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	8.44
100-4012410-12410-3500-000	Treasurer - Printing & Binding	BMS DIRECT	1,543.65
100-4012410-12410-6001-000	Treasurer - Office Supplies	Bank of America	44.09
100-4012410-12410-6001-000	Treasurer - Office Supplies	OFFICE DEPOT, INC	170.94
		Treasurer	3,675.10
100-4012430-12430-2300-000	Financial Services - Hospital/Medical Plan	CORVESTA SERVICES INC	49.44

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4012430-12430-2500-000	Financial Services - Disability Insurance	VACORP	16.88
100-4012430-12430-2700-000	Financial Services - Worker's Compensation	VACORP	32.00
100-4012430-12430-3120-000	Financial Services - Accountg & Auditing Serv	ROBINSON FARMER COX ASSOCIATES	35,000.00
100-4012430-12430-3320-000	Financial Services - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	118.39
100-4012430-12430-3320-000	Financial Services - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	17.06
100-4012430-12430-3320-000	Financial Services - Maint Service Contracts	Bank of America	8.73
100-4012430-12430-5530-000	Financial Services - Subsistence & Lodging	Bank of America	440.64
100-4012430-12430-5530-000	Financial Services - Subsistence & Lodging	Bank of America	-3.21
100-4012430-12430-5530-000	Financial Services - Subsistence & Lodging	Bank of America	-1.07
100-4012430-12430-5530-000	Financial Services - Subsistence & Lodging	Bank of America	35.09
100-4012430-12430-5530-000	Financial Services - Subsistence & Lodging	Bank of America	11.50
100-4012430-12430-5530-000	Financial Services - Subsistence & Lodging	Bank of America	16.96
100-4012430-12430-5530-000	Financial Services - Subsistence & Lodging	Bank of America	16.96
100-4012430-12430-5530-000	Financial Services - Subsistence & Lodging	Bank of America	7.27
100-4012430-12430-6001-000	Financial Services - Office Supplies	Bank of America	160.51
100-4012430-12430-6001-000	Financial Services - Office Supplies	Bank of America	6.50
100-4012430-12430-6001-000	Financial Services - Office Supplies	H&R CONTRACTORS INC	120.00
100-4012430-12430-6001-000	Financial Services - Office Supplies	RELYCO	736.85
		Financial Services	36,790.50
100-4012510-12510-2300-000	Technology Services - Hospital/Medical Plan	CORVESTA SERVICES INC	148.32
100-4012510-12510-2500-000	Technology Services - Disability Insurance	VACORP	14.75
100-4012510-12510-2700-000	Technology Services - Worker's Compensation	VACORP	50.00
100-4012510-12510-3100-000	Technology Services - Professional Services	SITEVISION INC	628.95
100-4012510-12510-3100-000	Technology Services - Professional Services	INNOVATIVE SYSTEMS & SOLUTIONS T/A ABS TECHNOLOGY	1,436.10
100-4012510-12510-3100-000	Technology Services - Professional Services	INNOVATIVE SYSTEMS & SOLUTIONS T/A ABS TECHNOLOGY	150.00
100-4012510-12510-3320-000	Technology Services - Maint Service Contracts	SOUTHERN COMPUTER WAREHOUSE	302.53
100-4012510-12510-3320-000	Technology Services - Maint Service Contracts	SOUTHERN COMPUTER WAREHOUSE	318.47
100-4012510-12510-3320-000	Technology Services - Maint Service Contracts	SOUTHERN COMPUTER WAREHOUSE	1,766.04
100-4012510-12510-3320-000	Technology Services - Maint Service Contracts	EGTS	4,297.57
100-4012510-12510-3320-000	Technology Services - Maint Service Contracts	EMERGENT LLC	9,174.39
100-4012510-12510-3320-000	Technology Services - Maint Service Contracts	EMERGENT LLC	4,716.30
100-4012510-12510-3320-000	Technology Services - Maint Service Contracts	EMERGENT LLC	1,032.09
100-4012510-12510-3320-000	Technology Services - Maint Service Contracts	EMERGENT LLC	237.56
100-4012510-12510-3320-000	Technology Services - Maint Service Contracts	EMERGENT LLC	3,096.27
100-4012510-12510-3320-000	Technology Services - Maint Service Contracts	EMERGENT LLC	1,269.66
100-4012510-12510-3320-000	Technology Services - Maint Service Contracts	Bank of America	304.00
100-4012510-12510-5230-000	Technology Services - Telecommunications	BRIAN BOWER	90.00
100-4012510-12510-5230-000	Technology Services - Telecommunications	CHASON CROOM	135.00
100-4012510-12510-5230-000	Technology Services - Telecommunications	RODNEY GRAY	135.00
100-4012510-12510-5230-000	Technology Services - Telecommunications	ELMER VINCENT SENEKER	135.00
100-4012510-12510-5230-000	Technology Services - Telecommunications	COMCAST	145.64
100-4012510-12510-5530-000	Technology Services - Subsistence & Lodging	Bank of America	22.13
100-4012510-12510-5530-000	Technology Services - Subsistence & Lodging	Bank of America	-1.07
100-4012510-12510-5530-000	Technology Services - Subsistence & Lodging	Bank of America	-1.07
100-4012510-12510-5530-000	Technology Services - Subsistence & Lodging	Bank of America	7.53
100-4012510-12510-5530-000	Technology Services - Subsistence & Lodging	Bank of America	8.45
100-4012510-12510-5530-000	Technology Services - Subsistence & Lodging	Bank of America	18.26

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4012510-12510-5530-000	Technology Services - Subsistence & Lodging	Bank of America	11.50
100-4012510-12510-5530-000	Technology Services - Subsistence & Lodging	Bank of America	7.93
100-4012510-12510-5530-000	Technology Services - Subsistence & Lodging	Bank of America	7.41
100-4012510-12510-5530-000	Technology Services - Subsistence & Lodging	Bank of America	8.55
100-4012510-12510-6001-000	Technology Services - Office Supplies	Bank of America	26.00
100-4012510-12510-6001-000	Technology Services - Office Supplies	LOWE'S	228.60
100-4012510-12510-6007-000	Technology Services - Repair & Maint Supplies	Bank of America	9.14
100-4012510-12510-6008-000	Technology Services - Vehicle & Pwr Equip Fuels	Bank of America	24.21
100-4012510-12510-6008-000	Technology Services - Vehicle & Pwr Equip Fuels	Bank of America	27.37
100-4012510-12510-6008-000	Technology Services - Vehicle & Pwr Equip Fuels	Bank of America	47.77
100-4012510-12510-6008-000	Technology Services - Vehicle & Pwr Equip Fuels	Bank of America	30.03
100-4012510-12510-6008-000	Technology Services - Vehicle & Pwr Equip Fuels	Bank of America	49.66
100-4012510-12510-6008-000	Technology Services - Vehicle & Pwr Equip Fuels	Bank of America	42.23
100-4012510-12510-8007-000	Technology Services - Capital Outlay - EDP Equipment	Bank of America	989.97
100-4012510-12510-8007-000	Technology Services - Capital Outlay - EDP Equipment	Bank of America	839.96
100-4012510-12510-8007-000	Technology Services - Capital Outlay - EDP Equipment	Bank of America	797.98
100-4012510-12510-8007-000	Technology Services - Capital Outlay - EDP Equipment	Bank of America	1,049.97
100-4012510-12510-8009-000	Technology Services - Systems Software	Bank of America	595.00
100-4012510-12510-8009-000	Technology Services - Systems Software	Bank of America	479.46
		Technology Services	34,910.61
100-4012530-12530-2300-000	Central Purchasing - Hospital/Medical Plan	CORVESTA SERVICES INC	24.72
100-4012530-12530-2700-000	Central Purchasing - Worker's Compensation	VACORP	11.00
100-4012530-12530-3320-000	Central Purchasing - Maint Service Contracts	Bank of America	8.73
100-4012530-12530-5530-000	Central Purchasing - Subsistence & Lodging	Bank of America	326.91
100-4012530-12530-5530-000	Central Purchasing - Subsistence & Lodging	Bank of America	17.39
100-4012530-12530-5530-000	Central Purchasing - Subsistence & Lodging	Bank of America	17.82
100-4012530-12530-5530-000	Central Purchasing - Subsistence & Lodging	Bank of America	16.00
100-4012530-12530-5530-000	Central Purchasing - Subsistence & Lodging	Bank of America	10.75
100-4012530-12530-5810-000	Central Purchasing - Dues & Assoc Membership	Bank of America	270.00
100-4012530-12530-6001-000	Central Purchasing - Office Supplies	Bank of America	31.11
100-4012530-12530-6001-000	Central Purchasing - Office Supplies	Bank of America	6.50
100-4012530-12530-6008-000	Central Purchasing - Vehicle & Pwr Equip Fuels	Bank of America	26.90
100-4012530-12530-6008-000	Central Purchasing - Vehicle & Pwr Equip Fuels	Bank of America	20.75
		Central Purchasing	788.58
100-4012560-12560-2300-000	Central Garage - Hospital/Medical Plan	CORVESTA SERVICES INC	24.72
100-4012560-12560-2700-000	Central Garage - Worker's Compensation	VACORP	118.00
100-4012560-12560-3311-000	Central Garage - Repairs & Maint - Equip	Bank of America	379.00
100-4012560-12560-3311-000	Central Garage - Repairs & Maint - Equip	Bank of America	318.95
100-4012560-12560-3320-000	Central Garage - Maint. Service Contracts	Bank of America	8.73
100-4012560-12560-5230-000	Central Garage - Telecommunications	JOHN DAVID DUPREE	90.00
100-4012560-12560-6011-000	Central Garage - Uniforms & Wearing Apparel	ALSCO	9.74
100-4012560-12560-6011-000	Central Garage - Uniforms & Wearing Apparel	ALSCO	9.74
100-4012560-12560-6011-000	Central Garage - Uniforms & Wearing Apparel	ALSCO	9.74
100-4012560-12560-6011-000	Central Garage - Uniforms & Wearing Apparel	ALSCO	9.74
100-4012560-12560-6014-000	Central Garage - Other Operating Supplies	ALLDATA AUTOMOTIVE INFORMATION SYSTEM	975.00
		Central Garage	1,953.36

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4013300-13300-2300-000	Electoral Board/Registrar - Hospital/Medical Plan	CORVESTA SERVICES INC	49.44
100-4013300-13300-2500-000	Electoral Board/Registrar - Disability Insurance	VACORP	27.07
100-4013300-13300-2700-000	Electoral Board/Registrar - Worker's Compensation	VACORP	871.00
100-4013300-13300-3100-000	Electoral Board/Registrar - Professional Services	ELECTION SYSTEMS & SOFTWARE LLC	1,582.00
100-4013300-13300-3320-000	Electoral Board/Registrar - Maint Service Contracts	Bank of America	6.50
100-4013300-13300-3320-000	Electoral Board/Registrar - Maint Service Contracts	LEONARD'S COPY SYSTEMS INC	192.24
100-4013300-13300-3320-000	Electoral Board/Registrar - Maint Service Contracts	CANON FINANCIAL SERVICES INC	164.66
100-4013300-13300-3320-000	Electoral Board/Registrar - Maint Service Contracts	CANON FINANCIAL SERVICES INC	149.69
100-4013300-13300-5210-000	Electoral Board/Registrar - Postal Services	Bank of America	142.75
100-4013300-13300-5230-000	Electoral Board/Registrar - Telecommunications	TRACI CLARK	90.00
100-4013300-13300-5540-000	Electoral Board/Registrar - Convention & Education	VEBA ANNUAL MEETING	150.00
100-4013300-13300-5810-000	Electoral Board/Registrar - Dues & Assoc Membership	VEBA	230.00
100-4013300-13300-6001-000	Electoral Board/Registrar - Office Supplies	Bank of America	175.38
100-4013300-13300-6001-000	Electoral Board/Registrar - Office Supplies	Bank of America	50.65
100-4013300-13300-6014-000	Electoral Board/Registrar - Other Operating Supplies	ATLANTIC ELECTION SERVICES, INC	2,082.91
100-4013300-13300-6014-000	Electoral Board/Registrar - Other Operating Supplies	ELECTION SYSTEMS & SOFTWARE LLC	2,730.00
100-4013300-13300-8012-000	Electoral Board/Registrar - Capital Outlay - Other Capital	ELECTION SYSTEMS & SOFTWARE LLC	11,500.00
		Electoral Board/Registrar	20,194.29
100-4021100-21100-2300-000	Circuit Court - Hospital/Medical Plan	CORVESTA SERVICES INC	24.72
100-4021100-21100-2700-000	Circuit Court - Worker's Compensation	VACORP	6.00
		Circuit Court	30.72
100-4021200-21200-1300-000	General District Court - Part-Time Wages-Regular	DAVID W STEIDLE ESQUIRE	120.00
100-4021200-21200-2700-000	General District Court - Worker's Compensation	VACORP	2.00
100-4021200-21200-3320-000	General District Court - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	118.08
100-4021200-21200-3320-000	General District Court - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	67.33
100-4021200-21200-6001-000	General District Court - Office Supplies	H&R CONTRACTORS INC	20.00
100-4021200-21200-8012-000	General District Court - Capital Outlay - Other Ca	INNOVATIVE SYSTEMS & SOLUTIONS T/A ABS TECHNOLOGY	2,156.78
		General District Court	2,484.19
100-4021300-21300-5230-000	Magistrate - Telecommunications	COUNTY OF AUGUSTA	50.00
100-4021300-21300-6001-000	Magistrate - Office Supplies	COUNTY OF AUGUSTA	50.00
100-4021300-21300-6001-000	Magistrate - Office Supplies	Bank of America	348.84
		Magistrate	448.84
100-4021600-21600-1300-000	Clerk of Circuit Court - Part-Time Wages-Regular	LORETTA CALDWELL	60.00
100-4021600-21600-1300-000	Clerk of Circuit Court - Part-Time Wages-Regular	NANCY MUNDY	60.00
100-4021600-21600-1300-000	Clerk of Circuit Court - Part-Time Wages-Regular	JUDY DEEL	60.00
100-4021600-21600-2300-000	Clerk of Circuit Court - Hospital/Medical Plan	CORVESTA SERVICES INC	148.32
100-4021600-21600-2700-000	Clerk of Circuit Court - Worker's Compensation	VACORP	75.00
100-4021600-21600-3100-000	Clerk of Circuit Court - Professional Services	COMMONWEALTH OF VIRGINIA AUDITOR OF PUBLIC ACCOUNT	3,500.00
100-4021600-21600-3311-000	Clerk of Circuit Court - Repairs & Maint - Equip	COMMONWEALTH OF VIRGINIA AUDITOR OF PUBLIC ACCOUNT	53.93
100-4021600-21600-5210-000	Clerk of Circuit Court - Postal Services	TOMMY L MOORE CLERK PETTY CASH ACCOUNT	371.00
100-4021600-21600-5210-000	Clerk of Circuit Court - Postal Services	TOMMY L MOORE CLERK PETTY CASH ACCOUNT	110.00
100-4021600-21600-6001-000	Clerk of Circuit Court - Office Supplies	Bank of America	130.00
100-4021600-21600-6001-000	Clerk of Circuit Court - Office Supplies	OFFICE DEPOT, INC	29.94

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4021600-21600-6001-000	Clerk of Circuit Court - Office Supplies	OFFICE DEPOT, INC	213.60
100-4021600-21600-6012-000	Clerk of Circuit Court - Books & Subscriptions	C W WARTHEN	597.45
100-4021600-21600-6012-000	Clerk of Circuit Court - Books & Subscriptions	C W WARTHEN	1,385.75
100-4021600-21600-6012-000	Clerk of Circuit Court - Books & Subscriptions	MOUNTAIN VIEW LEASING INC	178.60
100-4021600-21600-6012-000	Clerk of Circuit Court - Books & Subscriptions	MOUNTAIN VIEW LEASING INC	241.38
100-4021600-21600-8007-000	Clerk of Circuit Court - Capital Outlay - EDP Equipment	INNOVATIVE SYSTEMS & SOLUTIONS T/A ABS TECHNOLOGY	6,660.12
		Clerk of Circuit Court	13,875.09
100-4022100-22100-2300-000	Commonwealth's Attorney - Hospital/Medical Plan	CORVESTA SERVICES INC	148.32
100-4022100-22100-2700-000	Commonwealth's Attorney - Worker's Compensation	VACORP	85.00
100-4022100-22100-3320-000	Commonwealth's Attorney - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	51.50
100-4022100-22100-3320-000	Commonwealth's Attorney - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	195.00
100-4022100-22100-5110-000	Commonwealth's Attorney - Electrical Services	COUNTY ADMINSTRATOR PETTY CASH	120.00
100-4022100-22100-5130-000	Commonwealth's Attorney - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	46.24
100-4022100-22100-5210-000	Commonwealth's Attorney - Postal Services	Bank of America	329.00
100-4022100-22100-5230-000	Commonwealth's Attorney - Telecommunications	GILLIAN DEEGAN	250.00
100-4022100-22100-5230-000	Commonwealth's Attorney - Telecommunications	MIRANDA NAPIER	250.00
100-4022100-22100-5230-000	Commonwealth's Attorney - Telecommunications	JOHN ALEXANDER II	250.00
100-4022100-22100-5230-000	Commonwealth's Attorney - Telecommunications	JOEL BRANSCOM	250.00
100-4022100-22100-5230-000	Commonwealth's Attorney - Telecommunications	LETHIA HAMMOND	250.00
100-4022100-22100-5230-000	Commonwealth's Attorney - Telecommunications	MAGGI PERRY	250.00
100-4022100-22100-5230-000	Commonwealth's Attorney - Telecommunications	LINDA SEIBEL	250.00
100-4022100-22100-5230-000	Commonwealth's Attorney - Telecommunications	HEATHER GILLILAND	250.00
100-4022100-22100-5420-000	Commonwealth's Attorney - Lease/Rent of Buildings	SPICKARD LLC ATTN: SUE SPICKARD	2,900.00
100-4022100-22100-6001-000	Commonwealth's Attorney - Office Supplies	VIRGINIA OFFICE SUPPLY INC	42.72
100-4022100-22100-6001-000	Commonwealth's Attorney - Office Supplies	Bank of America	59.58
100-4022100-22100-8012-000	Commonwealth's Attorney - Capital outlay other cap	INNOVATIVE SYSTEMS & SOLUTIONS T/A ABS TECHNOLOGY	4,467.46
100-4022100-22100-8012-000	Commonwealth's Attorney - Capital outlay other cap	INNOVATIVE SYSTEMS & SOLUTIONS T/A ABS TECHNOLOGY	5,407.50
100-4022100-22100-8012-000	Commonwealth's Attorney - Capital outlay other cap	INNOVATIVE SYSTEMS & SOLUTIONS T/A ABS TECHNOLOGY	4,640.36
100-4022100-22100-8012-000	Commonwealth's Attorney - Capital outlay other cap	INNOVATIVE SYSTEMS & SOLUTIONS T/A ABS TECHNOLOGY	530.46
		Commonwealth's Attorney	21,023.14
100-4031200-31200-2300-000	Sheriff - Hospital/Medical Plan	CORVESTA SERVICES INC	1,186.56
100-4031200-31200-2500-000	Sheriff - Disability Insurance	VACORP	13.48
100-4031200-31200-2700-000	Sheriff - Worker's Compensation	VACORP	11,892.00
100-4031200-31200-3100-000	Sheriff - Professional Services	TREASURER OF VIRGINIA	20.00
100-4031200-31200-3311-000	Sheriff - Repairs & Maint - Equip	RONALD N SPRINKLE SHERIFF PETTY CASH	144.98
100-4031200-31200-3311-000	Sheriff - Repairs & Maint - Equip	RONALD N SPRINKLE SHERIFF PETTY CASH	49.48
100-4031200-31200-3311-000	Sheriff - Repairs & Maint - Equip	INSTRUMENT CALIBRATION & TECHNICAL SERVICES	100.00
100-4031200-31200-3311-000	Sheriff - Repairs & Maint - Equip	HUGH'S BODY SHOP INC.	15.00
100-4031200-31200-3311-000	Sheriff - Repairs & Maint - Equip	PROFESSIONAL COMMUNICATIONS	14.44
100-4031200-31200-3311-000	Sheriff - Repairs & Maint - Equip	PROFESSIONAL COMMUNICATIONS	14.44
100-4031200-31200-3320-000	Sheriff - Maint Service Contracts	AUTOMOTIVE WIRING AND INSTALLATION	200.00
100-4031200-31200-3320-000	Sheriff - Maint Service Contracts	AUTOMOTIVE WIRING AND INSTALLATION	200.00
100-4031200-31200-3320-000	Sheriff - Maint Service Contracts	US BANK EQUIPMENT FINANCE	142.25
100-4031200-31200-5530-000	Sheriff - Subsistence & Lodging	CANON SOLUTIONS AMERICA INC	29.28
100-4031200-31200-5530-000	Sheriff - Subsistence & Lodging	RONALD N SPRINKLE SHERIFF PETTY CASH	58.60
100-4031200-31200-5530-000	Sheriff - Subsistence & Lodging	VISA SHER	290.91

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4031200-31200-5830-000	Sheriff - RAID Patrol	CANON SOLUTIONS AMERICA INC	29.28
100-4031200-31200-5830-000	Sheriff - RAID Patrol	DR POWLEDGE OCC MED PC	275.75
100-4031200-31200-5850-000	Sheriff - Crime Prevention	VISA SHER	1,648.99
100-4031200-31200-5850-000	Sheriff - Crime Prevention	DIGITAL IMAGE PRINTING	85.00
100-4031200-31200-5850-000	Sheriff - Crime Prevention	DIGITAL IMAGE PRINTING	500.00
100-4031200-31200-5870-000	Sheriff - Emergency Response	T&J TACTICAL LLC	1,080.00
100-4031200-31200-6001-000	Sheriff - Office Supplies	VISA SHER	532.56
100-4031200-31200-6001-000	Sheriff - Office Supplies	SUPPLY ROOM COMPANIES	-140.30
100-4031200-31200-6001-000	Sheriff - Office Supplies	SUPPLY ROOM COMPANIES	-2.81
100-4031200-31200-6001-000	Sheriff - Office Supplies	SUPPLY ROOM COMPANIES	67.81
100-4031200-31200-6001-000	Sheriff - Office Supplies	SUPPLY ROOM COMPANIES	219.90
100-4031200-31200-6001-000	Sheriff - Office Supplies	SUPPLY ROOM COMPANIES	56.88
100-4031200-31200-6001-000	Sheriff - Office Supplies	SUPPLY ROOM COMPANIES	51.51
100-4031200-31200-6008-000	Sheriff - Vehicle & Pwr Equip Fuels	VISA SHER	34.59
100-4031200-31200-6008-000	Sheriff - Vehicle & Pwr Equip Fuels	RONALD N SPRINKLE SHERIFF PETTY CASH	205.54
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	RONALD N SPRINKLE SHERIFF PETTY CASH	16.00
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	RONALD N SPRINKLE SHERIFF PETTY CASH	25.00
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	RONALD N SPRINKLE SHERIFF PETTY CASH	10.00
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	SHELL	12.26
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC	117.95
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	INTERSTATE BATTERY SYSTEM OF ROANOKE VALLEY INC	471.80
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	HIGHWAY MOTORS INC	37.20
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	HIGHWAY MOTORS INC	39.48
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	SHEEHY AUTO STORES	914.27
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	SHEEHY AUTO STORES	914.27
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	SHEEHY AUTO STORES	1,664.27
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	KUSTOM SIGNALS INC	2,984.00
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	KUSTOM SIGNALS INC	1,733.00
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	SPRINKEL'S TOWING LLC	75.00
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	SPRINKEL'S TOWING LLC	180.00
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	SYN-TECH SYSTEMS INC	308.50
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	FISHER AUTO PARTS	63.40
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS AAP FINANCIAL SERVICES	184.04
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS AAP FINANCIAL SERVICES	48.00
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS AAP FINANCIAL SERVICES	24.49
100-4031200-31200-6009-000	Sheriff - Vehicle & Pwr Equip Supplies	AUTOMOTIVE WIRING AND INSTALLATION	1,200.00
100-4031200-31200-6010-000	Sheriff - Police Supplies	DIGITAL IMAGE PRINTING	222.37
100-4031200-31200-6010-000	Sheriff - Police Supplies	INTOXIMETERS	139.00
100-4031200-31200-6010-000	Sheriff - Police Supplies	KUSTOM SIGNALS INC	103.99
100-4031200-31200-6010-000	Sheriff - Police Supplies	GALLS LLC	1,357.78
100-4031200-31200-6010-000	Sheriff - Police Supplies	GALLS LLC	389.70
100-4031200-31200-6010-000	Sheriff - Police Supplies	GALLS LLC	978.56
100-4031200-31200-6010-000	Sheriff - Police Supplies	GALLS LLC	94.54
100-4031200-31200-6010-000	Sheriff - Police Supplies	GALLS LLC	2,446.44
100-4031200-31200-6010-000	Sheriff - Police Supplies	SIRCHIE FINGER PRINT LABORATORIES INC	233.90
100-4031200-31200-6010-000	Sheriff - Police Supplies	TASER INTERNATIONAL	976.38
100-4031200-31200-6010-000	Sheriff - Police Supplies	VISA SHER	1,745.00
100-4031200-31200-6010-000	Sheriff - Police Supplies	VISA SHER	306.87

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4031200-31200-6010-000	Sheriff - Police Supplies	EVIDENT INC	338.72
100-4031200-31200-6010-000	Sheriff - Police Supplies	EVIDENT INC	51.00
100-4031200-31200-6010-000	Sheriff - Police Supplies	EVIDENT INC	454.00
100-4031200-31200-6011-000	Sheriff - Uniforms & Wearing Apparel	VISA SHER	61.99
100-4031200-31200-6011-000	Sheriff - Uniforms & Wearing Apparel	CAROL GUNTER	15.00
100-4031200-31200-6011-000	Sheriff - Uniforms & Wearing Apparel	BKT UNIFORMS	120.00
100-4031200-31200-6011-000	Sheriff - Uniforms & Wearing Apparel	BKT UNIFORMS	60.49
100-4031200-31200-6011-000	Sheriff - Uniforms & Wearing Apparel	BKT UNIFORMS	490.19
100-4031200-31200-6011-000	Sheriff - Uniforms & Wearing Apparel	BKT UNIFORMS	89.48
100-4031200-31200-6011-000	Sheriff - Uniforms & Wearing Apparel	BKT UNIFORMS	39.99
100-4031200-31200-6011-000	Sheriff - Uniforms & Wearing Apparel	BKT UNIFORMS	159.96
100-4031200-31200-6011-000	Sheriff - Uniforms & Wearing Apparel	BKT UNIFORMS	11.00
100-4031200-31200-6012-000	Sheriff - Books & Subscriptions	MATTHEW BENDER & CO INC	22.44
100-4031200-31200-6014-000	Sheriff - Other Operating Supplies	LEXISNEXIS RISK SOLUTIONS BILLING ID 1008156	1.50
100-4031200-31200-6014-000	Sheriff - Other Operating Supplies	RONALD N SPRINKLE SHERIFF PETTY CASH	100.00
100-4031200-31200-6014-000	Sheriff - Other Operating Supplies	VISA SHER	523.17
100-4031200-31200-6014-000	Sheriff - Other Operating Supplies	EQUIFAX INFORMATION SERVICES LLC	110.28
100-4031200-31200-6015-000	Sheriff - Firing Range Expenses	TIDY SERVICES	60.00
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	26,747.14
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	26,747.14
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	30,140.47
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	26,347.14
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	30,140.47
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	30,140.47
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	26,747.14
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	26,747.14
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	26,747.14
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	26,747.14
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	2,168.19
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	2,168.19
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	750.00
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	2,168.19
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	750.00
100-4031200-31200-8005-000	Sheriff - Capital Outlay - Motor Vehicles / Veh. Equip	SHEEHY AUTO STORES	750.00
		Sheriff	327,748.75
100-4031400-31400-2300-000	Dispatch - Hospital/Medical Plan	CORVESTA SERVICES INC	296.64
100-4031400-31400-2500-000	Dispatch - Disability Insurance	VACORP	15.14
100-4031400-31400-2500-000	Dispatch - Disability Insurance	VACORP	17.33
100-4031400-31400-2500-000	Dispatch - Disability Insurance	VACORP	15.02
100-4031400-31400-2500-000	Dispatch - Disability Insurance	VACORP	14.52
100-4031400-31400-2500-000	Dispatch - Disability Insurance	VACORP	14.85
100-4031400-31400-2700-000	Dispatch - Worker's Compensation	VACORP	98.00
100-4031400-31400-3320-000	Dispatch - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	130.70
100-4031400-31400-3320-000	Dispatch - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	33.73
100-4031400-31400-5540-000	Dispatch - Convention & Education	APCO INTERNATIONAL	60.00
100-4031400-31400-6001-000	Dispatch - Office Supplies	BSC ACQUISITION SUB COLLECTIONS	315.08
100-4031400-31400-6001-000	Dispatch - Office Supplies	Bank of America	297.78

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4031400-31400-6011-000	Dispatch - Uniforms & Wearing Apparel	CHALAINE INC	558.10
		Dispatch	1,866.89
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	Bank of America	290.12
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	Bank of America	240.35
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	Bank of America	8.72
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	Bank of America	280.00
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	Bank of America	22.21
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	Bank of America	52.99
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	Bank of America	240.00
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	LEE HARTMAN & SONS INC	460.00
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	ATTIC PRODUCTIONS	150.00
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	GRAHAM RESEARCH CONSULTANTS	1,209.68
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	GUNNOE SAUSAGE CO INC	14.63
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	MISSION BBQ	2,448.22
100-4032200-32200-3180-000	Volunteer Fire Rescue - Instruction/Training Services	FINCASTLE BAPTIST CHURCH	125.00
100-4032200-32200-3320-000	Volunteer Fire Rescue - Maint Service Contracts	L. R. JACKSON LLC	1,960.00
100-4032200-32200-3320-000	Volunteer Fire Rescue - Maint Service Contracts	AIRGAS USA LLC	11.50
100-4032200-32200-3320-000	Volunteer Fire Rescue - Maint Service Contracts	AIRGAS USA LLC	15.25
100-4032200-32200-3320-000	Volunteer Fire Rescue - Maint Service Contracts	AIRGAS USA LLC	18.00
100-4032200-32200-3320-000	Volunteer Fire Rescue - Maint Service Contracts	AIRGAS USA LLC	14.75
100-4032200-32200-3320-000	Volunteer Fire Rescue - Maint Service Contracts	BIOMEDICAL ALTERNATIVES OF VA INC	1,920.00
100-4032200-32200-5302-000	Volunteer Fire Rescue - Fire Insurance	VFIS C/O M&T BANK	873.00
100-4032200-32200-5302-000	Volunteer Fire Rescue - Fire Insurance	VFIS C/O M&T BANK	21,332.00
100-4032200-32200-5302-000	Volunteer Fire Rescue - Fire Insurance	VFIS C/O M&T BANK	14,131.00
100-4032200-32200-5641-000	Volunteer Fire Rescue - County Volunteer FDs	LUMOS NETWORKS	1,651.93
100-4032200-32200-5641-000	Volunteer Fire Rescue - County Volunteer FDs	SURE-FLO INC	715.00
100-4032200-32200-5649-000	Volunteer Fire Rescue - Read Mountain VFD	Bank of America	65.00
100-4032200-32200-5649-000	Volunteer Fire Rescue - Read Mountain VFD	COUNTY OF ROANOKE FIRE AND RESCUE	8,297.11
100-4032200-32200-5651-000	Volunteer Fire Rescue - County Vol Resc Squads	CRAIG-BOTETOURT ELECTRICS COOPERATIVE	29.80
100-4032200-32200-6004-000	Volunteer Fire Rescue - Medical & Laboratory Supplies	LOWE'S	71.24
100-4032200-32200-6004-000	Volunteer Fire Rescue - Medical & Laboratory Supplies	BOUND TREE MEDICAL LLC	241.74
100-4032200-32200-8012-000	Volunteer Fire Rescue - Capital Outlay - Other Capital	CAHOON'S FLORIST & GIFTS	84.00
100-4032200-32200-8012-000	Volunteer Fire Rescue - Capital Outlay - Other Capital	BUCHANAN VOLUNTEER FIRE DEPT	1,800.00
100-4032200-32200-8012-000	Volunteer Fire Rescue - Capital Outlay - Other Capital	FINCASTLE VOLUNTEER FIRE DEPT	5,250.00
100-4032200-32200-8012-000	Volunteer Fire Rescue - Capital Outlay - Other Capital	TROUTVILLE VOLUNTEER FIRE DEPT	6,150.00
100-4032200-32200-8012-000	Volunteer Fire Rescue - Capital Outlay - Other Capital	EAGLE ROCK VOLUNTEER FIRE DEPT OPERATIONAL FUND	975.00
100-4032200-32200-8012-000	Volunteer Fire Rescue - Capital Outlay - Other Capital	GLEN WILTON VOLUNTEER FIRE DEPT OPERATIONAL FUND	2,550.00
100-4032200-32200-8012-000	Volunteer Fire Rescue - Capital Outlay - Other Capital	BLUE RIDGE RESCUE SQUAD OPERATIONAL FUND	1,200.00
100-4032200-32200-8012-000	Volunteer Fire Rescue - Capital Outlay - Other Capital	EAGLE ROCK RESCUE SQUAD OPERATIONAL FUND	2,475.00
100-4032200-32200-8012-000	Volunteer Fire Rescue - Capital Outlay - Other Capital	BLUE RIDGE VOL FIRE DEPT/OPERATIONAL FUND	2,850.00
100-4032200-32200-8012-000	Volunteer Fire Rescue - Capital Outlay - Other Capital	HMT PUBLISHERS	249.00
100-4032200-32200-8012-000	Volunteer Fire Rescue - Capital Outlay - Other Capital	Bank of America	993.70
		Volunteer Fire Rescue	81,465.94
100-4033100-33100-2300-000	Correction & Detention - Hospital/Medical Plan	CORVESTA SERVICES INC	1,234.56
100-4033100-33100-2500-000	Correction & Detention - Disability Insurance	VACORP	12.50
100-4033100-33100-2500-000	Correction & Detention - Disability Insurance	VACORP	12.50

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4033100-33100-2700-000	Correction & Detention - Worker's Compensation	VACORP	8,973.00
100-4033100-33100-3100-000	Correction & Detention - Professional Services	PHYSICIANS CARE OF VA, PC	385.00
100-4033100-33100-3100-000	Correction & Detention - Professional Services	PHYSICIANS CARE OF VA, PC	224.00
100-4033100-33100-3100-000	Correction & Detention - Professional Services	PHYSICIANS CARE OF VA, PC	1,314.00
100-4033100-33100-3100-000	Correction & Detention - Professional Services	CENTER FOR EMOTIONAL WELLNESS PC	3,995.25
100-4033100-33100-3100-000	Correction & Detention - Professional Services	UROLOGY ASSOCIATES LTD	183.00
100-4033100-33100-3100-000	Correction & Detention - Professional Services	BRENDA K LUCAS RD	260.00
100-4033100-33100-3100-000	Correction & Detention - Professional Services	FREMONT A VESS, JR, DDS	1,182.00
100-4033100-33100-3311-000	Correction & Detention - Repairs & Maint - Equip	B & D LOCK CO, INC	54.80
100-4033100-33100-3311-000	Correction & Detention - Repairs & Maint - Equip	JAMES BUCK PLUMBING & HEATING INC	1,631.71
100-4033100-33100-3311-000	Correction & Detention - Repairs & Maint - Equip	BRUNER DETENTION & SECURITY	905.00
100-4033100-33100-3311-000	Correction & Detention - Repairs & Maint - Equip	BRUNER DETENTION & SECURITY	247.50
100-4033100-33100-3311-000	Correction & Detention - Repairs & Maint - Equip	JOHN DEERE FINANCIAL	905.64
100-4033100-33100-3311-000	Correction & Detention - Repairs & Maint - Equip	JOHN DEERE FINANCIAL	905.64
100-4033100-33100-3311-000	Correction & Detention - Repairs & Maint - Equip	JOHN DEERE FINANCIAL	905.94
100-4033100-33100-3311-000	Correction & Detention - Repairs & Maint - Equip	WAGNER FOOD EQUIPMENT INC	856.80
100-4033100-33100-3311-000	Correction & Detention - Repairs & Maint - Equip	SUNBELT RENTALS	640.20
100-4033100-33100-3311-000	Correction & Detention - Repairs & Maint - Equip	FIRE & LIFE SAFETY AMERICA INC	300.00
100-4033100-33100-3311-000	Correction & Detention - Repairs & Maint - Equip	SKYLINE APPLIANCE SERVICE	153.35
100-4033100-33100-3320-000	Correction & Detention - Maint Service Contracts	VALLEY CHEMICAL AND SYSTEMS, LLC	125.00
100-4033100-33100-3320-000	Correction & Detention - Maint Service Contracts	CANON SOLUTIONS AMERICA INC	23.92
100-4033100-33100-3320-000	Correction & Detention - Maint Service Contracts	CANON SOLUTIONS AMERICA INC	56.87
100-4033100-33100-3320-000	Correction & Detention - Maint Service Contracts	CANON SOLUTIONS AMERICA INC	29.28
100-4033100-33100-3320-000	Correction & Detention - Maint Service Contracts	BOTETOURT PEST CONTROL	168.00
100-4033100-33100-5130-000	Correction & Detention - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	6,814.98
100-4033100-33100-6001-000	Correction & Detention - Office Supplies	VISA SHER	64.99
100-4033100-33100-6001-000	Correction & Detention - Office Supplies	SUPPLY ROOM COMPANIES	22.70
100-4033100-33100-6001-000	Correction & Detention - Office Supplies	SUPPLY ROOM COMPANIES	160.74
100-4033100-33100-6001-000	Correction & Detention - Office Supplies	SUPPLY ROOM COMPANIES	-25.05
100-4033100-33100-6001-000	Correction & Detention - Office Supplies	SUPPLY ROOM COMPANIES	9.34
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	DIAMOND PAPER CO INC	70.49
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	FLOWERS BAKING CO OF LYNCHBURG	95.07
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	FLOWERS BAKING CO OF LYNCHBURG	102.39
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	FLOWERS BAKING CO OF LYNCHBURG	134.28
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	FLOWERS BAKING CO OF LYNCHBURG	116.64
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	DEPARTMENT OF CORRECTIONS FARMER'S MARKET	200.45
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	DEPARTMENT OF CORRECTIONS FARMER'S MARKET	136.50
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	DEPARTMENT OF CORRECTIONS FARMER'S MARKET	127.00
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	DEPARTMENT OF CORRECTIONS FARMER'S MARKET	259.10
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	DEPARTMENT OF CORRECTIONS FARMER'S MARKET	216.10
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	US FOOD SERVICE INC	4,467.14
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	US FOOD SERVICE INC	4,436.56
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	US FOOD SERVICE INC	4,189.15
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	US FOOD SERVICE INC	4,672.05
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	US FOOD SERVICE INC	-45.00
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	US FOOD SERVICE INC	4,209.98
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	DEPARTMENT OF CORRECTIONS BLAND AGRIBUSINESS	516.60
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	DEPARTMENT OF CORRECTIONS BLAND AGRIBUSINESS	480.90

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	DEPARTMENT OF CORRECTIONS BLAND AGRIBUSINESS	516.60
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	DEPARTMENT OF CORRECTIONS BLAND AGRIBUSINESS	480.90
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	DEPARTMENT OF CORRECTIONS BLAND AGRIBUSINESS	516.60
100-4033100-33100-6002-000	Correction & Detention - Food Supplies & Fd Serv	SWVA HAMCO OFFICE SUPPLIES	163.50
100-4033100-33100-6004-000	Correction & Detention - Medical & Laboratory Supplies	DOLLAR GENERAL-CHARGE SALES MSC-410526	3.00
100-4033100-33100-6004-000	Correction & Detention - Medical & Laboratory Supplies	DOLLAR GENERAL-CHARGE SALES MSC-410526	52.40
100-4033100-33100-6004-000	Correction & Detention - Medical & Laboratory Supplies	SCI-MED WASTE SYSTEMS INC	185.00
100-4033100-33100-6004-000	Correction & Detention - Medical & Laboratory Supplies	LABCORP OF AMERICA HOLDINGS	3,330.00
100-4033100-33100-6004-000	Correction & Detention - Medical & Laboratory Supplies	WESTWOOD PHARMACY CLINICAL SERVICES	6,269.25
100-4033100-33100-6004-000	Correction & Detention - Medical & Laboratory Supplies	DOWNHOME PHARMACY	300.88
100-4033100-33100-6004-000	Correction & Detention - Medical & Laboratory Supplies	DOWNHOME PHARMACY	188.62
100-4033100-33100-6004-000	Correction & Detention - Medical & Laboratory Supplies	MMDS OF KINGSPORT	160.00
100-4033100-33100-6005-000	Correction & Detention - Laundry, Hskpg, Janitor Supply	DIAMOND PAPER CO INC	57.99
100-4033100-33100-6005-000	Correction & Detention - Laundry, Hskpg, Janitor Supply	DIAMOND PAPER CO INC	382.15
100-4033100-33100-6005-000	Correction & Detention - Laundry, Hskpg, Janitor Supply	DIAMOND PAPER CO INC	268.41
100-4033100-33100-6005-000	Correction & Detention - Laundry, Hskpg, Janitor Supply	DIAMOND PAPER CO INC	1,030.71
100-4033100-33100-6005-000	Correction & Detention - Laundry, Hskpg, Janitor Supply	BRAME SPECIALTY COMPANY INC	118.35
100-4033100-33100-6005-000	Correction & Detention - Laundry, Hskpg, Janitor Supply	BRAME SPECIALTY COMPANY INC	889.81
100-4033100-33100-6005-000	Correction & Detention - Laundry, Hskpg, Janitor Supply	BRAME SPECIALTY COMPANY INC	153.78
100-4033100-33100-6005-000	Correction & Detention - Laundry, Hskpg, Janitor Supply	BRAME SPECIALTY COMPANY INC	91.01
100-4033100-33100-6005-000	Correction & Detention - Laundry, Hskpg, Janitor Supply	BRAME SPECIALTY COMPANY INC	71.24
100-4033100-33100-6010-000	Correction & Detention - Police Supplies	SWVA HAMCO OFFICE SUPPLIES	535.05
100-4033100-33100-6011-000	Correction & Detention - Uniforms & Wearing Apparel	GALLS LLC	188.67
100-4033100-33100-6011-000	Correction & Detention - Uniforms & Wearing Apparel	GALLS LLC	769.83
100-4033100-33100-6011-000	Correction & Detention - Uniforms & Wearing Apparel	BKT UNIFORMS	490.19
100-4033100-33100-6011-000	Correction & Detention - Uniforms & Wearing Apparel	BKT UNIFORMS	60.49
100-4033100-33100-6011-000	Correction & Detention - Uniforms & Wearing Apparel	BKT UNIFORMS	52.99
100-4033100-33100-6011-000	Correction & Detention - Uniforms & Wearing Apparel	BKT UNIFORMS	21.00
100-4033100-33100-6011-000	Correction & Detention - Uniforms & Wearing Apparel	CAROL GUNTER	152.60
100-4033100-33100-6014-000	Correction & Detention - Other Operating Supplies	VISA SHER	300.00
100-4033100-33100-6014-000	Correction & Detention - Other Operating Supplies	US FOOD SERVICE INC	392.72
100-4033100-33100-8002-000	Correction & Detention - Capital Outlay - Furniture & Fixtures	VISA SHER	
		Correction & Detention	75,312.30
100-4033200-33200-3800-000	Juvenile Detention Center - Prch of Govt & Other Serv	RVJDC	13,300.00
		Juvenile Detention Center	13,300.00
100-4035100-35100-2300-000	Animal Control - Hospital/Medical Plan	CORVESTA SERVICES INC	98.88
100-4035100-35100-2700-000	Animal Control - Worker's Compensation	VACORP	734.00
100-4035100-35100-3100-000	Animal Control - Professional Services	COUNTY OF ROANOKE	14,675.83
100-4035100-35100-6004-000	Animal Control - Medical & Laboratory Supplies	BOTETOURT VETERINARY HOSPITAL INC	92.60
100-4035100-35100-6004-000	Animal Control - Medical & Laboratory Supplies	BOTETOURT VETERINARY HOSPITAL INC	62.50
100-4035100-35100-6004-000	Animal Control - Medical & Laboratory Supplies	TREASURER OF VA TECH	70.00
100-4035100-35100-6009-000	Animal Control - Vehicle & Pwr Equip Supplies	MAGIC CITY MOTOR CORPORATION	86.41
100-4035100-35100-6011-000	Animal Control - Uniforms & Wearing Apparel	CAROL GUNTER	12.00
100-4035100-35100-6011-000	Animal Control - Uniforms & Wearing Apparel	CAROL GUNTER	8.00
100-4035100-35100-6011-000	Animal Control - Uniforms & Wearing Apparel	CAROL GUNTER	56.00
100-4035100-35100-6011-000	Animal Control - Uniforms & Wearing Apparel	GALLS LLC	86.00
100-4035100-35100-6011-000	Animal Control - Uniforms & Wearing Apparel	GALLS LLC	63.00

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4035100-35100-6014-000	Animal Control - Other Operating Supplies	VISA SHER	666.41
		Animal Control	16,711.63
100-4035500-35500-2300-000	Fire & EMS - Hospital/Medical Plan	CORVESTA SERVICES INC	791.04
100-4035500-35500-2700-000	Fire & EMS - Worker's Compensation	VACORP	22,701.00
100-4035500-35500-3100-000	Fire & EMS - Professional Services	SAFETY & COMPLIANCE SERVICES	291.00
100-4035500-35500-3311-000	Fire & EMS - Repairs & Maint - Equip	Bank of America	82.76
100-4035500-35500-3312-000	Fire & EMS - Repairs & Maint - Vehic	EAST COAST EMERGENCY VEHICLES LLC	62.40
100-4035500-35500-3312-000	Fire & EMS - Repairs & Maint - Vehic	EAST COAST EMERGENCY VEHICLES LLC	3,303.43
100-4035500-35500-3312-000	Fire & EMS - Repairs & Maint - Vehic	EAST COAST EMERGENCY VEHICLES LLC	175.00
100-4035500-35500-3312-000	Fire & EMS - Repairs & Maint - Vehic	FISHER AUTO PARTS	6.46
100-4035500-35500-3312-000	Fire & EMS - Repairs & Maint - Vehic	AUTOMOTIVE WIRING AND INSTALLATION	900.00
100-4035500-35500-3312-000	Fire & EMS - Repairs & Maint - Vehic	ADVANCE AUTO PARTS AAP FINANCIAL SERVICES	5.05
100-4035500-35500-3312-000	Fire & EMS - Repairs & Maint - Vehic	HUGH'S BODY SHOP INC.	147.48
100-4035500-35500-3320-000	Fire & EMS - Maint Service Contracts	ETHOS TECHNOLOGIES	82.76
100-4035500-35500-3320-000	Fire & EMS - Maint Service Contracts	H&R CONTRACTORS INC	39.00
100-4035500-35500-3320-000	Fire & EMS - Maint Service Contracts	Bank of America	6.50
100-4035500-35500-3800-000	Fire & EMS - Prch of Govt & Other Serv	ROANOKE COUNTY FIRE AND RESCUE	245.72
100-4035500-35500-3800-000	Fire & EMS - Prch of Govt & Other Serv	ROANOKE COUNTY FIRE AND RESCUE	275.00
100-4035500-35500-3800-000	Fire & EMS - Prch of Govt & Other Serv	ROANOKE COUNTY FIRE AND RESCUE	101.92
100-4035500-35500-5210-000	Fire & EMS - Postal Services	THE UPS STORE	17.60
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	VERIZON WIRELESS	40.01
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	Bank of America	58.67
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	JUSTIN AARON BUNN	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	DOUG GILLISPIE	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	FRANK LEONARD	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	JEFF ELMORE	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	MARY MCPEAK	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	NATHAN HERLOCKER	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	RYAN HARTBERGER	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	THOMAS ANDREWS	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	JACLYN EAST	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	THOMAS HOLDREN	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	PATRICK SCRUGGS	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	GEARLD HENDERSON	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	CAMILLE BLACK	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	DAVID FIRESTONE	135.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	IAN WILES	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	CLAY FITZGERALD	90.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	HELEN HUMBERT	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	SARAH PUGH	90.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	DANIEL MURRAY	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	BRANDON SAUNDERS	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	JOSHUA HAMILTON	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	RONALD J KOVAR	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	JON RODGERS	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	JEREMY GOYER	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	BRANDON GOLLA	30.00

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	JAMES CALHOUN	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	DOUGLAS SHAWN ANTHONY	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	WILLIAM BRADLEY BRYANT	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	DARREN MICHAEL ROCK	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	AMANDA DIANE SIMMONS	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	MICHAEL RAYMOND SIMPSON	30.00
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	JEFFREY MARK WHITACRE	30.00
100-4035500-35500-5530-000	Fire & EMS - Subsistence & Lodging	VISA EMS	706.97
100-4035500-35500-5530-000	Fire & EMS - Subsistence & Lodging	Bank of America	131.42
100-4035500-35500-5530-000	Fire & EMS - Subsistence & Lodging	Bank of America	20.45
100-4035500-35500-5530-000	Fire & EMS - Subsistence & Lodging	Bank of America	13.00
100-4035500-35500-5530-000	Fire & EMS - Subsistence & Lodging	Bank of America	42.00
100-4035500-35500-5530-000	Fire & EMS - Subsistence & Lodging	Bank of America	13.00
100-4035500-35500-5530-000	Fire & EMS - Subsistence & Lodging	Bank of America	35.21
100-4035500-35500-5530-000	Fire & EMS - Subsistence & Lodging	Bank of America	49.98
100-4035500-35500-5540-000	Fire & EMS - Convention & Education	Bank of America	50.00
100-4035500-35500-5810-000	Fire & EMS - Dues & Assoc Membership	DEPARTMENT OF MOTOR VEHICLES RECEIPTING CENTER	65.00
100-4035500-35500-5999-000	Fire & EMS - Refunds	ELAINE SHAFER	73.52
100-4035500-35500-5999-000	Fire & EMS - Refunds	ANTHEM BCBS VA RECOVERY	143.54
100-4035500-35500-6001-000	Fire & EMS - Office Supplies	Bank of America	30.34
100-4035500-35500-6001-000	Fire & EMS - Office Supplies	Bank of America	769.96
100-4035500-35500-6008-000	Fire & EMS - Vehicle & Pwr Equip Fuels	Bank of America	6.69
100-4035500-35500-6008-000	Fire & EMS - Vehicle & Pwr Equip Fuels	Bank of America	27.64
100-4035500-35500-6008-000	Fire & EMS - Vehicle & Pwr Equip Fuels	EXXONMOBIL	35.62
100-4035500-35500-6011-000	Fire & EMS - Uniforms & Wearing Apparel	WITMER PUBLIC SAFETY GROUP INC	624.00
100-4035500-35500-6011-000	Fire & EMS - Uniforms & Wearing Apparel	SUPER SHOE STORES	94.49
100-4035500-35500-6011-000	Fire & EMS - Uniforms & Wearing Apparel	FIRST DUE GEAR	2,095.00
100-4035500-35500-6011-000	Fire & EMS - Uniforms & Wearing Apparel	BLUE RIDGE RESCUE SUPPLIERS	97.10
100-4035500-35500-6011-000	Fire & EMS - Uniforms & Wearing Apparel	Bank of America	258.84
100-4035500-35500-6011-000	Fire & EMS - Uniforms & Wearing Apparel	Bank of America	79.98
100-4035500-35500-6011-000	Fire & EMS - Uniforms & Wearing Apparel	Bank of America	412.74
100-4035500-35500-6011-000	Fire & EMS - Uniforms & Wearing Apparel	Bank of America	-226.50
100-4035500-35500-6011-000	Fire & EMS - Uniforms & Wearing Apparel	Bank of America	61.10
100-4035500-35500-6014-000	Fire & EMS - Other Operating Supplies	Bank of America	53.76
100-4035500-35500-6014-000	Fire & EMS - Other Operating Supplies	LOWE'S	8.01
100-4035500-35500-6014-000	Fire & EMS - Other Operating Supplies	JEFFERSON FIRE & SAFETY INC	199.60
100-4035500-35500-8001-000	Fire & EMS - Capital Outlay - Machinery & Equipment	Bank of America	27.60
100-4035500-35500-8001-000	Fire & EMS - Capital Outlay - Machinery & Equipment	Bank of America	11.86
100-4035500-35500-8001-000	Fire & EMS - Capital Outlay - Machinery & Equipment	Bank of America	17.06
100-4035500-35500-8001-000	Fire & EMS - Capital Outlay - Machinery & Equipment	BLUE RIDGE RESCUE SUPPLIERS	5,515.75
100-4035500-35500-8001-000	Fire & EMS - Capital Outlay - Machinery & Equipment	CLEAR COMMUNICATIONS & ELECTRONICS INC	623.11
100-4035500-35500-8005-000	Fire & EMS - Capital Outlay - Motor Vehicles / Veh. Equip	Bank of America	10.00
100-4035500-35500-8012-000	Fire & EMS - Capital Outlay - Other Capital	Bank of America	351.05
		Fire & EMS	43,046.69
100-4035600-35600-3311-000	Emergency Communications - Repairs & Maint - Equip	PROFESSIONAL COMMUNICATIONS	422.00
100-4035600-35600-3320-000	Emergency Communications - Maint Service Contracts	PROFESSIONAL COMMUNICATIONS	5,783.50
100-4035600-35600-5231-000	Emergency Communications - Wireless E911 Communica	VERIZON	10.66

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4035600-35600-5231-000	Emergency Communications - Wireless E911 Communica	LUMOS NETWORKS	437.71
100-4035600-35600-5231-000	Emergency Communications - Wireless E911 Communica	LUMOS NETWORKS	515.77
100-4035600-35600-5232-000	Emergency Communications - E911 Landline Communica	LUMOS NETWORKS	748.87
100-4035600-35600-5232-000	Emergency Communications - E911 Landline Communica	VERIZON	2,683.00
100-4035600-35600-5410-000	Emergency Communications - Lease/Rent of Equipment	BOTETOIRT LAND HOLDING II, LLC	2,713.58
100-4035600-35600-5410-000	Emergency Communications - Lease/Rent of Equipment	TOWN OF FINCASTLE	1,461.63
100-4035600-35600-5420-000	Emergency Communications - Lease/Rent of Buildings	BOTETOIRT LAND HOLDING II, LLC	216.00
		Emergency Communications	14,992.72
100-4040000-40000-2300-000	General Services - Hospital/Medical Plan	CORVESTA SERVICES INC	74.16
100-4040000-40000-2500-000	General Services - Disability Insurance	VACORP	16.55
100-4040000-40000-2500-000	General Services - Disability Insurance	VACORP	13.30
100-4040000-40000-2700-000	General Services - Worker's Compensation	VACORP	833.00
100-4040000-40000-3312-000	General Services - Repairs & Maint - Vehic	O'REILLY AUTOMOTIVE INC	239.03
100-4040000-40000-3320-000	General Services - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	165.07
100-4040000-40000-3320-000	General Services - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	130.52
100-4040000-40000-3320-000	General Services - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	100.02
100-4040000-40000-3320-000	General Services - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	7.89
100-4040000-40000-3320-000	General Services - Maint Service Contracts	INTERACTIVEGIS INC	500.00
100-4040000-40000-3320-000	General Services - Maint Service Contracts	Bank of America	8.73
100-4040000-40000-3320-000	General Services - Maint Service Contracts	SOUTHERN GRAPHICS & SUPPLY CO	210.00
100-4040000-40000-5230-000	General Services - Telecommunications	DIANA ASBURY	90.00
100-4040000-40000-6001-000	General Services - Office Supplies	Bank of America	19.50
100-4040000-40000-8012-000	General Services - Capital Outlay - Other Capital	KORMAN SIGNS INC	364.54
100-4040000-40000-8012-000	General Services - Capital Outlay - Other Capital	KORMAN SIGNS INC	202.91
		General Services	2,975.22
100-4042400-42400-2300-000	Waste Management - Hospital/Medical Plan	CORVESTA SERVICES INC	98.88
100-4042400-42400-2700-000	Waste Management - Worker's Compensation	VACORP	346.00
100-4042400-42400-3191-000	Waste Management - Refuse Disposal	ROANOKE VALLEY RESOURCE AUTHORITY	8,205.46
100-4042400-42400-3191-000	Waste Management - Refuse Disposal	ADVANCED DISPOSAL	1,330.00
100-4042400-42400-3192-000	Waste Management - Recycling Processing	ADVANCED DISPOSAL	18,588.21
100-4042400-42400-3192-000	Waste Management - Recycling Processing	SPIRIT SERVICES INC	125.00
100-4042400-42400-3192-000	Waste Management - Recycling Processing	Bank of America	613.10
100-4042400-42400-3192-000	Waste Management - Recycling Processing	RDS-ROANOKE LLC	302.21
100-4042400-42400-3311-000	Waste Management - Repairs & Maint - Equip	L A DUDLEY WELDING	300.00
100-4042400-42400-3311-000	Waste Management - Repairs & Maint - Equip	GCR TIRE & SERVICE	432.00
100-4042400-42400-3311-000	Waste Management - Repairs & Maint - Equip	Bank of America	266.69
100-4042400-42400-3312-000	Waste Management - Repairs & Maint - Vehic	Bank of America	161.50
100-4042400-42400-3312-000	Waste Management - Repairs & Maint - Vehic	Bank of America	63.14
100-4042400-42400-3312-000	Waste Management - Repairs & Maint - Vehic	Bank of America	34.11
100-4042400-42400-3312-000	Waste Management - Repairs & Maint - Vehic	Bank of America	73.62
100-4042400-42400-3312-000	Waste Management - Repairs & Maint - Vehic	Bank of America	11.95
100-4042400-42400-3312-000	Waste Management - Repairs & Maint - Vehic	Bank of America	70.71
100-4042400-42400-3320-000	Waste Management - Maint Service Contracts	Bank of America	8.73
100-4042400-42400-3320-000	Waste Management - Maint Service Contracts	BEST CLEANING	175.00
100-4042400-42400-5230-000	Waste Management - Telecommunications	MARK A KITT	90.00
100-4042400-42400-5230-000	Waste Management - Telecommunications	GREGORY W HANNAH	90.00

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4042400-42400-6001-000	Waste Management - Office Supplies	Bank of America	15.55
100-4042400-42400-6001-000	Waste Management - Office Supplies	Bank of America	27.89
100-4042400-42400-6001-000	Waste Management - Office Supplies	Bank of America	13.00
100-4042400-42400-6008-000	Waste Management - Vehicle & Pwr Equip Fuels	JOHN DEERE FINANCIAL	475.75
100-4042400-42400-6008-000	Waste Management - Vehicle & Pwr Equip Fuels	JOHN DEERE FINANCIAL	702.31
100-4042400-42400-6009-000	Waste Management - Vehicle & Pwr Equip Supplies	Bank of America	18.70
100-4042400-42400-6009-000	Waste Management - Vehicle & Pwr Equip Supplies	Bank of America	45.84
100-4042400-42400-6011-000	Waste Management - Uniforms & Wearing Apparel	Bank of America	19.80
100-4042400-42400-8012-000	Waste Management - Capital Outlay - Other Capital	Bank of America	184.54
		Waste Management	32,889.69
100-4043000-43000-2300-000	Maint Bldgs & Grounds - Hospital/Medical Plan	CORVESTA SERVICES INC	173.04
100-4043000-43000-2700-000	Maint Bldgs & Grounds - Worker's Compensation	VACORP	1,061.00
100-4043000-43000-3313-000	Maint Bldgs & Grounds - Repair & Maint - Bldgs	FROEHLING & ROBERTSON INC	1,050.00
100-4043000-43000-3320-000	Maint Bldgs & Grounds - Maint Service Contracts	Bank of America	8.73
100-4043000-43000-3320-000	Maint Bldgs & Grounds - Maint Service Contracts	SOUTHERN AIR INC	860.00
100-4043000-43000-3320-000	Maint Bldgs & Grounds - Maint Service Contracts	CARTER MACHINERY CO INC	268.78
100-4043000-43000-3320-000	Maint Bldgs & Grounds - Maint Service Contracts	BOTETOURT PEST CONTROL	475.00
100-4043000-43000-3320-000	Maint Bldgs & Grounds - Maint Service Contracts	BOTETOURT PEST CONTROL	90.00
100-4043000-43000-3320-000	Maint Bldgs & Grounds - Maint Service Contracts	MECHANICAL MAINTENANCE INC	590.00
100-4043000-43000-3320-000	Maint Bldgs & Grounds - Maint Service Contracts	MECHANICAL MAINTENANCE INC	950.99
100-4043000-43000-3320-000	Maint Bldgs & Grounds - Maint Service Contracts	FSI MID STATE DIV INC	140.00
100-4043000-43000-3320-000	Maint Bldgs & Grounds - Maint Service Contracts	FSI MID STATE DIV INC	224.00
100-4043000-43000-3321-000	Maint Bldgs & Grounds - Maint Serv Contr - ETC	FSI MID STATE DIV INC	180.00
100-4043000-43000-3321-000	Maint Bldgs & Grounds - Maint Serv Contr - ETC	BOTETOURT PEST CONTROL	126.00
100-4043000-43000-3321-000	Maint Bldgs & Grounds - Maint Serv Contr - ETC	SIMPLEXGRINNELL LP	218.70
100-4043000-43000-5120-000	Maint Bldgs & Grounds - Heating Services	ROANOKE GAS COMPANY	112.42
100-4043000-43000-5120-000	Maint Bldgs & Grounds - Heating Services	SUBURBAN PROPANE-7401	816.34
100-4043000-43000-5120-000	Maint Bldgs & Grounds - Heating Services	SUBURBAN PROPANE-7401	72.00
100-4043000-43000-5120-000	Maint Bldgs & Grounds - Heating Services	SUBURBAN PROPANE-7401	72.00
100-4043000-43000-5120-000	Maint Bldgs & Grounds - Heating Services	SUBURBAN PROPANE-7401	72.00
100-4043000-43000-5120-000	Maint Bldgs & Grounds - Heating Services	SUBURBAN PROPANE-7401	72.00
100-4043000-43000-5130-000	Maint Bldgs & Grounds - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	92.43
100-4043000-43000-5130-000	Maint Bldgs & Grounds - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	47.53
100-4043000-43000-5130-000	Maint Bldgs & Grounds - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	52.50
100-4043000-43000-5130-000	Maint Bldgs & Grounds - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	169.16
100-4043000-43000-5130-000	Maint Bldgs & Grounds - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	49.13
100-4043000-43000-5130-000	Maint Bldgs & Grounds - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	90.00
100-4043000-43000-5230-000	Maint Bldgs & Grounds - Telecommunications	DOUGLAS MARSH	90.00
100-4043000-43000-5230-000	Maint Bldgs & Grounds - Telecommunications	TONYA HIPPERT	90.00
100-4043000-43000-5230-000	Maint Bldgs & Grounds - Telecommunications	CLARENCE W BURRELL JR	90.00
100-4043000-43000-5230-000	Maint Bldgs & Grounds - Telecommunications	HELEN BELCHER	90.00
100-4043000-43000-5230-000	Maint Bldgs & Grounds - Telecommunications	JERRY PANNELL SR	90.00
100-4043000-43000-5230-000	Maint Bldgs & Grounds - Telecommunications	BILLY WARNOCK	90.00
100-4043000-43000-6001-000	Maint Bldgs & Grounds - Office Supplies	Bank of America	103.99
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	Bank of America	1,098.11
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	Bank of America	91.92
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	4.47
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	15.65

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	5.66
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	10.58
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	35.00
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	4.47
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	6.71
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	2.37
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	9.49
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	18.99
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	9.49
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	4.47
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	4.74
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	4.47
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	2.37
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	18.99
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	4.47
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	4.47
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	5.66
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	6.71
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	9.49
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	9.49
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	4.74
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	15.65
100-4043000-43000-6005-000	Maint Bldgs & Grounds - Laundry, Hskpg, Janitor Supply	ALSCO	10.58
100-4043000-43000-6007-000	Maint Bldgs & Grounds - Repair & Maint Supplies	LOWE'S	203.93
100-4043000-43000-6007-000	Maint Bldgs & Grounds - Repair & Maint Supplies	LOWE'S	33.86
100-4043000-43000-6007-000	Maint Bldgs & Grounds - Repair & Maint Supplies	LOWE'S	37.99
100-4043000-43000-6007-000	Maint Bldgs & Grounds - Repair & Maint Supplies	LOWE'S	31.77
100-4043000-43000-6007-000	Maint Bldgs & Grounds - Repair & Maint Supplies	Bank of America	205.50
100-4043000-43000-6008-000	Maint Bldgs & Grounds - Vehicle & Pwr Equip Fuels	Bank of America	39.50
100-4043000-43000-6009-000	Maint Bldgs & Grounds - Vehicle & Pwr Equip Supplies	THOMPSON TIRE CO INC	544.00
100-4043000-43000-6009-000	Maint Bldgs & Grounds - Vehicle & Pwr Equip Supplies	O'REILLY AUTOMOTIVE INC	246.93
100-4043000-43000-6009-000	Maint Bldgs & Grounds - Vehicle & Pwr Equip Supplies	O'REILLY AUTOMOTIVE INC	99.99
100-4043000-43000-6011-000	Maint Bldgs & Grounds - Uniforms & Wearing Apparel	WALMART COMMUNITY/RFCSELLC	-114.85
100-4043000-43000-6011-000	Maint Bldgs & Grounds - Uniforms & Wearing Apparel	WALMART COMMUNITY/RFCSELLC	126.77
		Maint Bldgs & Grounds	11,562.34
100-4051000-52500-3800-000	Health & Welfare - Mental Health Service Board	BLUE RIDGE BEHAVIORAL HEALTHCARE	38,743.00
		Health & Welfare	38,743.00
100-4053500-53500-2300-000	Childrens Services (CSA) - Hospital/Medical Plan	CORVESTA SERVICES INC	24.72
100-4053500-53500-2500-000	Children's Services (CSA) - Disability Insurance	VACORP	15.80
100-4053500-53500-2700-000	Childrens Services (CSA) - Worker's Compensation	VACORP	47.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	GIFT OF HOPE	5,470.11
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	GIFT OF HOPE	5,400.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	GIFT OF HOPE	5,400.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	GIFT OF HOPE	5,400.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BLUE RIDGE AUTISM & ACHIEVEMENT CENTER	5,700.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BLUE RIDGE AUTISM & ACHIEVEMENT CENTER	5,700.00

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BLUE RIDGE AUTISM & ACHIEVEMENT CENTER	5,700.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BLUE RIDGE AUTISM & ACHIEVEMENT CENTER	5,700.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BLUE RIDGE AUTISM & ACHIEVEMENT CENTER	5,700.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BLUE RIDGE AUTISM & ACHIEVEMENT CENTER	5,700.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	HUGHES CENTER	4,840.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	NORTH SPRING BEHAVIORAL HEALTHCARE BUSINESS OFFICE	4,291.72
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	CREATIVE THERAPY CARE	120.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	LUTHERAN FAMILY SERVICES OF VIRGINIA INC.	3,800.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	LUTHERAN FAMILY SERVICES OF VIRGINIA INC.	6,270.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	LUTHERAN FAMILY SERVICES OF VIRGINIA INC.	3,800.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	LUTHERAN FAMILY SERVICES OF VIRGINIA INC.	3,800.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	FAMILY PRESERVATION SERVICES	1,120.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	FAMILY PRESERVATION SERVICES	950.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BRAMBLETON ASSESSMENT & COUNSELING CENTER	180.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BRAMBLETON ASSESSMENT & COUNSELING CENTER	360.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	HOPE TREE FAMILY SERVICES	5,770.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	HOPE TREE FAMILY SERVICES	11,989.80
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	DISCOVERY SCHOOL OF VIRGINIA INC	5,760.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	CENTRA HEALTH INC	3,500.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	CENTRA HEALTH INC	3,420.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	CENTRA HEALTH INC	3,420.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	CENTRA HEALTH INC	3,420.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	CENTRA HEALTH INC	3,420.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	PROFESSIONAL THERAPIES OF ROANOKE INC	3,501.34
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BLUE RIDGE BEHAVIORAL HEALTHCARE	900.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BLUE RIDGE BEHAVIORAL HEALTHCARE	900.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BLUE RIDGE BEHAVIORAL HEALTHCARE	900.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BLUE RIDGE BEHAVIORAL HEALTHCARE	326.50
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	BLUE RIDGE BEHAVIORAL HEALTHCARE	1,200.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	YOUTH ADVOCATE PROGRAMS INC	49.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	ALLIED INSTRUCTIONAL SERVICES	300.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	FAMILY INSIGHT PC	2,820.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	FAMILY INSIGHT PC	1,650.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	MAURICE S. FISHER, SR., PH.D.	180.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	ANTHONY O WELLS PHD PC	1,000.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	ANTHONY O WELLS PHD PC	1,000.00
100-4053500-53500-3100-000	Childrens Services (CSA) - Professional Services	THOMAS BROTHERS SOFTWARE CORPORTATION	217.00
100-4053500-53500-3320-000	Childrens Services (CSA) - Maint Service Contracts	Bank of America	8.73
100-4053500-53500-3320-000	Childrens Services (CSA) - Maint Service Contracts	Bank of America	27.27
100-4053500-53500-6001-000	Childrens Services (CSA) - Office Supplies		
		Childrens Services (CSA)	141,168.99
100-4071100-71100-2300-000	Parks & Recreation - Hospital/Medical Plan	CORVESTA SERVICES INC	197.76
100-4071100-71100-2500-000	Parks & Recreation - Disability Insurance	VACORP	15.55
100-4071100-71100-2500-000	Parks & Recreation - Disability Insurance	VACORP	11.46
100-4071100-71100-2500-000	Parks & Recreation - Disability Insurance	VACORP	11.46
100-4071100-71100-2500-000	Parks & Recreation - Disability Insurance	VACORP	11.24
100-4071100-71100-2700-000	Parks & Recreation - Worker's Compensation	VACORP	2,720.00
100-4071100-71100-3100-000	Parks & Recreation - Professional Services	SAFETY & COMPLIANCE SERVICES	168.00

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4071100-71100-3100-000	Parks & Recreation - Professional Services	SELECTION.COM	12.00
100-4071100-71100-3180-000	Parks & Recreation - Instruction/Training Services	Bank of America	28.25
100-4071100-71100-3180-000	Parks & Recreation - Instruction/Training Services	Bank of America	139.19
100-4071100-71100-3180-000	Parks & Recreation - Instruction/Training Services	AAA TROPHIES	91.50
100-4071100-71100-3181-000	Parks & Recreation - Coaches Certifications	SOUTHEASTERN SECURITY CONSULTANTS INC	165.00
100-4071100-71100-3311-000	Parks & Recreation - Repairs & Maint - Equip	COVERALL GROUNDS MAINTANENCE	2,739.21
100-4071100-71100-3311-000	Parks & Recreation - Repairs & Maint - Equip	BOTETOURT TRUCK & TRAILER REPAIR INC	16.00
100-4071100-71100-3311-000	Parks & Recreation - Repairs & Maint - Equip	BOTETOURT TRUCK & TRAILER REPAIR INC	280.31
100-4071100-71100-3311-000	Parks & Recreation - Repairs & Maint - Equip	BLUERIDGE FARM CENTER INC	287.02
100-4071100-71100-3311-000	Parks & Recreation - Repairs & Maint - Equip	MID-STATE EQUIP CO INC	48.07
100-4071100-71100-3311-000	Parks & Recreation - Repairs & Maint - Equip	LOWE'S	37.94
100-4071100-71100-3311-000	Parks & Recreation - Repairs & Maint - Equip	LOWE'S	43.05
100-4071100-71100-3311-000	Parks & Recreation - Repairs & Maint - Equip	LOWE'S	37.98
100-4071100-71100-3311-000	Parks & Recreation - Repairs & Maint - Equip	LOWE'S	282.19
100-4071100-71100-3311-000	Parks & Recreation - Repairs & Maint - Equip	LOWE'S	28.46
100-4071100-71100-3311-000	Parks & Recreation - Repairs & Maint - Equip	LOWE'S	152.64
100-4071100-71100-3313-000	Parks & Recreation - Repair & Maint - Bldgs	B & D LOCK CO, INC	14.25
100-4071100-71100-3313-000	Parks & Recreation - Repair & Maint - Bldgs	B & D LOCK CO, INC	40.50
100-4071100-71100-3313-000	Parks & Recreation - Repair & Maint - Bldgs	LOWE'S	47.30
100-4071100-71100-3313-000	Parks & Recreation - Repair & Maint - Bldgs	LOWE'S	9.63
100-4071100-71100-3313-000	Parks & Recreation - Repair & Maint - Bldgs	LOWE'S	13.94
100-4071100-71100-3313-000	Parks & Recreation - Repair & Maint - Bldgs	AQUATURF INC	1,595.00
100-4071100-71100-3313-000	Parks & Recreation - Repair & Maint - Bldgs	AQUATURF INC	139.00
100-4071100-71100-3320-000	Parks & Recreation - Maint Service Contracts	Bank of America	8.78
100-4071100-71100-3320-000	Parks & Recreation - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	60.83
100-4071100-71100-3320-000	Parks & Recreation - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	166.11
100-4071100-71100-3800-000	Parks & Recreation - Prch of Govt & Other Serv	FMS INCORPORATED	480.00
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	DOMINION VIRGINIA POWER	13.18
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	DOMINION VIRGINIA POWER	13.18
100-4071100-71100-5130-000	Parks & Recreation - Water and Sewer	BLUE RIDGE WATER AGENCY INC	24.00
100-4071100-71100-5130-000	Parks & Recreation - Water and Sewer	Bank of America	6.50
100-4071100-71100-5130-000	Parks & Recreation - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	207.98
100-4071100-71100-5230-000	Parks & Recreation - Telecommunications	DAVID M LALUSH	90.00
100-4071100-71100-5230-000	Parks & Recreation - Telecommunications	MARK W GOAD JR	90.00
100-4071100-71100-5230-000	Parks & Recreation - Telecommunications	GREG SINK	90.00
100-4071100-71100-5230-000	Parks & Recreation - Telecommunications	WILLIAM JOE PAHL	90.00
100-4071100-71100-5230-000	Parks & Recreation - Telecommunications	PEGGY GOAD	90.00
100-4071100-71100-5230-000	Parks & Recreation - Telecommunications	ANGELA H CRAWFORD	90.00
100-4071100-71100-5230-000	Parks & Recreation - Telecommunications	WILLIAM C FIREBAUGH	90.00
100-4071100-71100-5230-000	Parks & Recreation - Telecommunications	JESSE EDWARD RATCLIFFE JR	90.00
100-4071100-71100-5410-000	Parks & Recreation - Lease/Rent of Equipment	TIDY SERVICES	130.00
100-4071100-71100-5410-000	Parks & Recreation - Lease/Rent of Equipment	TIDY SERVICES	84.00
100-4071100-71100-5410-000	Parks & Recreation - Lease/Rent of Equipment	TIDY SERVICES	130.00
100-4071100-71100-5420-000	Parks & Recreation - Lease/Rent of Buildings	BRAVO PROPERTIES LLC	1,500.00
100-4071100-71100-5540-000	Parks & Recreation - Convention & Education	Bank of America	8.00
100-4071100-71100-5540-000	Parks & Recreation - Convention & Education	Bank of America	8.00
100-4071100-71100-5840-000	Parks & Recreation - Marketing	ROANOKE TIMES	1,346.40
100-4071100-71100-6002-000	Parks & Recreation - Food Supplies & Fd Serv	Bank of America	33.80

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4071100-71100-6002-000	Parks & Recreation - Food Supplies & Fd Serv	Bank of America	28.24
100-4071100-71100-6003-000	Parks & Recreation - Agricultural Supplies	LANDSCAPE SUPPLY INC	3,710.00
100-4071100-71100-6003-000	Parks & Recreation - Agricultural Supplies	THE LANDSCAPE STORE INC	77.00
100-4071100-71100-6005-000	Parks & Recreation - Laundry, Hskpg, Janitor Supply	LOWE'S	14.75
100-4071100-71100-6011-000	Parks & Recreation - Uniforms & Wearing Apparel	DAVID M LALUSH	174.98
100-4071100-71100-6011-000	Parks & Recreation - Uniforms & Wearing Apparel	GREG SINK	57.12
100-4071100-71100-6011-000	Parks & Recreation - Uniforms & Wearing Apparel	ZACH SAUNDERS	80.00
100-4071100-71100-6011-000	Parks & Recreation - Uniforms & Wearing Apparel	SUPER SHOE STORES	30.01
100-4071100-71100-6011-000	Parks & Recreation - Uniforms & Wearing Apparel	SUPER SHOE STORES	89.99
100-4071100-71100-6011-000	Parks & Recreation - Uniforms & Wearing Apparel	SUPER SHOE STORES	120.00
100-4071100-71100-6011-000	Parks & Recreation - Uniforms & Wearing Apparel	SUPER SHOE STORES	120.00
100-4071100-71100-6011-000	Parks & Recreation - Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	134.59
100-4071100-71100-6011-000	Parks & Recreation - Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	134.59
100-4071100-71100-6011-000	Parks & Recreation - Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	134.59
100-4071100-71100-6011-000	Parks & Recreation - Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	134.59
100-4071100-71100-6013-000	Parks & Recreation - Educ & Rec Supplies	BSN SPORTS INC	100.50
100-4071100-71100-6013-000	Parks & Recreation - Educ & Rec Supplies	LOWE'S	73.98
		Parks & Recreation	19,539.59
100-4071300-71300-2300-000	Sports Complex - Hospital/Medical Plan	CORVESTA SERVICES INC	74.16
100-4071300-71300-2500-000	Sports Complex - Disability Insurance	VACORP	13.17
100-4071300-71300-2500-000	Sports Complex - Disability Insurance	VACORP	11.24
100-4071300-71300-2700-000	Sports Complex - Worker's Compensation	VACORP	1,126.00
100-4071300-71300-3311-000	Sports Complex - Repairs & Maint - Equip	COVERALL GROUNDS MAINTANENCE	104.24
100-4071300-71300-3313-000	Sports Complex - Repair & Maint - Bldgs	ADVANCE AUTO PARTS AAP FINANCIAL SERVICES	18.96
100-4071300-71300-3320-000	Sports Complex - Maint Service Contracts	Bank of America	8.73
100-4071300-71300-3320-000	Sports Complex - Maint Service Contracts	CANON SOLUTIONS AMERICA INC	73.20
100-4071300-71300-5230-000	Sports Complex - Telecommunications	JIM FARMER	135.00
100-4071300-71300-5230-000	Sports Complex - Telecommunications	SHELBY BRYANT	90.00
100-4071300-71300-5230-000	Sports Complex - Telecommunications	MARCUS LAMONT THOMPSON	90.00
100-4071300-71300-5540-000	Sports Complex - Convention & Education	Bank of America	22.19
100-4071300-71300-5540-000	Sports Complex - Convention & Education	Bank of America	2.99
100-4071300-71300-5540-000	Sports Complex - Convention & Education	Bank of America	36.00
100-4071300-71300-5540-000	Sports Complex - Convention & Education	Bank of America	251.10
100-4071300-71300-5540-000	Sports Complex - Convention & Education	Bank of America	14.07
100-4071300-71300-5540-000	Sports Complex - Convention & Education	Bank of America	9.37
100-4071300-71300-5540-000	Sports Complex - Convention & Education	Bank of America	7.73
100-4071300-71300-6003-000	Sports Complex - Agricultural Supplies	LANDSCAPE SUPPLY INC	760.00
100-4071300-71300-6011-000	Sports Complex - Uniforms & Wearing Apparel	MORGAN EDWARDS	80.00
100-4071300-71300-6011-000	Sports Complex - Uniforms & Wearing Apparel	SUPER SHOE STORES	120.00
100-4071300-71300-6011-000	Sports Complex - Uniforms & Wearing Apparel	SUPER SHOE STORES	80.99
100-4071300-71300-6014-000	Sports Complex - Other Operating Supplies	BOTETOURT PEST CONTROL	110.00
		Sports Complex	3,239.14
100-4071500-71500-2700-000	Van Program - Worker's Compensation	VACORP	-5,060.00
100-4071500-71500-3320-000	Van Program - Maint. Service Contracts	Bank of America	8.73
100-4071500-71500-5230-000	Van Program - Telecommunications	PHYLLIS JETER	90.00
100-4071500-71500-5510-000	Van Program - Mileage	PHYLLIS JETER	75.60

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4071500-71500-6009-000	Van Program - Vehicle & Pwr Equip Supplies	BOTETOURT TRUCK & TRAILER REPAIR INC	70.00
		Van Program	-4,815.67
100-4072000-72241-3800-000	Cultural Enrichment - Standing Room Only	STANDING ROOM ONLY INC	9,500.00
100-4072000-72242-3800-000	Cultural Enrichment - Attic Productions	ATTIC PRODUCTIONS	9,500.00
		Cultural Enrichment	19,000.00
100-4073100-73100-2300-000	Library System - Hospital/Medical Plan	CORVESTA SERVICES INC	271.92
100-4073100-73100-2500-000	Library System - Disability Insurance	VACORP	10.92
100-4073100-73100-2700-000	Library System - Worker's Compensation	VACORP	-7,092.00
100-4073100-73100-3100-000	Library System - Professional Services	OCLC INC #774418	1,058.08
100-4073100-73100-3312-000	Library System - Repairs & Maint - Vehic	GCR TIRE & SERVICE	442.44
100-4073100-73100-3312-000	Library System - Repairs & Maint - Vehic	ADVANCE AUTO PARTS AAP FINANCIAL SERVICES	-4.96
100-4073100-73100-3312-000	Library System - Repairs & Maint - Vehic	O'REILLY AUTOMOTIVE INC	40.62
100-4073100-73100-3312-000	Library System - Repairs & Maint - Vehic	O'REILLY AUTOMOTIVE INC	184.88
100-4073100-73100-3320-000	Library System - Maint Service Contracts	BROWN EXTERMINATING CO. INC	25.00
100-4073100-73100-3320-000	Library System - Maint Service Contracts	BROWN EXTERMINATING CO. INC	25.00
100-4073100-73100-3320-000	Library System - Maint Service Contracts	BROWN EXTERMINATING CO. INC	25.00
100-4073100-73100-3320-000	Library System - Maint Service Contracts	RYDER CLEANING	40.00
100-4073100-73100-3320-000	Library System - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	143.49
100-4073100-73100-3320-000	Library System - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	17.89
100-4073100-73100-3320-000	Library System - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	143.49
100-4073100-73100-3320-000	Library System - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	5.86
100-4073100-73100-3320-000	Library System - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	143.49
100-4073100-73100-3320-000	Library System - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	5.13
100-4073100-73100-3320-000	Library System - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	45.34
100-4073100-73100-3320-000	Library System - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	136.68
100-4073100-73100-3320-000	Library System - Maint Service Contracts	Bank of America	8.73
100-4073100-73100-3320-000	Library System - Maint Service Contracts	THE LIBRARY OF VIRGINIA	699.88
100-4073100-73100-3800-000	Library System - Prch of Govt & Other Serv	TREASURER CITY OF ROANOKE	146.24
100-4073100-73100-3800-000	Library System - Prch of Govt & Other Serv	COUNTY OF ROANOKE	821.69
100-4073100-73100-5110-000	Library System - Electrical Services	DOMINION VIRGINIA POWER	807.87
100-4073100-73100-5120-000	Library System - Heating Services	ROANOKE GAS COMPANY	205.03
100-4073100-73100-5130-000	Library System - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	108.41
100-4073100-73100-5130-000	Library System - Water and Sewer	Bank of America	6.50
100-4073100-73100-5130-000	Library System - Water and Sewer	TOWN OF BUCHANAN	95.50
100-4073100-73100-5230-000	Library System - Telecommunications	SHENTEL	240.88
100-4073100-73100-6001-000	Library System - Office Supplies	DEMCO INC	21.12
100-4073100-73100-6001-000	Library System - Office Supplies	DEMCO INC	59.08
100-4073100-73100-6001-000	Library System - Office Supplies	DEMCO INC	101.98
100-4073100-73100-6001-000	Library System - Office Supplies	Bank of America	126.95
100-4073100-73100-6001-000	Library System - Office Supplies	Bank of America	3.99
100-4073100-73100-6001-000	Library System - Office Supplies	Bank of America	4.83
100-4073100-73100-6001-000	Library System - Office Supplies	Bank of America	16.94
100-4073100-73100-6001-000	Library System - Office Supplies	NEUTRON INDUSTRIES INC	144.86
100-4073100-73100-6005-000	Library System - Laundry, Hskpg, Janitor Supply	OXMOOR HOUSE	42.91
100-4073100-73100-6012-000	Library System - Books & Subscriptions	GALE/CENGAGE LEARNING	26.97
100-4073100-73100-6012-000	Library System - Books & Subscriptions	GALE/CENGAGE LEARNING	131.25

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4073100-73100-6012-000	Library System - Books & Subscriptions	GALE/CENGAGE LEARNING	65.22
100-4073100-73100-6012-000	Library System - Books & Subscriptions	GALE/CENGAGE LEARNING	47.23
100-4073100-73100-6012-000	Library System - Books & Subscriptions	GALE/CENGAGE LEARNING	83.99
100-4073100-73100-6012-000	Library System - Books & Subscriptions	GALE/CENGAGE LEARNING	36.57
100-4073100-73100-6012-000	Library System - Books & Subscriptions	GALE/CENGAGE LEARNING	38.92
100-4073100-73100-6012-000	Library System - Books & Subscriptions	GALE/CENGAGE LEARNING	47.23
100-4073100-73100-6012-000	Library System - Books & Subscriptions	GALE/CENGAGE LEARNING	158.92
100-4073100-73100-6012-000	Library System - Books & Subscriptions	GALE/CENGAGE LEARNING	38.92
100-4073100-73100-6012-000	Library System - Books & Subscriptions	MICROMARKETING LLC ATTN: ACCOUNTS RECEIVABLE	65.44
100-4073100-73100-6012-000	Library System - Books & Subscriptions	MICROMARKETING LLC ATTN: ACCOUNTS RECEIVABLE	28.78
100-4073100-73100-6012-000	Library System - Books & Subscriptions	MICROMARKETING LLC ATTN: ACCOUNTS RECEIVABLE	22.45
100-4073100-73100-6012-000	Library System - Books & Subscriptions	MICROMARKETING LLC ATTN: ACCOUNTS RECEIVABLE	20.20
100-4073100-73100-6012-000	Library System - Books & Subscriptions	MICROMARKETING LLC ATTN: ACCOUNTS RECEIVABLE	54.10
100-4073100-73100-6012-000	Library System - Books & Subscriptions	MICROMARKETING LLC ATTN: ACCOUNTS RECEIVABLE	29.65
100-4073100-73100-6012-000	Library System - Books & Subscriptions	MICROMARKETING LLC ATTN: ACCOUNTS RECEIVABLE	55.45
100-4073100-73100-6012-000	Library System - Books & Subscriptions	MICROMARKETING LLC ATTN: ACCOUNTS RECEIVABLE	131.00
100-4073100-73100-6012-000	Library System - Books & Subscriptions	MICROMARKETING LLC ATTN: ACCOUNTS RECEIVABLE	25.19
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	16.99
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	58.81
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	21.24
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	15.99
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	94.85
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	59.95
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	5.00
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	10.00
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	5.00
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	5.00
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	39.71
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	49.98
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	23.44
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	10.00
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	24.99
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	12.00
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	69.94
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	77.37
100-4073100-73100-6012-000	Library System - Books & Subscriptions	Bank of America	130.18
100-4073100-73100-6012-000	Library System - Books & Subscriptions	CENTER POINT LARGE PRINT	86.88
100-4073100-73100-6012-000	Library System - Books & Subscriptions	CENTER POINT LARGE PRINT	131.82
100-4073100-73100-6012-000	Library System - Books & Subscriptions	BAKER & TAYLOR	31.14
100-4073100-73100-6012-000	Library System - Books & Subscriptions	BAKER & TAYLOR	28.00
100-4073100-73100-6012-000	Library System - Books & Subscriptions	BAKER & TAYLOR	76.49
100-4073100-73100-6012-000	Library System - Books & Subscriptions	LIBRARIANS BOOK EXPRESS LLC	112.57
100-4073100-73100-6012-000	Library System - Books & Subscriptions	RECORDED BOOKS LLC	75.59
100-4073100-73100-6012-000	Library System - Books & Subscriptions	RECORDED BOOKS LLC	243.40
100-4073100-73100-6012-000	Library System - Books & Subscriptions	RECORDED BOOKS LLC	28.80
100-4073100-73100-6012-000	Library System - Books & Subscriptions	RECORDED BOOKS LLC	103.49
100-4073100-73100-6012-000	Library System - Books & Subscriptions	RECORDED BOOKS LLC	6.95
100-4073100-73100-6012-000	Library System - Books & Subscriptions	ROANOKE TIMES	208.00

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	22.49
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	53.60
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	61.51
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	8.67
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	21.99
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	7.58
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	11.18
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	287.32
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	23.37
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	83.44
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	11.15
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	86.16
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	27.95
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	15.69
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	528.68
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	9.21
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	14.63
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	4.95
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	50.70
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	75.48
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	24.92
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	84.73
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	41.28
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	886.87
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	9.91
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	12.09
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	30.10
100-4073100-73100-6012-000	Library System - Books & Subscriptions	INGRAM LIBRARY SERVICES	19.74
100-4073100-73100-6012-000	Library System - Books & Subscriptions	MIDWEST TAPE LLC	47.98
		Library System	4,866.08
100-4081200-81200-2300-000	Community Development - Hospital/Medical Plan	CORVESTA SERVICES INC	247.20
100-4081200-81200-2500-000	Community Development - Disability Insurance	VACORP	22.56
100-4081200-81200-2500-000	Community Development - Disability Insurance	VACORP	23.82
100-4081200-81200-2500-000	Community Development - Disability Insurance	VACORP	17.21
100-4081200-81200-2500-000	Community Development - Disability Insurance	VACORP	19.91
100-4081200-81200-2700-000	Community Development - Worker's Compensation	VACORP	1,588.00
100-4081200-81200-3100-000	Community Development - Professional Services	TIMBERLINE CONSTRUCTION	221.29
100-4081200-81200-3100-000	Community Development - Professional Services	MICHAEL BATSAKIS	390.00
100-4081200-81200-3100-000	Community Development - Professional Services	MICHAEL BATSAKIS	650.00
100-4081200-81200-3100-000	Community Development - Professional Services	MICHAEL BATSAKIS	650.00
100-4081200-81200-3100-000	Community Development - Professional Services	MICHAEL BATSAKIS	650.00
100-4081200-81200-3312-000	Community Development - Repairs & Maint - Vehic	O'REILLY AUTOMOTIVE INC	217.73
100-4081200-81200-3312-000	Community Development - Repairs & Maint - Vehic	MAGIC CITY MOTOR CORPORATION	1,731.32
100-4081200-81200-3312-000	Community Development - Repairs & Maint - Vehic	MAGIC CITY MOTOR CORPORATION	471.32
100-4081200-81200-3312-000	Community Development - Repairs & Maint - Vehic	MAGIC CITY MOTOR CORPORATION	471.32
100-4081200-81200-3312-000	Community Development - Repairs & Maint - Vehic	ADVANCE AUTO PARTS AAP FINANCIAL SERVICES	28.70
100-4081200-81200-3312-000	Community Development - Maint Service Contracts	Bank of America	8.73
100-4081200-81200-3320-000	Community Development - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	134.49
100-4081200-81200-3320-000	Community Development - Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	182.70
100-4081200-81200-3500-000	Community Development - Printing & Binding	Bank of America	55.00

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4081200-81200-3600-000	Community Development - Advertising	Bank of America	1,091.44
100-4081200-81200-5230-000	Community Development - Telecommunications	NICOLE PENDLETON	90.00
100-4081200-81200-5230-000	Community Development - Telecommunications	DREW PEARSON	90.00
100-4081200-81200-5230-000	Community Development - Telecommunications	DAVID GIVENS	90.00
100-4081200-81200-5230-000	Community Development - Telecommunications	BRANDON KING	90.00
100-4081200-81200-5230-000	Community Development - Telecommunications	PATRICK GAULDIN	90.00
100-4081200-81200-5510-000	Community Development - Mileage	BILLY MARTIN, SR	45.36
100-4081200-81200-5510-000	Community Development - Mileage	HIAWATHA NICELY, JR	17.82
100-4081200-81200-5510-000	Community Development - Mileage	WILLIAM THURMAN	40.63
100-4081200-81200-5510-000	Community Development - Mileage	J SCOTT CALDWELL	9.59
100-4081200-81200-5510-000	Community Development - Mileage	JOHN W GRIFFIN	3.24
100-4081200-81200-5510-000	Community Development - Mileage	HUNTER YOUNG	5.72
100-4081200-81200-5510-000	Community Development - Mileage	SHIRLEY EUGENE CASH	21.71
100-4081200-81200-5510-000	Community Development - Mileage	SAMUEL C FOSTER	40.24
100-4081200-81200-5510-000	Community Development - Mileage	PAUL STEPHEN VAUGHN	16.90
100-4081200-81200-5510-000	Community Development - Mileage	STEVEN L KIDD	34.56
100-4081200-81200-5810-000	Community Development - Dues & Assoc Membership	Bank of America	150.00
100-4081200-81200-6001-000	Community Development - Office Supplies	Bank of America	19.98
100-4081200-81200-6001-000	Community Development - Office Supplies	Bank of America	9.94
100-4081200-81200-6001-000	Community Development - Office Supplies	Bank of America	4.15
100-4081200-81200-6001-000	Community Development - Office Supplies	Bank of America	9.75
100-4081200-81200-6011-000	Community Development - Uniforms & Wearing Apparel	SUPER SHOE STORES	150.00
100-4081200-81200-6011-000	Community Development - Uniforms & Wearing Apparel	SUPER SHOE STORES	79.99
100-4081200-81200-6012-000	Community Development - Books & Subscriptions	Bank of America	60.00
		Community Development	8,271.00
100-4081200-81310-3800-000	Roanoke Valley Convention & Visitors Bureau	RVCVB	35,176.25
		Roanoke Valley Convention & Visitors Bureau	35,176.25
100-4081500-81500-2300-000	Economic Development - Hospital/Medical Plan	CORVESTA SERVICES INC	98.88
100-4081500-81500-2500-000	Economic Development - Disability Insurance	VACORP	20.46
100-4081500-81500-2700-000	Economic Development - Worker's Compensation	VACORP	919.00
100-4081500-81500-3100-000	Economic Development - Professional Services	S. PATZ & ASSOCIATES, INC	9,975.00
100-4081500-81500-3100-000	Economic Development - Professional Services	DANIEL F. LAYMAN, JR	165.00
100-4081500-81500-3320-000	Economic Development - Maintenance Service Contrac	VIRGINIA BUSINESS SYSTEMS	170.81
100-4081500-81500-3320-000	Economic Development - Maintenance Service Contrac	VIRGINIA BUSINESS SYSTEMS	45.21
100-4081500-81500-3320-000	Economic Development - Maintenance Service Contrac	Bank of America	8.73
100-4081500-81500-5230-000	Economic Development - Telecommunications	MARIANA TOLEDO	90.00
100-4081500-81500-5230-000	Economic Development - Telecommunications	KENNETH T. MCFADYEN	135.00
100-4081500-81500-5230-000	Economic Development - Telecommunications	LISA MOORMAN	90.00
100-4081500-81500-5420-000	Economic Development - Lease/Rent of Buildings	WALDVOGEL COMMERCIAL PROPERTIES INC	960.00
100-4081500-81500-5530-000	Economic Development - Subsirtstence & Lodging	Bank of America	4.00
100-4081500-81500-5530-000	Economic Development - Subsirtstence & Lodging	Bank of America	12.40
100-4081500-81500-5530-000	Economic Development - Subsirtstence & Lodging	Bank of America	15.00
100-4081500-81500-5530-000	Economic Development - Subsirtstence & Lodging	Bank of America	6.00
100-4081500-81500-5530-000	Economic Development - Subsirtstence & Lodging	Bank of America	110.24
100-4081500-81500-5530-000	Economic Development - Subsirtstence & Lodging	Bank of America	96.29
100-4081500-81500-6001-000	Economic Development - Office Supplies	Bank of America	13.00

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4081500-81500-6001-000	Economic Development - Office Supplies	EVELYN RENSHAW	42.08
100-4081500-81500-6008-000	Economic Development - Vehicle & Power Equip Fuels	Bank of America	30.31
100-4081500-81500-6008-000	Economic Development - Vehicle & Power Equip Fuels	Bank of America	32.39
100-4081500-81500-6008-000	Economic Development - Vehicle & Power Equip Fuels	Bank of America	30.52
		Economic Development	13,070.32
100-4091000-92000-5999-000	Revenue Refunds	TIMOTHY N & LINDA S HARLOW	5.48
100-4091000-92000-5999-000	Revenue Refunds	TODD CAMERON & TAYLOR DELANEY LEONARD	9.81
100-4091000-92000-5999-000	Revenue Refunds	REBEKAH JO GROOTEN	12.66
100-4091000-92000-5999-000	Revenue Refunds	LINDA POPE WINGFIELD	14.09
100-4091000-92000-5999-000	Revenue Refunds	KELLIE LYNN & DEVIN LYNN MONTGOMERY	23.81
100-4091000-92000-5999-000	Revenue Refunds	NANCY K WATSON LIVING TRUST	19.83
100-4091000-92000-5999-000	Revenue Refunds	DENNIS R & JOYCE A TAYLOR	10.81
100-4091000-92000-5999-000	Revenue Refunds	PATRICIA DELORES STULL	7.69
100-4091000-92000-5999-000	Revenue Refunds	LONNIE B TRAINOR JR & SHEILA W TRAINOR	12.52
100-4091000-92000-5999-000	Revenue Refunds	EUGENE RAY & DONNA PRICE WILSON	10.88
100-4091000-92000-5999-000	Revenue Refunds	LISA FAYE STIFF	43.18
100-4091000-92000-5999-000	Revenue Refunds	PARMINDER SINGH	7.25
100-4091000-92000-5999-000	Revenue Refunds	BILLY THOMAS SMITH	92.05
100-4091000-92000-5999-000	Revenue Refunds	DANNY E STILTNER JR & ROBIN R STILTNER	16.65
100-4091000-92000-5999-000	Revenue Refunds	PATRICIA M & RICKY LEE WILLIAMS	20.28
100-4091000-92000-5999-000	Revenue Refunds	PAULA H & DAVID MICHAEL WILLIAMS	11.33
100-4091000-92000-5999-000	Revenue Refunds	JOHN C GARBER	16.07
100-4091000-92000-5999-000	Revenue Refunds	MARK EDWARD WISEMAN JR	23.24
100-4091000-92000-5999-000	Revenue Refunds	KEISHA M ROBERTSON	10.88
100-4091000-92000-5999-000	Revenue Refunds	KIMBERLY ANN SPERBER	13.29
100-4091000-92000-5999-000	Revenue Refunds	JAMES CORDELL DUHAM	17.93
100-4091000-92000-5999-000	Revenue Refunds	BONNIE O GLUTH & MARY C MULLINS	29.38
100-4091000-92000-5999-000	Revenue Refunds	PAUL TUCKER	19.42
100-4091000-92000-5999-000	Revenue Refunds	MICHAEL CARL BOUSMAN	80.11
100-4091000-92000-5999-000	Revenue Refunds	OLIVE C WHISLER	39.69
100-4091000-92000-5999-000	Revenue Refunds	EARL & LINDA RUGGLES	2.64
100-4091000-92000-5999-000	Revenue Refunds	SHIRLEY B HAYSLETT	21.28
100-4091000-92000-5999-000	Revenue Refunds	CAROL J & ALVIN L UNDERWOOD	51.22
100-4091000-92000-5999-000	Revenue Refunds	LISA H & JOHN DAVID BUSH	54.49
100-4091000-92000-5999-000	Revenue Refunds	HUGH LEON BRANNAN	105.63
100-4091000-92000-5999-000	Revenue Refunds	GELCO CORP	154.30
100-4091000-92000-5999-000	Revenue Refunds	HVT INC AS TRUSTEE FOR HONDA LEASE	79.27
100-4091000-92000-5999-000	Revenue Refunds	GREGORY A & LISA P HARTLESS	162.61
100-4091000-92000-5999-000	Revenue Refunds	JPMORGAN CHASE BANK NA	79.10
100-4091000-92000-5999-000	Revenue Refunds	JERRY MICHAEL PAITSEL	188.31
100-4091000-92000-5999-000	Revenue Refunds	PARKER T HIPPERT, JR & TONYA L R HIPPERT	19.85
100-4091000-92000-5999-000	Revenue Refunds	ALONZO B ESTEP	7.82
100-4091000-92000-5999-000	Revenue Refunds	TERA ANN WALLS	28.95
100-4091000-92000-5999-000	Revenue Refunds	DANIEL L & PATTY O KAUFMAN	44.17
100-4091000-92000-5999-000	Revenue Refunds	MICHAEL THAD WARD	14.98
100-4091000-92000-5999-000	Revenue Refunds	JILL R COPELAND	11.86
100-4091000-92000-5999-000	Revenue Refunds	MICHAEL S JOHNS JR & RUTH A JOHNS	25.00

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4091000-92000-5999-000	Revenue Refunds	TEDDY JAY BOSTON	9.75
100-4091000-92000-5999-000	Revenue Refunds	CHAD WAYNE SCOTT	41.01
100-4091000-92000-5999-000	Revenue Refunds	CECIL R & VONDA HARDIN	37.92
100-4091000-92000-5999-000	Revenue Refunds	RONALD E WINDEL & RONALD E WINDEL JR	23.99
100-4091000-92000-5999-000	Revenue Refunds	AUDRA P WINDEL	9.89
100-4091000-92000-5999-000	Revenue Refunds	JAMES M & GLENDA W BOOTHE	14.09
100-4091000-92000-5999-000	Revenue Refunds	KENNETH D & KATHERINE YEAROUT	87.36
100-4091000-92000-5999-000	Revenue Refunds	JERRY W & DEBRA B HUFF	13.44
100-4091000-92000-5999-000	Revenue Refunds	MARK CAMPER	15.80
100-4091000-92000-5999-000	Revenue Refunds	CAROLYN J SPICKARD	5.75
100-4091000-92000-5999-000	Revenue Refunds	DIXIE TILE AND CARPET CO	9.32
100-4091000-92000-5999-000	Revenue Refunds	VIRGINIA M WILSON	5.29
100-4091000-92000-5999-000	Revenue Refunds	WILLIAM M & GINGER S WYNN	8.51
100-4091000-92000-5999-000	Revenue Refunds	WILLIAM H JENNINGS JR	11.03
100-4091000-92000-5999-000	Revenue Refunds	TREVOR W CAMPBELL	13.92
100-4091000-92000-5999-000	Revenue Refunds	DALE EUGENE MCNUTT	7.80
100-4091000-92000-5999-000	Revenue Refunds	DENNIS WILLIAM GALBRAITH	17.15
100-4091000-92000-5999-000	Revenue Refunds	CAROLYN T & DARYL D THOMPSON	6.31
100-4091000-92000-5999-000	Revenue Refunds	CLAUDE ERVIN KANODE	80.64
100-4091000-92000-5999-000	Revenue Refunds	BRIAN CENTER NURSING CARE	471.48
100-4091000-92000-5999-000	Revenue Refunds	MARGARET ROSE BAILEY	6.02
		Revenue Refunds	2,516.28
100-4091800-91800-3800-000	EDA Transfers	ECONOMIC DEVELOPMENT AUTHORITY OF BOTETOURT COUNTY	25,000.00
		EDA Transfers	25,000.00
100-4094000-12510-8007-111	Capital Projects - PC/Laptop Replacements	DELL MARKETING LP C/O DELL USA LP	4,469.80
		Capital Projects - PC/Laptop Replacements	4,469.80
100-4094000-12510-8009-101	Capital Projects - Enterprise-Wide Software	HARRIS ENTERPRISE RESOURCE PLANNING,	2,587.50
100-4094000-12510-8009-101	Capital Projects - Enterprise-Wide Software	HARRIS ENTERPRISE RESOURCE PLANNING,	2,715.10
100-4094000-12510-8009-101	Capital Projects - Enterprise-Wide Software	HARRIS ENTERPRISE RESOURCE PLANNING,	3,600.00
		Capital Projects - Enterprise-Wide Software	8,902.60
100-4094000-21600-8012-416	Capital Projects - Circuit Courthouse Complex	Bank of America	271.69
		Capital Projects - Circuit Courthouse Complex	271.69
100-4094000-40000-8012-423	Capital Projects - Dale Ct. Water	A.R. COFFEY & SONS, INC	29,784.16
		Capital Projects - Dale Ct. Water	29,784.16
100-4094000-43000-8012-601	Capital Projects - Greenfield Education & Training	DELL MARKETING LP C/O DELL USA LP	1,379.82
		Capital Projects - Greenfield Education & Training	1,379.82
100-4094000-72243-8012-733	Capital Projects - Greenfield Historic	IKENBERRY LANDSCAPE AND SEEDING LLC	760.00
		Capital Projects - Greenfield Historic	760.00
100-4094000-81510-9402-405	Capital Projects - Infrastructure Improvements	CARPETLAND USA	7,318.72
100-4094000-81510-9402-405	Capital Projects - Infrastructure Improvements	CARPETLAND USA	5,370.84

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4094000-81510-9402-405	Capital Projects - Infrastructure Improvements	CARPETLAND USA	4,853.68
		Capital Projects - Infrastructure Improvements	17,543.24
100-4094000-81510-9402-808	Capital Projects - Industrial Site Infrastructure	FLYING MOUSE BREWERY LLC	7,405.00
		Capital Projects - Industrial Site Infrastructure	7,405.00
		General Fund	1,158,488.58
		Grand Total	1,158,488.58

Botetourt County, VA
Checks Due 12/8/2016

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4011100-11010-5306-000	Board of Supervisors - Surety Bonds	JOHN ALDERSON AGENCY INC	150.00
100-4011100-11010-5510-000	Board of Supervisors - Mileage	TODD DODSON	67.50
100-4011100-11010-5530-000	Board of Supervisors - Subsistence & Lodging	TODD DODSON	981.33
100-4011100-11010-5540-000	Board of Supervisors - Convention & Education	TODD DODSON	225.00
		Board of Supervisors	1,423.83
100-4012110-12110-2300-000	County Administrator - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	2,667.30
100-4012110-12110-5230-000	County Administrator - Telecommunications	LUMOS NETWORKS	228.11
100-4012110-12110-5230-000	County Administrator - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.08
100-4012110-12110-5510-000	County Administrator - Mileage	SUSAN FAIN	9.45
100-4012110-12110-6008-000	County Administrator - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	169.01
		County Administrator	3,073.95
100-4012120-12120-2300-000	Deputy County Admin - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	1,778.20
100-4012120-12120-5230-000	Deputy County Admin - Telecommunications	VERIZON WIRELESS	40.01
100-4012120-12120-5230-000	Deputy County Admin - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.23
100-4012120-12120-5230-000	Deputy County Admin - Telecommunications	LUMOS NETWORKS	75.45
100-4012120-12120-6008-000	Deputy County Admin - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	96.72
		Deputy County Admin	1,990.61
100-4012310-12310-2300-000	Commissioner of Revenue - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	5,334.60
100-4012310-12310-5230-000	Commissioner of Revenue - Telecommunications	LUMOS NETWORKS	39.60
100-4012310-12310-5230-000	Commissioner of Revenue - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	1.16
		Commissioner of Revenue	5,375.36
100-4012410-12410-2300-000	Treasurer - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	4,445.50
100-4012410-12410-5230-000	Treasurer - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.14
100-4012410-12410-5230-000	Treasurer - Telecommunications	LUMOS NETWORKS	63.21
		Treasurer	4,508.85
100-4012430-12430-2300-000	Financial Services - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	1,778.20
100-4012430-12430-5230-000	Financial Services - Telecommunications	LUMOS NETWORKS	46.15
100-4012430-12430-5230-000	Financial Services - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.23
100-4012430-12430-5230-000	Financial Services - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.24
		Financial Services	1,824.82

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4012510-12510-2300-000	Technology Services - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	5,334.60
100-4012510-12510-5230-000	Technology Services - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.31
100-4012510-12510-5230-000	Technology Services - Telecommunications	COMCAST	45.81
100-4012510-12510-5230-000	Technology Services - Telecommunications	COMCAST	253.11
100-4012510-12510-5230-000	Technology Services - Telecommunications	LUMOS NETWORKS	2,699.77
100-4012510-12510-5230-000	Technology Services - Telecommunications	VERIZON WIRELESS	297.69
		Technology Services	8,631.29
100-4012530-12530-2300-000	Central Purchasing - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	889.10
100-4012530-12530-5230-000	Central Purchasing - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.08
100-4012530-12530-5230-000	Central Purchasing - Telecommunications	LUMOS NETWORKS	34.40
		Central Purchasing	923.58
100-4012560-12560-2300-000	Central Garage - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	889.10
100-4012560-12560-5230-000	Central Garage - Telecommunications	LUMOS NETWORKS	799.00
		Central Garage	1,688.10
100-4013300-13300-2300-000	Electoral Board/Registrar - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	889.10
100-4013300-13300-5230-000	Electoral Board/Registrar - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.28
100-4013300-13300-5230-000	Electoral Board/Registrar - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.23
100-4013300-13300-5230-000	Electoral Board/Registrar - Telecommunications	LUMOS NETWORKS	48.62
		Electoral Board/Registrar	938.23
100-4021100-21100-2300-000	Circuit Court - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	889.10
100-4021100-21100-5230-000	Circuit Court - Telecommunications	LUMOS NETWORKS	101.11
100-4021100-21100-5230-000	Circuit Court - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	7.73
		Circuit Court	997.94
100-4021200-21200-5230-000	General District Court - Telecommunications	LUMOS NETWORKS	356.42
100-4021200-21200-5230-000	General District Court - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	16.44
		General District Court	372.86
100-4021300-21300-5230-000	Magistrate - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.15
100-4021300-21300-5230-000	Magistrate - Telecommunications	LUMOS NETWORKS	14.16
		Magistrate	14.31
100-4021600-21600-2300-000	Clerk of Circuit Court - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	5,334.60
100-4021600-21600-3320-000	Clerk of Circuit Court - Maint Service Contracts	TREASURER OF VIRGINIA	3,909.00
100-4021600-21600-5230-000	Clerk of Circuit Court - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	6.28

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4021600-21600-5230-000	Clerk of Circuit Court - Telecommunications	LUMOS NETWORKS	168.00
		Clerk of Circuit Court	9,417.88
100-4022100-22100-2300-000	Commonwealth's Attorney - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	6,223.70
100-4022100-22100-5110-000	Commonwealth's Attorney - Electrical Services	APPALACHIAN POWER	110.06
100-4022100-22100-5120-000	Commonwealth's Attorney - Heating Services	ROANOKE GAS COMPANY	85.76
100-4022100-22100-5230-000	Commonwealth's Attorney - Telecommunications	VERIZON WIRELESS	80.02
100-4022100-22100-5230-000	Commonwealth's Attorney - Telecommunications	LUMOS NETWORKS	285.07
100-4022100-22100-5230-000	Commonwealth's Attorney - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	1.09
100-4022100-22100-5420-000	Commonwealth's Attorney - Lease/Rent of Buildings	SPICKARD LLC ATTN: SUE SPICKARD	2,900.00
100-4022100-22100-5420-000	Commonwealth's Attorney - Lease/Rent of Buildings	BANK OF FINCASTLE	1,834.00
		Commonwealth's Attorney	11,519.70
100-4031200-31200-2300-000	Sheriff - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	41,787.70
100-4031200-31200-5230-000	Sheriff - Telecommunications	LUMOS NETWORKS	495.84
100-4031200-31200-5230-000	Sheriff - Telecommunications	LUMOS NETWORKS	21.95
100-4031200-31200-5230-000	Sheriff - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	2.92
100-4031200-31200-5230-000	Sheriff - Telecommunications	VERIZON WIRELESS	1,044.31
100-4031200-31200-5305-000	Sheriff - Motor Vehicle Insurance	VACORP	339.00
100-4031200-31200-5830-000	Sheriff - RAID Patrol	LUMOS NETWORKS	25.82
100-4031200-31200-5830-000	Sheriff - RAID Patrol	VERIZON WIRELESS	80.32
100-4031200-31200-5830-000	Sheriff - RAID Patrol	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.31
100-4031200-31200-5850-000	Sheriff - Crime Prevention	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.08
100-4031200-31200-5850-000	Sheriff - Crime Prevention	VERIZON WIRELESS	49.90
100-4031200-31200-5850-000	Sheriff - Crime Prevention	LUMOS NETWORKS	6.46
100-4031200-31200-6008-000	Sheriff - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	7,140.52
100-4031200-31200-6008-000	Sheriff - Vehicle & Pwr Equip Fuels	FOSTER FUEL INC	2,845.09
100-4031200-31200-6015-000	Sheriff - Firing Range Expenses	CRAIG-BOTETOURT ELECTRICS COOPERATIVE	163.93
		Sheriff	54,004.15
100-4031400-31400-2300-000	Dispatch - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	10,669.20
100-4031400-31400-5230-000	Dispatch - Telecommunications	LUMOS NETWORKS	173.18
100-4031400-31400-5230-000	Dispatch - Telecommunications	VERIZON WIRELESS	30.42
100-4031400-31400-5230-000	Dispatch - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	65.55
		Dispatch	10,938.35
100-4033100-33100-2300-000	Correction & Detention - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	41,787.70
100-4033100-33100-2300-000	Correction & Detention - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	-3.61
100-4033100-33100-5110-000	Correction & Detention - Electrical Services	APPALACHIAN POWER	10,889.70

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4033100-33100-5120-000	Correction & Detention - Heating Services	ROANOKE GAS COMPANY	2,064.23
100-4033100-33100-5130-000	Correction & Detention - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	6,505.29
100-4033100-33100-5230-000	Correction & Detention - Telecommunications	LUMOS NETWORKS	258.34
100-4033100-33100-5230-000	Correction & Detention - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	1.45
100-4033100-33100-5230-000	Correction & Detention - Telecommunications	VERIZON WIRELESS	49.90
		Correction & Detention	61,553.00
100-4033300-33300-5230-000	Probation Office - Telecommunications	LUMOS NETWORKS	43.69
100-4033300-33300-5230-000	Probation Office - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.02
		Probation Office	43.71
100-4035100-35100-2300-000	Animal Control - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	2,667.30
100-4035100-35100-5230-000	Animal Control - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.31
100-4035100-35100-5230-000	Animal Control - Telecommunications	VERIZON WIRELESS	131.43
100-4035100-35100-5230-000	Animal Control - Telecommunications	LUMOS NETWORKS	25.82
100-4035100-35100-6008-000	Animal Control - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	393.03
		Animal Control	3,217.89
100-4035500-35500-2300-000	Fire & EMS - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	30,229.40
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	LUMOS NETWORKS	81.51
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	VERIZON WIRELESS	977.95
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	6.53
100-4035500-35500-5230-000	Fire & EMS - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.54
100-4035500-35500-5305-000	Fire & EMS - Motor Vehicle Insurance	VACORP	73.00
100-4035500-35500-6008-000	Fire & EMS - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	1,067.91
100-4035500-35500-6008-000	Fire & EMS - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	1,164.25
100-4035500-35500-6008-000	Fire & EMS - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	881.70
100-4035500-35500-6008-000	Fire & EMS - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	1,179.35
		Fire & EMS	35,662.14
100-4040000-40000-2300-000	General Services - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	2,667.30
100-4040000-40000-5230-000	General Services - Telecommunications	VERIZON WIRELESS	62.90
100-4040000-40000-5230-000	General Services - Telecommunications	LUMOS NETWORKS	58.72
100-4040000-40000-5305-000	General Services - Motor Vehicle Insurance	VACORP	26.00
100-4040000-40000-6008-000	General Services - Vehicle & Power Equip Fuels	DAVENPORT ENERGY INC	111.02
		General Services	2,925.94
100-4042400-42400-2300-000	Waste Management - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	3,556.40
100-4042400-42400-3192-000	Waste Management - Recycling Processing	ADVANCED DISPOSAL	467.50

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4042400-42400-3192-000	Waste Management - Recycling Processing	ADVANCED DISPOSAL	467.50
100-4042400-42400-3192-000	Waste Management - Recycling Processing	ADVANCED DISPOSAL	467.50
100-4042400-42400-3192-000	Waste Management - Recycling Processing	ADVANCED DISPOSAL	467.50
100-4042400-42400-3193-000	Waste Management - Leachate Treatment	WESTERN VIRGINIA WATER AUTHORITY	350.30
100-4042400-42400-5110-000	Waste Management - Electrical Services	CRAIG-BOTETOURT ELECTRICS COOPERATIVE	168.28
100-4042400-42400-5110-000	Waste Management - Electrical Services	CRAIG-BOTETOURT ELECTRICS COOPERATIVE	119.97
100-4042400-42400-5110-000	Waste Management - Electrical Services	CRAIG-BOTETOURT ELECTRICS COOPERATIVE	68.64
100-4042400-42400-5230-000	Waste Management - Telecommunications	LUMOS NETWORKS	908.61
100-4042400-42400-5230-000	Waste Management - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.41
		Waste Management	7,042.61
100-4043000-43000-2300-000	Maint Bldgs & Grounds - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	6,223.70
100-4043000-43000-3191-000	Maint Bldgs & Grounds - Refuse Disposal	ADVANCED DISPOSAL	192.50
100-4043000-43000-3191-000	Maint Bldgs & Grounds - Refuse Disposal	ADVANCED DISPOSAL	192.50
100-4043000-43000-3191-000	Maint Bldgs & Grounds - Refuse Disposal	ADVANCED DISPOSAL	192.50
100-4043000-43000-3191-000	Maint Bldgs & Grounds - Refuse Disposal	ADVANCED DISPOSAL	192.50
100-4043000-43000-3191-000	Maint Bldgs & Grounds - Refuse Disposal	COUNTY WASTE	479.25
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	CRAIG-BOTETOURT ELECTRICS COOPERATIVE	143.47
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	CRAIG-BOTETOURT ELECTRICS COOPERATIVE	171.98
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	212.16
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	3,525.07
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	21.33
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	850.31
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	201.75
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	10.25
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	91.64
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	89.83
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	167.05
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	157.00
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	372.78
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	37.85
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	1,999.05
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	20.65
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	58.03
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	260.41
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	APPALACHIAN POWER	123.98
100-4043000-43000-5110-000	Maint Bldgs & Grounds - Electrical Services	DOMINION VIRGINIA POWER	238.56
100-4043000-43000-5120-000	Maint Bldgs & Grounds - Heating Services	ROANOKE GAS COMPANY	151.70
100-4043000-43000-5120-000	Maint Bldgs & Grounds - Heating Services	ROANOKE GAS COMPANY	176.97

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4043000-43000-5120-000	Maint Bldgs & Grounds - Heating Services	ROANOKE GAS COMPANY	68.11
100-4043000-43000-5120-000	Maint Bldgs & Grounds - Heating Services	ROANOKE GAS COMPANY	935.51
100-4043000-43000-5130-000	Maint Bldgs & Grounds - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	273.42
100-4043000-43000-5230-000	Maint Bldgs & Grounds - Telecommunications	LUMOS NETWORKS	279.35
100-4043000-43000-5230-000	Maint Bldgs & Grounds - Telecommunications	VERIZON WIRELESS	51.21
100-4043000-43000-6008-000	Maint Bldgs & Grounds - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	349.14
		Maint Bldgs & Grounds	18,511.51
100-4053500-53500-2300-000	Childrens Services (CSA) - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	889.10
100-4053500-53500-5230-000	Childrens Services (CSA) - Telecommunications	LUMOS NETWORKS	33.03
100-4053500-53500-5230-000	Childrens Services (CSA) - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.08
100-4053500-53500-5230-000	Childrens Services (CSA) - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.19
100-4053500-53500-6008-000	Childrens Services (CSA) - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	9.33
100-4053500-53500-6008-000	Childrens Services (CSA) - Vehicle & Pwr Equip Fuels	FOSTER FUEL INC	32.79
		Childrens Services (CSA)	964.52
100-4071100-71100-2300-000	Parks & Recreation - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	8,001.90
100-4071100-71100-3180-000	Parks & Recreation - Instruction/Training Services	FAYE RODGERS	55.00
100-4071100-71100-3180-000	Parks & Recreation - Instruction/Training Services	CHRIS COOK	20.00
100-4071100-71100-3800-000	Parks & Recreation - Prch of Govt & Other Serv	STAR CITY OFFICIALS	4,322.00
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	67.44
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	39.55
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	92.99
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	14.50
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	151.26
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	84.40
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	33.26
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	10.41
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	22.29
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	135.03
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	109.58
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	63.29
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	196.95
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	99.29
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	34.30
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	32.67
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	10.25
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	44.11
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	34.87

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	29.15
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	63.60
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	39.16
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	43.26
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	52.03
100-4071100-71100-5110-000	Parks & Recreation - Electrical Services	APPALACHIAN POWER	83.69
100-4071100-71100-5120-000	Parks & Recreation - Heating Services	ROANOKE GAS COMPANY	128.93
100-4071100-71100-5130-000	Parks & Recreation - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	55.18
100-4071100-71100-5130-000	Parks & Recreation - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	63.40
100-4071100-71100-5130-000	Parks & Recreation - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	15.63
100-4071100-71100-5130-000	Parks & Recreation - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	389.97
100-4071100-71100-5130-000	Parks & Recreation - Water and Sewer	AQUA VA	273.66
100-4071100-71100-5230-000	Parks & Recreation - Telecommunications	VERIZON WIRELESS	50.07
100-4071100-71100-5230-000	Parks & Recreation - Telecommunications	LUMOS NETWORKS	187.77
100-4071100-71100-5305-000	Parks & Recreation - Motor Vehicle Insurance	VACORP	52.00
100-4071100-71100-6008-000	Parks & Recreation - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	949.77
		Parks & Recreation	16,152.61
100-4071300-71300-2300-000	Sports Complex - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	2,667.30
100-4071300-71300-3800-000	Sports Complex - Prch of Govt & Other Serv	MILITARY FAMILY SUPPORT CENTERS INC	3,000.00
100-4071300-71300-5110-000	Sports Complex - Electrical Services	APPALACHIAN POWER	712.01
100-4071300-71300-5130-000	Sports Complex - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	135.96
100-4071300-71300-5230-000	Sports Complex - Telecommunications	LUMOS NETWORKS	1,155.65
100-4071300-71300-6008-000	Sports Complex - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	154.51
100-4071300-71300-6014-000	Sports Complex - Other Operating Supplies	TELVENT DTN LLC	249.75
		Sports Complex	8,075.18
100-4071500-71500-5230-000	Van Program - Telecommunications	VERIZON WIRELESS	49.90
100-4071500-71500-6008-000	Van Program - Vehicle & Power Equip Fuels	DAVENPORT ENERGY INC	398.19
		Van Program	448.09
100-4073100-73100-2300-000	Library System - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	10,669.20
100-4073100-73100-5110-000	Library System - Electrical Services	APPALACHIAN POWER	651.78
100-4073100-73100-5110-000	Library System - Electrical Services	APPALACHIAN POWER	18.06
100-4073100-73100-5110-000	Library System - Electrical Services	APPALACHIAN POWER	585.89
100-4073100-73100-5120-000	Library System - Heating Services	ROANOKE GAS COMPANY	271.27
100-4073100-73100-5130-000	Library System - Water and Sewer	WESTERN VIRGINIA WATER AUTHORITY	235.55
100-4073100-73100-5230-000	Library System - Telecommunications	LUMOS NETWORKS	1,909.39
100-4073100-73100-5230-000	Library System - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	4.21

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4073100-73100-5230-000	Library System - Telecommunications	COX COMMUNICATIONS	335.74
100-4073100-73100-6008-000	Library System - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	431.96
		Library System	15,113.05
100-4081200-81200-2300-000	Community Development - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	8,001.90
100-4081200-81200-5230-000	Community Development - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.12
100-4081200-81200-5230-000	Community Development - Telecommunications	VERIZON WIRELESS	110.44
100-4081200-81200-5230-000	Community Development - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	0.69
100-4081200-81200-5230-000	Community Development - Telecommunications	LUMOS NETWORKS	105.47
100-4081200-81200-6008-000	Community Development - Vehicle & Pwr Equip Fuels	DAVENPORT ENERGY INC	566.61
		Community Development	8,785.23
100-4081500-81500-2300-000	Economic Development - Hospital/Medical Plan	COUNTY EMPLOYEE HEALTH PLAN (HRA)	3,556.40
100-4081500-81500-5110-000	Economic Development - Electrical Services	APPALACHIAN POWER	66.09
100-4081500-81500-5230-000	Economic Development - Telecommunications	LUMOS NETWORKS	136.67
100-4081500-81500-6008-000	Economic Development - Vehicle & Power Equip Fuels	DAVENPORT ENERGY INC	168.81
		Economic Development	3,927.97
100-4083000-83000-5230-000	Cooperative Extension - Telecommunications	LUMOS NETWORKS	155.64
100-4083000-83000-5230-000	Cooperative Extension - Telecommunications	TREASURER OF VIRGINIA VITA ACCOUNTS PAYABLE	11.99
		Cooperative Extension	167.63
100-4091000-92000-5999-000	Revenue Refunds	ALICIA LYNN SANDERS	99.85
100-4091000-92000-5999-000	Revenue Refunds	ANN MARIE & PATRICK JOSEPH COSTA	45.85
100-4091000-92000-5999-000	Revenue Refunds	ANNE WILLIAMS LEWIS	6.06
100-4091000-92000-5999-000	Revenue Refunds	MICHAEL GILBERT MORDICK	13.23
100-4091000-92000-5999-000	Revenue Refunds	CLAUDE C CAMPBELL SR	5.73
100-4091000-92000-5999-000	Revenue Refunds	GREGORY LEE & MICHELLE MILLER LOWE	8.26
100-4091000-92000-5999-000	Revenue Refunds	JASON L WHITING	21.30
100-4091000-92000-5999-000	Revenue Refunds	MARK ALAN EADES	32.49
100-4091000-92000-5999-000	Revenue Refunds	WESLEY ESTIL & LINDA GARNETT MCMILLIAN	8.29
100-4091000-92000-5999-000	Revenue Refunds	THOMAS EDWARD ASBURY II	31.01
100-4091000-92000-5999-000	Revenue Refunds	TWILA MARIE & ALVIN KENNETH BAILEY	11.24
100-4091000-92000-5999-000	Revenue Refunds	DONNA BARTLETT WINFIELD	16.58
100-4091000-92000-5999-000	Revenue Refunds	JOSEPH RYAN & CRYSTAL LEE FIELDS	5.98
100-4091000-92000-5999-000	Revenue Refunds	JAMES RUSSELL HARRIS III	16.00
100-4091000-92000-5999-000	Revenue Refunds	ALLY BANK	145.80
100-4091000-92000-5999-000	Revenue Refunds	MARC ALDEN GUYNN	25.61
100-4091000-92000-5999-000	Revenue Refunds	DIANE S LYON	22.48

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4091000-92000-5999-000	Revenue Refunds	MASON THOMAS JOHN	78.47
100-4091000-92000-5999-000	Revenue Refunds	ERIC VINCENT ROBERTS	46.42
100-4091000-92000-5999-000	Revenue Refunds	KENNETH VINCENT STARNER JR	67.58
100-4091000-92000-5999-000	Revenue Refunds	KIRBY ANN PUFFENBARGER	11.79
100-4091000-92000-5999-000	Revenue Refunds	VIRGIE PLYBON	16.88
100-4091000-92000-5999-000	Revenue Refunds	MICHELE TURNER JOHNSON	27.12
100-4091000-92000-5999-000	Revenue Refunds	WALTER M & KELLY B DENNISON	8.74
100-4091000-92000-5999-000	Revenue Refunds	ROBERT EDWARD DOOLEY	98.78
100-4091000-92000-5999-000	Revenue Refunds	MARY CATHERINE BRYANT	23.47
100-4091000-92000-5999-000	Revenue Refunds	BRANDEN LEWIS DOOLEY	152.73
100-4091000-92000-5999-000	Revenue Refunds	ARI FLEET LT	154.17
100-4091000-92000-5999-000	Revenue Refunds	RICHARD MCKINLEY DOOLEY	387.00
100-4091000-92000-5999-000	Revenue Refunds	G E CAPITAL	10,728.60
100-4091000-92000-5999-000	Revenue Refunds	JEFFREY DEAN REMINE JR & ANNIE MARIE REMINE	105.22
100-4091000-92000-5999-000	Revenue Refunds	HYUNDAI LEASE TITLING TR	444.12
100-4091000-92000-5999-000	Revenue Refunds	DARLENE MARIE MARTIN	27.75
100-4091000-92000-5999-000	Revenue Refunds	BARBARA CAMPBELL LOOPE	11.11
100-4091000-92000-5999-000	Revenue Refunds	DEBORAH ANNE & THOMAS KENT VESSER	9.40
100-4091000-92000-5999-000	Revenue Refunds	WAYNE PEREZ FERNANDEZ	5.60
100-4091000-92000-5999-000	Revenue Refunds	CHRIS A & JUDY COMPTON	70.91
100-4091000-92000-5999-000	Revenue Refunds	MATTHEW ERIC RADCLIFF	9.39
100-4091000-92000-5999-000	Revenue Refunds	AMANDA PAIGE BARRY	14.37
100-4091000-92000-5999-000	Revenue Refunds	CHASE AUTO FINANCE CORP	319.61
100-4091000-92000-5999-000	Revenue Refunds	PATRICIA HALE EUBANK	22.90
100-4091000-92000-5999-000	Revenue Refunds	KIRK ANDREW BRYAN	79.07
100-4091000-92000-5999-000	Revenue Refunds	DIANE D FERGUSON	4.74
100-4091000-92000-5999-000	Revenue Refunds	SCOTT CARSON WARD	21.48
100-4091000-92000-5999-000	Revenue Refunds	ACAR LEASING LTD	430.82
100-4091000-92000-5999-000	Revenue Refunds	CHARLES ARTHUR BROGAN JR	5.12
100-4091000-92000-5999-000	Revenue Refunds	SEAN MICHAEL KESSLER	9.26
100-4091000-92000-5999-000	Revenue Refunds	TIMOTHY WESLEY & KEVEN WESLEY GORDON	5.41
100-4091000-92000-5999-000	Revenue Refunds	HYPER GEN INC	15.42
100-4091000-92000-5999-000	Revenue Refunds	CALEB TATE JOHNSTON	5.05
100-4091000-92000-5999-000	Revenue Refunds	AMANDA JENELL SLEBODA	6.83
100-4091000-92000-5999-000	Revenue Refunds	ELIJAH DEWANE & JODY DEAN HOOVER	9.75
100-4091000-92000-5999-000	Revenue Refunds	JORDAN TAYLOR & ASHLEY LYNN SETTERLIND	21.82
100-4091000-92000-5999-000	Revenue Refunds	ELIZABETH ARDELIA SMITH	20.91
100-4091000-92000-5999-000	Revenue Refunds	SCOTT ELLIS WEST	9.20
100-4091000-92000-5999-000	Revenue Refunds	ETHAN AUGUSTUS BRANNAN	33.55

<u>Account</u>	<u>Account Description</u>	<u>Vendor Name</u>	<u>Amount</u>
100-4091000-92000-5999-000	Revenue Refunds	ANDREW WILLIAM TUNNELL	59.94
100-4091000-92000-5999-000	Revenue Refunds	ERIC DWAYNE HALL	14.37
100-4091000-92000-5999-000	Revenue Refunds	MARY E LAING	9.10
100-4091000-92000-5999-000	Revenue Refunds	J E HOME SOLUTIONS INC.	50.32
100-4091000-92000-5999-000	Revenue Refunds	AMBER NICOLE MYERS	7.57
100-4091000-92000-5999-000	Revenue Refunds	MICHAEL B & DONNA H HURD	755.40
		Revenue Refunds	14,933.02
		General Fund	315,167.91
100-4095000-32200-9500-302	Debt Service - Buchanan Fire Truck	BANK OF BOTETOURT	3,055.00
		Debt Service	3,055.00
		Grand Total	318,222.91

AGENDA ITEM: Approval of Fire & EMS third-party billing services contract.

Administrator's Comments:

Since 2005, Botetourt County has had provisions in place to attempt to recover costs associated with ambulance transport and false security and fire alarms. Over the past 11 years the County has worked with third-party vendors to ensure that cost recovery processes are in place and that all applicable laws are being followed. The Department of Fire and EMS is the primary point of contact to providing billing information to the third-party vendor and routinely monitor the progress of recovering funds. The contract with the current third-party vendor is at the end of its term and thus the procurement process began with the approval earlier this year of the development of a Request for Proposals.

Over the past several months a committee comprised of staff from Fire and EMS, Finance, and Purchasing have been reviewing, interviewing, and negotiating the terms of a contract for moving forward with awarding a contract for third-party billing as it relates to EMS transports and false alarm response fees.

The committee reviewed nine different proposals then ranked and interviewed the top three to obtain more information. By consensus, the team went into final negotiations with the top two companies. After an extensive review of all factors, as well as reference checks, the committee is recommending award of the contract to Emergency Medical Services Management and Consultants (EMSMC) out of Lewisville, North Carolina; the County's current vendor.

EMSMC has 20 years of experience in billing and collections for pre-hospital patient care and transport. Botetourt County has had a vendor relationship with EMSMC for the past 5 years. During that time, revenues have consistently increased through efforts of both parties. In addition to understanding the needs of Botetourt County, EMSMC has also offered a lower rate of 4.1% than the current contract rate of 4.5%. When compared to like organizations in Virginia, Botetourt County is achieving a higher collection per trip than most.

The proposed contract is a for a one-year term with an option for up to five additional one-year renewals. The committee felt it important to have an annual review of performance to ensure that all parties are doing their due diligence in order to maximize cost recovery and maintain steady revenues.

The approval of this contract does not change any of the existing rates for services rendered or associated processes. Once a contract is approved, staff can conduct a review of all current rate and fee structures, as well as billing practices, for future consideration by the Board.

Recommendation:

Approve the contract with Emergency Medical Services Management and Consultants for third-party billing services for a period of one year with the option of up to five additional one-year renewals, upon the review and approval by the County Attorney, and authorize the County Administrator to sign the contract on the County's behalf.

Attachment


12-16-16

BILLING SERVICES AGREEMENT

THIS BILLING SERVICES AGREEMENT (hereinafter "Agreement"), is entered into this 11th day of November, 2016 between EMS MANAGEMENT & CONSULTANTS, INC. (hereinafter "EMS|MC") and County of Botetourt, Virginia, (hereinafter "Client").

WITNESSETH:

WHEREAS, EMS|MC is an ambulance billing service company with experience in providing medical billing and collection services to medical transport providers, including fire and rescue and emergency medical service (EMS) providers; and

WHEREAS, Client is normally engaged in the business of providing emergency medical services, and billable medical transportation services; and

WHEREAS, Client wishes to retain EMS|MC to provide medical billing and collection services as set forth in this Agreement.

NOW, THEREFORE, in consideration of the mutual agreements described below and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

- 1. ENGAGEMENT.** During the term of this Agreement, EMS|MC shall provide routine billing, bill processing and fee collection services reasonably required and customary for service providers of similar size and situation to Client (the "Services"). The Services shall include: (1) preparing and submitting initial and secondary claims and bills for Client to insurers and others responsible for payment; (2) performing reasonable and diligent routine collection efforts to secure payments from primary and secondary payers and patients or other entities, (as EMS|MC, in its sole discretion deems appropriate); (3) issuing patient statements for all unpaid balances; and (4) referring accounts which have not been collected during EMS|MC's normal patient billing cycle (three (3) invoices sent to the patient) to an outside collection agency if so directed by Client.

Accounts with outstanding balances after the insurance and/or third party payer has determined benefits due will be billed by EMS|MC to the patient. EMS|MC will send follow-up bills, except as to those accounts on which an insurance carrier or third-party payer has accepted responsibility to pay. Once Client has submitted all necessary information, EMS|MC will bill all uninsured patients directly.

EMS|MC will provide Client with a monthly financial report, to Client within ten (10) business days of the last business day of the month. The month end report shall include an account analysis report, aging report and accounts receivables reconciliation report. Deposit reports will be provided daily.

EMS|MC shall provide appropriate storage and data back-up for all records pertaining to Client's bills and collections hereunder, accessible to Client during reasonable business hours.

EMS|MC shall maintain records of all Services performed and records of all financial transactions. EMS|MC shall retain all financial records not tendered or returned to Client on any termination hereof for at least seven (7) years, and retain all Medicare and Medicaid records for seven (7) years.

EMS|MC will comply with all applicable state and federal regulations applicable to EMS|MC in the provision of the Services hereunder. This undertaking will expressly survive the termination of this Agreement.

EMS|MC shall notify Client of all patient complaints about clinical services within five (5) business days of receipt and notify Client of all patient complaints about billing within ten (10) days of receipt.

Client shall promptly advise EMS|MC of notices of audit received by Client. EMS|MC shall directly advise Client of any notices of audit, requests for medical records or other contacts or inquiries out of the normal course of business from representatives of Medicare, Medicaid or private payers, with which Client contracts ("Payer Inquiries"),. Client will be notified of Payer Inquiries within ten (10) business days of EMS|MC's receipt of same.

EMS|MC is appointed as the agent of Client under this Agreement solely for the express purposes of this Agreement relating to billing and receiving payments and mail, receiving and storing documents, and communicating with hospitals and other entities to facilitate its duties. EMS|MC will have no authority to pledge credit, contract, or otherwise act on behalf of Client except as expressly set forth herein.

As to all payments received from Medicare, Medicaid and other government funded programs, the parties specifically acknowledge that EMS|MC will only prepare claims for Client and will not negotiate checks payable or divert electronic fund transfers to Client from Medicare, Medicaid or any other government funded program. All Medicare, Medicaid and any other government funded program payments, including all electronic fund transfers, will be deposited directly into a bank account designated by Client to receive such payments and as to such account only Client, through its officers and directors, shall have access.

The Services provided by EMS|MC to Client under this Agreement are conditioned on Client's fulfillment of the responsibilities set forth in Sections 2 and 3 of this Agreement.

EMS|MC shall have no responsibility to provide any of the following services:

- (a) Determining the accuracy or truthfulness of documentation and information provided by Client;
- (b) Providing services outside the EMS|MC billing system;
- (c) Submitting any claim that EMS|MC believes to be inaccurate or fraudulent;
- (d) Providing any service not expressly required of EMS|MC by this Agreement.

2. COMPENSATION OF EMS|MC.

- (a) Client shall pay a fee for the Services of EMS|MC hereunder, on a monthly basis, in an amount equal to 4.1 percent of "Net Collections" as defined below (the "Compensation"). This fee shall remain in effect for the life of this Agreement. Net Collections shall mean all cash and check amounts including electronic fund transfers (EFT's) received by EMS|MC from payers, patients, attorney's offices, court settlements, collection agencies, government institutions, group health insurance plans, private payments, credit cards, healthcare facilities or any person or entity submitting funds on a patient's account, or any amounts paid directly to Client with or without the knowledge of EMS|MC that are paid, tendered, received or collected each month for Client's transports, less refunds processed or any other necessary adjustments to those amounts.

EMS|MC shall submit an invoice to Client by the tenth (10th) day of each month for the Compensation due to EMS|MC for the previous calendar month. The Compensation amount reflected on the invoice shall be paid in full by the last day of the month in which the invoice is first presented to Client. Such amount shall be paid without offset unless the calculation of the amount is disputed in good faith, in which case Client shall pay the undisputed amount and shall provide EMS|MC with detailed written notice of the basis for the disputed portion no later than the time payment is normally due. All invoices are to be paid directly from Client's banking institution to EMS|MC via paper check, direct deposit or ACH draft initiated by EMS|MC into EMS|MC's bank account.

In the event of a material change to the billing process and/or scope of Services provided in this Agreement or a significant difference in the original patient demographics provided by Client, EMS|MC reserves the right to, in good faith, negotiate a fee change with Client and amend this Agreement.

EMS|MC may, in its sole discretion, immediately cease to provide Services for Client should the outstanding balance owed to EMS|MC become in arrears. Claims processing will not resume until all outstanding balances are paid in full or arrangements approved by EMS|MC have been made to wholly resolve any outstanding balances.

FEES and CHARGES - A one-time late fee of 5% shall be added to any invoices that remain unpaid by the 5th day of the following calendar month in which such invoice is first presented to Client. Interest shall begin to accrue on all unpaid balances starting thirty (30) days after the presentment of said invoice for any unpaid balances at the rate of 1½% per month or the highest rate allowed under applicable law, whichever is lower. Client shall be responsible for all costs of collection incurred by EMS|MC or others in attempting to collect any amounts due from Client under this Agreement, including, but not limited to, reasonable attorney fees.

3. RESPONSIBILITIES OF CLIENT.

The following responsibilities of Client are a condition of EMS|MC's services under this Agreement, and EMS|MC shall have no obligation to provide the Services to the extent that Client has not fulfilled these responsibilities:

- (a) Client will pay all amounts owed to EMS|MC under this Agreement.
- (b) Client agrees to provide EMS|MC with administrative access to the ePCR system or similar access in order to run reports and review documents and attachments to better service Client's account.
- (c) Client will provide EMS|MC with complete and accurate demographic and charge information necessary for the processing of professional and/or technical component billing to third parties and/or patients, including the following: patient identification (name, address, phone number, birth date, gender); guarantor identification and address;

insurance information; report of services; special claim forms; pre-authorization numbers; and such additional information as is requested by EMS|MC.

- (d) In addition, Client shall provide complete and accurate medical record documentation necessary to ensure proper billing and secure claim payment; secure authorizations and signatures, including consent to treat, assignment of benefits and release of information, and physician certification statements (PCS) forms for all non-emergency transports. Client will report to EMS|MC within ten (10) business days of payments received directly by Client, and promptly notify EMS|MC of any cases requiring special handling or billing. Client must provide Patient Care Reports (PCR's) in a timely manner in order to achieve higher performance. Further, Client will: implement any reasonable changes that EMS|MC determines to be necessary for the accurate completion of billing forms and related documentation; execute all forms required by Medicare, Medicaid, CHAMPUS, and any other payer or insurance carrier to allow EMS|MC to carry out its billing and other duties under this Agreement; implement reasonable and customary charges for complete, compliant billing as may be identified and recommended by EMS|MC; and maintain Client's own files with all original or source documents, as required by law. Client acknowledges that EMS|MC is not the agent of Client for storage of source documentation. Client will provide EMS|MC with a copy of any existing billing policy manuals or guidelines, Medicare or Medicaid reports, or any other record or document related to services or billing of Client's accounts.
- (e) In addition, Client is to provide EMS|MC with complete and accurate medical records for each incident or patient service rendered for reimbursement [(i.e. the Ambulance Call Report (ACR) or Patient Care Report (PCR)]. The PCR record must thoroughly detail the patient's full medical condition at the time of service and include a chronological narrative of all services and treatment rendered. Client represents and warrants that the PCR and any and all associated medical records, forms and certification statements provided to EMS|MC are true and accurate and contain only factual information observed and

documented by the attending field technician during the course of the treatment and transport.

- (f) Client will obtain any and all additional patient documentation required by Centers for Medicare and Medicaid Services ("CMS") or any other governmental or commercial payer for reimbursement consideration, including but not limited to a Physician Certification Statements (PCS) or other similar medical necessity forms or prior authorization statements as deemed necessary by the payer.
- (g) Client shall ensure that any refunds posted by EMS|MC are actually issued and paid to the patient, insurer, or other payer as appropriate.
- (h) Client shall allow EMS|MC to audit Client's records and processes at least annually, and on a more frequent basis if reasonably necessary, upon ten (10) days advance notice to Client, during regular business hours, to attempt to ensure that Client is in compliance with this Agreement and that all fees due to EMS|MC have been paid.
- (i) Client shall provide EMS|MC with access to its facilities and personnel for the purpose of providing on-site and/or online training to such personnel. Client shall cooperate with EMS|MC and facilitate any training that EMS|MC wishes to provide.
- (j) Client shall complete EMS|MC's online training course within 90 days of the contract start date and all new hires will complete EMS|MC's online documentation training within 90 days of hire date. Newly developed training materials by EMS|MC should be mutually agreed upon by the parties to be required training.
- (k) Client shall comply with all applicable federal, state, and local laws, rules, regulations, and other legal requirements that in any way affect this Agreement or the duties and responsibilities of the parties hereunder.

4. TERM OF AGREEMENT.

(a) This Agreement shall be effective commencing on January 1, 2017 and shall thereafter continue through December 31, 2017 with the option to renew for five (5) additional terms of one (1) year each, upon the mutual consent of both parties. This Agreement shall be binding upon the parties hereto and their respective successors, assigns, and transferees. Notwithstanding anything herein to the contrary, this Agreement may be terminated under the provisions provided below.

(i) **Termination for Cause.** Notwithstanding Section 4(a), this Agreement may be terminated by either party at any time for Cause, as defined below, based on a material breach of a term or condition hereof by the other party which is not remedied by the other party within ten (10) days of written notice describing the breach in reasonable detail. "Cause" shall include the following:

- (1) Failure of Client to make timely payments due under this Agreement;
- (2) Any damage to property, business, reputation, or good will of the other party hereto arising from the gross negligence or willful misconduct of a party;
- (3) Injury to any customer, independent contractor, employee or agent of the other party hereto arising from the gross negligence or willful misconduct of a party;
- (4) Client's engagement of another billing services provider to provide services during the term of this Agreement;
- (5) Harassment of any employee or contractor of a party or commitment of any act by a party which creates an offensive work environment;

- (6) Failure to practice in accordance with the appropriate policies, standards and procedures established by the respective parties;
- (7) Commitment of any unethical or immoral act which harms the other party or could have the effect of harming the other party; or
- (8) Any breach of any material provision of this Agreement.

5. RESPONSIBILITIES UPON TERMINATION.

- (a) Subject to Client's payment of all amounts due hereunder, upon any termination of this Agreement, and during the period of any notice of termination, EMS|MC will make available to Client or its authorized representatives data from the billing system regarding open accounts in an electronic format, and will otherwise reasonably cooperate and assist in any transition of the Services to Client, or its successor billing agent.
- (b) Following termination of this Agreement, for a period of ninety (90) days (the "Wind Down"), EMS|MC will continue its billing and collection efforts as to those accounts with dates of services prior to termination, subject to the terms and conditions of this Agreement, for the applicable fee set forth in Section 2(a). Client will continue to provide EMS|MC with copies of checks and payments on those accounts which were filed by EMS|MC under this Agreement. EMS|MC shall have no further responsibilities as to such accounts after the Wind Down; however EMS|MC shall be entitled to compensation as provided in Section 2(a) for such amounts filed by EMS|MC, regardless of whether such amounts are collected by Client during or after the Wind Down period. In the event Client has an outstanding balance owed to EMS|MC which is more than 45 days in arrears at the time of termination, or in the event that EMS|MC believes that Client has provided false or fraudulent claim information, EMS|MC shall have no obligation to provide any Services after the date of termination.

6. EXCLUSIVITY AND MISCELLANEOUS BILLING POLICIES.

- (a) During the term of this Agreement, EMS|MC shall be Client's exclusive provider of the Services or services similar to the Services. Client may not directly file, submit or invoice for any medical or medical transportation services rendered while this Agreement is in effect.
- (b) In addition, Client agrees not to collect or accept payment for services from any patient unless the service requested does not meet coverage requirements under any insurance program in which the patient is enrolled or the patient is uninsured. Payments received directly by Client for these services must be reported to EMS|MC as provided in Section 3(b) hereof and shall be treated as Net Collections for purposes of Section 2(a) hereof.
- (c) In compliance with CMS regulations, Medicare patients will not be charged by Client a higher rate or amount for identical covered services charged to other insurers or patients. Accordingly, only one fee schedule shall exist and be used in determining charges for all patients regardless of insurance coverage.
- (d) EMS|MC reserves the right not to submit a claim for reimbursement on any patient in which the PCR and/or associated medical records are incomplete or appear to be inaccurate or do not contain enough information to substantiate or justify reimbursement. This includes missing patient demographic information, insurance information, physician certification statements (PCS) or any required crew and/or patient signatures, or otherwise contradictory medical information.
- (e) Client shall implement and maintain a working compliance plan ("Compliance Plan") in accordance with the most current guidelines of the U.S. Department of Health and Human Services ("HHS"). The Compliance Plan must include, but not be limited to, formal written policies and procedures and standards of conduct, designation of a compliance officer, quality assurance policy and effective training and education programs.

- (f) In accordance with the HHS Office of Inspector General (“OIG”) Compliance Program Guidance for Third-Party Medical Billing Companies, EMS|MC is obligated to report misconduct to the government, if EMS|MC discovers credible evidence of Client’s continued misconduct or flagrant, fraudulent or abusive conduct. In the event of such evidence, EMS|MC has the right to (a) refrain from submitting any false or inappropriate claims, (b) terminate this Agreement and/or (c) report the misconduct to the appropriate authorities.

7. NON-INTERFERENCE/NON-SOLICITATION OF EMS|MC EMPLOYEES.

Client understands and agrees that the relationship between EMS|MC and each of its employees constitutes a valuable asset of EMS|MC.

Accordingly, Client agrees that both during the term of this Agreement and for a period beginning on the date of termination of this Agreement, whatever the reason, and ending three (3) years after the date of termination of this Agreement (the “Restricted Period”), Client shall not, without EMS|MC’s prior written consent, directly or indirectly, solicit or recruit for employment; attempt to solicit or recruit for employment; or attempt to hire or accept as an employee, consultant, contractor, or otherwise, or accept any work from EMS|MC’s employees with whom Client had material contact during the term of this Agreement, in any position where Client would receive from such employees the same or similar services that EMS|MC performed for Client during the term of this Agreement. Client also agrees during the Restricted Period not to unlawfully urge, encourage, induce, or attempt to urge, encourage, or induce any employee of EMS|MC to terminate his or her employment with EMS|MC. Client has carefully read and considered the provisions of Section 7 hereof, and having done so, agrees that the restrictions set forth in such section (including, but not limited to, the time period) are fair and reasonable and are reasonably required for the protection of the legitimate interests of EMS|MC, its officers, directors, shareholders, and employees.

8. PRIVACY.

Confidentiality. All data and information furnished to EMS|MC by Client shall be regarded as confidential (“Confidential Information”), shall remain the sole property of Client and shall be held in confidence and safekeeping by EMS|MC under the terms of this Agreement. EMS|MC agrees that except as provided otherwise herein, its officers, employees and agents will not disclose to any person, firm or entity other than Client or EMS|MC’s or Client’s designated legal counsel, accountants or practice management consultants any information about Client, its practice or billing, or any of the patients of Client unless and to the extent required to do so by applicable law, including, without limitation, federal, state or local law enforcement authorities acting within their jurisdiction and/or acting under the law and/or under court orders. EMS|MC’s obligations of confidentiality under this Section 8 shall not extend to: (1) information which is already in the possession of EMS|MC and not under a duty of non-disclosure; (2) information which is generally known or revealed to the public through no fault of EMS|MC; (3) information which is revealed to EMS|MC by a third party, unless such party is under a duty of non-disclosure of which EMS|MC is aware; or (4) information that was or is independently developed by EMS|MC without reference to or use of any of the Confidential Information. In addition to the foregoing, EMS|MC and Client shall comply with the Health Insurance Portability and Accountability Act of 1996, as amended (“HIPAA”), and with the regulations promulgated thereunder, including, without limitation, the Privacy Rule, the Security Rule, and the amendments enacted in the Health Information Technology for Economic and Clinical Health (“HITECH”) Act. EMS|MC and Client shall execute a separate Business Associate Agreement under HIPAA.

9. LIMITATIONS OF LIABILITY AND DISPUTE RESOLUTION

- (a) EMS|MC and Client acknowledge and agree that despite their best efforts, billing errors may occur from time to time. Each party will promptly notify the other party of the discovery of a billing error. EMS|MC’s sole obligation in the event of a billing error will be to correct the error by making appropriate changes to the information

in its system, posting a refund if appropriate, and re-billing the underlying claim if permissible.

- (b) A "Claim" is defined as any claim or other matter in dispute between EMS|MC and Client that arises from or relates in any way to this Agreement or to the Services, hardware, software, or data provided by EMS|MC hereunder, regardless of whether such claim or matter is denominated as a contract claim, tort claim, warranty claim, indemnity claim, statutory claim, arbitration demand, or otherwise.
- (c) To the fullest extent allowed by law, the total liability of EMS|MC to Client regarding any and all Claims shall be capped at, and shall in no event exceed, the total fees paid by Client to EMS|MC under this Agreement (the "Liability Cap"). All amounts that may be potentially awarded against EMS|MC in connection with a Claim are included in and subject to the Liability Cap, and shall not cause the Liability Cap to be exceeded, including, without limitation, all compensatory damages, other damages, interest, costs, expenses, and attorneys' fees. Provided, however, that nothing in the foregoing shall be construed as an admission of liability by EMS|MC in any amount or as a waiver or compromise of any other defense that may be available to EMS|MC regarding any Claim.
- (d) To the fullest extent allowed by law, and notwithstanding any statute of limitations, statute of repose, or other legal time limit to the contrary, no Claim shall be brought by Client against EMS|MC after the earlier of the following to occur (the "Claim Time Limit"): (i) two years after the effective date of termination or expiration of this Agreement; (ii) three years after the date of the underlying medical service or medical transportation service provided by Client to a patient that is the subject of a Claim; or (iii) sixty (60) days after the expiration of the time in which a payer could bring a claim for overpayment or reimbursement against Client under applicable law. Any Claim not brought within the Claim Time Limit is waived. The Claim Time Limit applies, without limitation, to any Claim brought in arbitration under the arbitration clause below, and shall be deemed to have been satisfied if an arbitration demand asserting such

Claim is received by the American Arbitration Association (or other arbitration administrator as may be mutually agreed on by EMS|MC and Client) within the Claim Time Limit. Notwithstanding the foregoing, if a Claim has been asserted in arbitration within the Claim Time Limit, a proceeding in court to confirm, enforce, vacate, modify, correct, or amend an arbitration award resulting from such arbitration may be brought outside the Claim Time Limit as long as it is brought within the time period required by applicable law.

- (e) To the fullest extent allowed by law, EMS|MC and Client waive Claims against each other for consequential, indirect, special, punitive, exemplary, and treble damages, and for any other damages in excess of direct, compensatory damages (the “Non-Direct Damages Waiver”).

- (f) Subject to the Liability Cap and the Claim Time Limit, but notwithstanding the Non-Direct Damages Waiver, EMS|MC agrees to indemnify, hold harmless, and defend Client with reasonably acceptable counsel from and against any fines, penalties, damages, and judgments that Client becomes legally obligated to pay to a third party proximately caused by EMS|MC’s gross negligence or willful misconduct. Provided, however, that this indemnity is subject to the following further conditions and limitations: (i) Client must provide prompt written notice to EMS|MC of the matter for which indemnity is or may be sought, within such time that no right of EMS|MC is prejudiced, and in no event no later than thirty (30) days after Client first becomes aware of the facts that give rise or may give rise to a right of indemnity; (ii) Client must allow EMS|MC the opportunity to direct and control the defense and handling of the matter for which indemnity is or may be sought; (iii) Client must not agree to any settlement or other voluntary resolution of a matter for which indemnity is or may be sought without EMS|MC’s express consent; and (iv) Client shall not seek or be entitled to indemnify for amounts that Client reimburses or refunds to Medicaid, Medicare, any governmental entity, any insurer, or any other payer as a result of medical services or medical transportation services for which Client should not have received payment in the first place under applicable rules,

regulations, standards and policies. Client waives all rights of indemnity against EMS|MC not in accordance with this subsection.

- (g) All Claims between EMS|MC and Client shall be resolved by binding arbitration under the Commercial Arbitration Rules of the American Arbitration Association then in effect, except that either party may, at that party's option, seek appropriate equitable relief in any court having jurisdiction. The hearing in such arbitration proceeding shall take place in Charlotte, North Carolina, or in such other location as may be mutually agreed on by EMS|MC and Client. The arbitrator in such proceeding, or if more than one arbitrator, each arbitrator, shall be an attorney with at least fifteen (15) years of experience in commercial litigation or in health care law. The arbitrator(s) shall have no authority to enter an award against EMS|MC that: (i) exceeds the Liability Cap; (ii) is based on a Claim brought after the Claim Time Limit; (iii) includes any damages waived by the Non-Direct Damages Waiver; or (iv) is otherwise in contravention of this Agreement. An award entered by the arbitrator(s) shall be enforceable in the United States District Court for the Western District of North Carolina or in any other court having jurisdiction.

- (h) In any arbitration proceeding or permitted court proceeding regarding any Claim, the prevailing party shall be entitled to recover from the non-prevailing party the reasonable costs and expenses incurred by the prevailing party in connection with such proceeding, including, without limitation, the reasonable attorneys' fees, arbitration or court filing fees, arbitrator compensation, expert witness charges, court reporter charges, and document reproduction charges incurred by the prevailing party. Which party is the prevailing party shall be determined in light of the surrounding circumstances, such as comparing the relief requested with that awarded, and shall not be determined simply by whether one party or the other receives a net monetary recovery in its favor.

10. GENERAL.

Status of Parties. Nothing contained in this Agreement shall be construed as establishing a partnership or joint venture relationship between EMS|MC and Client, or as establishing an agency relationship beyond EMS|MC's service as a billing and collection agent of Client under the express terms of this Agreement. EMS|MC and its employees and representatives shall have no legal authority to bind Client.

Assignment. Neither this Agreement nor any rights or obligations hereunder shall be assigned by either party without prior written consent of the other party, except that this Agreement may be assigned without consent to the survivor in any merger or other business combination including either party, or to the purchaser of all or substantially all of the assets of either party.

Binding Effect. This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors, assigns (where permitted), and transferees.

Notices. Any notice or other communication required or permitted under this Agreement shall be in writing and shall be deemed to have been given on the date delivered personally or deposited in the United States Postal Service, certified mail, return receipt requested, with adequate postage affixed, addressed as follows:

Client:
County of Botetourt, Virginia
Jason Ferguson
205 North Roanoke Street, Suite 1
Fincastle, VA 24090

EMS|MC:
EMS Management & Consultants, Inc.
Laurie O'Quinn
2540 Empire Drive
Suite 100
Winston-Salem, NC 27103

Either party may change its address for notices under this Agreement by giving written notice of such change to the other party in accordance with the terms of this section.

Governing Law. This Agreement and the rights and obligations to the parties hereunder shall be construed in accordance with and governed by the laws of the State of North Carolina, notwithstanding any conflicts of law rules to the contrary.

Integration of Terms. This instrument constitutes the entire agreement between the parties, and supersedes all prior negotiations, commitments, representations and undertakings of the parties with respect to its subject matter. Without limiting the foregoing, this Agreement supersedes and takes precedence over any inconsistent terms contained in any Request for Proposal ("RFP") from Client and any response to that RFP from EMS|MC.

Amendment and Waiver. This Agreement may be amended or modified only by an instrument signed by all of the parties. A waiver of any provision of this Agreement must be in writing, designated as such, and signed by the party against whom enforcement of the waiver is sought. The waiver of a breach of any provision of this Agreement shall not operate or be construed as a waiver of any subsequent or other breach thereof.

Severability. If any provision of this Agreement shall not be valid for any reason, such provision shall be entirely severable from, and shall have no effect upon, the remainder of this Agreement. Any such invalid provision shall be subject to partial enforcement to the extent necessary to protect the interest of the parties hereto.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be duly executed on the later of the dates set forth below.

EMS|MC:

CLIENT:

EMS Management & Consultants, Inc.

County of Botetourt, Virginia

By: _____

By: _____

Print Name: _____

Print Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

AGENDA ITEM: Ratification of the Director of Emergency Management's lifting of the State of Emergency due to dry weather conditions.

Administrator's Comments:

After recent wet weather, the Director of Emergency Management lifted the burn ban and State of Emergency in the County on Friday, December 9, 2016. The Board of Supervisors is required to ratify this action by resolution.

Recommendation:

Adopt the following resolution:

WHEREAS, extremely dry conditions posed a serious fire hazard in Botetourt County; and,

WHEREAS, on November 16, 2016, at 11:34 A. M., the Botetourt County Director of Emergency Management imposed a ban on all open air burning within the County in an attempt to reduce the hazard and to protect the lives and property of the County's citizens; and,

WHEREAS, on December 5, 2016, as a result of subsequent widespread and significant rainfall, and in consultation with and support from Virginia Department of Forestry, the Director of Emergency Management deemed the emergency conditions mitigated and lifted the local ban on open air burning at 2:00 PM;

NOW, THEREFORE, pursuant to the authority of Sections 27-98 and 44-146.21 of the Code of Virginia, and Sections 104 and 307 of the Statewide Fire Prevention Code, it is **RESOLVED** that:

1. On November 16, 2016, at 11:34 AM, conditions in Botetourt County constituted a fire hazard and a local emergency.
2. On December 5, 2016, at 2:00 PM, as a result of subsequent widespread and significant rainfall, and in consultation with and support from Virginia Department of Forestry, the Director of Emergency Management deemed the emergency conditions mitigated and lifted the local ban on open air burning.
3. On December 9, 2016, at 9:00 A. M. after continued rainfall, the Director of Emergency Management lifted the State of Emergency.
4. The actions of the Director of Emergency Management in imposing and subsequently lifting a ban on all open air burning and the State of emergency within the County are **AFFIRMED**.

Mary Louwe 12-8-16

AGENDA ITEM: Consideration of the 2017 Recreation Incentive Fund requests.

Administrator's Comments:

The purpose of the County's Recreation Incentive Fund Program is to offer matching funds to non-profit community service groups, individuals, and businesses wishing to make recreation-related capital improvements to County-owned, School-owned, or leased property. This program has contributed more than \$1.5 million worth of improvements for citizen use since its inception. More than half of this money came from sources other than County funds.

A project summary containing the sponsoring organization, project descriptions, locations, pictures, and recommended funding amounts is attached. All projects listed and amounts proposed have been reviewed by Department staff and have been endorsed by the Parks and Recreation Advisory Commission. Each sponsoring organization will have 18 months in which to complete their projects. It is important to note that the County's funds will be provided to the applicants on a reimbursement basis only.

Staff and the Recreation Advisory Commission prioritized the projects based on program selection criteria. They subsequently made an allocation recommendation with priority consideration for those on County and School Board owned property. The budget allocation for this program is \$35,000. This year's total funding requests exceeded \$54,000.

Recommendation:

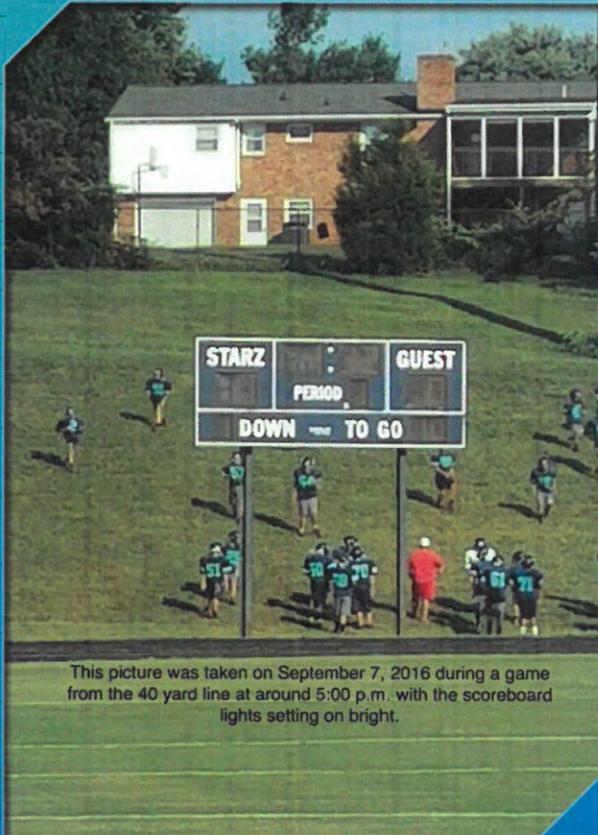
Approve the recommended allocation for 2017 Recreation Incentive Fund projects as per the attached recommendations.

Attachments

Gay Louw
12-15-16

BOTETOURT PARKS & RECREATION

**2017 RECREATION INCENTIVE
FUND PROGRAM**



This picture was taken on September 7, 2016 during a game from the 40 yard line at around 5:00 p.m. with the scoreboard lights setting on bright.

READ MOUNTAIN MIDDLE SCHOOL SCOREBOARD REPLACEMENT

Used by Schools and Recreation

Was originally installed facing the sun which has always been a problem. Scoreboard is now failing and needs to be replaced.

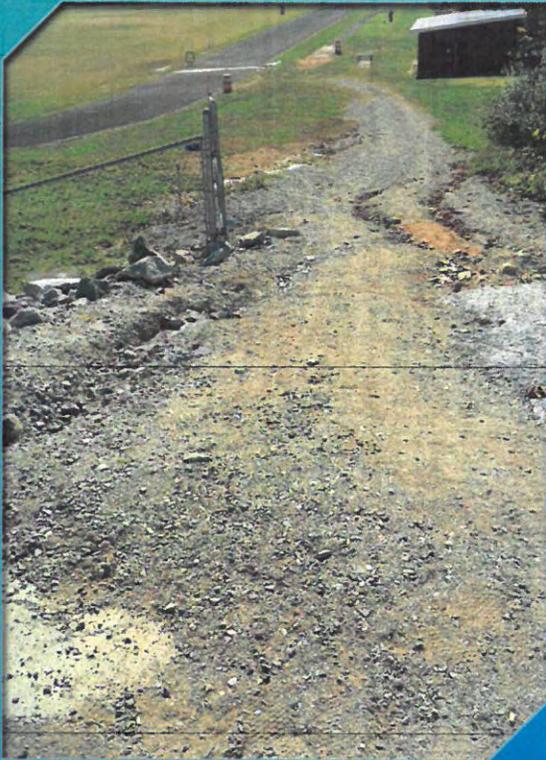
New board will be relocated to proper position on the property.



Replacing this scoreboard that can no longer be repaired was submitted as a request for Recreation Incentive Funds. We left the project in this presentation to thank the Bank of Botetourt for stepping forward to sponsor it so other Incentive Fund projects could be funded.

Used by schools for basketball, volleyball and wrestling. Used by Recreation for youth basketball.

CENTRAL ACADEMY MIDDLE SCHOOL SCOREBOARD REPLACEMENT



JAMES RIVER HIGH SCHOOL FIELD ACCESS

Used by schools and public.

Repair and Pave for significantly better access.

Reduce Recurring Parks Maintenance.

Old Goal in
Parking Lot



Proposed
Location



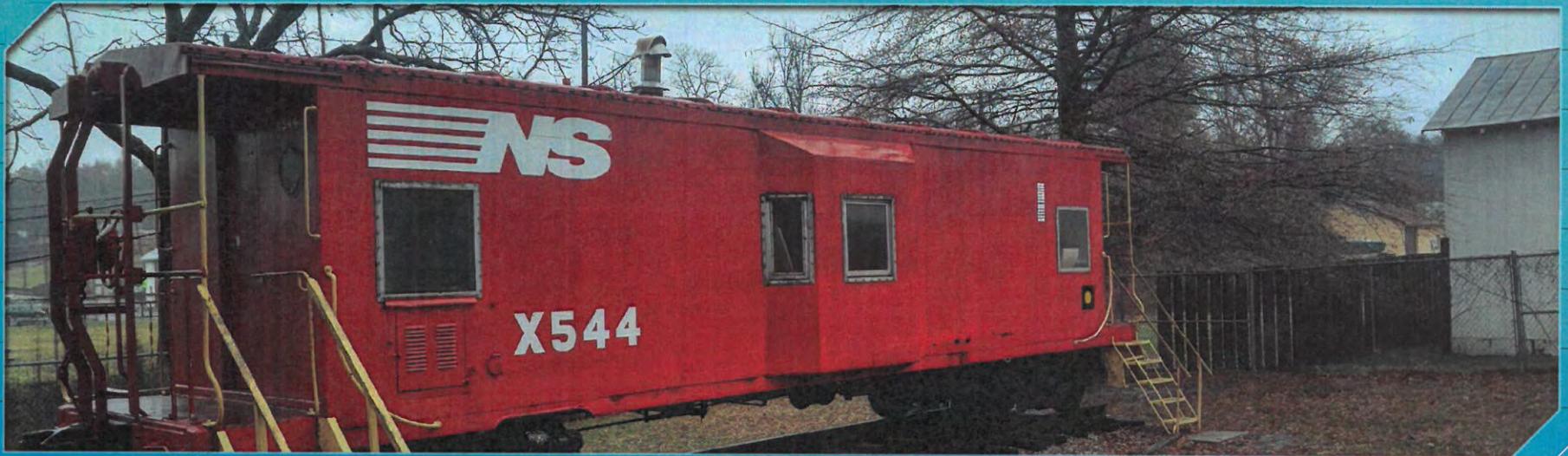
COLONIAL ELEMENTARY BASKETBALL

THE STUDENT LEADERSHIP COUNCIL AND PTA RAISED FUNDS TO BUILD A FULL
BASKETBALL COURT IN A SAFE LOCATION.



COLONIAL ELEMENTARY SCHOOL PLAYGROUND

This project is to replace 12+ year old playground with safe age appropriate equipment. The Colonial PTA has raised funds for this project as well as getting a large portion donated by recruiting parents to help with installation. Due to injuries the playground use by elementary school children was discontinued years ago.

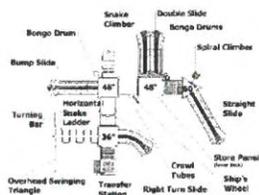


This request is to assist the Town of Troutville making repairs to the caboose in the Town Park. This caboose was donated by Norfolk & Southern in 1993 and painted shortly thereafter. Since then it has faded and experienced minor vandalism. Restoration will include surface preparation and repair plus a fresh paint job. They will also repair and replace several components including door latch sets.

TROUTVILLE TOWN PARK CABOOSE

GREENFIELD ELEMENTARY SCHOOL PLAYGROUND

This project is to add an ADA compliant playground at Greenfield Elementary School for 4th and 5th grade students. It will go on the back side of the school.



2017 Recreation Incentive Fund Project Request Summary

	Person		Project Cost	Requested (\$10,000 max)		Commission Comments	Recommended
Read Mountain Middle School	Beth Mast Stacey Jones Vicki White	182 Orchard Hill Drive Cloverdale, VA 24077	\$11,650.00	\$5,825	New Outdoor Soccer/Football Scorebord		\$5,825
Central Academy Middle School	Tim McClung Jane Wolfe	367 Poor Farm Road Fincastle, VA 24090	\$5,865.00	\$2,933	Replace scoreboard in gymnasium that is over 20 years old.	Bank of Botetourt agreed to sponsor full purchase price of board.	\$0
James River High School	Jamie Talbot Shelia Profitt	9906 Springwood Road Buchanan, VA 24066	\$7,200.00	\$3,600	Pavement of access road to the practice field at James River.		\$3,600
Colonial Elementary School	Tammy Riggs	2941 Webster Road Blue Ridge, VA 24064	\$7,382.00	\$3,682	Add basketball court in area behind the school.		\$3,682
Colonial Elementary School	Tammy Riggs	2941 Webster Road Blue Ridge, VA 24064	\$16,788	\$8,388	Remove old playground equipment on playground and replace with new playground unit.		\$8,388
Town of Buchanan	Harry Gleason	Buchanan Town Park	\$36,654.00	\$10,000	Install new walking trail and playground equipment.		\$6,000
Town of Troutville	David Horton	Troutville Town Park	\$9,000.00	\$4,500	Restore exterior of the caboose in Troutville Town Park.		\$2,801
Greenfield Elementary School	Lauren Beckner	288 Etzler Road Troutville, VA 24175	\$14,817	\$7,409	Install new playground.		\$4,704
Mill Creek Baptist Church Mill Creek Child Care	Cherry Ramsey	11475 Lee Highway Fincastle, VA 24090	\$16,500	\$8,250	Install new playground.	Project Selection Criteria places this project outside consideration this year.	\$0
			\$125,856	\$54,586		\$35,000 Available	\$35,000

AGENDA ITEM: Consideration of Library Incentive Fund Program applications.

Administrator's Comments:

Attached are two applications under the County's Libraries Incentive Fund Program. The first application is from the Friends of the Blue Ridge Library to replace computer task chairs for public use. The second application is from the Friends of the Fincastle Library to purchase two computers for the Library's genealogy room.

Both Friends groups have demonstrated their ability to match requested County funding. Sufficient County funds for the requests are available in the current budget.

Program guidelines are also attached for your reference.

Recommendations:

1. Receive a brief overview of the applications from Library Director Steve Vest.
2. If desired, approve either or both applications as presented or amended and authorize the corresponding use of Library Incentive Funds.

Attachments (3)

Ray Lane 12-14-16



BOTETOURT COUNTY LIBRARIES
Discover. Connect. Inspire.

**Botetourt County Library Incentive Fund
Project Application**

To be completed and submitted to:

Library Director
Botetourt County Library
28 Avery Row
Roanoke, VA 24012

Date of Submission: October 27, 2016

Name of Project: New Chairs for Public Computers

Location of Project: Blue Ridge Library

Name and Address of Applicant:

Friends of the Blue Ridge Library

28 Avery Row, Roanoke, VA 24012

Name of Project Coordinator: Steve Vest

Project Coordinator's Phone Number: 540-928-2900

Project Coordinator's E-Mail Address: svest@botetourtva.gov

Project Description: (include additional pages or documents if needed)

Chairs for the public computers at Blue Ridge Library are old and uncomfortable. They were acquired four years ago from the Roanoke County libraries and were used at the time. Friends of the Blue Ridge Library are sponsoring a project to replace the old chairs with new chairs that are marketed by Staples. The chair is the Tempurpedic 9000 featuring a comfortable seat with height adjustment on a base with casters. A total of 14 units would be purchased: one for each of the 12 computer work stations plus two more for the study carrels. The new chairs are available for \$200 each.

How will this project benefit the library and the public it serves?

This project will replace old, uncomfortable chairs with new, more attractive chairs that will provide patrons with comfortable seats. Patrons will appreciate the ability to adjust height and to work comfortably for longer periods of time.

Applicant's Financial Commitment:

Please indicate your organization's financial commitment to the project and how the commitment will be met. Proof of sufficient funds must accompany this application. Applying organization must be able to fund 50% of the entire project and be prepared to fund cost overruns should they occur .
Friends of the Blue Ridge Library have the means to fund the entire cost of the project. Attached is a bank statement.

Estimated project start date: November 29, 2016

Required completion date: February 1, 2017

Estimated Cost: \$2,800

Matching Fund Request: \$1,400.00

This signed application will constitute the applicant's commitment to fulfill all of its obligations, financial and other, under terms of this program, and will confirm that the organization or individual has the financial resources available to complete the project. The above named project manager shall have full authority to act on behalf of the requesting organization.

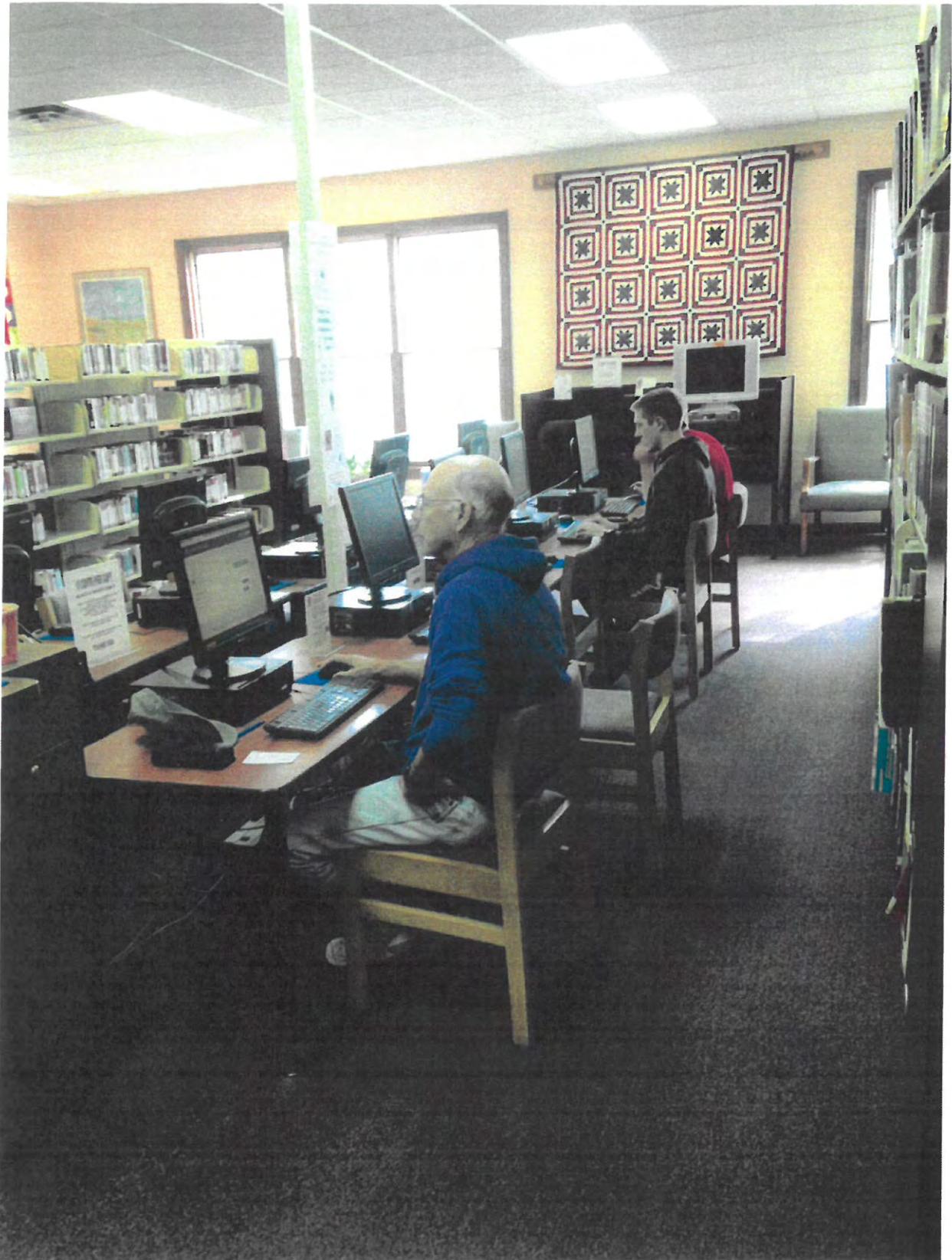
Signature: Jane Powers Date: Oct 27-16

Printed Name: JANE POWERS Title: Pres-Blue Ridge
FRIENDS OF THE LIBRARY

Chair Replacement Project- Blue Ridge Library



Old chairs currently being used at computer workstations at Blue Ridge library.



Computer area at the Blue Ridge Library showing patrons using the equipment.



New Tempurpedic 9000 chair proposed for Blue Ridge Library. Price is \$199.99 per chair. Cushioned seats are much more comfortable than the hard seats in the current chairs.



BOTETOURT COUNTY LIBRARIES
Discover. Connect. Inspire.

Botetourt County Library Incentive Fund
Project Application

To be completed and submitted to:

Library Director
Botetourt County Library
28 Avery Row
Roanoke, VA 24012

Date of Submission: November 1, 2016

Name of Project: New computers for Genealogy Room

Location of Project: Fincastle Branch Library
(name of library branch location)

Name and Address of Applicant:
Friends of the Fincastle Library

11 Academy Street, Fincastle, VA 24090

Name of Project Coordinator: Steve Vest

Project Coordinator's Phone Number: 540-928-2900

Project Coordinator's E-Mail Address: svest@botetourtva.gov

Project Description: (include additional pages or documents if needed)

Fincastle Library's Genealogy Room receives regular use from library patrons. At least one person a day visits the room to do family research including use of the print materials as well as resources on microfilm and digital resources. Patrons come from all over the country and one recent visitor came from Hong Kong. The library owns microfilm of the Fincastle Herald and census materials. Our present microfilm reader is 12 years old and cannot interface with a computer running Windows 7 or higher. The County's Clerk of Court is generously donating a like-new Viewscan II microfilm reader that they no longer need to the library's genealogy room, but we need a new computer with the power to utilize the reader's abilities to scan, display and e-mail data. The computer currently in the room is very old and not connected with the internet. The County's MIS department will assist in acquiring a new computer with the proper specifications for interfacing with the new microfilm reader and connect the new

machine to the internet. The project would also acquire a second computer for the Genealogy Room with the same specifications as the first to be dedicated for library patrons to do research on the library's subscription to Ancestry.com and other online resources.

How will this project benefit the library and the public it serves?

This project will offer patrons modern technology for accessing the library's microfilm resources as well as providing them with the ability to e-mail results. Patrons would also have internet access to Ancestry and other online resources in the Genealogy Room.

Applicant's Financial Commitment:

Please indicate your organization's financial commitment to the project and how the commitment will be met. Proof of sufficient funds must accompany this application. Applying organization must be able to fund 50% of the entire project and be prepared to fund cost overruns should they occur. Friends of the Fincastle Library have the necessary funds to purchase the two computers as described.

Estimated project start date: December 1, 2016

Required completion date: May 1, 2017
(one year from date of Board of Supervisors approval)

Estimated Cost: \$2,485.14

Matching Fund Request: \$1,242.57

This signed application will constitute the applicant's commitment to fulfill all of its obligations, financial and other, under terms of this program, and will confirm that the organization or individual has the financial resources available to complete the project. The above named project manager shall have full authority to act on behalf of the requesting organization.

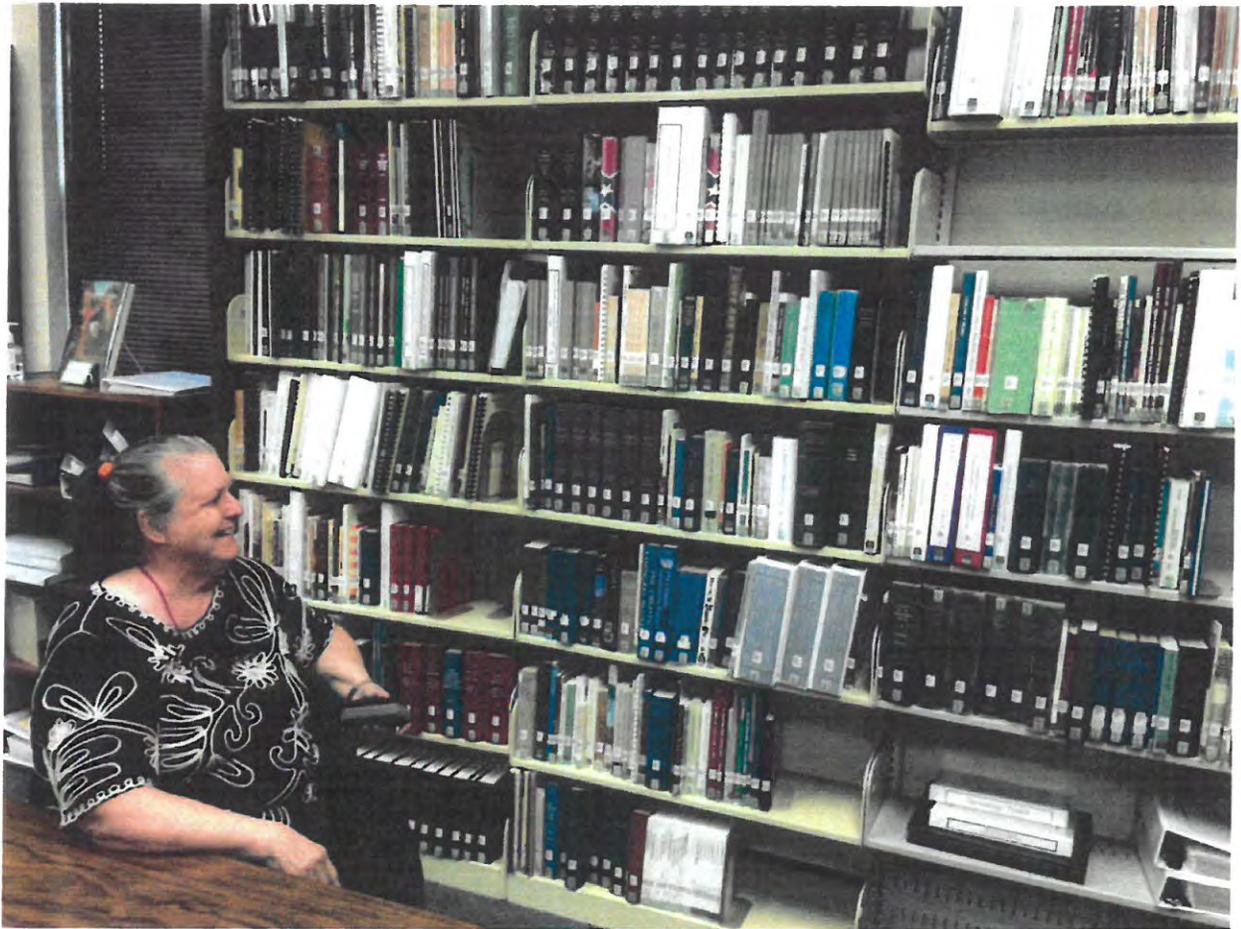
Signature: Paige W. Waite Date: 11/16/16

Printed Name: Paige W. Waite Title: President of the

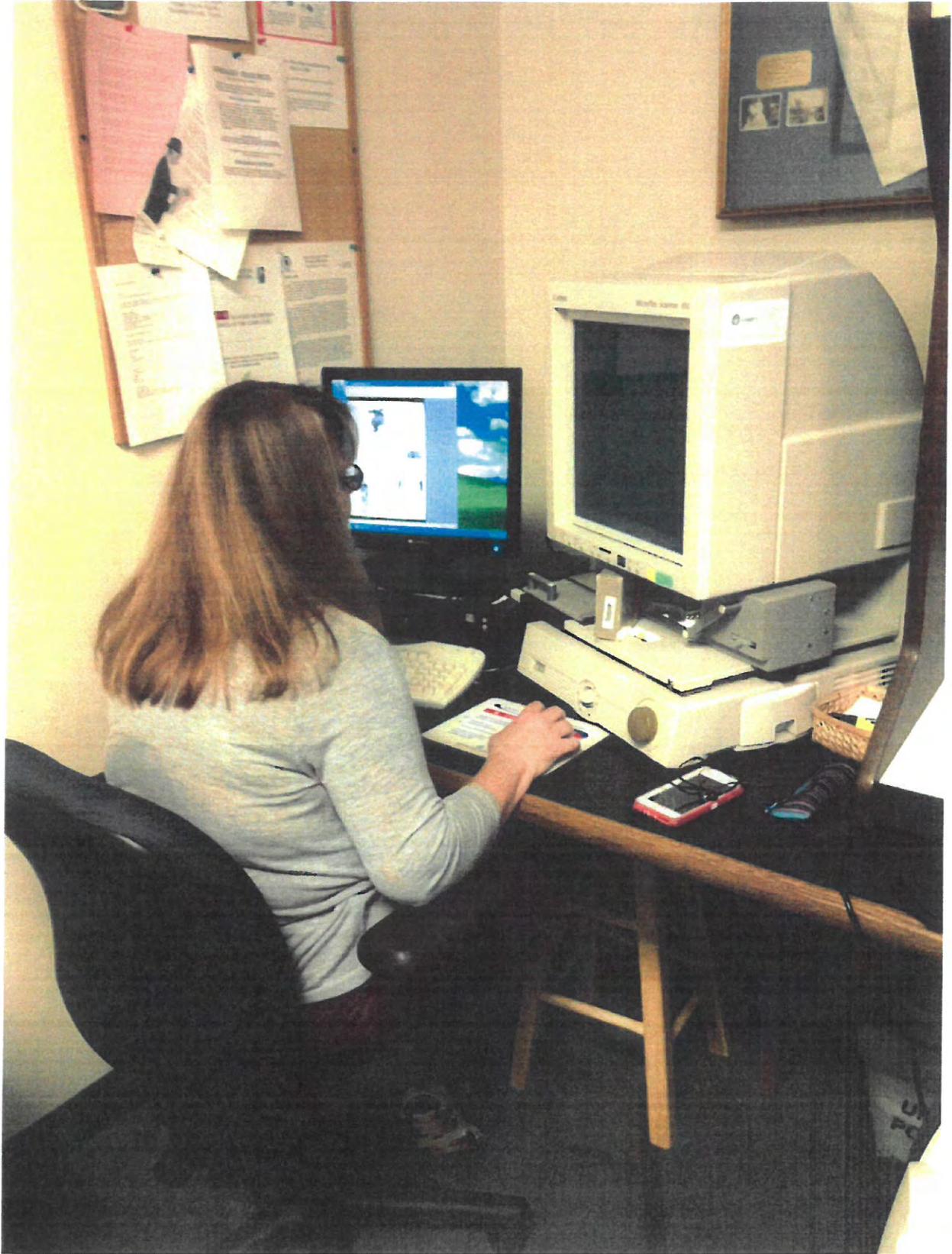
Fincastle Friends of
the Library

Genealogy Room Computer Project

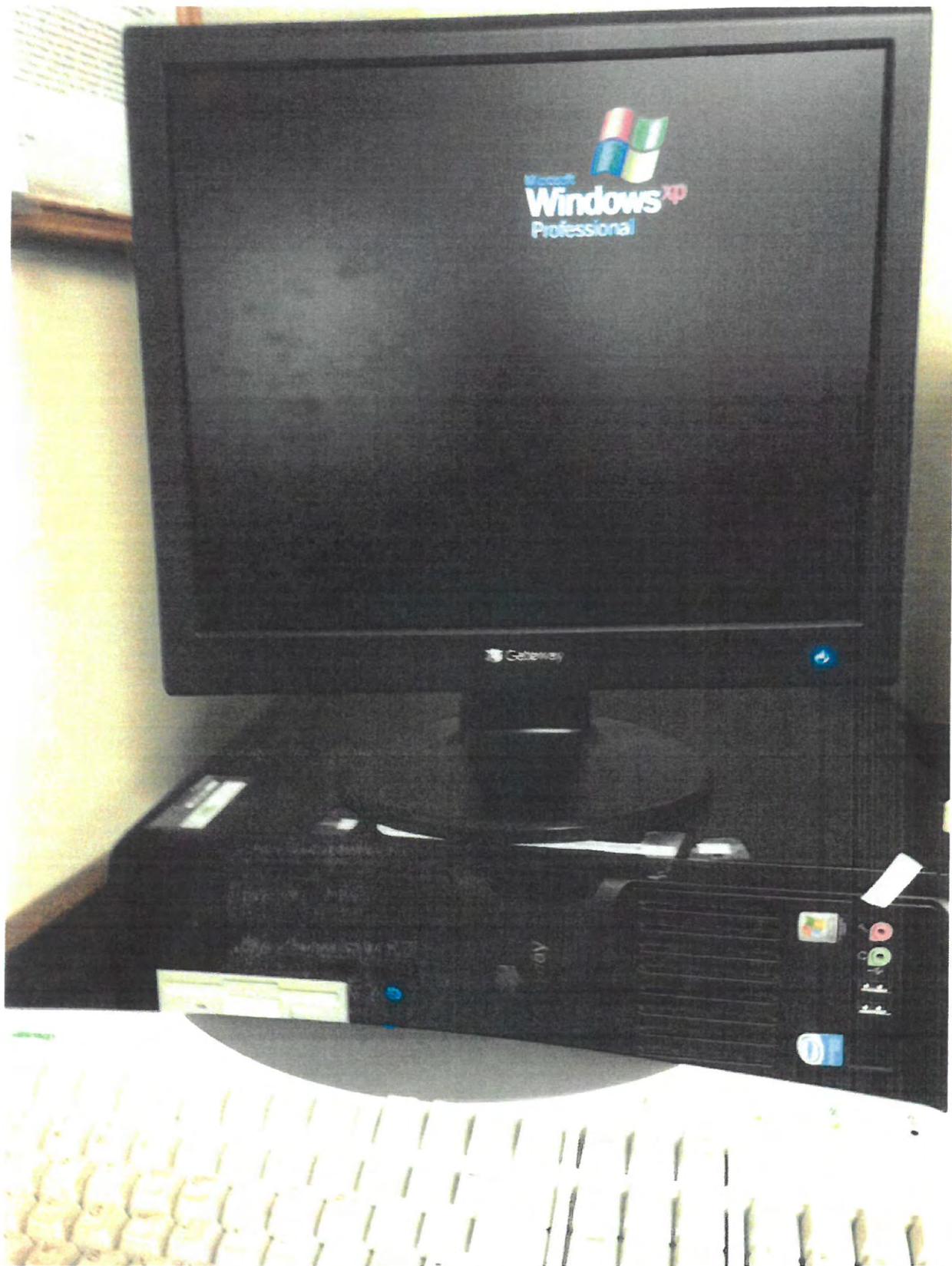
The Genealogy Room serves a host of people who come to the Fincastle library looking for information about family or local history.



Genealogy room print resources with Rena Worthen, Genealogy Librarian



Existing microfilm reader with old computer.



Existing computer uses Windows XP operating system and cannot interface with the microfilm reader we currently own. Patrons have no access to the internet for e-mailing documents.

GUEST REGISTRY

DATE	VISITOR'S NAME	ADDRESS	TIME	REMARKS/FAMILY OF RESEARCH
9/26	J. Rollins DELANE	M. STEWART		PITCHLEY
9/27	J. HARGREAVE	ASHBURNVA		NEWWOOD
9/27	Mark & Lisa Kuyawa	Maury - ON.		Henry Martin
9/27	Olana Emma Helen, an	Denver ON		"
9/28	Mar. Werner	Vancouver, BC	10:30	
9/28	Steve Rita Takeuchi	5341 Crystal Crest Dr. Page FL 32571	12:20P	Thanks for the help
9/28	J. HARGREAVE	ASHBURNVA		
10/1	Trish Hatfield	Oregon	11:45	(1771 Tax List) George Hatfield
10/1	Kelly Mecif	Lumberton N.C.	10:00 Am	Hawkins, Reynolds, ax, martin
10/1	Quantic Pennell	Wilmington N.C.	10:00 AM	
10/4	Greg Jones	Fireashe	7:00 PM	

Register of visitors to the Genealogy Room including people from Oregon, North Carolina, Colorado, Tennessee and British Columbia.



Viewscan II microfilm reader that the library will be obtaining from the Clerk's office thanks to the generosity of Tommy Moore.



Quote 3000000332525.2

COUNTY OF BOTETOURT

Salesperson	Quote Details	Billing Details
Salesperson Name Brandi Etheredge	Quote Date 10/18/2016	Company Name COUNTY OF BOTETOURT
Salesperson Email Brandi_Etheredge@Dell.com	Quote Validity 11/17/2016	Customer Number 8114214
Salesperson Phone 1 (800) 456-3355	Solution ID -	Phone Number 1 (540) 4738331
Salesperson Extension 7250044		Address 2 EAST MAIN, #5 FINCASTLE VA 24090 US

Price Summary

Description	Quantity	Unit Price	Subtotal Price
OptiPlex 7040 SFF	1	\$982.34	\$982.34
Dell 24 Monitor - P2417H	1	\$233.99	\$233.99
Dell AC511 Stereo SoundBar - USB	1	\$26.24	\$26.24
Subtotal:			\$1,242.57
Taxable Amount:			\$0.00
Non-Taxable Amount:			\$1,242.57
Taxes			\$0.00
Shipping:			\$0.00
Environmental Fees:			\$0.00
Total			\$1,242.57



Incentive Fund Program

Purpose: To match non-profit organization, citizen, or business financial donations to support capital improvements of the Botetourt County Libraries.

Program Funding: Subject to annual appropriation by Botetourt County. Contact the Library Director or Director of Finance for current available program funding.

Match Limits: County matching funds shall not exceed fifty percent (50%) of the total actual cost of a project.

Application procedure: An original program application form with supporting documents may be submitted to the Library Director. Forms are available at all County library branches as well as at the Office of the County Administrator.

GENERAL POLICIES AND ELIGIBILITY:

- A. Proposed projects will be for the benefit of existing and planned library facilities and the Bookmobile. Projects may also include any site owned by Botetourt County and designated as a future library location.
- B. Projects must benefit the general public.
- C. The Program and all funded projects shall be administered in compliance with all governing laws, rules and regulations including Botetourt County Procurement Policies, all applicable building codes, zoning and development regulations and any other terms and conditions imposed by the Botetourt County Board of Supervisors.
- D. Program funds may be used for capital assets and improvements only. Funds may not be used to supplant or supplement library operating funds or in any manner that would create an on-going financial obligation on the part of any party.
- E. Applicants may submit more than one (1) application per fiscal year. An applicant may identify its preferred priorities among more than one application, but the County reserves the right to select among applications regardless of an applicant's priority preferences. Project selection and funding shall be at the sole discretion of the County and contingent upon the availability of funding.

PROJECT EVALUATION CRITERIA:

- A. Leveraging of Public Funding. The Program seeks to leverage as many non-County funds for projects as possible. Therefore, the greater the proportion of non-County funding for a project, the more competitively the project will be evaluated. **At the time of application, the applicant must demonstrate sufficient funding to complete the project including up to a 20% cost overrun. Documentation may include a letter from organization's treasurer, bank statement, or other written verification of resources acceptable to the County. Applicant must have sufficient resources to fund all project costs pending reimbursement by the County upon completion and acceptance.**
- B. Programs and services impact. Projects should offer a clear, measurable, and significant benefit that improves access to or facilitates the expansion of existing public library programs and services or that facilitates the introduction of planned public library programs and services in Botetourt County.
- C. Service population. Projects that serve the greatest number of people or which provide particular benefits to underserved or unserved populations will receive more favorable consideration.
- D. Previous project experience. The County's experience with the applicant on previous projects, if any, will be considered.

EXAMPLES OF ELIGIBLE PROJECTS:

- A. Renovation of existing spaces including painting and remodeling.
- B. Purchase of new equipment such as a microfilm reader/printer, early learning stations for children.
- C. Purchase of major collection updates including selected books, audiobooks, DVDs, video games, etc.
- D. Replacement of old furniture such as chairs for meeting rooms, computer workstations, etc.
- E. Funds to assist with special events for children and adults.

SELECTION PROCESS:

- A. The Director of the Library serves as an advisor to the Evaluation Committee and will perform initial reviews of projects.
- B. The Botetourt County Library Board of Trustees will serve as the Evaluation Committee. Other County staff will assist as needed. Applications will be reviewed at regularly scheduled meetings of the Library Board of Trustees on the fourth Monday of each

month. Applicants are encouraged to attend meetings to provide additional information or answer questions.

- C. The Committee shall make a recommendation to the Botetourt County Administrator based on the merits of each project as related to selection criteria.
- D. The County Administrator shall review the recommendation to assess impacts on general County operations and services, facilities, infrastructure, and support services as well as general project compatibility with County operations, programs and plans. The County Administrator shall prepare his findings and share them with the Evaluation Committee and applicant before presenting the Evaluation Committee's recommendation and his finding to the Botetourt County Board of Supervisors for its consideration.
- E. The Botetourt County Board of Supervisors will consider all project applications and determine which, if any, applications to award matching funds. The applicant will be notified in writing of the Board's action. Unsuccessful projects may be re-submitted for future consideration.
- F. All Program-funded projects must be completed within one year of the date of approval by the Board of Supervisors.

PROJECT ADMINISTRATION

- A. Each applicant is responsible for participating in the overall planning and management of its project in collaboration with the County's designated project manager. Work must be scheduled so as not to interfere with the daily activities or special programs of the Libraries.
- B. Applicants are responsible to obtain any and all permits and approvals prior to the start of any construction work. Failure to do so may result in the termination of the project and the withdrawal of County funding.
- C. Any organization receiving a grant shall appoint a representative to serve as the project coordinator or liaison.
- D. Any project must be completed within a year of the date of approval unless authorized by the Board of Supervisors or the Library Board of Trustees.
- E. The County must inspect, approve and accept all work related to a project before reimbursement.
- F. Status reports will be submitted to the County's project manager by all successful applicants. Reports are due every two months from the time that a project is approved. Status report forms will be provided by the County. Reports will address the progress on a project and percentage of completion. Cost overruns and work change orders are the sole responsibility of the applicant. No work change order may be made without the written approval of the County project manager.

BOTETOURT COUNTY PROCUREMENT PROCEDURES:

- A. For purchases under \$2,500, a receipt or invoice is required for reimbursement.
- B. For purchases from \$2,501 to \$15,000, a receipt or invoice is required for reimbursement. A minimum of three (3) competitive quotes must be received and documented by the applicant's project coordinator. The low bidder must be awarded the contract unless justification is provided and County approval to select another vendor is received.

AGENDA ITEM: Approval of VBRSP Site Characterization Grant Performance Agreement.

Administrator's Comments:

Botetourt Center at Greenfield has been selected as one of twenty-eight industrial sites in Virginia to participate in Phase I of the Virginia Business Ready Sites Program (VBRSP). The program is intended to assist localities with preparing industrial sites through initial due diligence investigations and, later, in Phase II, with site development (construction) funding through a competitive application process.

The program is the result of Virginia General Assembly action during the 2016 session. The minimum qualification for a site to be selected is to possess at least 250 acres with at least 100 contiguous, developable acres. Botetourt Center at Greenfield meets this criterion. The Botetourt County Department of Economic Development submitted Greenfield for consideration in September and we were informed of the favorable decision in November.

Successful localities will receive up to a \$5,000 grant from the Commonwealth of Virginia for initial due diligence investigations with the County required to match this amount dollar for dollar. The Department of Economic Development's FY 2017 budget includes an allocation to provide the matching \$5,000 for the \$5,000 grant award.

The Virginia Economic Development Partnership (VEDP) is administering the VBRSP and the VEDP has forwarded the attached grant performance agreement for the County's consideration and approval.

Recommendation:

Approve the VBRSP Site Characterization Grant Performance Agreement and authorize the County Administrator to sign the agreement on the Board's behalf.

Attachment

Guy Lewis 12-8-16

VIRGINIA BUSINESS READY SITES PROGRAM

SITE CHARACTERIZATION GRANT

PERFORMANCE AGREEMENT

This **PERFORMANCE AGREEMENT** made and entered this 1st day of November, 2016, by and between the **VIRGINIA ECONOMIC DEVELOPMENT PARTNERSHIP AUTHORITY** (“VEDP”), a political subdivision of the Commonwealth of Virginia (the “Commonwealth”) and the **COUNTY OF BOTETOURT, VIRGINIA** (the “Grantee”), a political subdivision of the Commonwealth.

WITNESSETH:

WHEREAS, the Virginia Business Ready Sites Program (“VBRSP”) was established pursuant to § 2.2-2238 C. of the Code of Virginia of 1950, as amended, to identify and assess the readiness of potential industrial or commercial sites in the Commonwealth for marketing for economic development purposes;

WHEREAS, the initial step under the VBRSP for a potential industrial or commercial site is (i) an assessment to quantify the level of existing development at the site and the additional development required to bring the site to a level that will enable such site to be marketed for economic development purposes, and (ii) a designation of a tier level of readiness to the site (“Site Characterization”);

WHEREAS, the Grantee has submitted an application for a grant to assist with the costs associated with Site Characterization at Tract One (1) at the Botetourt Center at Greenfield in Daleville, Virginia (the “Site”) and has been awarded a grant in the amount of \$5,000 (the “Site Characterization Grant”);

WHEREAS, VEDP and the Grantee desire to set forth their understanding and agreement as to the payout of the Site Characterization Grant, the use of the Site Characterization Grant proceeds, the obligations of the Grantee, and the repayment by the Grantee of all or part of the Grant under certain circumstances; and

WHEREAS, Site Characterization constitutes a valid public purpose for the expenditure of public funds and is the animating purpose for the Site Characterization Grant:

NOW, THEREFORE, in consideration of the foregoing, the mutual benefits, promises and undertakings of the parties to this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties covenant and agree as follows.

Section 1. Disbursement of Grant; Use of Proceeds; Responsibility for Costs

(a) *Disbursement:* The Site Characterization Grant will be paid to the Grantee promptly after the execution and delivery of this Agreement.

(b) *Use of Proceeds:* The Grantee will use the Site Characterization Grant proceeds to pay or reimburse itself for costs associated with Site Characterization at the Site. The proceeds of the Site Characterization Grant must be expended within 30 days of the expected completion date set forth in Section 2(a) below.

(c) *Responsibility for Costs:* The Grantee is responsible for one-to-one cash match of the amount of the Site Characterization Grant (“Local Match”). This Local Match may be made from public and/or private sources. The Grantee is responsible for any remaining costs of the Site Characterization.

Section 2. Performance; Reporting

(a) *Performance:* The Grantee is expected to cause the completion of Site Characterization at the Site on or before February 1, 2017 (the “Completion Date”). If VEDP, in consultation with the VBRSP Review Committee, deems that good faith and reasonable efforts have been made by the Grantee to have Site Characterization completed, the Completion Date may be extended by up to 60 days. If it is determined that the Grantee is unable or unwilling to cause Site Characterization to be completed by the Completion Date, then the entire Site Characterization Grant must be repaid to VEDP in accordance with Section 3(d).

(b) *Reporting:* Within 30 days of the completion of Site Characterization, but no later than March 1, 2017, the Grantee must submit to VEDP a report summarizing the results of Site Characterization, indicating that the Site Characterization Grant proceeds have been expended and demonstrating that the balance of the costs associated with Site Characterization at the Site, including the Local Match, has been paid (the “Grant Report”).

Section 3. Reduction of Grant Amount; Repayment Obligation.

(a) *If Costs are Less than Anticipated:* If the Grant Report indicates that the costs of Site Characterization were less than anticipated, such that the amount of the Site Characterization Grant proceeds exceeds the Local Match made by the Grantee or that the Grantee will not need all of the Site Characterization Grant proceeds disbursed to the Grantee, the Grantee shall repay to VEDP an amount equal to the excess amount or the amount of the proceeds no longer required.

(b) *If Grant Proceeds are Misspent:* If the Site Characterization Report indicates, or any evidence gathered by VEDP reveals, that any Site Characterization Grant proceeds have been expended on anything other than the costs associated with Site Characterization at the Site, the Grantee shall repay to VEDP the amount of the proceeds so misspent.

(c) *Failure to Complete by Completion Date:* As noted in Section 2(a), if it is determined that the Grantee is unable or unwilling to cause Site Characterization to be completed by the Completion Date, the Grantee shall repay to VEDP the entire Site Characterization Grant.

(d) *Repayment Date; Cure Period:* VEDP will provide written notification to the Grantee if any repayment is due from the Grantee to VEDP under this Agreement. Within 60 days of receiving such notification, the Grantee will make the repayment to VEDP.

Section 4. Notices.

Formal notices and communications among the Parties shall be given either by (i) personal service, (ii) delivery by a reputable document delivery service that provides a receipt showing date and time of delivery, (iii) mailing utilizing a certified or first class mail postage prepaid service of the United States Postal Service that provides a receipt showing date and time of delivery or (iv) delivery by facsimile or electronic mail (email) with transmittal confirmation and confirmation of delivery, addressed as noted below. Notices and communications personally delivered or delivered by document delivery service shall be deemed effective upon receipt. Notices and communications mailed shall be deemed effective on the second business day following deposit in the United States mail. Notices and communications delivered by facsimile or email shall be deemed effective the next business day, not less than 24 hours, following the date of transmittal and confirmation of delivery to the intended recipient. Such written notices and communications shall be addressed to: **[PLEASE INDICATE WHETHER A SECOND CONTACT SHOULD BE INCLUDED.]**

if to the Grantee, to:

Ken McFadyen
Director of Economic Development
County of Botetourt, Virginia
1 West Main Street
Fincastle, VA 24090
Email: kmcfayden@botetourtva.gov

if to VEDP, to:

Virginia Economic Development Partnership
901 East Cary Street, Suite 900
Post Office Box 798 (zip: 23218-0798)
Richmond, Virginia 23219
Facsimile: 804.545.5611
Email: dgundersen@yesvirginia.org
Attention: Interim President & CEO and COO

with a copy to:

Virginia Economic Development Partnership
901 East Cary Street, Suite 900
Post Office Box 798 (zip: 23218-0798)
Richmond, Virginia 23219
Facsimile: 804.545.5617
Email: smcninch@yesvirginia.org
Attention: General Counsel

Section 5. Miscellaneous.

(a) *Entire Agreement; Amendments:* This Agreement constitutes the entire agreement between the parties hereto as to the Site Characterization Grant, and may not be amended or modified, except in writing, signed by each of the parties hereto. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and

assigns. The Grantee may not assign its rights and obligations under this Agreement without the prior written consent of VEDP.

(b) *Governing Law; Venue:* This Agreement is made, and is intended to be performed, in the Commonwealth and shall be construed and enforced by the laws of the Commonwealth. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the Circuit Court of the City of Richmond, and such litigation shall be brought only in such court. In the event this Agreement is subject to litigation, each party shall be responsible for its own attorney's fees.

(c) *Counterparts:* This Agreement may be executed in one or more counterparts, each of which shall be an original, and all of which together shall be one and the same instrument.

(d) *Severability:* If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.

[THE REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK]

IN WITNESS WHEREOF, the parties hereto have executed this Performance Agreement as of the date first written above.

**VIRGINIA ECONOMIC
DEVELOPMENT PARTNERSHIP
AUTHORITY**

By _____
Name: Daniel C. Gundersen
Title: Interim President & CEO and COO
Date: _____, 2016

COUNTY OF BOTETOURT, VIRGINIA

By _____
Name: _____
Title: _____
Date: _____, 2016

AGENDA ITEM: Consideration of resolution celebrating the 25th anniversary of Read Mountain Fire and Rescue.

Administrator's Comments:

Read Mountain Fire and Rescue will be celebrating its 25th anniversary at a banquet on January 14, 2017. To commemorate this event, the attached resolution has been drafted and will be framed and presented to the department at that time.

Recommendation:

Adopt the attached resolution celebrating the 25th anniversary of Read Mountain Fire and Rescue.

Attachment

Mary Anne 12-9-16

WHEREAS, for the mutual benefit of providing fire and rescue services to the counties of Botetourt and Roanoke, the Read Mountain Fire and Rescue Department was established on May 10, 1990; and,

WHEREAS, Read Mountain Fire and Rescue was initially staffed and equipped using resources and personnel from the neighboring communities of Troutville, Blue Ridge, Vinton, and Hollins; and,

WHEREAS, the Read Mountain Fire and Rescue Department has served the community for over 25 years; and,

WHEREAS, during that time the Department has provided services including advanced life support first response, advanced and basic life support transport services, fire suppression, hazardous materials operations, wildland firefighting, community prevention and public education initiatives; and,

WHEREAS, the citizens and visitors of both Botetourt and Roanoke counties are better protected and served by this unique model of a joint jurisdictional operation, using resources from both communities to achieve the overall mission of providing prompt and professional services to the community to protect life, property, and the environment; and,

WHEREAS, Read Mountain Volunteer Fire and Rescue Department continues to thrive as a volunteer organization with a longstanding history of strong leadership, fiscal responsibility and community engagement; and,

WHEREAS, Botetourt County, its citizens, and visitors are safer because of the forethought and vision of the development of the Read Mountain Fire and Rescue station; and,

WHEREAS, Botetourt County would like to acknowledge the historical significance of the Read Mountain Fire and Rescue Department's 25th year of operations; and,

NOW, THEREFORE, we, the Board of Supervisors of Botetourt County, Virginia, do hereby recognize Read Mountain Volunteer Fire and Rescue Department, Station #12, for all of the service, dedication, and commitment to the citizens and visitors of Botetourt County during the past 25 years; and,

FURTHER, be it recognized that Read Mountain Fire and Rescue Department strives to continue to serve the citizens and visitors of both Botetourt and Roanoke Counties to the best of its abilities using volunteers from throughout the communities it serves.

AGENDA ITEM: Appointments.

Administrator's Comments:

The following appointment-related item is listed on this month's agenda:

A. The term of Jason Ferguson as the County's representative on the Western Virginia Emergency Medical Services Council's Board of Directors expires on December 31, 2016. This is a three year term.

Please see the attached letter from Dr. Robert Logan, Executive Director of WEMS. Mr. Ferguson has been contacted and is willing to be reappointed.

Recommendation:

A. Reappoint Mr. Jason Ferguson as the County's representative on the Board of Directors of the Western Virginia Emergency Medical Services Council for a three year term that expires on December 31, 2019.

Attachment

 12-8-16

1944 PETERS CREEK ROAD, NW
ROANOKE, VA • 24017-1613

540.562.3482 • 800.972.4367 • Fax 540.562.3488



October 5, 2016

Mr. Gary Larrowe
County Administrator
Botetourt County
1 West Main Street, Box 1
Fincastle, VA 24090

Dear Mr. Larrowe:

At present, Botetourt County is represented on the Western Virginia Emergency Medical Services Council board of directors by Jason Ferguson. His term expires on December 31, 2016. He is eligible for reappointment. Jason has been a very active and valued member of our board.

We come to you to now to solicit an appointment to fill the upcoming term representing your locality. This term is for three years, and lasts until December 31, 2019. The director appointed to fill that term would be eligible for additional three-year terms.

We ask that you submit the name and contact information for your appointment at your earliest convenience. If your locality desires to re-appoint Jason, you may advise me by letter or email. No additional information is necessary. Localities typically appoint government officials, EMS agency members, or interested citizens. We encourage diversity among our board members. Our prime concern is that all of our directors take an interest and play an active role in our Council and in the continued development of our progressive EMS system.

Our Board meets quarterly in regular session in the Roanoke area, and each director is typically assigned to at least one working committee. We look forward to your reply, and to active EMS Council representation for Botetourt County. Please feel free to contact me for any additional information.

Sincerely,

A handwritten signature in black ink that reads "Rob. Logan".

Robert H. Logan, Ph.D.
Executive Director

Email: logan@vaems.org

Copy: Ford Wirt, President
Jason Ferguson

TERMS OF OFFICE THAT EXPIRE IN 2017

EXPIRATION DATE	DISTRICT	NAME	BOARD/COMMITTEE
01-01-17	Amsterdam	Hiawatha Nicely, Jr.	Planning Commission
03-17-17		John P. Ruth, Jr.	Building Code Brd. of Appeals
03-17-17		Sonny Spickard	Building Code Brd. of Appeals
03-31-17	Valley	J. Scott Caldwell	Board of Zoning Appeals
06-30-17		Gary Larrowe	RVARC
09-01-17		David Moorman/Tony Zerrilla	CPMT
09-01-17		Rebecca Hudson	CPMT
09-01-17	Amsterdam	Tim Snyder	Parks & Rec. Commission
09-01-17	Buchanan	Garland Humphries	Parks & Rec. Commission
11-01-17		Joyce Kessinger	EDA
12-31-17	Buchanan	Linda Steger	Library Board of Trustees

AGENDA ITEM: Post-Closed Session Resolution

Administrator's Comments:

The following resolution or something similar is required for Board adoption following Closed Sessions per Section 2.2-3711(A) of the Code of Virginia. As per the Freedom of Information Act (FOIA) requirements, a roll call vote is required on this motion.

Recommendation:

Adopt the following resolution:

BE IT RESOLVED, that to the best of the Board members' knowledge, only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed, or considered during the Closed Session.

AGENDA ITEM: 2:30 P. M. - VDoT Monthly Report.

Administrator's Comments:

Attached please find the December update report from VDoT's Residency Administration staff regarding plans for various current and near-term VDoT projects.

Recommendations:

Allow VDoT's representative to review this report and ask any questions as necessary.

Attachment

Benny Lawrence 12-14-16

Botetourt County Board of Supervisor's Meeting

December 22, 2016

VDOT ~ Discussion Items

Project Updates:

- **RTE. 220 Corridor - Replace 2 Narrow Structures (UPC 103210):**
 - From 0.239 Mi. North of Rte. 43.
 - To 0.630 Mi. South of Rte. 694.
 - Project advertised in May 2016.
 - Contractor – Allegheny Construction Co. - \$5,574,365.00
 - Fixed completion date of June, 2018.
 - Preconstruction Meeting was held on August 23, 2016.
 - Work started August 30, 2016
 - The scope of work for this project is replace two narrow structures, extend existing pipes and safety improvements to the roadway on Rte. 220 in Botetourt County.
 - The Contractor started grading on the north end of the project and will continue south.
 - Maintenance of environmental controls continues.
 - Construction entrances for field offices, staging area, and borrow area are complete.
 - Clearing and grubbing operations are in process.
 - Some pipe installation work may require nighttime operations with temporary lane closures and flaggers controlling traffic.
 - Two lanes of traffic to be maintained at all times with temporary flagging expected during some operations. Flagging daily from 8:30 am to 3:30 pm as needed

- **I-81 Bridge over James River & Rtes. 43 & 625 (0081-011-714)**
 - Contractor – Lanford Brothers
 - Amount of Contract - \$7.5 Million
 - Location – I-81 north and southbound from MM 164-166
 - Description – Bridge rehabilitation.
 - Work started in May.
 - Estimated completion is fall 2017.
 - Project on shut down for the winter. Work will resume in spring 2017.

Project Updates (continued):

○ **Exit 150 Project:**

- The roadway contract has been awarded to Branch Highways, Inc. in the amount of \$17.9 million. Work started on project May 29, 2015.
 - Ribbon cutting for Gateway Crossing was held Dec. 12, 2016.
 - On December 18, Route 11 from Gateway Crossing to the intersection of Route 220 and Route 11 will be closed to through traffic. Gateway Crossing will detour traffic off of Route 11 and drivers will need to watch for signs to direct them through the interchange.
 - Detours for access to Route 11, Alternate Route 220 and Route 220 will be as follows:
 - From I-81:**
 - All traffic accessing Alternate 220 or Route 11 from I-81 will use exit 150 A.
 - All traffic accessing Route 220 northbound towards Fincastle from I-81 will use exit 150 B. No other access will be available from this exit.
 - From Route 11:**
 - Route 11 southbound traffic will use Gateway Crossing to Alternate 220 to return to southbound Route 11.
 - Route 11 northbound traffic will use Alternate 220 to Gateway Crossing to return to northbound Route 11.
 - Access to businesses on Route 11 located between Gateway Crossing and the intersection of Route 11 and Route 220 will be available to local traffic only. A barricade will be in place on southbound Route 11 preventing through traffic.
 - During this next phase of construction, crews will be working on the new roundabout and the new on-ramp to I-81 northbound. Drivers may see periodic lane closures on Gateway Crossing and Route 11 in the construction area of the roundabout.
 - This phase of construction with the traffic switch is expected to be completed in summer 2017. Signs and message boards will alert drivers and direct traffic.
- **Rte. 779 (Catawba Rd.) & Etzler Intersection Improvements & Bridge over Amsterdam Creek:**
- Project complete – Final cleanup is in progress.

Secondary Six Year Plan Projects (SSYP):

- RTE. 675 (Glebe Road) (UPC 57034)
 - Vertical Curve Improvements
 - Update: Estimated Project Cost = \$1,358,411
 - SSYP 32% Funded

Land Development Projects & Land Use Permits:

- **Projects:**
 - Roanoke Gas Line Replacement – Various routes in Troutville – 2nd review received on Nov 4th and comments issued on Nov 28th.
 - El Rodeo Restaurant Daleville – Route 1189, Town Center Street – 1st review of revised plans received on Dec 1st and review is underway.
- **Permits Issued:**
 - Permits issued between 11/16/16 and 12/15/16:
 - 4 Private Entrance Permits
 - 3 Utility Permits
 - 2 Special Event Permits

Area Headquarter Projects:

- Paving operations are complete for the season.
- Completed several asphalt patches on 220 from Daleville to Fincastle, Rte 11 between Brugh's Mill and Blue Ridge Turnpike, and the ends of Read Mtn.
- Pipe replacement and bank stabilization on Zimmerman Rd.
- Bank stabilization on Rte 460 in Blue Ridge.
- Working on preparing gravel roads for winter.

Traffic Engineering Study Requests:

- None

AGENDA ITEM: Consideration of request for acceptance of a portion of British Woods Drive in Diamondback Subdivision, Section 1, into the State's secondary road system.

Administrator's Comments:

Diamondback Subdivision, Section 1, which is located off of Alternate 220, was platted in 1981 (see attached plat). A 0.56-mile section of British Woods Drive (State Route 1010) was not formally accepted by VDOT into the Secondary System of Highways for maintenance due to language on the plat that stated that "The cost of bringing such Right-of-Way up to such standards shall be the responsibility of the developer of the parcels or the owner of the parcel or both."

After recent revisions to the State Code regarding such matters, and upon unanimous request of the subdivision's property owners and advertisement of a public hearing, the Board of Supervisors took action in October to remove this language from the plat.

The rural addition referenced in the attached resolution is for the portion British Woods Drive from the current End of State Maintenance and includes surface treatment to the cul-de-sac—a distance of 0.56 miles.

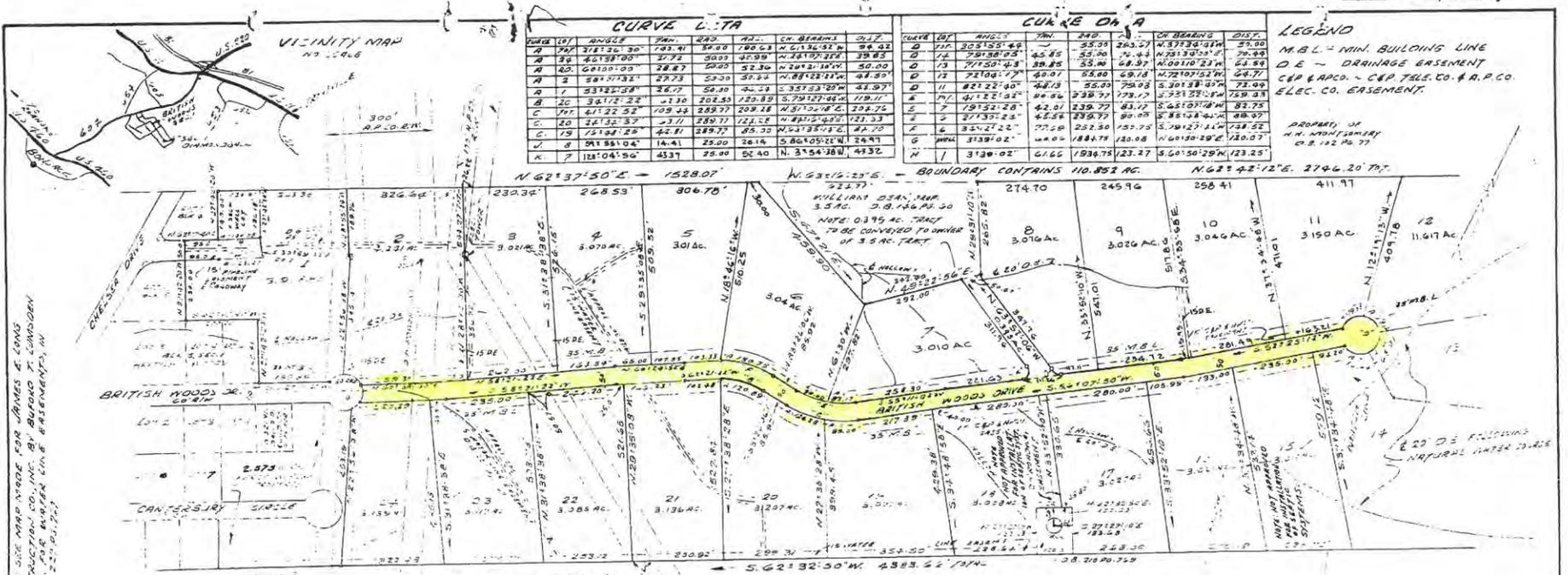
According to VDOT, the improvements to the roadway after acceptance will be accomplished by initiating a project. The funds for the project will be transferred from the Botetourt County Secondary Six Year Plan Rural Addition Cost Center. The full amount of \$204,473 will be transferred. It is likely the entire amount will be required for engineering, paving, drainage improvements, etc. VDOT cannot fund the costs for additional right of way or utility relocations if necessary with this rural addition project. By approving this resolution, the Board of Supervisors is approving the creation of the project and transfer of funds.

Recommendation:

Approve the attached resolution requesting the acceptance of a 0.56-mile section of British Woods Drive in Diamondback Subdivision, Section 1, into VDOT's Secondary System of Highways.

Attachments


6-2-16-16



CURVE L-17A					CURVE O-17A				
CHORD	ANGLE	AREA	CH. BEARING	CH. DIST.	CHORD	ANGLE	AREA	CH. BEARING	CH. DIST.
A 10	181°30'30"	123.74	S 24°00'00" W	24.43	D 10	209°05'49"	25.39	S 24°00'00" W	27.00
A 11	101°31'00"	30.75	S 69°00'00" W	39.83	D 11	209°05'49"	45.85	S 24°00'00" W	39.49
A 12	60°10'00"	28.87	S 29°00'00" W	30.00	D 12	209°05'49"	55.90	S 24°00'00" W	49.49
A 13	38°17'33"	27.73	S 51°00'00" W	28.50	D 13	211°01'00"	68.85	S 24°00'00" W	62.99
A 14	33°12'53"	26.77	S 56°00'00" W	28.50	D 14	211°01'00"	80.07	S 24°00'00" W	74.71
A 15	32°11'32"	25.30	S 57°00'00" W	26.50	D 15	211°01'00"	92.07	S 24°00'00" W	87.00
A 16	31°11'32"	23.83	S 58°00'00" W	24.50	D 16	211°01'00"	104.07	S 24°00'00" W	99.00
A 17	30°11'32"	22.36	S 59°00'00" W	22.50	D 17	211°01'00"	116.07	S 24°00'00" W	111.00
A 18	29°11'32"	20.89	S 60°00'00" W	20.50	D 18	211°01'00"	128.07	S 24°00'00" W	123.00
A 19	28°11'32"	19.42	S 61°00'00" W	18.50	D 19	211°01'00"	140.07	S 24°00'00" W	135.00
A 20	27°11'32"	17.95	S 62°00'00" W	16.50	D 20	211°01'00"	152.07	S 24°00'00" W	147.00
A 21	26°11'32"	16.48	S 63°00'00" W	14.50	D 21	211°01'00"	164.07	S 24°00'00" W	159.00
A 22	25°11'32"	15.01	S 64°00'00" W	12.50	D 22	211°01'00"	176.07	S 24°00'00" W	171.00
A 23	24°11'32"	13.54	S 65°00'00" W	10.50	D 23	211°01'00"	188.07	S 24°00'00" W	183.00
A 24	23°11'32"	12.07	S 66°00'00" W	8.50	D 24	211°01'00"	200.07	S 24°00'00" W	195.00
A 25	22°11'32"	10.60	S 67°00'00" W	6.50	D 25	211°01'00"	212.07	S 24°00'00" W	207.00
A 26	21°11'32"	9.13	S 68°00'00" W	4.50	D 26	211°01'00"	224.07	S 24°00'00" W	219.00
A 27	20°11'32"	7.66	S 69°00'00" W	2.50	D 27	211°01'00"	236.07	S 24°00'00" W	231.00
A 28	19°11'32"	6.19	S 70°00'00" W	0.50	D 28	211°01'00"	248.07	S 24°00'00" W	243.00
A 29	18°11'32"	4.72	S 71°00'00" W	0.50	D 29	211°01'00"	260.07	S 24°00'00" W	255.00
A 30	17°11'32"	3.25	S 72°00'00" W	0.50	D 30	211°01'00"	272.07	S 24°00'00" W	267.00
A 31	16°11'32"	1.78	S 73°00'00" W	0.50	D 31	211°01'00"	284.07	S 24°00'00" W	279.00
A 32	15°11'32"	0.31	S 74°00'00" W	0.50	D 32	211°01'00"	296.07	S 24°00'00" W	291.00
A 33	14°11'32"	0.31	S 75°00'00" W	0.50	D 33	211°01'00"	308.07	S 24°00'00" W	303.00
A 34	13°11'32"	0.31	S 76°00'00" W	0.50	D 34	211°01'00"	320.07	S 24°00'00" W	315.00
A 35	12°11'32"	0.31	S 77°00'00" W	0.50	D 35	211°01'00"	332.07	S 24°00'00" W	327.00
A 36	11°11'32"	0.31	S 78°00'00" W	0.50	D 36	211°01'00"	344.07	S 24°00'00" W	339.00
A 37	10°11'32"	0.31	S 79°00'00" W	0.50	D 37	211°01'00"	356.07	S 24°00'00" W	351.00
A 38	9°11'32"	0.31	S 80°00'00" W	0.50	D 38	211°01'00"	368.07	S 24°00'00" W	363.00
A 39	8°11'32"	0.31	S 81°00'00" W	0.50	D 39	211°01'00"	380.07	S 24°00'00" W	375.00
A 40	7°11'32"	0.31	S 82°00'00" W	0.50	D 40	211°01'00"	392.07	S 24°00'00" W	387.00
A 41	6°11'32"	0.31	S 83°00'00" W	0.50	D 41	211°01'00"	404.07	S 24°00'00" W	399.00
A 42	5°11'32"	0.31	S 84°00'00" W	0.50	D 42	211°01'00"	416.07	S 24°00'00" W	411.00
A 43	4°11'32"	0.31	S 85°00'00" W	0.50	D 43	211°01'00"	428.07	S 24°00'00" W	423.00
A 44	3°11'32"	0.31	S 86°00'00" W	0.50	D 44	211°01'00"	440.07	S 24°00'00" W	435.00
A 45	2°11'32"	0.31	S 87°00'00" W	0.50	D 45	211°01'00"	452.07	S 24°00'00" W	447.00
A 46	1°11'32"	0.31	S 88°00'00" W	0.50	D 46	211°01'00"	464.07	S 24°00'00" W	459.00
A 47	0°11'32"	0.31	S 89°00'00" W	0.50	D 47	211°01'00"	476.07	S 24°00'00" W	471.00
A 48	0°11'32"	0.31	S 90°00'00" W	0.50	D 48	211°01'00"	488.07	S 24°00'00" W	483.00
A 49	0°11'32"	0.31	S 91°00'00" W	0.50	D 49	211°01'00"	500.07	S 24°00'00" W	495.00
A 50	0°11'32"	0.31	S 92°00'00" W	0.50	D 50	211°01'00"	512.07	S 24°00'00" W	507.00
A 51	0°11'32"	0.31	S 93°00'00" W	0.50	D 51	211°01'00"	524.07	S 24°00'00" W	519.00
A 52	0°11'32"	0.31	S 94°00'00" W	0.50	D 52	211°01'00"	536.07	S 24°00'00" W	531.00
A 53	0°11'32"	0.31	S 95°00'00" W	0.50	D 53	211°01'00"	548.07	S 24°00'00" W	543.00
A 54	0°11'32"	0.31	S 96°00'00" W	0.50	D 54	211°01'00"	560.07	S 24°00'00" W	555.00
A 55	0°11'32"	0.31	S 97°00'00" W	0.50	D 55	211°01'00"	572.07	S 24°00'00" W	567.00
A 56	0°11'32"	0.31	S 98°00'00" W	0.50	D 56	211°01'00"	584.07	S 24°00'00" W	579.00
A 57	0°11'32"	0.31	S 99°00'00" W	0.50	D 57	211°01'00"	596.07	S 24°00'00" W	591.00
A 58	0°11'32"	0.31	S 100°00'00" W	0.50	D 58	211°01'00"	608.07	S 24°00'00" W	603.00
A 59	0°11'32"	0.31	S 101°00'00" W	0.50	D 59	211°01'00"	620.07	S 24°00'00" W	615.00
A 60	0°11'32"	0.31	S 102°00'00" W	0.50	D 60	211°01'00"	632.07	S 24°00'00" W	627.00
A 61	0°11'32"	0.31	S 103°00'00" W	0.50	D 61	211°01'00"	644.07	S 24°00'00" W	639.00
A 62	0°11'32"	0.31	S 104°00'00" W	0.50	D 62	211°01'00"	656.07	S 24°00'00" W	651.00
A 63	0°11'32"	0.31	S 105°00'00" W	0.50	D 63	211°01'00"	668.07	S 24°00'00" W	663.00
A 64	0°11'32"	0.31	S 106°00'00" W	0.50	D 64	211°01'00"	680.07	S 24°00'00" W	675.00
A 65	0°11'32"	0.31	S 107°00'00" W	0.50	D 65	211°01'00"	692.07	S 24°00'00" W	687.00
A 66	0°11'32"	0.31	S 108°00'00" W	0.50	D 66	211°01'00"	704.07	S 24°00'00" W	699.00
A 67	0°11'32"	0.31	S 109°00'00" W	0.50	D 67	211°01'00"	716.07	S 24°00'00" W	711.00
A 68	0°11'32"	0.31	S 110°00'00" W	0.50	D 68	211°01'00"	728.07	S 24°00'00" W	723.00
A 69	0°11'32"	0.31	S 111°00'00" W	0.50	D 69	211°01'00"	740.07	S 24°00'00" W	735.00
A 70	0°11'32"	0.31	S 112°00'00" W	0.50	D 70	211°01'00"	752.07	S 24°00'00" W	747.00
A 71	0°11'32"	0.31	S 113°00'00" W	0.50	D 71	211°01'00"	764.07	S 24°00'00" W	759.00
A 72	0°11'32"	0.31	S 114°00'00" W	0.50	D 72	211°01'00"	776.07	S 24°00'00" W	771.00
A 73	0°11'32"	0.31	S 115°00'00" W	0.50	D 73	211°01'00"	788.07	S 24°00'00" W	783.00
A 74	0°11'32"	0.31	S 116°00'00" W	0.50	D 74	211°01'00"	800.07	S 24°00'00" W	795.00
A 75	0°11'32"	0.31	S 117°00'00" W	0.50	D 75	211°01'00"	812.07	S 24°00'00" W	807.00
A 76	0°11'32"	0.31	S 118°00'00" W	0.50	D 76	211°01'00"	824.07	S 24°00'00" W	819.00
A 77	0°11'32"	0.31	S 119°00'00" W	0.50	D 77	211°01'00"	836.07	S 24°00'00" W	831.00
A 78	0°11'32"	0.31	S 120°00'00" W	0.50	D 78	211°01'00"	848.07	S 24°00'00" W	843.00
A 79	0°11'32"	0.31	S 121°00'00" W	0.50	D 79	211°01'00"	860.07	S 24°00'00" W	855.00
A 80	0°11'32"	0.31	S 122°00'00" W	0.50	D 80	211°01'00"	872.07	S 24°00'00" W	867.00
A 81	0°11'32"	0.31	S 123°00'00" W	0.50	D 81	211°01'00"	884.07	S 24°00'00" W	879.00
A 82	0°11'32"	0.31	S 124°00'00" W	0.50	D 82	211°01'00"	896.07	S 24°00'00" W	891.00
A 83	0°11'32"	0.31	S 125°00'00" W	0.50	D 83	211°01'00"	908.07	S 24°00'00" W	903.00
A 84	0°11'32"	0.31	S 126°00'00" W	0.50	D 84	211°01'00"	920.07	S 24°00'00" W	915.00
A 85	0°11'32"	0.31	S 127°00'00" W	0.50	D 85	211°01'00"	932.07	S 24°00'00" W	927.00
A 86	0°11'32"	0.31	S 128°00'00" W	0.50	D 86	211°01'00"	944.07	S 24°00'00" W	939.00
A 87	0°11'32"	0.31	S 129°00'00" W	0.50	D 87	211°01'00"	956.07	S 24°00'00" W	951.00
A 88	0°11'32"	0.31	S 130°00'00" W	0.50	D 88	211°01'00"	968.07	S 24°00'00" W	963.00
A 89	0°11'32"	0.31	S 131°00'00" W	0.50	D 89	211°01'00"	980.07	S 24°00'00" W	975.00
A 90	0°11'32"	0.31	S 132°00'00" W	0.50	D 90	211°01'00"	992.07	S 24°00'00" W	987.00
A 91	0°11'32"	0.31	S 133°00'00" W	0.50	D 91	211°01'00"	1004.07	S 24°00'00" W	999.00
A 92	0°11'32"	0.31	S 134°00'00" W	0.50	D 92	211°01'00"	1016.07	S 24°00'00" W	1011.00
A 93	0°11'32"	0.31	S 135°00'00" W	0.50	D 93	211°01'00"	1028.07	S 24°00'00" W	1023.00
A 94	0°11'32"	0.31	S 136°00'00" W	0.50	D 94	211°01'00"	1040.07	S 24°00'00" W	1035.00
A 95	0°11'32"	0.31	S 137°00'00" W	0.50	D 95	211°01'00"	1052.07	S 24°00'00" W	1047.00
A 96	0°11'32"	0.31	S 138°00'00" W	0.50	D 96	211°01'00"	1064.07	S 24°00'00" W	1059.00
A 97	0°11'32"	0.31	S 139°00'00" W	0.50	D 97	211°01'00"	1076.07	S 24°00'00" W	1071.00
A 98	0°11'32"	0.31	S 140°00'00" W	0.50	D 98	211°01'00"	1088.07	S 24°00'00" W	1083.00
A 99	0°11'32"	0.31	S 141°00'00" W	0.50	D 99	211°01'00"	1100.07	S 24°00'00" W	1095.00
A 100	0°11'32"	0.31	S 142°00'00" W	0.50	D 100	211°01'00"	1112.07	S 24°00'00" W	1107.00

LEGEND
 M.B.L. - MIN. BUILDING LINE
 D.E. - DRAINAGE EASEMENT
 C&P & APCO. - C&P TEL. CO. & A.P.CO.<

WHEREAS, the street described below currently serves at least 3 families and was established prior to July 1, 1992, at which time it was used by motor vehicles as a public access, and

WHEREAS, the County has determined its subdivision ordinance satisfies subsection B of §33.2-335 Code of Virginia, and is therefore eligible to make qualifying additions to the secondary system of state highways maintained by the Virginia Department of Transportation and fund necessary improvements as setout therein, except as otherwise prohibited by subsection B of §33.2-336 Code of Virginia, and

WHEREAS, this Board has identified immediately available funding to make improvements required to qualify the street for addition to the aforesaid secondary system of state highways, based on the Department's cost estimate of \$204,473,

NOW, THEREFORE, BE IT RESOLVED, pursuant to §33.2-335, Code of Virginia, this Board requests the following street be added to the secondary system of state highway maintained by the Virginia Department of Transportation and hereby guarantees the right-of-way of the street to be clear, unencumbered and unrestricted, which right of way guarantee shall include any necessary easements, required for cuts, fills, and drainage:

Name of Subdivision:	Diamondback, Section 1 Subdivision (Plat Book 10, Page 105)
Name of Street:	British Woods Drive
From:	Existing end of State maintenance
To:	Cul-de-sac
Length:	0.56 miles
Guaranteed Right of Way Width:	50 feet
Source of Funds:	Botetourt County Secondary System Construction Program Funds (\$204,473)

BE IT FURTHER RESOLVED, this Board agrees to reimburse, within 45-days of receiving an invoice, all costs that the Virginia Department of Transportation incurs to relocate existing utilities within the right of way that are discovered during the course of and in conflict with the construction, drawing such funds from resources other than those administered by the Department, and

BE IT FURTHER RESOLVED, this Board agrees to reimburse, within 45-days of receiving an invoice, all costs that the Virginia Department of Transportation incurs in the construction of necessary improvements to the road that are over and above the estimated cost of improvements or to otherwise identify an eligible source of funds administered by the Department to cover such costs, and

BE IT FINALLY RESOLVED, that a certified copy of this resolution and a county check in the amount of \$ 0 be forwarded to the Residency Administrator of the Virginia Department of Transportation.

AGENDA ITEM: 3:00 P. M. - Mr. Chris Wise to speak on behalf of the Valley Conservation Council and the Rockbridge Area Conservation Council regarding support for the "Arcadia Initiative" conservation project in northern Botetourt County.

Administrator's Comments:

Mr. Chris Wise, with the Rockbridge Area Conservation Council, has requested time to speak to the Board regarding support for the Arcadia Initiative conservation project in northern Botetourt County.

This group, along with the Valley Conservation Council, is requesting the Board's support in having this area recognized in the 2018 Virginia Outdoors Plan to help boost economic development in this area via eco- and agri-tourism, recreation, water quality, and forestry improvement projects. Attached please find information regarding this request.

Recommendation:

1. Allow Mr. Wise to make his presentation and ask any questions as necessary.

2. If agreeable, adopt a motion supporting efforts to develop regional, multi-jurisdictional efforts to conserve a landscape scale area in southern Rockbridge and northern Botetourt counties and request the Virginia Department of Conservation and Recreation to include the Arcadia Initiative project in the 2018 Virginia Outdoors Plan.

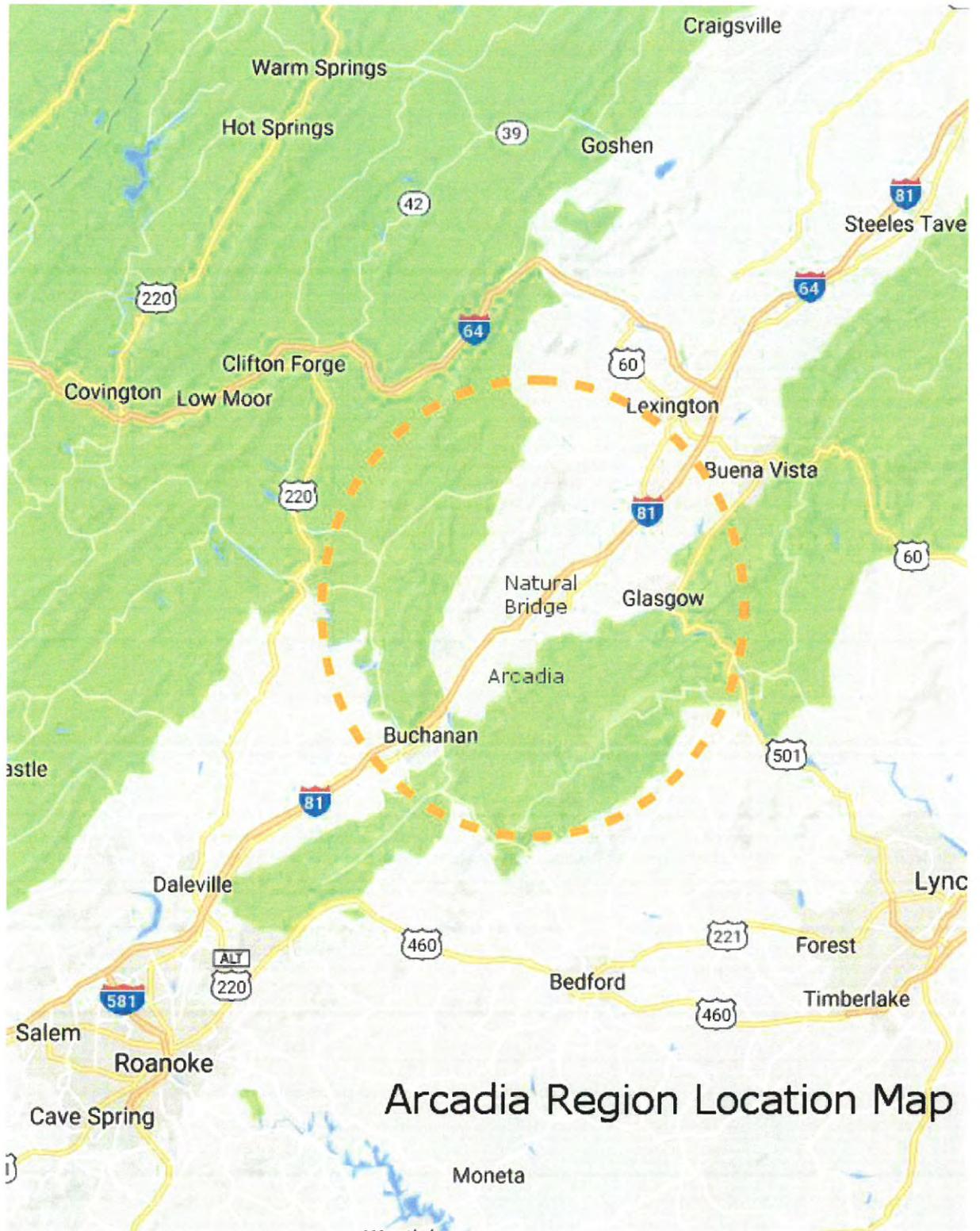
Attachments

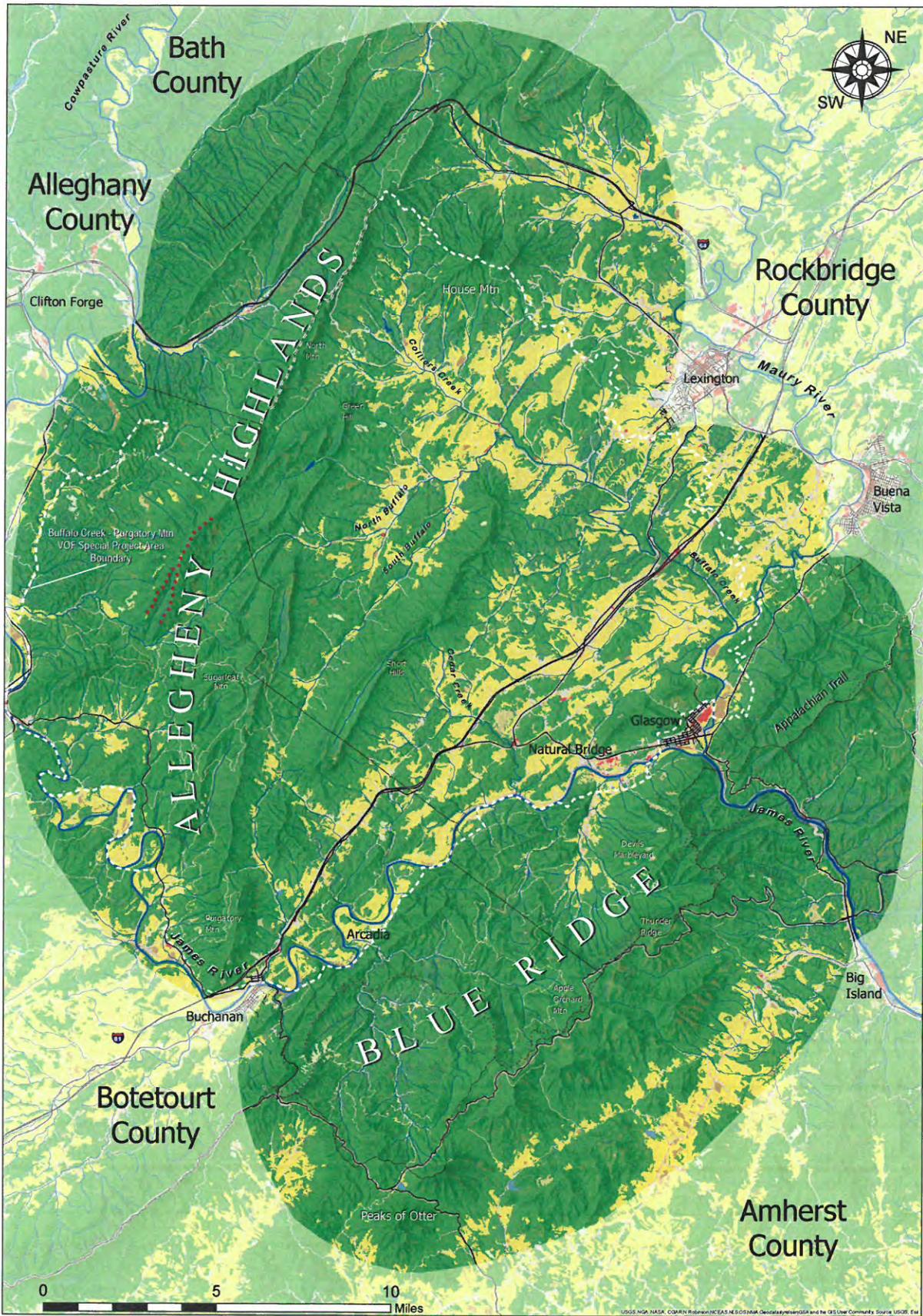
Amy Lawrence 12-8-16

Gentlemen,

The Rockbridge Area Conservation Council (RACC) and the Valley Conservation Council (VCC) have worked together to help the Virginia Outdoors Foundation to establish the Buffalo Creek – Purgatory Mountain Special Project Area. The Board of Supervisors of both Rockbridge and Botetourt wrote letters of support for this designation. RACC and VCC are now asking that both Boards support inclusion of the Arcadia Initiative (please see below) in the Virginia Outdoors Plan. The V.O.P. “...is the state's comprehensive plan for land conservation, outdoor recreation and open-space planning. The document helps all levels of government and the private sector meet needs pertaining to those matters.” If this project is included in the 2018 plan, there will be funding opportunities and recognition of this area that we believe will boost economic development via eco and agri tourism, recreation and water quality and forestry improvement projects.

Inclusion in the V.O.P. requires only a short statement indicating that the BOS 'Supports RACC and VCC's efforts to develop regional multijurisdictional effort to conserve a landscape scale area in southern Rockbridge and northern Botetourt Counties and a request for DCR to include the Arcadia project in the VOP.





Arcadia, where the James River flows through the heart of Virginia's mountains

The Arcadia Initiative

Conserving a landscape scale area in Virginia

The least developed, dominantly forested Virginia landscape providing a functioning connection for wildlife migration and forest ecology flow between the Allegheny and Blue Ridge Mountains is found in the southern Rockbridge and northern Botetourt. The mountain ranges are close together in this area and are connected by the Scenic James River. Most of the rapidly urbanizing I-81 corridor through Virginia hinders movement and connection of plants and animals across the Valley of Virginia and is already dissecting and adversely impacting natural habitat and ecosystems with the potential to diminish regional species' viability, genetic health, and biodiversity. However, the Arcadia area currently has relatively little human development, is heavily forested, and has been recognized as an intact ecologically rich area a number of organizations. The Virginia Natural Heritage Program identified much of this area as having high or outstanding conservation values as an ecologically sound and biologically resilient area, that hosts an impressive diversity of flora and fauna several of which are "extremely rare and critically imperiled" or "very rare and imperiled in Virginia." Recent studies by both the Nature Conservancy and the Open Space Institute have scientifically identified this area as a critical intact and ecologically resilient forested landscape in the Appalachian Mountain region. There is a large amount of this area in public ownership – local, state and federal forests and parks and many land owners in the area have placed conservation easements on their land.

RACC, the Valley Conservation Council, and the Virginia Outdoors Foundation, have already worked together to establish the VOF Buffalo Creek - Purgatory Mountain Special Project Area which facilitates creation of conservation easements in this area protecting the undeveloped character of the region and its remarkable natural wildlife and cultural and historic values . The [Buffalo Creek Wildlife Corridor](#) is an ongoing RACC project with Virginia's Department of Transportation

facilitating safer wildlife migration across the valley, above and underneath Interstate 81.

Arcadia's unique geological features include the Natural Bridge of Virginia and nearby caverns, the James River Watergap through the Blue Ridge at Balcony Falls, the canoe-shaped mountain ridgeline of Short Hills, and the antietam quartzite pillars of the Devil's Marbleyard.

Many existing recreational opportunities are found within the region, including fishing and boating on the James and Maury Rivers, hiking on the [Appalachian Trail](#), hunting in the [Short Hills Wildlife Management Area](#), and biking on [Bike Route 76](#) and other [nearby roads](#). There are three wilderness areas nearby—[James River Face](#), [Thunder Ridge](#) and [Rich Hole](#) These wilderness areas are within the [George Washington/Jefferson National Forest](#), which also has many other trail systems, including the [Apple Orchard Falls Trail](#) and others for horses and ATVs, and miles of mountain biking terrain.

In the National Forest, there is camping at the [Cave Mountain Lake Recreational Area](#) (which also has a lake for swimming) and at [Hopper Creek Campground](#), in addition to nearby private campgrounds. The yet-undeveloped [Moore's Creek State Forest](#) is also nearby. The [Blue Ridge Parkway National Park](#) traverses the crest of the Blue Ridge, with food and lodging at the [Peaks of Otter](#) Lodge, at milepost 86 on the Parkway. The radar dome at Apple Orchard Mountain and Apple Orchard Falls are also close to the Parkway in this area. Botetourt County's [Upper James River Water Trail](#) and scenic river designation is planned to extend downriver to Snowden in Amherst County.

Conservation of wildlife and land is being incorporated as a goal within the current pending revisions to Rockbridge County's Comprehensive Plan's Land Use Chapter. As the area Counties become fully supportive of actively planning for conservation this special area, Arcadia can be successfully marketed nationally as both a popular tourism destination and a natural quality of life asset for present and future area residents.

RACC began mapping, gathering data, and forming a coalition of partners willing to work together to conserve this area in 2012. Over time, these partnerships will encourage local investments through water quality improvement programs, promotion of agricultural BMP's, purchase of development rights, reforestation and riparian improvement projects, conservation easement tax credits, alternative agricultural enterprises, mitigation/forest sequestration credits, creating new agricultural/forestall districts, and increased outdoor recreation and nature-based tourism activities.

Potential partners include:

Rockbridge and Botetourt County BOS, Staff, and Planning Commission
Virginia Outdoors Foundation
Upper James River RC&D Council
Natural Bridge Soil & Water Conservation District
Mountain Castles SWCD
USDA Farm Service Agency
Natural Resources Conservation Service
U.S. Forest Service George Washington- Jefferson National Forest
National Park Service - Blue Ridge Parkway
Virginia Department of Game and Inland Fisheries
Natural Bridge State Park
Virginia Department of Forestry & Moores Creek State Forest
Virginia Natural Heritage Program
Virginia DCR and DEQ
Natural Bridge State Park
Blue Ridge Land Trust
The Nature Conservancy
James River Association
Chesapeake Bay Foundation



www.co.rockbridge.va.us

SPENCER H. SUTER
County Administrator
Office: (540) 463-1460
Fax: (540) 463-4346
spencer_suter@co.rockbridge.va.us

County of Rockbridge

Office of the County Administrator

150 South Main Street

Lexington, Virginia 24450

County Board of Supervisors

JOHN M. HIGGINS
Buffalo
Magisterial District

RUSSELL S. FORD
Kerrs Creek
Magisterial District

DAVID W. HINTY, JR.
Natural Bridge
Magisterial District

RONNIE R. CAMPBELL
South River
Magisterial District

ALBERT W. LEWIS, JR.
Walkers Creek
Magisterial District

November 7, 2016

Ms. Lynn Crump
Environmental Programs Manager
Virginia Department of Conservation and Recreation
600 East Main Street, 24th Floor
Richmond, VA 23219-6124

RE: Support for Arcadia Initiative

Dear Ms. Crump,

Recently, the Rockbridge County Board of Supervisors was approached by the Rockbridge Area Conservation Council (RACC), with a proposal to recognize a region on the Rockbridge/Botetourt County boundary in the Virginia Outdoors Plan. Named the community at the center of the project area, the Arcadia Initiative is intended to define and recognize the unique qualities of this "natural bridge" between the Alleghany and Blue Ridge Mountain chains.

Subsequently, at a regular meeting of the Rockbridge County Board of Supervisors on October 28th, 2016, the Board expressed its support for inclusion on the Arcadia Project area in the Virginia Outdoor Plan. Such a designation would assist in future cooperative efforts to further both local and state outdoor initiatives.

Sincerely,

John M. Higgins, Chairman
Rockbridge County Board of Supervisors

Cc: Barbara Walsh, Director – Rockbridge Area Conservation Council
Spencer Suter, Rockbridge County Administrator
Gary Larrowe, Botetourt County Administrator
Jean Clark, Director – Rockbridge Area Tourism

**Planning Commission Extract
Land Use Related Request**

Board of Supervisors Action Needed

December 22, 2016

Request

Valley Magisterial District: Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hungate-Fields LLC, contractual purchasers) request a Commission Permit and a Special Exception Permit, with possible conditions, for a private road, and to rezone 15.8 acres+/- from the Industrial (M-1) Use District to the Residential (R-3) Use District, with possible proffered conditions, for the construction of up to 55 zero-lot line dwellings. The property is located on Sanderson Drive (State Route 605) approximately 0.4 miles north of the intersection of Sanderson Drive and Shadwell Drive (State Route 605) and is identified on the Real Property Identification Maps of Botetourt County as Section 107, Parcels 1A and 4.

This land use change request involves the following:

- Land rezoning (conditions must be proffered, or offered by the applicant).
- Text Amendment.
- Change of Proffers.
- Commission Permit
- Special Exceptions Permits (the Board has authority to assign conditions).

Planning Commission Recommendation:

On a vote of 4:0:0:1 (Mr. Foster absent), the Planning Commission recommended approval of the Commission Permit.

On a vote of 4:0:0:1 (Mr. Foster absent), the Planning Commission recommended conditional approval for the Residential, R-3 rezoning request.

On a vote of 4:0:0:1 (Mr. Foster absent), the Planning Commission recommended conditional approval of the private road special exception permit.

Action requested of the Board of Supervisors:

The Board of Supervisors may approve or deny the request or the Commission Permit.

The Board of Supervisors may approve, approve with proffered condition(s), or deny the Residential, R-3 rezoning request.

The Board of Supervisors may approve, approve with condition(s), or deny the private road special exception permit.

Staff Comments:

Four public comments were received regarding this request. One adjoining property owner e-mailed her concern of traffic congestion, one speaker requested a turning lane, two speakers requested location clarification, in addition to a concern regarding stormwater runoff.

DRAFT MOTIONS

Commission Permit:

Approval for Commission Permit

I move that the commission permit for a private road for **Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hungate-Fields LLC, contractual purchasers)** be approved.

Denial (Commission Permit):

I move that the commission permit for a private road by the applicants be denied. Based upon Zoning Ordinance Section 25-576, the following items have not been satisfied:

- 1.
2. (list findings/reasons for denial)

Rezoning

Approval for Rezoning:

I move to approve the zoning map amendment for **Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hungate-Fields LLC, contractual purchasers)** with the following proffered condition, supplied by the applicant:

1. This property will be developed for the proposed use of dwelling, zero lot line, up to 4.0 dwellings per net acres, to the exclusion of all other uses permitted in the Residential (R-3) Use District.

This recommendation is on the basis that the requirements of Section 25-581 of the Zoning Ordinance have been satisfied, and that the proposal would serve the public necessity, convenience, general welfare, and is good zoning practice.

Denial, Rezoning:

I move to deny the zoning map amendment for the property of **Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hungate-Fields LLC, contractual purchasers)** on the basis that the requirements of Section 25-581 of the Zoning Ordinance have not been satisfied due to the following reasons: _____.

SEP, Private Roads:

I move to approve the Special Exception Permit for a private road for the property of **Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hungate-Fields LLC, contractual purchasers)** (or approval with following conditions):

1. The project will be built in substantial conformance with the concept plan titled "Concept Plan for "Sanderson Ridge" prepared for Hungate-Fields LLC, prepared by Lumsden Associates, P.C. and dated September 20, 2016.
2. Prior to the issuance of any certificate of occupancy, the owner or developer shall submit as-built drawings, prepared and stamped by a licensed engineer in the state of Virginia, to certify the roads have been built in accordance with the road construction details shown on the concept plan.
3. Prior to final subdivision plat approval, or simultaneously with the recordation of the plat, the homeowner's association shall be established to manage and maintain all open space areas, private streets, and stormwater management areas within the development.

And on the basis that the applicant has satisfactorily demonstrated that the proposed use will have little to no adverse effects upon the community or other properties in the vicinity of the proposed use or structures according to the Zoning Ordinance Section 25-583 and that the proposal would serve the public necessity, convenience, general welfare and is good zoning practice.

Denial, SEP, Private Roads:

I move to deny the Special Exception Permit for a private road for the property of **Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hungate-Fields LLC, contractual purchasers)**. Based upon Zoning Ordinance Section 25-583, the following items have not been satisfied:

- 1.
2. (list findings/reasons for denial).

BOTETOURT COUNTY DEVELOPMENT SERVICES

Planning Commission Application

5 W. Main Street, Suite 100 • Fincastle, Virginia 24090 • 540.473.8320

TO THE BOARD OF SUPERVISORS AND PLANNING COMMISSION OF BOTETOURT COUNTY:

Please type or print information below

Date:	9-19-2016		Current zoning:	Industrial, M-1	
Please check request(s) below:	Please briefly describe request below (indicate zoning change, SEP request, changes, etc.):				
<input checked="" type="checkbox"/>	Request rezoning to (From zoning ordinance permitted uses list)	R-3 O-lot line			
<input checked="" type="checkbox"/>	Special Exceptions Permit request for (from zoning ordinance SEP list)	Private Roads and Commission Permit			
<input type="checkbox"/>	Text Amendment (proposed use)				
<input checked="" type="checkbox"/>	Change in proffers/Conditions	See Attached Proffer Statement			
Describe proposed use:		Residential Single Family			
Property owner name(s)		See attachment			
Mailing address					
Town, State, Zip Code					
Phone number		FAX			
Email		nhungate@msn.com			
Property location (physical address):		Sanderson Dr.			
Subdivision:		(New) Sanderson Ridge			
State Route Number:		605	Magisterial District:	Valley	
Tax map number(s):		107-1A + 107-4			
Deed Book:		Page number(s):			
Total area of property		Approx. 15 acres			
Total area included in this request:		Same			

Certified plat prepared by a Licensed Land Surveyor of entire property to include metes and bounds. Requests for rezoning of a portion of a parcel of land requires a legal metes and bounds description of that particular portion. Show: Lengths of all property lines, existing and proposed building(s) for existing and proposed uses, and distance of buildings from all property lines, including distance from any street/highway right-of-way adjoining the parcel. (See attached concept plan checklist and information sheet.)

BOTETOURT COUNTY DEVELOPMENT SERVICES
Planning Commission Application
5 W. Main Street, Suite 100 • Fincastle, Virginia 24090 • 540.473.8320

Appropriate application fee payable to the *Treasurer of Botetourt County* is hereby submitted for advertising.

All applicants must have notarized signatures by the current property owners. By signing below, signature(s) indicate consent [§25-521(9)(1)(c)] for county officials to conduct site reviews on this property.

Peter R. Fields Peter R. Fields 9-19-16
Signature and printed name of property owners Date

Nathan B. Hungate Nathan B. Hungate 9/19/16
Signature and printed name of property owners Date

Signature and printed name of property owners Date

Signature and printed name of property owners Date

State of Virginia
County of Botetourt to Wit:
City Salem

The foregoing instrument was acknowledged before me this 19th day of September 2016 by

Peter R. Fields
Printed name of property owners

My commission expires: 02/28/2018 Date

Jennifer Marie Taylor 369731 J.M.T.
Notary Public printed name and registration number Notary Public Signature



State of Virginia
County of Botetourt to Wit:

The foregoing instrument was acknowledged before me this 19th day of September 2016 by

Nathan B. Hungate
Printed name of property owners(s)

My commission expires: 02/28/2018 Date

Jennifer Marie Taylor 369731 J.M.T.
Notary Public printed name and registration number Notary Public Signature



Note: Signature(s) of property owner(s) must be notarized.

BOTETOURT COUNTY DEVELOPMENT SERVICES

Planning Commission Application

6 W. Main Street, Suite 100 • Fincastle, Virginia 24090 • 540.473.8320

Appropriate application fee payable to the *Treasurer of Botetourt County* is hereby submitted for advertising.

All applicants must have notarized signatures by the current property owners. By signing below, signature(s) indicate consent [§25-521(9)(1)(c)] for county officials to conduct site reviews on this property.

John Early Beahm John Early Beahm
Signature and printed name of property owners

9/20/16
Date

Michael W. Beahm Michael W. Beahm
Signature and printed name of property owners

9-20-16
Date

Mary Jane B. Dailey Mary Jane B. Dailey
Signature and printed name of property owners

9-20-16
Date

Signature and printed name of property owners

Date

State of Virginia

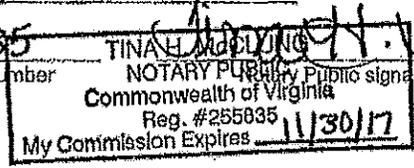
County of Botetourt to Wit:

The foregoing instrument was acknowledged before me this 20th day of September, 2016 by

John Early Beahm, Michael W. Beahm, and Mary Jane B. Dailey
Printed name of property owners

My commission expires: 11/30/17 Date

Tina H. McClung 255835 Tina H. McClung
Notary Public printed name and registration number Notary Public signature



State of Virginia

County of Botetourt to Wit:

The foregoing instrument was acknowledged before me this _____ day of _____ 2__ by

Printed name of property owner(s)

My commission expires: _____ Date

Notary Public printed name and registration number

Notary Public signature

Note: Signature(s) of property owner(s) must be notarized.

BOTETOURT COUNTY DEVELOPMENT SERVICES
Planning Commission Application
5 W. Main Street, Suite 100 • Fincastle, Virginia 24090 • 840.473.8320

Appropriate application fee payable to the Treasurer of Botetourt County is hereby submitted for advertising.

All applicants must have notarized signatures by the current property owners. By signing below, signature(s) indicate consent (§25-521(9)(1)(c)) for county officials to conduct site reviews on this property.

Myra Townes 9.21.16
Signature and printed name of property owners Date

Signature and printed name of property owners Date

Signature and printed name of property owners Date

Signature and printed name of property owners Date

State of Virginia
County of Botetourt to wit: City of Virginia Beach

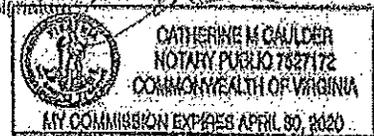
The foregoing instrument was acknowledged before me this 21st day of Sept. 2016 by

Myra Townes
Printed name of property owners

My commission expires: April 20 2020 Date

Catherine M. Caulder 7527172
Notary Public printed name and registration number

Catherine M. Caulder
Notary Public signature



State of Virginia
County of Botetourt to wit: City of Virginia Beach

The foregoing instrument was acknowledged before me this _____ day of _____ 20 by

Printed name of property owner(s)

My commission expires: _____ Date

Notary Public printed name and registration number

Notary Public signature

Note: Signature(s) of property owner(s) must be notarized.

John Early Beahm
P. O. Box 68
Draper, VA 24324

Mary Jane Dailey
2041 Bethel Church Road
Forest, VA 24551

Myra Anne Townes
1181 Belmeade Drive
VA Beach, VA 23455

Michael Beahm
7816 Sanderson Drive
Roanoke, VA 24019

Nathan Hungate & Peter Fields
8005 Whittler Court
Roanoke, VA 24019

Proffers For

Tax Map Parcels 107-1A and 107-4

Rezoning Request from M-1 to R-3

John E. Beahm, Mary Jane Dailey, Myra Anne Townes, Michael W. Beahm
1, Etals, Frances L. Sanderson, Etals, c/o Michael W. and John E Beahm, Exe.

hereby proffer the following conditions as a part of the above-referenced request:

1. This property will be developed for the proposed use of "dwelling, zero lot line, up to 4.0 dwellings per net acres, to the exclusion of all other uses permitted in the Residential (R-3) Use District.

John E. Beahm
 Owner
Myra Anne B. Townes
John E. Beahm
Mary Jane B. Dailey

10-28-16
 Date
10.28.16
 Date
10-28-16
 Date
10-28-16
 Date

 Date

State of Virginia
County of Botetourt to Wit:

The foregoing instrument was acknowledged before me this 28th day of October 2016 by Myra Anne Townes, Michael W. Beahm.

GINNY MARIE HICKS
 NOTARY PUBLIC
 Commonwealth of Virginia
 Reg. #7586038
 My Commission Expires Apr. 30, 2018

My commission expires:

April 30, 2018

 Notary Public Ginny Marie Hicks Date

Proffers For

Tax Map Parcels 107-1A and 107-4

Rezoning Request from M-1 to R-3

I, Hungate-Fields LLC (Contractual purchasers) Peter R. Fields and Nathan Blain Hungate

hereby proffer the following conditions as a part of the above-referenced request:

1. This property will be developed for the proposed use of "dwelling, zero lot line, up to 4.0 dwellings per net acres, to the exclusion of all other uses permitted in the Residential (R-3) Use District.

Peter R. Fields
Owner
Nathan B. Hungate

10-27-16
Date
10/27/16
Date

Date

Date

State of Virginia
County of Botetourt to Wit:

The foregoing instrument was acknowledged before me this 27th day of

October 2016 by Peter Fields + Nathan Hungate

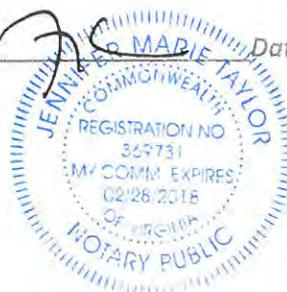
My commission expires:

02/27/2018

Notary Public

Jennifer Marie Taylor Date

10/27/2016



Letter Of Intent

Botetourt County Planning Department
5 West Main Street
Suite 100
Fincastle, VA 24090

Attn: Nicole Pendleton

Rezoning Request from M-1 to R-3 O-lot line
R.E. Tax Parcels 107-1A and 107-4

Applicant:

Hungate-Fields, LLC
8005 Whittler Court
Roanoke, VA 24019
Peter R. Fields and Nathan B. Hungate

Request for rezoning by Hungate-Fields, LLC
R.E. Tax Parcels 107-1A and 107-4

To Whom It May Concern:

Hungate-Fields, LLC is requesting a zoning change on the above mentioned property from Industrial to R-3 0-lot line.

Our request is based on the following facts surrounding this property.

1. This proposed use is consistent with neighboring residential uses.
2. This proposed use is consistent with the comprehensive plan.
3. Utilities including Electric, Water, and Sewer are available at the site. Roadways and schools are adequate to serve this new proposed community. Fire and rescue facilities are located approximately 2 miles from the site.
4. Because of public utilities available there should be no adverse effects on the county's ground water supply.
5. Proposed property use as residential poses no threat to the structural capacity of soils.
6. Any traffic impact on Sanderson Drive due to this rezoning request would be minimal.
7. The likelihood of an Industrial use occurring on this site would be highly inconsistent with adjacent properties which are almost completely residential.
8. There are no environmentally sensitive areas in the parcel where rezoning is being requested.
9. The residential zoning requested is responding to economic development ongoing in Botetourt County by providing new housing in an area surrounded by existing housing and in an area of higher density residential growth and does not threaten the rural/agricultural areas of Botetourt County.
10. The proposed zoning change will offer the opportunity for moderately priced homes to be available in a residential area with a wide range of housing opportunities.
11. There are no known archaeological or historic features on the property and does not negatively affect any natural or scenic features.

Thank you for your consideration of this rezoning request

The following is a description of 15.8545 acres to be rezoned and described as follows:

Beginning at a point lying on the easterly boundary line of "Altamira – Section #1", as recorded in the public records of Botetourt County, Virginia in Plat Book 45, Pages 2-4, said point being the northwesterly property corner of "New Lot 2", Plat Book 60, Page 3 being the property of Jerry Donald Rice, Jr. and Leanne B. Rice, as acquired in Instrument # 160001606 and lying N 26° 44' 48" E a distance of 281.33 feet (283.22' per McMurry survey in the said P.B. 60, Page 3) from the southeasterly corner of Lot 34 of the said "Altamira – Section #1";

thence with the easterly boundary line of the said "Altamira – Section #1" and with "Altamira – Section #2", as recorded in the public records of Botetourt County, Virginia in Plat Book 50, Pages 50-52, N 26° 44' 48" E a distance of 1370.08 feet to a point on the southerly boundary line of the New Beginnings Church at Cloverdale property as acquired in Instrument # 070006854;

thence leaving the said "Altamira – Section #2" and with the New Beginnings Church at Cloverdale property, S 57° 45' 12" E a distance of 640.38 feet to a point on the westerly right-of-way line of Sanderson Drive, Virginia Secondary Route # 605;

thence leaving the said New Beginnings Church at Cloverdale property and with the westerly right-of-way line of Sanderson Drive for the following seven courses, S 51° 14' 48" W a distance of 26.40 feet to a point;

thence S 19° 44' 48" W a distance of 128.17 feet to a point;

thence along a curve to the RIGHT, having a radius of 1,120.92 feet, a delta angle of 11° 24' 37.15", and whose long chord bears S 37° 40' 46" W a distance of 222.86 feet to a point;

thence S 43° 23' 05" W a distance of 878.04 feet to a point;

thence along a curve to the RIGHT, having a radius of 547.96 feet, a delta angle of 25° 11' 07", and whose long chord bears S 55° 58' 38" W a distance of 238.93 feet to a point on the

northeasterly property line extended of the aforesaid Jerry Donald Rice, Jr. and Leanne B. Rice property;

thence leaving the westerly right-of-way line of Sanderson Drive and with the aforesaid Jerry Donald Rice, Jr. and Leanne B. Rice property for the following three courses, N 04° 00' 50" W a distance of 56.56 feet to a point;

thence N 26° 55' 22" E a distance of 59.91 feet to a point;

thence N 62° 30' 55" W a distance of 203.03 feet to the point of beginning and containing 15.8545 acres.

Peter Fields

From: Parker IV, Clifton L. [CLParkerIV@aquaamerica.com]
Sent: Wednesday, April 20, 2016 9:13 AM
To: 'Peter Fields'
Cc: Hutchinson, Brent A.; Divers, Michael J.; Blankenship, Terry L.
Subject: RE: Altimira - connection fee change

Peter –

I think as long as you are in Botetourt County we have the water service area and western only has sewer service.

I think the system could easily serve 40 more lots.

Let me confer with our ops team to verify.

Brent/Jay – please confirm?

Cliff Parker
804.310.0398

From: Peter Fields [mailto:peterfields1955@gmail.com]
Sent: Monday, April 18, 2016 10:05 PM
To: Parker IV, Clifton L.
Subject: RE: Altimira - connection fee change

Cliff,

Thanks for looking into this for me.

I have another question for you. We are looking at a property adjacent to the Altamira property and am wondering if the water system will handle another 36 to 40 lots including pressure and volume to fire hydrants. Also, we could tap the main running from Sanderson Rd. up the hill on the church property easement to the Altamira property. I would be interested in your feedback regarding this proposal. We also have an opportunity to tie into a Western Va. Water Authority line and they may require us to do so but I would like to know what options I may have.

Thanks again,
Peter Fields

From: Parker IV, Clifton L. [mailto:CLParkerIV@aquaamerica.com]
Sent: Monday, April 18, 2016 10:45 AM
To: Peter Fields (peter@fieldsconstruction.com)
Cc: Divers, Michael J.
Subject: Altimira - connection fee change

Peter –

Hope all is well!

Jay said you had a question about the fee change.

I reviewed the contract.

Although the fee went up from 932 to 1500, you will still get back all but \$432 - so really, there is no net change for you as the developer.

Let me know if you have any questions.

Thanks.

Clifton L. Parker, IV, PE
Director, Corporate Development
Aqua Virginia, Inc.
2414 Granite Ridge Road
Rockville, Virginia 23146
C: 804.310.0398 Fax:804.749.8002

Adjacent Land Owners

Jerry Jr. and Leanne Rice
7915 Sanderson Drive
Roanoke, VA 24019

Warren and Kathryn Sue Strickland
30 Altamira Drive
Roanoke, VA 24019

James and Elaine Hiner
44 Altamira Drive
Roanoke, VA 24019

Elizabeth Hungate
58 Altamira Drive
Roanoke, VA 24019

Richard and Andrea Hall
72 Altamira Drive
Roanoke, VA 24019

Blair Sr. and Iris Stone
86 Altamira Drive
Roanoke, VA 24019

Glenn and Linda Bowman
100 Altamira Drive
Roanoke, VA 24019

Billy and Audry Stewart
114 Altamira Drive
Roanoke, VA 24019

Rac Magee
128 Altamira Drive
Roanoke, VA 24019

Thomas and Jane Henson
142 Altamira Drive
Roanoke, VA 24019

Carol Williams
156 Altamira Drive
Roanoke, VA 24019

Thomas and Paula Lesko
170 Altamira Drive
Roanoke, VA 24019

Frank and Stephanie Stott
184 Altamira Drive
Roanoke, VA 24019

Mary Hinman
198 Altamira Drive
Roanoke, VA 24019

Connie Ragland
212 Altamira Drive
Roanoke, VA 24019

Michael Hodge
226 Altamira Drive
Roanoke, VA 24019

Loretta Haskins
240 Altamira Drive
Roanoke, VA 24019

James Manning
254 Altamira Drive
Roanoke, VA 24019

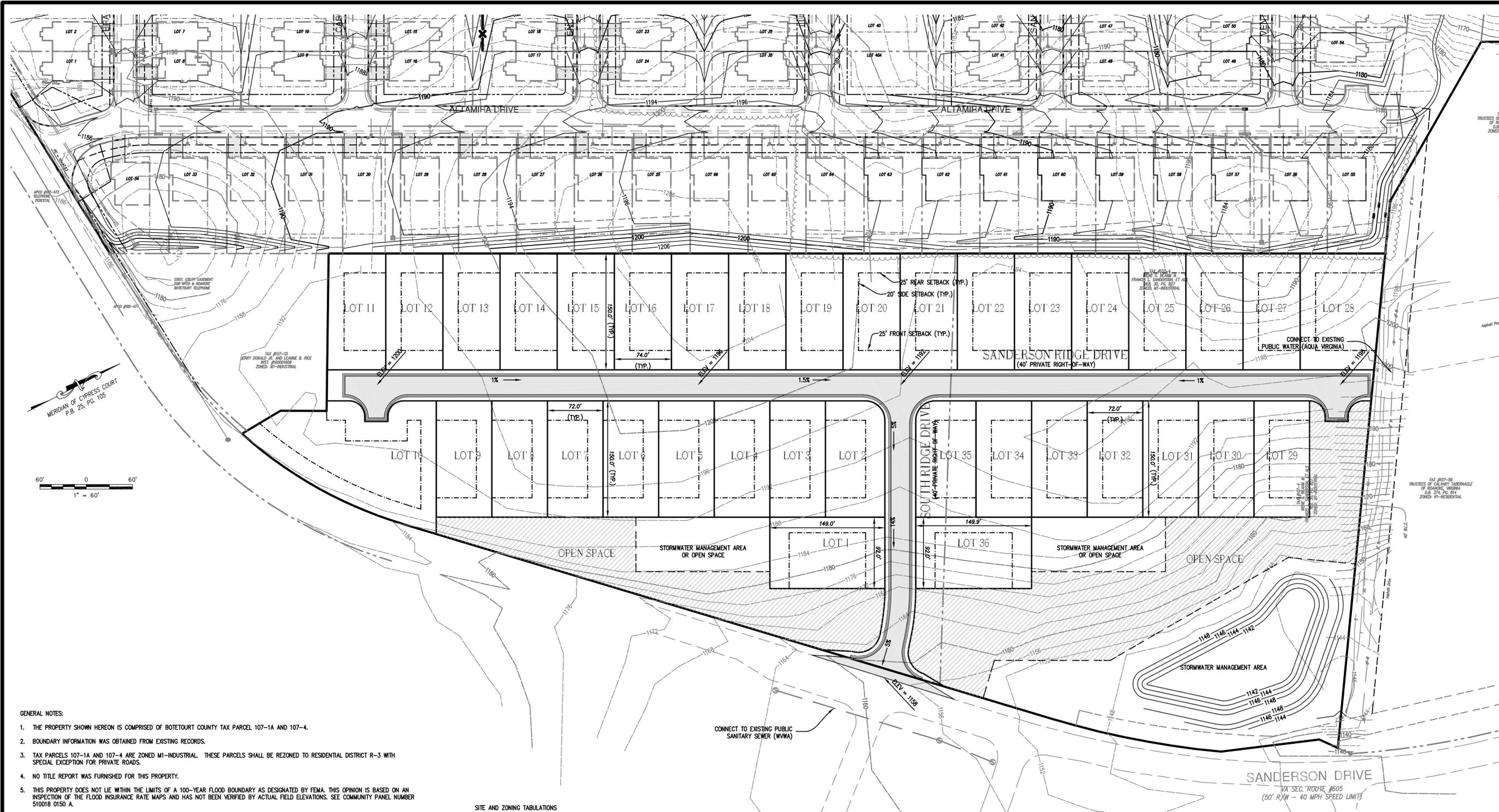
Myers Property Management LLC
282 Altamira Drive
Roanoke, VA 24019

Donald and Polly Dodson
296 Altamira Drive
Roanoke, VA 24019

Josephine and Beverly Mullins
310 Altamira Drive
Roanoke, VA 24019

Robert Jr. and Connie Tolley
324 Altamira Drive
Roanoke, VA 24019

The New Beginnings Church at Cloverdale
P.O. Box 189
Cloverdale, VA 24077



- GENERAL NOTES:**
1. THE PROPERTY SHOWN HEREON IS COMPRISED OF BOTETOURT COUNTY TAX PARCEL 107-1A AND 107-4.
 2. BOUNDARY INFORMATION WAS OBTAINED FROM EXISTING RECORDS.
 3. TAX PARCELS 107-1A AND 107-4 ARE ZONED M1-INDUSTRIAL. THESE PARCELS SHALL BE REZONED TO RESIDENTIAL DISTRICT R-3 WITH SPECIAL EXCEPTION FOR PRIVATE ROADS.
 4. NO TITLE REPORT WAS FURNISHED FOR THIS PROPERTY.
 5. THIS PROPERTY DOES NOT LIE WITHIN THE LIMITS OF A 100-YEAR FLOOD BOUNDARY AS DESIGNATED BY FEMA. THIS OPINION IS BASED ON AN INSPECTION OF THE FLOOD INSURANCE RATE MAPS AND HAS NOT BEEN VERIFIED BY ACTUAL FIELD ELEVATIONS. SEE COMMUNITY PANEL NUMBER 510018 0150 A.
 6. TOPOGRAPHIC DATA IS TAKEN FROM BOTETOURT COUNTY GIS MAPPING. THE CONTOUR INTERVAL IS 4 FEET.
 7. DEVELOPER: HUNGATE-FIELDS LLC, 8005 WHITTLER COURT, ROANOKE, VA 24019, (540) 309-0266. OWNERS: MICHAEL W. BEAHM ET AL, 7816 SANDERSON DRIVE, ROANOKE, VA 24019; FRANCES L. SANDERSON, ET AL, 7816 SANDERSON DRIVE, ROANOKE, VA 24019.
 8. THE DEVELOPMENT SHOWN HEREON WILL BE SERVED BY A PRIVATE WATER COMPANY (AQUA VIRGINIA) AND THE PUBLIC SANITARY SEWER SYSTEM (WESTERN VIRGINIA WATER AUTHORITY).
 9. ALL ROADS WITHIN THE DEVELOPMENT ARE PRIVATE AND WILL BE OWNED AND MAINTAINED BY A HOMEOWNER'S ASSOCIATION.
 10. A TURN LANE STUDY WILL BE SUBMITTED UNDER SEPARATE COVER.
 11. ALL EXISTING STRUCTURES AND IMPROVEMENTS WILL BE DEMOLISHED.
 12. TRASH COLLECTION WILL BE PROVIDED BY A PRIVATE WASTE DISPOSAL COMPANY. SERVICE WILL BE PROVIDED BY KESSLER GARBAGE SERVICES.
 13. SCREENING AND BUFFERING AND LANDSCAPING SHALL MEET OR EXCEED THE BOTETOURT COUNTY ZONING ORDINANCE.
 14. SIGNS SHALL MEET THE REQUIREMENTS OF THE BOTETOURT COUNTY ZONING ORDINANCE. THIS DEVELOPMENT PROPOSES ONLY MONUMENT TYPE SIGNS.
 15. EXTERIOR LIGHTING SHALL BE ARRANGED SO THAT NO GLARE OR DIRECT LIGHT ILLUMINATES AREAS BEYOND THE BOUNDARY LINES. MAXIMUM LIGHTING HEIGHT SHALL BE 20 FEET.
 16. THE DEVELOPMENT SHOWN HEREON MAY RESULT IN AN ESTIMATED 14 SCHOOL AGE CHILDREN. THIS ESTIMATE IS BASED ON METHODOLOGY PROVIDED BY BOTETOURT COUNTY PLANNING DEPARTMENT OR 0.375 SCHOOL AGE CHILDREN PER DWELLING.

SITE AND ZONING TABULATIONS

CURRENT ZONING: M1-INDUSTRIAL
 PROPOSED ZONING: R-3 WITH SPECIAL EXCEPTION FOR PRIVATE ROADS
 PROPOSED USE: SINGLE FAMILY DETACHED RESIDENTIAL, ZERO LOT LINE

TOTAL SITE ACREAGE: 15.8 ACRES +/-

MINIMUM LOT AREA REQUIRED: 9,000 SQUARE FEET
 MINIMUM LOT AREA PROPOSED: 10,000 SQUARE FEET

MAXIMUM DENSITY ALLOWED: 4.0 DWELLINGS PER ACRE
 PROPOSED DENSITY: 2.3 PER ACRE

MAXIMUM LOT COVERAGE: 50%; MAXIMUM IMPERVIOUS SURFACE COVERAGE: 75%
 PROPOSED LOT COVERAGE: 40%; PROPOSED IMPERVIOUS SURFACE COVERAGE: 65%

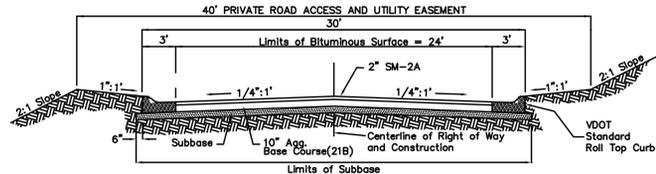
MINIMUM LOT WIDTH REQUIRED: 60 FEET AT MINIMUM FRONT YARD SETBACK LINE
 MINIMUM LOT WIDTH PROPOSED: 70 FEET AT MINIMUM FRONT YARD SETBACK LINE

MINIMUM FRONT YARD SETBACK: 25 FEET
 MINIMUM SIDE YARD SETBACK: 20 FEET ON OPEN SIDE
 MINIMUM REAR YARD SETBACK: 25 FEET

ACCESSORY BUILDINGS: NOT CLOSER THAN 5 FEET TO A SIDE OR REAR LOT LINE, NOT ALLOWED IN FRONT YARD
 NOT MORE THAN 1 ACCESSORY BUILDING PERMITTED PER LOT

MAXIMUM HEIGHT OF BUILDINGS AND STRUCTURES: 35 FEET

MINIMUM OPEN SPACE REQUIRED: 10% OF GROSS ACREAGE OF TRACT (1.6 ACRES)
 OPEN SPACE PROVIDED: 14.6% (2.3 ACRES)



TYPICAL PRIVATE ROAD SECTION

CONCEPT PLAN FOR
"SANDERSON RIDGE"
 PREPARED FOR
HUNGATE-FIELDS LLC
 LOCATED AT TAX PARCELS 107-1A AND 107-4
 SITUATED ALONG SANDERSON DRIVE
 BOTETOURT COUNTY, VIRGINIA



BACKGROUND REPORT

Planning Commission – December 12, 2016
Board of Supervisors – December 22, 2016

Prepared by: N. Pendleton

PROJECT SUMMARY

The applicant, Hungate-Fields, LLC, contractual purchasers is requesting a Commission Permit and a Special Exception Permit (SEP) for new private roads as well as a rezoning from Industrial, (M-1) to Residential, (R-3) for the construction of a zero lot line subdivision. The 15.8-acre property is comprised of one parcel, and a portion of another parcel, located adjacent to the Altamira Subdivision and across the street from the Beahm family farm. The entrance is proposed directly across from Stonegate Drive.

STAFF COMMENTS

This project, as submitted, is to rezone one parcel and one portion of an adjacent parcel for the use of single family dwellings built in a zero-lot line development. Staff has no concerns with the split zoning of one of the parcels at this time. The applicant submitted one proffer stating the lots would be developed as single-family, zero-lot line development. If the rezoning were approved with the single submitted proffered condition, the applicant could develop the ~16-acre tract, potentially, into a greater number of lots than what is shown on the concept plan due to the lots on the plan being slightly larger than the minimum lot requirements for the Residential (R-3) Use District.

In addition, private roads are permissible by Special Exception Permit only because the construction of private roads has the potential to create future issues for the residents in the subdivision should they not be constructed properly or have any mechanisms to ensure proper maintenance, among other reasons. In that regard, and in order to ensure the layout is consistent with what has been proposed by the applicant, staff would recommend conditions that would require substantial conformance to the concept plan. The concept plan provides details on the layout of the roads and lots, as well as road construction detail and a note that the roads will be owned and maintained by a homeowner's association. The subdivision ordinance does require a bond for the construction of any streets or roads, so therefore, to release the bond, the applicant will have to provide satisfactory evidence that the roads have been constructed in accordance with the road construction plans, however, staff does suggest a condition that the developer provide as-built construction drawings that are certified by a professional engineer licensed in the State of Virginia prior to any certificate of occupancies being issued for the dwellings in the subdivision. Finally, staff suggests a condition that the homeowner's association will be established at the time the lots are subdivided.

The proposal is consistent with other subdivisions in the area, and as the applicant has stated, utilities are available on the site, creating an opportunity for infill development to meet housing demand in an area of the county that is surrounded by higher density residential growth, thus reducing development

pressure on more rural areas of the county. The applicant states that the proposed zoning change will offer the opportunity for moderately priced homes in locations with wide ranges of housing opportunity.

PLANNING COMMISSION ACTION

The Planning Commission must make a recommendation to the Board of Supervisors as to the approval, approval with conditions, or denial of these requests.

LEGAL ADVERTISEMENT

Valley Magisterial District: Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hungate-Fields LLC, contractual purchasers) request a Commission Permit and a Special Exception Permit, with possible conditions, for a private road, and to rezone 15.8 acres +/- from the Industrial (M-1) Use District to the Residential (R-3) Use District, with possible proffered conditions, for the construction of up to 55 zero-lot line dwellings. The property is located on Sanderson Drive (State Route 605) approximately 0.4 miles north of the intersection of Sanderson Drive and Shadwell Drive (State Route 605) and is identified on the Real Property Identification Maps of Botetourt County as Section 107, Parcels 1A and 4.

EXISTING CONDITIONS & BACKGROUND

The portion of the property being rezoned is located in the Industrial (M-1) Use District. This property has been used for agriculture and it does not appear that there are any existing improvements on the portion of the property that is proposed to be rezoned.

PROPOSED DEVELOPMENT

Hungate-Fields LLC proposes to create a 36 lot subdivision to be accessed by one entrance road, which will serve two lots, and an additional perpendicular road which will extend to the property line, and serve the remaining 34 lots. Stormwater management and open space are shown on the plan. The roads in this subdivision are proposed to be private roads, however a concept plan and conversations with the applicant indicate that these roads will be built consistent with the paving standards of VDOT roads. The typical private road section shown on the concept plan shows a 24-foot section with three feet of shoulder on each side, and shows construction detail with VDOT standard roll top curb. No sidewalks are shown or proposed. The proposed subdivision is similar in nature to Altamira Subdivision, which was developed by one of the applicants. The concept plan shows the building footprint for the homes and lots which are over 70 feet wide, ten feet wider than the required minimum lot width.

The applicant did not provide architectural renderings, or any landscaping details.

The applicant states that a sign will be monument style only, and that lighting will be no higher than 20 feet and will not produce glare or direct light illumination offsite.

ADJACENT PROPERTIES AND SURROUNDING AREA

	Zoning	Land Use
North	Residential (R-1)	New Beginnings Church
East	Residential (R-1)	Single-family dwellings, Stonegate subdivision and others
West	Residential (R-3)	Single-family dwellings- Altamira subdivision
South	Residential (R-1) Agricultural (A-1) Roanoke County	Agriculture Single-family dwellings

ZONING ORDINANCE REQUIREMENTS – RESIDENTIAL (R-3)

Criteria	Code Requirements
District Limitations:	All development shall be served by public (community) water and public sewer. 10% Gross area preserved as common open space
Maximum Density:	4 dwellings per net acre
Minimum Lot Area: (Zero Lot Line)	9,000 sq. ft.
Minimum Lot Width: (Zero Lot Line & Duplex)	60 ft. Frontage
Setbacks:	
Front	25' (all units)
Side	20' (on open side)
Rear	25' (all units)
Density	4.0 dwelling units per net acre
Impervious Surface	Maximum 75% per lot

SUBDIVISION ORDINANCE

In granting subdivision approval, the subdivision agent is required to review plats in accordance with standards related to topographic suitability, coordinated infrastructure improvements, floodplains, natural drainage, stormwater management, erosion and sediment control soil suitability, easements, fire protection, as well as design of streets and connectivity. The agent may call for opinions or decisions, either verbal or written, from the Planning Commission or other departments in considering details of any submitted plat. After approval of the final plat, the subdivider will be required to post necessary bonds or letters of credit in an amount sufficient to cover the costs of necessary improvements, to include all roads, streets, drainage facilities, water and sewer facilities.

2010 COMPREHENSIVE PLAN

The 2010 Comprehensive Plan identifies future land uses of properties in this area as **Medium Density Residential**.

Medium Density Residential: *This category includes areas where suburban patterns of residential development have occurred and are encouraged to occur in the future. Although single family homes are the predominant land use in this category, higher density residential development such as*

townhomes and apartments may also be suitable. Allowable future densities in these areas should be based upon the availability and adequacy of public facilities and the compatibility of the proposed land use with surrounding properties. Public water and/or sewer typically serve or are planned for these areas. Most of these areas are and will be located in the southern portions of the county.

The Commission Permit request should be considered in accordance with Sec. 25-576 of the zoning ordinance:

Permit required. In accord with the Code of Virginia, Section 15.2-2232, no street, park or other public area or public structure, public utility, public building or public service corporation facility other than railroads, whether publicly or privately owned, shall be constructed, established or authorized unless and until the general location or approximate location, character and extent thereof has been submitted to and approved by the planning commission as being substantially in accord with the adopted comprehensive plan or part thereof.

UTILITIES

The applicant states that the subdivision will be served by Aqua Virginia water and sewer will be provided by Western Virginia Water Authority (WVWA).

TRAFFIC

2015 VDOT traffic data indicates that there is an estimated Average Annual Daily Traffic (AADT) volume of 5,900 vehicles along the 1.31 mile segment of Sanderson Drive (Route 605) from the Roanoke County line to the intersection with Read Mountain Road (Route 654).

A traffic study to evaluate the requirement for a turn lane will be submitted under separate cover and was not included in the application package.

VDOT COMMENTS

VDOT comments are attached.

FIRE AND RESCUE

The Read Mountain Fire and Rescue Station provides fire and rescue services for this property. The station is located approximately 3.5 miles from the proposed development.

Adam Smith, Botetourt County Fire & EMS, provided the following comments:

The plans show 40' in width for the roadway however, one concern we have is that after utility easements the road width would drop down close to 24'. If there is going to be curbside parking this would make things rather narrow for our fire and ems apparatus. We would like to maintain at minimum 24' width and if any curbside parking would be possible or included we would request an additional 6'. At any hydrant location there should be a minimum of 26' in that area for apparatus access to the hydrant.

At both turnaround locations as long as there is a 70' distance at the alternative hammerhead

turnaround locations then we are ok with this. That should give us enough area to turnaround our apparatus at these locations.

SCHOOLS

The schools serving this project will be Cloverdale Elementary, Read Mountain Middle School and Lord Botetourt High School. Using the following model the maximum number of school age children is approximately 19. (36 proposed homes X 2.55 persons per household) * 20% = 19)

FLOODPLAIN

This property is not within a designated FEMA 100-year Flood Hazard Area.

PUBLIC COMMENT

To date, no feedback has been received by the public. Additional comments may be forthcoming at the public hearings.

PROFFERS- REZONING

The applicant submitted the following proffer:

1. This property will be developed for the proposed use of dwelling, zero lot line, up to 4.0 dwellings per net acres, to the exclusion of all other uses permitted in the Residential (R-3) Use District.

SUGGESTED CONDITIONS-SEP

Staff suggests the following conditions related to the construction of the private roads to serve this subdivision, if approved:

1. The project will be built in substantial conformance with the concept plan titled "Concept Plan for "Sanderson Ridge" prepared for Hungate-Fields LLC, prepared by Lumsden Associates, P.C. and dated September 20, 2016.
2. Prior to the issuance of any certificate of occupancy, the owner or developer shall submit as-built drawings, prepared and stamped by a licensed engineer in the state of Virginia, to certify the roads have been built in accordance with the road construction details shown on the concept plan.
3. Prior to final subdivision plat approval, or simultaneously with the recordation of the plat, the homeowner's association shall be established to manage and maintain all open space areas, private streets, and stormwater management areas within the development.

DRAFT MOTIONS

Commission Permit:

Approval for Commission Permit

I move that the commission permit for a private road for **Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hungate-Fields LLC, contractual purchasers)** be approved.

Denial (Commission Permit):

I move that the commission permit for a private road by the applicants be denied. Based upon Zoning Ordinance Section 25-576, the following items have not been satisfied:

- 1.
2. (list findings/reasons for denial)

Rezoning

Approval for Rezoning:

I move that the zoning map amendment for **Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hungate-Fields LLC, contractual purchasers)** be forwarded to the Board of Supervisors with the following proffered condition, supplied by the applicant:

1. This property will be developed for the proposed use of dwelling, zero lot line, up to 4.0 dwellings per net acres, to the exclusion of all other uses permitted in the Residential (R-3) Use District.

This recommendation is on the basis that the requirements of Section 25-581 of the Zoning Ordinance have been satisfied, and that the proposal would serve the public necessity, convenience, general welfare, and is good zoning practice.

Denial, Rezoning:

I move that the zoning map amendment for the property of **Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hungate-Fields LLC, contractual purchasers)** be forwarded to the Board of Supervisors with recommendation for denial on the basis that the requirements of Section 25-581 of the Zoning Ordinance have not been satisfied due to the following reasons:_____.

SEP, Private Roads:

I move that that the Special Exception Permit for a private road for the property of **Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hungate-Fields LLC, contractual purchasers)** be forwarded to the Board of Supervisors with recommendation of approval (or approval with following conditions):

1. The project will be built in substantial conformance with the concept plan titled "Concept Plan for "Sanderson Ridge" prepared for Hungate-Fields LLC, prepared by Lumsden Associates, P.C. and dated September 20, 2016.
2. Prior to the issuance of any certificate of occupancy, the owner or developer shall submit as-built drawings, prepared and stamped by a licensed engineer in the state of Virginia, to certify the roads have been built in accordance with the road construction details shown on the concept plan.
3. Prior to final subdivision plat approval, or simultaneously with the recordation of the plat, the homeowner's association shall be established to manage and maintain all open space areas, private streets, and stormwater management areas within the development.

And on the basis that the applicant has satisfactorily demonstrated that the proposed use will have little to no adverse effects upon the community or other properties in the vicinity of the proposed use or structures according to the Zoning Ordinance Section 25-583 and that the proposal would serve the public necessity, convenience, general welfare and is good zoning practice.

Denial, SEP, Private Roads:

I move that that the Special Exception Permit for a private road for the property of **Michael W. Beahm, et al; Frances L. Sanderson, et al c/o Michael W. and John E. Beahm, Executors (Hungate-Fields LLC, contractual purchasers)** be forwarded to the Board of Supervisors with recommendation of denial. Based upon Zoning Ordinance Section 25-583, the following items have not been satisfied:

- 1.
2. (list findings/reasons for denial).



COMMONWEALTH of VIRGINIA

DEPARTMENT OF TRANSPORTATION

714 South Broad Street
Salem, VA 24153

CHARLES A. KILPATRICK, P.E.
COMMISSIONER

November 7, 2016

Ms. Nicole Pendleton
Planning and Zoning Administrator
County Of Botetourt
5 West Main Street, Suite 100
Fincastle, VA 24090

RE: Planning Commission Request
Rezoning - Special Exception Permit—R-3 (0 – Lot line), Private Roads
Botetourt County
Route 605, Sanderson Drive

Dear Ms. Pendleton,

We have reviewed the above mentioned special exception request and offer the following comments:

1. A Land Use Permit will be required if a new entrance is needed from the VDOT right-of-way or for the change in use of an existing entrance.
2. The VDOT Road Design Manual, Appendix F: Access Management Design Standards for Entrances and Intersections must be adhered to where applicable for commercial entrances. This includes but is not limited to commercial entrance spacing and intersection sight distance. The intersection sight distance must be field verified and measures taken to ensure the minimum required distances can be met.
3. The documentation states the roadways in the proposed subdivision are intended to be private. A standard private road note must be included on the recorded plat. The roadways will not be accepted into the secondary system for maintenance until improved to current standards at that time utilizing a funding source that is not administered by the Department.
4. The department will not issue an approval of the plans or Land Use Permit until the locality approves this request. In addition, information regarding any changes to the existing drainage system should also be included for review.

Should you have any questions, please do not hesitate to call. Thank you.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Brian K. Blevins'.

Brian K. Blevins, P.E.
Assistant Resident Engineer/Land Use
VDOT Salem Residency

GOAD, LAURA

From: Smith, Adam
Sent: Wednesday, November 16, 2016 11:09 PM
To: GOAD, LAURA; FIRESTONE, DAVID
Cc: Pendleton, Nicole
Subject: RE: Sanderson Ridge - Please comment by November 17
Attachments: turnaround required.docx

Laura,

We have reviewed the site plans for Sanderson Ridge and have come up with the following requirement requests for the road access. The plans show 40' in width for the roadway however, one concern we have is that after utility easements the road width would drop down close to 24'. If there is going to be curbside parking this would make things rather narrow for our fire and ems apparatus. We would like to maintain at minimum 24' width and if any curbside parking would be possible or included we would request an additional 6'. At any hydrant location there should be a minimum of 26' in that area for apparatus access to the hydrant.

At both turnaround locations as long as there is a 70' distance at the alternative hammerhead turnaround locations then we are ok with this. That should give us enough area to turnaround our apparatus at these locations.

There are examples attached , Thanks.

Adam Smith
Fire investigations & Prevention
Botetourt Fire & EMS

540-521-5765

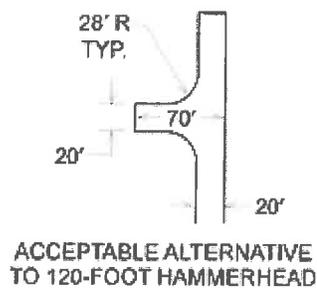
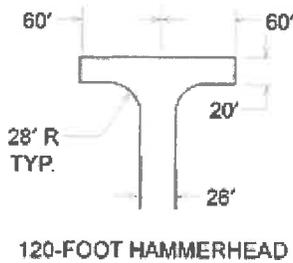
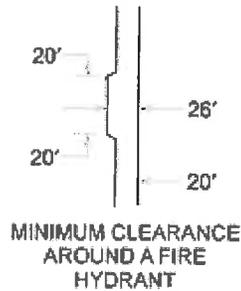
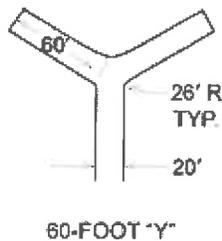
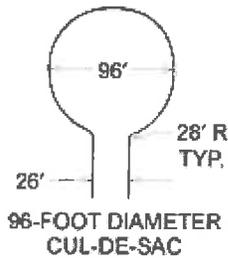
D103.4 Dead ends.

Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) shall be provided with width and turnaround provisions in accordance with Table D103.4.

TABLE D103.4 REQUIREMENTS FOR DEAD-END FIRE APPARATUS ACCESS ROADS

LENGTH (feet)	WIDTH (feet)	TURNAROUNDS REQUIRED
0-150	20	None required
151-500	20	120-foot Hammerhead, 60-foot "Y" or 96-foot diameter cul-de-sac in accordance with Figure D103.1
501-750	26	120-foot Hammerhead, 60-foot "Y" or 96-foot diameter cul-de-sac in accordance with Figure D103.1
Over 750		Special approval required

For SI: 1 foot = 304.8 mm.



From: GOAD, LAURA
To: [Billy W. Martin Sr. \(bilbec1@juno.com\)](mailto:bilbec1@juno.com); [Hiawatha Nicely \(hiawathanicely@aol.com\)](mailto:hiawathanicely@aol.com); [John Griffin \(bildelcorp@gmail.com\)](mailto:johngriffin@bildelcorp@gmail.com); [Sam C. Foster \(blueridgefarm@comcast.net\)](mailto:sam.c.foster@blueridgefarm.comcast.net); skidd41399@aol.com; wrthurman@gmail.com
Cc: Pendleton, Nicole; Pearson, Drew
Subject: FW: Planning Commission Hearing
Date: Friday, December 09, 2016 5:03:00 PM
Attachments: [image003.png](#)

Please see comments below from Mrs. Doss.

Thank you,

Laura

Laura Goad | Community Development

Division of Planning & Zoning

5 W. Main St., Suite 100 ~ Fincastle, VA 24090

O: 540.928.2078 F: 540.473.2018

Botetourt County | lgoad@botetourtva.gov



From: Stephanie Doss [<mailto:SDoss@cranwellmoorelaw.com>]
Sent: Friday, December 09, 2016 2:50 PM
To: PlanningComments <planningcomments@BOTETOURTVA.GOV>
Subject: RE: Planning Commission Hearing

PS – you may reach me at the below number M-F 8:30-5:00 or outside those hours at (540) 904-9600.

Stephanie S. Doss, Paralegal
Office of Devon J. Munro
Cranwell & Moore, P.L.C.
P.O. Box 11804
Roanoke, Virginia 24022-1804
540-344-1000 (phone)
540-344-7073 (fax)

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From: Stephanie Doss
Sent: Friday, December 09, 2016 2:43 PM
To: 'planningcomments@botetourtva.gov'
Subject: Planning Commission Hearing
Importance: High

Dear Ms. Pendleton,

I am in receipt of your certified letter dated December 2, 2016 regarding the rezoning request for Sanderson Drive. We didn't receive the certified notice until Monday evening and went immediately on Tuesday morning when the post office opened to pick it up. You now have a meeting scheduled for Monday, December 12, giving us less than a week to gather facts and prepare for the meeting.

My husband and I are highly opposed to more development in this area. Sanderson Drive was not highly congested when we purchased our property in 1995, but has become steadily and increasingly more so as more development has taken place, i.e., Altamira and Stonegate. We would like to request this meeting be rescheduled as, again, we didn't receive the notification of certified mailing until after 6:15 p.m. (the postman didn't arrive until then) on Monday, December 5, 2016 and the post office was already closed. We, again, did go immediately on Tuesday morning December 6, 2016 and pick up your letter. This gives us only a 6 day window between receipt of your correspondence and the hearing date, which is insufficient at best.

In addition to the additional traffic the newer subdivisions have already brought to Sanderson Drive, it seems over the years, more and more people have discovered and use this as a "cut through". When an accident occurs on I-81, which is pretty regularly, traffic seems to route down Sanderson Drive and there are times we can't even get out of our own driveway as it currently is. Adding 55 more units, most of which will probably be 2 car families at minimum, adds to the already congested area and I believe will hurt our property values because of it.

I would like to request a list of the other property owners who were mailed this same letter and also be provided copies of any traffic volume studies, accident history, and speed studies conducted by Botetourt County or by VDOT. At the bare minimum, Sanderson Drive needs traffic lights at both ends currently as making a left turn is sometimes nearly impossible without adding even more resident traffic to the area. However, based on our knowledge of traffic from actually living directly on Sanderson Drive, I can say we believe this to be a terrible idea for all the residents in our area.

Again, I would like to request this hearing be postponed until we can gather more information and proceed accordingly.

Please advise as soon as possible.

Stephanie S. Doss, Paralegal
Office of Devon J. Munro
Cranwell & Moore, P.L.C.
P.O. Box 11804

Roanoke, Virginia 24022-1804
540-344-1000 (phone)
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From: [Stephanie Doss](#)
To: [PlanningComments](#); [Pearson, Drew](#)
Subject: Sanderson Ridge
Date: Monday, December 12, 2016 4:13:00 PM
Importance: High

Ms. Pendleton and Mr. Pearson,

My husband and I are unable to attend the Planning Commission meeting this evening. We do appreciate the information you sent last week by email and have looked that over. Since the number of units has gone down, though we would prefer the field stay open, we understand progress and do not voice any objections to the subdivision at this time.

However, we do have a concern and would appreciate your consideration. The traffic on Sanderson Dr is already pretty high for those of us living directly on Sanderson, as my husband and I do. As previously stated, there are certain times of day that are worse than others with a really unacceptable traffic flow as it is (something we've discussed between ourselves in the past year). Now, adding more homes, we feel even more strongly that there is a need to install traffic lights at each end of Sanderson Drive, as making a left hand turn is rather difficult as it is; secondly, we would like to ask that a turn lane be added for the new Sanderson Ridge subdivision instead of traffic coming to a dead stop, backing up for people to turn in there. These seem like reasonable requests for the safety and peaceful living of those of us living directly on Sanderson Drive who will be affected the most.

Thank you for your consideration and we would appreciate hearing from you.

Best regards,

Stephanie S. Doss, Paralegal
[Office of Devon J. Munro](#)
Cranwell & Moore, P.L.C.
P.O. Box 11804
Roanoke, Virginia 24022-1804
540-344-1000 (phone)
540-344-7073 (fax)

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**Planning Commission Extract
Land Use Related Request**

Board of Supervisors Action Needed

December 22, 2016

Request

Timothy W. Lucas requests text amendments to the Botetourt County Code, Chapter 25, to permit residential units above permitted uses in certain zoning districts. These proposed amendments are to Article II. District Regulations Generally: Division 7. Planned Unit Development (PUD): Sec. 25-182. Permitted Uses, or, Sec. 25-183. Uses Permissible by Special Exception, Sec. 25-184. District Requirements and Allowable Density, Sec. 25-187. Use Limitations; Division 8. Traditional Neighborhood District (TND): Sec. 25-204. Permitted Uses, or, Sec. 25-205. Uses permitted by special exception, Sec. 25-206. Residential Lot and Building Requirements; Division 9. Business District (B-1): Sec. 25-222. Permitted Uses, or, Sec. 25-223. Uses Permissible by Special Exception, Sec. 25-225. Lot Requirements, Sec. 25-227. Use Limitations; Division 10. Business District (B-2): Sec. 25-243. Uses Permissible by Special Exception, Sec. 25-246. Building Requirements, Sec. 25-247. Use Limitations; Division 12. Shopping Center District (SC): Sec. 25-282. Permitted Uses, or, Sec. 25-283. Uses Permissible by Special Exception, Sec. 25-285. Lot Requirements, Sec. 25-287. Use Limitations; Article IV. Supplemental Regulations: Division 3. Parking: Sec. 25-473. Required off-street parking and loading spaces; Article VI. Definitions: Sec. 25-601. Definitions.

This land use change request involves the following:

- Land rezoning (conditions must be proffered, or offered by the applicant) with a Commission Permit.
- Text Amendment.
- Change of Proffers.
- Commission Permit
- Special Exceptions Permits (the Board has authority to assign conditions).

Planning Commission Recommendation:

On a vote of 4:0:0:1, (Mr. Foster absent) the Planning Commission recommended approval of the text amendments to create a new land use category; Dwelling, Mixed Use to allow residential dwelling units above nonresidential uses located within the PUD, TND, B-1, B-2 and SC zoning use districts.

Action requested of the Board of Supervisors:

The Board of Supervisors may approve or deny the text amendments.

Staff Comments:

Staff explained that the amendments proposed the creation of a new land use category (Dwelling, Mixed Use), which would allow residential units on the second or higher floors above nonresidential uses, and that these residential units would not be included in density calculations that limit the maximum floor area or the number of dwelling units per acre, therefore these residential units would not reduce the current amount of nonresidential or residential development that would currently be allowed within the underlying zoning use district. Staff also pointed out that the amendments would not allow any nonresidential use that was not already permitted by right or with a special exception permit, that the required parking would be based on both the residential and nonresidential use formulas, and that all such residential dwelling units would require permitting and inspections to assure compliance with the Virginia Building Code. Staff responded to a question about building height from

the Planning Commission by stating that no changes to building height were being proposed, therefore, a building incorporating residential units would need to comply with the existing height limitations of the underlying zoning district. The Planning Commission also asked whether parking spaces would be required to be designated differently for the residential versus the nonresidential uses. Staff responded that the amendments did not propose such a requirement. Staff also indicated that the County had not received any public comments regarding the proposed amendments.

DRAFT MOTIONS

Approval:

I move to approve the text amendments to Chapter 25, Article II, District Regulations Generally, Divisions 7, 8, 9, 10, & 12; Article IV, Supplemental, Division 3; and Article VI, Definitions of the Botetourt County Zoning Ordinance to create and regulate the use Dwelling, Mixed Use, as included in package memo, on the basis that the proposed text amendments are consistent with the comprehensive plan and the purposes and intent of the zoning ordinance.

...and on the basis that the proposed text amendments are consistent with the comprehensive plan and the purposes and intent of the zoning ordinance.

Approval with Recommended Changes:

I move to approve the text amendments to Chapter 25, Article II, District Regulations Generally, Divisions 7, 8, 9, 10, & 12; Article IV, Supplemental, Division 3; and Article VI, Definitions of the Botetourt County Zoning Ordinance to create and regulate the use Dwelling, Mixed Use, as included in package memo, with the following changes on the basis that the proposed text amendments are consistent with the comprehensive plan and the purposes and intent of the zoning ordinance.

- 1.
- 2.
- 3.

...and on the basis that the proposed text amendments are consistent with the comprehensive plan and the purposes and intent of the zoning ordinance.

Denial:

I move to deny the text amendments to Chapter 25, Article II, District Regulations Generally, Divisions 7, 8, 9, 10, & 12; Article IV, Supplemental, Division 3; and Article VI, Definitions of the Botetourt County Zoning Ordinance to create and regulate the use Dwelling, Mixed Use, as included in package memo, on the basis that the proposed text amendments are consistent with the comprehensive plan and the purposes and intent of the zoning ordinance. The denial is based on the following reasons: _____.

...and on the basis that the proposed text amendments are **NOT** consistent with the comprehensive plan and the purposes and intent of the zoning ordinance.

BOTETOURT COUNTY DEVELOPMENT SERVICES

Planning Commission Application

5 W. Main Street, Suite 100 ♦ Fincastle, Virginia 24090 ♦ 540.928.2080

TO THE BOARD OF SUPERVISORS AND PLANNING COMMISSION OF BOTETOURT COUNTY:

Please type or print information below

Date: 10.09.2016	Current zoning:		
Please check request(s) below:	Please briefly describe request below (indicate zoning change, SEP request, changes, etc.):		
<input type="checkbox"/>	Request rezoning to (From zoning ordinance permitted uses list)		
<input type="checkbox"/>	Special Exceptions Permit request for (from zoning ordinance SEP list)		
<input checked="" type="checkbox"/>	Text Amendment (proposed use)	Mixed business uses to include apartments above commercial uses..	
<input type="checkbox"/>	Change in proffers/Conditions		
Describe proposed use:		Allow residential units above commercial developments	
Property owner name(s)		Timohty W. Lucas	
Mailing address		641 Winesap Rd	
Town, State, Zip Code		Roanoke, VA 24019	
Phone number		540-966-4848	FAX
Email			
Property location (physical address):			
Subdivision:			
State Route Number:		Magisterial District:	
Tax map number(s):			
Deed Book:		Page number(s):	
Total area of property			
Total area included in this request:			

Certified plat prepared by a Licensed Land Surveyor of entire property to include metes and bounds. Requests for rezoning of a portion of a parcel of land requires a legal metes and bounds description of that particular portion. Show: Lengths of all property lines, existing and proposed building(s) for existing and proposed uses, and distance of buildings from all property lines, including distance from any street/highway right-of-way adjoining the parcel. (See attached concept plan checklist and information sheet.)

BOTETOURT COUNTY DEVELOPMENT SERVICES

Planning Commission Application

5 W. Main Street, Suite 100 ♦ Fincastle, Virginia 24090 ♦ 540.928.2080

Appropriate application fee payable to the *Treasurer of Botetourt County* is hereby submitted for advertising.

All applicants must have notarized signatures by the current property owners. By signing below, signature(s) indicate consent [§25-521(9)(1)(c)] for county officials to conduct site reviews on this property.

On file

Signature and printed name of property owners

Date

Signature and printed name of property owners

Date

Signature and printed name of property owners

Date

Signature and printed name of property owners

Date

State of Virginia
County of Botetourt to Wit:

The foregoing instrument was acknowledged before me this _____ day of _____ 2__ by

Printed name of property owners

My commission expires: _____ Date

Notary Public printed name and registration number

Notary Public signature

State of Virginia
County of Botetourt to Wit:

The foregoing instrument was acknowledged before me this _____ day of _____ 2__ by

Printed name of property owners(s)

My commission expires: _____ Date

Notary Public printed name and registration number

Notary Public signature

Note: Signature(s) of property owner(s) must be notarized.



40 Summers Way, Suite 101

Roanoke, VA 24019

540-966-4858

October 9, 2016

Botetourt County Planning & Zoning,

I would like to propose that a text amendment be written to amend the county's zoning ordinance to allow residential units above commercial developments within certain zoning districts.

It is my intention to build a pharmacy at the entrance to the Cottages of Steeple Chase zoned for commercial use and I want to provide small apartments above the store. I think this Mixed Use Building would be a great idea at this location and if it is allowed in more locations would provide an excellent opportunity for more housing options in Botetourt County.

Tim Lucas, DownHome Pharmacy

MEMORANDUM

TO: Members, Botetourt County Planning Commission

FROM: Drew Pearson, Planner

SUBJECT: Zoning Ordinance Text Amendments

DATE: December 12, 2016

CC: Gary Larrowe, County Administrator
David Moorman, Deputy County Administrator
Nicole Pendleton, Planning Manager / Zoning Administrator
Mike Lockaby, County Attorney

Mr. Tim Lucas with Downhome Pharmacy has filed an application requesting consideration of text amendments to the Botetourt County Zoning Ordinance to allow residential dwelling units above permitted uses within certain zoning districts. Mr. Lucas has indicated that it is his intention to build a pharmacy at the entrance to the Cottages of Steeple Chase, which is already located in the Business (B-2) Use District and that he wants to provide small apartments above the store. Mr. Lucas stated that he thinks such a mixed use building would be a great idea at this location and if it is allowed in more locations it would provide an excellent opportunity for more housing options in Botetourt County. Staff has worked with Mr. Lucas to comprehensively develop language for the proposed changes to the zoning ordinance. The proposed changes would not only provide for Mr. Lucas the ability to seek approval to develop apartments above the proposed pharmacy, but would also create additional housing opportunities within the B-2 Use District as well as certain other zoning use districts. The Board of Supervisors unanimously authorized the proposed amendments to be advertised for public hearing at the December 12th Planning Commission and December 22nd Board of Supervisors meetings.

With the exception of the Planned Unit Development (PUD) and the Traditional Neighborhood District (TND) Use Districts, the zoning ordinance doesn't allow residential dwelling units to be developed in non-residential use districts. The amendments propose the creation and regulation of a new use category, Dwelling, Mixed Use, which would be defined as a structure that contains both principal residential and nonresidential uses. The amendments have been structured to require that in each zoning district, all such dwelling units be located upon the second or higher floors of structures, which would be required to contain only permitted non-residential uses on the ground floor level. In order to encourage this type of residential use, neither the gross floor area of the residential units, nor the limit on dwelling units per net acre would be required to be included in the calculation that limits the overall maximum density of a development. The amount of parking spaces required for both the residential and non-residential uses would still be calculated and required for each use, independently. The amendments are structured to allow Dwelling, Mixed Use as a permitted use in the Planned Unit Development (PUD) and Traditional Neighborhood District (TND) zone, however, a special exception permit is proposed to be required within the Business District B-1 (B-1), Business District B-2 (B-2) and Shopping Center (SC) use districts.

The proposed amendments are as follows:

DIVISION 7. - PLANNED UNIT DEVELOPMENT (PUD)

Sec. 25-181. - Purpose.

The Planned Unit Development District (PUD) is established in order to provide for a variety and mix of single and multifamily housing types in neighborhood settings plus supporting, compatible non-residential uses that will promote a sense of community, while also protecting natural and cultural resources to a greater extent than would be accomplished through conventional zoning. Greater flexibility in the use and design of structures and land is to be allowed where tracts suitable in location, area, and character would more aptly be planned and developed on a unified basis rather than by the conventional "parcel by parcel" or "lot-by-lot" zoning approach.

Suitability of such tracts for PUD shall be determined primarily by reference to the county comprehensive plan and map, by the proximity to major roads with adequate existing or expected future capacity, by the availability of sewerage and water facilities, the suitability of the natural resources on the site to absorb urban development, and by reference to the existing and prospective character of the surrounding land. The resulting PUD shall promote high standards in the planning, design and construction of developments, provide opportunities for housing types to meet the needs of people of all income levels, fit compatibly into the existing surrounding landscape and topography of the site, and shall further the purposes and policies of the county comprehensive plan. PUD developments may be approved for "infill" developments aimed at revitalizing or enhancing existing communities, or as attachments or extensions of existing communities, in accord with general and specific guidance provided by the comprehensive plan.

(Res. of 1-1-02, § 2-701; Amd. of 10-28-08(1))

Sec. 25-182. - Permitted uses.

The following uses are permitted in PUD districts:

- (1) Single-family detached dwelling.
- (2) Single-family attached dwelling.
- (3) Duplex dwellings.
- (4) Multi-family dwelling.
- (5) Church.
- (6) School, public.
- (7) Parks, playgrounds, community centers and noncommercial recreational facilities, such as golf courses and tennis courts.
- (8) Neighborhood commercial retail and office uses that meet local shopping and business service needs.
- (9) Public utilities.
- (10) Accessory uses and structures clearly subordinate and incidental to the permitted principal uses and structures.
- (11) Home occupation, subject to standards of Section 25-435.
- (12) Temporary family health care structure.
- (13) Dwelling, Mixed Use.

(Res. of 1-1-02, § 2-702; Amd. of 10-28-08(1); Res. No. 11-10-10, 10-25-11)

Sec. 25-183. - Uses permissible by special exception.

Uses permitted by special exception in PUD districts:

- (1) Community center.

- (2) Country club.
- (3) Day care center.
- (4) Dwelling, accessory.
- (5) Fire, police and rescue station.
- (6) Golf course.
- (7) Park, lighted.
- (8) Playground, lighted.
- (9) Public utility trunk lines, other (gas, electric, communications).
- (10) Public utility trunk lines, water or sewer.
- (11) Public utility plants, other (gas, electric, communications).
- (12) Public utility plants, water or sewer.
- (13) Public utility substations (gas, electric, communications).
- (14) Recycling collection point.
- (15) School, private.
- (16) Senior housing facility.
- (17) Senior assisted living facility.
- (18) Private roads.
- (19) Bed and breakfast, subject to standards of section 25-434.
- (20) Cabin or cottage, resort, subject to standards of section 25-434.
- (21) Boardinghouse, subject to standards of section 25-434.
- (22) Cabin or cottage, subject to standards of section 25-434.

(Res. of 1-1-02, § 2-703; Amd. of 10-28-08(1); Res. No. 16-05-14, 5-24-16; Res. No. 16-05-15, 5-24-16; Res. No. 16-05-16, 5-24-16; Res. No. 16-05-17, 5-24-16)

Sec. 25-184. - District requirements and allowable density.

- (a) A planned unit development must include at least ten (10) gross acres and not more than one hundred (100) gross acres of contiguous land fronting upon an existing paved major collector or arterial highway.
- (b) A planned unit development may have a total, overall density of up to seven (7) units per net acre. Maximum internal densities for dwelling types are:
 - (1) For multifamily: Sixteen (16) units per net acre.
 - (2) For single-family attached: Eight (8) units per net acre.
 - (3) For duplexes: Six (6) units per net acre.
 - (4) For single-family detached: Four (4) units per net acre.

(5) For Dwelling, Mixed Use: No limit per net acre.

Different dwelling types may be mixed together on a street, a block or neighborhood in any combination or proportion. In such cases, the concept development shall delineate the boundaries between the different types of units for the purposes of calculating the net density requirements shown above.

(Res. of 1-1-02, § 2-704; Amd. of 10-28-08(1))

Sec. 25-185. - Lot requirements.

- (a) Single-family detached dwellings shall be on lots with minimum area of not less than eight thousand (8,000) square feet.
- (b) Duplex dwellings shall be on lots with a minimum area of not less than six thousand (6,000) square feet. Each lot shall have only one dwelling.
- (c) Single-family attached dwellings shall be on lots with a minimum area of not less than two thousand (2,000) square feet.
- (d) Multi-family detached dwellings shall be on lots with a minimum area of not less than forty thousand (40,000) square feet.
- (e) Maximum lot coverage is sixty (60) percent for structures and seventy-five (75) percent for impervious surfaces.
- (f) Minimum lot width and depth shall be as shown on the approved final development plan.
- (g) Maximum length to width ratio for each lot must not exceed 5 to 1.

(Res. of 1-1-02, § 2-705; Amd. of 10-28-08(1))

Sec. 25-186. - Building requirements.

Yard and setback requirements shall be as shown on the final approved development plan for each type of residential dwelling and for non-residential uses.

Open space in the amount of twenty (20) percent of the gross area of the PUD parcel/district shall be provided. Not more than one-fourth of this area (five (5) percent of gross) may be in any combination of 100-year flood plain, wetlands, public facilities, utility uses or slopes in excess of fifteen (15) percent.

(Res. of 1-1-02, § 2-706; Amd. of 10-28-08(1))

Sec. 25-187. - Use limitations.

(a) *Availability of public services.*

- (1) Relation to major transportation facilities. PUD districts shall be so located with respect to major streets and highways or other transportation facilities as to provide access to such districts without creating excessive traffic along minor streets through residential neighborhoods outside such districts. Access to major highways will be governed by the policies and recommendations of the county comprehensive plan and chapter 21 of this Code.
- (2) Relation to utilities and public facilities. PUD districts shall be located in relation to sanitary sewers, water lines, storm and surface drainage systems, and other utilities systems and installations, in accord with the policies and other designations of the comprehensive plan.
- (3) Provision of utilities and public facilities. The applicant shall:
 - a. Construct the utilities and facilities necessary to meet the county's standards for service delivery for the district.
 - b. Lot access and street ownership. Lots shall be accessed from a public road currently in the Virginia Department of Transportation (VDOT) system or from a road designed and constructed so as to be accepted into the VDOT system, unless such roads are approved under the condition of a special exception for private roads of section 25-183.

Lots may be accessed at the rear by a private, hard-surfaced alley of not less than fourteen (14) feet in width, designed by a professional engineer to accommodate projected volumes, loads and vehicle types and approved by the zoning administrator. Such private alleys shall be owned and maintained by a property owners association, established at the time of subdivision approval.
 - c. Central water and sewer is not required as long as individual, on-site well and septic systems are provided that meet all state health department requirements. However, if central water and sewer is provided, it must be public and incorporated into the county's or town's system, in accord with county or town standards.

- (b) *Nonresidential uses.*
- (1) *Scale of commercial development.* Commercial development serving the PUD district shall be allowed up to a maximum of no more than ten (10) percent of the total gross area in the PUD.
 - (2) *Regulations for other nonresidential uses.* Churches, schools and other community oriented recreational uses must conform to the requirements for lot area, width, height, yards, and setbacks as prescribed for residential district R-3.
- (c) *Phased or staged development.* A phased or staged plan of development will be allowed in a PUD district upon approval by the board of supervisors in accordance with the guidelines set out in sections 25-581 and 25-582. However, if the sequence of construction of various portions of the development is to occur in stages, then the open space and/or recreational facilities shall be developed, or committed thereto, in proportion to the number of dwelling units intended to be developed during any given stage of construction as approved by the board of supervisors in a schedule or precedence order at time of rezoning. Furthermore, at no time during the construction of the project shall the number of constructed dwelling units per acre of developed land exceed the net density per acre established by the approved final development plan.
- (d) *Dwelling, Mixed Use.* All dwelling units must be located upon the second or higher floors. Before undertaking any work, a building permit shall be obtained and all work done shall be in compliance with the provisions of the Uniform Statewide Building Code.

(Res. of 1-1-02, § 2-707; Amd. of 10-28-08(1))

DIVISION 8. - TRADITIONAL NEIGHBORHOOD DISTRICT (TND)

(Res. of 1-1-02, § 2-803; Amd. of 10-28-08(2))

Sec. 25-204. - Permitted uses.

- (a) *Permitted uses within the designated core area of a traditional neighborhood development:*

All permitted residential and civic uses of the R-1, R-2 and R-3 districts.

All permitted commercial and civic uses of the B-1 and B-2 districts, except hospitals.

Accessory dwelling units above detached garages on SFD lots.

Structured parking facilities.

Dwelling, Mixed Use.

- (b) *Permitted uses within the designated edge area of a traditional neighborhood development:*

All permitted residential and civic uses of the R-1 and R-2 districts.

Accessory dwelling units above detached garages on SFD lots.

- (c) *Permitted uses within the designated workplace areas of a traditional neighborhood development:*

All permitted, commercial and civic uses of the B-1 and B-2 districts.

Dwelling, Mixed Use.

Additional uses from other districts of this chapter, and additional use limitations may be provided by the approved development plan for the project, subject to approval by the County as part of a rezoning to the TND District.

(Res. of 1-1-02, § 2-804; Amd. of 10-28-08(2))

Sec. 25-205. - Uses permitted by special exception.

Any of the following uses permitted by special exception may be approved as part of the initial development plan at the time of rezoning; however, the board of supervisors may impose conditions on such uses even if approved as part of the initial development plan.

- (a) *Uses permitted by special exception within the designated core area of a traditional neighborhood development:*

All residential and civic uses permitted by special exception in the R-1, R-2 and R-3 districts, including private streets.

All commercial and civic uses permitted by special exception in the B-1 and B-2 districts.

Uses permitted in the B-3 district.

Any drive-through facility.

- (b) *Uses permitted by special exception within the designated edge area of a traditional neighborhood development:*

All residential and civic uses permitted by special exception in the R-1 and R-2 districts, and private streets.

- (c) *Uses permitted by special exception within the designated workplace areas of a traditional neighborhood development:*

Uses permitted by right in the M-1 district.

All industrial, commercial and civic uses permitted by special exception in the B-1, B-2, B-3, and M-1 districts, except solid waste collection points or recycling drop off or processing centers.

Industrial structures greater than twenty thousand (20,000) square feet.

Private streets.

Additional uses from other districts of this chapter may be permitted by special exception in conjunction with approval of the development plan, and additional use limitations may be provided by the approved development plan for the project subject to approval by the county as part of a rezoning to the TND District.

(Res. of 1-1-02, § 2-805; Amd. of 10-28-08(2))

Sec. 25-206. - Residential lot and building requirements.

The following requirements pertain to the total of all residential uses in the traditional neighborhood development district, whether in the core area or edge area.

- (a) *Required area for residential uses.*

Minimum: Fifty (50) percent of the gross development area.

Maximum: Eighty-five (85) percent of the gross development area.

The total gross area designated for residential use shall be not less than the total combined gross area designated for non-residential uses.

- (b) *Maximum net density for total residential uses in the designated residential areas.*

Seven (7.0) dwellings per acre. (Refer to article VI of this chapter for definition of net density.)

- (c) *Minimum lot area for residential uses.*

Single-family detached dwellings:

Eight thousand (8,000) square feet.

Maximum of four (4.0) single-family detached dwelling units per net acre within the designated single-family detached area.

Duplex dwellings:

Fourteen thousand (14,000) square feet;

Maximum of five (5.0) duplex dwelling units per net acre within the designated duplex area.

Single-family attached dwellings:

Sixteen hundred (1,600) square feet;

Maximum of eight (8.0) single-family attached dwelling units per net acre within the designated single-family attached area.

Maximum of eight (8.0) single-family attached dwelling units connected together in one (1) group of units.

Multi-family structures:

Eight thousand five hundred (8,500) square feet;

Maximum of fourteen (14.0) multi-family dwelling units per net acre within the designated multi-family area.

(d) *Minimum lot width for residential uses.*

For lots fronting public roads existing on the date of adoption of this chapter, two hundred (200) feet at the minimum setback line of the front yard.

For lots fronting new roads in the TND:

Single-family detached dwellings: Sixty (60) feet.

Duplex dwellings: Ninety (90) feet.

Single-family attached dwellings: Eighteen (18) feet.

Multi-family structures: Ninety (90) feet

(e) *Maximum lot coverage.*

Seventy (70) percent.

(f) *Required yards for residential uses.*

1. Front.

Single-family detached and duplex dwellings:

Minimum: Zero (0) feet in the core area; ten (10) feet in the edge area.

Maximum: Fifteen (15) in the core area; twenty-five (25) feet in the edge area, except no maximum setback for any residential lot of twenty thousand (20,000) square feet or greater.

Single-family attached and multi-family dwellings:

Minimum: Zero (0) feet in the core area; ten (10) feet in the edge area.

Maximum: Fifteen (15) feet.

2. Side.

Single-family detached and duplex dwellings:

Minimum: Ten (10)

Maximum: None.

Single-family attached and multi-family dwellings:

Minimum: Five (5) feet and not less than fifteen (15) feet for both sides combined.

Maximum: None.

3. Rear.

Single-family detached and duplex dwellings:

Minimum: Twenty-five (25) feet.

Maximum: None.

Single-family attached and multi-family dwellings:

Minimum: Twenty-five (25) feet.

Maximum: None.

(Also refer to additional setback requirements pertaining to residential uses near intensive agricultural operations).

4. Accessory buildings and garages.

1) Not closer than five (5) feet to a side or rear lot line; not permitted in front yards.

2) Garages serving single-family detached dwellings and accessed from an alley at the rear of a lot shall be set back a minimum of nine (9) feet from the rear lot line. Garages servicing single-family dwellings and accessed from a street frontage shall be set back a minimum of eighteen (18) feet from the front lot line of the dwelling. The zoning administrator may permit a reduction in the required setbacks due to shallowness or steepness of a lot.

(g) *Separation of structures.* Groups of single-family attached dwellings and multi-family structures shall be separated from each other by a minimum of fifteen (15) feet.

(h) *Maximum height of buildings and structures.* Forty-five (45) feet in the core area and thirty-five (35) feet in the edge area, except for exempted structures provided for in subsection 25-15(b) of this chapter, and except by special exception up to a maximum of sixty (60) feet.

(i) *Administrative modifications to setback requirements.* The zoning administrator may issue written approval of an applicant's request to modify any setback requirement for a specific structure. The zoning administrator may request advice from the planning commission regarding such a request, and if approved, shall issue a written explanation which shall also be shown on the approved concept development plan.

(j) *Dwelling, Mixed Use.* Dwelling units shall not be included in the calculation of the maximum net density or minimum lot size. All dwelling units must be located upon the second or higher floors. Before undertaking any work, a building permit shall be obtained and all work done shall be in compliance with the provisions of the Uniform Statewide Building Code.

(Res. of 1-1-02, § 2-806; Amd. of 10-28-08(2))

DIVISION 9. - BUSINESS DISTRICT B-1

Sec. 25-221. - Purpose.

The intent of Business District B-1 is to provide an area for local and neighborhood shopping where retail and personal service business interests as well as for occupations of a professional nature. This district is not intended for intensive traffic generators, nor for activities which would disturb nearby residential areas.

This district, and additions to existing districts, should be in proximity to other existing and/or planned commercial, industrial and institutional land use activities with utilities and superior road access.

(Res. of 1-1-02, § 2-901)

Sec. 25-222. - Permitted uses.

The following uses are permitted by right, subject to compliance with all other requirements of this chapter, and all other applicable regulations.

- (1) Commercial uses serving the needs of a local neighborhood and having characteristics similar to:
 - a. Offices.
 - b. Public utilities, poles, lines, transmission lines and towers and other facilities necessary for provision or maintenance of public utilities, including water and sewerage collection or distribution facilities.
 - c. General stores, country including residence.
 - d. Retail stores and shops, such as and having characteristics similar to barber and beauty shops and other personal services, banks, general and specialty food and beverage stores, drug stores, restaurants, clothing and dry goods stores, bakeries, dry cleaning and laundry pick-up stations, coin-operated laundry and dry cleaning establishments.
 - e. Day care centers.
- (2) Public uses, such as schools, churches, libraries, fire and rescue station, recycling collection point.
- (3) Accessory buildings in conjunction with permitted uses.
- (4) Telecommunications tower, attached, subject to the standards of section 25-441.

(Res. of 1-1-02, § 2-902)

Sec. 25-223. - Uses permissible by special exception.

The following uses may be permitted by the board of supervisors as special exception uses, subject to compliance with all other requirements of this chapter, and all other applicable regulations.

- (1) Convenience store
- (2) Telecommunication tower, freestanding, subject to the standards of section 25-441.
- (3) Individual establishments or buildings larger than twenty thousand (20,000) square feet of gross leasable area.
- (4) Funeral home, without crematorium.
- (5) Smaller minimum district sizes in accord with section 25-224.
- (6) Medical care facility.
- (7) Dwelling, Mixed Use.

(Res. of 1-1-02, § 2-903; Res. No. 04-03-09, 3-23-04; Res. No. 04-06-17, 6-22-04)

Sec. 25-224. - District requirements.

- (a) Minimum district size shall be three (3) acres, except that subject to special exception approval, minimum district size may be reduced to one (1) acre.
- (b) Maximum district size shall be ten (10) acres.

(Res. of 1-1-02, § 2-904)

Sec. 25-225. - Lot requirements.

- (a) *Minimum lot area:* Sixteen thousand (16,000) square feet.
- (b) *Maximum density.* Maximum floor area ratio: 0.25; impervious surfaces on any lot shall not exceed sixty (60) percent of the lot area. Dwelling, Mixed Use Residential units shall not be included in the calculation of the maximum floor area ratio.
- (c) *Minimum lot width:* Eighty (80) feet. Lots to abut on street. Each lot shall abut on and be accessed from an existing publicly dedicated state-maintained street, or on a street which has become public by right of use and is state-maintained or on a private street permitted by this chapter.

(Res. of 1-1-02, § 2-905; Res. No. 11-10-10, 10-25-11)

Sec. 25-226. - Building requirements.

- (a) *Minimum yards.*
 - (1) Front: Twenty-five (25) feet.
 - (2) Side: Ten (10) feet. (Twenty-five (25) feet adjoining residential).
 - (3) Rear: Ten (10) feet (Twenty-five (25) feet adjoining residential).
- (b) *Maximum height of buildings and structures:* Thirty-five (35) feet.
- (c) *Minimum building setback.* If any of the following standards are met, the building setback shall be twenty-five (25) feet; if none of these standards are met, the building setback shall be eighty (80) feet plus the distance covered by impervious surfaces.
 - (1) Parking is located behind principal building.
 - (2) Parking is screened from public road view with berms at least two and one-half (2.5) feet in height and/or coniferous landscaping, or parking lot landscaping is increased by at least fifty (50) percent over minimum requirements.

(Res. of 1-1-02, § 2-906)

Sec. 25-227. - Use limitations.

Water and sewer service. All development within the B-1 district is required to be served by public or community sewer and water systems, or by private on-site septic fields and individual wells which comply with current county and state health department standards.

Dwelling, Mixed Use. All dwelling units must be located upon the second or higher floors. Before undertaking any work, a building permit shall be obtained and all work done shall be in compliance with the provisions of the Uniform Statewide Building Code.

DIVISION 10. - BUSINESS DISTRICT B-2

Sec. 25-241. - Purpose.

The Business District B-2 is established to provide suitable areas for community shopping and service businesses. These businesses would have larger-than-neighborhood markets and not be generally appropriate for the shopping center district. These uses are more traffic intensive than most uses in the B-1 district and, because of this, should be separate from concentrated residential areas. This district, and additions to existing districts, should be located in proximity to other existing and/or planned commercial, industrial and institutional land use activities with utilities and superior road access.

(Res. of 1-1-02, § 2-1001)

Sec. 25-242. - Permitted uses.

The following uses are permitted by right, subject to compliance with all other requirements of this chapter, and all other applicable regulations.

- (1) All permitted uses allowed in business district B-1.

- (2) Commercial uses serving the needs of a community, having characteristics similar to, hotels, motels, indoor theaters, restaurants, drive-in eating establishments, retail stores and shops such as and having characteristics similar to: wearing apparel, home appliance sales and services, toys, electronics, furniture, fabric, groceries, hardware/lumber, automotive supplies, home furnishings, department stores, fitness center, and business services. Only merchandise intended to be sold at retail on the premises shall be stocked.
- (3) Meat and poultry shops (slaughtering on-premises prohibited).
- (4) Hospitals and nursing homes.
- (5) Funeral home, crematorium.
- (6) Cemeteries.
- (7) Veterinary or animal hospitals or clinics, provided they are fully enclosed without exterior runs, kennels or yards for animals.
- (8) Public utilities, such as poles, lines, pipes, meters and other facilities necessary for provision or maintenance, including water and sewerage distribution or collection facilities.
- (9) Day care centers.
- (10) Upholstery shops.
- (11) Accessory buildings in conjunction with permitted uses.

(Res. of 1-1-02, § 2-1002; Res. No. 16-05-14, 5-24-16; Res. No. 16-05-15, 5-24-16; Res. No. 16-05-16, 5-24-16; Res. No. 16-05-17, 5-24-16)

Sec. 25-243. - Uses permissible by special exception.

The following uses may be permitted by the board of supervisors as special exception uses, subject to compliance with all other requirements of this chapter, and all other applicable regulations.

- (1) Public billiard parlors and poolrooms.
- (2) Bowling alleys.
- (3) Dance halls, assembly halls, clubs and lodges.
- (4) Golf driving ranges.
- (5) Outdoor theatres (drive-in theatres).
- (6) Flea markets.
- (7) Video game rooms/arcades.
- (8) Telecommunication tower, freestanding, subject to the standards of section 25-441.
- (9) Service stations.
- (10) Convenience stores.
- (11) Veterinary hospital with exterior animal runs.
- (12) Smaller minimum district sizes in accord with section 25-244.
- (13) Commercial recreation uses, indoor.
- (14) Commercial recreation uses, outdoor.
- (15) Car washes.
- (16) Medical care facility.
- (17) Vehicle repair, light.
- (18) Boardinghouses, subject to the standards of section 25-434.
- (19) Bed and breakfast, subject to standards of section 25-434.

(20) Dwelling, Mixed Use

(Res. of 1-1-02, § 2-1003; Res. No. 03-09-13, 9-15-03; Res. 09-08-12, 8-25-09; Res. No. 15-03-09, 3-24-15; Res. No. 16-05-14, 5-24-16; Res. No. 16-05-15, 5-24-16; Res. No. 16-05-16, 5-24-16; Res. No. 16-05-17, 5-24-16)

Sec. 25-244. - District requirements.

- (a) Minimum district size shall be five (5) acres, except that subject to special exception approval, minimum district size may be reduced to two (2) acres.
- (b) Maximum district size shall be twenty (20) acres.

(Res. of 1-1-02, § 2-1004)

Sec. 25-245. - Lot requirements.

- (a) *Minimum lot area:* Thirty thousand (30,000) square feet.
- (b) *Minimum lot width:* One hundred (100) feet. Lots to abut on street. Each lot shall abut on and be accessed from an existing publicly dedicated state-maintained street, or on a street which has become public by right of use and is state-maintained or on a private street permitted by this chapter.

(Res. of 1-1-02, § 2-1005; Res. No. 11-10-10, 10-25-11)

Sec. 25-246. - Building requirements.

- (a) *Minimum yards.*
 - (1) Front: Twenty-five (25) feet.
 - (2) Side: Ten (10) feet. (Fifty (50) feet adjoining residential).
 - (3) Rear: Ten (10) feet (Fifty (50) feet adjoining residential).
- (b) *Maximum density.* Maximum floor area ratio: 0.40; impervious surfaces on any lot shall not exceed seventy-five (75) percent of the lot area. Dwelling, Mixed Use Residential units shall not be included in the calculation of the maximum floor area ratio.
- (c) *Minimum building setback.* If any of the following standards are met, the building setback shall be twenty-five (25) feet; if none of these standards are met, the building setback shall be eighty (80) feet plus the distance covered by impervious surfaces:
 - (1) Parking is located behind principal building;
 - (2) Parking is screened from public road view with berms at least two and one-half (2.5) feet in height and/or coniferous landscaping; or
 - (3) Parking lot landscaping is increased by at least fifty (50) percent over minimum requirements.
- (d) *Maximum height of buildings and structures:* Thirty-five feet.

(Res. of 1-1-02, § 2-1006; Res. No. 11-10-10, 10-25-11)

Sec. 25-247. - Use limitations.

Water and sewer service. All development within the B-2 district is required to be served by public or community sewer and water systems, or by private on-site septic fields and individual wells which comply with current county and state health department standards.

Dwelling, Mixed Use. All dwelling units must be located upon the second or higher floors. Before undertaking any work, a building permit shall be obtained and all work done shall be in compliance with the provisions of the Uniform Statewide Building Code.

(Res. of 1-1-02, § 2-1007)

Secs. 25-248—25-260. - Reserved.

DIVISION 12. - SHOPPING CENTER DISTRICT (SC)

Sec. 25-281. - Purpose.

The Shopping Center District SC is created to permit the development of neighborhood, community and regional shopping centers in scale with surrounding market areas, as recommended in the county land use plan and in accordance with the standards set forth in this division.

It is intended to permit the establishment of shopping center districts only where planned centers of carefully organized buildings, service areas, parking areas and landscaped open spaces will clearly serve demonstrated public need, reduce traffic congestion and probable hazards which would result from strip commercial development along highways and protect property values in surrounding neighborhoods. It is further intended that the shopping center districts will provide a broader range of facilities and services appropriate to the general need of the area served as distinguished from B-1 and B-2 districts.

This district, and additions to existing districts, should be in proximity to other existing and/or planned commercial, industrial and institutional land use activities with utilities and superior road access.

(Res. of 1-1-02, § 2-1201)

Sec. 25-282. - Permitted uses.

The following uses are permitted by right, subject to compliance with all other requirements of this chapter, and all other applicable regulations:

Any use permitted by right in either the B-1 or B-2 zoning district.

(Res. of 1-1-02, § 2-1202)

Sec. 25-283. - Uses permissible by special exception.

The following uses may be permitted by the board of supervisors as special exception uses, subject to compliance with all other requirements of this chapter, and all other applicable regulations:

- (1) Any use permitted by special exception in either the B-1 or B-2 zoning district, excluding commercial recreation uses, outdoor, other than golf driving ranges, bed and breakfast, and boardinghouse.
- (2) Video game room, arcade.
- (3) Commercial recreation uses, indoor.
- (4) Assisted living facility.
- (5) Dwelling, Mixed Use.

(Res. of 1-1-02, § 2-1203; Res. No. 15-02-11, 2-24-15; Res. No. 16-05-14, 5-24-16; Res. No. 16-05-15, 5-24-16; Res. No. 16-05-16, 5-24-16; Res. No. 16-05-17, 5-24-16)

Sec. 25-284. - District requirements.

Minimum and maximum district sizes for the types of shopping centers:

Type	Minimum	Maximum
Neighborhood	4 acres	9 acres
Community	7 acres	25 acres
Regional	25 acres	50 acres

(Res. of 1-1-02, § 2-1204)

Sec. 25-285. - Lot requirements.

(a) *Minimum lot area.*

For neighborhood shopping centers: Sixteen thousand (16,000) square feet.

For community and regional shopping centers: Forty thousand (40,000) square feet.

(b) *Maximum density.*

For neighborhood shopping centers:

Maximum floor area ratio: 0.25; impervious surfaces on any lot shall not exceed sixty (60) percent of the lot area. Dwelling units shall not be included in the calculation of the maximum floor area ratio.

For community and regional shopping centers:

Maximum floor area ratio: 0.25; impervious surfaces on any lot shall not exceed sixty (60) percent of the lot area. Dwelling units shall not be included in the calculation of the maximum floor area ratio.

(c) *Minimum lot width:* One hundred (100) feet.

(Res. of 1-1-02, § 2-1205)

Sec. 25-286. - Building requirements.

(a) *Minimum yards (building setback).*

(1) For neighborhood shopping centers:

a. *Front:* Eighty (80) feet plus distance of impervious surfaces, except setback shall be twenty-five (25) feet when:

1. Parking is located behind the principal building;
2. When parking screened from public road view with berms and/or evergreen (coniferous) landscaping; or
3. When parking lot landscaping is increased by at least fifty (50) percent over minimum requirements.

b. *Side:* Ten (10) feet. (Twenty-five (25) feet adjoining residential district).

c. *Rear:* Ten (10) feet (Twenty-five (25) feet adjoining residential district).

(2) *For community and regional shopping centers:*

a. *Front:* Eighty (80) feet plus distance of impervious surfaces, except setback shall be forty (40) feet when:

1. Parking is located behind the principal building;
2. When parking screened from public road view with berms and/or evergreen (coniferous) landscaping; or
3. When parking lot landscaping is increased by at least fifty (50) percent over minimum requirements.

b. *Side:* Ten (10) feet. (Fifty (50) feet adjoining residential district).

c. *Rear:* Ten (10) feet. (Fifty (50) feet adjoining residential district).

(b) *Maximum height of buildings and structures:* Thirty-five (35) feet.

(Res. of 1-1-02, § 2-1206)

Sec. 25-287. - Use limitations.

- (a) *Public water and sewer service.* All development within the SC district is required to be served by public, or community water and sewer facilities which comply with current county and state health department standards.
- (b) *Road access.* All development within the SC district is required to:
 - (1) All SC types shall have direct access to a collector roadway, which shall be a road within the VDOT system.

(c) *Dwelling, Mixed Use.* All dwelling units must be located upon the second or higher floors. Before undertaking any work, a building permit shall be obtained and all work done shall be in compliance with the provisions of the Uniform Statewide Building Code.

(Res. of 1-1-02, § 2-1207)

Secs. 25-288—25-300. - Reserved.

Sec. 25-473. - Required off-street parking and loading spaces.

This section establishes the minimum requirements for off-street parking and loading, subject to all of the pertinent provisions contained herein.

- (1) *Uses not listed.* The zoning administrator shall determine the required parking and loading requirements for any uses not specifically listed in section 25-473(4), based upon the most similar uses that are listed.
- (2) *Computation.* The computation of the minimum off-street parking and loading requirements for each permitted use shall be based upon the standards in section 25-473(4) subject to the adjustments and/or minimum required or allowed in this section, and to the definitions of gross floor area in accord with article VI.
- (3) *Loading space not computed as off-street parking space.* Sufficient off-street space shall be provided for the loading and unloading of trucks and commercial vehicles serving multi-family, commercial, industrial and public uses. Such spaces shall not be computed as meeting the off-street parking space requirements specified herein.
- (4) *Required off-street spaces.* The minimum number of off-street parking spaces to be provided for each use shall be as follows:

Use	Parking Spaces Required
Dwellings, single-family detached	2.0 per dwelling unit
Dwellings, single-family attached	2.5 per dwelling unit
Dwellings, two-family	2.0 per dwelling unit
<u>Dwelling, mixed use</u>	<u>Calculate per associated residential and non-residential use</u>
Dwelling, multi-family	
Up to one bedroom	1.75 per dwelling unit
Two bedrooms	2.0 per dwelling unit
Three bedrooms	2.25 per dwelling unit
Four or more bedrooms	2.5 per dwelling unit
Dwelling, accessory	1.0 per dwelling unit

Sec. 25-601. - Definitions.

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section. Any word, term or phrase used in this chapter not defined below shall have the meaning ascribed to the word in the most recent edition of Webster's Unabridged Dictionary, unless in the opinion of the zoning administrator, established customs or practices of the County of Botetourt, Virginia justify a different or additional meaning. Further, for the purpose of this chapter, certain words and terms are to be interpreted as follows:

- (1) Words used in the present tense include the future; words used in the masculine gender include the feminine and neuter; words in the singular number include the plural; and words in the plural include the singular, unless the obvious construction of the wording indicates otherwise.
- (2) The word "shall" is mandatory.
- (3) Unless otherwise specified, all distances shall be measured horizontally and at right angles or radially to the line in relation to which the distance is specified.
- (4) Unless otherwise specified, the term "day" shall mean working day (Monday through Friday).
- (5) The word "lot" includes the word plot; the word "used" includes the terms designed, intended, arranged or to be used.
- (6) The terms "land use" and "use of land" shall include the use of buildings and structures.

Duplex: A two-family residential structure. The residential units may be arranged one (1) above the other or be semidetached. The structure may be in a single ownership or each unit may be owned separately. The structure may be on a single lot, or the lot line may split the dwelling as with single-family attached units.

Dwelling: A dwelling unit.

Dwelling, accessory: A dwelling unit that is clearly subordinate to the principal dwelling and which conforms to all of the limits for accessory buildings and structures in a district.

Dwelling, attached; single-family attached: One (1) of three (3) or more residential buildings, each having separate ground floor access, and having a common or party wall separating the dwelling units, such party walls having no openings. For purposes of this definition, living space on the ground floor may include a garage or porch. Includes triplex, quadraplex and townhouse units.

Dwelling, Mixed Use: A structure that contains one or more principal residential dwelling units that are located above one or more principal nonresidential uses that are either permitted as a use by right or approved as a special exception in the underlying zoning district.

Dwelling, multi-family: A building or portion thereof used for occupancy by three (3) or more families living independently of each other in separate dwelling units, which may be located one over the other, including apartment buildings, but not including row or town houses.

Dwelling, single-family; single-family detached: A residential dwelling unit designed and constructed in conformity with the Virginia Uniform Statewide Building Code and occupied by one (1) family only and which is entirely surrounded by open space or yards on the same lot. Except as otherwise specified in this chapter, the term does not include mobile homes.

Dwelling, temporary: A portable dwelling, but not necessarily attached to a permanent foundation.

Dwelling unit: One (1) room, or rooms connected together, constituting a separate, independent housekeeping establishment for owner occupancy, or rental or lease on a weekly, monthly or longer basis, and physically separated from any other rooms or dwelling units which may be in the same structure, and containing independent cooking and sleeping facilities.

Dwelling, zero lot line: A single-family detached residential dwelling unit designed such that one edge of the structure may abut a side lot line, and thus has only one (1) side yard.

Text Amendments to Create and Regulate Dwelling, Mixed Use

Approval:

I move that the text amendments to Chapter 25, Article II, District Regulations Generally, Divisions 7, 8, 9, 10, & 12; Article IV, Supplemental, Division 3; and Article VI, Definitions of the Botetourt County Zoning Ordinance to create and regulate the use Dwelling, Mixed Use, and as included in this memo, be forwarded to the Board of Supervisors with a recommendation of approval on the basis that the proposed text amendments are consistent with the comprehensive plan and the purposes and intent of the zoning ordinance.

Approval with Recommended Changes:

I move that the text amendments to Chapter 25, Article II, District Regulations Generally, Divisions 7, 8, 9, 10, & 12; Article IV, Supplemental, Division 3; and Article VI, Definitions of the Botetourt County Zoning Ordinance to create and regulate the use Dwelling, Mixed Use, and as included in this memo, be forwarded to the Board of Supervisors with a recommendation of approval with recommended changes on the basis that the proposed text amendments are consistent with the comprehensive plan and the purposes and intent of the zoning ordinance.

- 1.
- 2.
- 3.

Denial:

I move that the text amendment to Chapter 25, Article II, District Regulations Generally, Divisions 7, 8, 9, 10, & 12; Article IV, Supplemental, Division 3; and Article VI, Definitions of the Botetourt County Zoning Ordinance to create and regulate the use Dwelling, Mixed Use, and as included in this memo, of the Botetourt County Zoning Ordinance as previously stated, be forwarded to the Board of Supervisors with a recommendation of denial for the following reasons...

...and on the basis that the proposed text amendments are **NOT** consistent with the comprehensive plan and the purposes and intent of the zoning ordinance.

Dwelling, Mixed Use

- Definition: A structure that contains one or more residential dwelling units that are located above one or more nonresidential uses that are either permitted as a use by right or approved as a special exception in the underlying zoning district.
- Parking: Calculated per associated residential and nonresidential use.

Dwelling, Mixed Use	PUD	TND	B-1	B-2	SC
- Permitted by Right:	✓	✓			
- Permitted By Special Exception Permit:			SEP	SEP	SEP
- Dwelling Units Only Allowed on Second or Higher Floors:	✓	✓	✓	✓	✓
- No Maximum Dwelling Units per Acre for Dwelling Units:	✓	✓	✓	✓	✓
- Not Included in Maximum Floor Area Ratio Formulas:	✓	✓	✓	✓	✓
- Not Included in Maximum Surface Ratio Formulas:	✓	✓	✓	✓	✓
- Nonresidential Uses Must be Allowed in Underlying District	✓	✓	✓	✓	✓
- Virginia Building Permit Required:	✓	✓	✓	✓	✓