

**AGENDA**  
**BOTETOURT COUNTY BOARD OF SUPERVISORS**  
**TUESDAY, JULY 26, 2016**  
**GREENFIELD EDUCATION AND TRAINING CENTER**  
**ROOMS 226, 227, AND 228**  
**DALEVILLE, VIRGINIA 24083**  
**BEGINNING AT 12:45 P. M. (Closed Session)**  
**2:00 P. M. (Public Session)**

**I. Business Items:**

1. Call to Order.  
Presentation of resolution of appreciation to the Fincastle Volunteer Rescue Squad.  
Introduction of new employees. (Farmer/Larrowe/Shearer)  
Public comment period.

**II. Consent Agenda:**

2. Approval of minutes of the regular meeting held on June 28, 2016.
3. Approval of Transfers and Additional Appropriations. (Zerrilla)
4. Approval of Accounts Payable and ratification of the Short Accounts Payable List. (Zerrilla)
5. Consideration of issuance of a RFP for Fire/EMS third-party billing services. (Ferguson)
6. Consideration of a request to withdraw the SEP request from Julie H. Simmons/ Verizon Wireless to construct a cell tower on Penn Hollow Road in Buchanan. (Pendleton)
7. Request to advertise for a public hearing on an ordinance amending the Western Virginia Regional Industrial Facility Authority's Articles of Incorporation. (Larrowe/Lockaby)

**III. General Items:**

8. Consideration of approval of the FY 2017 rollover resolution. (Zerrilla)
9. Consideration of request from Thomas and Anna Lawson for approval of a conservation easement in a Residential R-1 Use District on property located on Catawba Road. (Pendleton)
10. Consideration of resolution pertaining to amendments to the performance agreement with the Greater Roanoke Valley Development Foundation for the Greenfield shell building. (Lockaby)
11. Other Items:
  - Committee reports.

**IV. Appointments:**

12. A. Appointment of representatives/alternates to the Community Policy and Management Team. These two year terms expire on September 1, 2018.  
  
B. Appointment of County staff and citizen representatives to the Roanoke Valley Greenway Commission. These are three year terms.  
  
C. Appointment of a County representative to the Roanoke Valley/Alleghany Regional Commission Board of Directors to fill an unexpired term. This three year term expires on June 30, 2018.

**V. Items at Specific Times:**

13. 12:45 P. M. Closed session to discuss personnel matters; the acquisition of real property for public uses or the disposition of publicly held real property where discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body; and consultation with legal counsel regarding actual or probable litigation as per Section 2.2-3711(A) (1), (3), and (7) of the Code of Virginia of 1950, as amended.
  
14. 2:30 P. M. Highway Department:
  - A. Monthly update report. (Hamm)
  
  - B. Consideration of acceptance of two streets in Brugh's Mill Estates Subdivision into the State Secondary System of Highways. (Pendleton)
  
15. 3:00 P. M. Public hearing on a request to abandon the public right-of-way for EastPark Court in EastPark Commerce Center. (Moorman)

Continue the meeting until 6:00 P. M on Tuesday, August 9, 2016, in the Circuit Courthouse's second floor conference room in Fincastle, for a work session with VDoT to discuss gravel roads.



Botetourt County, Virginia  
*Board of Supervisors*

## *PROCLAMATION*

1 West Main Street, No. 1  
Fincastle, Virginia 24090  
Phone (540) 928-2006  
Fax (540) 473-8225

Board of Supervisors

L. W. Leffel, Jr.  
*Chairman*

Todd L. Dodson  
*Vice Chairman*

Billy W. Martin, Sr.

Donald M. Scothorn

John B. Williamson, III

**WHEREAS**, emergency medical services are a vital public service; and,

**WHEREAS**, the Fincastle Volunteer Rescue Squad has been an instrumental aspect in the provision of emergency medical services to those in need twenty-four hours a day, seven days a week since 1979; and,

**WHEREAS**, the citizens and visitors of the Town of Fincastle and surrounding portions of Botetourt County have greatly benefited from the services of this all-volunteer team; and,

**WHEREAS**, both basic and advanced life support services, as well as a host of community outreach activities, have been provided to the community for over three decades; and,

**WHEREAS**, the members of the Fincastle Rescue Squad have played a crucial role in continuing to provide a service to their community as depicted in their mantra "*Volunteers In Action*" and,

**WHEREAS**, the Fincastle Rescue Squad, Incorporated, has decided to dissolve in order to join forces with the Fincastle Volunteer Fire Department for the betterment of the communities in which they serve,

**NOW, THEREFORE**, we, the Board of Supervisors of Botetourt County, Virginia, do hereby recognize the Fincastle Volunteer Rescue Squad, all of its current, previous, and life member volunteers for their dedication, commitment, and sacrifice throughout the years to provide a vital service to the citizens of Botetourt County; and,

**FURTHER**, be it recognized that the efforts of both the Fincastle Volunteer Rescue Squad and the Fincastle Volunteer Fire Department to develop a plan to continue to further enhance the capabilities of the volunteer personnel in the Fincastle area are appreciated and should be commended.

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Mr. L. W. Leffel, Jr., Chairman  
Botetourt County Board of Supervisors  
June 28, 2016

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, June 28, 2016, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 12:45 P. M.

PRESENT: Members: Mr. L. W. Leffel, Jr., Chairman  
Mr. Todd L. Dodson, Vice-Chairman  
Mr. John B. Williamson, III  
Mr. Billy W. Martin, Sr.  
Dr. Donald M. Scothorn (arrived at 1:15 P. M.)

ABSENT: Members: None

Others present at the meeting:

Mr. Gary Larrowe, County Administrator  
Mr. David Moorman, Deputy County Administrator  
Mr. Paul M. Mahoney, County Attorney

The Chairman called the meeting to order at 12:50 P. M.

On motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board went into Closed Session to discuss personnel matters; the acquisition of real property for public uses or the disposition of publicly held real property where discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body; discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the County; and consultation with legal counsel regarding specific legal matters as per Section 2.2-3711(A) (1), (3), (5) and (7) of the Code of Virginia of 1950, as amended. (Resolution Number 16-06-01)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel

NAYS: None

ABSENT: Dr. Scothorn

ABSTAINING: None

The Chairman called the meeting back to order at 2:05 P. M.

The Chairman then asked for a moment of silence for the family of Chief Jeff Beckner who passed away earlier this month and a volunteer fireman that was injured in the line of duty last week.

Mr. Dodson then led the group in reciting the pledge of allegiance.

On motion by Mr. Dodson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 16-06-02)

AYES: Mr. Martin, Dr. Scothorn, Mr. Leffel, Mr. Dodson, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

**BE IT RESOLVED**, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

After questioning by Mr. Leffel, it was noted that there was no one present to speak during the public comment session.

Interim Fire Chief Tommy Fuqua then stated that it is a pleasure to serve the County as Chief in an interim capacity. He noted that the department is moving forward as former Chief Beckner would have wanted and he appreciated the opportunity to serve and to speak to the Board today.

Chief Fuqua stated that he is present to recognize a Fire and EMS Department staff member. Chief Fuqua stated that Lieutenant Brandon Golla recently completed the Virginia Fire Officer's Academy at the University of Richmond which was sponsored by the Virginia Fire Chiefs Association. He noted that this week-long class gives these students an opportunity to learn from the instructors and their peers in the fire community.

Chief Fuqua then read the certificate from the Association and presented it to Lieutenant Golla.

The Board congratulated Lieutenant Golla for completion of this Academy.

Lieutenant Golla thanked the Board for their comments.

Mr. Williamson stated that this is the second time that Chief Fuqua has helped the County by serving as interim chief and he appreciates his work and efforts over the past two weeks.

Chief Fuqua stated that he appreciates the opportunity to help the County.

Mr. Leffel also thanked Chief Fuqua for working for the County until a new Fire and EMS Chief can be hired.

Mr. Larrowe then stated that Mr. Rodney Gray, Manager of the County's Technology Services Department, had recently graduated from an 11 month Chief Information Officer Certification Program at the University of North Carolina at Chapel Hill's School of Government. He noted that this program lays the foundation for assessing and addressing critical issues facing information technology leadership in local governments and equips these leaders with the requisite tools to manage and improve their organizational technology assets. Mr. Larrowe stated that the program addressed topics including IT governance, project management, and risk assessment and management.

Mr. Larrowe stated that Mr. Gray was one of 57 local government, State agency, community college, and K-12 IT personnel who completed this course this year. Mr. Larrowe congratulated Mr. Gray on his efforts to obtain this certification and the skills it took to complete this course.

The Board also congratulated Mr. Gray for his efforts in obtaining this certification.

Mr. Gray thanked the Board for their comments.

Consideration was then held on approval of transfers and additional appropriations. Mr. Tony Zerrilla, Director of Finance, stated that there were 11 transfers, ten pass-through appropriations, and eight regular appropriations for the Board's consideration. He noted that these included, among others, a transfer of budget savings to the Recreation Incentive Fund for a Board-approved funding increase, transfers regarding salary compression issues, and transfer to the Economic Development Authority for expenditures related to the Eldor project. Mr. Zerrilla noted that the County has to date received \$826,000 from the Commonwealth's Opportunity Fund in reimbursement of some of the Eldor grading costs.

Mr. Zerrilla noted that the appropriations included reimbursement costs, miscellaneous receipts, grant funds, insurance claims, and receipt of sponsorship funds. Mr. Zerrilla stated

that the regular appropriations include \$25,222 to cover utility-related costs paid after the sale of the County's Utility Fund assets to the Western Virginia Water Authority, unemployment claims, \$29,452 in Greenfield historic preservation costs in excess of the \$300,000 originally appropriated by the Board, Community Development expenses incurred as a result of the conversion of an employee from part-time to full-time, and \$43,000 to Correction and Detention for additional professional services, inmate food, and medical/lab supply costs in FY 16.

After questioning by Mr. Williamson, Mr. Zerrilla stated that these transfers and appropriations "square up" the departmental appropriations to their FY 15-16 year-end totals.

Mr. Zerrilla noted that the rollover/reappropriation resolution will be brought before the Board for consideration in July.

Consideration was then held on approval of the accounts payable and ratification of the Short Accounts Payable List. Mr. Tony Zerrilla, Director of Finance, stated that this month's accounts payable totaled \$1,280,310.54; \$1,279,760.54 in General Fund expenditures; and \$550 in Debt Service Fund invoices. He also noted that the Short Accounts Payable totaled \$261,213.09; \$258,158.09 in General Fund expenditures; and \$3,055 in Debt Service Fund invoices.

Mr. Zerrilla stated that this month's large expenditures included \$96,140 to Beckner Boiler and Supply Company for replacement of two boilers at the Jail; \$162,293 to Fesco Emergency Sales for an ambulance remount; \$42,375 to Harris Computer Systems for enterprise-wide software, and \$38,927 to A. R. Coffey and Sons for work on the Dale Court water project.

Mr. Zerrilla noted that to date the County has transferred \$1.3 million to the Economic Development Authority for payment of invoices related to the Eldor grading costs.

After questioning by Mr. Williamson, Mr. Larrowe stated that the issues regarding the ambulance remount has been clarified. Mr. Larrowe stated that the County contacted Delegate Terry Austin who contacted the Department of Emergency Medical Services on this matter. He noted that any ambulance remounts that are in process as of July 1, 2016, are exempt from compliance with the new State/federal regulations regarding commercially-constructed ground ambulances.

Consideration was then held on approval of a change order for the Greenfield waste area expansion and authorization for the EDA to proceed with development of pad site #2. Mr. Larrowe stated that the Eldor site work is progressing. He noted that the waste dirt and rock material from the Eldor site was stored on an adjacent parcel and the County would like to proceed with development of this location as a second pad-ready site in Greenfield.

Mr. Larrowe stated that the Economic Development Authority (EDA) has received and accepted a change order from Branch Highways in the amount of \$312,610.52 to do this work and they have authorized funding for the development of this site with the concurrence of the Board of Supervisors.

Mr. Larrowe stated that currently there are few marketable, pad-ready sites in the Roanoke Valley and development of this parcel will help the County in its industry attraction efforts.

There being no further discussion, on motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the following consent agenda items. (Resolution Number 16-06-03)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Approved the minutes of the regular meeting held on May 24, 2016;

Approved minutes of the joint meeting with the School Board held on June 21, 2016;

Approved the following transfers and additional appropriations:

Transfer \$351.76 to Central Purchasing – Store Supplies, 100-4012530-6021, from various departments as follows for store supplies usage:

\$ 16.50	County Admin. – Marketing, 100-4012110-5840
\$ 64.71	Purchasing – Office Supplies, 100-4012530-6001
\$ 8.06	Financial Services – Office Supplies, 100-4012430-6001
\$ 7.18	Technology Services – Office Supplies, 100-4012510-6001
\$ 9.86	Commissioner of Revenue - Office Supplies, 100-4012310-6001
\$ 82.00	Sheriff's Dept. – Other Oper. Supplies, 100-4031200-6014
\$163.45	Sports Complex – Other Oper. Supplies, 100-4071300-6014

Transfer budgeted funds of \$15,000 from Van Program, 100-4071500, to CIP – Community Recreation Incentive Fund, 100-4094723. These are budget savings that will cover Board-approved FY16 additional funding for this program.

Transfer budgeted funds of \$104,855 from Salary Adjustments, 100-4092500, to Department Operations – Various Departments. These are funds budgeted for salary and benefits adjustments primarily relating to salary compression issues.

Transfer \$643,844.82 from General Fund – Undesignated Fund Balance to Economic Development Authority of Botetourt County account. This will cover expenditures to date relating to the Eldor Corporation project. The first \$1.5 million of spent funds will be reimbursed to the County in the form of a Commonwealth's Development Opportunity Fund grant. This transfer begins the investment provided by the County.

Transfer budgeted funds of \$30,000 from Local Health Department, 100-4051100-3800, to Maintenance – Capital Outlay – Other Capital, 100-4043000-8012. These are unused funds being transferred to cover the cost of replacing roofs for the Health Department and the Purchasing/Registrar's building.

Transfer budgeted funds of \$42,500 from General Services, 100-4040000, to Waste Management, 100-4042400. This transfer will cover excess costs for leachate treatment and recycling.

Transfer budgeted funds of \$4,026 from Emergency Communications, 100-4035600, to Emergency Operations Center, 100-4094310. These funds will cover costs relating to construction of the EOC.

Transfer budgeted funds of \$7,500 from Deputy County Administrator, 100-4012121, to County Administrator, 100-4012110. These funds will cover excess costs primarily relating to marketing expenditures.

Transfer budgeted funds of \$1,300 from General Services, 100-4040000, to Dale Court Water Extension, 100-4094423. This transfer will cover project costs incurred that are not eligible for reimbursement.

Transfer budgeted funds of \$60,000 from Sheriff's Department, 100-4031200, to Correction and Detention, 100-4033100. This transfer will primarily cover the balance of the costs covered in Appropriation # 18.

Transfer budgeted funds of \$22,000 from General Services, 100-4040000, to Maintenance, 100-4043000. This transfer will provide for future coverage for the balance of the repair costs for the elevator in the Circuit Courthouse.

Additional appropriation in the amount of \$924.76 to Correction & Detention – Medical & Lab Supplies, 100-4033100-6004. These are funds received from Craig County for inmate medical costs.

Additional appropriation in the amount of \$480.76 to Sheriff's Department – Firing Range Expenses, 100-4031200-6015. These are funds received from the sale of brass casings.

Additional appropriation in the amount of \$32,951.23 to the following Sheriff's Department accounts: \$28,361.32 to Capital Outlay – Motor Vehicle/Equipment, 100-4031200-8005; and \$4,589.91 to Repairs & Maintenance – Equipment, 100-4031200-3311. These are insurance claim payments for total loss and damaged vehicles, respectively.

Additional appropriation in the amount of \$19,771.06 to Sheriff's Department – DMV Salaries, 100-4031200-1800. These are grant funds received from the State.

Additional appropriation in the amount of \$828.19 to Correction & Detention – Inmate Phone Commissions, 100-4033100-5820. This appropriation represents the difference between the estimated amount appropriated in July 2015 and the actual inmate phone commissions for FY16.

Additional appropriation in the amount of \$13,500 to Fire and EMS – Capital Outlay – Other Capital, 100-4035500-8012. These are funds received from the sale of a generator and were targeted to be applied toward the outfitting of housing space the new Troutville EMS crew.

Additional appropriation in the amount of \$1,000 to Sports Complex – Purchases of Services-Government Entities, 100-4071300-3800. These are sponsorship funds received from Mill Creek Baptist Church for the NCCAA banquet.

Additional appropriation in the amount of \$1,975.09 to Parks & Recreation – Education and Recreation Supplies, 100-4071000-6013. These are reimbursement checks received from County athletic booster clubs for the purchase of baseballs and softballs.

Additional appropriation in the amount of \$72,545.80 to Dale Court Water Line Extension, 100-4094423. This is an appropriation for work performed to date on this project that will be covered by grant funding.

Additional appropriation in the amount of \$17,101 to Electoral Board – Registrar – Professional Services, 100-4013300-3100. These are reimbursed costs received regarding the March dual presidential primaries.

Additional appropriation in the amount of \$25,222.64 to Utility Expenses – Post-June 30, 2015, 100-4092750. These are trailing expenses paid after the sale of the County's Utility Fund operations.

Additional appropriation in the amount of \$11,841.15 to Unemployment Claims, 100-4091502. This appropriation covers unemployment claims incurred for FY16.

Additional Appropriation in the amount of \$9,399 to Tourism – Hospital and Medical Costs, 100-4081600-2300. This appropriation will cover related costs for a position which turned over, with the replacement employee adding healthcare coverage.

Additional appropriation in the amount of \$1,425 to Juvenile Detention Center – Purchase of Services, 100-4033200-3800. This appropriation will be used to cover year-end expenditures.

Additional appropriation in the amount of \$29,452 to Greenfield Historic Resources, 100-4094733. This appropriation provides coverage for additional expenditures in excess of the \$300,000 originally appropriated by the Board of Supervisors.

Additional appropriation in the amount of \$25,974 to Department of Community Development – Salaries and Benefits, 100-4034000. This appropriation covers wages and benefits incurred as a result of an employee conversion from part-time to full-time status.

Additional appropriation in the amount of \$18,729 to the following departmental telecommunication (#5230) accounts: \$4,050 to Technology Services, 100-4012510; \$5,436 to Central Garage, 100-4012560; and \$9,243 to Library, 100-4073100. This

covers the costs in excess of budget for these departments relating to the remote sites fiber connectivity for enhanced services.

Additional appropriation in the amount of \$43,334 to the following Correction and Detention accounts: \$7,903 to Professional Services, 100-4033100-3100; \$16,595 to Food and Food Service Supplies, 100-4033100-6002; and \$18,836 to Medical and Laboratory Supplies, 100-4033100-6004. This appropriation, combined with Transfer #10 will cover the full cost of these expenses for the fiscal year.

Approved the Accounts Payable list and ratified the Short Accounts Payable List; and, Approved a change order in the amount of \$312,610.52 from Branch Highways for work related to the Greenfield waste area expansion and authorized the EDA to proceed with development of pad-ready site #2.

Consideration was then held on approval of the FY 16-17 budget appropriation resolution and the Capital Improvement Plan. Mr. Tony Zerrilla, Director of Finance, stated that this resolution will allow the appropriation of funds to each County department and categorical area, approve the FY 16-17 CIP, and adopt the CIP for FY 2018-2021 for planning purposes only.

After questioning by Mr. Williamson, Mr. Zerrilla stated that this resolution contains no material changes from the budget approval resolution adopted by the Supervisors at their May regular meeting.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Martin, and carried by the following recorded vote, the Board adopted the following FY 16-17 budget appropriation resolution and the Capital Improvement Plan for FY 16-17 and the CIP for FY 2018-2021 for planning purposes only.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 16-06-04

**WHEREAS**, the General Fund, School Budgets, and tax levies have been approved for Fiscal Year 2016-2017,

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Supervisors of Botetourt County hereby makes the following categorical appropriations for Fiscal Year 2016-2017 for the functions, as indicated; and the Treasurer of Botetourt County is authorized to transfer local funds, as needed, not to exceed \$24,199,282 to the School Operating Fund, \$736,335 to the School Operating Fund for Literary Fund debt service, and is also authorized to transfer local funds in the amount of \$1,292,241 to the Virginia Public School Authority:

100-4011010	Board of Supervisors	225,411
100-4012110	County Administrator	382,299
100-4012121	Deputy Administrators	342,937
100-4012310	Commissioner of Revenue	403,211
100-4012410	Treasurer	475,608
100-4012430	Financial Services	351,250
100-4012510	Technology Services	913,277
100-4012530	Central Purchasing	94,645
100-4012560	Central Garage	85,036
100-4013300	Electoral Board/Registrar	317,357
100-4021100	Circuit Court	67,796
100-4021200	General District Court	31,123
100-4021300	Magistrate	997
100-4021600	Clerk of Circuit Court	640,364

100-4022100	Commonwealth's Attorney	763,158
100-4031200	Sheriff	4,839,149
100-4031700	Dispatch	841,023
100-4032200	Volunteer Fire & Rescue	1,286,756
100-4032421	Western Va. EMS Council	7,141
100-4033100	Correction & Detention	4,102,823
100-4033200	Juvenile Detention Center	90,000
100-4033300	Probation Office	4,352
100-4034000	Community Development	831,001
100-4035100	Animal Control	510,178
100-4035500	Fire & EMS	3,523,318
100-4035600	Emergency Communications	296,371
100-4040000	General Services	337,105
100-4042400	Division of Waste Management	733,827
100-4043000	Maint. of General Bldgs/ & Grounds	858,093
100-4051100	Local Health Department	329,252
100-4052500	Blue Ridge Behavioral Healthcare	38,743
100-4053000	Social Services	1,407,084
100-4053500	Children's Services Act (CSA)	1,243,890
100-4053710	Total Action for Progress (TAP)	1,000
100-4053716	Brain Injury Services	2,500
100-4053730	Child Health Invest. Partnership (CHIP)	2,000
100-4053734	Roanoke Valley Greenway Commission	14,475
100-4053735	Roanoke Valley Transp. Planning Org.	2,686
100-4053740	Roanoke Area Ministries	1,000
100-4053745	Botetourt County FFA Alumni	1,000
100-4053775	Botetourt Resource Center	10,000
100-4053780	League of Older Americans	11,000
100-4068000	Community Colleges	37,140
100-4071000	Parks & Recreation	1,302,835
100-4071300	Botetourt Sports Complex	485,162
100-4071500	Van Program	73,292
100-4072215	Roanoke Valley Conv. & Visitors Bureau	140,705
100-4072240	Botetourt Co. Museum/Historical Society	9,000
100-4072241	Standing Room Only	7,000
100-4072242	Attic Productions	7,000
100-4073100	Library	1,132,065
100-4081210	Planning District Commission	30,160
100-4081220	Economic Devel. Partnership	72,842
100-4081230	Botetourt County Chamber of Commerce	4,500
100-4081231	Roanoke Chamber of Commerce/Small Bus.	4,500
100-4081500	Economic Development	199,699
100-4081600	Tourism/Marketing	298,135
100-4082000	Environmental Management	19,155
100-4083000	Cooperative Extension Program	62,641
100-4091503	Wellness Program	50,000
100-4092000	Revenue Refunds	150,000
100-4092500	Salary Adjustments	75,000
100-4094000	Capital Projects	1,493,000
	TOTAL GENERAL FUND	32,074,067

400-4095000	Debt Service-County/VPSA	2,637,130
400-4095299	Debt Service-School Literary Fund	736,335
	TOTAL DEBT SERVICE FUNDS	3,373,465
	Contingency	157,217
203-4060000	School Operations	50,322,532
	Self-Sustaining Funds	3,222,839
	School Nutrition Fund	1,730,134
	Textbook Fund	1,175,000
	Capital Reserve Fund	507,000
	TOTAL SCHOOL FUND	56,957,505
	TOTAL ALL FUNDS	92,562,254

Consideration was then held on approval of a restated Memorandum of Understanding between the County and the Town of Buchanan. Mr. Larrowe stated that in April 2013 Buchanan and the County entered into an agreement to mutually pay for a fire truck that was originally purchased by the Buchanan Volunteer Fire Department. He noted that, when the Buchanan Fire Department was dissolved, the debt was taken over by the County with financial assistance from the Town through the proceeds from their annual Fourth of July carnival.

Mr. Larrowe stated that, due to declining volunteer involvement, it is difficult for the Town to make substantial commitments from the carnival revenues to cover the debt even though the Town wants to assist in paying off the bank note. Mr. Larrowe noted that discussions were held with the Town to restate the parameters of the 2013 MoU. He stated that the revised MoU, as included in the Board's agenda packet, would limit the Town's payment in FY17 to \$20,000 and \$10,000 in future years until the note is paid in full.

It was noted that the Buchanan Town Council had adopted a resolution earlier this month approving this restated MoU.

Mr. Williamson stated that this agreement is consistent with the discussions held with the Town of Buchanan over the past few months. He noted that the Town has been paying for the fire truck even though it is being used by the County's Fire and EMS Department.

After further discussion, on motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board accepted the restated Memorandum of Understanding between the Town of Buchanan and the County regarding fire truck payments and authorized the County Administrator and the County Attorney to sign the MoU on the County's behalf. (Resolution Number 16-06-05)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on acceptance of the assets of the Fincastle Volunteer Rescue Squad. Mr. Jason Ferguson, Deputy Fire/EMS Chief for Administration, noted that Ms.

Tonda Yates, President of Fincastle Rescue Squad, and Mr. Henry Booze, Chief of the Fincastle Volunteer Fire Department, were also present regarding this matter.

Mr. Ferguson stated that the Fincastle Volunteer Rescue Squad was formed in 1979 and have served the community well since that time. He noted that over the past several years the Squad has seen a downward trend in membership which has led to a decrease in the organization's emergency response activity. Mr. Ferguson stated that over the past few months discussions have been held and an agreement reached on merging the Squad's and the Fincastle Volunteer Fire Department's memberships.

He noted that this agreement will result in the Fire Department providing additional personnel resources to complement the remaining Squad volunteers in responding to calls and will include the availability of an ambulance for the volunteers' use 24 hours a day at the Fire Department. Mr. Ferguson stated that the County's Fire/EMS Department has been working with both groups during this process as well as ensuring that the State's EMS licensure processes are followed. He noted that, once, merged, the volunteers providing EMS coverage would do so under the County's Virginia EMS license and operational medical director.

Mr. Ferguson stated that there will also no longer be a need to maintain a separate corporation for the Rescue Squad and legal advice has been obtained on the corporation's dissolution process. Mr. Ferguson stated that a part of this process is the conveyance of the Squad's assets to the County prior to a formal dissolution to ensure continued delivery of emergency medical services to the County's citizens.

Mr. Ferguson then stated that the Squad's membership voted at their meeting last night to transfer certain assets, including Units 457 (2013 Ford Ambulance), 458 (2008 Ford E-450 Ambulance), and 450 (Chevrolet Tahoe), among other equipment/appurtenances, to be incorporated into the County's emergency response system where needed. Mr. Ferguson noted that one of these ambulances is only three years old and in good condition.

Mr. Williamson thanked Ms. Yates for the smooth transfer of services during this dissolution process and for the Fincastle Rescue Squad's 37 years of service to the citizens of Fincastle and Botetourt County.

Mr. Leffel also thanked the Squad for the example that they have set for their leadership throughout the dissolution discussions. He noted that these have been difficult times and the leadership and cooperation from the County's volunteers is valued by the Board and citizens.

There being no further discussion, on motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board accepted the assets from the Fincastle Rescue Squad, Inc., as listed in the letter from President Tonda Yates dated June 22, 2016, including two Ford ambulances (Units 457 and 458), one Chevrolet Tahoe (Unit 450), and any other equipment/appurtenances conveyed by the Squad to the County. (Resolution Number 16-06-06)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Kevin Hamm, Maintenance Operations Manager with the Virginia Department of Transportation, was then present to speak to the Board. Mr. Hamm then reviewed the monthly report. He noted that bids to replace two narrow bridges on Route 220 north of Eagle Rock

were due on June 22. He noted that this work should begin this summer and completed in June 2018 with both lanes of traffic to be maintained during this project.

Mr. Hamm stated that rehabilitation work has begun on the I-81 bridge over the James River near Buchanan. He noted that work beneath the bridge will be performed during daytime hours and work on I-81 will be performed at night. Mr. Hamm noted that there will be some closures of I-81 for this project, which is expected to end in the fall of 2017, which will necessitate traffic being diverted through the Town of Buchanan. Mr. Hamm stated that deck work is also being done on the I-81 bridge over Tinker Creek near mile marker 149 which should be finished in November.

He further stated that paving on Route 11 from Troutville to Darby Road began last week and should be completed in late June/early July.

After questioning by Mr. Williamson, Mr. Hamm stated that the paving contractor is working north along Route 11 with the pavement north of Darby Road scheduled to be replaced next summer. After further questioning, Mr. Hamm noted that VDoT is evaluating the roadway, including taking core sections, to see whether the pavement will have to be milled and replaced or if some less intensive action is needed. He noted that this work was necessitated by the pavement deteriorating from beneath.

Mr. Hamm stated that paving on Alternate Route 220 south from the Norfolk Southern Railroad tracks to the Roanoke County line should begin in mid-July and completed in mid-August.

Mr. Hamm then stated that the box culvert replacement project on Roaring Run Road (Route 621) was significantly impacted by last week's flooding event. He noted that this project began in late April and included the replacement of a triple section of pipe with box culverts. Mr. Hamm stated that the flood water "blew out" the temporary road and the completed portion of this construction project. He noted that VDoT and the contractor are working to develop a plan to make these repairs and complete this project with the priority to get a traffic lane open as soon as possible.

Mr. Hamm stated that this project sustained significant damage in the middle of its construction schedule. He noted that Roaring Run Road is closed which has caused a significant detour for those citizens who use this road. Mr. Hamm noted that he will keep the Board updated on this project.

After questioning by Mr. Williamson, Mr. Hamm stated that there is an estimated 45 minute detour around this road closure.

Regarding the Catawba Road bridge replacement project over Little Catawba Creek, Mr. Hamm stated that the roadway is still closed due to construction delays but is scheduled to reopen on Friday.

After questioning by Mr. Dodson regarding the Catawba/Etzler Road intersection project, Mr. Hamm stated that this project is still estimated to be completed this fall.

Mr. Hamm stated that mowing activities along the secondary routes are continuing, and asphalt patching work on Breckinridge Mill, Lee Lane and Haymakertown Road is moving forward. He further stated that VDoT staff is working to repair Trevey Road after last week's heavy rains and replace a drainage pipe in Blue Ridge.

After questioning by Mr. Williamson, Mr. Hamm stated that VDoT staff met on Friday to discuss combining several right-hand turn lanes on Route 220 north of Lord Botetourt High School into one continuous turn lane onto Valley Road to help with traffic flow. Mr. Hamm

stated that they believe that this work to dig up, widen, and rebuild the decel lane can be completed this summer.

Mr. Williamson stated that the Virginia Community College System has leased the Lumos building for their new shared services center and staff will be moving into the building over the next few months. He noted that a single decel lane off of Route 220 northbound onto Valley Road will help the traffic flow through this area.

Dr. Scothorn then stated that he needs to talk to Mr. Hamm about an easement issue on Barbara Lane off of Sanderson Drive in Cloverdale.

Mr. Leffel stated that the County was very lucky during last week's rains and received minimal damage from the high water. Mr. Leffel noted that he did not receive any citizen calls about damage or road closures due to high water.

Mr. Hamm stated that VDoT had crews on call from Thursday through Friday and placed a motor grader in Buchanan to clear roadways of debris, if needed. He noted that there were several mudslides in the Eagle Rock area but the gravel roads were the most impacted by flooding.

Mr. Brian Blevins, VDoT's Area Land Use Engineer, then stated that VDoT has approved the land development/land use permit for the access to the new Greenfield shell building. He also noted that VDoT is reviewing an entrance permit request from Altec Industries. Mr. Blevins further stated that VDoT issued six private entrance permits, one commercial entrance permit, one vegetation permit, two special activity permits, and 5 utility permits in the past month.

A public hearing was then held on the FY 17-22 Secondary System Six Year Plan and the FY 16-17 budget. Mr. Blevins stated that a majority of the information is the same as reviewed with the Board last month and there have been no funding shifts. Mr. Blevins stated that VDoT is working with the County Administrator to schedule a work session with the Board in the next few months to review the County's gravel roads for consideration of additions to future Six Year Plans. Mr. Blevins stated that any projects added now will not be funded until the latter years of the Plan.

After questioning by Mr. Williamson, Mr. Blevins noted that State transportation allocations for unpaved roads having an average daily traffic count of 50 vehicles or more are expected to increase to approximately \$414,000 per year in FY 21.

After questioning by Mr. Martin, Mr. Blevins stated that work to reconstruct and surface-treat Buhrman Road (Route 696) should begin in July/August 2016. He noted that this project is currently undergoing VDoT's environmental review process and several permits will need to be issued for this project before construction can begin. Mr. Blevins noted that this gravel road is in good shape at this time. Regarding McFalls Road (Route 806), Mr. Blevins stated that this hard-surface project is not fully funded at this time; however, if any funds remain from the Buhrman Road project, VDoT can transfer these monies to the McFalls Road project.

After further questioning by Mr. Martin, Mr. Blevins stated that work on McFalls Road should begin next summer.

After questioning by Mr. Williamson regarding funding for Secondary System projects, Mr. Blevins stated that Telecommunications Fees provide approximately \$105,000 per year for these types of projects. He noted that these fees are paid by telecommunications companies annually for the use of VDoT's rights-of-way for the placement of poles, lines, etc.

After questioning by Mr. Williamson regarding Trevey Road (Route 638), Mr. Blevins stated that the Board has the option of including this road on the next Six Year Plan; however,

this will be an expensive project because of the need for an engineered solution to widen this roadway. He noted that the road qualifies for unpaved road funds because its traffic count exceeds 50 vehicles per day.

After further discussion, Mr. Blevins stated that he would estimate that it would cost \$800,000 to obtain easements, improve, widen, and pave this road.

After questioning by Mr. Williamson, Mr. Blevins stated that he will formalize a cost estimate for Trevey Road for the Board's consideration. He further stated that there are other gravel roads such as Stone Coal Gap that could also be considered by the Board for upgrade/paving that have fewer engineering and right-of-way issues.

Mr. Leffel then stated that he appreciates Mr. Blevins recent attendance at the Fincastle Town Council meeting to discuss the Fincastle bypass project. Mr. Leffel stated that the Board does not want VDoT to overlook this project.

Mr. Blevins stated that VDoT has been working with County staff on applying for House Bill 2 (HB2) funding for the Fincastle bypass project.

Mr. Reid McMurry of McMurray Road in Daleville then presented the Board with copies of the plan sheets for the proposed Fincastle bypass that were developed several years ago. He noted that this was considered a safety project as well as an opportunity to keep large trucks out of the narrow streets of the Fincastle historical area. He noted that the bypass would also have improved the current poor sight lines at the Springwood/Poor Farm Road intersection.

Mr. McMurry stated that he could conduct additional research into this project and requests that the Board table approval of the Six Year Plan until his work is completed. He noted that acquisition of the right-of-way for the bypass was done through a public/private partnership.

Mr. Leffel thanked Mr. McMurry for his research into this project.

After questioning by Mr. Leffel, Mr. Blevins stated that the Board is required to vote on the Secondary System Six Year Plan by the end of June. He noted that the Board is voting on the priorities of the various projects not the allocation of funding. Mr. Blevins stated that the bypass project could be added back to the Plan but it would take multiple years to acquire the necessary funding.

Mr. Blevins further stated that, if the Virginia Commonwealth Transportation Board votes to approve the Six Year Plan prior to the Supervisors taking formal action, the plan would be "set" for the next fiscal year.

After discussion by Mr. Leffel on the HB2 funding application process, Mr. Blevins stated that, if the bypass becomes an approved application under the guidelines of the HB2 process and scores well under the program's points/grading system, it would be included in and fully funded within the Six Year Plan. He noted that VDoT no longer partially funds road improvement projects.

After questioning by Mr. Williamson regarding available funding outside of the Six Year Plan process, Mr. Blevins stated that the project would still be a part of the Plan as the HB2 program is a prioritization process for road improvement requests. Mr. Blevins further noted that recently-approved General Assembly legislation (HB1887) adjusts the highway funding formula.

After questioning by Mr. Dodson, Mr. Blevins stated that a project can receive both Six Year Plan, HB2, and revenue sharing monies; however, the Plan has less funding available.

After discussion, Mr. Blevins stated that the most recent cost estimate (\$5 million) to construct the Fincastle bypass is several years old and, currently, it would probably cost approximately \$7 - \$8 million to build this roadway. Mr. Blevins stated that VDoT will continue to discuss funding options for this project and others with County staff.

Mr. McMurry stated that VDoT refers to this as a Six Year Plan; however, the Supervisors review the Plan every year. He noted that funding allocated to these projects are to "keep them alive" in VDoT's budget process. He stated that the County should coordinate these programs in order to find the best way to have the bypass constructed.

After questioning by Mr. Williamson, Mr. Blevins stated that VDoT has tried to not add token amounts to the budgets of road improvement projects just to keep the project on the Plan.

After further questioning by Mr. Williamson, Mr. Blevins stated that under the Six Year Plan as it is now, the Fincastle bypass project could not be funded. He further noted that there has to be some original, creative means for this project to receive qualifying scores under the HB2 system.

After questioning by Dr. Scothorn, Mr. Blevins stated that, if the bypass is included in the Plan, it does not harm the project's potential HB2 funding score.

After questioning by Mr. Dodson, Mr. Blevins stated that the CTB has voted to approve the listing of HB2 projects to be funded in the new fiscal year and will vote on approving the Six Year Plan at their July meeting.

Mr. Williamson encouraged Mr. McMurry to continue his background research on the Fincastle bypass project.

Mr. David Fritts of Trevey Road requested that the Board consider Trevey Road for upgrades. Mr. Fritts stated that he has discussed this road's condition with VDoT and their maintenance staff "have gone out of their way to make the road passable." Mr. Fritts noted that he has lived on Trevey Road for 40 years and the road/s condition has not changed during that time.

Mr. Fritts stated that this road is 2 miles from Route 11 and 5 miles from Fincastle and is used as a shortcut to Route 11. He asked the Board's support of this improvement project and presented them with pictures of the road. Mr. Fritts stated that there are deep ditches along this narrow roadway which has caused the mail carrier to not be able to deliver mail as he could not access the mailboxes.

He further noted that there has also been an increase in traffic on the roadway since Appalachian Power Company began improvements to the transmission line through this area. Mr. Fritts stated that he would appreciate the Board's consideration of this road improvement request.

After questioning by Mr. Leffel, it was noted that there was no one else present to speak regarding the Secondary System Six Year Plan. The public hearing was then closed.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the FY 17-22 Secondary System Six Year Plan and the FY 17 Secondary System budget as proposed, and requested Mr. Reid McMurry to continue with his research on the Fincastle bypass project in order for this project to be considered for future funding. (Resolution Number 16-06-07)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Dodson stated that the Board should schedule a work session with VDOT on unpaved roads to determine the future of the County's road improvement process.

Mr. Leffel thanked Mr. Blevins for his input during today's Secondary System Six Year Plan public hearing.

Consideration was then held on a Building Code Third-Party Inspections Policy. Mr. David Moorman, Deputy County Administrator, stated that in 1995 the County adopted a building permit third-party inspection and permit fee waiver policy for projects valued at more than \$10 million or more than 100,000 square feet in size. He noted that the purpose of this policy was to facilitate timely inspections for large, complex industrial projects and to avoid construction delays due to County building inspection schedules.

Mr. Moorman stated that staff is recommending a new policy for the Board's consideration that would offer better, more responsive, and efficient services related to commercial/industrial construction without giving up any of the County's authority or impacting public safety. He noted that the proposed policy would permit the County Administrator to authorize independent, third-party inspections for commercial/industrial projects only upon the recommendation of the Building Official. Mr. Moorman stated that the Building Official would retain complete authority over a project for which these third-party inspections are authorized.

Mr. Moorman stated that the policy would allow professional engineers, Virginia-certified building officials, and International Code Council or Virginia-certified combination inspectors hired by the project's owner, to perform these inspections.

After discussion, Mr. Moorman stated that the County Building Official or his staff would still be able to conduct inspections on these projects. He noted that, at the end of the project, the third-party inspector would certify to the Building Official that all work was completed in compliance with the applicable building codes before a final certificate of occupancy could be issued by the County. Mr. Moorman stated that this practice/policy would supplement County resources without incurring County costs.

After questioning by Mr. Williamson, Mr. Moorman stated that the County Attorney has reviewed this policy. After further questioning, Mr. Moorman stated that the County's reliance on these third-party inspectors would not create additional liability for the County. He noted that the third-party inspectors would have the same or more qualifications as the County's building inspectors.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the attached Building Code Third-Party Inspections Policy effective immediately. (Resolution Number 16-06-08)

AYES: Mr. Martin, Mr. Williamson, Mr. Dodson, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Consideration was then held on appointment of the Zoning Administrator as the County's Proffer Agent. Mr. Paul Mahoney, County Attorney, stated that in 2015 the Virginia General Assembly adopted legislation (State Code Section 15.2303.4) related to proffered conditions on rezonings which becomes effective on July 1, 2016. He noted that this legislation significantly limits the ability of local governments to conduct discussions with developers on proffered conditions relating to their development projects.

## BUILDING CODE THIRD-PARTY INSPECTIONS POLICY

WHEREAS, Botetourt County provides building code inspections as provided under the Uniform Statewide Building Code (USBC) and Botetourt County Code; and

WHEREAS, the Botetourt County Board of Supervisors, on November 21, 1995, adopted a policy authorizing third-party inspections and the waiver of associated county permit fees based on the value or size of a project, but irrespective of technical complexities; and

WHEREAS, the Board finds that it is in the public interest to allow third-party building code inspections for commercial and industrial projects when, in the opinion and at the discretion of the county building official, to do so would improve the timeliness of inspections or allow the use of qualified inspector(s) with specialized expertise to conduct inspections;

NOW THEREFORE, Be It Resolved, that the Botetourt County Board of Supervisors adopts the following policy:

1. Upon the recommendation of the Botetourt County building official, the county administrator may authorize a property owner or a duly authorized agent of the owner to retain an independent qualified inspector to conduct building inspections related to a duly issued commercial or industrial building, mechanical, electrical or plumbing permit.
2. For purposes of this policy, a "qualified inspector" shall mean either:
  - a. a professional engineer licensed by the Commonwealth of Virginia,
  - b. a Certified Building Official in Virginia, or
  - c. an International Code Council or Virginia certified combination inspector.
3. The independent inspector shall conduct and document all inspections required under Chapter 6. Buildings and Building Regulations of the Botetourt County Code and under state law relating to buildings and structures within the county. The owner shall provide bi-weekly inspection and progress reports to the building official in form, substance and according to a regular schedule satisfactory to the building official.
4. At the conclusion of all work and prior to the issuance of a final certificate of occupancy, the owner's qualified inspector shall certify in writing to the building official that all work was completed in compliance with all applicable building codes and regulations.
5. Nothing in this policy shall be interpreted or construed to replace, limit or restrict the authority or powers of the building official to administer and enforce provisions of the Botetourt County Code or state law relating to buildings and structures within the county, including the making of inspections.
6. Permit fees shall be waived for all permits under which third-party inspections are authorized and conducted in compliance with this policy.

BE IT FURTHER RESOLVED, that the Board hereby repeals the Building Permits Fee Waiver Policy adopted November 21, 1995.

Mr. Mahoney stated that localities are required to designate specific staff members that are allowed to discuss proffered conditions with applicants or there would be the potential for litigation risks if someone other than the designated staff members discussed proffers with the applicant and then the request was denied by the Supervisors. He recommended that the Board appoint the Zoning Administrator and the County Attorney as the County's Proffer Agents.

Mr. Williamson stated that this legislation makes no sense. After questioning by Mr. Williamson, Mr. Mahoney stated that there is a presumption in the law that the locality "did bad things," which resulted in the denial of a rezoning request where individuals other than the Proffer Agent discussed proffered conditions with the applicant/developer.

Mr. Dodson stated that this legislation becomes effective on Friday, July 1, so the Board will need to designate a Proffer Agent at this meeting. Mr. Dodson further stated that this issue needs to be discussed with the Virginia Association of Counties so that legislation can be filed during the 2017 General Assembly session to amend/revise this requirement.

Mr. Mahoney stated that he believes that actions by jurisdictions in the northern and eastern, more-developed parts of the State resulted in the adoption of this legislation. Mr. Mahoney stated that those areas also accept cash proffers from developers which are used to mitigate the new development's impact on the jurisdictions, schools, roads, fire/EMS services, etc. Mr. Mahoney stated that he does not see the need for this requirement in southwestern Virginia.

After further discussion, on motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board designated the Zoning Administrator as the County's Proffer Agent effective July 1, 2016, and, for all proffered zoning applications submitted on or after July 1, 2016, only the Zoning Administrator and the County Attorney have authority to discuss proffers with applicants or potential applicants. (Resolution Number 16-06-09)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

A public hearing was then held on a proposed agreement for Botetourt County to join the Roanoke Valley Greenway Commission. Mr. Jim Farmer, Director of Parks, Recreation, and Tourism, noted that Ms. Liz Belcher, representing the Roanoke Valley Greenway Commission, was also present at this meeting.

Mr. Farmer stated that the Commission was formed in 1997 by the cities of Roanoke and Salem, Roanoke County, and the Town of Vinton through an intergovernmental agreement. He noted that the Commission facilitates coordination in the planning, development, and maintenance of greenways in the Roanoke area and its operations are funded by contributions from the localities based on population.

Mr. Farmer stated that in 2015 the Board of Supervisors approved a resolution requesting that the County be allowed to join the Commission and over the past few months the participating localities have voted to amend the Intergovernmental Agreement to allow Botetourt to become a member. Mr. Farmer stated that the staff is excited to develop a greenway system in the County which can be used by visitors and future generations of citizens.

After questioning, it was noted that there was no one present to speak regarding this matter. The public hearing was then closed.

After questioning by Mr. Williamson, Ms. Belcher stated that in the early/mid 1990s a group from the Valley Beautiful organization began discussing the development of greenways and encouraged the Roanoke Valley localities to develop a greenway along a newly installed sewer line. Ms. Belcher noted that the Fifth Planning District Commission (Roanoke Valley/ Alleghany Regional Commission) and others have worked to develop and enhance the Valley's greenways since that time. She noted that it was an "eye opener" for people to see what greenways could do for localities and their economies.

After discussion, Ms. Belcher stated that, with the announcement of the location of Deschutes Brewery and other recent economic development projects, the Valley is bearing fruit from this initiative to connect communities with their natural resources.

On motion by Mr. Dodson, seconded by Mr. Williamson, and carried by the following recorded vote, the Board adopted the following ordinance to allow Botetourt County to become a member of the Roanoke Valley Greenway Commission and authorized the County Administrator to sign the Intergovernmental Agreement on the County's behalf.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 16-06-10

**WHEREAS**, in 1997, the City of Roanoke, the City of Salem, the County of Roanoke, and the Town of Vinton entered into an Intergovernmental Agreement establishing the Roanoke Valley Greenway Commission; and

**WHEREAS**, the purpose of the Roanoke Valley Greenway Commission is to promote and facilitate coordinated direction and guidance in the planning, development, and maintenance of a system of greenways throughout the Roanoke Valley; and

**WHEREAS**, Botetourt County has recently established its own Comprehensive Trail Plan and has been actively developing various trails throughout the County to include the Greenfield Trail System, the Upper James River Water Trail, and the Daleville Greenway; and

**WHEREAS**, these greenways will enhance the quality of life for the citizens and the County desires to participate in planning future greenways within the greater Roanoke Valley and believes joining the Commission would enhance and promote the County's current and future trail system; and

**WHEREAS**, Botetourt County's request to join the Commission has been approved by resolution of all current members; and

**NOW, THEREFORE, BE IT ORDAINED THAT**, the Botetourt County Board of Supervisors approves and authorizes the County Administrator to execute an Intergovernmental Agreement to become a member of the Roanoke Valley Greenway Commission with the City of Roanoke, the City of Salem, the County of Roanoke, and the Town of Vinton, upon such form as approved by the County Attorney.

Consideration was then held on award of a contract for independent benefits consulting services. Mr. David Moorman, Deputy County Administrator, stated that the County periodically advertises for bids for benefit consulting services for employee health insurance, prescription drug, wellness, and dental insurance coverage.

He noted that a request for proposals was issued earlier this spring and nine responses were received. Mr. Moorman stated that a staff team consisting of the Human Resources Manager, the Director of Finance, and himself reviewed and evaluated all proposals and selected three firms for interviews. He noted that following these interviews, in which Mr. Dodson partic-

ipated, the team requested additional information and then reduced the potential list of consultants to two firms: Digital Benefit Advisors from Richmond and Trustpoint Advisors from Roanoke. He noted that Trustpoint is the County's current insurance consultant.

Mr. Moorman noted that the staff team met again on Friday afternoon to discuss which firm to recommend to the Board. He noted that, due to the unavailability of a primary member of DBA's staff who would be assigned to the County's account, the evaluation team is not ready at this time to recommend one specific firm to be awarded this contract. Mr. Moorman stated that either firm would be able to provide satisfactory consultant services to the County; however, the team would prefer to talk directly with the DBA staff member who would be handling the County's account, visit their office in Richmond, and view first-hand the company's resources to ensure that they are able to fulfill their contractual duties to the County and its employees.

Therefore, Mr. Moorman stated that the team is requesting that the Board authorize it to conduct additional due diligence and evaluation of Digital Benefit Advisors and Trustpoint Advisors, and once they feel that adequate information to award the contract has been provided, that the team be allowed to award the contract to one of these firms in an amount not to exceed \$18,000 in first year costs, subject to review by the County Attorney.

Mr. Moorman stated that the County's employee health plan expires on November 30 so timing is critical to begin work with the consultant on negotiating the new plan year's coverages and costs. He noted that delaying award of this contract until the July 26 Supervisors meeting would significantly impact the timing of the insurance renewal process.

After questioning, Mr. Dodson stated that in his opinion the two firms are "neck and neck" in their ranking based on the evaluation criteria. He noted that DBA may bring assets to the table that Trustpoint may not have and he believes that staff should have additional time to talk in person to the DBA staff member who would handle the County's account.

Mr. Williamson then made a motion, which was seconded by Mr. Dodson, to authorize the staff evaluation team to conduct additional due diligence and evaluation of Digital Benefit Advisors and Trustpoint Advisors, authorize the staff team to select between the two firms and make a contract award to the company that represents the better firm to provide independent benefits consulting services as requested by the County, and authorized the staff to negotiate and execute an agreement with the selected firm for a first year cost not to exceed \$18,000 effective July 1, 2016, upon review and approval by the County Attorney.

After questioning by Dr. Scothorn, Mr. Moorman stated that the first year contract costs of the nine proposers ranged from \$18,000 to \$55,000.

After further questioning by Dr. Scothorn, Mr. Dodson stated that the staff evaluation team considered all of the criteria mentioned in the agenda item and narrowed the list of nine proposers to DBA and Trustpoint. He noted that, of these two firms, DBA is offering a lower first year contract cost. Mr. Dodson stated that Trustpoint reduced their proposal cost from the current year's price.

Mr. Dodson stated that the Affordable Care Act has "thrown a wrench" into medical insurance coverage options and more changes are forthcoming in the future. He noted that over the four year consultant contract period both firms were within \$20,000 - \$21,000 of each other's cost to provide these services.

After questioning by Mr. Dodson, Mr. Moorman stated that Trustpoint's second year contract fee would be \$17,500, while DBA's would be \$25,000.

Dr. Scothorn stated that, as both the Board of Supervisors and School Board work together to consolidate services, he hopes that employee insurance benefit coverages of these two groups would be able to be combined to achieve savings.

Mr. Dodson stated that this issue was discussed in the interview process in order to ascertain which firm would be most helpful in this matter.

Mr. Dodson further stated that his feeling would be that DBA would be the best consultant firm to providing these services but he would like additional information on the company's assets and other information that could only be provided by the staff member who will not return to the office until next week.

Mr. Moorman stated that one issue that makes the provision of insurance consultant services more challenging for the County is our self-funded benefit program. He noted that the staff visit to DBA's office would determine whether they have some familiarity with all coverage options and their willingness to meet the County's needs. He noted that some of the largest insurance consultant firms do not have the broad experience that the County needs.

Mr. Williamson stated that this would be a four year contract subject to annual renewals. Mr. Moorman stated that this was correct.

Dr. Scothorn stated that he "does not think we should get hung up on the number but the savings as a whole."

There being no further discussion, Mr. Williamson's motion was voted on as follows:  
(Resolution Number 16-06-11)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Mr. Williamson further stated that the County has been lenient on permitting tobacco usage by those employees and family members covered under our health insurance policies and by allowing spouses who have insurance coverage at their place of employment to be covered on County policies. He noted that the Board should continue to tighten up these provisions to encourage staff and their covered spouses/family members to quit smoking or be covered by the spouse's employer insurance policy.

Consideration was then held on a lease agreement for the building located at 5 West Back Street in Fincastle. Mr. David Moorman, Deputy County Administrator, stated that the Tourism Office is currently located in the Parks and Recreation Office on East Main Street. He noted that, due to an office reorganization, Tourism will become part of the Economic Development Department as of July 1. He noted that Mr. Ken McFayden, the new Economic Development Director, will begin working for the County on July 18.

Mr. Moorman stated that, due to office space issues in the Courthouse Complex, staff reviewed several office space configuration options and, when it was determined that the disruption and costs were not reasonable, other office space lease options were considered.

Mr. Moorman stated that the leasing agent for the Clark Building located at 5 West Back Street, located across the street from the rear of the Circuit Courthouse, was contacted and negotiations ensued for office space to house the Tourism and Economic Development Departments. He noted that the lease agreement is still being finalized but is proposed to be for a three year term beginning July 1 to rent 1,076 square feet of space plus communal restroom and kitchen facilities. Mr. Moorman noted that the lease would be \$960 per month for the first

year, \$1,010 for the second year of the lease, and \$1,035 per month in the third year, with annual increases of 2.5% thereafter. Mr. Moorman stated that the building's owner would provide janitorial services for all shared spaces and the County would pay utilities for the space rented.

Mr. Moorman stated that staff believes that this is a fair agreement, it is good, functional office space, and relatively new construction which will present a good image for the County. Mr. Moorman noted that funding to pay the rent is available in the current budget's economic development funds.

After questioning by Mr. Martin, Mr. Moorman stated that the space currently occupied by the Tourism staff in the Parks and Recreation Office will be used by other departmental personnel. After further questioning by Mr. Martin, Mr. Moorman noted that some new office furniture will need to be purchased for the Economic Development Director.

Mr. Tony Zerrilla, Director of Finance, stated that there was a \$2,500 expenditure included on this month's accounts payable list for new furniture for the Tourism Office. He further stated that the County is obtaining quotes for furnishings for the Economic Development Office and will consider this expenditure in July during the reappropriation of funds from FY 16 to FY 17. He stated that these costs will be covered with budgeted funds.

Mr. Williamson noted that this rental amount calculates to \$11 per square foot including custodial services and use of common space.

Mr. Moorman stated that the building's owner has been very good to work with during the negotiation process.

Mr. Zerrilla noted that the County previously rented this same space for the Comprehensive Services and Tourism offices approximately 10 years ago.

After questioning by Mr. Martin, Mr. Moorman stated that the old office furniture will continue to be used in place.

There being no further discussion, on motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board authorized staff to complete negotiations and execute a lease agreement with Waldvogel Commercial Properties, Inc., for 1,076 square feet of office space located at 5 West Back Street in Fincastle, consistent with the terms discussed, upon review and approval of the lease agreement by the County Attorney.  
(Resolution Number 16-06-12)

AYES: Mr. Leffel, Mr. Dodson, Mr. Martin, Mr. Williamson, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Discussion was then held on ratification of the emergency declaration issued by the Director of Emergency Services on June 23, 2016.

Mr. Leffel stated that an emergency was declared in the County on June 23 and the Board of Supervisors is required by Section 44-146.21 of the State Code to ratify this declaration within 14 days of issuance.

Mr. Larowe stated that he, as Director of Emergency Services, declared a local emergency last Thursday evening due to a heavy rain event which resulted in flooding along the James River in northern Botetourt County. He noted that, as Covington and Alleghany County were declared disaster areas, Botetourt County would be eligible for reimbursement from the

federal government of any expenses incurred during the emergency, as we are an adjacent locality.

Mr. Larowe stated that there was limited damage in the County to private property other than the James River blocked Lowe Street in Buchanan and several other roadways were blocked by water as mentioned by the VDoT representative earlier today.

There being no further discussion, on motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board adopted the following resolution ratifying the emergency declaration issued by the Director of Emergency Services on June 23, 2016, regarding the heavy rain and flooding event which occurred in the County.

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

Resolution Number 16-06-13

**WHEREAS**, the Board of Supervisors of the County of Botetourt, Virginia, does hereby find as follows:

1. That due to the occurrence of a severe, heavy-rain event which commenced in the northern part of the County at approximately 9:30 P. M. on June 23, 2016, through 7:00 A. M. on June 25, 2016, the County of Botetourt faced a condition of extreme peril to the lives, safety, and property of the residents of and visitors to Botetourt County;
2. That the Director of Disaster and Emergency Management deemed that a state of emergency existed at 9:30 P. M. on June 23, 2016, and through and until 7:00 A. M. on June 25, 2016;
3. That as a result of this extreme peril, the proclamation of the existence of an emergency was necessary to permit the full powers of government to deal effectively with this condition of peril;
4. That a State of Emergency was subsequently declared in accordance with Code of Virginia Section 44-146.21;
5. That a Board of Supervisors ratification of the declaration is required;

**NOW, THEREFORE, BE IT HEREBY PROCLAIMED** by the Board of Supervisors of the County of Botetourt, Virginia, that a local emergency existed throughout the County of Botetourt, and

**IT IS FURTHER PROCLAIMED AND ORDERED** that during the existence of this emergency, the powers, functions, and duties of the Director of Disaster and Emergency Management and the Emergency Services organization and functions of the County of Botetourt were/are those prescribed by the laws of the Commonwealth of Virginia and the ordinances, resolutions, and approved plans of the County of Botetourt were implemented in order to mitigate the effects of said emergency, and,

That the County Administrator undertake all possible efforts required in an attempt to recover any emergency-related local expenditures from the Commonwealth of Virginia, the Federal Emergency Management Agency (FEMA), or any available, non-local source.

Mr. Dodson then commended the County's fire and EMS personnel for their professionalism in their manner and dress during Fire Chief Jeff Beckner's funeral earlier this month. Mr. Dodson noted that he is very proud of how the County's volunteers and career staff presented themselves throughout the funeral service.

Discussion was then held on various appointments.

On motion by Mr. Dodson, seconded by Mr. Martin, and carried by the following recorded vote, the Board appointed Mrs. Betty Painter of 1232 Valley Road, Troutville, Virginia, as the Amsterdam District representative on the Social Services Board for a four year term to expire on July 1, 2020, and directed staff to send a letter to Mrs. Donna Henderson thanking her for her previous eight years of service on the Board of Social Services. (Resolution Number 16-06-14)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

On motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board reappointed Mrs. Jan Smith as the Valley District representative on the Board of Social Services for a four year term to expire on July 1, 2020. (Resolution Number 16-06-15)

AYES: Dr. Scothorn, Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman then called for a 10 minute break.

The Chairman called the meeting back to order at 4:03 P. M.

On motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board went into Closed Session at 4:04 P. M. to discuss personnel matters; the acquisition of real property for public uses or the disposition of publicly held real property where discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body; discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the County; and consultation with legal counsel regarding specific legal matters as per Section 2.2-3711(A) (1), (3), (5) and (7) of the Code of Virginia of 1950, as amended. (Resolution Number 16-06-16)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

The Chairman called the meeting back to order at 5:03 P. M.

On motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 16-06-17)

AYES: Mr. Martin, Dr. Scothorn, Mr. Leffel, Mr. Dodson, Mr. Williamson

NAYS: None

ABSENT: None

ABSTAINING: None

**BE IT RESOLVED**, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

After discussion, on motion by Mr. Dodson, seconded by Mr. Williamson, and carried by the following recorded vote, the Board directed staff and the County Attorney to draft a resolution for review by the Board members and submittal to the Virginia Association of Counties

expressing opposition to the provisions of Section 15.2-2303.4 Provisions applicable to certain conditional rezoning proffers of the Code of Virginia which limit the County's ability to discuss proffered condition proposals with developers and rezoning applicants and requesting VACo's assistance in the submittal of legislation in the 2017 General Assembly session to revise these provisions. (Resolution Number 16-06-18)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the meeting was adjourned at 5:05 P. M. (Resolution Number 16-06-19)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None

ABSTAINING: None

**AGENDA ITEM:** Requests for Transfers.

The following transfers are needed for the reasons indicated. Unless the Board has questions or concerns, it is recommended that they be approved by a single resolution as follows:

1. Transfer \$569,895.76 from General Fund – Undesignated Fund Balance to Economic Development Authority of Botetourt County account. These funds will cover Eldor Corporation-based and related economic development expenditures for July 2016.
2. Transfer \$72,000 from Contingency, 100-4093000, to CIP - Eagle Rock Greenway Project, 100-4094720. A funds transfer to this account would qualify for a like amount in grant funds for the purchase of a park and boat access site in Eagle Rock.
3. Transfer \$1,092.33 to Sheriff's Department – Vehicle & Power Equipment Supplies, 100-4031200-6009, from the various departments as follows for vehicle repairs at the County garage:

\$ 70.67 Dep. County Adm.–Repair & Maint.–Vehicles, 100-4012121-3312  
\$173.24 Comm. Dev. - Repairs & Maint. – Vehicles, 100-4034000-3312  
\$343.20 Animal Control – Veh. & Power Equip. Suppl., 100-4035100-6009  
\$210.68 Fire & EMS – Repairs & Maint. – Vehicles, 100-4035500-33312  
\$ 53.68 General Services – Repair & Maint –Vehicles, 100-4040000-3312  
\$ 23.26 Maintenance – Repairs & Maint – Vehicles, 100-4043000-3312  
\$ 49.55 Parks & Rec. – Veh. & Power Equip Suppl., 100-4071000-6009  
\$ 4.25 Sports Complex – Repairs & Maint.–Vehicles, 100-4071300-3312  
\$143.15 Van Program – Repairs & Maint. – Vehicles, 100-4071500-3312  
\$ 20.65 Tourism – Veh. & Power Equip. Supplies, 100-4081600-6009

*Mary Anne 7-20-16*

**AGENDA ITEM:** Requests for Additional Appropriations.

The following supplemental appropriations are needed for the reasons indicated. Unless the Board has questions or concerns, it is recommended that they be approved by a single resolution as follows:

PASS-THRU APPROPRIATIONS:

1. Additional appropriation in the amount of \$6,588.48 to Sheriff's Department – Special Law Enforcement, 100-4031200-5880. This is the portion of FY16 traffic fine proceeds payable to the Town of Buchanan per the County's contract for law enforcement services. This payment is included in this month's Accounts Payable disbursements.
2. Additional appropriation in the amount of \$365.40 to the following Sheriff's Department accounts: \$345.40 to Firing Range Expenses, 100-4031200-6015; and \$20 to Other Operating Supplies, 100-4031200-6014. These are funds received from the sale of brass casings and permits.
3. Additional appropriation in the amount of \$889.86 to the following Sheriff's Department accounts: \$826.61 to Wages – Overtime, 100-4031200-1200; and \$63.25 to FICA, 100-4031200-2100. These are funds received for reimbursement of security costs provided for the Daleville Institute.
4. Additional appropriation in the amount of \$659.11 to Correction & Detention – Medical & Lab Supplies, 100-4033100-6004. These are funds received from Craig County for inmate medical costs.
5. Additional appropriation in the amount of \$9,884.00 to Fire & EMS – Capital Outlay, 100-4035500-8012. These are Fire Program Funds received from the State.
6. Additional appropriation in the amount of \$37,095.76 to Volunteer Fire & Rescue – County Volunteer Rescue Squads, 100-4032200-5651. These are Four-for-Life funds received from the State.
7. Additional appropriation in the amount of \$11,480.99 to Volunteer Fire & Rescue – Fire Insurance, 100-4032200-5302. These are insurance funds received for a claim for damaged apparatus.
8. Additional appropriation in the amount of \$950.64 to Tourism – Marketing, 100-4081600-5840. These are partnership funds received from Historic Sandusky Foundation, Inc.
9. Additional appropriation in the amount of \$70,152.75 to Dale Court Water Line Extension, 100-4094423. This is an appropriation for work performed by A. R. Coffey & Sons, Inc., that will be covered by grant funding.

10. Additional appropriation in an amount up to \$14,775.39 to the Property Seizure Proceeds Fund – Sheriff's Office – Federal Justice. This provides the authorization to expend these funds based upon predetermined expenditure guidelines.
11. Additional appropriation in an amount up to \$13.82 to the Property Seizure Proceeds Fund – Federal Treasury. This provides the authorization to expend these funds based upon predetermined expenditure guidelines.
12. Additional appropriation an amount up to \$69,588.42 to the Property Seizure Proceeds Fund – Sheriff's Office – State. This provides the authorization to expend these funds based upon predetermined expenditure guidelines.
13. Additional appropriation in an amount up to \$9,627.13 to the Asset Forfeiture Fund – Commonwealth's Attorney – Federal. This provides the authorization to expend these funds based upon predetermined expenditure guidelines.
14. Additional appropriation in an amount up to \$20,633.25 to the Asset Forfeiture Fund – Commonwealth's Attorney – State. This provides the authorization to expend these funds based upon predetermined expenditure guidelines.
15. Additional appropriation in an amount not to exceed \$9,000 to Correction & Detention – Inmate Phone Commissions, 100-4033100-5820. This is an advance pass-through for funds received for debit card phone commissions received by the County.

May Lane - 7-20-16

**BOTETOURT COUNTY, VIRGINIA  
ACCOUNTS PAYABLE SUMMARY  
JULY, 2016**

	<u>\$ Amount</u>
<b>Total Expenditures For the Month - Regular</b>	<b>\$ 983,148.63</b>
<b>Consisting of:</b>	
General Fund	\$ 942,011.53
Debt Service Fund	41,137.10
<b>Total</b>	<b>\$ 983,148.63</b>

<b>Short Accounts Payable</b>	<b>\$ 550,103.00</b>
<b>Consisting of:</b>	
General Fund	\$ 547,048.00
Debt Service Fund	3,055.00
<b>Total</b>	<b>\$ 550,103.00</b>

(Includes \$261,168 of Fire & Rescue operational support payments for the 1st half of FY17)

<b>Checks Payable to E.D.A. of Botetourt County</b>	<b>\$ 569,895.76</b>
7/14/16	
<b>Consisting of:</b>	
General Fund	\$ 569,895.76
Debt Service Fund	-
<b>Total</b>	<b>\$ 569,895.76</b>

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4011010-3100	Board of Supervisors	Professional Services	GUYNN & WADDELL, PC	8,233.33
100-4011010-3600	Board of Supervisors	Advertising	MONTGOMERY PUBLISHING, LL	870.00
100-4011010-5308	Board of Supervisors	Gen Liability Insurance	VACO INSURANCE PROGRAMS	800.00
100-4011010-5530	Board of Supervisors	Subsistence & Lodging	CORIANDEY CO	285.00
100-4011010-5530	Board of Supervisors	Subsistence & Lodging	DOLLAR GENERAL	4.30
100-4011010-5530	Board of Supervisors	Subsistence & Lodging	BANK OF AMERICA	102.78
100-4011010-5810	Board of Supervisors	Dues & Assoc Memberships	VIRGINIA ASSOCIATION OF C	7,032.00
100-4011010-5810	Board of Supervisors	Dues & Assoc Memberships	BOTETOURT COUNTY CHAMBER	745.00
100-4011010-5810	Board of Supervisors	Dues & Assoc Memberships	VIRGINIA INSTITUTE OF GOV	1,500.00
100-4011010-6014	Board of Supervisors	Other Operating Supplies	SPICKARD LLC	75.00
100-4011010-6014	Board of Supervisors	Other Operating Supplies	PETTY CASH, CO ADMIN	50.00
100-4011010-6014	Board of Supervisors	Other Operating Supplies	ART IMAGES	75.00
			Account 4011010 Total:	19,772.41
100-4012110-2300	County Administrator	Hospital/Medical Plan	CORVESTA SERVICES, INC	113.79
100-4012110-2700	County Administrator	Worker's Compensation	VACO INSURANCE PROGRAMS	43.00
100-4012110-3320	County Administrator	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	177.39
100-4012110-5510	County Administrator	Mileage	BANK OF AMERICA	61.44
100-4012110-5510	County Administrator	Mileage	FAIN, SUSAN	15.50
100-4012110-5530	County Administrator	Subsistence & Lodging	BANK OF AMERICA	154.44
100-4012110-5530	County Administrator	Subsistence & Lodging	FAIN, SUSAN	27.97
100-4012110-5540	County Administrator	Convention & Education	BANK OF AMERICA	40.00
100-4012110-5810	County Administrator	Dues & Assoc Memberships	VIRGINIA LOCAL GOVERNMENT	150.00
100-4012110-5810	County Administrator	Dues & Assoc Memberships	NOTARY CLERK	45.00
100-4012110-6001	County Administrator	Office Supplies	CAHOON'S FLORIST	57.00
100-4012110-6001	County Administrator	Office Supplies	FAIN, SUSAN	5.88
100-4012110-6012	County Administrator	Books & Subscriptions	MATTHEW BENDER & CO	510.46
			Account 4012110 Total:	1,401.87
100-4012121-2300	Deputy Administrators	Hospital/Medical Plan	CORVESTA SERVICES, INC	75.86
100-4012121-2700	Deputy Administrators	Worker's Compensation	VACO INSURANCE PROGRAMS	161.00
100-4012121-3100	Deputy Administrators	Professional Services	VISA	45.00
100-4012121-3312	Deputy Administrators	Repairs & Maint - Vehicles	ZIMRI HOLDINGS, LLC	0.73
100-4012121-3320	Deputy Administrators	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	368.84
100-4012121-3320	Deputy Administrators	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	306.39
100-4012121-5210	Deputy Administrators	Postal Services	UNITED PARCEL SERVICE	7.12
100-4012121-5230	Deputy Administrators	Telecommunications	VERIZON WIRELESS	40.01
100-4012121-5305	Deputy Administrators	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	600.00
100-4012121-5420	Deputy Administrators	Lease/Rent of Buildings	WALDVOGEL COMMERCIAL PROP	960.00
100-4012121-5530	Deputy Administrators	Subsistence & Lodging	BANK OF AMERICA	2.95
100-4012121-5530	Deputy Administrators	Subsistence & Lodging	VISA	22.25
100-4012121-5810	Deputy Administrators	Dues & Assoc Memberships	VISA	190.00
100-4012121-5840	Deputy Administrators	Marketing	BANK OF AMERICA	-108.65
100-4012121-6001	Deputy Administrators	Office Supplies	BANK OF AMERICA	90.96
			Account 4012121 Total:	2,762.46
100-4012310-2300	Commissioner of Revenue	Hospital/Medical Plan	CORVESTA SERVICES, INC	227.58
100-4012310-2500	Commissioner of Revenue	Disability Insurance	VACO INSURANCE PROGRAMS	12.78
100-4012310-2700	Commissioner of Revenue	Worker's Compensation	VACO INSURANCE PROGRAMS	350.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4012310-3100	Commissioner of Revenue	Professional Services	STURGIS WEB SERVICES	600.00
100-4012310-3320	Commissioner of Revenue	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	120.51
100-4012310-5510	Commissioner of Revenue	Mileage	SPICKARD, RODNEY	113.40
100-4012310-5530	Commissioner of Revenue	Subsistence & Lodging	SPICKARD, RODNEY	8.00
100-4012310-5540	Commissioner of Revenue	Convention & Education	SPICKARD, RODNEY	25.00
100-4012310-6001	Commissioner of Revenue	Office Supplies	H&R CONTRACTORS INC	10.00
100-4012310-6001	Commissioner of Revenue	Office Supplies	BANK OF AMERICA	47.41
100-4012310-6001	Commissioner of Revenue	Office Supplies	VIRGINIA OFFICE SUPP	15.59
100-4012310-6001	Commissioner of Revenue	Office Supplies	VIRGINIA OFFICE SUPP	34.48
100-4012310-6001	Commissioner of Revenue	Office Supplies	VIRGINIA OFFICE SUPP	8.38
100-4012310-6001	Commissioner of Revenue	Office Supplies	VIRGINIA OFFICE SUPP	5.95
Account 4012310 Total:				1,579.08
100-4012410-2300	Treasurer	Hospital/Medical Plan	CORVESTA SERVICES, INC	189.65
100-4012410-2500	Treasurer	Disability Insurance	VACO INSURANCE PROGRAMS	28.82
100-4012410-2700	Treasurer	Worker's Compensation	VACO INSURANCE PROGRAMS	43.00
100-4012410-3100	Treasurer	Professional Services	STURGIS WEB SERVICES	1,275.00
100-4012410-3160	Treasurer	Pymt for Collection Ser	DEPARTMENT OF MOTOR VEHIC	3,820.00
100-4012410-5308	Treasurer	Gen Liability Insurance	VACO INSURANCE PROGRAMS	825.00
100-4012410-5530	Treasurer	Subsistence & Lodging	BANK OF AMERICA	290.49
100-4012410-5540	Treasurer	Convention & Education	PETTY CASH, TREASURER	135.00
100-4012410-5540	Treasurer	Convention & Education	PETTY CASH, TREASURER	110.00
100-4012410-5540	Treasurer	Convention & Education	PETTY CASH, TREASURER	110.00
100-4012410-6001	Treasurer	Office Supplies	DIGITAL IMAGE PRINTING	33.00
100-4012410-6008	Treasurer	Vehicle & Pwr Equip Fuels	BANK OF AMERICA	15.01
Account 4012410 Total:				6,874.97
100-4012430-2300	Financial Services	Hospital/Medical Plan	CORVESTA SERVICES, INC	75.86
100-4012430-2500	Financial Services	Disability Insurance	VACO INSURANCE PROGRAMS	16.55
100-4012430-2700	Financial Services	Worker's Compensation	VACO INSURANCE PROGRAMS	31.00
100-4012430-3120	Financial Services	Accountg & Auditing Ser	ROBINSON, FARMER, COX ASS	4,071.00
100-4012430-3320	Financial Services	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	111.25
100-4012430-3320	Financial Services	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	112.96
100-4012430-6001	Financial Services	Office Supplies	MOUNTAIN SPRINGS	13.00
Account 4012430 Total:				4,431.62
100-4012510-2300	Technology Services	Hospital/Medical Plan	CORVESTA SERVICES, INC	227.58
100-4012510-2500	Technology Services	Disability Insurance	VACO INSURANCE PROGRAMS	14.46
100-4012510-2700	Technology Services	Worker's Compensation	VACO INSURANCE PROGRAMS	49.00
100-4012510-3100	Technology Services	Professional Services	SLAIT CONSULTING	787.50
100-4012510-3320	Technology Services	Maint Service Contracts	ESRI	3,700.00
100-4012510-3320	Technology Services	Maint Service Contracts	INTERACTIVEGEGIS, INC	500.00
100-4012510-3320	Technology Services	Maint Service Contracts	SITEVISION	15.00
100-4012510-3320	Technology Services	Maint Service Contracts	EGTS	4,297.57
100-4012510-5230	Technology Services	Telecommunications	VERIZON WIRELESS	297.79
100-4012510-5230	Technology Services	Telecommunications	COMCAST	45.81
100-4012510-5230	Technology Services	Telecommunications	COMCAST	253.16
100-4012510-5304	Technology Services	Othr Property Insurance	VACO INSURANCE PROGRAMS	383.00
100-4012510-5305	Technology Services	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	425.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4012510-6007	Technology Services	Repair & Maint Supplies	LOWE'S HOME CENTERS	219.41
100-4012510-6007	Technology Services	Repair & Maint Supplies	LOWE'S HOME CENTERS	103.56
100-4012510-8007	Technology Services	Cap Otlly - EDP Equipmt	BANK OF AMERICA	896.20
Account 4012510 Total:				12,215.04
100-4012530-2300	Central Purchasing	Hospital/Medical Plan	CORVESTA SERVICES, INC	37.93
100-4012530-2700	Central Purchasing	Worker's Compensation	VACO INSURANCE PROGRAMS	11.00
100-4012530-6001	Central Purchasing	Office Supplies	MOUNTAIN SPRINGS	6.50
100-4012530-6001	Central Purchasing	Office Supplies	H&R CONTRACTORS INC	10.00
100-4012530-6001	Central Purchasing	Office Supplies	BANK OF AMERICA	115.94
100-4012530-6001	Central Purchasing	Office Supplies	MOUNTAIN SPRINGS	29.85
Account 4012530 Total:				211.22
100-4012560-2300	Central Garage	Hospital/Medical Plan	CORVESTA SERVICES, INC	37.93
100-4012560-2700	Central Garage	Worker's Compensation	VACO INSURANCE PROGRAMS	116.00
100-4012560-3311	Central Garage	Repairs & Maint - Equipment	SNAP-ON TOOLS	121.45
100-4012560-6011	Central Garage	Uniforms & Wearing Apparel	ALSCO	38.96
Account 4012560 Total:				314.34
100-4013300-2300	Electoral Bd/Registrar	Hospital/Medical Plan	CORVESTA SERVICES, INC	37.93
100-4013300-2500	Electoral Bd/Registrar	Disability Insurance	VACO INSURANCE PROGRAMS	26.53
100-4013300-2700	Electoral Bd/Registrar	Worker's Compensation	VACO INSURANCE PROGRAMS	726.00
100-4013300-3100	Electoral Bd/Registrar	Professional Services	ELECTION SYSTEMS & SOFTWA	1,566.93
100-4013300-3320	Electoral Bd/Registrar	Maint Service Contracts	LEONARD'S COPY SYSTEMS	187.38
100-4013300-3320	Electoral Bd/Registrar	Maint Service Contracts	MOUNTAIN SPRINGS	13.00
100-4013300-3320	Electoral Bd/Registrar	Maint Service Contracts	CANON FINANCIAL SERVICES	149.69
100-4013300-5302	Electoral Bd/Registrar	Fire Insurance	VACO INSURANCE PROGRAMS	846.00
100-4013300-5304	Electoral Bd/Registrar	Othr Property Insurance	VACO INSURANCE PROGRAMS	522.00
100-4013300-5420	Electoral Bd/Registrar	Lease/Rent of Buildings	SPICKARD LLC	1,020.04
100-4013300-5530	Electoral Bd/Registrar	Subsistence & Lodging	BANK OF AMERICA	559.51
100-4013300-5540	Electoral Bd/Registrar	Convention & Education	BANK OF AMERICA	198.00
100-4013300-6001	Electoral Bd/Registrar	Office Supplies	H&R CONTRACTORS INC	10.00
100-4013300-6014	Electoral Bd/Registrar	Other Operating Supplies	BANK OF AMERICA	680.26
Account 4013300 Total:				6,543.27
100-4021100-2300	Circuit Court	Hospital/Medical Plan	CORVESTA SERVICES, INC	37.93
100-4021100-2700	Circuit Court	Worker's Compensation	VACO INSURANCE PROGRAMS	6.00
Account 4021100 Total:				43.93
100-4021200-2700	General District Court	Worker's Compensation	VACO INSURANCE PROGRAMS	2.00
100-4021200-3311	General District Court	Repairs & Maint - Equipment	B & D LOCK	2,067.90
100-4021200-3320	General District Court	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	201.67
100-4021200-5810	General District Court	Dues & Assoc Memberships	AMERICAN JUDGES ASSOCIATI	150.00
100-4021200-5810	General District Court	Dues & Assoc Memberships	ASSOCIATION OF DISTRICT C	60.00
100-4021200-6001	General District Court	Office Supplies	H&R CONTRACTORS INC	25.00
100-4021200-6012	General District Court	Books & Subscriptions	VIRGINIA LAWYERS WEEKLY	179.50

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
			Account 4021200 Total:	2,686.07
100-4021600-2300	Clerk of Circuit Court	Hospital/Medical Plan	CORVESTA SERVICES, INC	227.58
100-4021600-2700	Clerk of Circuit Court	Worker's Compensation	VACO INSURANCE PROGRAMS	74.00
100-4021600-5210	Clerk of Circuit Court	Postal Services	PETTY CASH, CLERK OF COUR	399.12
100-4021600-5810	Clerk of Circuit Court	Dues & Assoc Memberships	PETTY CASH, CLERK OF COUR	315.00
100-4021600-6001	Clerk of Circuit Court	Office Supplies	OFFICE DEPOT	4.99
100-4021600-6001	Clerk of Circuit Court	Office Supplies	OFFICE DEPOT	36.99
100-4021600-6001	Clerk of Circuit Court	Office Supplies	OFFICE DEPOT	135.43
100-4021600-6012	Clerk of Circuit Court	Books & Subscriptions	MOUNTAIN VIEW LEASING, IN	241.38
100-4021600-6012	Clerk of Circuit Court	Books & Subscriptions	MOUNTAIN VIEW LEASING, IN	178.60
			Account 4021600 Total:	1,613.09
100-4022100-2300	Commonwealth's Attorney	Hospital/Medical Plan	CORVESTA SERVICES, INC	265.51
100-4022100-2700	Commonwealth's Attorney	Worker's Compensation	VACO INSURANCE PROGRAMS	83.00
100-4022100-3320	Commonwealth's Attorney	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	294.25
100-4022100-3320	Commonwealth's Attorney	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	224.93
100-4022100-5210	Commonwealth's Attorney	Postal Services	BANK OF AMERICA	15.94
100-4022100-5420	Commonwealth's Attorney	Lease/Rent of Buildings	BANK OF FINCASTLE	1,834.00
100-4022100-5510	Commonwealth's Attorney	Mileage	BRANSCOM, JOEL	198.75
100-4022100-5540	Commonwealth's Attorney	Convention & Education	VIRGINIA ASSOCIATION OF C	300.00
100-4022100-5540	Commonwealth's Attorney	Convention & Education	VIRGINIA ASSOCIATION OF C	300.00
100-4022100-5540	Commonwealth's Attorney	Convention & Education	VIRGINIA ASSOCIATION OF C	300.00
100-4022100-5540	Commonwealth's Attorney	Convention & Education	VIRGINIA ASSOCIATION OF C	300.00
100-4022100-6001	Commonwealth's Attorney	Office Supplies	VIRGINIA OFFICE SUPP	43.99
100-4022100-6001	Commonwealth's Attorney	Office Supplies	VIRGINIA OFFICE SUPP	26.26
100-4022100-8007	Commonwealth's Attorney	Cap Otlly - EDP Equipmt	VERIZON WIRELESS	80.02
			Account 4022100 Total:	4,266.65
100-4031200-2300	Sheriff	Hospital/Medical Plan	CORVESTA SERVICES, INC	1,782.71
100-4031200-2410	Sheriff	Line of Duty Insurance	VACO INSURANCE PROGRAMS	12,416.00
100-4031200-2500	Sheriff	Disability Insurance	VACO INSURANCE PROGRAMS	13.21
100-4031200-2700	Sheriff	Worker's Compensation	VACO INSURANCE PROGRAMS	9,900.00
100-4031200-3100	Sheriff	Professional Services	BOTETOURT FUNERAL HOME	2,500.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	BERGLUND COMPANIES	219.91
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	MAGIC CITY MOTOR	107.66
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	SPRINKEL'S TOWING, LLC	125.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	INSTRUMENT CALIBRATION &	64.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	SPRINKEL'S TOWING, LLC	50.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	LOVELL'S	1,328.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	LOVELL'S	420.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	BERGLUND COMPANIES	1,254.37
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	HUGH'S BODY SHOP	4,589.91
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	PROFESSIONAL COMMUNICATIO	5.95
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	PETTY CASH, RONALD N SPRI	89.98
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	HUGH'S BODY SHOP	194.88
100-4031200-3320	Sheriff	Maint Service Contracts	CANON SOLUTIONS AMERICA,	26.62
100-4031200-3320	Sheriff	Maint Service Contracts	CANON SOLUTIONS AMERICA,	26.62
100-4031200-3320	Sheriff	Maint Service Contracts	US BANCORP EQUIPMENT FINA	142.25
100-4031200-5305	Sheriff	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	28,440.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4031200-5530	Sheriff	Subsistence & Lodging	PETTY CASH, RONALD N SPRI	16.30
100-4031200-5810	Sheriff	Dues & Assoc Memberships	VISA	200.00
100-4031200-5810	Sheriff	Dues & Assoc Memberships	CARDINAL CRIMINAL JUSTICE	18,615.00
100-4031200-5830	Sheriff	RAID Patrol	DR POWLEDGE OCC MED PC	9.00
100-4031200-5830	Sheriff	RAID Patrol	CANON SOLUTIONS AMERICA,	26.62
100-4031200-5880	Sheriff	Special Law Enforce	TOWN OF BUCHANAN	6,588.48
100-4031200-6001	Sheriff	Office Supplies	VISA	93.32
100-4031200-6001	Sheriff	Office Supplies	SUPPLY ROOM COMPANIE	8.73
100-4031200-6001	Sheriff	Office Supplies	SUPPLY ROOM COMPANIE	43.62
100-4031200-6001	Sheriff	Office Supplies	SUPPLY ROOM COMPANIE	10.80
100-4031200-6001	Sheriff	Office Supplies	SUPPLY ROOM COMPANIE	20.05
100-4031200-6001	Sheriff	Office Supplies	PETTY CASH, RONALD N SPRI	17.50
100-4031200-6001	Sheriff	Office Supplies	SUPPLY ROOM COMPANIE	42.26
100-4031200-6008	Sheriff	Vehicle & Pwr Equip Fuels	SHELL OIL COMPANY	66.54
100-4031200-6008	Sheriff	Vehicle & Pwr Equip Fuels	PETTY CASH, RONALD N SPRI	116.88
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	95.18
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	THOMPSON TIRE	542.52
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	SPRINKEL'S TOWING, LLC	39.80
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	SPRINKEL'S TOWING, LLC	49.80
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	INTERSTATE BATTERY SYSTEM	117.95
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	AUTO PLUS	194.57
100-4031200-6010	Sheriff	Police Supplies	VISA	24.70
100-4031200-6010	Sheriff	Police Supplies	H C BAKER SALES CO	50.40
100-4031200-6010	Sheriff	Police Supplies	WATCHGUARD VIDEO	22.00
100-4031200-6010	Sheriff	Police Supplies	TASER INTERNATIONAL	9,995.82
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	BKT UNIFORMS	125.97
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	BKT UNIFORMS	544.41
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	BKT UNIFORMS	108.97
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	CW SECURITY SOLUTIONS,LLC	560.00
100-4031200-6012	Sheriff	Books & Subscriptions	MATTHEW BENDER & CO	510.46
100-4031200-6014	Sheriff	Other Operating Supplies	CAHOON'S FLORIST	104.76
100-4031200-6014	Sheriff	Other Operating Supplies	LEXISNEXIS	75.65
100-4031200-6014	Sheriff	Other Operating Supplies	EQUIFAX CREDIT INFORMATIO	82.09
100-4031200-6014	Sheriff	Other Operating Supplies	PETTY CASH, RONALD N SPRI	6.00
100-4031200-6014	Sheriff	Other Operating Supplies	LANGUAGE LINE SERVICES	9.96
100-4031200-6015	Sheriff	Firing Range Expenses	TIDY SERVICES	60.00
Account 4031200 Total:				102,893.18
100-4031700-2300	Dispatch	Hospital/Medical Plan	CORVESTA SERVICES, INC	417.23
100-4031700-2500	Dispatch	Disability Insurance	VACO INSURANCE PROGRAMS	70.96
100-4031700-2700	Dispatch	Worker's Compensation	VACO INSURANCE PROGRAMS	96.00
100-4031700-3320	Dispatch	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	163.50
100-4031700-5810	Dispatch	Dues & Assoc Memberships	CARDINAL CRIMINAL JUSTICE	5,110.00
100-4031700-6001	Dispatch	Office Supplies	VISA	111.18
100-4031700-6001	Dispatch	Office Supplies	SUPPLY ROOM COMPANIE	422.10
Account 4031700 Total:				6,390.97
100-4032200-2410	Volunteer Fire & Rescue	Line of Duty Insurance	VACO INSURANCE PROGRAMS	16,500.00
100-4032200-3110	Volunteer Fire & Rescue	Pymts for med, dental, hosp servs	SAFETY & COMPLIANCE SERVI	76.00
100-4032200-3110	Volunteer Fire & Rescue	Pymts for med, dental, hosp servs	BOTETOURT CO HEALTH	64.40

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	BANK OF AMERICA	133.33
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	VAVRS	425.00
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	CENTRAL SHENANDOAH EMS CO	27.50
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	13.64
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	30.48
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	18.00
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	15.25
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	18.00
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	JACKSON, LEATA	500.00
100-4032200-5302	Volunteer Fire & Rescue	Fire Insurance	BOTETOURT COUNTY FIRE & E	11,480.99
100-4032200-5302	Volunteer Fire & Rescue	Fire Insurance	VACO INSURANCE PROGRAMS	58,275.00
100-4032200-5649	Volunteer Fire & Rescue	Read Mountain VFD	MOUNTAIN SPRINGS	91.00
100-4032200-6004	Volunteer Fire & Rescue	Medical & Laboratory Supplies	BOUND TREE MEDICAL	1,749.90
100-4032200-6004	Volunteer Fire & Rescue	Medical & Laboratory Supplies	BOUND TREE MEDICAL	43.52
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	355.95
100-4032200-8012	Volunteer Fire & Rescue	Cap Otlly - Othr Capital	BLUE RIDGE SIGN & STAMP	453.60
Account 4032200 Total:				90,271.56
100-4033100-2300	Correction and Detention	Hospital/Medical Plan	CORVESTA SERVICES, INC	1,669.01
100-4033100-2410	Correction and Detention	Line of Duty Insurance	VACO INSURANCE PROGRAMS	10,874.00
100-4033100-2500	Correction and Detention	Disability Insurance	VACO INSURANCE PROGRAMS	24.50
100-4033100-2700	Correction and Detention	Worker's Compensation	VACO INSURANCE PROGRAMS	7,471.00
100-4033100-3100	Correction and Detention	Professional Services	ROANOKE HEART INSTITUTE	901.44
100-4033100-3100	Correction and Detention	Professional Services	CENTER FOR EMOTIONAL WELL	2,762.50
100-4033100-3100	Correction and Detention	Professional Services	VESS JR, DR FREMONT	1,405.00
100-4033100-3100	Correction and Detention	Professional Services	GASTROENTEROLOGY CONSULTA	160.26
100-4033100-3311	Correction and Detention	Repairs & Maint - Equipment	SUNBELT RENTALS	366.66
100-4033100-3311	Correction and Detention	Repairs & Maint - Equipment	CLEAN FLOW BY CUNDIFF	650.00
100-4033100-3311	Correction and Detention	Repairs & Maint - Equipment	WAGNER FOOD EQUIPMENT	1,297.20
100-4033100-3311	Correction and Detention	Repairs & Maint - Equipment	FIRE & LIFE SAFETY AMERIC	408.00
100-4033100-3311	Correction and Detention	Repairs & Maint - Equipment	WAGNER FOOD EQUIPMENT	152.00
100-4033100-3311	Correction and Detention	Repairs & Maint - Equipment	WAGNER FOOD EQUIPMENT	736.84
100-4033100-3311	Correction and Detention	Repairs & Maint - Equipment	ROCKINGHAM COOPERATIVE	629.10
100-4033100-3320	Correction and Detention	Maint Service Contracts	CANON SOLUTIONS AMERICA,	51.70
100-4033100-3320	Correction and Detention	Maint Service Contracts	CANON SOLUTIONS AMERICA,	21.75
100-4033100-3320	Correction and Detention	Maint Service Contracts	CANON SOLUTIONS AMERICA,	52.71
100-4033100-3320	Correction and Detention	Maint Service Contracts	CLEAN FLOW BY CUNDIFF	765.00
100-4033100-3320	Correction and Detention	Maint Service Contracts	ID NETWORKS	775.00
100-4033100-3320	Correction and Detention	Maint Service Contracts	BOTETOURT PEST CONTROL	168.00
100-4033100-3320	Correction and Detention	Maint Service Contracts	HALL SEPTIC TANK CLEANING	180.00
100-4033100-5302	Correction and Detention	Fire Insurance	VACO INSURANCE PROGRAMS	19,253.00
100-4033100-5810	Correction and Detention	Dues & Assoc Memberships	CARDINAL CRIMINAL JUSTICE	16,425.00
100-4033100-6001	Correction and Detention	Office Supplies	VISA	284.23
100-4033100-6001	Correction and Detention	Office Supplies	SUPPLY ROOM COMPANIE	4.16
100-4033100-6001	Correction and Detention	Office Supplies	SUPPLY ROOM COMPANIE	65.90
100-4033100-6001	Correction and Detention	Office Supplies	SUPPLY ROOM COMPANIE	5.18
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	519.40
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	151.00
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	4,236.72
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	149.52
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	4,457.19

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DIAMOND PAPER CO	138.47
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	138.75
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	4,357.22
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	132.48
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	93.03
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	130.02
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	116.50
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	513.10
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	519.40
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	5,659.54
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	DOLLAR GENERAL	67.60
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	MOORE MEDICAL CORP	271.94
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	MOBILE MEDICAL DIAGNOSTIC	80.00
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	LABCORP	1,863.00
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	SCI-MED WASTE SYSTEMS	139.00
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	WESTWOOD PHARMACY CLINICA	6,958.79
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	DOWNHOME PHARMACY	174.75
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	PETTY CASH, RONALD N SPRI	56.84
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	HAMCO	170.95
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	191.00
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	BRAME SPECIALTY COMPANY	746.55
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	BRAME SPECIALTY COMPANY	1,240.15
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	243.89
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	BRAME SPECIALTY COMPANY	118.50
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	BRAME SPECIALTY COMPANY	182.37
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	BRAME SPECIALTY COMPANY	191.46
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	GALL'S LLC	141.00
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	GALL'S LLC	107.00
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	102.98
100-4033100-6014	Correction and Detention	Other Operating Supplies	VISA	33.90
100-4033100-8007	Correction and Detention	Cap Otlly - EDP Equipmt	VISA	320.00
Account 4033100 Total:				102,273.15
100-4033200-3800	Juvenile Detention Center	Prch of Serv frm Othr Gov Entities	ROANOKE VALLEY JUVENILE D	5,950.00
Account 4033200 Total:				5,950.00
100-4033300-3100	Probation Office	Professional Services	CITY OF LEXINGTON	3,300.00
100-4033300-6001	Probation Office	Office Supplies	MOUNTAIN SPRINGS	6.50
Account 4033300 Total:				3,306.50
100-4034000-2300	Dept of Community Development	Hospital/Medical Plan	CORVESTA SERVICES, INC	341.37
100-4034000-2500	Dept of Community Development	Disability Insurance	VACO INSURANCE PROGRAMS	45.47
100-4034000-2700	Dept of Community Development	Worker's Compensation	VACO INSURANCE PROGRAMS	1,322.00
100-4034000-3100	Dept of Community Development	Professional Services	PRESTIGE LAWN & LANDSCAPE	300.00
100-4034000-3194	Dept of Community Development	Stormwater Management	DEPARTMENT OF ENVIRONMENT	837.00
100-4034000-3312	Dept of Community Development	Repairs & Maint - Vehicles	ZIMRI HOLDINGS, LLC	0.26
100-4034000-3312	Dept of Community Development	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	14.24
100-4034000-3320	Dept of Community Development	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	250.53
100-4034000-3600	Dept of Community Development	Advertising	MONTGOMERY PUBLISHING, LL	615.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4034000-5230	Dept of Community Development	Telecommunications	VERIZON WIRELESS	110.46
100-4034000-5305	Dept of Community Development	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	2,185.00
100-4034000-5530	Dept of Community Development	Subsistence & Lodging	VISA	178.31
100-4034000-6001	Dept of Community Development	Office Supplies	BANK OF AMERICA	139.62
100-4034000-6001	Dept of Community Development	Office Supplies	SUPPLY ROOM COMPANIE	301.96
100-4034000-6009	Dept of Community Development	Vehicle & Pwr Equip Supplies	EXXON/GECC	24.39
100-4034000-6012	Dept of Community Development	Books & Subscriptions	MATTHEW BENDER & CO	110.43
100-4034000-8002	Dept of Community Development	Cap Otly - Furn & Fixt	VIRGINIA OFFICE SUPP	40.69
100-4034000-8002	Dept of Community Development	Cap Otly - Furn & Fixt	VIRGINIA OFFICE SUPP	841.94
100-4034000-8002	Dept of Community Development	Cap Otly - Furn & Fixt	VIRGINIA OFFICE SUPP	179.99
Account 4034000 Total:				7,838.66
100-4035100-2300	Animal Control	Hospital/Medical Plan	CORVESTA SERVICES, INC	75.86
100-4035100-2410	Animal Control	Line of Duty Insurance	VACO INSURANCE PROGRAMS	920.00
100-4035100-2700	Animal Control	Worker's Compensation	VACO INSURANCE PROGRAMS	610.00
100-4035100-3100	Animal Control	Professional Services	COUNTY OF ROANOKE	14,675.83
100-4035100-5305	Animal Control	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	850.00
100-4035100-5810	Animal Control	Dues & Assoc Memberships	CARDINAL CRIMINAL JUSTICE	1,460.00
100-4035100-6004	Animal Control	Medical & Laboratory Supplies	EMERGENCY VETERINARY SERV	370.05
100-4035100-6004	Animal Control	Medical & Laboratory Supplies	EMERGENCY VETERINARY SERV	142.00
100-4035100-6004	Animal Control	Medical & Laboratory Supplies	EMERGENCY VETERINARY SERV	132.80
100-4035100-6009	Animal Control	Vehicle & Pwr Equip Supplies	THOMPSON TIRE	544.00
100-4035100-6009	Animal Control	Vehicle & Pwr Equip Supplies	SPRINKEL'S TOWING, LLC	14.98
100-4035100-6009	Animal Control	Vehicle & Pwr Equip Supplies	ZIMRI HOLDINGS, LLC	1.03
100-4035100-6014	Animal Control	Other Operating Supplies	MONTGOMERY PUBLISHING, LL	60.00
Account 4035100 Total:				19,856.55
100-4035500-2300	Fire & EMS	Hospital/Medical Plan	CORVESTA SERVICES, INC	1,175.83
100-4035500-2410	Fire & EMS	Line of Duty Insurance	VACO INSURANCE PROGRAMS	14,230.00
100-4035500-2700	Fire & EMS	Worker's Compensation	VACO INSURANCE PROGRAMS	18,897.00
100-4035500-3100	Fire & EMS	Professional Services	CARILION EMPLOYEE ASSISTA	174.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3160	Fire & EMS	Pymt for Collection Ser	EMS MANAGEMENT & CONSULTA	1,138.18
100-4035500-3311	Fire & EMS	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	4.43
100-4035500-3311	Fire & EMS	Repairs & Maint - Equipment	BLUE RIDGE RESCUE SUPPLIE	536.89
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	17.55
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	HUGH'S BODY SHOP	51.00
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	SPRINKEL'S TOWING, LLC	431.60
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	SPRINKEL'S TOWING, LLC	22.98
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	CUMMINS ATLANTIC	147.20
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	ZIMRI HOLDINGS, LLC	1.16
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	12.86
100-4035500-3320	Fire & EMS	Maint Service Contracts	ETHOS TECHNOLOGIES	85.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	522.40
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	663.20
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	623.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	100.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	351.30
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	548.20
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	300.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	536.10
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	150.65
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	113.82
100-4035500-5210	Fire & EMS	Postal Services	UPS STORE	32.94
100-4035500-5230	Fire & EMS	Telecommunications	VERIZON WIRELESS	591.74
100-4035500-5230	Fire & EMS	Telecommunications	VERIZON WIRELESS	40.01
100-4035500-5302	Fire & EMS	Fire Insurance	VACO INSURANCE PROGRAMS	4,676.00
100-4035500-5304	Fire & EMS	Othr Property Insurance	VACO INSURANCE PROGRAMS	1,343.00
100-4035500-5305	Fire & EMS	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	6,100.00
100-4035500-5530	Fire & EMS	Subsistence & Lodging	BANK OF AMERICA	936.66
100-4035500-5530	Fire & EMS	Subsistence & Lodging	VISA	7.18
100-4035500-5530	Fire & EMS	Subsistence & Lodging	FITZGERALD, CLAY	8.00
100-4035500-5540	Fire & EMS	Convention & Education	BANK OF AMERICA	-459.00
100-4035500-5540	Fire & EMS	Convention & Education	BLACK, CAMILLE	77.00
100-4035500-5999	Fire & EMS	Refunds	AETNA LIFE INSURANCE COMP	640.00
100-4035500-6001	Fire & EMS	Office Supplies	BANK OF AMERICA	69.78
100-4035500-6008	Fire & EMS	Vehicle & Pwr Equip Fuels	BANK OF AMERICA	203.69
100-4035500-6008	Fire & EMS	Vehicle & Pwr Equip Fuels	VISA	46.85
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BANK OF AMERICA	342.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	71.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	79.98
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	349.64
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	FIRST DUE GEAR	132.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	WITMER ASSOCIATES	54.99
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	315.13
100-4035500-6014	Fire & EMS	Other Operating Supplies	BANK OF AMERICA	152.14
100-4035500-6014	Fire & EMS	Other Operating Supplies	LOWE'S HOME CENTERS	9.26
100-4035500-6014	Fire & EMS	Other Operating Supplies	KOVAR, RONALD J	7.37
100-4035500-6014	Fire & EMS	Other Operating Supplies	CAHOON'S FLORIST	628.00
100-4035500-8005	Fire & EMS	Cap Otly - Mtr Veh/Eqp	FESCO EMERGENCY SALES	299.00
			Account 4035500 Total:	57,881.71
100-4035600-3320	Emergency Communications	Maint Service Contracts	PROFESSIONAL COMMUNICATIO	5,783.50
100-4035600-5410	Emergency Communications	Lease/Rent of Equipment	TOWN OF FINCASTLE	1,451.88
100-4035600-5410	Emergency Communications	Lease/Rent of Equipment	BOTETOURT LAND HOLDING II	2,733.81
100-4035600-5410	Emergency Communications	Lease/Rent of Equipment	BOTETOURT LAND HOLDING II	1,398.22
100-4035600-5420	Emergency Communications	Lease/Rent of Buildings	BOTETOURT LAND HOLDING II	216.00
			Account 4035600 Total:	11,583.41
100-4040000-2300	General Services	Hospital/Medical Plan	CORVESTA SERVICES, INC	113.79
100-4040000-2500	General Services	Disability Insurance	VACO INSURANCE PROGRAMS	29.27
100-4040000-2700	General Services	Worker's Compensation	VACO INSURANCE PROGRAMS	693.00
100-4040000-3100	General Services	Professional Services	VIRGINIA ENERGY PURCHASIN	23.00
100-4040000-3312	General Services	Repairs & Maint - Vehicles	ZIMRI HOLDINGS, LLC	0.26
100-4040000-3320	General Services	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	116.33
100-4040000-5230	General Services	Telecommunications	VERIZON WIRELESS	102.93
100-4040000-5302	General Services	Fire Insurance	VACO INSURANCE PROGRAMS	801.00
100-4040000-5305	General Services	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	2,180.00
100-4040000-5308	General Services	Gen Liability Insurance	VACO INSURANCE PROGRAMS	662.00
100-4040000-6001	General Services	Office Supplies	DIGITAL IMAGE PRINTING	45.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4040000-6001	General Services	Office Supplies	MOUNTAIN SPRINGS	19.50
100-4040000-6001	General Services	Office Supplies	VIRGINIA OFFICE SUPP	46.93
100-4040000-8012	General Services	Cap Otly - Othr Capital	KORMAN SIGNS	366.03
Account 4040000 Total:				5,199.04
100-4042400-2300	Waste Management	Hospital/Medical Plan	CORVESTA SERVICES, INC	151.72
100-4042400-2700	Waste Management	Worker's Compensation	VACO INSURANCE PROGRAMS	287.00
100-4042400-3100	Waste Management	Professional Services	DEPARTMENT OF ENVIRONMENT	3,390.00
100-4042400-3191	Waste Management	Refuse Disposal	CITY OF SALEM	8,164.14
100-4042400-3191	Waste Management	Refuse Disposal	ADVANCED DISPOSAL	1,900.00
100-4042400-3192	Waste Management	Recycling	VIKING FENCE	1,500.00
100-4042400-3192	Waste Management	Recycling	ADVANCED DISPOSAL	16,932.48
100-4042400-3193	Waste Management	Leachate Treatment	C & M MAINTENANCE SERVICE	13,800.00
100-4042400-3193	Waste Management	Leachate Treatment	GRAINGER	4.12
100-4042400-3311	Waste Management	Repairs & Maint - Equipment	MCCLUNG-LOGAN EQUIPMENT C	22.00
100-4042400-3311	Waste Management	Repairs & Maint - Equipment	MCCLUNG-LOGAN EQUIPMENT C	3,556.28
100-4042400-3311	Waste Management	Repairs & Maint - Equipment	MCCLUNG-LOGAN EQUIPMENT C	225.15
100-4042400-3312	Waste Management	Repairs & Maint - Vehicles	BERGLUND COMPANIES	521.71
100-4042400-3312	Waste Management	Repairs & Maint - Vehicles	SAFELITE GLASS CORP	223.65
100-4042400-3320	Waste Management	Maint Service Contracts	BEST CLEANING ENTERPRISE	175.00
100-4042400-3320	Waste Management	Maint Service Contracts	LEONARD'S COPY SYSTEMS	165.00
100-4042400-3320	Waste Management	Maint Service Contracts	BANK OF AMERICA	6.80
100-4042400-3320	Waste Management	Maint Service Contracts	CAROLINA SOFTWARE	400.00
100-4042400-3320	Waste Management	Maint Service Contracts	BOTETOURT PEST CONTROL	90.00
100-4042400-5302	Waste Management	Fire Insurance	VACO INSURANCE PROGRAMS	2,154.00
100-4042400-5305	Waste Management	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	1,580.00
100-4042400-5308	Waste Management	Gen Liability Insurance	VACO INSURANCE PROGRAMS	5,987.00
100-4042400-5410	Waste Management	Lease/Rent of Equipment	ARC3 GASES/ARCET EQUIPMEN	136.00
100-4042400-6001	Waste Management	Office Supplies	MOUNTAIN SPRINGS	19.50
100-4042400-6001	Waste Management	Office Supplies	BANK OF AMERICA	95.99
100-4042400-6001	Waste Management	Office Supplies	GRAINGER	9.84
100-4042400-6008	Waste Management	Vehicle & Pwr Equip Fuels	SOUTHERN STATES	751.91
100-4042400-6014	Waste Management	Other Operating Supplies	VIRGINIA OFFICE SUPP	239.67
100-4042400-8012	Waste Management	Cap Otly - Othr Capital	PETTY CASH, CO ADMIN	5.00
Account 4042400 Total:				62,493.96
100-4043000-2300	Maint of Gen Bldg & Grounds	Hospital/Medical Plan	CORVESTA SERVICES, INC	265.51
100-4043000-2700	Maint of Gen Bldg & Grounds	Worker's Compensation	VACO INSURANCE PROGRAMS	883.00
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	195.00
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	130.00
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	97.50
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	65.00
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	308.60
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	205.29
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	97.50
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	97.50
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	327.50
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	1,010.66
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	240.00
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	366.45

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	2,371.52
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	434.35
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	TRANE COMPANY	1,510.33
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	OTIS ELEVATOR COMPANY	16,987.72
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	AMAZON.COM CREDIT	115.74
100-4043000-3312	Maint of Gen Bldg & Grounds	Repairs & Maint - Vehicles	FIRST CALL	317.47
100-4043000-3312	Maint of Gen Bldg & Grounds	Repairs & Maint - Vehicles	ZIMRI HOLDINGS, LLC	0.17
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	BANK OF AMERICA	6.80
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	SCRUBZ PROCLEANING	472.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	FSI MID STATE DIV, INC	600.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	FSI MID STATE DIV, INC	140.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	BOTETOURT PEST CONTROL	90.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	CARTER MACHINERY	268.78
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	CARTER MACHINERY	268.78
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	CARTER MACHINERY	307.83
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	ROANOKE GAS COMPANY	35.42
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	ROANOKE GAS COMPANY	28.65
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	274.50
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	VERIZON WIRELESS	49.92
100-4043000-5302	Maint of Gen Bldg & Grounds	Fire Insurance	VACO INSURANCE PROGRAMS	12,039.00
100-4043000-5305	Maint of Gen Bldg & Grounds	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	930.00
100-4043000-5308	Maint of Gen Bldg & Grounds	Gen Liability Insurance	VACO INSURANCE PROGRAMS	5,215.00
100-4043000-6001	Maint of Gen Bldg & Grounds	Office Supplies	BANK OF AMERICA	51.81
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	1,171.15
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	35.82
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	893.87
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	ALSCO	218.60
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	19.98
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	LOWE'S HOME CENTERS	141.55
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	775.88
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	BOTETOURT MULCH & LANDSCA	23.98
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	ROANOKE ELECTRIC ZUPPLY	274.40
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	ROANOKE ELECTRIC ZUPPLY	292.70
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	ROANOKE ELECTRIC ZUPPLY	565.50
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	ROANOKE ELECTRIC ZUPPLY	167.15
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	ROANOKE ELECTRIC ZUPPLY	60.75
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	175.71
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	27.47
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	13.29
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	37.15
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	48.37
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	40.55
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	33.22
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	99.05
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	22.34
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	B & D LOCK	5.70
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	B & D LOCK	3.80
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	29.31
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	31.30
100-4043000-6011	Maint of Gen Bldg & Grounds	Uniforms & Wearing Apparel	WALMART COMMUNITY BRC	139.96
Account 4043000 Total:				52,153.85

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4053500-2300	Children's Services (CSA)	Hospital/Medical Plan	CORVESTA SERVICES, INC	37.93
100-4053500-2500	Children's Services (CSA)	Disability Insurance	VACO INSURANCE PROGRAMS	15.49
100-4053500-2700	Children's Services (CSA)	Worker's Compensation	VACO INSURANCE PROGRAMS	46.00
100-4053500-3100	Children's Services (CSA)	Professional Services	ALLIED INSTRUCTIONAL SERV	150.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	3,480.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	3,480.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	3,480.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	3,480.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	3,480.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	3,480.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	3,480.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	3,480.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE BEHAVIORAL HEA	1,000.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE BEHAVIORAL HEA	1,000.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE BEHAVIORAL HEA	326.50
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE BEHAVIORAL HEA	1,000.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	1,305.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	1,000.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,807.12
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,850.00
100-4053500-3100	Children's Services (CSA)	Professional Services	DISCOVERY SCHOOL OF VIRGI	5,400.00
100-4053500-3100	Children's Services (CSA)	Professional Services	DISCOVERY SCHOOL OF VIRGI	5,400.00
100-4053500-3100	Children's Services (CSA)	Professional Services	FAMILY INSIGHT, PC	2,700.00
100-4053500-3100	Children's Services (CSA)	Professional Services	FISHER, MAURICE	180.00
100-4053500-3100	Children's Services (CSA)	Professional Services	GIFT OF HOPE	4,830.00
100-4053500-3100	Children's Services (CSA)	Professional Services	HOPE TREE FAMILY SERVICES	786.00
100-4053500-3100	Children's Services (CSA)	Professional Services	HOPE TREE FAMILY SERVICES	11,989.80
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	720.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	1,500.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	2,970.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	720.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	180.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	1,240.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	1,860.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	360.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	180.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	1,500.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	1,240.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	310.00
100-4053500-3100	Children's Services (CSA)	Professional Services	NORTH SPRING BEHAVIORAL H	4,276.35
100-4053500-3100	Children's Services (CSA)	Professional Services	PROFESSIONAL THERAPIES	1,375.01
100-4053500-3100	Children's Services (CSA)	Professional Services	BRAMBLETON ASSESSMENT & C	180.00
100-4053500-3100	Children's Services (CSA)	Professional Services	FAMILY PRESERVATION	480.00
100-4053500-3100	Children's Services (CSA)	Professional Services	FAMILY PRESERVATION	1,080.00
100-4053500-3100	Children's Services (CSA)	Professional Services	FAMILY PRESERVATION	500.00
100-4053500-3100	Children's Services (CSA)	Professional Services	INTERCEPT YOUTH SERVICES	210.00
100-4053500-3100	Children's Services (CSA)	Professional Services	INTERCEPT YOUTH SERVICES	780.00
Account 4053500 Total:				90,845.20
100-4053735	Roanoke Valley TPO		ROANOKE VALLEY-ALLEGHANY	2,686.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
			Account 4053735 Total:	2,686.00
100-4071000-2300	Parks & Recreation	Hospital/Medical Plan	CORVESTA SERVICES, INC	417.23
100-4071000-2500	Parks & Recreation	Disability Insurance	VACO INSURANCE PROGRAMS	37.72
100-4071000-2700	Parks & Recreation	Worker's Compensation	VACO INSURANCE PROGRAMS	2,264.00
100-4071000-3180	Parks & Recreation	Instruction/Training	BANK OF AMERICA	560.41
100-4071000-3180	Parks & Recreation	Instruction/Training	SHOTWELL, HEATHER	230.00
100-4071000-3180	Parks & Recreation	Instruction/Training	SLUSSER, TERRI	120.00
100-4071000-3180	Parks & Recreation	Instruction/Training	BRIZENDINE, MICHAEL L	1,500.00
100-4071000-3180	Parks & Recreation	Instruction/Training	ACADEMY SOCCER CAMPS	660.00
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	140.26
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	OUTDOOR POWER EQUIPMENT	115.71
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	139.96
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	BOTETOURT TRUCK & TRAILER	112.99
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	41.76
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	230.72
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	100.00
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	263.06
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	58.21
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	407.74
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	53.00
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	146.69
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	501.95
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	55.25
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	233.38
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	120.51
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	GW'S SALES N SERVICE	34.87
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	47.46
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	569.05
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	PRESSURE WASHING	239.00
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	92.40
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	SMITH TURF & IRRIGATION	314.28
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	32.20
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	HAMCO	538.05
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	LANDSCAPE SUPPLY	248.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	CWC CHEMICAL	267.40
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	ADVANCE AUTO PARTS	8.54
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	22.78
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	HALL SEPTIC TANK CLEANING	75.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	AQUATURF	501.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	BOXLEY AGGREGATES	190.58
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	B & D LOCK	229.60
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	AQUATURF	166.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	AQUATURF	80.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	AQUATURF	525.88
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	AQUATURF	120.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	HOUSE OF DOORS	325.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	60.68
100-4071000-3320	Parks & Recreation	Maint Service Contracts	BANK OF AMERICA	17.70
100-4071000-3320	Parks & Recreation	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	206.55
100-4071000-3320	Parks & Recreation	Maint Service Contracts	BOTETOURT PEST CONTROL	125.00
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	65.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	27.30
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	124.80
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	16.25
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	97.50
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	65.00
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	1,800.00
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	32.50
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	130.00
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	65.00
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	4,840.00
100-4071000-3600	Parks & Recreation	Advertising	MONTGOMERY PUBLISHING, LL	55.50
100-4071000-5110	Parks & Recreation	Electrical Services	DOMINION VIRGINIA POWER	10.66
100-4071000-5110	Parks & Recreation	Electrical Services	DOMINION VIRGINIA POWER	6.59
100-4071000-5110	Parks & Recreation	Electrical Services	DOMINION VIRGINIA POWER	850.58
100-4071000-5130	Parks & Recreation	Water and Sewer	MOUNTAIN SPRINGS	6.50
100-4071000-5130	Parks & Recreation	Water and Sewer	AQUA VA	24.21
100-4071000-5130	Parks & Recreation	Water and Sewer	BLUE RIDGE WATER	24.00
100-4071000-5230	Parks & Recreation	Telecommunications	VERIZON WIRELESS	50.07
100-4071000-5230	Parks & Recreation	Telecommunications	PAHL, WILLIAM JOE	20.00
100-4071000-5302	Parks & Recreation	Fire Insurance	VACO INSURANCE PROGRAMS	4,577.00
100-4071000-5305	Parks & Recreation	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	4,350.00
100-4071000-5410	Parks & Recreation	Lease/Rent of Equipment	TIDY SERVICES	130.00
100-4071000-5420	Parks & Recreation	Lease/Rent of Buildings	BRAVO PROPERTIES, LLC	1,500.00
100-4071000-5840	Parks & Recreation	Marketing	ROANOKE TIMES	1,136.80
100-4071000-5840	Parks & Recreation	Marketing	GROWING UP IN THE VALLEY	350.00
100-4071000-6001	Parks & Recreation	Office Supplies	H&R CONTRACTORS INC	10.00
100-4071000-6001	Parks & Recreation	Office Supplies	BANK OF AMERICA	33.99
100-4071000-6003	Parks & Recreation	Agricultural Supplies	LANDSCAPE SUPPLY	1,142.20
100-4071000-6003	Parks & Recreation	Agricultural Supplies	LAVERY'S SOD FARM	110.00
100-4071000-6003	Parks & Recreation	Agricultural Supplies	LANDSCAPE SUPPLY	354.00
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	BOTETOURT TRUCK & TRAILER	109.82
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	BOTETOURT TRUCK & TRAILER	80.83
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	BOTETOURT TRUCK & TRAILER	437.66
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	CLAYTONS WRECKER SERVICE	100.00
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	ZIMRI HOLDINGS, LLC	0.34
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	GCR TIRE & SERVICE	125.50
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	GCR TIRE & SERVICE	148.29
100-4071000-6013	Parks & Recreation	Educ & Rec Supplies	LASTING IMPRESSIONS	200.00
100-4071000-6013	Parks & Recreation	Educ & Rec Supplies	RIDDELL/ALL AMERICAN SPOR	4,629.95
100-4071000-6013	Parks & Recreation	Educ & Rec Supplies	MOJO SPORTSWEAR	357.50
100-4071000-6013	Parks & Recreation	Educ & Rec Supplies	BSN SPORTS	186.71
100-4071000-6013	Parks & Recreation	Educ & Rec Supplies	BSN SPORTS	243.39
100-4071000-6014	Parks & Recreation	Other Operating Supplies	TIDY SERVICES	68.00
100-4071000-6014	Parks & Recreation	Other Operating Supplies	TIDY SERVICES	195.00
100-4071000-6014	Parks & Recreation	Other Operating Supplies	TIDY SERVICES	68.00
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Account 4071000 Total:				42,504.01
100-4071300-2300	Botetourt Sports Complex	Hospital/Medical Plan	CORVESTA SERVICES, INC	75.86
100-4071300-2500	Botetourt Sports Complex	Disability Insurance	VACO INSURANCE PROGRAMS	12.91
100-4071300-2700	Botetourt Sports Complex	Worker's Compensation	VACO INSURANCE PROGRAMS	937.00
100-4071300-3311	Botetourt Sports Complex	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	1,703.54

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4071300-3311	Botetourt Sports Complex	Repairs & Maint - Equipment	PRESSURE WASHING	188.00
100-4071300-3313	Botetourt Sports Complex	Repair & Maint - Bldgs	PIONEER MANUFACTURING COM	239.00
100-4071300-3313	Botetourt Sports Complex	Repair & Maint - Bldgs	BSN SPORTS	365.40
100-4071300-3313	Botetourt Sports Complex	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	169.97
100-4071300-3313	Botetourt Sports Complex	Repair & Maint - Bldgs	HURT, JAMIE	858.21
100-4071300-3313	Botetourt Sports Complex	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	16.68
100-4071300-3313	Botetourt Sports Complex	Repair & Maint - Bldgs	TECH 24	590.61
100-4071300-3313	Botetourt Sports Complex	Repair & Maint - Bldgs	CARDINAL RUBBER & SEAL	59.88
100-4071300-3313	Botetourt Sports Complex	Repair & Maint - Bldgs	LANDSCAPE STORE	30.00
100-4071300-3313	Botetourt Sports Complex	Repair & Maint - Bldgs	ROCKINGHAM COOPERATIVE	39.20
100-4071300-3320	Botetourt Sports Complex	Maint Service Contracts	BANK OF AMERICA	83.70
100-4071300-3320	Botetourt Sports Complex	Maint Service Contracts	CANON SOLUTIONS AMERICA,	73.20
100-4071300-5302	Botetourt Sports Complex	Fire Insurance	VACO INSURANCE PROGRAMS	2,065.00
100-4071300-5305	Botetourt Sports Complex	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	1,500.00
100-4071300-5840	Botetourt Sports Complex	Marketing	SMALL, EDDIE	984.00
100-4071300-6001	Botetourt Sports Complex	Office Supplies	BANK OF AMERICA	133.97
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	BANK OF AMERICA	575.28
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	SAM'S CLUB	256.68
100-4071300-6003	Botetourt Sports Complex	Agricultural Supplies	LANDSCAPE SUPPLY	799.20
100-4071300-6003	Botetourt Sports Complex	Agricultural Supplies	LANDSCAPE SUPPLY	1,802.20
100-4071300-6003	Botetourt Sports Complex	Agricultural Supplies	LANDSCAPE SUPPLY	4,304.00
100-4071300-6003	Botetourt Sports Complex	Agricultural Supplies	LANDSCAPE SUPPLY	985.46
100-4071300-6005	Botetourt Sports Complex	Laundry, Hskpg, Janitor Supplies	CINTAS CORPORATION-#524	338.66
100-4071300-6005	Botetourt Sports Complex	Laundry, Hskpg, Janitor Supplies	CINTAS CORPORATION-#524	300.38
100-4071300-6009	Botetourt Sports Complex	Vehicle & Pwr Equip Supplies	BANK OF AMERICA	36.84
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	BANK OF AMERICA	103.19
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	LOWE'S HOME CENTERS	392.95
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	BOTETOURT PEST CONTROL	110.00
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	LOWE'S HOME CENTERS	27.06
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	TELVENT DTN INC	249.75
Account 4071300 Total:				20,407.78
100-4071500-2700	Van Program	Worker's Compensation	VACO INSURANCE PROGRAMS	3,013.00
100-4071500-3312	Van Program	Repairs & Maint - Vehicles	ZIMRI HOLDINGS, LLC	0.09
100-4071500-5230	Van Program	Telecommunications	VERIZON WIRELESS	15.92
100-4071500-5305	Van Program	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	750.00
Account 4071500 Total:				3,779.01
100-4073100-2300	Library	Hospital/Medical Plan	CORVESTA SERVICES, INC	417.23
100-4073100-2500	Library	Disability Insurance	VACO INSURANCE PROGRAMS	10.71
100-4073100-2700	Library	Worker's Compensation	VACO INSURANCE PROGRAMS	4,230.00
100-4073100-3100	Library	Professional Services	OCLC, INC	1,024.39
100-4073100-3320	Library	Maint Service Contracts	BANK OF AMERICA	10.00
100-4073100-3320	Library	Maint Service Contracts	ALSCO	10.58
100-4073100-3320	Library	Maint Service Contracts	ALSCO	10.58
100-4073100-3320	Library	Maint Service Contracts	TYCO INTEGRATED SECURITY	259.78
100-4073100-3320	Library	Maint Service Contracts	SCRUBZ PROCLEANING	700.00
100-4073100-3320	Library	Maint Service Contracts	BROWN EXTERMINATING	25.00
100-4073100-3320	Library	Maint Service Contracts	BROWN EXTERMINATING	25.00
100-4073100-3320	Library	Maint Service Contracts	BOTETOURT PEST CONTROL	225.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4073100-3320	Library	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	215.07
100-4073100-3320	Library	Maint Service Contracts	BRYANT'S CLEANING	800.00
100-4073100-3320	Library	Maint Service Contracts	ROPHO SALES	212.00
100-4073100-3320	Library	Maint Service Contracts	RYDER CLEANING	40.00
100-4073100-3320	Library	Maint Service Contracts	RYDER CLEANING	40.00
100-4073100-3800	Library	Prch of Serv frm Othr Gov Entities	COUNTY OF ROANOKE	795.91
100-4073100-5120	Library	Heating Services	ROANOKE GAS COMPANY	57.71
100-4073100-5130	Library	Water and Sewer	MOUNTAIN SPRINGS	13.00
100-4073100-5130	Library	Water and Sewer	TOWN OF BUCHANAN	95.50
100-4073100-5130	Library	Water and Sewer	WESTERN VIRGINIA WATER AU	258.45
100-4073100-5230	Library	Telecommunications	SHENTEL	231.96
100-4073100-5230	Library	Telecommunications	COMCAST	145.64
100-4073100-5230	Library	Telecommunications	VERIZON	145.50
100-4073100-5230	Library	Telecommunications	VERIZON	577.27
100-4073100-5302	Library	Fire Insurance	VACO INSURANCE PROGRAMS	1,219.00
100-4073100-5305	Library	Motor Vehicle Insurance	VACO INSURANCE PROGRAMS	1,650.00
100-4073100-5308	Library	Gen Liability Insurance	VACO INSURANCE PROGRAMS	1,828.00
100-4073100-5810	Library	Dues & Assoc Memberships	VIRGINIA PUBLIC LIBRARY D	50.00
100-4073100-5840	Library	Marketing	MOVIE LICENSING USA	814.00
100-4073100-5840	Library	Marketing	BETTER CONTAINERS	70.05
100-4073100-6001	Library	Office Supplies	BANK OF AMERICA	601.53
100-4073100-6012	Library	Books & Subscriptions	BANK OF AMERICA	1,386.97
100-4073100-6012	Library	Books & Subscriptions	CHILDREN'S PLUS	569.79
100-4073100-6012	Library	Books & Subscriptions	COUNTRY	14.98
100-4073100-6012	Library	Books & Subscriptions	BAKER & TAYLOR	82.51
100-4073100-6012	Library	Books & Subscriptions	GALE GROUP	398.20
100-4073100-6012	Library	Books & Subscriptions	CENTER POINT PUBLISHING	1,099.02
100-4073100-6012	Library	Books & Subscriptions	KAGEY, DEEDIE D.	156.00
100-4073100-6012	Library	Books & Subscriptions	LIVE OAK MEDIA	32.30
100-4073100-6012	Library	Books & Subscriptions	OUTDOOR LIFE	15.97
100-4073100-6012	Library	Books & Subscriptions	PARACLETE PRESS	48.92
100-4073100-6012	Library	Books & Subscriptions	PARACLETE PRESS	11.24
100-4073100-6012	Library	Books & Subscriptions	POPULAR SCIENCE	19.97
100-4073100-6012	Library	Books & Subscriptions	RECORDED BOOKS	321.03
100-4073100-6012	Library	Books & Subscriptions	SELF	14.97
100-4073100-6012	Library	Books & Subscriptions	OXMOOR HOUSE	36.91
100-4073100-6012	Library	Books & Subscriptions	TEI LANDMARK AUDIO	119.00
100-4073100-6012	Library	Books & Subscriptions	TIME	72.28
100-4073100-6012	Library	Books & Subscriptions	ULVERSCROFT	94.44
100-4073100-6012	Library	Books & Subscriptions	UNIVERSITY OF NEBRASKA	15.00
100-4073100-6012	Library	Books & Subscriptions	MICROMARKETING	538.55
100-4073100-6012	Library	Books & Subscriptions	INGRAM	2,986.90
Account 4073100 Total:				24,843.81
100-4081210	Planning District Commission		ROANOKE VALLEY-ALLEGHANY	30,160.00
Account 4081210 Total:				30,160.00
100-4081220	Econ Dev Partnership		ROANOKE REGIONAL PARTNERS	36,421.00
Account 4081220 Total:				36,421.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4081231	Rke Reg Chamber of Cmrc		ROANOKE REGIONAL CHAMBER	3,500.00
			Account 4081231 Total:	3,500.00
100-4081500-2700	Economic Development	Worker's Compensation	VACO INSURANCE PROGRAMS	360.00
100-4081500-8002	Economic Development	Cap Otly - Furn & Fixt	VIRGINIA OFFICE SUPP	10.50
100-4081500-8002	Economic Development	Cap Otly - Furn & Fixt	VIRGINIA OFFICE SUPP	1,150.22
100-4081500-8002	Economic Development	Cap Otly - Furn & Fixt	VIRGINIA OFFICE SUPP	289.59
			Account 4081500 Total:	1,810.31
100-4081600-2300	Tourism	Hospital/Medical Plan	CORVESTA SERVICES, INC	75.86
100-4081600-2500	Tourism	Disability Insurance	VACO INSURANCE PROGRAMS	19.67
100-4081600-2700	Tourism	Worker's Compensation	VACO INSURANCE PROGRAMS	420.00
100-4081600-3100	Tourism	Professional Services	BANK OF AMERICA	199.00
100-4081600-5210	Tourism	Postal Services	UNITED PARCEL SERVICE	12.76
100-4081600-5210	Tourism	Postal Services	POSTMASTER	215.00
100-4081600-5210	Tourism	Postal Services	UNITED PARCEL SERVICE	5.65
100-4081600-5530	Tourism	Subsistence & Lodging	BANK OF AMERICA	15.84
100-4081600-5540	Tourism	Convention & Education	BANK OF AMERICA	135.00
100-4081600-5840	Tourism	Marketing	BANK OF AMERICA	495.53
100-4081600-5840	Tourism	Marketing	MOORMAN, LISA	23.66
100-4081600-6001	Tourism	Office Supplies	BANK OF AMERICA	112.13
100-4081600-6001	Tourism	Office Supplies	VIRGINIA OFFICE SUPP	73.98
100-4081600-6009	Tourism	Vehicle & Pwr Equip Supplies	ZIMRI HOLDINGS, LLC	0.09
			Account 4081600 Total:	1,804.17
100-4091502	Unemployment Claims		VIRGINIA EMPLOYMENT COMMI	7.91
			Account 4091502 Total:	7.91
100-4092000-5999	Revenue Refunds	Refunds	LIPSCOMB, JOHN ETHAN	207.70
100-4092000-5999	Revenue Refunds	Refunds	JORDAN JR, MELVIN T	15.12
100-4092000-5999	Revenue Refunds	Refunds	VIRGINIA DEPARTMENT OF HO	1,060.60
			Account 4092000 Total:	1,283.42
100-4094101-0000-00	Enterprise-Wide Software	0000	GENSTOR SYSTEMS, INC	1,355.00
100-4094101-0000-00	Enterprise-Wide Software	0000	HARRIS COMPUTER SYSTEMS	7,537.50
			Account 4094101 Total:	8,892.50
100-4094112-0000-00	County Website Redesign	0000	ALEXANDER, WILLIAM	2,100.00
			Account 4094112 Total:	2,100.00
100-4094423-0000-00	Dale Ct. Water Line Extension	0000	COFFEY A R & SONS	70,152.75
			Account 4094423 Total:	70,152.75

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4094723-0000-00	Commun Rec Incntv Prgrm	0000	JAMES RIVER HIGH SCHOOL	2,022.00
100-4094723-0000-00	Commun Rec Incntv Prgrm	0000	TROUTVILLE ELEMENTARY SCH	2,022.00
100-4094723-0000-00	Commun Rec Incntv Prgrm	0000	FRANCIS, NICHOLAS	111.60
Account 4094723 Total:				4,155.60
100-4094733-0000-00	Greenfield Historic Resources	0000	DOVETAIL CULTURAL RESOURC	3,699.50
100-4094733-0000-00	Greenfield Historic Resources	0000	VISA	150.00
Account 4094733 Total:				3,849.50
Fund 100 Total:				942,011.53
400-4095113-9100	Phone Equipment Lease	Debt Service	BANK OF AMERICA NATIONAL	37,169.38
400-4095113-9100	Phone Equipment Lease	Debt Service	BANK OF AMERICA NATIONAL	1,708.86
400-4095113-9100	Phone Equipment Lease	Debt Service	BANK OF AMERICA NATIONAL	1,708.86
Account 4095113 Total:				40,587.10
400-4095199-9100	Debt Service Expenses	Debt Service	US BANK	550.00
Account 4095199 Total:				550.00
Fund 400 Total:				41,137.10
Grand Total:				983,148.63

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4011010-5510	Board of Supervisors	Mileage	MARTIN, BILLY	618.84
100-4011010-5530	Board of Supervisors	Subsistence & Lodging	MARTIN, BILLY	32.49
Account 4011010 Total:				651.33
100-4012110-2300	County Administrator	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	2,741.40
100-4012110-5230	County Administrator	Telecommunications	VIRGINIA INFORMATION TECH	0.11
100-4012110-5230	County Administrator	Telecommunications	LUMOS NETWORKS	223.07
100-4012110-5510	County Administrator	Mileage	FAIN, SUSAN	14.04
100-4012110-5530	County Administrator	Subsistence & Lodging	FAIN, SUSAN	3.95
Account 4012110 Total:				2,982.57
100-4012121-2300	Deputy Administrators	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,827.60
100-4012121-5230	Deputy Administrators	Telecommunications	VIRGINIA INFORMATION TECH	0.32
100-4012121-5230	Deputy Administrators	Telecommunications	LUMOS NETWORKS	74.07
100-4012121-6008	Deputy Administrators	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	245.91
Account 4012121 Total:				2,147.90
100-4012310-2300	Commissioner of Revenue	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	5,482.80
100-4012310-5230	Commissioner of Revenue	Telecommunications	VIRGINIA INFORMATION TECH	0.61
100-4012310-5230	Commissioner of Revenue	Telecommunications	LUMOS NETWORKS	41.78
Account 4012310 Total:				5,525.19
100-4012410-2300	Treasurer	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	4,569.00
100-4012410-5230	Treasurer	Telecommunications	VIRGINIA INFORMATION TECH	0.24
100-4012410-5230	Treasurer	Telecommunications	LUMOS NETWORKS	58.41
100-4012410-6008	Treasurer	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	22.21
Account 4012410 Total:				4,649.86
100-4012430-2300	Financial Services	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,827.60
100-4012430-5230	Financial Services	Telecommunications	VIRGINIA INFORMATION TECH	0.32
100-4012430-5230	Financial Services	Telecommunications	VIRGINIA INFORMATION TECH	0.05
100-4012430-5230	Financial Services	Telecommunications	LUMOS NETWORKS	49.13
Account 4012430 Total:				1,877.10
100-4012510-2300	Technology Services	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	5,482.80
100-4012510-5230	Technology Services	Telecommunications	VIRGINIA INFORMATION TECH	0.43
100-4012510-5230	Technology Services	Telecommunications	LUMOS NETWORKS	2,448.27
100-4012510-6008	Technology Services	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	29.68
Account 4012510 Total:				7,961.18
100-4012530-2300	Central Purchasing	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	913.80
100-4012530-5230	Central Purchasing	Telecommunications	VIRGINIA INFORMATION TECH	0.11
100-4012530-5230	Central Purchasing	Telecommunications	VIRGINIA INFORMATION TECH	0.24
100-4012530-5230	Central Purchasing	Telecommunications	LUMOS NETWORKS	47.67

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
			Account 4012530 Total:	961.82
100-4012560-2300	Central Garage	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	913.80
100-4012560-5230	Central Garage	Telecommunications	LUMOS NETWORKS	799.00
			Account 4012560 Total:	1,712.80
100-4013300-2300	Electoral Bd/Registrar	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	913.80
100-4013300-5230	Electoral Bd/Registrar	Telecommunications	VIRGINIA INFORMATION TECH	0.32
100-4013300-5230	Electoral Bd/Registrar	Telecommunications	LUMOS NETWORKS	47.40
100-4013300-5510	Electoral Bd/Registrar	Mileage	CLARK, TRACI	32.40
100-4013300-5510	Electoral Bd/Registrar	Mileage	HEARTWELL, WILLIAM	172.80
			Account 4013300 Total:	1,166.72
100-4021100-2300	Circuit Court	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	913.80
100-4021100-5230	Circuit Court	Telecommunications	VIRGINIA INFORMATION TECH	12.08
100-4021100-5230	Circuit Court	Telecommunications	LUMOS NETWORKS	108.87
			Account 4021100 Total:	1,034.75
100-4021200-5230	General District Court	Telecommunications	VIRGINIA INFORMATION TECH	14.21
100-4021200-5230	General District Court	Telecommunications	LUMOS NETWORKS	364.54
			Account 4021200 Total:	378.75
100-4021300-5230	Magistrate	Telecommunications	VIRGINIA INFORMATION TECH	0.22
100-4021300-5230	Magistrate	Telecommunications	LUMOS NETWORKS	14.98
			Account 4021300 Total:	15.20
100-4021600-2300	Clerk of Circuit Court	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	5,482.80
100-4021600-5230	Clerk of Circuit Court	Telecommunications	VIRGINIA INFORMATION TECH	5.63
100-4021600-5230	Clerk of Circuit Court	Telecommunications	LUMOS NETWORKS	213.29
			Account 4021600 Total:	5,701.72
100-4022100-2300	Commonwealth's Attorney	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	6,396.60
100-4022100-5110	Commonwealth's Attorney	Electrical Services	AMERICAN ELECTRIC PO	216.72
100-4022100-5120	Commonwealth's Attorney	Heating Services	ROANOKE GAS COMPANY	36.19
100-4022100-5130	Commonwealth's Attorney	Water and Sewer	WESTERN VIRGINIA WATER AU	53.69
100-4022100-5230	Commonwealth's Attorney	Telecommunications	VIRGINIA INFORMATION TECH	0.82
100-4022100-5230	Commonwealth's Attorney	Telecommunications	LUMOS NETWORKS	269.69
			Account 4022100 Total:	6,973.71
100-4031200-2300	Sheriff	Hospital/Medical Plan	UNITED STATES TREASURY	272.37
100-4031200-2300	Sheriff	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	42,948.60
100-4031200-5230	Sheriff	Telecommunications	VIRGINIA INFORMATION TECH	4.11
100-4031200-5230	Sheriff	Telecommunications	LUMOS NETWORKS	496.27
100-4031200-5230	Sheriff	Telecommunications	VERIZON WIRELESS	1,149.54
100-4031200-5230	Sheriff	Telecommunications	LUMOS NETWORKS	21.95

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4031200-5830	Sheriff	RAID Patrol	VIRGINIA INFORMATION TECH	0.43
100-4031200-5830	Sheriff	RAID Patrol	LUMOS NETWORKS	25.82
100-4031200-5830	Sheriff	RAID Patrol	VERIZON WIRELESS	82.51
100-4031200-5850	Sheriff	Crime Prevention	VIRGINIA INFORMATION TECH	0.11
100-4031200-5850	Sheriff	Crime Prevention	LUMOS NETWORKS	6.46
100-4031200-5850	Sheriff	Crime Prevention	VERIZON WIRELESS	49.95
100-4031200-6008	Sheriff	Vehicle & Pwr Equip Fuels	FOSTER FUEL	11,077.65
100-4031200-6008	Sheriff	Vehicle & Pwr Equip Fuels	FOSTER FUEL	879.87
100-4031200-6008	Sheriff	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	658.80
100-4031200-6015	Sheriff	Firing Range Expenses	CRAIG-BOTETOURT ELECTRIC	15.65
Account 4031200 Total:				57,690.09
100-4031700-2300	Dispatch	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	10,051.80
100-4031700-5230	Dispatch	Telecommunications	VIRGINIA INFORMATION TECH	76.21
100-4031700-5230	Dispatch	Telecommunications	LUMOS NETWORKS	245.34
100-4031700-5230	Dispatch	Telecommunications	VERIZON WIRELESS	30.46
Account 4031700 Total:				10,403.81
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	WEBB'S OIL CORPORATION	1,375.42
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	BLUE RIDGE VOLUNTEER FIRE	23,950.15
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	TROUTVILLE VOLUNTEER FIRE	34,356.82
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	BUCHANAN VOLUNTEER FIRE D	50,157.68
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	FINCATTLE VOLUNTEER FIRE	32,409.93
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	EAGLE ROCK VOLUNTEER FIRE	20,755.58
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	GLEN WILTON VOLUNTEER FIR	12,056.28
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	BOTETOURT COUNTY EMERGENCE	37,988.02
100-4032200-5651	Volunteer Fire & Rescue	County Vol Resc Squads	WEBB'S OIL CORPORATION	1,258.08
100-4032200-5651	Volunteer Fire & Rescue	County Vol Resc Squads	BLUE RIDGE RESCUE SQUAD	19,678.26
100-4032200-5651	Volunteer Fire & Rescue	County Vol Resc Squads	TROUTVILLE RESCUE SQUAD	17,215.27
100-4032200-5651	Volunteer Fire & Rescue	County Vol Resc Squads	EAGLE ROCK RESCUE SQUAD	12,600.00
Account 4032200 Total:				263,801.49
100-4033100-2300	Correction and Detention	Hospital/Medical Plan	UNITED STATES TREASURY	272.35
100-4033100-2300	Correction and Detention	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	40,207.71
100-4033100-5110	Correction and Detention	Electrical Services	AMERICAN ELECTRIC PO	11,973.54
100-4033100-5120	Correction and Detention	Heating Services	ROANOKE GAS COMPANY	762.84
100-4033100-5130	Correction and Detention	Water and Sewer	WESTERN VIRGINIA WATER AU	6,379.69
100-4033100-5230	Correction and Detention	Telecommunications	VIRGINIA INFORMATION TECH	2.07
100-4033100-5230	Correction and Detention	Telecommunications	LUMOS NETWORKS	264.76
100-4033100-5230	Correction and Detention	Telecommunications	VERIZON WIRELESS	82.51
Account 4033100 Total:				59,945.47
100-4033300-5230	Probation Office	Telecommunications	VIRGINIA INFORMATION TECH	0.90
100-4033300-5230	Probation Office	Telecommunications	LUMOS NETWORKS	32.18
Account 4033300 Total:				33.08
100-4034000-2300	Dept of Community Development	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	8,224.20

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4034000-5230	Dept of Community Development	Telecommunications	VIRGINIA INFORMATION TECH	0.97
100-4034000-5230	Dept of Community Development	Telecommunications	VIRGINIA INFORMATION TECH	0.46
100-4034000-5230	Dept of Community Development	Telecommunications	LUMOS NETWORKS	115.80
100-4034000-6008	Dept of Community Development	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	683.23
Account 4034000 Total:				9,024.66
100-4035100-2300	Animal Control	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,827.60
100-4035100-5230	Animal Control	Telecommunications	VIRGINIA INFORMATION TECH	0.43
100-4035100-5230	Animal Control	Telecommunications	LUMOS NETWORKS	25.82
100-4035100-5230	Animal Control	Telecommunications	VERIZON WIRELESS	128.14
100-4035100-6008	Animal Control	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	854.44
Account 4035100 Total:				2,836.43
100-4035500-2300	Fire & EMS	Hospital/Medical Plan	UNITED STATES TREASURY	272.35
100-4035500-2300	Fire & EMS	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	28,327.80
100-4035500-5230	Fire & EMS	Telecommunications	VIRGINIA INFORMATION TECH	0.76
100-4035500-5230	Fire & EMS	Telecommunications	VIRGINIA INFORMATION TECH	3.37
100-4035500-5230	Fire & EMS	Telecommunications	LUMOS NETWORKS	56.65
100-4035500-6008	Fire & EMS	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	3,054.93
Account 4035500 Total:				31,715.86
100-4035600-5231	Emergency Communications	Wireless E911 Communications	VERIZON	4.55
100-4035600-5231	Emergency Communications	Wireless E911 Communications	LUMOS NETWORKS	515.77
100-4035600-5231	Emergency Communications	Wireless E911 Communications	LUMOS NETWORKS	437.71
100-4035600-5232	Emergency Communications	E911 Landline Communications	LUMOS NETWORKS	846.27
100-4035600-5420	Emergency Communications	Lease/Rent of Buildings	CROWN CASTLE USA	100.00
Account 4035600 Total:				1,904.30
100-4040000-2300	General Services	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	2,741.40
100-4040000-5230	General Services	Telecommunications	VIRGINIA INFORMATION TECH	0.01
100-4040000-5230	General Services	Telecommunications	LUMOS NETWORKS	65.44
100-4040000-6008	General Services	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	119.73
Account 4040000 Total:				2,926.58
100-4042400-2300	Waste Management	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	3,655.20
100-4042400-3192	Waste Management	Recycling	ADVANCED DISPOSAL	467.50
100-4042400-5110	Waste Management	Electrical Services	CRAIG-BOTETOURT ELECTRIC	160.44
100-4042400-5110	Waste Management	Electrical Services	CRAIG-BOTETOURT ELECTRIC	29.20
100-4042400-5110	Waste Management	Electrical Services	CRAIG-BOTETOURT ELECTRIC	117.91
100-4042400-5230	Waste Management	Telecommunications	VIRGINIA INFORMATION TECH	0.02
100-4042400-5230	Waste Management	Telecommunications	LUMOS NETWORKS	121.05
Account 4042400 Total:				4,551.32
100-4043000-2300	Maint of Gen Bldg & Grounds	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	6,396.60
100-4043000-3191	Maint of Gen Bldg & Grounds	Refuse Disposal	COUNTY WASTE	465.00
100-4043000-3191	Maint of Gen Bldg & Grounds	Refuse Disposal	ADVANCED DISPOSAL	192.50

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	DOMINION VIRGINIA POWER	239.40
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	CRAIG-BOTETOURT ELECTRIC	139.48
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	CRAIG-BOTETOURT ELECTRIC	167.26
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	53.45
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	127.50
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	260.41
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	2,309.46
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	84.33
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	143.39
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	207.68
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	224.35
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	10.25
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	19.47
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	3,763.16
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	10.63
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	200.07
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	200.74
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	10.25
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	269.69
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	733.69
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	ROANOKE GAS COMPANY	258.23
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	ROANOKE GAS COMPANY	43.66
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	ROANOKE GAS COMPANY	55.79
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	47.00
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	107.53
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	54.34
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	51.10
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	455.20
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	LUMOS NETWORKS	281.22
100-4043000-6008	Maint of Gen Bldg & Grounds	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	557.24
Account 4043000 Total:				18,140.07
100-4053500-2300	Children's Services (CSA)	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	913.80
100-4053500-5230	Children's Services (CSA)	Telecommunications	VIRGINIA INFORMATION TECH	0.11
100-4053500-5230	Children's Services (CSA)	Telecommunications	VIRGINIA INFORMATION TECH	1.24
100-4053500-5230	Children's Services (CSA)	Telecommunications	LUMOS NETWORKS	32.86
Account 4053500 Total:				948.01
100-4071000-2300	Parks & Recreation	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	10,051.80
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	24.04
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	14.50
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	97.75
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	31.14
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	19.76
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	39.07
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	45.25
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	52.76
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	35.64
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	22.15
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	26.29

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	32.98
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	67.52
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	28.99
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	10.34
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	56.82
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	36.74
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	41.16
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	34.02
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	37.83
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	226.29
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	218.88
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	50.23
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	14.50
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	97.81
100-4071000-5120	Parks & Recreation	Heating Services	ROANOKE GAS COMPANY	44.33
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	51.37
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	65.85
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	74.65
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	11.81
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	166.22
100-4071000-5230	Parks & Recreation	Telecommunications	VIRGINIA INFORMATION TECH	0.01
100-4071000-5230	Parks & Recreation	Telecommunications	LUMOS NETWORKS	196.89
100-4071000-6008	Parks & Recreation	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	3,578.55
Account 4071000 Total:				15,603.94
100-4071300-2300	Botetourt Sports Complex	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,827.60
100-4071300-5110	Botetourt Sports Complex	Electrical Services	AMERICAN ELECTRIC PO	742.11
100-4071300-5130	Botetourt Sports Complex	Water and Sewer	WESTERN VIRGINIA WATER AU	124.15
100-4071300-5230	Botetourt Sports Complex	Telecommunications	LUMOS NETWORKS	945.30
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	SAM'S CLUB	555.02
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	COCA-COLA BOTTLING	621.00
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	SYSCO FOOD SERVICES	1,456.16
100-4071300-6005	Botetourt Sports Complex	Laundry, Hskpg, Janitor Supplies	SAM'S CLUB	9.47
100-4071300-6008	Botetourt Sports Complex	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	464.51
Account 4071300 Total:				6,745.32
100-4071500-6008	Van Program	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	460.13
Account 4071500 Total:				460.13
100-4073100-2300	Library	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	10,051.80
100-4073100-5110	Library	Electrical Services	AMERICAN ELECTRIC PO	1,038.08
100-4073100-5110	Library	Electrical Services	AMERICAN ELECTRIC PO	15.64
100-4073100-5110	Library	Electrical Services	AMERICAN ELECTRIC PO	763.86
100-4073100-5130	Library	Water and Sewer	WESTERN VIRGINIA WATER AU	113.26
100-4073100-5230	Library	Telecommunications	VIRGINIA INFORMATION TECH	3.24
100-4073100-5230	Library	Telecommunications	LUMOS NETWORKS	1,748.41
100-4073100-6008	Library	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	453.67
Account 4073100 Total:				14,187.96

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4081600-2300	Tourism	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,827.60
100-4081600-5230	Tourism	Telecommunications	LUMOS NETWORKS	26.88
100-4081600-6008	Tourism	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	123.97
Account 4081600 Total:				1,978.45
100-4083000-5230	Cooperative Extension Program	Telecommunications	VIRGINIA INFORMATION TECH	14.47
100-4083000-5230	Cooperative Extension Program	Telecommunications	LUMOS NETWORKS	155.88
Account 4083000 Total:				170.35
100-4092000-5999	Revenue Refunds	Refunds	NEAL, BRIAN	18.26
100-4092000-5999	Revenue Refunds	Refunds	SCHARTAU, MATTHEW & MALLO	51.70
100-4092000-5999	Revenue Refunds	Refunds	BRITT, JEFFREY S	29.76
100-4092000-5999	Revenue Refunds	Refunds	BURRELL, JAMES ANTONIO	74.73
100-4092000-5999	Revenue Refunds	Refunds	FRYE, SUZI JO	65.63
Account 4092000 Total:				240.08
Fund 100 Total:				547,048.00
400-4095112-9100	Buchanan Fire Truck	Debt Service	BANK OF BOTETOURT	3,055.00
Account 4095112 Total:				3,055.00
Fund 400 Total:				3,055.00
Grand Total:				550,103.00

**AGENDA ITEM:** Consideration of authorizing competitive negotiations to procure a third-party EMS billing company for the County's Department of Fire and EMS.

Administrator's Comments:

The Virginia Public Procurement Act and Botetourt County's Purchasing Policy and Procedures Manual provide that, generally, procurement of goods and services must be conducted by requesting competitive sealed bids from vendors. Competitive sealed bids is an effective method when a locality is buying standard products or services in which there is little if any variability between vendors or products and the primary competitive difference is price.

However, when there are many variables to consider in making a procurement decision, and specific knowledge and expertise are needed to meet the need in the most effective and cost efficient way, all factors considered, competitive bidding is not an effective procurement method. For such cases, Virginia law and County policy allow for the procurement of goods and services using the "competitive negotiation" method. To utilize competitive negotiations, the Board is required to make a determination in advance that competitive sealed bidding is not practicable or not fiscally advantageous.

The current third-party Emergency Medical Services billing firm's contract date has been extended since originally being awarded in 2010 and therefore the County must go through the procurement process again.

The Fire and EMS Department feels specific knowledge and expertise are needed to meet the organization's billing needs in the most effective and cost efficient way. There is no desire to implement changes to the billing process, nor revise rates at this time. The intent is mainly to ensure a comprehensive review of proposals to ensure that the County is receiving the best services with a reasonable overall cost.

Staff recommends the advertisement of a request for proposals (RFP) using competitive negotiations on the basis that multiple factors need to be considered in an award and that the offering firms' knowledge of the many regulations and experience with the marketplace is needed to determine the County's specific needs. Those factors also include, but are not limited to:

- Qualifications and experience of the Contractor
- Proposal preparation and understanding of scope of work
- Reference checks and evidence of collection rates
- Availability of the Contractor to provide timely client assistance and customer service based on prompt and timely updates, complaint and concern resolution, and delivery of monies collected.

- Non-binding estimate of the cost of services
- History of compliance with applicable state, federal, and local regulations concerning billing practices and related issues

If authorized by the Board, staff will issue a RFP for third-party EMS billing proposals using competitive negotiations, will receive and evaluate proposals, and will proceed with an award to the vendor that most appropriately meets the needs of the County.

**Recommendation:**

Adopt the attached resolution authorizing the advertisement of a request for proposals to procure a third-party EMS billing vendor for the County's Department of Fire and EMS using competitive negotiations.

Attachment

*Denny Lauer* 7-18-16

## **RESOLUTION**

### **AUTHORIZING COMPETITIVE NEGOTIATIONS FOR THE PROCUREMENT OF THIRD-PARTY EMS BILLING VENDOR FOR THE COUNTY**

**WHEREAS**, the County currently attempts to recoup cost for services provided for sick and injured patients treated and transported by EMS personnel, and

**WHEREAS**, the County take the lead role in ensuring timely, legal, and accurate cost recovery practices are in place, and,

**WHEREAS**, the current vendor has been in place since 2010 and is no longer eligible for renewal without going through an authorized procurement process, and

**WHEREAS**, the County wishes to procure a third-party billing firm; however, multiple factors need to be considered in an award, not just cost, including qualifications and experience of the contractor, proposal preparation and understanding of scope of work, reference checks and evidence of collection rates, availability of the contractor to provide timely client assistance and customer service based on prompt and timely updates, complaint and concern resolution and delivery of monies collected, and history of compliance with applicable state, federal and local regulations concerning billing practices and related issues; the history, strength, and stability of the vendor; the vendor's understanding of and proven experience with federal, state and local laws, regulations, and standards relative to emergency services; experience with other localities, etc.,

**NOW, THEREFORE, BE IT RESOLVED**, that the Botetourt County Board of Supervisors hereby determines that competitive sealed bidding is neither practicable nor fiscally advantageous for the procurement of a third-party EMS billing firm, and,

**BE IT FURTHER RESOLVED**, that the Board of Supervisors hereby authorizes advertisement of a Request for Proposals of said procurement through the competitive negotiations process.

**AGENDA ITEM:** Consideration of a request to withdraw the SEP request from Julie H. Simmons/Verizon Wireless to construct a cell tower on Penn Hollow Road in Buchanan.

Administrator's Comments:

In January 2016, the Board held a public hearing on a request in the Buchanan Magisterial District from Julie H. Simmons (Verizon Wireless, lessee) for a Commission Permit in accord with §15.2-2232 of the Code of Virginia, in addition to a Special Exception Permit in an Agricultural A-1 Use District to construct and maintain a 199 foot telecommunications tower located on a 64.83-acre parcel adjacent to 340 Penn Hollow Road, Buchanan, and identified on the Real Property Identification Maps of Botetourt County as Section 51, Parcel 36A. This request was tabled by the Board for 6 months to allow the applicant an opportunity to evaluate the implications of the nearby private airport and the area's air traffic patterns on the proposed tower's location.

The Botetourt County Zoning Administrator has now informed me that both the property owner and Verizon Wireless, lessee, no longer wish to pursue this application.

Recommendation:

Adopt a motion accepting the withdrawal of the SEP request from Julie H. Simmons/Verizon Wireless to construct a cell tower on Penn Hollow Road in Buchanan.

*Mary Kamm* 7-18-16

**AGENDA ITEM:** Request to advertise for a public hearing on an ordinance amending the Western Virginia Regional Industrial Facility Authority's Articles of Incorporation.

Administrator's Comments:

Staff is requesting that the Board authorize a public hearing to be advertised for the August 23 regular meeting to amend the Articles of Incorporation of the Western Virginia Regional Industrial Facility Authority (WVRIFA) to amend various sections of the agreement's language for the Authority to carry out business in the future.

A copy of the proposed amended Articles of Incorporation is attached.

Recommendation:

Direct staff to advertise for a public hearing at the August 23 regular meeting to amend the Articles of Incorporation of the Western Virginia Regional Industrial Facility Authority.

Attachment

*Mary Anne* 7-21-16

**AMENDED AND RESTATED AGREEMENT CREATING THE  
WESTERN VIRGINIA REGIONAL INDUSTRIAL FACILITY AUTHORITY**

**WHEREAS**, the Virginia Regional Industrial Facilities Act, Chapter 64, Title 15.2, Section 15.2-6400, et seq., Code of Virginia, 1950, as amended (**the "Act"**) was enacted by the General Assembly of the Commonwealth of Virginia to enhance the economic base for member localities of a regional authority by actions of such an authority to develop, own, and operate one or more facilities on a cooperative basis involving its authority member localities, and

**WHEREAS**, the exercise of the power granted by the Act is to be in all aspects for the benefit of the inhabitants of the geographic region included within the Member Localities, as defined below (**the "Region"**) for the increase of their commerce, and for the promotion of their safety, health, welfare, convenience and prosperity; and,

**WHEREAS**, the Member Localities (as defined below) have determined that joint action through a regional industrial facility authority will facilitate the development of needed and desired industrial and commercial facilities in the Region; and

**WHEREAS**, pursuant to the Act, , the governing bodies of the County of Botetourt, the County of Franklin, the County of Roanoke, the City of Roanoke, the City of Salem and the Town of Vinton (**each, a "Member Locality" and collectively, the "Member Localities"**) have created, by adoption, after notice given and a public hearing held by each Member Locality, of concurrent ordinances, the Western Virginia Regional Industrial Facility Authority (**the "Authority"**) for the purpose of enhancing the economic base for the Member Localities by developing, owning, and operating one or more facilities on a cooperative basis involving its Member Localities, which concurrent ordinances were filed with the Secretary of the Commonwealth causing the creation of the Authority ; and

**WHEREAS**, the Member Localities entered into an "Agreement Creating the Western Virginia Regional Industrial Facility Authority" dated as of December 11, 2013 (**the "Original Agreement"**) establishing and describing the respective rights and obligations of the Member Localities with respect to the Authority and the Member Localities now desire to enter into this Amended and Restated Agreement Creating the Western Virginia Regional Industrial Facility Authority (**this "Agreement"**) to clarify and amend the Original Agreement.

**NOW THEREFORE**, in consideration of the mutual promises of the parties and other good and valuable consideration the parties hereto agree as follows:

**ARTICLE I.  
NAME AND OFFICE**

The name of the authority shall be the Western Virginia Regional Industrial Facility Authority and the address of its office is C/O Roanoke Regional Partnership, 111 Franklin Road, S.E., Roanoke, VA 24011.

**ARTICLE II.  
PARTIES TO THE WESTERN VIRGINIA REGIONAL  
INDUSTRIAL FACILITY AUTHORITY AGREEMENT**

The initial Member Localities of the Authority are:

Botetourt County, Virginia  
Franklin County, Virginia  
Roanoke County, Virginia

Roanoke City, Virginia  
Salem City, Virginia  
Town of Vinton, Virginia

The governing body of each of the Member Localities shall appoint members to the Authority pursuant to Section 15.2-6403 (A) of the Act. Each of the Member Localities shall appoint two (2) members to the Authority. The members of the Board shall be elected in accordance with Article IV hereof.

Each Member Locality may appoint two alternate board members, to be selected in the same manner as board members and shall perform all duties including voting in the member's absence. Each board member, and alternate, of the Authority before accepting their appointment and begin discharge of their office duties, shall take and subscribe to the oath prescribed in Section 49-1 of the Code of Virginia, 1950, as amended.

At any time subsequent to the creation of this Authority, the membership of the Authority may, with the approval of the Authority Board, be expanded to include any locality within the region that would have been eligible to be an initial member. The governing body of a locality seeking to become a member shall evidence its intent to become a member by adopting an ordinance proposing to join the Authority that conforms, to the requirements consistent with Section 15.2-6402, clauses i, ii, iii and iv of the Code of Virginia.

**ARTICLE III.  
FINDING; PURPOSE; AND GOVERNMENTAL  
FUNCTIONS OF THE AUTHORITY**

Member Localities agree that this Authority has been established for the following purpose and function.

1. The Member Localities agree that the economy of the Region has not kept pace with the rest of the Commonwealth. The respective individual Member Localities may lack the financial resources to assist in the development of economic development projects and the creation of the Authority provides a mechanism for the Member Localities to cooperate in the development of facilities which will assist the Region in overcoming this barrier to economic growth.

2. The exercise of the powers granted by the Act shall be in all aspects for the benefit of the inhabitants of the Region for the increase of their commerce, and for the promotion of their safety, health, welfare, convenience and prosperity. The Authority shall be nonprofit and no part of its earnings remaining after payment of its expenses and fulfillment of commitments in

furtherance of the Authority's purposes shall inure to the benefit of any individual, firm or corporation, and if the Authority is dissolved in accordance with the provisions of the Act the title to all funds and other property owned by the Authority shall vest in the Member Localities which have contributed to the Authority in proportion to their respective contributions as provided by the Act.

3. The Act provides the six Member Localities with many powers by which the Member Localities may interact as one body or as individual participating groups consisting of one or more Member Localities of the Authority which the members believe will give each local government an opportunity to establish successful partnerships for the development of economic projects which will serve the region.

#### **ARTICLE IV. BOARD OF THE AUTHORITY**

All powers, right and duties conferred by the Act, or other provisions of law, upon the Authority shall be exercised by a Board of Directors (the "Board"). The Board shall consist of two board members from each Member Locality. The governing body of each Member Locality shall appoint two board members to the Board. Any person who is a resident of the appointing Member Locality may be appointed to the Board. Except for the provision for staggered terms for the initial board members as provided hereinafter, each board member of the Board shall serve for a term of four years and may be reappointed for as many terms as the governing body desires. During the establishment of the Authority, the Member Localities agree to stagger terms. Each governing body shall appoint their initial board members to serve and designate one of its board members to serve for two years and the other board member to serve for four year terms. After the initial appointment of these board members, each succeeding director shall serve four year terms. If a vacancy occurs by reason of death, disqualification or resignation, the governing body of the Member Locality that appointed the Authority board member shall appoint a successor to fill the unexpired term.

The governing body may appoint up to two alternate board members. Alternates shall be selected in the same manner as board members, and may serve as an alternate for either board member from the Member Locality that appoints the alternate. Alternates shall be appointed for terms that coincide with one or more of the board members from the Member Locality that appoints the alternate. If a board member is not present at a meeting of the Authority, the alternate shall have all the voting and other rights of the board member not present and shall be counted for purpose of determining a quorum.

Each board member of the Authority before entering upon the discharge of the duties of his office shall take and subscribe to the oath prescribed in Section 49-1, Code of Virginia, 1950, as amended.

A quorum shall exist when a majority of the Member Localities are represented by at least one board member. The affirmative vote of a quorum of the Board shall be necessary for any action taken by the Board. No vacancy in the membership of the Board shall impair the right of a quorum

to exercise all rights and perform all duties of the Board. The Board shall determine the times and places of its regular meetings, which may be adjourned or continued without further public notices, from day to day or from time to time or from place to place, but not beyond the time fixed for the next regular meeting, until the business before the Board is completed.

Board special meetings shall be held when requested by board members of the Board representing two or more Member Localities. A request for a special meeting shall be in writing, and the request shall specify the time and place of the meeting and the matters to be considered at the meeting. A reasonable effort shall be made to provide each board member with notice of any special meeting. No matter not specified in the notice shall be considered at such special meeting, unless all the board members are present. Special meetings may be adjourned or continued, without further public notice, from day to day or from time to time or from place to place, not beyond the time fixed for the next regular meeting, until the business before the Board is completed.

The Board shall elect from its membership a chair, vice chair, treasurer, and secretary for each calendar year. The Board may also appoint an executive director and staff who shall discharge such functions as may be directed by the Board. The executive director and staff may be paid from funds received by the Authority.

No board member shall receive compensation.

The Board promptly following the close of the fiscal year (July 1 thru June 30), shall submit an annual report of the Authority's activities of the preceding year to the governing bodies of the Member Localities. The Annual Report shall set forth a complete operating and financial statement covering the operation of the Authority during such reporting year.

The Board may establish dues or other annual financial fees as may be approved by all Member Localities.

## **ARTICLE V. POWERS OF THE AUTHORITY**

The Authority is vested with the powers of a body corporate, including the powers to sue and be sued in its own name, plead and be impleaded, and adopt and use a common seal and alter the same as may be deemed expedient.

The Authority shall be vested with all powers and authority to the fullest extent allowed under the Act as it currently exists or may be amended. These powers currently include the power to:

1. Adopt bylaws, rules and regulations to carry out the provisions of the Act.
2. Employ, either as regular employees or as independent contractors, consultants, engineers, architects, accountants, attorneys, financial experts, construction experts and personnel, superintendents, managers and other professional personnel, personnel, and agents as may be necessary in the judgment of the authority, and fix their compensation.

3. Determine the location of, develop, establish, construct, erect, repair, remodel, add to, extend, improve, equip, operate, regulate, and maintain facilities to the extent necessary or convenient to accomplish the purposes of the Authority.

4. Acquire, own, hold, lease, use, sell, encumber, transfer, or dispose of, in its own name, any real or personal property or interest therein.

5. Invest and reinvest funds of the authority.

6. Enter into contracts of any kind, and execute all instruments necessary or convenient with respect to its carrying out the powers of the Act to accomplish the purpose of the Authority.

7. Expend such funds as may be available to the Authority for the purpose of developing facilities, including but not limited to (i) purchasing real estate; (ii) grading sites; (iii) improving, replacing and extending water, sewer, natural gas, electrical and other utility lines; (iv) constructing, rehabilitating, and expanding buildings; (v) constructing parking facilities; (vi) constructing access roads, streets, and rail lines; (vii) purchasing or leasing machinery and tools; and (viii) making any other improvements deemed necessary by the Authority to meet its objectives.

8. Fix and revise from time to time and charge and collect rates, rents, fees, or other charges for the use of the facilities or for services rendered on connection with the facilities.

9. Borrow money from any source for any valid purpose, including working capital for its operations, reserve funds, or interest, mortgage, pledge, or otherwise encumber the property or funds of the Authority, and contract with or engage the services of any person in connection with any financing, including financial institutions, issuers of letter of credit, or insurers.

10. Issue bonds under the Act.

11. Accept funds and property from the Commonwealth, person, counties, cities, and towns and use the same for any of the purposes for which the authority is created.

12. Apply for and accept grants or loans of money or other property from any federal agency for any of the purposes authorized in the Act and expend or use the same in accordance with the directions and requirements attached thereto or imposed thereon by any such federal agency.

13. Make loans or grants to, and enter into cooperative arrangements with, any person, partnership, association, corporation, business or governmental entity in furtherance of the purpose of the Act, for the purposes of promoting economic and workforce development, provided that such loans or grants shall be made only from revenues of the Authority that have not been pledged or assigned for the payment of any of the Authority's bonds, and to enter into such contracts, instruments and agreements as may be expedient to provide for such loans, and any security

therefor. The word "revenues" as used includes grants, loans, funds and property, as enumerated herein.

14. Enter into agreements with any other political subdivision of the Commonwealth for joint or cooperative actions in accordance with Section 15.2-1300, Code of Virginia, 1950, as amended.

15. Do all things necessary or convenient to carry out the purposes of the Act.

## **ARTICLE VI. PARTICIPATION AGREEMENTS FOR INDUSTRIAL FACILITIES**

The Authority may enter into participation agreements with one or more Member Localities by which industrial facilities may be constructed and developed in the Region ("**Participation Agreements**"). Such Participation Agreements may include participation by public and private entities not Member Localities of the Authority.

Each Member Locality may consider its terms in the participation in each proposed project. The cost for such Participation Agreements and any remuneration from the creation of a Participation Agreement shall only be shared by the Member Localities that participate in the Participation Agreement in accordance with the participating agreements for that project. The Authority may from time to time finance an economic development project (**a "Project"**) pursuant to a Participation Agreement through the issuance of notes and bonds by the Authority ("**Bonds**"). Such Bonds shall be limited obligations of the Authority to be paid solely from revenues and receipts of that particular economic development Project and from revenues that may be received pursuant to any Participation Agreement or other agreement related to the Project being financed, and may be secured by collateral encumbered or pledged in support of the financing ("**Project Based Financing**"). Project Based Financing is approved and consented to by the Member Localities. Any individual Member Locality may, at its discretion and as allowed by law, choose to enter into or not enter into a specific Project Based Financing arrangement in support of any particular Project. Any Member Locality not entering into an agreement in support of a Project shall have no monetary obligation or other duty or responsibility in relation to that Project.

## **ARTICLE VII. DONATIONS TO AUTHORITY; REMITTANCE OF TAX REVENUE**

1. Member Localities are hereby authorized to lend, or donate money or other property to the Authority for any of its purposes. The Member Locality making the grant or loan may restrict the use of such grants or loans to a specific facility owned by the Authority, within or without that Member Locality.

2. The governing body of the Member Locality in which a facility owned by the Authority is located may direct, by resolution or ordinance that all tax revenues collected with respect to the facility shall be remitted to the Authority. Such revenues may be used for the payment of debt service on bonds of the Authority and other obligations of the Authority incurred

with respect to such facility. The action of such governing body shall not constitute a pledge of the credit or taxing power of such Member Locality.

**ARTICLE VIII.  
REVENUE SHARING AGREEMENTS**

Notwithstanding the requirements of Chapter 34 of Title 15.2 of the Code of Virginia (Section 15.2-3400 *et seq.*), the Member Localities may agree to a revenue and economic growth sharing arrangement with respect to tax revenues and other income and revenues generated by any facility owned by the Authority. The obligations of the parties to any such agreement shall not be construed to be debt within the meaning of Articles VII, Section 10, of the Constitution of Virginia. Any such agreement shall be approved by a majority vote of the governing bodies of the Member Localities reaching such an agreement, but shall not require any other approval.

**ARTICLE IX.  
BOND ISSUES**

The Authority may at any time and from time issue bonds for any valid purpose, including the establishment of reserves and the payment of interest. According to the Act, “bonds” includes notes of any kind, interim certificates, refunding bonds or any other evidence of obligation. Any such bonds issued pursuant to the Act shall comply with all terms and conditions identified in Sections 15.2-6409, 15.2-6410, 15.2-6411 and 15.2-6412 of the Code of Virginia.

**ARTICLE X.  
ACCOUNTS AND RECORDS**

The accounts and records of the Authority showing the receipt and disbursement of funds from whatever source derived shall be in such form as the Auditor of Public Accounts prescribes, provided that such accounts correspond as nearly as possible to the accounts and records for such matters maintained by corporate enterprises. The accounts and records of the Authority shall be subject to audit pursuant to Section 30-140, and the costs of such audit services shall be borne by the authority. The Authority’s fiscal year shall be the same as the Commonwealth’s.

**ARTICLE XI.  
DISSOLUTION OF AUTHORITY**

Any Member Locality of the Authority may withdraw from the Authority (i) upon dissolution of the authority as set forth herein *or* (ii) with majority approval of all other Member Localities of the Authority, upon a resolution adopted by the governing body of such Member Locality and after satisfaction as such Member Locality’s legal obligation, including repayment of its portion of any debt increased with refund to the Authority, or after making contractual provisions for the repayment of its portion of any debt incurred with refund to the Authority, as well as pledging to pay any general dues for operation of the Authority for the current and preceding fiscal year following the effective date of withdrawal.

No Member Locality seeking withdrawal shall retain, without the consent of a majority of the remaining Member Localities, any rights to contributions made by such Member Locality, to any property held by the Authority or to any revenue sharing as allowed by the Act.

Upon withdrawal, the withdrawing Member Locality shall also return to the Authority any dues or other contributions refunded to such Member Locality during its membership in the Authority.

Whenever the Board determines that the purpose for which the Authority was created has been substantially fulfilled or is impractical or impossible to accomplish and that all obligations incurred by the Authority have been paid or that cash or sufficient amount of approved securities has been deposited for their repayment, or provisions satisfactory for the timely payment of all its outstanding obligations have been arranged, the Board may adopt resolutions declaring and finding that the Authority shall be dissolved.

Appropriate attested copies of such resolutions shall be delivered to the Governor so that legislation dissolving the Authority may be introduced in the General Assembly. The dissolution of the Authority shall become effective according to the terms of such legislation. The title to all funds and other property owned by the Authority at the time of such dissolution shall vest in the Member Localities which have contributed to the Authority in proportion to their respective contributions.

## **ARTICLE XII. AUTHORITY OPERATIONS**

The Member Localities shall establish and approve By-laws by which the Authority shall be operated for the benefit of all Member Localities. The Authority may also establish Policies and Procedures and/or a User Agreement in order to manage its daily operations.

## **ARTICLE XIII. MISCELLANEOUS**

The parties to this Agreement shall have the right to amend from time to time any of this Agreement's terms and conditions consistent with the provisions of the Act and other applicable law, provided that all amendments shall be in writing and shall be signed by or on behalf of each party to this Agreement.

The title of and article headings in this Agreement are solely for convenience of reference and shall not constitute a part of this Agreement nor shall they affect its meaning, construction or effect.

This Agreement may be executed in any number of counterparts, each of which shall be an original and all of which together shall constitute but one and the same instrument. This Agreement shall amend and supersede the Original Agreement.

If any clause, provision or section of this Agreement shall be held illegal or invalid by any court, the illegality or invalidity of such clause, provision or section shall not affect the remainder

of this Agreement which shall be construed and enforced as if such illegal or invalid clause, provision or section had not been contained in this Agreement. If any agreement or obligation contained in this Agreement is held to be in violation of law, then such agreement or obligation shall be deemed to be the agreement or obligation of the parties hereto only to the extent permitted by law.

IN WITNESS WHEREOF, the governing bodies identified, by authorized action, have caused this Agreement to be executed and their respective seals to be affixed hereto and attested by their respective clerks or secretaries commencing on this \_\_\_ day of \_\_\_\_\_, 2016.

SIGNATURE PAGES OF MEMBER LOCALITIES TO FOLLOW.

**AGENDA ITEM:** Request for Supplemental Appropriations

Administrator's Comments:

The following appropriations have expired on June 30, 2016; however, these projects will carry over into Fiscal Year 2016-2017.

Recommendation:

It is recommended that these appropriations be approved by a single resolution as follows:

<u>Destination Acct #</u>	<u>Account Description</u>	<u>Amount</u>	<u>Explanation / Reason For</u>
100-4011010-3100	Board of Supervisors	\$ 13,000	For additional professional service requirements
100-4012110-5840	County Administrator	\$ 2,000	For additional Marketing needs
100-4012121-3100	Dep. Co. Admin - Professional Svces.	\$ 35,000	County/Econ. Dev. website enhancements
100-4012121-3180	Dep. Co. Admin - Instr. & Training	\$ 9,000	Continuation of employee/supervisor training
100-4012510-3320	Technology Svces. - Maint. Svce. Contracts	\$ 11,642	Renew and add ESRI GIS licenses
100-4012510-5540	Technology Svces. - Convention & Education	\$ 1,456	For attending Microsoft Sharepoint class
100-4012510-8009	Technology Svces. - Cap Outlay-Sys Software	\$ 1,156	Additional funding for Helpdesk solution
100-4012560-8001	Central Garage - Cap. Outlay - Mach. & Equip.	\$ 3,000	To purchase additional fans for the garage bay
100-4013300-6014	Registrar - Other Operating Supplies	\$ 10,000	To cover additional costs for Presidential election
100-40231100-8012	Circuit Court - Capital Outlay - Other Capital	\$ 8,000	Cabling-telephone, install/repair security cameras
100-4012120-3311	General District Ct. - Repairs & Maint - Equip	\$ 2,100	For installation of security lock
100-4012120-8012	General District Ct.- Cap Outlay - Other Cap.	\$ 3,500	For conversion to County phone system
100-4022100-8012	Commonw. Att. - Cap Outlay - Other Cap	\$ 27,500	Enhancements- Spickard building rental space
100-4031200-1100	Sheriff's Dept. - Salaries & Wages - Regular	\$ 4,000	To cover additional hiring costs - trained officer
100-4031200-5830	Sheriff's Dept. - RAID Patrol	\$ 46,602	Sheriff's Office Funds - Non-County Funds.
100-4031200-5860	Sheriff's Dept. - Anti-Drug Education	\$ 50	Sheriff's Office Funds - Donations.
100-4031200-6010	Sheriff's Dept. - Police Supplies	\$ 10,000	Late invoice received - Taser International
100-4031200-6015	Sheriff's Dept. - Firing Range Expenses	\$ 6,164	Range Funds - For Sheriff's Dept. Use
100-4031200-8005	Sheriff's Dept. - Cap Outlay-Motor Veh/Equip	\$ 28,361	Sheriff's Office Funds - Non-County Funds.
100-4031700-1100	Dispatch - Salaries & Wages - Regular	\$ 10,000	For hiring trained Dispatcher to address turnover
10-4032200-5651	Vol Fire & Rescue - Co. Vol. Rescue Squads	\$ 10,855	4 For Life funds to be spent in early FY17
10-4032200-8005	Vol Fire & Rescue - Cap Outlay-Mtr Veh Equip	\$ 30,868	To match grant for cot retention system
100-4033100-1200	Correction & Det. - Salaries & Wages - O/T	\$ 11,434	To complete compensation time initiative
100-4033100-3100	Correction & Det. - Professional Services	\$ 8,099	To provide coverage for increased medical issues
100-4033100-5820	Correction & Det. - Inmate Phone Comm'n's	\$ 27,772	Phone Commissions - For Sheriff's Dept. use
100-4033100-6002	Correction & Det. - Food Supplies	\$ 3,404	To provide coverage for increased food costs
100-4033100-6004	Correction & Det. - Medical & Lab Supplies	\$ 4,748	To provide coverage for increased medical issues
100-4034000-3100	Comm. Devel. - Professional Svces.	\$ 40,682	Comp plan updates, studies, amendments
100-4035100-3100	Animal Control - Professional Services	\$ 16,500	Excess RCACP healthcare costs - County portion
100-4035100-5530	Animal Control - Medical & Lab Supplies	\$ 708	For unanticipated veterinary services
100-4035500-8001	Fire & EMS - Capital Outlay - Mach & Equip	\$ 13,500	To apply funding for crew quarters construction
100-4035500-8001	Fire & EMS - Capital Outlay - Mach & Equip	\$ 14,000	For placing AED's in select County locations
100-4035500-8005	Fire & EMS - Capital Outlay - Mtr Veh Equip	\$ 33,382	To reletter/repurpose vehicles from Finc. Rescue

<u>Destination Acct #</u>	<u>Account Description</u>	<u>Amount</u>	<u>Explanation / Reason For</u>
100-4035600-3320	Emer. Commun. - Maint Svce Contracts	\$ 25,000	To install high-speed internet connectivity
100-4043000-6005	Maintenance - Laundry, Housekeeping Supp	\$ 2,121	To cover trailing invoice from FY16
100-4043000-8001	Maintenance - Cap Outlay - Mach & Equip	\$ 17,000	To cover final bill for elevator repairs
100-4043000-8012	Maintenance - Cap Outlay - Other Capital	\$ 30,000	To cover roof repairs-Health Dept & old P.O. Bldg
100-4043000-8012	Maintenance - Cap Outlay - Other Capital	\$ 20,000	To provide funds for resealing jail parking lot
100-4043000-8012	Maintenance - Cap Outlay - Other Capital	\$ 11,600	For asphalt sealing of Gov't parking lots
100-4071300-3800	Sports Complex - Purch of Svce Other Gov't	\$ 2,714	Donated funds - Wounded Warrior event
100-4071300-5305	Sports Complex - Auto Insurance	\$ 1,400	To cover auto insurance policy premium
100-4071300-8001	Sports Complex - Cap Outlay - Mach & Equip	\$ 6,000	To build shed to safeguard equipment
100-4081500-3320	Economic Devel. -Maint. Svce. Contracts	\$ 3,500	Copier lease costs - also serves Tourism
100-4081500-5420	Economic Devel. - Lease/Rent Bldgs	\$ 12,500	For lease costs for Clark building space
100-4081500-5420	Economic Devel. - Cap Outlay - F & F	\$ 3,500	For furniture/furnishings for Clark Bldg. office
100-4081600-3100	Tourism - Professional Services	\$ 5,000	Grant partnership funds - Wine/Brewery Trail
100-4081600-5840	Tourism - Marketing	\$ 30,000	Grant reimbursement funds - For research
100-4091503-2300	Employee Wellness Prog. - Hosp.& Medical	\$ 10,000	For potential increased incentive participation
100-4093000	Contingency	\$ 30,000	For unforeseen needs
TOTAL	General Fund Operations	\$ 658,818	

Mary Anne 7-21-16

**Botetourt County, Virginia**

(in round dollars)

**Review of Remaining Budget - FY16**

<b>Department - General Fund</b>	<b>FY16 Balances Remaining</b>	<b>July Rollover To FY17</b>	<b>Remaining After July Rollover</b>
Board Of Supervisors	\$ 14,229	\$ 13,000	\$ 1,229
County Administrator	2,549	2,000	549
Deputy County Administrator	99,459	63,500	35,959
Commissioner Of Revenue	15,233	-	15,233
Assessor	6,778	-	6,778
Equalization Board	4,565	-	4,565
Treasurer	9,611	-	9,611
Financial Services	28,505	16,500	12,005
Technology Services	17,400	14,254	3,146
Central Purchasing	5,611	-	5,611
Central Garage	6,692	3,000	3,692
Electoral Board / Registrar	64,261	10,000	54,261
Circuit Court	1,526	1,500	26
General District Court	8,897	5,600	3,297
Magistrate	358	-	358
Clerk Of Circuit Court	26,771	6,500	20,271
Commonwealth Attorney	15,512	15,500	12
Sheriff	263,231	95,177	168,054
Dispatch	55,650	10,000	45,650
Volunteer Fire & Rescue	772,209	41,723	730,486
Correction & Detention	64,708	55,457	9,251
Probation Office	802	-	802
Community Development	40,682	40,682	-
Animal Control	31,072	708	30,364
Fire & EMS	192,751	46,882	145,869
Emergency Communications	100,104	25,000	75,104
General Services	45,651	45,600	51
Waste Management	3,737	-	3,737
Maintenance Buildings & Grounds	90,075	49,121	40,954
Local Health Department	16,427	12,000	4,427
Children's Services (CSA)	26,412	-	26,412
Parks & Recreation	20,077	-	20,077
Botetourt Sports Complex	34,103	10,114	23,989
Van Program	1,842	-	1,842
Library	29,884	-	29,884
Tourism	41,208	35,000	6,208
Cooperative Extension Program	8,909	-	8,909
Wellness Program	17,200	10,000	7,200
Revenue Refunds	63,755	-	63,755
Salary Adjustments	5,145	-	5,145
Contingency	30,000	30,000	-
<b>Subtotal</b>	<b>\$ 2,283,591</b>	<b>\$ 658,818</b>	<b>\$ 1,624,773</b>

**Botetourt County, Virginia**

(in round dollars)

**Review of Remaining Budget - FY16**

	<b>FY16 Balances Remaining</b>	<b>July Rollover To FY17</b>	<b>Remaining After July Rollover</b>
<b>CIP - General Fund</b>			
Enterprise-Wide Software	\$ 290,984	\$ -	\$ 290,984
PC / Laptop Replacements	144	-	144
County Website Redesign	24,953	-	24,953
County Wide Phone System / Equip	621,404	-	621,404
County Wide Phone System / Equip	(621,404)	-	(621,404)
Marion Oaks Roadway Inprov't Project	870	-	870
Infrastrucure Improvments	11,600	-	11,600
Dale Ct. Water Line Extension	27	-	27
Lift Pump Station - Flow Improvements	12,000	-	12,000
Library Incentive Fund	3,900	-	3,900
Comm'y Rec Incentive Program	23,928	-	23,928
YMCA Support	100,000	-	100,000
Industrial Site Infrastructure	251,398	-	251,398
VDOT Revenue Sharing Match	132,165	-	132,165
<b>Subtotal (CIP)</b>	<b>\$ 851,969</b>	<b>\$ -</b>	<b>\$ 851,969</b>
<b>Operational Expenditures</b>	<b>\$ 2,283,591</b>	<b>\$ 658,818</b>	<b>\$ 1,624,773</b>
<b>General Fund</b>	<b>\$ 3,135,560</b>	<b>\$ 658,818</b>	<b>\$ 2,476,742</b>
<b>Debt Service Fund</b>	<b>\$ 1,403</b>	<b>\$ -</b>	<b>\$ 1,403</b>
<b>Social Services</b>	<b>\$ 310,880</b>	<b>\$ -</b>	<b>\$ 310,880</b>
<b>School Component (approximate)</b>	<b>\$ 8,000</b>	<b>\$ -</b>	<b>\$ 8,000</b>
<b>Grand Totals</b>	<b>\$ 3,455,843</b>	<b>\$ 658,818</b>	<b>\$ 2,797,025</b>

Note: CIP - County-Wide Phone System Equipment totaling \$621,404 is showing as no balance available. Proceeds were used from an installment loan.

*Mary Anne 7-21-16*

**AGENDA ITEM:** Request for a letter in support of a conservation easement for property owned by Thomas T. and Anna L. Lawson, identified on the Real Property Identification Maps of Botetourt County as Section 87, Parcels 71, 72, 75, 76, and 83.

Administrator's Comments:

Mr. and Mrs. Thomas Lawson desire to place several lots they own into a conservation easement. The Comprehensive Plan's future land use map shows that a portion of the property that they wish to place in this easement is slated for medium density residential development. The Lawsons are requesting a letter of support from the Board of Supervisors as to whether or not placing their properties into a conservation easement is consistent with the goals of the Comprehensive Plan (see attached report).

The Planning Commission unanimously recommended that the Board of Supervisors support this request.

Recommendation:

It is respectfully recommended that the Board concur with the Planning Commission's recommendation and authorize staff to prepare a letter in support of Thomas and Anna Lawson's request to be forwarded to the Virginia Outdoors Foundation on the aforementioned parcels, as the conservation easement in question is consistent with the overall vision of the Botetourt County Comprehensive Plan.

Attachment

Planning Commission Background Report

Drafted by: Nicole Pendleton  
Approved by: Gary Larrowe

*Gary Larrowe 7-18-16*

# **BACKGROUND REPORT**

**Planning Commission Meeting  
July 2016**

Prepared by A. McGee

## **PROJECT SUMMARY**

Tom and Anna Lawson desire to place several lots they own into a conservation easement. The future land use map shows that a portion of the property that they wish to place in easement is slated for medium density residential development. The Lawsons are requesting a letter of support from the Board of Supervisors as to whether or not placing their properties into a Conservation Easement is consistent with the goals of the Comprehensive Plan.

## **PLANNING COMMISSION ACTION**

The Planning Commission is requested to make a recommendation to the Board of Supervisors as to the approval or denial of this request.

## **STAFF COMMENTS**

The Lawsons first approached staff with a request to put all of their land holdings in conservation easement through the Virginia Outdoors Foundation. In order for VOF to take a property into the easement program, its permanent protection must be in compliance with the current comprehensive plan. Staff was unable to provide an affirmative response when asked, as required by state code, if this request was in compliance. This was due to the fact that much of the property in question was located in an area designated for Rural Low Density and Medium Density Residential development on the Future Land Use map located in the Comprehensive Plan and portions of the property are served by public water and sewer, and lastly, portions of the property are zoned Residential (R-1). A meeting was held on November 5, 2015 between staff, the Lawsons, and the VOF to discuss alternative methods to achieve the Lawsons' goals for their property. The VOF informed staff that in other localities, citizens request confirmation in writing from an elected body, that while the conservation easement may be inconsistent with the Future Land Use map, other characteristics of the property would support the conservation of land in accordance with the overall goals of the comprehensive plan.

After some discussion regarding the conservation easement being granted on all of the parcels owned by the Lawsons, the request was amended to include only the tax map numbers listed below, as opposed to the entirety of the properties owned by the Lawsons.

An important aspect of the Lawsons' request is the fact that Tinker Creek goes through their property. This leaves portions of all of the parcels in the current request within FEMA designated Flood Zone A. New construction is heavily restricted in flood zones by the Flood Hazard Overlay District, adopted to the County Zoning Ordinance in compliance with federal flood zone regulations. This does not completely limit new development of parcels 87-72, 87-76, and 87-83, but would impede the kinds of development that could take place there.

Lastly, parcels 87-71 and 87-72 abut parcel 87-71A, which is owned by the National Forest Service and buffers the Appalachian Trail. Several maps of the properties in question are attached to this background report.

The principle concern that staff has regarding this request is the presence of a sewer line, which runs through these parcels. Parcels served by water or sewer in the county are typically slated for residential or commercial development. Developing areas which already have utility service is a smart plan in that it saves tax dollars by using existing infrastructure investments efficiently. It is staff's belief that the designation of many of the Lawsons' parcels as slated for future Medium Density Residential development is due to the presence of this sewer line.

### **APPLICATION INFORMATION**

Applicant: Tom and Anna Lawson  
Request: Conservation Easement Determination  
Tax Map Numbers: 87-71, 87-72, 87-75, 87-76, 87-83  
Magisterial District: Amsterdam  
Report Prepared By: A. McGee  
PC Meeting: July 11, 2016  
BOS Meeting: July 26, 2016

### **LEGAL ADVERTISEMENT**

No advertisement required.

### **2010 COMPREHENSIVE PLAN**

The 2010 Comprehensive Plan identifies the future land use in this area as Agricultural, Rural Low Density Residential and Medium Density Residential.

#### *Agricultural*

This category includes land areas in the rural portions of the County where agricultural and forestal uses are the dominant land use. Large lot single family development may now exist within some of these areas. Future development of these properties at densities higher than allowed by the current agricultural zoning is not encouraged.

#### *Rural Low Density Residential*

This category includes areas where larger lot residential development is encouraged, as a transition between the County's agricultural and medium density residential areas. Such development generally lacks public water and/or sewer.

#### *Medium Density Residential*

This category includes areas where suburban patterns of residential development have occurred and are encouraged to occur in the future. Although single family homes are the predominant land use in this category, higher density residential development such as townhomes and apartments may also be suitable. Allowable future densities in these areas should be based upon the availability and adequacy of public facilities and the compatibility of the proposed land use with surrounding properties. Public water and/or sewer typically serve or are planned for these areas. Most of these areas are and will be located in the southern portions of the county.

### **EXISTING CONDITIONS & BACKGROUND**

The following properties contained within the current Lawson request are currently zoned Residential (R-1) and are shown on the Future Land Use map as being Medium Density Residential: 87-76, a portion of 87-75,

and a portion of 87-71. Staff estimates that this includes around 13 acres of the request. The boundary for Medium Density Residential properties on the Future Land Use map is approximately equivalent to the boundary for the current R-1 zoning for these parcels.

The remainder of 87-75, as well as parcel 87-83, are shown on the Future Land Use map as being Rural Low Density residential. This constitutes approximately 5 acres of the request.

The remaining properties, the remainder of 87-71 and parcel 87-72, are zoned Agricultural (A-1) and shown on the Future Land Use map as being Agricultural. Staff estimates this constitutes around 27 acres of the request. The entire acreage therefore totals around 45 acres.

The Lawsons' initial request included the following properties, which are not included in the current request: 87-80&81, 87B(2)BK4-12, 87B(2)BK6-1, 87B(2)BK6-2, and 87B(2)BK6-5. Of those properties, only 87-80&81 was zoned Agricultural, and this parcel is shown as Low Density Residential on the Future Land Use map. The Future Land Use map designation for Low Density Residential development follows the railroad tracks north to Blacksburg Road.

Tinker Creek crosses the property, and portions of all of the parcels in the current request are within FEMA designated Flood Zone A. New construction is heavily restricted in flood zones by the Flood Hazard Overlay District, adopted to the County Zoning Ordinance in compliance with federal flood zone regulations. This does not completely limit new development of parcels 87-72, 87-76, and 87-83, but would restrict the kinds of development that could take place there.

Lastly, parcels 87-71 and 87-72 abut parcel 87-71A, which is owned by the National Forest Service and buffers the Appalachian Trail. Several maps of the properties in question are attached to this background report.

**UTILITIES**

One concern regarding this request is the presence of a sewer line which runs through these parcels. Parcels served by water or sewer in the county are typically slated for residential or commercial development. Developing areas which already have utility service is a smart plan in that it saves tax dollars by using existing infrastructure investments efficiently. The designation of the Lawsons' parcels as Medium Density Residential in the Comprehensive Plan is in part due to the presence of this sewer line and nearby public water availability.

**ADJACENT PROPERTIES AND SURROUNDING AREA**

The properties in question are adjacent to the Green Acres subdivision, a Residential (R-1) development. A railroad bisects the Lawsons' property going north to south. This railroad runs parallel to Tinker Creek and the aforementioned sewer line. To the west of the railroad, the land use is predominantly agricultural. The Appalachian Trail is also to the west of the railroad. Information regarding the surrounding properties is included in the table below.

	<b>Zoning</b>	<b>Owner (Land Use)</b>
<b>North</b>	Agricultural (A-1)	Agriculture/Natural Area/Single-family Dwelling
<b>East</b>	Residential (R-1)	Green Acres subdivision
<b>West</b>	Agricultural (A-1), Forest Conservation (FC)	Agriculture/Natural Area/Single-family Dwelling, Appalachian Trail
<b>South</b>	Residential (R-1), Agricultural (A-1)	Green Acres subdivision, Agriculture/Natural Area/Single-family Dwelling

## **PROPOSED ACTION**

The Planning Commission is requested to make a recommendation to the Board of Supervisors as to a letter in support or opposition of the conservation easement.

## **DRAFT MOTIONS**

### **Approval:**

I move that the request by the Lawsons be forwarded to the Board of Supervisors with a recommendation of support for placing the selected parcels into a conservation easement on the basis that the conservation easement in question is consistent with the overall vision of the Comprehensive Plan.

### **Denial:**

I move that the request by the Lawsons be forwarded to the Board of Supervisors with a recommendation of opposition to place the selected parcels into a conservation easement on the basis that the conservation easement in question is not consistent with the overall vision of the Comprehensive Plan.

## McGee, Amanda

---

**From:** Pendleton, Nicole  
**Sent:** Monday, April 25, 2016 11:45 AM  
**To:** McGee, Amanda  
**Subject:** FW: Botetourt County conservation easements  
**Attachments:** image002.jpg; ATT00001.htm; image004.png; ATT00002.htm; Lawson\_Property\_zoning.pdf; ATT00003.htm; Lawson\_Property.jpeg; ATT00004.htm; LT in support of Bote Co. Cnsrvation eas't.pdf; ATT00005.htm

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Here you go as discussed.

Thanks!  
Nicole

**From:** Tom Lawson [mailto:[tllawson@gmail.com](mailto:tllawson@gmail.com)]  
**Sent:** Sunday, April 24, 2016 11:09 AM  
**To:** Pendleton, Nicole <[npendleton@BOTETOURTVA.GOV](mailto:npendleton@BOTETOURTVA.GOV)>  
**Cc:** John Williamson <[john.b.williamson.iii@hushmail.com](mailto:john.b.williamson.iii@hushmail.com)>; Larrowe, Gary <[glarrowe@BOTETOURTVA.GOV](mailto:glarrowe@BOTETOURTVA.GOV)>; Taylor Cole <[tcole@conservationpartnersllc.com](mailto:tcole@conservationpartnersllc.com)>; Thurman, Laura (VOF) <[lthurman@vofonline.org](mailto:lthurman@vofonline.org)>  
**Subject:** Fwd: Botetourt County conservation easements

Nicole,

In keeping with our discussions with John Williamson we are willing to adjust the attached proposal for a conservation easement as reflected in the e-mail below from Taylor Cole.

We hope, with this, that your office can go forward to accomplish such an easement with as little further input from us as possible. If the County sees fit not to accept this project, please notify us in due course, and we will proceed on our own to protect the properties as best we can.

Thanks for your attention.

Tom and Anna Lawson

Begin forwarded message:

**From:** Taylor Cole <[tcole@conservationpartnersllc.com](mailto:tcole@conservationpartnersllc.com)>  
**Subject:** FW: Botetourt County conservation easements  
**Date:** April 22, 2016 at 3:27:41 PM EDT  
**To:** Tom Lawson <[tllawson@gmail.com](mailto:tllawson@gmail.com)>

Tom,

I agree with your proposal. Looking at the attached map of your tracts and the current zoning, the following tracks could, conceivably, be included in an easement without too much of a challenge: 87-75, 87-71, 87-72, 87-76 (The Home Place), and 87-83. I believe a really good argument could be made that protecting these tracts would not interfere with the county's growth plans and would help protect some of the conservation values i.e. views, residents appreciate when they locate to areas like Botetourt.

I don't know that I've helped you much, but that is the way we see it.

Please keep me posted.

Thanks,

Taylor

**Taylor M. Cole**

**Office: 540-464-1899**

**Fax: 540-464-1099**

[tcole@conservationpartnersllc.com](mailto:tcole@conservationpartnersllc.com)

[www.conservationpartnersllc.com](http://www.conservationpartnersllc.com)

April, 24 2016

Dear Nicole,

We wish to place our Daleville property located as in maps A and B, attached, in a conservation easement with the Virginia Outdoors Foundation, so as to preserve in futurity its historic and environmentally sensitive character and to extend the reach of a wider corridor currently protected from development.

The property is an historic one. To our best recollection from earlier researches it was a part of a grant made by the Crown in 1765 for the establishment of a glebe. It was at one time owned by Thomas Madison, brother of James and signer of the Fincastle Resolutions. The earliest part of the present structure, a log house, was built in or around 1820 by a miller, whose father had an earlier mill further up Amsterdam Branch across

what is now Route 779. The mill on our property, which stood a short distance from the house, no longer exists, but the now dry mill race remains etched into the landscape as it branches off its dam site on Amsterdam Branch, clearly marked, and carries into Tinker Creek, downstream from the conjunction of Tinker Creek and Amsterdam Branch. Much of the race was dug by hand, presumably by slaves. Earthen abutments for a railroad bridge years ago planned, but never built are visible on either side of Amsterdam Branch, downstream from the dam site.

The property affords an uninterrupted corridor from Route 779 on the east across Tinker Creek and up Tinker Ridge to the Appalachian Trail on the west. A stage road which led to Salem is still discernible going up the ridge. Adjoining the Appalachian Trail on the other side of the ridge is the watershed for Carvin's Cove, owned by the City of Roanoke. The proposed conservation

easement, accordingly, would connect to a large swath of likewise protected land.

On our southern boundary we acquired four undeveloped lots of Green Acres subdivision as a buffer for our homesite and for Tinker Creek. We further obtained a restriction running with the land against development on a fifth lot, bordering on Route 779 and now owned by Gibb and Heather Ehalt.

Our core central property is bounded to the east by the Ehalt property. Our house, pictured in attachment C, sits, with two appurtenant buildings, on high ground above the two creeks and opposite Tinker Ridge. On our western boundary the Appalachian Trail runs along the top of Tinker Ridge. The four subdivision lots and the house property are zoned residential. The ridge and the part of our property across Amsterdam Branch from the house are zoned Agricultural. The latter, however, appears to be designated multi-use

residential in the County's long range land use plan. It is served by a 20 foot deeded easement from Route 779 and offers an excellent site for a single dwelling, likewise overlooking the two creeks and sheltered by the ridge. A provision for such a dwelling would be provided for in the proposed conservation easement.

The property is criss-crossed by easements and rights of way. Tinker Creek is paralleled on the west by railroad tracks serving the Roanoke Cement Company plant and on the east by the County sewer line. The latter crosses Amsterdam Branch and then runs parallel to it to the eastern end of our property. On the house side of Amsterdam Branch a fifty-foot easement serving a Roanoke Gas Company pipeline runs the entire east-west length of the property from Route 779 to the Appalachian Trail, crossing the Trail at Angel's Gap. The land below our house along the two streams is in the flood plain. The wooded slope along our entrance

drive from Route 779 drops precipitously to the flood plain.

Practicably speaking, the only developable property we hold consists of the four subdivision lots to the south, a little wood between us and the Ehalts, and the hill between Amsterdam Branch and our northern boundary. Conceivably the latter could be developed as a part of the farmland between our northern boundary and Greenway Hollow Road. Arguably, however, highest and best use of that parcel is for a single dwelling and appurtenances served by the deeded easement with some acreage for viewshed, as contemplated in the proposed conservation easement.

As respects the four lots, if the conservation easement were not granted, we would, to maintain them as a buffer for the existing house and the creek, impose a deeded restriction on them barring future development, as we earlier did with the lot now owned by the Ehalts.

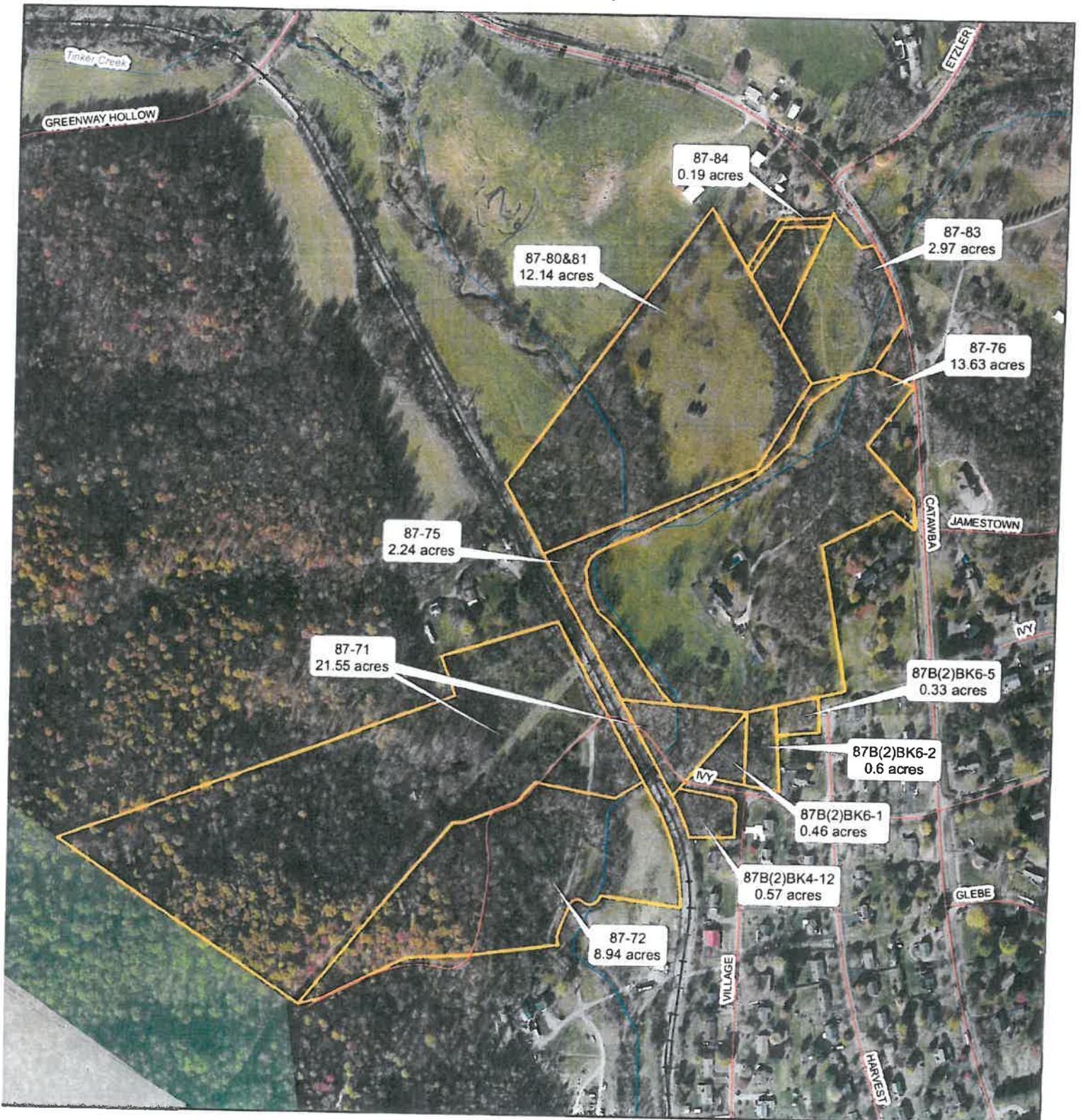
Given all these considerations, we hope the County will see fit to support the conservation easement sought so as to hold essentially in its present state what we think is a rare part of the county's heritage.

Very truly yours,

Anna L. Lawson

Thomas T. Lawson

# Lawson Property - 63.62 acres in Botetourt County Aerial Map



## Legend

- Property Boundary
- Carvins Cove Conservation Easement
- Appalachian Trial Corridor
- Railroad
- Roads
- Hydrology

N  
1:5,000

Aerial imagery courtesy of ESRI, conservation easement and conserved lands data from VA DCR - Natural Heritage, and parcel boundary data from Botetourt County GIS. This data information and related graphics are for preliminary illustrative purposes only. Any property boundaries or other delineations are approximate. This is not a legal document and is not intended to be used as such. It is distributed "AS-IS" without warranties of any kind, either expressed or implied, including but not limited to warranties of suitability to a particular purpose or use. Map prepared by Conservation Partners, LLC on July 7, 2015.

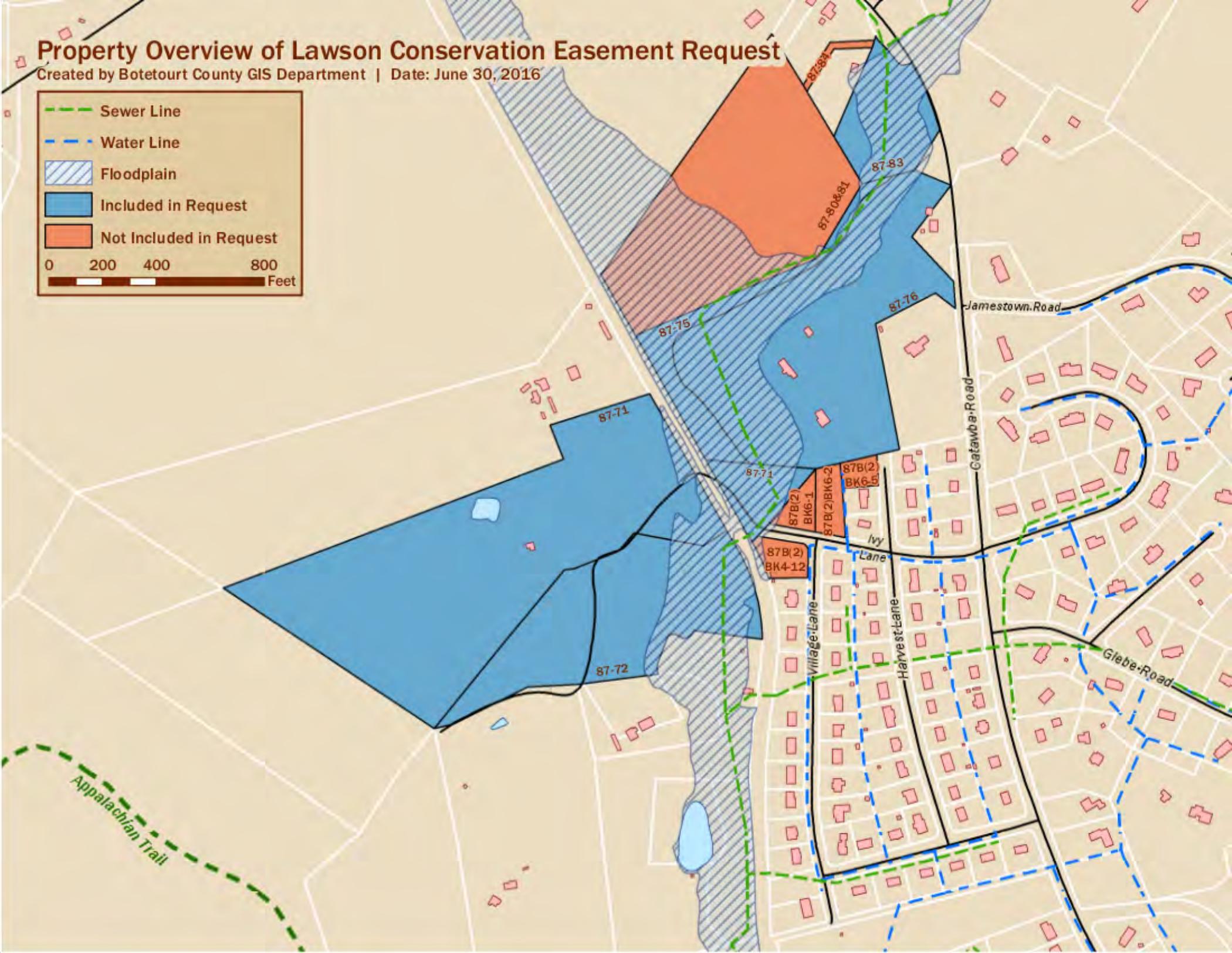
# Property Overview of Lawson Conservation Easement Request

Created by Botetourt County GIS Department | Date: June 30, 2016

Legend:

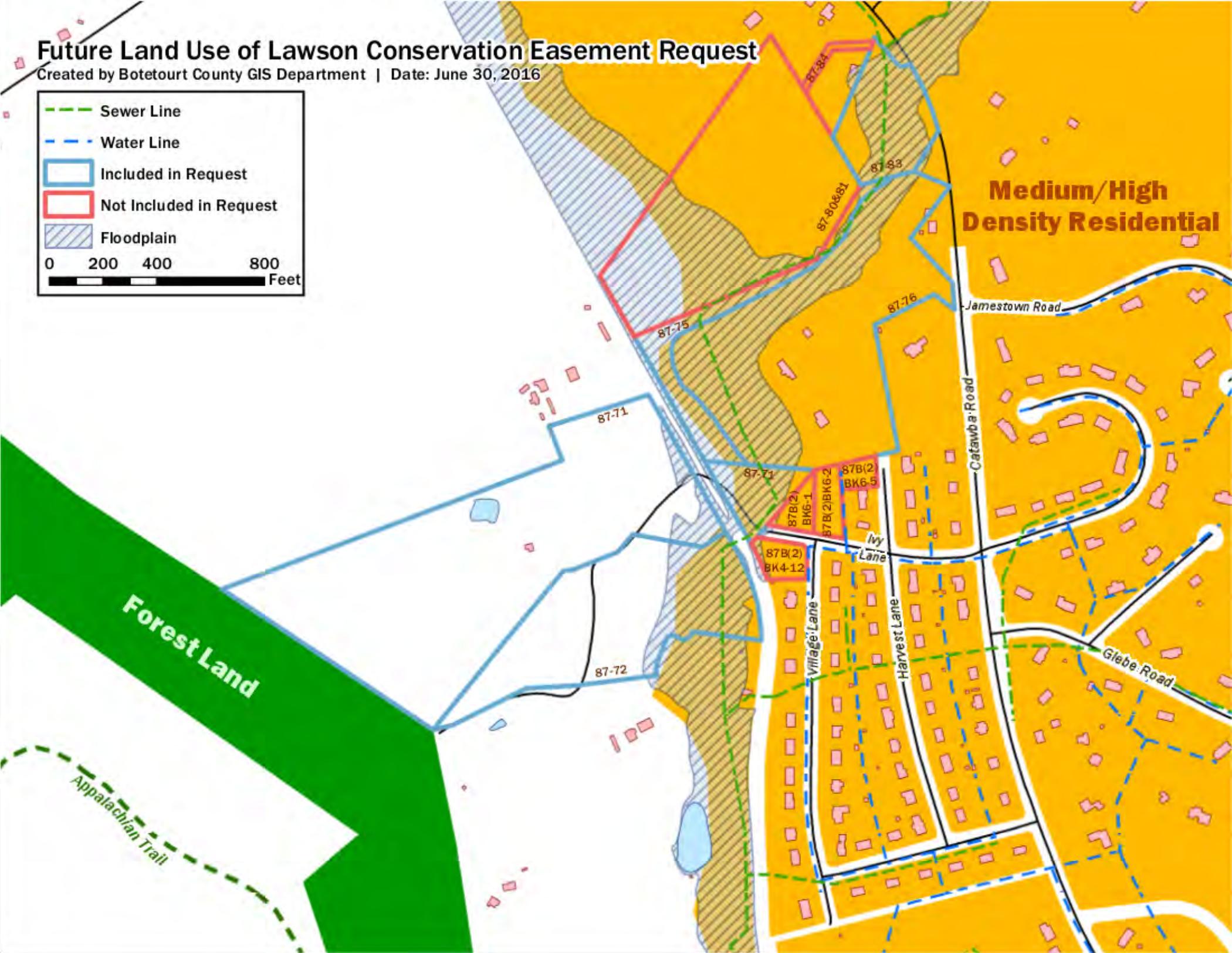
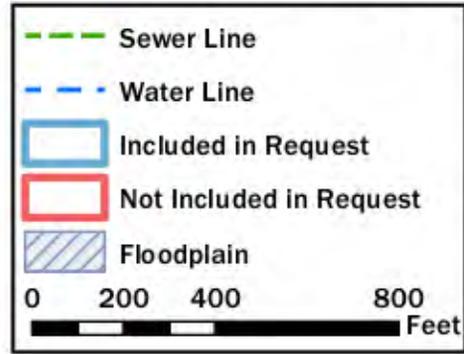
- Sewer Line
- Water Line
- Floodplain
- Included in Request
- Not Included in Request

Scale: 0 200 400 800 Feet



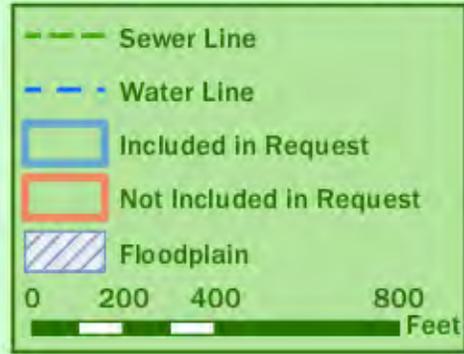
# Future Land Use of Lawson Conservation Easement Request

Created by Botetourt County GIS Department | Date: June 30, 2016



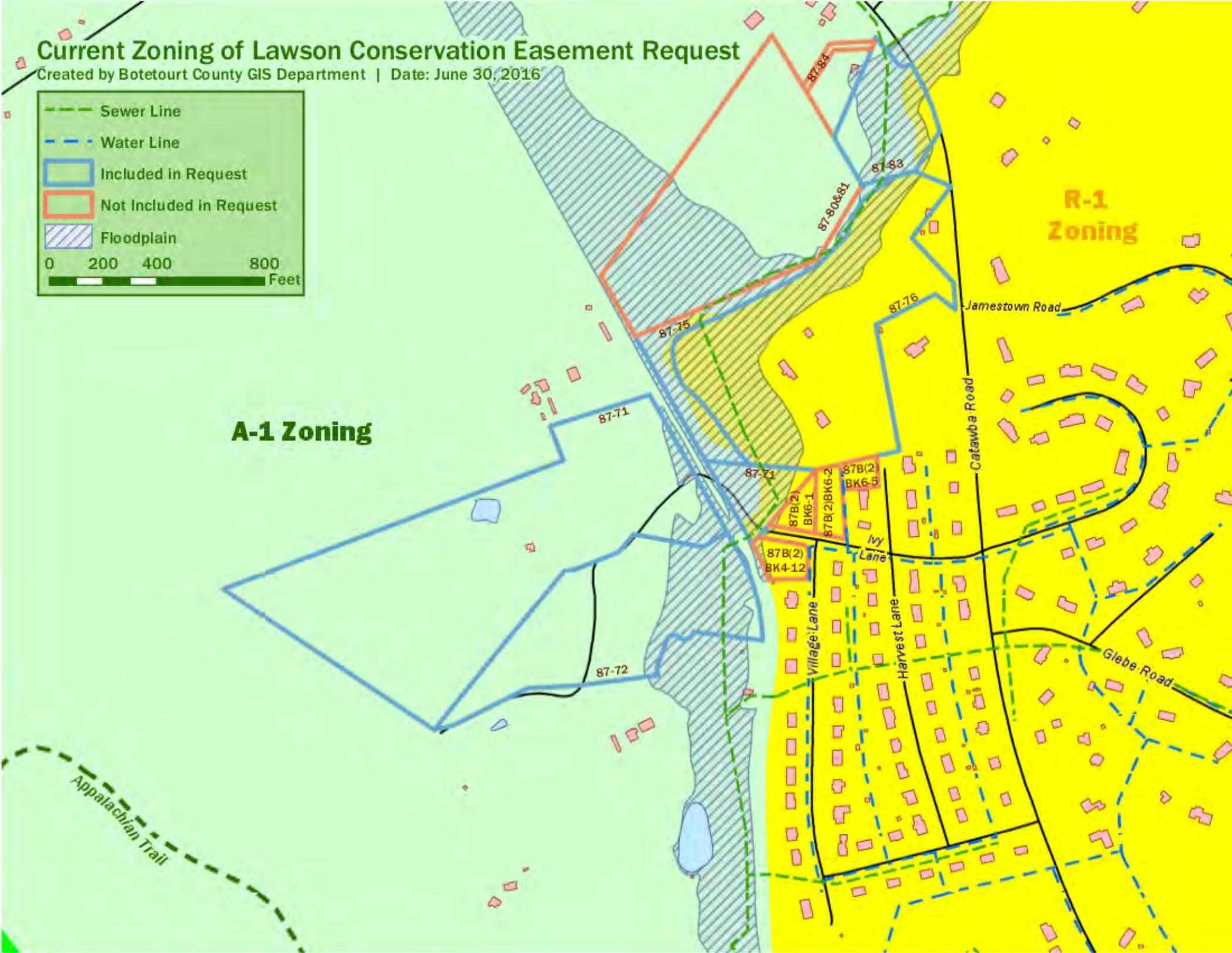
# Current Zoning of Lawson Conservation Easement Request

Created by Botetourt County GIS Department | Date: June 30, 2016



**A-1 Zoning**

**R-1 Zoning**



**AGENDA ITEM:** Consideration of resolution pertaining to amendments to the performance agreement with the Greater Roanoke Valley Development Foundation for the Greenfield shell building.

Administrator's Comments:

On November 30, 2015, the County, EDA (formerly the IDA), and the Greater Roanoke Valley Development Foundation entered into an agreement for the purpose of constructing a shell building at Greenfield. There is a provision in the agreement that all entities must agree for any assignment of roles or responsibilities.

The Foundation and the Roanoke Valley Development Corporation developed a new single purpose entity (SPE) to develop/construct the shell building at Greenfield. The new SPE LLC is known as Greenfield Development, LLC. The Foundation and Development Corporation wish to assign the project to the Greenfield Development, LLC and seeks the approval of the Board of Supervisors to do so.

The County Attorney has approved the agreement amendment and Resolution.

Recommendation:

The Board is requested to approve the assignment of the various roles and responsibilities to Greenfield Development, LLC, from the Foundation and Development Corporation for the purpose of developing/constructing the new shell building in Greenfield.

Attachments:

Resolution to be approved

First Amendment to Economic Development Agreement for Greenfield Shell Building

*Ray Hume* 7-21-16

## RESOLUTION

At a regular meeting of the Board of Supervisors of Botetourt County, Virginia, held on July 26, 2016:

**WHEREAS**, Botetourt County, Virginia (the “County”), the Greater Roanoke Valley Development Foundation (the “Foundation”), and the Industrial (now Economic) Development Authority of Botetourt County, Virginia (the “Authority”), entered an economic development performance agreement dated November 30, 2015 (the “Agreement”), that contemplated conveyance of certain land to the Foundation, the Foundation’s development of a shell building on the property, and mutual efforts to market such shell building; and

**WHEREAS**, the Foundation has formed a partnership with the Roanoke Valley Development Corporation (the “Corporation”), and formed a limited liability company known as Greenfield Development, LLC (the “LLC”), to own and develop the shell building on the property; and

**WHEREAS**, the Foundation has requested the permission of the County and the Authority to assign its rights and obligations under the Agreement to the LLC, under the terms and conditions set forth in the Amendment attached hereto and made a part hereof as if set forth at length:

**NOW THEREFORE**, the Board of Supervisors of Botetourt County approves the assignment of the Agreement under substantially the terms and conditions set forth in the Amendment, and authorizes the County Administrator to execute same, subject to final approval as to form by the County Attorney.

**FIRST AMENDMENT TO ECONOMIC DEVELOPMENT AGREEMENT  
FOR GREENFIELD SHELL BUILDING**

**THIS FIRST AMENDMENT** (“Amendment”) dated as of July 26, 2016, by and among Botetourt County, Virginia (the “**County**”), Greater Roanoke Valley Development Foundation (the “**Foundation**”), Economic Development Authority of Botetourt County, Virginia, formerly known as Industrial Development Authority of Botetourt County, Virginia (the “**Authority**”), Greenfield Development, LLC (the “**LLC**”).

Background

County, Foundation and Authority have previously entered into that certain Economic Development Agreement for Greenfield Shell Building dated November 30, 2015 (the “Agreement”).

The Foundation, with Roanoke Valley Development Corporation, has formed the LLC for the purpose of accepting and assuming the rights and obligations of the Foundation under the Agreement and has requested the County and Authority to consent to such assignment and assumption on the terms and conditions stated in this Amendment.

The County and Authority are agreeable to that request on the terms and conditions stated in this Amendment.

Agreement

**NOW, THEREFORE**, the parties agree as follows:

1. The Foundation assigns, transfers and conveys to the LLC all of Foundation’s right, title and interest in and to the Agreement. The LLC assumes and accepts all of Foundation’s right, title and interest in and to, and the obligations under, the Agreement. The LLC will be bound by all of the terms and provisions of the Agreement, with the same force and effect as if the LLC instead of the Foundation had originally executed and delivered the Agreement.
2. The County and Authority consent to the foregoing assignment and assumption, on the terms and conditions stated in this Amendment. This consent is in this instance only and does not constitute consent to any additional assignment of any rights or obligations under the Agreement by any other person.
3. The County and Authority release the Foundation from further liability under the Agreement for any acts or events occurring or obligations arising after the date of such execution and delivery.

4. This Amendment may be executed in two or more counterparts, all of which together shall constitute one document which is binding on the parties, notwithstanding that all of the parties have not signed the same counterpart.

5. This Amendment is a part of and amends the Agreement.

The parties have duly executed this Amendment effective as of the date first above written.

*Remainder of page intentionally left blank. Signature pages follows.*

Botetourt County, Virginia

By: \_\_\_\_\_

Name: Gary Larrowe

Title: County Administrator

Approved as to form:

\_\_\_\_\_  
County Attorney

Greater Roanoke Valley Development Foundation

By: \_\_\_\_\_

Name: Victor Iannello

Title: Chairman

Economic Development Authority of Botetourt  
County, Virginia

By: \_\_\_\_\_

Name: Joyce R. Kessinger

Title: Chairman

Greenfield Development, LLC

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

**AGENDA ITEM:** Appointments.

Administrator's Comments:

The following appointment-related items are listed on this month's agenda:

**A. Appointment of representatives/alternates to the Community Policy and Management Team. These two year terms expire on September 1, 2018.**

As per the attached listing, the terms of several representatives/alternates on the CPMT expire on September 1.

**B. Appointment of County representatives to the Roanoke Valley Greenway Commission. These are three year terms.**

As per the recently approved Intergovernmental Agreement, the County is permitted two staff representatives and three citizen representatives, serving staggered terms, on the Roanoke Valley Greenway Commission. The two staff members will be Jim Farmer and Robert Beatty. The three proposed citizen representatives are Tim Miller, Mary Ann Layman-Miller, and Dr. Warren G. Clark.

**C. Appointment of a County representative to the Roanoke Valley/Alleghany Regional Commission Board of Directors to fill an unexpired term. This three year term expires on June 30, 2018.**

As per the attached letter, Mr. John Williamson has resigned as a County representative on the Regional Commission's Board and is recommending that Mr. Todd Dodson be appointed to complete his term. Mr. Dodson has agreed to this appointment.

Recommendations:

A. Appoint the following representatives/alternates to serve on the Community Policy and Management team for two year terms to expire on September 1, 2018:

Jeff Stritesky/Ronnie Sprinkle (Sheriff's Department)  
Penny Hall/Leigh Martin (Social Services)  
Julie Baker/John Busher (Schools)  
Stephanie Harper/Suzanne Renegar (Health Department)  
Cheryl Wilkinson/Cathy Brown & Heather Gunn (Comm. Serv. Board-BRBH)  
Samantha Higgins/Sandra Crawford (Juvenile Probation Office)

B. Appoint the following three citizen representatives--Mary Ann Layman-Miller, 2009 Roanoke Road, Daleville, VA 24083 (1 year term to expire on June 30, 2017); Tim Miller, 90 Villa Court, Troutville, VA 24175 (2 year term to expire on June 30, 2018); and Dr. Warren G. Clark, 165 Post Oak Drive, Roanoke, VA 24019 (3 year term to expire on June 30, 2019), to serve on the Roanoke Valley Greenway Commission for the terms indicated.

C. Accept Mr. Williamson's resignation and appoint Mr. Todd Dodson as a County representative on the Roanoke Valley/Alleghany Regional Commission's Board of Directors to fill a term which expires on June 30, 2018.

Attachments

 7-14-16

## TERMS OF OFFICE THAT EXPIRE IN 2016

EXPIRATION DATE	DISTRICT	NAME	BOARD/COMMITTEE
03-17-16		S. E. Cash	Building Code Brd. of Appeals
03-31-16	Amsterdam	Hunter Young	Board of Zoning Appeals
06-30-16		Erin Henderson	RVARG
07-01-16	Amsterdam	Donna Henderson	Social Services Board
07-01-16	Buchanan	Joe Obenshain	Social Services Board
07-01-16	Valley	Jan Smith	Social Services Board
09-01-16		Jeff Stritesky/Ronnie Sprinkle	CPMT
09-01-16		Penny Hall/Leigh Martin	CPMT
09-01-16		Julie Baker/Sam Foster	CPMT
09-01-16		Stephanie Harper/ Suzanne Renegar	CPMT
09-01-16		Donna Dent/Cathy Brown/ Cheryl Wilkinson	CPMT
09-01-16		Samantha Higgins/ Sandra Crawford	CPMT
09-01-16		Ashley Witt/Tanisha Nash	CPMT
11-01-16		John Kilby	EDA
11-01-16		Jeff Emry	EDA
12-31-16	Blue Ridge	Wanda Wingo	Library Board of Trustees



Botetourt County, Virginia  
*Board of Supervisors*

July 14, 2016

1 West Main Street, No. 1  
Fincastle, Virginia 24090  
Phone (540) 928-2006  
Fax (540) 473-8225

Board of Supervisors

L. W. Leffel, Jr.  
*Chairman*

Todd L. Dodson  
*Vice Chairman*

Billy W. Martin, Sr.

Donald M. Scothorn

John B. Williamson, III

Mr. L. W. Leffel, Jr., Chairman  
Botetourt County Board of Supervisors  
1 W. Main Street-#1  
Fincastle, VA 24090

Dear Chairman Leffel:

Attached please find my letter of resignation to the Chairman of the Roanoke Valley/Alleghany Regional Commission Board of Directors.

I respectfully request that the Botetourt County Board of Supervisors take the following actions in this regard at their July 26 regular meeting:

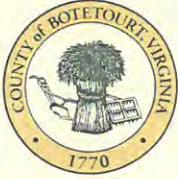
1. Accept my resignation from the RVARC Board of Directors effective July 31, 2016.
2. Appoint Mr. Todd Dodson to serve the remainder of my unexpired term, ending June 30, 2018.

Mr. Dodson currently has a meeting at the Commission's offices on the same day as their Board of Directors' meeting and it is more convenient for him to serve on this group. I have discussed this matter with Mr. Dodson and he is willing to be appointed.

Sincerely,

John B. Williamson, III  
Board of Supervisors Member  
Buchanan District

Attachment



Botetourt County, Virginia  
*Board of Supervisors*

July 14, 2016

1 West Main Street, No. 1  
Fincastle, Virginia 24090  
Phone (540) 928-2006  
Fax (540) 473-8225

Board of Supervisors

L. W. Leffel, Jr.  
*Chairman*

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*Vice Chairman*

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John B. Williamson, III

The Honorable Charles Wagner, Chairman  
Roanoke Valley/Alleghany Regional Commission Board  
P. O. Box 2569  
Roanoke, VA 24010

Dear Chairman Wagner:

I am writing to tender my resignation as a Botetourt County representative from the Roanoke Valley/Alleghany Regional Commission Board effective July 31, 2016.

I will advise the Botetourt County Board of Supervisors of my decision and request that they appoint Mr. Todd Dodson, Board of Supervisors member, to this position for the remainder of my unexpired term.

I have enjoyed working with you, the members of the Commission's Board, and the RVARC staff during my tenure and wish you good luck in the future.

Sincerely,

John B. Williamson, III, Member  
Botetourt County Board of Supervisors

cc: Mr. L. W. Leffel, Jr., Chairman, Botetourt County Board of Supervisors

**AGENDA ITEM:** Post-Closed Session Resolution

Administrator's Comments:

The following resolution or something similar is required for Board adoption following Closed Sessions per Section 2.2-3711(A) of the Code of Virginia. As per the Freedom of Information Act (FOIA) requirements, a roll call vote is required on this motion.

Recommendation:

Adopt the following resolution:

**BE IT RESOLVED**, that to the best of the Board members' knowledge, only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed, or considered during the Closed Session.

**AGENDA ITEM:** 2:30 P. M. - VDoT Monthly Report.

Administrator's Comments:

Attached please find the July update report from VDoT's Residency Administration staff regarding plans for various current and near-term VDoT projects.

Recommendations:

Allow VDoT's representative to review this report and ask any questions as necessary.

Attachment

*Gay Lane 7-20-16*

**Botetourt County Board of Supervisor's Meeting**  
July 26, 2016

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**VDOT ~ Discussion Items**

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**Project Updates:**

- **RTE. 220 Corridor - Replace 2 Narrow Structures (UPC 103210):**
  - From 0.239 Mi. North of Rte. 43.
  - To 0.630 Mi. South of Rte. 694.
  - Project advertised in May 2016.
  - **Low Bid Contractor – Allegheny Construction Co. - \$5,574,365.00**
  - Fixed completion date of June, 2018.
  - Two lanes of traffic to be maintained at all times with temporary flagging expected during some operations.
  
- **Exit 150 Project:**
  - The roadway contract has been awarded to Branch Highways, Inc. in the amount of \$17.9 million. Work started on project May 29, 2015.
  - Grading and excavating operations continue for Gateway Crossing
  - Continue placing drainage structures at Gateway Crossing/Roundabout area
  - Continue forming and placing steel for box culvert extensions.
  - Continue Work on and curbing items on Gateway Crossing.
  - Drilling rock and blasting at Gateway Crossing.
  - Poured the first half of the barrel of new structure.
  - The Exit 150B off ramp is narrowed in accordance with Phase I MOT. One full lane will remain active and the traffic impact is expected to be minimal. This will not affect mainline I-81. Closure of right turn lane on Exit B will remain throughout Phase 1.
  - Phase I Stage I Modified Maintenance of Traffic has been implemented on Rt. 11. Traffic is narrowed to 3 lanes on SB Rt. 11 with 2 dedicated right turn lanes and one shared left turn and through lane.
  
- **I-81 Bridge over James River & Routes 43 & 625 (0081-011-714)**
  - **Contractor – Lanford Brothers**
  - Amount of Contract - \$7.5 Million
  - **Location – I-81 north and southbound from MM 164-166**
  - Description – Bridge rehabilitation.
  - Work started in May.
  - Estimated completion is fall 2017.
  - Work beneath the bridge will be performed during daytime hours and work on I-81 will be performed during nighttime hours.

# Botetourt County Board of Supervisor's Meeting

July 26, 2016

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- **I-81 Bridge Repairs over Tinker Creek (0081-011-797)**
  - Contractor – Freyssinet, Inc.
  - Amount of Contract - \$1,000,794.96
  - Location – I-81 north and southbound near mile marker 149
  - Description – Improvements to the shoulders and repairs to the bridge deck.
  - **Work began June 21, 2016**
  - Estimated completion is November 2016
  
- **Route 11 Paving (PM22-962-F15)- Work completed**
  
- **Alternate 220 South Paving (PM2I-011-F16)**
  - Contractor – Adams Const. Co.
  - Amount of Contract - \$1.5 Million
  - Location – From the Roanoke Co. Line to Route 1028 (Autumnwood Ln.)
  - Description – 4.39 mile - Milling, paving and line marking
  - Work is scheduled to begin in mid-July
  - Estimated completion is mid-August.
  
- **Route 779 (Catawba Road) & Etzler Intersection Improvements & Bridge over Amsterdam Creek:**
  - Continue grading operations and begin placement of base stone.
  - Continue work on the bridge over Amsterdam Creek.
  - Estimated completion is Fall 2016
  
- **Box Culvert Replacements BR02-962 127**
  - Contractor – Burleigh Construction Co.
  - Amount of Contract – \$1.6 Million
  - **Rte. 608 Indian Rock – All work on bridge is completed.**
  - **Rte. 621 Roaring Run Rd. – Work began April 25, 2016**
    - The box culvert is located 0.30 miles from Rte 615 (Craig Creek Rd), and 2.65 miles from the Alleghany County Line.
    - Traffic will be reduced to one lane across the box culvert with stop signs controlling traffic.
    - **Due to flooding in June and continued rainfall the roadway was closed to traffic while the contractor made repairs and reopened the roadway to one lane traffic on June 16.**
    - **The roadway will continue to be reduced to one lane traffic until the remainder of the work is complete. Work is expected to be complete in late August 2016.**
  
- **Bridge Replacements – BR02-962-129**
  - **Route 779 Catawba Road over Little Catawba Creek – Work Completed.**

## Secondary Six Year Plan Projects (SSYP):

- **SR 675 (Glebe Road) (UPC 57034)**
  - Vertical Curve Improvements
  - Update: Estimated Project Cost = \$1,358,411
  - SSYP 32% Funded

# Botetourt County Board of Supervisor's Meeting

July 26, 2016

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## Land Development Projects & Land Use Permits:

### ○ **Projects:**

- Shentel Fiber Optic Installation – Cloverdale Road, Route 220A – 1<sup>st</sup> review received on June 9<sup>th</sup> and comments issued on July 8<sup>th</sup>.
- Altec at Greenfield – South Center Drive, Route 843 – 1<sup>st</sup> review received on June 15<sup>th</sup> and comments issued on July 8<sup>th</sup>.

### ○ **Permits Issued:**

Permits issued between 6/16/16 and 7/15/16:

- 2 Private Entrance Permits
- 1 Railroad Maintenance of Traffic Permit
- 5 Utility Permits

## Area Headquarter Projects:

- Finishing up first mowing of secondary routes.
- Second round of mowing on primary routes will start on August 1st.
- Continuing to patch roads in preparation of upcoming contracted surface treatment overlays.

## Traffic Engineering Study Requests:

- **Request for advanced warning light system on Rte 220 N, before intersection with Daleville Town Center.**
  - 5 year crash data from 2011 to 2015 shows 11 crashes at the intersection, 6 of which were rear ends.
  - Only 2 rear ends occurred after 2012.
  - Based upon field conditions, crash data, and guidance from TE-memorandum 348, it is not recommended to install a Controller Actuated Beacon (CAB) at this location.
- **Sent request to Traffic Engineering for crosswalk signage and road painting at the Troutville Town Hall on Rte 11.**

**AGENDA ITEM:** Consideration of street acceptance request for Grist Mill Drive and Brugh's Lane in Brugh's Mill Estates Subdivision into the State Secondary System of Highways.

Administrator's Comments:

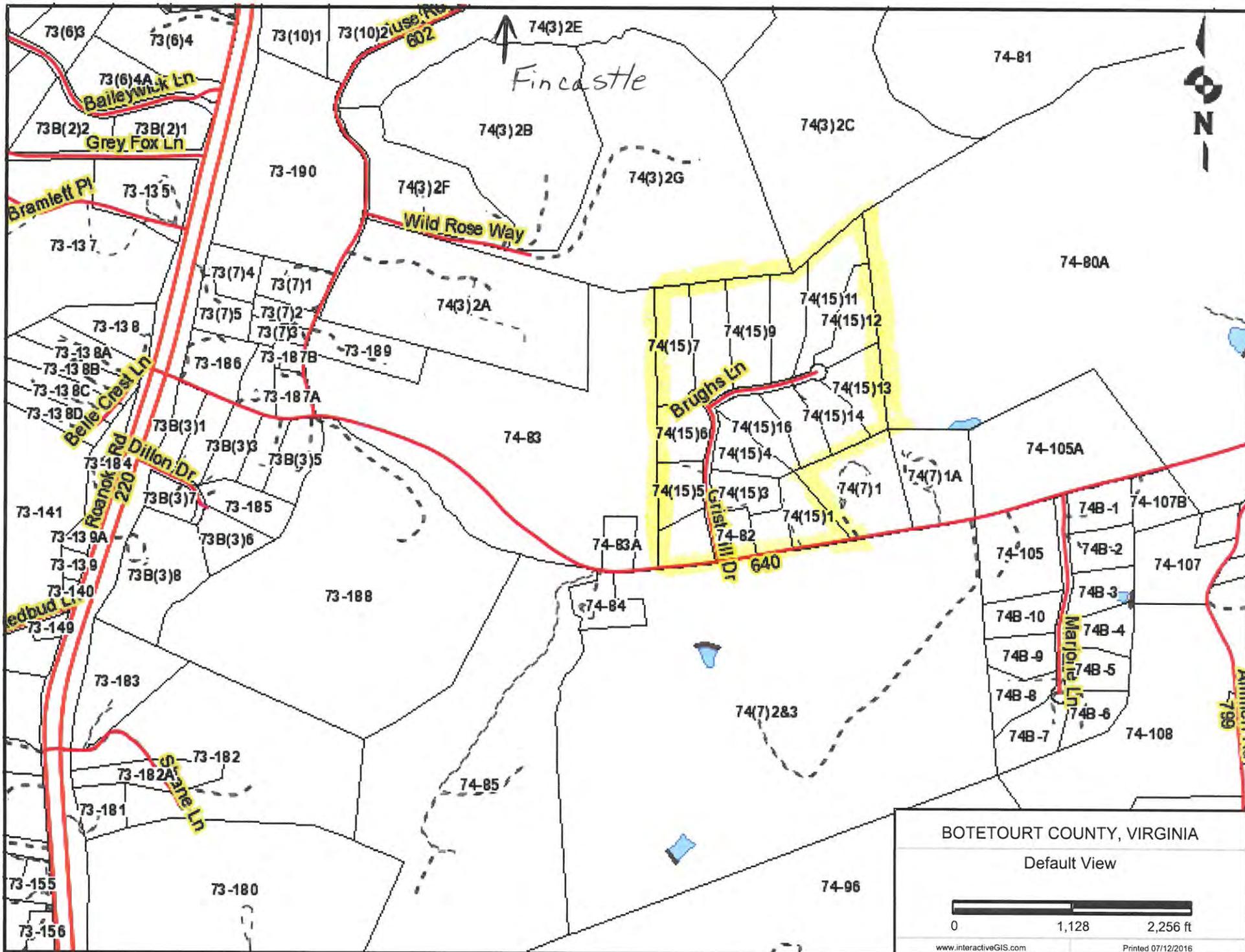
The Botetourt County Subdivision Agent has informed me that VDoT has reviewed and approved the construction of the above-cited streets and they are eligible for acceptance into the State's secondary road system.

Recommendation:

Approve the attached resolution requesting the acceptance of Grist Mill Drive and Brugh's Lane in Brugh's Mill Estates Subdivision into the State Secondary System of Highways.

Attachments

*Mary Lane* 7-12-16



BOTETOURT COUNTY

DATE OF RESOLUTION: July 26, 2016

SUBDIVISION: Brughs Mill Estates



Plat recorded: 10.31.2006	PB 38	PG 40
Plat recorded: 10.31.2006	PB 38	PG 40
Plat recorded: 10.31.2006	PB 38	PG 40

Proposed additions shown in red.

1. Grist Mill Drive
2. Grist Mill Drive
3. Brughs Lane

LENGTH:	(1) 0.19 mi	(2) 0.03 mi	(3) 0.14 mi
RIGHT-OF-WAY:	(1) 50'	(2) 50'	(3) 50'
CONDITION:	(1) Good	(2) Good	(3) Good
SERVICE:	(1) 160 VPD	(2) 160 VPD	(3) 60 VPD

IMPROVEMENTS TO BE MADE: None

ESTIMATED COST TO PUT INTO MAINTAINABLE CONDITION: N/A

RESIDENT ENGINEER'S  
RECOMMENDATION: \_\_\_\_\_

DATE \_\_\_\_\_

The Board of Supervisors of Botetourt County, in regular meeting on the 26<sup>th</sup> day of July 2016, adopted the following:

## RESOLUTION

**WHEREAS**, the streets, Gristmill Drive and Brughs Lane, in the Brughs Mill Estates Subdivision, described on the attached Additions Form AM-4.3, fully incorporated herein by reference, are shown on a plat recorded in the Clerk's Office of the Circuit Court of Botetourt County; and

**WHEREAS**, the Resident Engineer for the Virginia Department of Transportation has advised this Board that the streets meet the requirements established by the Subdivision Street Requirements of the Virginia Department of Transportation; and

**WHEREAS**, the County and the Virginia Department of Transportation have entered into an agreement on January 11, 1994, for comprehensive stormwater detention which applies to this request for addition.

**NOW, THEREFORE BE IT RESOLVED by the Board of Supervisors of Botetourt County** that this Board requests the Virginia Department of Transportation to add the streets described on the attached Additions AM-4.3 to the secondary system of state highways, pursuant to Section 33.2-705, Code of Virginia, and the Department's Street Subdivision Requirements; and

**BE IT FURTHER RESOLVED**, that this Board guarantees a clear and unrestricted right-of-way, as described, and any necessary easements for cuts, fills and drainage; and

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to the Resident Engineer for the Virginia Department of Transportation.

A Copy Teste:

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L. W. "Jack" Leffel, Jr.  
Chairman, Botetourt County Board of Supervisors

In the County of Botetourt

By resolution of the governing body adopted July 26, 2016

The following VDOT Form AM-4.3 is hereby attached and incorporated as part of the governing body's resolution for changes in the secondary system of state highways.

A Copy Teste

Signed (County Official): \_\_\_\_\_

Report of Changes in the Secondary System of State Highways

Project/Subdivision Brughs Mill Estates Subdivision

Type Change to the Secondary System of State Highways: Addition

The following additions to the Secondary System of State Highways, pursuant to the statutory provision or provisions cited, are hereby requested; the right of way for which, including additional easements for cuts, fills and drainage, as required, is hereby guaranteed:

Reason for change: New subdivision street

Pursuant to Code of Virginia Statute: §33.2-705

Street Name and/or Route Number

◆ **Gristmill Drive, State Route Number 1157**

Old Route Number: 0

- From: Int. of Route 640  
To: Int. Rt. 1158, a distance of: 0.19 miles  
Recordation Reference: N/A  
Right-of-Way width (feet) = 0

Street Name and/or Route Number

◆ **Brughs Lane, State Route Number 1158**

Old Route Number: 0

- From: Int. of Route 1157  
To: End, Cul-de-sac, a distance of: 0.14 miles  
Recordation Reference: N/A  
Right-of-Way width (feet) = 0

Street Name and/or Route Number

◆ **Gristmill Drive, State Route Number 1157**

Old Route Number: 0

- From: Int. of Route 1158  
To: End, Cul-de-sac, a distance of: 0.03 miles  
Recordation Reference: N/A  
Right-of-Way width (feet) = 0

**AGENDA ITEM:** 3:00 P. M. - Public hearing on a request to abandon the public right-of-way for EastPark Court in EastPark Commerce Center and convey excess property to Dynax America Corporation and an easement to Lester Development Corporation (Tread).

Administrator's Comments:

EastPark Commerce Center has been sold out for a number of years with the last development parcels being conveyed to Dynax America Corporation to facilitate continued expansion of its operations and facilities. EastPark Court is an industrial access road within the park that was constructed to serve multiple parcels. Development has proceeded so that the road currently primarily provides access to Dynax. It also provides access to the Mid-Atlantic Broadband's equipment facility in EastPark. Lester Development Corporation's (Tread Corporation) property fronts on the road but no access point has been constructed on EastPark Court. See the attached map.

EastPark Court has not been accepted into the State Secondary System and currently does not meet VDOT connectivity standards, and is not likely to be eligible for acceptance into the State System in the foreseeable future. Currently, the County owns EastPark Court as a fee simple right of way and is responsible for maintenance. The County owns additional miscellaneous property abutting EastPark Court that it has no need of. Dynax is interested in maximizing its property holdings adjacent to its current property to facilitate future expansions.

Staff have met with Dynax and Tread Corporation personnel about transferring the right-of-way and the surplus property to Dynax. The parties have reached an agreement in principle whereby EastPark Court and approximately three (3) acres of additional property would be conveyed by the County to Dynax.

A draft plat (approved by the County's subdivision agent) and deed (prepared by the County Attorney) effecting the transfer are attached for your information. The yellow area on the plat represents property proposed to be conveyed by the County to Dynax. Dynax's existing property is highlighted in blue. Lester's/Tread's property is highlighted in green. The white area represents a storm water basin and lot owned and maintained by the County and to be retained by the County.

If the property is conveyed to Dynax, access easements will be retained by the County, Tread Corporation, Mid-Atlantic Broadband, the Western Virginia Water Authority, and other utility providers. Maintenance and repair responsibilities for the roadway will transfer to Dynax. Some existing maintenance items would be addressed by the County prior to the transfer of the property.

The tax assessment of the fair market value of the property to be conveyed to Dynax is \$81,400. At present, staff is working to add this value to the existing Performance Agreement with Dynax. However, other options for the County to recoup this amount might be considered.

To transfer the property to Dynax, the County must vacate the existing (EastPark Court) right-of-way. A public hearing must be held on this proposed vacation before the Board takes any action.

While the parties have conceptually agreed to the property transfer, details are continuing to be negotiated. Staff recommends that, following a public hearing, the Board (1) adopt the attached resolution vacating EastPark Court, (2) approve and authorize the conveyance of EastPark Court and approximately three additional acres to Dynax substantively as depicted on the draft plat attached, and (3) that the Board condition the property conveyance to Dynax upon the satisfactory negotiation and approval by the Board of a purchase agreement with Dynax for the property. A proposed purchase agreement would be brought to the Board for separate consideration at a future meeting.

Recommendations:

1. Receive a brief overview of the proposed property conveyance and abandonment of the EastPark Court right-of-way.
2. Hold a public hearing on the proposed abandonment.
3. Close the public hearing and take the following action:
  - A) Adopt the attached resolution vacating EastPark Court,
  - B) Approve and authorize the conveyance of EastPark Court and approximately three additional acres to Dynax America Corporation as proposed conditioned upon the separate approval of a purchase agreement by the Board.

Attachments

*Day Laune* 7-21-16



CURVE	DELTA ANGLE	RADIUS	ARC LENGTH	CHORD BEARING	CHORD LENGTH
C1	55° 41' 24"	32.00'	28.87'	S 75° 13' 32" E	27.90'
C2	44° 43' 44"	68.00'	53.08'	S 78° 42' 22" E	51.75'
C3	94° 32' 08"	68.00'	112.20'	N 9° 04' 27" W	98.90'
C4	26° 40' 48"	68.00'	34.04'	S 52° 33' 00" W	33.65'
C5	115° 25' 33"	68.00'	136.69'	N 56° 24' 49" W	114.97'
C6	44° 13' 47"	32.00'	24.68'	N 19° 47' 12" W	24.05'
C7	7° 26' 37"	32.00'	4.18'	N 45° 37' 53" W	4.11'
C8	90° 33' 11"	15.00'	23.71'	S 4° 12' 09" E	21.32'
C9	53° 55' 23"	25.00'	23.53'	S 22° 31' 16" E	22.67'

LINE	BEARING	DISTANCE
L1	S 41° 04' 05" W	20.90'
L2	S 49° 26' 58" E	24.51'
L3	S 04° 26' 26" W	73.97'
L4	N 45° 39' 34" E	68.05'
L5	N 45° 39' 34" E	76.93'

CORNER	NORTHING	EASTING
1	5535.3048	4776.6660
2	6250.8133	4798.2025
3	5165.1014	4874.8284
4	5177.9883	4901.6050
5	5167.8922	4952.3513
6	5068.2062	4968.1082
7	5048.7013	4941.3774
8	4888.3920	4957.9167
9	4675.8565	4713.9970
10	4893.6250	4704.8750
11	4947.1562	4617.4808
12	5025.7320	4434.1866
13	5075.6795	4380.9968
14	5274.8342	4552.2078
15	5444.3288	4698.4751
16	5328.8174	4707.1477
17	5283.3552	4668.0090
18	5130.5610	4630.0816
19	5136.6430	4638.5646
20	5113.0799	4846.7175

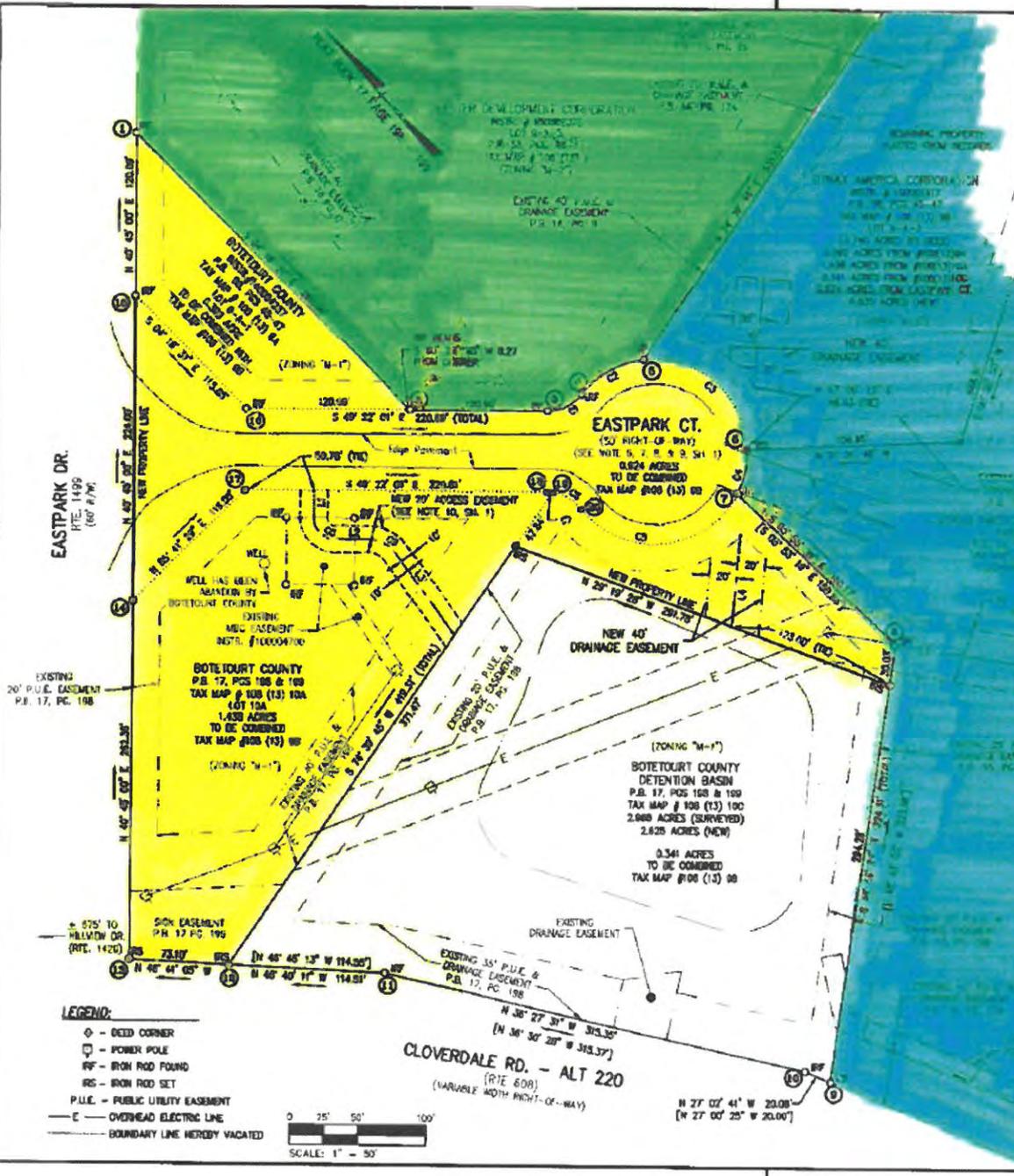


**Mattern & Craig**  
ENGINEERS/SURVEYORS  
701 1801 STREET, S.W.  
ROANOKE, VA 24015  
(540) 345-3915  
FAX (540) 345-7891

Revisions	Date	By	Comments
1	7/15/16		Planning & Zoning Comments

Issue Date: \_\_\_\_\_  
 Drawn By: JAD  
 Surveyed By: TIC  
 Checked By: TAC  
 6/15/2018  
 Vertical Scale: N/A  
 Horizontal Scale: 1"=60'  
 Commission Number: 3233-E

**2 OF 2**



PLAT SHOWING PARTIAL FIELD SURVEY AND A RESUBDIVISION PLAT FOR **BOTETOURT COUNTY, VIRGINIA** SHOWING BOUNDARY LINE ADJUSTMENT BETWEEN LOTS 9-A-1 & 9-A-2 PLAT OF RESUBDIVISION FOR TREAD REAL ESTATE CORPORATION (PLAT BOOK 58 PAGES 45-47) & LOT 10A & DETENTION BASIN PLAT OF RESUBDIVISION OF EASTPARK COMMERCE CENTER (PLAT BOOK 17, PAGES 198 & 199) AND THE VACATION OF EASTPARK COURT CREATING HERETOBY **LOT 9-A-2-A (6.835 ACRES)** SITUATED ON EASTPARK DRIVE BLUE RIDGE MAGISTERIAL DISTRICT BOTETOURT COUNTY, VIRGINIA

**SPECIAL WARRANTY DEED**

**Exempt from Recordation Taxes and Fees  
Va. Code §§ 58.1-801, 58.1-802, 58.1-822 and 17.1-279(A).**

PREPARED BY:

Michael W.S. Lockaby (VSB No. 74136)  
GUYNN & WADDELL, P.C.  
415 South College Ave.  
Salem, Virginia 24153

TITLE INSURANCE: None.

TAX MAP NOS: 108 (13) 9A, 108 (13) 10A & Unnumbered Former Right-of-Way

CONSIDERATION: \$10

THIS DEED OF SUBDIVISION AND CONVEYANCE is entered into this \_\_\_\_ day of \_\_\_\_\_, 2016, by and between BOTETOURT COUNTY, VIRGINIA, a political subdivision of the Commonwealth of Virginia (“Grantor”), and DYNAX AMERICA CORPORATION, a Michigan corporation authorized to transact business in the Commonwealth of Virginia (“Dynax”), and LESTER DEVELOPMENT CORPORATION, a Virginia corporation (“Lester,” and collectively, “Grantees”).

W I T N E S S E T H :

In consideration of the sum of \$10 paid by Grantees to Grantor, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the Grantor hereby conveys to Dynax, with Special Warranty of Title, the following real property, in fee simple:

ALL THAT PROPERTY, with a point of BEGINNING at an iron rod set at the corner of Cloverdale Road, Alternate U.S. Route 220, and EastPark Drive, State Route 1499, going N. 40° 45' 00" E. 262.36 feet to a power pole; thence continuing N. 40° 45' 00" E. 224.00 feet to an iron rod found; thence continuing N. 40° 45' 00" E. 120.09 feet to an iron rod found; thence turning S. 4° 18' 31" E. 285.50 feet to an iron rod found; thence turning S. 49° 22' 01" E. 100.60 feet to an iron rod found; thence 28.87 feet along a curve concave to the north a central angle 51° 41' 24", a radius of 32.00 feet, and a chord of 27.90 feet, S. 75° 13' 32" E. to an iron rod found; thence 199.32 feet along a curve concave to the east a central angle of 167° 56' 38", a radius of 68.00 feet, and a chord of 135.25 feet, S. 17° 5' 55" E. to an iron rod set; thence turning S. 5° 55' 38" E. 160.17 feet to an iron rod found; thence turning S. 48° 46' 24" W. 30.03 feet to an iron rod set; thence turning N. 29°

19' 28" W. 291.78 feet to an iron rod set; thence turning S. 74° 39' 45" W. 371.47 feet to an iron rod set; and thence turning N. 46° 41' 5" W. 73.10 feet to an iron rod set, being the point of BEGINNING; and comprising 3.095 acres, more or less.

BEING MORE PARTICULARLY DESCRIBED on a plat entitled "Subdivision Plat for Botetourt County Showing the Combination of Lot 9-A-1 Plat of Resubdivision for Tread Real Estate Corporation (Plat Book 58 Pages 45–47) the Resubdivision of Lot 10A, Detention Basin Lot and the Vacation of EastPark Court Plat of Resubdivision of EastPark Commerce Center (Plat Book 17, Pages 198 & 199) Creating Thereon Lot 10-A-1 (3.095 Acres) Lot 10-A-2 (2.625 Acres)," by Timothy W. Caldwell, L.S., of Mattern & Craig Engineers & Surveyors, last revised July 15, 2016, and recorded among the land records of Botetourt County, Virginia, contemporaneously herewith.

AND BEING subject to and the beneficiary of such easements, rights-of-way, and dedications as are shown on the abovementioned Subdivision Plat.

Any rights of the public existing in the former EastPark Court Right-of-Way are extinguished by ordinance of the Board of Supervisors of Botetourt County, Virginia, dated July 26, 2016, and recorded contemporaneously herewith.

The Grantor and Grantees covenant that Lester shall have an ingress-egress easement over the former EastPark Court Right-of-Way, for access to and the benefit of EastPark Court, Lot 9-A-3, Tax Map No. 108 (13) 9, as shown on a plat of record among the land records of Botetourt County, Virginia, at Plat Book 58, pages 45–47.

And Grantor and Grantees covenant that maintenance for the private road known as EastPark Court is the responsibility of Dynax. Dynax shall reasonably maintain EastPark Court as an asphalt-paved street suitable for vehicular traffic in substantially the same state as it is presently, with maintenance to include, without limitation, paving, grading, snow removal, and maintenance of drainage facilities as necessary for use by Dynax and as a thoroughfare sufficient for fire access in accordance with the International Fire Code.

And subject to all easements and other matters of record.



GRANTEE:

DYNAX AMERICA CORPORATION

By: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

COMMONWEALTH OF VIRGINIA )

) to wit:

COUNTY/CITY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2016,  
by \_\_\_\_\_, on behalf of Dynax America Corporation.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

Notary Registration No.: \_\_\_\_\_

GRANTEE:

LESTER DEVELOPMENT CORPORATION,

By: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

COMMONWEALTH OF VIRGINIA )

) to wit:

COUNTY/CITY OF \_\_\_\_\_ )

The foregoing instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_, 2016,  
by \_\_\_\_\_, on behalf of Lester Development Corporation.

\_\_\_\_\_  
Notary Public

My commission expires: \_\_\_\_\_

Notary Registration No.: \_\_\_\_\_

## **ORDINANCE & RESOLUTION**

At a regular meeting of the Board of Supervisors of Botetourt County, Virginia, held on July 26, 2016:

**WHEREAS**, following advertisement and public hearing duly held in accordance with law, the Board of Supervisors has considered a motion to vacate EastPark Court, an unnumbered private road within EastPark Commerce Center and more particularly described on a plat of record among the land records of Botetourt County, Virginia, at Plat Book 18, page 174, and labeled thereon "Industrial Access Road"; and

**WHEREAS**, it appearing, following comment and consideration, that no person has requested appointment of road viewers, and that none are necessary; and

**WHEREAS**, it appearing that EastPark Court is not eligible for acceptance into the State System of Secondary Highways, and that its vacation and discontinuance will cause no harm to the public or to any person; and

**WHEREAS**, it appearing that Dynax America Corporation, an abutting landowner, is willing to accept ownership of the road right-of-way and provide for its reasonable maintenance and upkeep as a private right-of-way; and

**WHEREAS**, it appearing that Lester Development Corporation does not object to the vacation and discontinuance, provided it continues to have such easement if necessary for future development:

**NOW THEREFORE**, the Board of Supervisors of Botetourt County, pursuant to sections 15.2-1800 and 15.2-2006 of the Code of Virginia, 1950, as amended, hereby resolves and ordains as follows:

1. That EastPark Court is vacated; and
2. That the County Administrator shall execute, and the County Attorney shall draft, such legal instruments as are necessary to convey the right-of-way underlying EastPark Court to Dynax America Corporation, reserving easements for ingress and egress to the Dynax parcel and the Lester parcel and providing for maintenance thereof, as well as such easements for public utilities as may be advisable; and
3. That the County Administrator shall execute, and the County Attorney shall draft, such legal instruments as are necessary to convey Botetourt County Tax Map Parcel Nos. 108(13)10A and 108(13)9A, as shown on the plat of subdivision attached hereto, to Dynax America Corporation; and
4. That the Clerk shall cause this Ordinance and Resolution, together with the plat attached as aforesaid, to be recorded among the land records of Botetourt County, Virginia.