AGENDA
BOTETOURT COUNTY BOARD OF SUPERVISORS
TUESDAY, JUNE 28, 2016
GREENFIELD EDUCATION AND TRAINING CENTER
ROOMS 226, 227, AND 228
DALEVILLE, VIRGINIA 24083
BEGINNING AT 12:45 P. M. (Closed Session)
2:00 P. M. (Public Session)

I. Business Items:

Call to Order.
Recognition of employee certifications. (Larrowe/Fuqua)
Public comment period.

II. Consent Agenda:

1. Approval of minutes of the regular meeting held on May 24, 2016.
   Approval of minutes of the joint meeting with the School Board held on June 21, 2016.

2. Approval of Transfers and Additional Appropriations. (Zerrilla)

3. Approval of Accounts Payable and ratification of the Short Accounts Payable List. (Zerrilla)

4. Approval of change order for the Greenfield waste area expansion and authorization for the EDA to proceed with development of pad site #2. (Larrowe)

III. General Items:

5. Consideration of approval of the FY 16-17 budget appropriation resolution and the Capital Improvement Plan. (Zerrilla)

6. Consideration of approval of a restated Memorandum of Understanding between the County and the Town of Buchanan. (Larrowe)

7. Consideration of acceptance of the assets of the Fincastle Volunteer Rescue Squad. (Ferguson)

8. Consideration of a Building Code Third-Party Inspections Policy. (Moorman)

9. Consideration of appointment of the Zoning Administrator as the County's Proffer Agent. (Mahoney/Pendleton)

10. Consideration of award of a contract for independent benefits consulting services. (Moorman)

11. Consideration of lease agreement for the building located at 5 West Back Street in Fincastle. (Moorman)

12. Ratification of the emergency declaration issued by the Director of Emergency Services on June 23, 2016. (Larrowe)

13. Other Items:
    - Committee reports.

IV. Appointments:

14. A. The terms of the Amsterdam and Valley District representatives on the Social Services Board expire on July 1, 2016. These are four year terms.

V. Items at Specific Times:

15. 12:45 P. M. Closed session to discuss personnel matters; the acquisition of real property for public uses or the disposition of publicly held real property where discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body; discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the County; and consultation with legal counsel regarding specific legal matters as per Section 2.2-3711(A) (1), (3), (5) and (7) of the Code of Virginia of 1950, as amended.

16. 2:30 P. M. Highway Department:
    A. Public hearing on the FY 17-22 Secondary System Six Year Plan and the FY 16-17 budget. (Blevins)

    B. Monthly update report. (Hamm)

17. 3:15 P. M. A. Public hearing on a proposed agreement to join the Roanoke Valley Greenway Commission. (Farmer)

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, May 24, 2016, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 12:45 P. M.

PRESENT: Members: Mr. L. W. Leffel, Jr., Chairman
Mr. Todd L. Dodson, Vice-Chairman
Mr. John B. Williamson, III
Mr. Billy W. Martin, Sr.
Dr. Donald M. Scothorn

ABSENT: Members: None

Others present at the meeting:
Mr. Gary Larrowe, County Administrator
Mr. David Moorman, Deputy County Administrator
Mr. Michael W. S. Lockaby, County Attorney

The Chairman called the meeting to order at 12:52 P. M.

On motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board went into Closed Session to discuss personnel matters; the acquisition of real property for public uses or the disposition of publicly held real property where discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body; discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the County; and consultation with legal counsel regarding specific legal matters as per Section 2.2-3711(A) (1), (3), (5) and (7) of the Code of Virginia of 1950, as amended. (Resolution Number 16-05-05)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

The Chairman called the meeting back to order at 2:05 P. M.

On motion by Mr. Dodson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 16-05-06)

AYES: Mr. Martin, Dr. Scothorn, Mr. Leffel, Mr. Dodson, Mr. Williamson

NAYS: None

ABSENT: None ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

The Chairman then asked for a moment of silence. Mr. Dodson then led the group in reciting the pledge of allegiance.

Mr. Leffel then opened the meeting for public comment and asked that the speakers limit their comments to three minutes.

Mr. Michael Henning of Moore's Creek Road in Rockbridge County, then stated that the Rockbridge County Board of Supervisors had submitted a letter to the Botetourt Board of Supervisors in January requesting that a decision on the Apex Wind Energy/Rocky Forge

Special Exceptions Permit be delayed to allow additional study and public comment. He noted that the Botetourt Board did not delay action and approved this SEP request.

Mr. Henning stated that in the intervening time the residents of Rockbridge County have tried to understand the effects of this action. He stated that the County's wind energy ordinance does not protect Rockbridge County residents from the impacts of this proposed wind farm. He noted that the sound generated by these turbines will be in excess of rural ambient sound levels.

Mr. Henning stated that on page 6, tables 2 & 3, in Apex's SEP application, they indicate that the facility would be generate between 19 – 29 decibels of sound. He noted that 30 decibels is considered a maximum for a rural, quiet area. He noted that, as a reference, a whisper is 3 decibels. Mr. Henning stated that allowing this facility to generate 60 decibels of sound at night while people are trying to sleep will cause health issues. He noted that the World Health Organization (WHO) recommends less than 30 decibels at night and less than 35 decibels in classroom teaching conditions.

Mr. Henning stated that he is providing the Board with his comments on a thumb drive for their information. He noted that, even though the ordinance has been approved, there were significant irregularities in Apex's application process. He stated that Apex's report indicates that the Rocky Forge facility will provide energy for 20,000 homes. He noted that a nearby weather station is located at an altitude of 600' higher than the Apex site and the data from this station does not indicate the necessary wind speed in this area to result in the turbines generating this much electricity.

Ms. Denise Neas of Lexington stated that she lives 20,000' (4 miles) from the Apex facility and she opposes the project. Ms. Neas stated that several Rockbridge County residents and their Board of Supervisors requested in January that the Botetourt Board delay approval of the Apex SEP request. Ms. Neas stated that her research and the research of experts conducted in June 2015 indicate that she might have to leave her home because she may not be able to tolerate the noise from these turbines.

Ms. Neas stated that Botetourt County is a "horrible neighbor." She noted that the residents are concerned about the infrasound generated by this project as the turbine's generators "sound like a chainsaw." Ms. Neas stated that Apex has said that this project will provide electricity to 20,000 homes but there is "no way" that there will be adequate wind speed 24/7 at this site to generate this energy.

Ms. Neas stated that Apex is "going to build this facility and then sell it" and she previously told the Board that this is what Apex would do. She questioned "did Apex buy the Board cars?"

Mr. Leffel then stated that he feels compelled to go on the record about the noise issue regarding the Apex project. Mr. Leffel stated that members of the Board of Supervisors and Planning Commission visited a wind farm in West Virginia during the County's review of this SEP application. He noted that the members were within 35 – 40 yards of the turbines and there was hardly any sound generated by the moving turbine blades. Mr. Leffel stated that they also went inside the turbine structures and the sound level was comparable to a refrigerator.

Mr. Leffel stated that he appreciated the comments made by Mr. Henning and Ms. Neas.

Mr. Henning stated that his comments did not pertain to the sounds that can be heard from this wind farm but the low-level noise.

Mr. Jim Ludington of Asbury Lane stated that, in reading the minutes from last month's meeting, the Board said that a number of good things are coming to the County but not right away and a tax increase would be necessary to fund the County's operations. He noted that the Board is pitting the elderly and the teachers against each other.

Mr. Ludington noted that the Board had stated that they had to make hard choices but it seems that they made the easy choice. He stated that the tax rates increased three years ago and the County's proposed tax rates are 50% higher than those in Bedford and Franklin Counties.

Mr. Ludington stated that he moved to the County to live in the country, have some space, and because of low taxes. Mr. Ludington stated that he knows that the services are less than those provided in Roanoke County as he lives on a dark, country road with no street lights. Mr. Ludington stated that, if the Board is going to raise taxes so that they are comparable with other counties, then the citizens services should be the same as in those counties including street lights and sidewalks.

He noted that the County also compared the teachers' salaries to those of the City of Salem but not the other adjacent localities. He stated that the issue of benefits received by teachers and County staff were disregarded; however, these benefits cost the County dearly. Mr. Ludington stated that he had to take a 20% pay cut three years ago.

He then thanked the Board for the opportunity to speak.

Mr. Mark Tyson of Hardbarger Road stated that he supports the comments made by Mr. Ludington. He stated that, at the April 26 budget and tax rate public hearing, a large group of people spoke. He noted that 65% of the speakers were against the tax increase, only 8% were in favor, and 2% of the speakers were not County residents. He noted that 89% were opposed to any additional tax increase. Mr. Tyson questioned why bother with a public hearing if the citizens' comments meant nothing to the Board.

Mr. Tyson stated that "people need to regain their voice." He noted that there is a grassroots coalition of citizens who have had enough and encouraged anyone present at this meeting to join this group.

Mr. Larry Ceola of Borden Run Road in Fincastle stated that today is an historic day for the County as there is the potential for one of the largest tax increases on record to be approved by the Board. He noted that this action will "reverberate throughout the County" and the "consequences will be unknown."

Mr. Ceola stated that Mr. Leffel should know that he represents the largest magisterial district in the County and should know how many people in his district struggle to make ends meet. He noted that Mr. Dodson is the Chairman of the Botetourt County Republican Party and the party's creed includes "fiscal responsibility." Mr. Ceola stated that the Republicans on the Board of Supervisors are not a good representation of the Republican Party and this calls into question their ability to lead the Republican Party.

Mr. Ceola stated that it takes two members besides Mr. Martin to deny the motion for this tax increase and he hopes that two Board members will do this. Mr. Ceola stated that he also agrees with the comments previously made by Mr. Ludington and Mr. Tyson.

Consideration was then held on approval of minutes of the regular meeting/budget public hearing held on April 26, 2016, the continued meeting held on May 6, 2016, and the continued meeting held on May 16, 2016.

On motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the minutes of the regular meeting/budget public hearing held on April 26, 2016, the minutes of the continued meeting held on May 6, 2016, and the minutes of the continued meeting held on May 16, 2016, as submitted. (Resolution Number 16-05-07)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Consideration was then held on approval of transfers and additional appropriations. Mr. Tony Zerrilla, Director of Finance, stated that there were two transfers, 10 pass through appropriations, and one regular appropriation for the Board's consideration this month. He noted that the transfers included $500,000 to the Economic Development Authority for site preparation expenses on the Eldor property and $20,000 for landfill leachate treatment costs.

Mr. Zerrilla stated that the appropriations were for sponsorship funds, donations, pass-through of revenues, grant funds, reimbursement costs, receipts, and the County's match of State funding received for mandated services by the Comprehensive Services Department. He noted that the State pays for 64% of these CSA-related costs.

After questioning by Mr. Martin, Mr. Zerrilla stated that the Comprehensive Services appropriations are not to fund expenses related to the Coyner Springs Juvenile Detention Home. He noted that these are appropriations are used for payment of mandated at-risk youth treatment expenses under the Comprehensive Services Act.

There being no further discussion, on motion by Mr. Martin, seconded by Mr. Williamson, and carried by the following recorded vote, the Board approved the following transfers and additional appropriations. (Resolution Number 16-05-08)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Transfer $500,000 from General Fund – Undesignated Fund Balance to Economic Development Authority of Botetourt County account. This transfer and resulting appropriation coupled with $1 million in previous transfer approvals satisfies the $1.5 million appropriation stipulation included in the March 15, 2016, Performance Agreement by and among Botetourt County, the Economic Development Authority of Botetourt County, and Eldor Corporation. These funds will be reimbursed to the County in the form of a Commonwealth's Development Opportunity Fund grant.

Transfer budgeted funds of $20,012.40 from General Services, 100-4040000 to Waste Management, 100-4042400. This transfer will cover leachate treatment costs in excess of budget.

Additional appropriation in the amount of $1,500 to Sports Complex – Purchase of Services – Gov. Entities, 100-4071300-3800. These are sponsorship funds for costs associated with the NCCAA Softball National Championship banquet.

Additional appropriation in the amount of $1,400 to Parks and Recreation – Marketing, 100-4071000-5840. These are funds donated by American Legion Post to the Botetourt recreation clubs and will be evenly forwarded to the seven clubs for scholarships and equipment.

Additional appropriation in the amount of $14,000 to Treasurer – Payment for Collection Services, 100-4012410-3160. This appropriation will cover collection fees related to DMV stop fees, which are subsequently recovered.

Additional appropriation in the amount of $4,475 to CIP – E911 System, 100-4094301. This appropriation is for the receipt of the remainder of a $150,000 VITA State grant for E911 hardware and software enhancements.

Additional appropriation in the amount of $34,753.02 to Emergency Communication – Capital Outlay – Machinery & Equipment, 100-4035600-8001. These are State grant funds from the Department of Health that will be utilized toward the purchase of mobile communication radios.

Additional appropriation in the amount of $1,443.20 to Correction & Detention – Medical & Lab Supplies, 100-4033100-6004. These are funds received from Craig County for reimbursed medical costs.

Additional appropriation in the amount of $125.40 to Sheriff's Department – Subsistence & Lodging, 100-4031200-5530. These are funds received from the Commonwealth for reimbursed extradition costs.

Additional appropriation in the amount of $2,250.60 to Sheriff's Department – Firing Range Expenses, 100-4031200-6015. These are funds received for: a) the sale of brass casings, and b) use of the firing range.

Additional appropriation in the amount of $142,036 to Children's Services – Professional Services, 100-4053500-3100. This is the State supplemental funding for mandated services under the Children's Services Act, and is contingent upon receipt of State funds.

Additional appropriation in the amount of $746.16 to Animal Control – Professional Services, 100-4035100-3100. These are State grant funds received for the sale of animal friendly license plates that will be distributed to Mountain View Humane in support of animal spay/neuter services.

Additional appropriation in the amount of $79,964 to Children's Services – Professional Services, 100-4053500-3100. This is the local match for item #9.

Consideration was then held on approval of the accounts payable list and ratification of the Short Accounts Payable List. Mr. Tony Zerrilla, Director of Finance, stated that this month's accounts payable totaled $931,393.50; $922,328.34 in General Fund invoices; and $9,065.16 in Debt Service expenditures. He noted that this month's short accounts payable totaled $247,537.06; $244,482.06 in General Fund invoices; and $3,055 in Debt Service Fund expenditures.

Mr. Zerrilla stated that this month's large expenditures included $51,490 to Motorola Solutions for the purchase of 34 fire/EMS radios with $35,000 of this cost being paid by grant funds, and $38,234 to Harris Computer Systems for the second of three payments for the County's new financial software.

After questioning by Mr. Williamson, Mr. Zerrilla stated that these software payments are within the budgeted amount.

There being no further discussion, on motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved the accounts payable list and ratified the Short Accounts Payable List as submitted. (Resolution Number 16-05-09)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Consideration was then held on approval of the 2016 tax rate resolution and the FY 16-17 budget resolution. Mr. Tony Zerrilla, Director of Finance, stated that the public hearing on

the proposed tax rates and FY 17 budget was held on April 26 and, at the May 16 work session, the Board approved an increase of $1.35 million in local contribution to the schools.

He stated that three separate tax rate resolutions were included in the Board's agenda package for rates of 78¢, 79¢, and 81¢ as well as the accompanying budget approval resolution to correspond to each specific rate. Mr. Zerrilla stated that the personal property and motor homes tax rates are proposed to increase from $2.63 to $2.71 (3%) and no change is proposed in the Machinery and Tools Tax Rate ($1.80). He further stated that the advertised budget included a proposed rate for wind farms ($1.80) and this rate will be considered for approval by the Board at a future date.

Mr. Zerrilla then handed out three proposed budget scenarios indicating funding options at various tax rates. He noted that these scenarios show an additional $1.35 million for schools, an estimated $75,000 in tax relief impact from the proposed elderly/disabled tax exemption ordinance amendments, a 2% employee salary increase as of September 1, $350,000 for a new 24/7 EMS crew at Troutville, and various CIP funding options.

Mr. Williamson then reviewed the three budget funding scenarios. He stated that the elderly/disabled tax relief calculation figure ($75,000) is a revised number based on information from the Commissioner of the Revenue. He noted that the Board has until June 30 to decide on a tax rate for wind farms which had an advertised rate of $1.80. Mr. Williamson stated that the FY 17 school budget which was approved two weeks ago is $150,000 less than the advertised figure.

Mr. Williamson stated that the need for an 81¢ real estate tax rate has diminished and funding scenario #2 will "get us reasonably where we need to be" but the funding is "light" on community and infrastructure improvements.

Mr. Williamson then made a motion to adopt the following resolutions to approve the 2016 tax rate and FY 16-17 County budget.

WHEREAS, the County proposed tax levy was duly advertised and a public hearing was held on April 26, 2016, in accordance with the Code of Virginia;

NOW, THEREFORE, BE IT RESOLVED, that the tax rates per $100 of assessed value for tax year 2016 are set as follows:

Personal Property	$2.71
Machinery & Tools	$1.80
Public Utilities	$0.79
Mobile Homes	$0.79
Real Estate	$0.79
Motor Homes	$2.71

WHEREAS, the County proposed budget was duly advertised and a public hearing was held on April 26, 2016, in accordance with the Code of Virginia;

NOW, THEREFORE, BE IT RESOLVED, that the Botetourt County budget for Fiscal Year 2016-2017 is:

Revenues:

General Fund Revenues:	
Local	48,131,397
State	10,792,634
Federal	880,000
Total General Fund Revenues	59,804,031
School Fund Revenues:	
Other	1,465,891

State	24,617,359
Federal	40,000
Self-Sustaining Funds	3,222,839
School Nutrition Fund	1,730,134
Textbook Funds	1,175,000
Capital Reserve Fund	507,000
Total School Fund Revenues	32,758,223
Total Revenues	**92,562,254**
Expenditures:	
General Fund Expenditures:	
Operations as detailed below*	30,581,067
Capital Projects	1,493,000
Total General Fund Expenditures	32,074,067
Debt Fund Expenditures:	
County/VPSA Fund	2,637,130
School Literary Fund	736,335
Total Debt Fund Expenditures	3,373,465
Contingency	157,217
School Operating Fund Expenditures:	56,957,505
Total Expenditures	**92,562,254**

* OPERATIONS DETAIL:	
BOARD OF SUPERVISORS	225,411
COUNTY ADMINISTRATOR	382,299
DEPUTY ADMINISTRATOR	342,937
COMMISSIONER OF REVENUE	403,211
TREASURER	475,608
FINANCIAL SERVICES	351,250
TECHNOLOGY SERVICES	913,277
CENTRAL PURCHASING	94,645
CENTRAL GARAGE	85,036
ELECTORAL BOARD/REGISTRAR	317,357
CIRCUIT COURT	67,796
GENERAL DISTRICT COURT	31,123
MAGISTRATE	997
CLERK OF CIRCUIT COURT	640,364
COMMONWEALTH'S ATTORNEY	763,158
SHERIFF	4,839,149
DISPATCH	841,023
VOLUNTEER FIRE & RESCUE	1,286,756
CORRECTION & DETENTION	4,102,823
JUVENILE DETENTION CENTER	90,000
PROBATION OFFICE	4,352
COMMUNITY DEVELOPMENT	831,001
ANIMAL CONTROL	510,178
FIRE & EMS	3,523,318
EMERGENCY COMMUNICATIONS	296,371
GENERAL SERVICES	337,105
DIVISION OF WASTE MANAGEMENT	733,827
MAINT. OF BUILDINGS & GROUNDS	858,093
LOCAL HEALTH DEPARTMENT	329,252
MENTAL HEALTH SERVICES BOARD	38,743
CHILDREN'S SERVICES ACT (CSA)	1,243,890
TOTAL ACTION FOR PROGRESS (TAP)	1,000
BRAIN INJURY SERVICES	2,500
CHILD HEALTH INVESTMENT PART. (CHIP)	2,000
ROANOKE ARFEA MINISTRIES	1,000
BOTETOURT RESOURCE CENTER	10,000
LEAGUE OF OLDER AMERICANS	11,000

DABNEY S. LANCASTER COMM. COLLEGE	2,140
DABNEY S. LANCASTER C.C. - PROMISE PROGRAM	5,000
VIRGINIA WESTERN C. C. - CCAP PROGRAM	30,000
BOTETOURT COUNTY FFA ALUMNI	1,000
PARKS & RECREATION	1,302,835
BOTETOURT SPORTS COMPLEX	485,162
VAN PROGRAM	73,292
ROANOKE VALLEY TRANS. PLANNING ORG.	2,686
ROANOKE VALLEY CONV./VISITORS BUREAU	140,705
ROANOKE VALLEY GREENWAY COMM.	14,475
ROANOKE REGIONAL SMALL BUS. DEV. CENTER	1,000
ROANOKE CHAMBER OF COMMERCE	3,500
BOTETOURT COUNTY MUSEUM/HIST. SOCIETY	9,000
LIBRARY	1,132,065
ECONOMIC DEVELOPMENT	199,699
TOURISM/MARKETING	298,135
PLANNING DISTRICT COMMISSION	30,160
ECONOMIC DEVELOPMENT PARTNERSHIP	72,842
BOTETOURT CO. CHAMBER OF COMM.	4,500
ATTIC PRODUCTIONS	7,000
STANDING ROOM ONLY	7,000
WESTERN VA. EMS COUNCIL	7,141
ENVIRONMENTAL MANAGEMENT	19,155
COOPERATIVE EXTENSION PROGRAM	62,641
SALARY ADJUSTMENTS	75,000
WELLNESS PROGRAM	50,000
REVENUE REFUNDS	150,000
SOCIAL SERVICES	1,407,084
GENERAL FUND EXPEND. - OPERATIONS	30,581,067

Mr. Martin stated it is no secret that he opposes the proposed tax increase and he believes that this proposed tax increase will take away some of the incentives for people to locate in Botetourt County. He noted that many people move here because the taxes are low. Mr. Martin stated that he is aware that the County has a problem with the schools and he agrees that a solution is needed but it should not be a burden on the taxpayers.

Mr. Martin stated that he knows that he is outnumbered in this issue and is afraid that there are some citizens that will not be able to live with these higher taxes.

Mr. Dodson stated that raising taxes is never an easy decision but not increasing taxes when there are many problems/issues that need to be addressed is a bigger problem. Mr. Dodson stated that every item included in the proposed budget affects the County's citizens/ businesses. He stated that, if we want to cut the budget, we have to look at what we are cutting. Mr. Dodson stated that each member of the Board has reviewed the budget in detail and noted that the staff began their work to compile all of the budget data before January 1, 2016. He noted that staff even met with Mr. Martin individually for several hours to review the budget and answer his questions.

Mr. Dodson stated that Mr. Larry Ceola mentioned "fiscal responsibility" in his comments earlier this afternoon. He noted that the definition of fiscal responsibility means that debt is decreasing and this is true for the County; however, we have debt that will be incurred in the near future including a new school that has to be constructed. He noted that the County needs to look at the future in deciding on its budget.

Mr. Dodson stated that another definition of fiscal responsibility is that the debt ratio is on target and sustainable. He noted that the County's debt ratio is very good according to our auditors and we are 102 in Virginia in the amount of debt compared our population. He further stated that another definition is that the economy is strong and the budget is balanced. Mr.

Dodson stated that this region's economy is getting better and hopefully soon the County will receive some additional good economic development news. He noted that the County has not had a balanced budget for six of the past eight years as the Board has had to use Undesignated Fund Balance monies to balance the budget. Mr. Dodson stated that the County cannot continue to use these Undesignated Fund monies as it is bad fiscal policy.

Mr. Dodson stated that the County has to bridge the gap now and this is what the proposed budget will do.

Mr. Leffel stated that he has lived in the County his entire life and he feels deeply for the County. He stated that this means tomorrow, not today and not yesterday. Mr. Leffel noted that the County has an aging population; we need young people. He stated that this is fixed by creating economic development opportunities to allow young people to have a reason to return to the County to live and work. He stated that the County also needs to give the children the best education possible so they can compete for jobs.

Mr. Leffel stated that he feels that the Board is doing the right thing and he is willing to take the criticism to make the County the best we can be for tomorrow but it will take money to do so. Mr. Leffel stated that he appreciates everyone's concerns and their participation in democracy but this is what he thinks regarding this issue.

There being no further discussion, Mr. Williamson's motion was approved by the following recorded vote. (Resolution Number 16-05-10)

AYES: Mr. Williamson, Mr. Dodson, Mr. Leffel, Dr. Scothorn

NAYS: Mr. Martin

ABSENT: None ABSTAINING: None

Mr. Larrowe then read a press release from the Governor's Office announcing the location of Ballast Point Brewing and Spirits' East Coast brewing operation in Botetourt County. He noted that the company will invest $48 million and create 178 new manufacturing and retail operations jobs at the Lawrence Companies building in Botetourt Center at Greenfield.

Mr. Larrowe stated that the company began operations in 1996 and their product is distributed globally and in nearly all 50 states. He noted that representatives of Lawrence Companies were critical in the success of this announcement.

Mr. Larrowe further noted that the Roanoke Regional Partnership and the Virginia Economic Development Partnership estimate that there will be $376 million in regional economic impact from this project. He stated that the project has been awarded $2.4 million from the Commonwealth's Opportunity Fund and the company will also be eligible to receive a $250,000 grant from the Agriculture and Forestry Industries Development Fund through the Department of Agriculture and Consumer Services. He stated that the project is eligible for $1.402 million in tax incentives, including $650,000 from the Botetourt Opportunity Fund.

After discussion, Mr. Larrowe stated that this is an extraordinary opportunity for the County to attract younger people and generate more investment in the community. He noted that so far in 2016, Arkay Packaging has announced the hiring of 50 additional employees, Eldor Corporation will create 350 new jobs, the Virginia Community College System's shared services facility will create 200 new jobs, and 178 new jobs are planned from the Ballast Point project.

Mr. Larrowe stated that he appreciated the hard work by the Board of Supervisors, the Economic Development Authority, the Roanoke Regional Partnership, VEDP, and County staff to bring Ballast Point to the County. He then congratulated the Board.

Mr. Leffel thanked Mr. Larrowe for making this announcement and stated that none of this could have come to fruition without Mr. Larrowe's hard work and relentless efforts in dealing with the State to secure this company's location.

Mr. Kevin Hamm, Maintenance Operations Manager with the Virginia Department of Transportation, was then present to review VDoT's monthly report. Mr. Hamm stated that the Exit 150 project is going smoothly.

After questioning by Mr. Dodson, Mr. Hamm stated that he is not sure if the Route 11 traffic lanes will be realigned later today but he will check and inform the Board members of this schedule.

Mr. Hamm stated that work to rehabilitate the I-81 bridge across the James River near Buchanan has begun. He noted that work under the bridge will be done during the day and work on the upper/roadway portion will be done at night. Mr. Hamm stated that he has talked to the contractor on the 779/672 project and they have tightened the work schedule and now believe that the project will be finished by the end of August or early September.

Dr. Scothorn stated that he has been informed that there have been a few traffic accidents in the Catawba/Etzler Road area over the past few months.

Mr. Hamm stated that the box culvert replacement on Indian Rock Road is almost complete and should be finished in early June and the culvert replacement project on Roaring Run Road should be complete in late June.

Mr. Hamm stated that the bridge replacement project on Route 779 beyond the landfill will necessitate the closure of the roadway for 12 days beginning in the middle of June. Mr. Hamm stated that VDoT staff has had some discussions with residents about the length of the road closure and the long detour that will be put in place and their construction staff have discussed options with one family that is having a large gathering during the closure period.

Mr. Hamm stated that the Route 615 bridge replacement project should be complete in the next week or two. He noted that seven private entrance and utility permits have been issued over the past month. Mr. Hamm further noted that VDoT and their subcontractors have completed mowing of all primary roads in the County and will begin mowing of the secondary system roadways this week. He stated that the pipe replacement projects on Archway Road, Timber Ridge, Long Run Road, and Hayden Loop have been completed.

Mr. Hamm then reviewed VDoT's summer paving schedules. He noted that $2.4 million in plant mix will be placed on various County primary and secondary routes this summer, including some project's from 2015 such as paving Route 11 from the Troutville town limits to Darby Road. He stated that $90,000 in slurry sealing has been completed on several roadways and $600,000 in surface treatment projects are planned for this year.

Mr. Williamson stated that the recent heavy rains have again washed out Trevey Road and there are numerous potholes. He questioned if unpaved road funds could be used to pave this road to keep VDoT from having to repair the gravel roadway after heavy rains.

After discussion by Mr. Williamson regarding combining the right-hand turn lanes on Route 220 northbound from Advanced Auto to Valley Road into one continuous turning lane, Mr. Hamm stated that VDoT is still considering their options on this request. He noted that they

may be able to use operational funds to widen the turning lane versus combining the deceleration lanes.

There being no further discussion, the Board thanked Mr. Hamm for this report.

A work session on the FY 17 – 22 Secondary System Six Year Plan was then held. Mr. Brian Blevins, VDoT's Area Land Use Engineer, stated that the Plan lists that Catawba Road project as priority 0 as it is expected to be completed this fall. He noted that priority 1 is the Glebe Road reconstruction project; priority #2 is the Buhrman Road reconstruction project; and priority #3 is the McFalls Road reconstruction project.

Mr. Blevins stated that the County is expected to have $331,770 in the FY 17 Six Year Plan budget which includes unpaved road monies. He noted that the Buhrman Road project could be built this year; however, the completion of the necessary environmental permits is delaying this project. Mr. Blevins stated that the drainage issues along this roadway are causing delays with the permit approvals.

Mr. Blevins stated that the Commonwealth Transportation Board funds end in 2020; however, district funds will then be available. He noted that it is projected that Botetourt County would receive $414,000 in 2021 and 2022, which will allow the County to add more road improvement projects to the Plan. He noted that reconstruction of White Church Road and Stone Coal Road could possibly be added to the Plan. Mr. Blevins stated that, if the Board members have any additional road improvement preferences, VDoT staff would be willing to consider those projects prior to the June public hearing for inclusion in the Plan.

Mr. Blevins then stated that two projects were removed from the Six Year Plan—a bridge replacement project on Springwood Road and the Springwood Road/Fincastle bypass project. He noted that the bridge replacement project was completed with maintenance funds. Mr. Blevins further noted that the Fincastle bypass project was removed as part of their cleanup process as no funding has been allocated to this project for several years. He stated that there is no longer a funding scenario for a project of this type and it would have to go through the House Bill 2 (HB2) funding application process to obtain funds.

Mr. Leffel stated that the Fincastle bypass is the second oldest requested project in the County behind improvements to Route 220 north of Eagle Rock and he would like the County and VDoT to pursue funding for this project, "no matter what route is taken to obtain" these monies.

Mr. Blevins stated that he would be glad to work with County staff to develop an HB2 funding application for this project. He noted that updated cost estimates, justifications for the project, etc., will need to be provided with the application.

Mr. Williamson stated that paving Trevey Road, which is an interconnect between Wheatland and Old Hollow Roads, or installing concrete ditch lines would save VDoT money from having to repair the roadway after heavy rains.

Mr. Blevins stated that VDoT staff can review this roadway again to see if it will qualify for the "pave in place" program but noted that the roadway is narrow and may not meet the program's qualifications.

There being no further discussion, on motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board authorized staff to advertise the FY 17-22 Secondary System Six Year Plan and the FY 16-17 Secondary System budget for public hearing at the June 28 regular meeting. (Resolution Number 16-05-11)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn
NAYS: None
ABSENT: None ABSTAINING: None

A public hearing was then held on proposed amendments to Chapter 23. Taxation of the Botetourt County Code regarding an increase in the Transient Occupancy Tax. Mr. Jim Farmer, Director of Parks, Recreation, and Tourism, stated that as discussed last month, in November 2015 the County adopted a resolution requesting authorization from the Virginia General Assembly to increase the transient occupancy tax up to a maximum of 7% from the current 5% rate. He noted that the General Assembly and the Governor have approved this request effective July 1, 2016.

Mr. Farmer stated that other amendments to the Transient Occupancy Tax are also proposed including language for owners of short-term/vacation rentals to assess the tax on "facilities offering guest rooms rented for continuous occupancy for fewer than thirty consecutive days" and that the revenues from the collected portion of the tax over 5% be "designated and expended solely for advertising the Roanoke metropolitan area as an overnight tourist destination by members of the Roanoke Valley Convention and Visitors Bureau."

After questioning by Mr. Leffel, it was noted that there was no one present to speak regarding this request. The public hearing was then closed.

On motion by Mr. Williamson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board adopted the attached amendments to Chapter 23. Taxation, Article X. Transient Occupancy Tax to increase the tax rate from five (5) to seven (7) percent, effective July 1, 2016. (Resolution Number 16-05-12)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn
NAYS: None
ABSENT: None ABSTAINING: None

Consideration was then held on a School Division Capital Reserve Fund request. Mr. Tony Zerrilla, Director of Finance, stated that the School Board is requesting an amount not to exceed $80,000 from their Major Capital Reserve Fund for consultant design costs regarding a ten-year facility assessment. Mr. Zerrilla stated that the School's Capital Reserve Fund was established by the Supervisors in July 2008 and has a balance of $678,094 as of April 30, 2016.

Mr. Zerrilla stated that the schools will provide an update on this facility assessment study at the June joint Supervisors/School Board meeting.

After questioning by Mr. Dodson, Mr. Zerrilla stated that this funding is for a ten-year school facility assessment and not for the School Efficiency Study completed last year.

Mr. Martin stated that $80,000 for a study seems somewhat excessive to him. He noted that the School Board has been scrutinized for the costs of some of their recent studies and questioned if an advertising/bidding process for this study was implemented.

Mr. Zerrilla stated that he was of the opinion that the school system had followed the required proposal submission process in obtaining bids for this study.

Mr. Martin stated that this seems like a lot of money for a study.

After discussion, Mr. Williamson stated that he believes that most of the work on the study has been completed and noted that there is currently $678,000 in the School Capital Reserve Fund.

BOTETOURT COUNTY CODE

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CHAPTER 23. TAXATION

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ARTICLE X. - TRANSIENT OCCUPANCY TAX[11]

Footnotes:

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Editor's note—An ordinance of July 15, 1985, §§ 1—4, did not specifically amend the Code; therefore, inclusion as Art. X, §§ 23-281—23-284 was at the discretion of the editor. The effective date of these provisions is July 1, 1985.

Sec. 23-281. - Levied; amount.

There is hereby imposed and levied by the County of Botetourt a transient occupancy tax on all hotels, motels, boarding houses, ~~and~~ travel campgrounds, and other facilities offering guest rooms rented for continuous occupancy for fewer than thirty (30) consecutive days, operating within the boundaries of Botetourt County. Said tax shall be in amount of ~~five~~ seven (~~5~~ 7) per cent~~um~~ of the charge for the occupancy of any room or space occupied, said tax to be collected from the persons occupying said rooms or spaces. The revenues collected from that portion of the tax over two (2) percent but not more than five (5) percent shall be designated and spent for promoting tourism, travel or business that generates tourism or travel in the county. The revenues collected from that portion of the tax over five (5) percent shall be designated and expended solely for advertising the Roanoke metropolitan area as an overnight tourist destination by members of the Roanoke Valley Convention and Visitors Bureau.

(Ord. of 7-15-85, § 1; Res. No. 02-04-20, 4-25-02)

Sec. 23-282. - Collection and payment.

All taxes collected pursuant to this article shall be collected by the operators of the aforementioned hotels, motels, boarding houses, ~~and~~ travel campgrounds, and other facilities offering guest rooms rented for continuous occupancy for fewer than thirty (30) consecutive days, and shall be paid by those operators to the County of Botetourt as herein prescribed. All taxes collected pursuant to this article shall be reported and remitted to the County of Botetourt on or before the last day of the first calendar month thereafter. The required reports shall be in the form prescribed by the County of Botetourt.

(Ord. of 7-15-85, § 2)

Sec. 23-283. - Records.

Each and every operator of a hotel, motel, boarding house, ~~or~~ travel campground, or other facilities offering guest rooms rented for continuous occupancy for fewer than thirty (30) consecutive days, shall keep complete records showing all occupancies for hire at their business, which records shall show the price charged for the occupancy of a room or space, the date thereof, the date of the payment thereof, and the amount of tax imposed hereunder. All such records shall be kept open for inspection by the duly authorized agents of the County of Botetourt at reasonable times, and the duly authorized agents of the County of Botetourt shall have the right, power and authority to make such transcripts thereof during such times as they may desire.

(Ord. of 7-15-85, § 3)

Sec. 23-284. - Commission; exception.

Where the tax here levied is collected by the operator of a hotel, motel, boarding house, ~~or~~ travel campground, or other facilities offering guest rooms rented for continuous occupancy for fewer than thirty (30) consecutive days, as the tax collecting medium or agency for the County of Botetourt and remitted to the County of Botetourt such operator shall be allowed as a commission for the collection and remission of taxes, three (3) per centum of the amount of the tax collected. Said commission shall be in the form of a deduction for the amounts remitted. No commission shall be allowed on delinquent payments. Payments shall be considered delinquent if payment shall not be paid to the proper authority within five (5) days of the day said payments should have been made.

(Ord. of 7-15-85, § 4)

Secs. 23-285—23-299. - Reserved.

After questioning by Mr. Williamson, Mr. Zerrilla stated that this request is to utilize up to $80,000 from the Capital Reserve Fund to pay for this facility study; this is not a request to transfer monies into the Fund.

There being no further discussion, on motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved a request from the School division to access the School Project Capital Reserve Fund for an amount not to exceed $80,000 to provide funding to cover design costs for a ten-year facility assessment study. (Resolution Number 16-05-13)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

A public hearing was then held on proposed amendments to Chapter 25. Zoning of the Botetourt County Code regarding short-term vacation rentals, timelines, processing of requests, enforcement, etc. Mrs. Nicole Pendleton, Planning Manager, stated that at a joint Supervisors/Planning Commission work session on April 11, the staff gave a presentation on proposed Zoning Ordinance text amendments.

She noted that minor changes have been made to the proposed ordinance amendments since that time, including that access to short-term rental properties shall be acceptable to the Fire/EMS Chief. She noted that these uses require an SEP so site access issues will be an item for consideration during the review/approval process. Mrs. Pendleton stated that further amendments were made to clarify various timelines and procedures regarding zoning map and Zoning Ordinance amendments, Comprehensive Plan amendments, rezoning and special exceptions permit requests including SEPs for cell towers to bring the ordinance into compliance with State and federal regulations, and minor changes to some definitions.

Mrs. Pendleton further stated that these amendments also include technical changes pertaining to the adoption a few years ago of a Research and Advanced Manufacturing Use District. She noted that when the RAM district was approved it was omitted from the listing of established zoning districts, as well as the sign regulations, parking, and site plan review requirements. Mrs. Pendleton stated that the proposed amendments also include new procedures to allow the collection of civil penalties by the County for certain types of zoning violations, establishes procedures and fees for the implementation of these penalties, and grants the Zoning Administrator the authority to revoke permits if the owner/applicant is in violation of the ordinance's provisions.

Mrs. Pendleton stated that the staff is also proposing amendments to the Zoning and Subdivision Ordinance Fee Schedule to include an application fee for a short-term rental permit and updates to other departmental/permit fees which have not been amended since 2005. She noted that approval of the revised fee schedule is by resolution of the Board.

Mrs. Pendleton stated that staff is also requesting that Section 25-581.2 (a) Zoning ordinance text amendment—owner-initiated be amended to now state that, "The owner or the agent of the owner of any parcel of real property, or any other resident of the County, may file a petition for a change in the text of the zoning ordinance." She noted that this amended language would allow any resident of the County, not just a property owner or his agent, to file a text amendment request with the Zoning Administrator.

After questioning by Mr. Williamson, Mrs. Pendleton stated that this proposed amendment would not change the current process whereby a citizen has to first submit a text amendment request to the Board of Supervisors who then determine whether the matter should be forwarded to the Planning Commission for consideration/public hearing.

Mrs. Pendleton noted that the County Attorney had also suggested that the third sentence of subsection (d) (4) of Section 25-583.1 Special exceptions subject to the Telecommunications Act of 1996, be replaced with the following language, "The time limitations set forth in subsections (e) and (f) shall be tolled during the period between the date the zoning administrator gives written notice and the date such information is received."

After questioning by Mr. Williamson, Mrs. Pendleton stated that staff revisions regarding review of the SEP application by the Chief of Fire/EMS to ascertain whether adequate access to short-term rental properties is provided for emergency services vehicles, addressing the potential for storage of recreational vehicles rather than prohibit the storage at an RV park, and provisions regarding sewage disposal at RV parks, were reviewed with the Planning Commission at their hearing earlier this month.

Mr. James Morris of Troutville then suggested that the Board take into consideration the impact of these fees during neighborhood land use disagreements.

After questioning by Mr. Martin, Mr. Morris stated that disagreements between neighbors pertaining to technicalities of the Zoning Ordinance should be considered in implementing these ordinance provisions.

Mr. Williamson stated that he does not believe that there are any provisions in the ordinance regarding this aspect of neighbor disputes other than the ability of the County to impose civil penalties.

After questioning by Mr. Williamson, Mrs. Pendleton stated that the imposition of civil penalties by her office may be appealed to the Circuit Court.

After questioning by Mr. Leffel, it was noted that there was no one else present to speak regarding this matter. The public hearing was then closed.

There being no further discussion, on motion by Mr. Leffel, seconded by Mr. Martin, and carried by the following recorded vote, the Board adopted the attached amendments to Chapter 25. Zoning of the Botetourt County Code regarding the process and procedure timelines related to zoning requests as they are consistent with the Comprehensive Plan and the purposes and intent of the Zoning Ordinance. (Resolution Number 16-05-14)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

On motion by Mr. Dodson, seconded by Mr. Martin, and carried by the following recorded vote, the Board adopted the attached amendments to Chapter 25. Zoning of the Botetourt County Code regarding the Research and Advanced Manufacturing (RAM) Use District as they are consistent with the Comprehensive Plan and the purposes and intent of the Zoning Ordinance. (Resolution Number 16-05-15)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

On motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the attached amendments to Chapter 25. Zoning of the Botetourt County Code regarding civil penalties as it has been determined that they are consistent with the Comprehensive Plan and the purposes and intent of the Zoning Ordinance. (Resolution Number 16-05-16)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

On motion by Mr. Dodson, seconded by Mr. Martin, and carried by the following recorded vote, the Board adopted the attached amendments to Chapter 25. Zoning of the Botetourt County Code regarding short-term rental regulations as they are consistent with the Comprehensive Plan and the purposes and intent of the Zoning Ordinance. (Resolution Number 16-05-17)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Consideration was then held on a revised Zoning and Subdivision Fee Schedule.

It was noted that this chart includes a fee for the new short-term rental permit, incorporates fees for public hearing land use applications which currently have no fee but incur advertising costs, and adjusts/increases fees to better reflect the amount of staff resources needed to process each type of application.

There being no discussion, on motion by Mr. Williamson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board adopted the attached Zoning and Subdivision Fee Schedule effective immediately. (Resolution Number 16-05-18)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn, Mr. Williamson

NAYS: None

ABSENT: None ABSTAINING: None

Consideration was then held on a request for Library Incentive Fund monies for a project at the Eagle Rock Library. Mr. Steve Vest, Library Director, and Mr. Michael Hibben, Eagle Rock Branch Librarian, were present to speak regarding this request.

Mr. Vest stated that the Friends of the Eagle Rock Library would like to use Library Incentive Fund monies to create a self-service coffee and tea area in the Eagle Rock Library. He noted that this application has been reviewed and approved by the Library Board of Trustees.

Mr. Hibben noted that a detailed report on this proposal was included in the Board's information packets. He noted that the Friends of the Library are requesting $2,000 in matching monies from the Incentive Fund for this project. He noted that the coffee and tea area is proposed to be located in the space that now houses their local history collection and two public access computers. He noted that the local history materials and the two computers will be relocated within the library.

Mr. Hibben stated that the Eagle Rock Library is six years old and they want to continue innovating and recreating the library for use by their patrons. He noted that offering coffee and tea in libraries "is not a new thing" as the South Roanoke County Library off of Merriman Road

BOTETOURT COUNTY CODE

Chapter 25 - ZONING[1]

ARTICLE I. - GENERAL PROVISIONS

DIVISION 1. - TITLE AND PURPOSE

Sec. 25-1. – Sec. 25-34. (Same)

Sec. 25-35. - Zoning map and district boundaries.

(a) - (c) (Same)

(d) Determination of district boundaries. Unless district boundary lines are fixed by dimensions or otherwise clearly shown or described, and where uncertainty exists with respect to the boundaries of any of the districts as shown on the zoning map, the following rules shall apply:

(1) Where district boundaries are indicated as approximately following or being at right angles to the center lines of streets, highways, alleys or railroad main tracks, such center line of the right-of-way or prescriptive easement or lines at right angles to such center lines shall be construed to be such boundaries, as the case may be.

(2) Where a district boundary is indicated to follow the shoreline of a river, creek, branch, pond, lake or other body of water, such boundary shall be construed to follow the shoreline at low water or at the limit of the jurisdiction, and if there is a change in the shoreline, such boundary shall be construed as moving with the actual shoreline. Where a district boundary is indicated to follow the centerline of a river, creek, branch or other body of water, such boundary shall be construed to follow the centerline at low water or at the limit of the jurisdiction, and if there is a change in the shoreline, such boundary shall be construed as moving with the actual shoreline.

(3) Boundaries indicated as approximately following platted lot lines shall be construed as following such lot lines.

(4) Where areas appear to be unclassified, or where territory is added to the jurisdictional area, it shall be considered to be classified as A-1 until action is taken to amend the zoning map or otherwise determine the boundary and/or district, in accord with the provisions of this chapter.

(5) If no distance, angle, curvature description or other means is given to determine a boundary line accurately and the foregoing provisions do not apply, the same shall be determined by the use of the scale shown on such zoning map.

~~When uncertainties continue to exist, the question shall be presented to the zoning administrator for interpretation and be so noted on the map~~. Any party with a concrete, particularized interest in the location of the boundary between zoning districts may apply to the zoning administrator for a determination of the location of the line. The application shall be in writing and shall include such information as is in the possession of the applicant or is publicly available, including applicable deeds and plats, the name and last known address of the owner or owners of all parcels bordering on the parcel which the boundary line between districts may cross or separate, and an application fee to be set by the board of supervisors. The zoning administrator shall notify the applicant within thirty (30) days of receipt of the complete application of such other and further materials as will be necessary to render a complete opinion. The zoning administrator shall render a final and binding opinion, in writing, within ninety (90) days following receipt of a complete application, and send certified copies thereof to all landowners identified in the initial application. In case of subsequent dispute, the matter may be appealed to the board of zoning appeals within thirty (30) days thereafter in accordance with the provisions of this chapter.

Sec. 25-36. – Sec. 25-56. (Same)

DIVISION 6. - DISTRICTS ESTABLISHED

Sec. 25-57. - Districts established.

For the purposes of this chapter, the unincorporated areas of the county are hereby divided into the following districts:

Base districts:

Agricultural A-1
Rural Residential RR (formerly Agricultural Residential AR)
Forest Conservation FC
Residential R-1
Residential R-2
Residential R-3
Planned Unit Development PUD
Traditional Neighborhood District TND (classified as a planned district)
Business B-1
Business B-2
Business B-3
Shopping Center SC
Planned Office Park District POP
Industrial District M-1
Industrial District M-2
Industrial District M-3
Planned Industrial Park District PIP.
Research and Advanced Manufacturing RAM

Overlay districts:

Flood Hazard Overlay District.

Secs. 25-58—25-71 (Same)

Sec. 25-72. - Permitted uses.

(1) – (18) (Same)

(19) Cabin or cottage, subject to standards of section 25-434.

(20) Homestay, subject to standards of section 25-434.

Sec. 25-73. - Uses permissible by special exception.

The following uses may be permitted by the board of supervisors as special exception uses, subject to the requirements of this chapter and all other applicable regulations:

(1) Airport, private.

(2) Animal hospital.

(3) Antique shop.

(4) Assisted living facility.

(5) ~~Bed and breakfast, homestay~~ Boardinghouse, subject to standards of section 25-434.

(6) Bed and breakfast ~~inn~~, subject to standards of section 25-434.

(7) Campground.

(8) ~~Camp, boarding~~ Cabin or cottage, resort, subject to standards of section 25-434.

(9) Civic club.

(10) Community center.

(11) Correctional facility, adult.

(12) Correctional facility, juvenile.

(13) Country club.

~~(14) Country inn~~.

(~~15~~ 4) through (~~41~~ 0) (Same)

(~~42~~ 1) Recreational vehicle park ~~(travel trailer camp)~~, subject to standards of section 25-434.

(~~43~~ 2) Recycling collection point.

(~~44~~ 3) Roadside stand.

(~~45~~ 4) Rural resort, subject to standards of section 25-434.

(~~46~~ 5) Rural retreat, subject to standards of section 25-434.

(~~47~~ 6) through (~~57~~ 6) (Same)

Sec. 25-74. – Sec. 25-91 (Same)

Sec. 25-92. - Permitted uses.

The following uses are permitted by right, subject to compliance with all other requirements of this chapter, and all other applicable regulations:

(1) through (14) (Same)

(15) Cabin or cottage, subject to standards of section 24-434.

(16) Homestay, subject to standards of section 25-434.

Sec. 25-93. - Uses permissible by special exception.

The following uses may be permitted by the board of supervisors as special exception uses, subject to the requirements of this chapter and all other applicable regulations:

(1) Airport, private.

~~(2) Bed and breakfast, homestay, subject to standards of section 25-434.~~

(~~3~~ 2) Bed and breakfast ~~inn~~, subject to standards of section 25-434.

(~~4~~ 3) Campground.

(~~5~~ 4) ~~Camp, boarding~~ Cabin or cottage, resort, subject to standards of section 25-434.

(~~6~~ 5) Commercial kennel.

(~~7~~ 6) Church.

(~~8~~ 7) Exploratory activities for extractive industries.

(~~9~~ 8) Extractive industries and accessory uses.

(~~10~~ 9) Golf course.

(~~11~~ 0) Home business, subject to standards of section 25-435.

(~~12~~ 1) Home business, rural, subject to standards of section 25-435.

(~~13~~ 2) Hunting lodge, game preserve.

(~~14~~ 3) Hydrodam generating facilities.

(~~15~~ 4) Kennel, private.

(~~16~~ 5) Roadside stand.

(1~~7~~ 6) Rural retreat, subject to standards of section 25-434.

(1~~8~~ 7) Rural resort, subject to standards of section 25-434.

(18) through (31) (Same)

(32) Boardinghouse, subject to standards of section 25-434.

(33) Recreational vehicle park, subject to standards of section 25-434.

Sec. 25-94. – Sec. 25-111 (Same)

Sec. 25-112. - Permitted uses.

The following uses are permitted by right, subject to compliance with all other requirements of this chapter, and all other applicable regulations:

(1) through (13) (Same)

(14) Cabin or cottage, subject to standards of section 25-434.

Sec. 25-113. - Uses permissible by special exception.

The following uses may be permitted by the board of supervisors as special exception uses, subject to the requirements of this chapter and all other applicable regulations:

(1) Bed and breakfast ~~homestay, bed and breakfast~~ inn, subject to standards in section 25-434.

(2) through (23) (Same)

(24) Cabin or cottage, resort, subject to standards of section 25-434.

(25) Boardinghouse, subject to standards of section 25-434.

Sec. 25-114 – Sec. 25-122 (Same)

Sec. 25-123. - Uses permissible by special exception.

The following uses may be permitted by the board of supervisors as special exception uses, subject to the requirements of this chapter and all other applicable regulations:

(1) through (17) (Same)

(18) Bed and breakfast, subject to standards of section 25-434.

(19) Cabin or cottage, subject to standards of section 25-434.

(20) Homestay, subject to standards of section 25-434.

Sec. 25-124. – Sec. 25-142 (Same)

Sec. 25-143. - Uses permissible by special exception.

The following uses may be permitted by the board of supervisors as special exception uses, subject to the requirements of this chapter and all other applicable regulations:

(1) through (19) (Same)

(20) Bed and breakfast, subject to standards of section 25-434.

(21) Cabin or cottage, subject to standards of section 25-434.

(22) Homestay, subject to standards of section 25-434.

Sec. 25-144. – Sec. 25-162 (Same)

Sec. 25-163. - Uses permissible by special exception.

The following uses may be permitted by the board of supervisors as special exception uses, subject to the requirements of this chapter and all other applicable regulations:

(1) through (25) (Same)

(26) Bed and breakfast, subject to standards of section 25-434.

(27) Cabin or cottage, subject to standards of section 25-434.

(28) Homestay, subject to standards of section 25-434.

(29) Boardinghouse, subject to standards of section 25-434.

Sec. 25-164. – Sec. 25-182 (Same)

Sec. 25-183. - Uses permissible by special exception.

Uses permitted by special exception in PUD districts:

(1) through (18) (Same)

(19) Bed and breakfast, subject to standards of section 25-434.

(20) Cabin or cottage, resort, subject to standards of section 25-434.

(21) Boardinghouse, subject to standards of section 25-434.

(22) Cabin or cottage, subject to standards of section 25-434.

Sec. 25-184. – Sec. 25-221 (Same)

Sec. 25-222. - Permitted uses.

The following uses are permitted by right, subject to compliance with all other requirements of this chapter, and all other applicable regulations.

(1) Commercial uses serving the needs of a local neighborhood and having characteristics similar to:

a. Offices.

b. Public utilities, poles, lines, transmission lines and towers and other facilities necessary for provision or maintenance of public utilities, including water and sewerage collection or distribution facilities.

c. ~~General stores, country including residence.~~

~~d.~~ Retail stores and shops, such as and having characteristics similar to barber and beauty shops and other personal services, banks, general and specialty food and beverage stores, drug stores, restaurants, clothing and dry goods stores, bakeries, dry cleaning and laundry pick-up stations, coin-operated laundry and dry cleaning establishments.

~~e~~ d. Day care centers.

(2) Public uses, such as schools, churches, libraries, fire and rescue station, recycling collection point.

(3) Accessory buildings in conjunction with permitted uses.

(4) Telecommunications tower, attached, subject to the standards of section 25-441.

Sec. 25-223. - Uses permissible by special exception.

The following uses may be permitted by the board of supervisors as special exception uses, subject to compliance with all other requirements of this chapter, and all other applicable regulations.

(1) through (6) (Same)

(7) Bed and breakfast, subject to standards of section 25-434.

(8) Boardinghouse, subject to standards of section 25-434.

Sec. 25-224. – Sec. 25-241 (Same)

Sec. 25-242. - Permitted uses.

The following uses are permitted by right, subject to compliance with all other requirements of this chapter, and all other applicable regulations.

(1) through (7) (Same)

~~(8) Tourist houses, rooming houses and boardinghouses.~~

(~~9~~ 8) Public utilities, such as poles, lines, pipes, meters and other facilities necessary for provision or maintenance, including water and sewerage distribution or collection facilities.

(~~10~~ 9) Day care centers.

(~~11~~ 0) Upholstery shops.

(~~12~~ 1) Accessory buildings in conjunction with permitted uses.

Sec. 25-243. - Uses permissible by special exception.

The following uses may be permitted by the board of supervisors as special exception uses, subject to compliance with all other requirements of this chapter, and all other applicable regulations.

(1) through (17) (Same)

(18) Boardinghouses, subject to the standards of section 25-434.

(19) Bed and breakfast, subject to standards of section 25-434.

Sec. 25-244. – Sec. 25-282 (Same)

Sec. 25-283. - Uses permissible by special exception.

The following uses may be permitted by the board of supervisors as special exception uses, subject to compliance with all other requirements of this chapter, and all other applicable regulations:

(1) Any use permitted by special exception in either the B-1 or B-2 zoning district, excluding commercial recreation uses, outdoor,, other than golf driving ranges, bed and breakfast, and boardinghouse.

(2) Video game room, arcade.

(3) Commercial recreation uses, indoor.

(4) Assisted living facility.

Sec. 25-284. – Sec. 25-433 (Same)

Sec. 25-434. - Bed and breakfast and ~~rural lodging~~ short-term rental establishments.

(a) No occupation of a room or dwelling for short-term rental shall be permitted except in compliance with this section.

(b) No short-term rental establishments may violate the provisions of Chapter 15. Offenses-Miscellaneous, Article II. Noise of the Botetourt County Code. In addition, any short-term rental establishment which has been granted a special exceptions permit by the board of supervisors is not to be exempted from the Noise ordinance as stated in Sec. 15-54.

(c) The following ~~establishments~~ uses are permitted subject to all applicable district regulations of this chapter, including supplemental regulations listed for each use within this section, and following the issuance of a zoning permit and a short-term rental permit. The applicant shall submit the short-term rental permit application to the zoning administrator prior to the occupation of a room or dwelling for short-term rental and the application shall contain the following information:

(1) All relevant parcel information, including the tax map number, zoning district, address, and magisterial district.

(2) The applicant's name, address, and personal contact information, and the name, address, and personal contact information of the owner if different from that of the applicant.

(3) Information concerning the dwelling or portion of a dwelling which is to be rented, including the number of bedrooms, and whether the owner or applicant currently lives in the dwelling or on the property. The applicant shall also provide any additional information regarding the proposed use as required by the zoning administrator.

(4) The applicant shall certify the following:

a. There will be no change to the outside appearance of the dwelling or premises.

b. All vehicles shall be parked on the lot on which the rental establishment is located and shall be parked in driveways or parking areas designed and built to be parking areas.

~~a.~~c. Noise generated by the short-term rental use shall not violate the provisions of the Botetourt County Noise Ordinance.

~~b.~~d. The owner or manager has a plan to properly dispose of waste.

~~c.~~e. The number and placement of smoke detectors and fire extinguishers shall be compliant with the requirements of the current Virginia Construction Code.

(5) In addition, the applicant shall provide:

a. An approved Sewage Disposal Permit or other similar documentation from the Health Department, if applicable. If no permit is available, or the property is served by public or community water, the maximum permitted overnight occupancy shall be limited to two (2) persons over two (2) years in age per each bedroom.

b. A concept plan identifying the location of the rental unit(s) on the parcel and any additional structures on the property, setbacks, means of access, existing or proposed lighting, proposed signage and required on-site tenant parking areas.

c. Manager information, if the manager is not the applicant.

d. Any required fees.

(6) The applicant shall be responsible for updating the short-term rental permit on file with the zoning administrator due to any changes. If the change in use or density results in the classification of the short-term rental as a different use, it must conform to all of the district requirements and supplemental regulations in this section. If the change of use is such that it is permitted only upon the granting of a special exception permit by the board of supervisors, the short-term rental may not be occupied as such without first obtaining a special exception permit.

(7) If the applicant has supplied materially misleading information relating to the approval of a short-term rental permit, or if the zoning administrator determines that there are reasonable grounds for revocation of short term rental permit, the zoning administrator may take action in accordance with Sec. 25-522. If the short term rental permit is revoked, any activities continuing pursuant to such permit shall be deemed to be in violation of this chapter and subject to the penalties detailed in Sec. 25-522.

(8) Except as expressly provided in this section, no guest may occupy a short-term rental more than thirty consecutive nights in one calendar year. The operator of the short-term rental shall maintain a log of all guests, including their name, address, license plate number, and length of stay, and shall make the log available to county staff upon request.

(9) The regulations listed below shall govern individual short-term rental uses as listed:

(~~1~~ a) ~~*Bed and breakfast*~~ *Homestay.*

~~a~~ 1. The owner of the premises shall reside in and provide full-time management of theis establishment at all times while the homestay is occupied by one or more guests.

~~b~~ 2. The establishment shall not contain restaurant facilities, but may provide food service for transient, overnight guests only.

~~c~~ 3. Up to ~~five~~ four (~~5~~ 4) guestrooms may be provided for paying guests. Rooms may only be rented out under one tract at a time.

~~d. Outdoor events such as weddings, receptions, and similar activities may be conducted for compensation subject to the provisions for temporary uses set forth in section 25-442.~~

(~~2~~ b) *Cabin or cottage.*

1. There shall be no more than one (1) cabin or cottage per parcel, provided that this requirement is in addition to those requirements listed in section 25-431(e) and in the relevant district regulations listed in Article II of this ordinance. Only one (1) dwelling unit may be made available for short-term rental per parcel.

2. Twenty-four hour off-site management is required. Contact information for the property manager must be kept updated with the zoning administrator and posted on the premises.

3. The maximum number of guests shall be determined by the septic capacity, as documented by the Health Department. If no permit is available, or the property is served by public or community water, the maximum permitted overnight occupancy shall be limited to 2 persons over 2 years in age per each bedroom.

(c) *Cabin or cottage, resort.*

1. The cabin or cottage, resort will have a maximum density of one (1) dwelling unit per acre,

2. On-site management is required. Hours and contact information shall be updated with the zoning administrator.

3. The maximum number of guests shall be determined by the septic capacity, as documented by the Health Department. In lieu of provision of Health Department approval, the applicant may have up to two (2) adult guests per bedroom of each dwelling unit.

4. Access to the property shall be acceptable to the Chief of Fire and Emergency Services.

(d) *Bed and breakfast ~~inn~~.*

~~a~~ 1. The owner or manager shall provide full-time management of the establishment at all times when the facility is occupied by one (1) or more guests.

~~b~~ 2. The establishment shall not contain restaurant facilities, but may provide food service for transient, overnight guests only.

~~c~~ 3. Up to fifteen (15) guestrooms may be provided for paying guests.

~~d~~ 4. ~~Outdoor events such as weddings, receptions, and similar activities may be conducted for compensation subject to the provisions for temporary uses set forth in section 25-442.~~ Access to the property shall be acceptable to the Chief of Fire and Emergency Services.

e 5. ~~The establishment shall have safe access to and from a public road.~~ Health Department approval for sewage disposal, water supply, and kitchen facilities shall be submitted prior to site plan approval and issuance of a short-term rental permit.

~~(3) *Country inn.*~~

~~a. The owner or manager shall provide full-time management of the establishment at all times when the facility is occupied by one (1) or more guests.~~

~~b. The establishment may contain full-service restaurant facilities that provide meal service to guests and to the general public.~~

~~c. Up to thirty (30) guestrooms may be provided for paying guests.~~

~~d. Outdoor events such as weddings, receptions, and similar activities may be conducted for compensation subject to the provisions for temporary uses set forth in section 25-442.~~

~~e. The establishment shall be located on a public road, and the site shall have safe access from the public road.~~

(4) (d) The following uses are permitted subject to all applicable district regulations of this chapter, including supplemental regulations listed for each use within this section, and following the issuance of site plan approval and a zoning permit.

(1) *Rural resort.*

a. On-site management is required. Hours and contact information shall be updated with the zoning administrator.

b. The establishment shall be located on parcels no less than twenty-five (25) acres, of which no less than seventy (70) percent of the site shall remain in natural or common open space, or passive park uses.

~~b~~ c. The establishment may contain full-service restaurant facilities that provide meal service to guests and to the general public.

~~c. More than thirty (30) guestrooms may be provided for paying guests.~~

d. All new buildings, active recreational areas, parking and lighted areas shall be set back a minimum of two hundred (200) feet from adjacent properties.

e. ~~The establishment shall be located on a public road, and the site shall have safe access from the public road.~~ Access to the property shall be acceptable to the Chief of Fire and Emergency Services.

~~(5)~~ (2) *Rural retreat.*

a. On-site management is required. Hours and contact information shall be updated with the zoning administrator.

b. The establishment shall be located on parcels no less than ten (10) acres, of which no less than seventy (70) percent of the site shall remain in natural or common open space, or passive park uses.

~~b~~ c. The establishment may contain full-service restaurant facilities that provide meal service to the lodging guests only.

~~c~~ d. Up to thirty (30) guestrooms may be provided for paying guests.

~~d~~ e. All new buildings, active recreational areas, parking and lighted areas shall be set back a minimum of two hundred (200) feet from adjacent properties.

~~e~~ f. ~~The establishment shall have safe access to and from the public road.~~ Access to the property shall be acceptable to the Chief of Fire and Emergency Services.

(3) *Boardinghouse.*

a. A boardinghouse shall provide lodging to long-term guests for periods of over thirty (30) days.

b. Up to fourteen (14) guestrooms may be provided.

c. Meals may be provided to guests only.

d. The owner or manager shall provide full-time management of the establishment at all times when the facility is occupied by one (1) or more guests. Hours and contact information shall be updated with the zoning administrator and posted on the premises.

e. Access to the property shall be acceptable to the Chief of Fire and Emergency Services.

(4) Recreational vehicle park.

a. The recreational vehicle park shall have a maximum density of one (1) recreational vehicle or travel trailer per half acre, provided that this requirement is in addition to any underlying district regulations or supplemental regulations as listed in this chapter.

b. The owner or manager shall provide full-time management of the establishment at all times when the facility is occupied by one (1) or more guests. Hours and contact information shall be updated with the zoning administrator and posted on the premises.

c. No recreational vehicle or travel trailer, with the exception of the property manager, shall remain occupied on site for a period of longer than thirty (30) days. If long-term storage of recreational vehicles or travel trailers are proposed, such location of storage shall be depicted on a concept plan submitted with the application for the special exception permit.

d. Access to the property shall be acceptable to the Chief of Fire and Emergency Services.

e. The applicant shall provide plans for sewage disposal facilities on-site as part of the application for the special exception permit. Sewage disposal facilities may include a sanitary disposal station for the use of guests or sewage hookups at individual rental spaces. Service buildings equipped with flush toilets and shower facilities may also be provided on site. Plans will be reviewed and approved by the Health Department concurrent with and as a condition of site plan approval.

Sec. 25-435. – Sec. 25-461. (Same)

Sec. 25-462. - Sign standards and regulations.

(a) *In general.* All new signs and all existing signs which are replaced, reconstructed, extended or structurally altered shall comply with the following use standards unless the building size, location or orientation may result in a circumstance which is not adequately addressed in this section and may necessitate a modification to the standards provided herein. Any such modification must demonstrate to the satisfaction of the zoning administrator that compliance with the stated purpose and intent of these sign regulations will not be compromised.

No more than one (1) permanent freestanding sign shall be erected on any one (1) lot or premises with the possible exception of shopping centers, and unless otherwise permitted in the ordinance.

Unless expressly permitted elsewhere in this ordinance, in no instance shall the following square footage maximums be exceeded:

For properties within the A1, FC districts: Fifty (50) square feet.

For properties within the RR/AR, R-1, R-2, R-3 districts: Thirty (30) square feet.

For properties within the B-1, B-2, B-3 districts: One hundred twenty (120) square feet.

For properties within the RAM, M-1, M-2 and M-3 districts: One hundred fifty (150) square feet.

Due to the unique nature of a SC, PUD, TND, POP or PIP involving various configurations of mixed uses, the signs permitted in these zoning districts shall be submitted as part of the overall development plan at the time of application for such use. The planning commission shall review the proposed regulations in regard to square footage, number of signs, architectural design, lighting, landscaping, height and setback, and other sign requirements.

The planning commission shall then make recommendation to the board of supervisors in regard to approval or denial of such sign regulations. The Botetourt County Board of Supervisors shall review the planning commission's recommendation and shall approve, deny, or refer this matter back to the planning commission for further consideration.

Where more stringent sign requirements are approved as part of a special exception, acceptance of a proffer, or other overlay approval, the more stringent requirement shall apply.

(b) *Lighting and landscaping.* All lighting for signs shall conform with the requirements for outdoor lighting in article IV, division 5 of this chapter.

(c) *Setback.* No sign shall be placed within a required side yard, common open space or within ten (10) feet of an adjacent property line or public right-of-way unless a different requirement is specified in other sections of this chapter. No sign shall be placed in a manner to create a visual barrier or hazard to traffic.

(d) *Sight triangles.* No sign, except for authorized traffic signs, shall be erected at the intersection of any street in such a manner as to create a traffic hazard by obstructing vision between heights of two and one-half (2½) and eight (8) feet; or at any location where it may interfere with, obstruct the view of or be confused with any authorized traffic sign.

(e) *Permitted sign standards.*

(1) through (16) (Same)

Sec. 25-463. – Sec. 25-471 (Same)

Sec. 25-472. - General standards.

(a) through (d) (Same)

(e) *Surfacing.* Any public off-street parking area shall be surfaced so as to provide a durable and dustless surface, shall be graded so as to dispose of all surface water accumulation within the area, unless such surface water accumulation is part of a designed stormwater runoff control measure, and shall be arranged and marked to provide safe and orderly loading, unloading, movement, parking and storage of vehicles. At a minimum, surface treatment shall be equal to a prime and double seal.

Parking areas for all commercial and industrial uses in the B-1, B-2, B-3, SC, PUD, TND, PIP, POP, RAM, M-1, M-2, and M-3 districts shall be paved with hard surface asphalt or concrete. The zoning administrator may grant a waiver of the paving requirement if the applicant submits sufficient written and graphic evidence that the paving requirement is not appropriate to the specific site and use due to the location, size, intensity of use or other unique, site-specific conditions. Parking areas shall have appropriate bumper guards where needed, as determined by the zoning administrator.

(f) through (g) (Same)

Sec. 25-473. - Required off-street parking and loading spaces.

This section establishes the minimum requirements for off-street parking and loading, subject to all of the pertinent provisions contained herein.

(1) *Uses not listed.* The zoning administrator shall determine the required parking and loading requirements for any uses not specifically listed in section 25-473(4), based upon the most similar uses that are listed.

(2) *Computation.* The computation of the minimum off-street parking and loading requirements for each permitted use shall be based upon the standards in section 25-473(4) subject to the adjustments and/or minimum required or allowed in this section, and to the definitions of gross floor area in accord with article VI.

(3) *Loading space not computed as off-street parking space.* Sufficient off-street space shall be provided for the loading and unloading of trucks and commercial vehicles serving multi-family, commercial, industrial and public uses. Such spaces shall not be computed as meeting the off-street parking space requirements specified herein.

(4) *Required off-street spaces.* The minimum number of off-street parking spaces to be provided for each use shall be as follows:

Use	Parking Spaces Required
Airport	1.0 per employee on-site, plus 1.0 per each vehicle used in connection with the facility, plus sufficient space to accommodate the largest number of vehicles that may be expected at any one time
Alcoholic beverage stores	1.0 per 300 sq. ft. GFA
Animal hospital	1.0 per 300 sq. ft. GFA
Apartments and townhouses	(see dwellings, multi-family and single family attached)
Assembly of electrical or electronic devices	(see manufacturing)
Automobile graveyard	1.0 per employee on the largest shift, plus 1.0 per 10,000 sq. ft. of storage area on the lot
Automobile service stations and commercial garages	0.5 per gas pump, plus 1.0 for each employee on the largest shift, plus 2.0 per service bay
Automobile painting and body shops	1.0 for each employee on the largest shift, plus 1.0 per service bay
Banks	1.0 per 200 sq. ft. GFA* plus stacking area and bypass lane for any drive-in facility

Barbershops and beauty parlors	1.0 per 300 sq. ft. GFA*, minimum of 3.0
~~Bed and breakfast,~~ Homestay	1.0 per guest room, plus 1.0 per permanent resident
Bed and breakfast ~~inn~~	1.0 per guest room, plus 1.0 per permanent resident
Beverage processors, bottlers, distributors	1.0 per employee on the largest shift; plus 1.0 per vehicle customarily used on site
Billiard parlors and poolrooms	2.0 per table; minimum 3.0
Blacksmith, welding or machine shop	1.0 per employee on the largest shift
Boardinghouses	1.5 per lodging unit
Bowling alleys	3.0 per lane, plus 1.0 per employee on site, in addition to any restaurant facilities on site
Cabinet, furniture, upholstery shop	1.0 per 500 sq. ft. GFA
Campground	1.0 dustfree 10′ x 30′ space for every campsite
~~Camp, boarding~~ Cabin or cottage, resort	~~0.5 per dormitory unit, plus 1.0 per employee on the largest shift, plus 1.0 for each vehicle customarily used in the operation~~ 1.0 per bedroom in each dwelling unit.
Car and truck washes	1.0 per washing unit, plus 1.0 per employee; a washing unit does not count as a parking space
Cemetery	1.0 per employee; minimum of 3.0
Churches	1.0 per each four seats in the main assembly room, or 1.0 per eight feet of benches or pews
Civic club, lodge	1.0 per each three persons allowed within the maximum occupancy load established by fire code
Contractor's equipment storage yard	1.0 per employee on the largest shift; plus 1.0 per vehicle customarily used on site

Convenience store	1.0 per 200 sq. ft. GFA*, plus additional spaces as required for other uses such as gasoline pumps
Correctional facility	1.0 per employee on the largest shift, plus 1.0 per 25 inmates
Country club	1.0 per four members based upon the maximum anticipated membership, plus space as required for each accessory use such as a restaurant
~~Country inn~~	~~1.0 per 100 sq. ft. of GFA of restaurant space, plus 1.0 per guest room~~
Crematorium	1.0 per three spaces of chapel capacity, plus 1.0 space per employee on site
Dance halls, assembly halls	1.0 per three persons allowed within maximum occupancy load established by fire code
Day care center	1.0 per employee on site, plus 1.0 per five occupants
Doctor and dentist offices	(see offices, medical)
Dwellings, single-family detached	2.0 per dwelling unit
Dwellings, single-family attached	2.5 per dwelling unit
Dwellings, two-family	2.0 per dwelling unit
Dwelling, multi-family	
Up to one bedroom	1.75 per dwelling unit
Two bedrooms	2.0 per dwelling unit
Three bedrooms	2.25 per dwelling unit
Four or more bedrooms	2.5 per dwelling unit
Dwelling, accessory	1.0 per dwelling unit
Facilities for spectator sports (stadiums, arenas)	1.0 per four seats or 1.0 per eight feet of benches
Feed and seed stores	1.0 per employee, plus 1.0 per 500 sq. ft. GFA

Flea markets	1.0 per 100 sq. ft. GFA
Farm machinery sales and service	1.0 per 500 sq. ft. enclosed GFA, plus 1.0 per employee, plus 2.0 per service bay
Funeral homes and parlors without crematorium	1.0 per four seats, plus 1.0 per two employees on site, plus 1.0 per hearse or company vehicle
Garden center	(see nursery, retail)
General store	(See convenience store)
Golf courses	3.0 per hole, plus 1.0 per employee on the largest shift
Golf driving ranges	1.0 per tee
Group home	1.0 per employee on the largest shift, plus 1.0 per every four clients if clients have their own vehicles or 1.0 per eight clients if clients do not have own vehicles
Hazardous, toxic waste incinerator	1.0 per employee on the largest shift; plus 1.0 per vehicle customarily used on site
Home occupation	1.0 space in addition to minimum required for the dwelling unit
Home businesses	1.0 per non-resident employee in addition to minimum required for the dwelling unit
Hospitals	1.0 per two beds, plus 1.0 per employee on the largest shift
Hotels, Rural Retreat, Rural Resort	1.2 per room, plus 1.0 per three persons of the maximum capacity of each meeting or banquet room, plus 1.0 per 150 sq. ft. GFA of restaurant or lounge facilities
Hunting lodge, game preserve	1.0 per four beds
Industrial, flex uses	1.0 per 500 sq. ft. GFA*
Industrial uses	(see manufacturing)
Kennel, commercial	1.0 per 500 sq. ft. GFA; five minimum

Laboratories, pharmaceutical and/or medical	1.0 per 400 sq. ft. GFA
Landfill	1.0 per employee on the largest shift
Library	1.0 per 400 sq. ft. GFA
Livestock and auction market	1.0 per employee on the largest shift
Lumber and building supplies sales	1.0 per 400 sq. ft. GFA* of display space, plus 1.0 per 1,000 GFA of warehouse space
Manufacturing and industrial production	1.0 per 600 sq. ft. GFA*, or 1.1 per employee on largest shift
Medical care facility	1.0 for each examining room, plus 1.0 for each employee on the largest shift
Mobile home subdivisions and parks	(see mobile homes)
Motels	(see hotels)
Mobile home, Class A or B	2.0 per mobile home (dwelling unit)
Motels	(see hotels)
Nursing home	1.0 per five beds, plus 1.0 per each employee on the largest shift, including administrators and doctors
Nursery, production	1.0 per employee on site
Nursery, retail	1.0 per 500 GFA, plus 1.0 per employee on site
Offices, general, professional and administrative	1.0 per 300 GFA, plus 1.0 per employee on site
Offices, medical	1.0 for each examining room, plus 1.0 for each employee on the largest shift
Outdoor theatres (drive-in theatres)	1.0 per employee on site

Park	1.0 per each three users at maximum design use capacity
Playground	1.0 per each three users at maximum design capacity; however, if most users are expected to arrive on foot, parking may be reduced accordingly, but to not less than 2.0 spaces
Personal services establishments	1.0 per 200 sq. ft. GFA
Pet farm	1.0 per each three users at maximum design use capacity
Public or community utility	1.0 per employee on the largest shift; minimum 3.0
Petroleum storage	1.0 per employee on the largest shift; plus 1.0 per vehicle customarily used on site
Professional offices	(see Office, general)
Restaurants, full-service	1.0 per 80 sq. ft. GFA
Restaurants, drive-in	1.2 per employee on the largest shift; minimum 3.0
Restaurants, fast food	1.0 per 60 sq. ft. GFA
Retail stores and shops	1.0 per 200 sq. ft. GFA
Roadside stand	3.0 per 1,000 GFA, minimum 3.0
~~Rooming houses~~	~~(see boardinghouse)~~
Sanitorium	(see hospital)
Sawmill	1.0 per employee on the largest shift
School, public or private	
Colleges, universities, high schools	1.0 per four students not residing on campus, plus 1.0 per employee on site
Middle schools	2.0 per classroom or 2.0 per 20 students of design capacity, plus 1.0 per employee on site
Elementary schools	1.0 per classroom or 1.0 per 20 students of design capacity, plus 1.0 per employee on site

School, commercial	1.0 per two students of design capacity, plus 1.0 per employee on site
Senior housing facility	1.0 per dwelling unit
Senior assisted living facility	1.0 per dwelling unit
Service stations	(see automobile service stations)
Shooting range	1.0 per target area, plus 1.0 per employee on site
Slaughterhouse	1.0 per employee on site or 1.0 per 1,000 GFA*, whichever is greater
Stable, commercial	1.0 per employee on site or 1.0 per four stalls, whichever is greater
Theatres	1.0 per three seats
~~Tourist homes~~	~~(see hotels)~~
Truck complex	1.0 per employee on the largest shift, plus 1.0 truck space per truck designed to be parked on the premises, plus 1.0 space per each service bay
Truck or bus service and repair	1.0 per employee on the largest shift, plus 1.0 truck space per truck designed to be parked on the premises, plus 1.0 space per each service bay
Truck stop	1.0 per employee on the largest shift, plus 1.0 truck space per truck designed to be parked on the premises
Truck terminal	1.0 per employee on the largest shift, plus 1.0 truck space per truck designed to be parked on the premises
Video game rooms/arcades	1.0 per each game table or machine
Warehouses wholesale	1.0 per employee in the largest shift, but not less than 1.0 per 1,000 GFA
Warehouses, mini	1.0 per 250 sq. ft. of administrative office space plus 1.0 per employee on site
Wholesale stores	1.0 per employee in the largest shift, but not less than 1.0 per 1,000 GFA* plus 1.0 per 500 sq. ft. of floor area open to the public

*Gross Floor Area

Sec. 25-474. – Sec. 25-521. (Same)

Sec. 25-522. - Enforcement and penalties.

(a) *Zoning administrator.* Whenever a violation of this chapter occurs, or is alleged to have occurred, any person may file a written complaint. Such complaint shall state fully the cause and the basis thereof and shall be filed with the zoning administrator. The administrator shall properly record such complaint, immediately investigate and take action thereon as provided by this chapter.

Upon his becoming aware of any violation of any provision of this chapter, the zoning administrator shall serve notice of such violation on the person committing or permitting such violation. If such violation has not ceased within such reasonable time as the zoning administrator has specified in such notice, he shall institute such action as may be necessary to terminate the violation.

The zoning administrator shall order the discontinuance of illegal use of land, buildings or structures, removal of illegal building or structures or of illegal additions, alterations or structural changes and discontinuance of any illegal work being done, or shall take any other action authorized by this chapter to ensure compliance with, or to prevent violation of, its provisions.

Notice of a zoning violation or a written order of the zoning administrator shall include a statement informing the recipient that he may have a right to appeal the notice of a zoning violation or a written order within thirty (30) days, and that the decision shall be final and unappealable if not appealed within thirty (30) days.

The zoning administrator may initiate injunction, mandamus, abatement, or any other appropriate action, to prevent, enjoin, abate or remove such erection or use in violation of any provision of this chapter.

(b) *Violations.* ~~Any person, whether as owner, lessee, principal, agent, employee or otherwise, who violates any of the provisions of this chapter, or permits any such violation, or fails to comply with any of the requirements hereof, or who erects any building on any land in violation of any detailed statement or plan submitted by him and approved under the provisions of this chapter, shall be guilty of a Class 1 misdemeanor. Each day upon which such violation continues shall constitute a separate offense.~~

~~Any building erected contrary to any of the provisions of this chapter and any use of any building or land which is conducted, operated or maintained contrary to any of the provisions of this chapter shall be a violation of this chapter and the same is hereby declared to be unlawful. The zoning administrator may initiate injunction, mandamus, abatement or any other appropriate action to prevent, enjoin, abate or remove such erection or use in violation of any provision of this chapter.~~ The following are violations of this chapter and are declared to be unlawful:

(1) Uses. Any use of a structure, improvement or land, established, conducted, operated or maintained in violation of any provision of this chapter, approved, site plan, building and zoning permit, or condition accepted or imposed in conjunction with any county approval under this chapter, or without any required permit, certificate or other required approval under this chapter.

(2) Structures without building permits. Any structure for which a building permit application is required that is started, established, constructed, reconstructed, enlarged or altered without a building permit.

(3) Use of structure or site without certificate of occupancy. Any use of a structure or site for which a certificate of occupancy is required that is conducted, operated or maintained without a certificate of occupancy.

(4) Requirements and standards. The failure to comply with any other requirement or standard of this chapter.

(*c) Penalties.* The remedies provided for in this section are cumulative and not exclusive and shall be in addition to any other remedies provided by law.

(1) Civil penalties. Any person, whether the owner, lessee, principal, agent, employee or otherwise, who violates any provision of this chapter as provided in section 25-522 (b), or permits either by granting permission to another to engage in the violating act or by not prohibiting the violating act after being informed by the zoning administrator that the act violates this chapter as provided in section 25-522 (a), shall be subject to the following:

a. *Procedure*. Proceedings seeking civil penalties for all violations of this chapter under this section shall commence either by filing a civil summons in the general district court or by the zoning administrator or his deputy issuing a ticket.

b. *Minimum elements of a civil summons or ticket.* A civil summons or ticket shall contain, at a minimum, the following information: (i) the name and address of the person charged; (ii) the nature of the violation and the section of this chapter allegedly violated; (iii) the location and date that the violation occurred or was observed; (iv) the amount of the civil penalty being imposed for the violation; (v) the manner, location and time in which the civil penalty may be paid to the county; (vi) the right of the recipient of the summons to elect to stand trial and that a signature to an admission of liability will have the same force and effect as a judgment of a court; and either the date scheduled for trial, or the date for scheduling of such trial by the court.

c. *Amount of civil penalty*. Any violation of this chapter shall be subject to a civil penalty of two hundred dollars ($200.00) for the initial summons, and a civil penalty of five hundred dollars ($500.00) for each additional summons arising from the same set of operative facts.

d. *Maximum aggregate civil penalty*. The total civil penalties from a series of violations arising from the same set of operative facts shall not exceed five thousand dollars ($5,000.00). After the civil penalties reach the five thousand dollar ($5,000.00) limit, the violation may be prosecuted as a criminal misdemeanor under section 25-522(c)(2).

e. *Each day a separate offense; single offense in ten (10)-day period; stay*. Each day during which a violation is found to exist shall be a separate offense. However, the same scheduled violation arising from the same operative set of facts may be charged not more than once in a ten (10) day period.

f. *Option to prepay civil penalty and waive trial.* Any person summoned or ticketed for a violation of this chapter may elect to pay the civil penalty by making an appearance in person or in writing by mail to the department of finance prior to the date fixed for trial in court. A person so appearing may enter a waiver of trial, admit liability, and pay the civil penalty established for the offense charged. A signature to an admission of liability shall have the same force and effect as a judgment of court. However, an admission shall not be deemed a criminal conviction for any purpose. If a person charged with a violation does not elect to enter a waiver of trial and admit liability, the violation shall be tried in the general district court in the same manner and with the same right of appeal as provided by law. A finding of liability shall not be deemed a criminal conviction for any purpose.

g. *Civil penalties are in lieu of criminal penalties*. A violation enforced under section 25-522 (c)(1), shall be in lieu of any criminal penalty except as provided in section 25-522(c)(1)d. and section 25-522(c)(2) and, except for any violation resulting in injury to any person, such a designation shall preclude the prosecution of the particular violation as a criminal misdemeanor, but shall not preclude any other remedy available under this chapter.

h. *Violations excluded*. Section 25-522 (c)(1), shall not be construed to allow the imposition of civil penalties: (i) for activities related to land development where, for the purposes of this section, the term "land development" means a human-made change to, or construction on, the land surface including, but not limited to, land disturbing activity or the construction of buildings, structures or improvements under an approved site plan or subdivision plat, but does not mean the land development project's compliance with this chapter; or (ii) for the violation of any provision of this chapter relating to the posting of signs on public property or public rights-of-way.

i. *Assessment of civil penalties during appeal period.* No civil penalties shall be assessed by a court having jurisdiction during the pendency of the thirty (30) day appeal period provided under section 25-522(a).

(2) Criminal Penalties. Any person, whether the owner, lessee, principal, agent, employee or otherwise, who violates any provision of this chapter that results in injury to any person, or to whom the five thousand dollar ($5,000.00) maximum aggregate civil penalty provided in section

25-522(c)(1)d. has been reached and who continues to violate any provision of this chapter as provided in section 25-522(b), or permits either by granting permission to another to engage in the violating act or by not prohibiting the violating act after being informed by the zoning administrator that the act continues to violate this chapter as provided in section 25-522(a), shall be subject to the following:

a. The person shall have committed a misdemeanor offense punishable by a fine of not less than ten dollars ($10.00) nor more than one thousand dollars ($1,000.00).

b. If the violation is uncorrected at the time of conviction, the court shall order the person convicted to abate or remedy the violation in compliance with this chapter, within a time period established by the court. Failure to remove or abate such violation within the time period established by the court shall constitute a separate misdemeanor offense punishable by a fine of not less than ten dollars ($10.00) nor more than one thousand dollars ($1,000.00), and any such failure during any succeeding ten (10) day period shall constitute a separate misdemeanor offense for each ten (10) day period, punishable by a fine of not less than one hundred dollars ($100.00) nor more than one thousand five hundred dollars ($1,500.00).

(d) *Revocation of Administrative Permits.* This section shall apply to any situation where the applicant has supplied materially misleading information relating to the approval of a permit issued by the Zoning Administrator or the change of a use that increases in intensity or invalidates the requirements of the permit.

If the Zoning Administrator determines that there are reasonable grounds for revocation of a zoning permit, home occupation permit, mobile home permit or a short term rental permit, or approval, the Zoning Administrator shall notify the permit holder in writing. Such notice shall inform the permit holder of the alleged grounds for the revocation and shall include specific reasons or finding of fact that support the revocation. Revocation of a permit by the Zoning Administrator may be appealable to the Board of Zoning Appeals.

A decision to revoke aforementioned permit shall become final thirty calendar days after the date the decision is rendered, unless appealed. After such effective date of revocation, any activities continuing pursuant to such permit shall be deemed to be in violation of this chapter and subject to the penalties detailed herein.

The right to revoke a development permit, as provided in this section, shall be cumulative to any other remedy allowed by law.

Sec. 25-523. - Public hearings.

Notice required for public hearings. Each public hearing involving planning and zoning matters before the planning commission, the board of supervisors and the board of zoning appeals, requires notice as set forth in section 15.2-2204 of the State Code and below.

(1) - (3) (Same)

(4) *Additional notice required.*

a. ~~Deferral~~ Tabling indefinitely. If ~~an item~~ a public hearing is not heard at the time for which it was ~~noticed~~ advertised but is ~~deferred at that time to another date~~ tabled indefinitely without the opening of the public hearing, all notice required by this section shall be given of the deferred public hearing.

b. Tabling to a date and time certain. If a public hearing is not heard at the time for which it was advertised, but is tabled to a date, time, and place certain without the opening of the public hearing, no further notice shall be required, but may be given at the discretion of the board of supervisors.

c. Recessed public hearings. If a public hearing is begun but ~~the agenda~~ not completed, thereby requiring the meeting to be recessed, no additional notice is required as long as the ~~dates for completion of the~~ public hearing ~~agenda~~ is ~~announced at the hearing which has~~

~~been~~ recessed to a date, time, and place certain, but further notice may be given at the discretion of the planning commission or board of supervisors, whichever body has recessed the public hearing.

(5) *Speakers at public hearings.* All witnesses and speakers presenting facts and evidence at any public hearing shall provide their name, address and affiliation, if any, for the record. ~~At the discretion of the person presiding over the hearing, witnesses or speakers may be required to give oath or affirmation regarding the truth of their statements.~~

Secs. 25-524—25-530. - Reserved.

Sec. 25-531. – Sec. 25-580. (Same)

DIVISION 6. - SPECIAL DEVELOPMENT APPROVALS

Sec. 25-581. - Zoning map amendment—owner-initiated.

~~(a) *Authority.* The regulations, restrictions and boundaries established in this chapter may, from time to time, be amended, supplemented, changed, modified or repealed, by ordinance, by a majority vote of the board of supervisors, provided that:~~

~~A public hearing shall be held in relation thereto at which parties in interest and citizens shall have an opportunity to be heard.~~

~~Notice shall be given of the time and place of such hearing as provided for in §§ 15.2-2204 and 15.2-2205 of the Code of Virginia.~~

~~(b) *Initiation of amendment.* Either a zoning map or text amendment may be proposed by resolution of the board of supervisors or planning commission. In the case of a zoning map amendment, an application may be filed by a person who owns or has a legal interest in or is a duly authorized representative of the owner. In all events, the application must exhibit the consent of all those who have a legal ownership interest in the property under consideration. In the case of a zoning text amendment, a landowner may file a petition for a resolution of intent to amend the ordinance text to be acted upon by the board of supervisors. The board shall either adopt such resolution, initiating the text amendment requested, or deny such petition.~~

~~Rezoning requests will be submitted by owner or authorized representative of owner to the zoning administrator on the required form and shall include satisfactory evidence that any delinquent real estate taxes owed to the county which have been properly assessed against the subject property have been paid and then referred to the planning commission for its review and recommendation.~~

~~(c) *Review of application.* An application for a zoning map amendment shall be filed, contain such material and be reviewed pursuant to the following:~~

~~(1) Pre-application conference. Prior to filing an application, an applicant shall meet with the zoning administrator and discuss the intentions with regard to a given application and questions regarding the procedures or substantive requirements of this chapter. The zoning administrator shall be consulted as appropriate. A request for a pre-application conference shall be made to the zoning administrator and shall be accompanied by a sketch map of the site, a description of the proposed project or use, and a list of the issues to be discussed at the conference. No matters discussed at said meeting shall be binding on either the applicant or the county.~~

~~(2) Review of application for completeness. No application shall be accepted and reviewed unless determined by the zoning administrator to be complete. A complete application is one which meets such minimum submission requirements as may be established pursuant to section 25-521(c), including a rezoning plat. Each application shall be reviewed to determine if it includes the minimum submission requirements. The county shall maintain a current log of all pending applications.~~

~~(3) Acceptance of complete application. The planning director shall either accept the application if it is complete and forward to the applicant a notice of acceptance or reject the application if it is~~

~~incomplete and forward to the applicant a notice of incompleteness specifying those areas of additional information necessary for acceptance and review.~~

~~a. If notice of incompleteness is sent, the applicant may resubmit the application with the additional data required, in which event the planning director shall review the resubmitted application in the manner provided in this section for the application.~~

~~b. If the application is not resubmitted, the planning director shall notify the applicant that the original application has been rejected as incomplete.~~

~~(d) *Staff review of application.*~~

~~(1) Referrals. Upon acceptance of the application for zoning amendment, the zoning administrator shall forward a copy of the application to any town and any county or state agencies whose comments are necessary or desirable for full and appropriate review of the merits of the application.~~

~~(2) Referral responsibilities. Each reviewing agency shall prepare a staff report which sets out in writing its comments and recommendations regarding the application and shall forward such staff report to the zoning administrator.~~

~~(3) Review of referrals. Referral comments shall be obtained and reviewed by the zoning administrator within thirty (30) calendar days after a final application has been accepted. The zoning administrator shall forward to the applicant a written review of the issues raised by the application.~~

~~(4) Applicant response. Upon receipt of the written review, an applicant may request a meeting with the zoning administrator to discuss the matters contained in the written review and the application generally. Such request shall be in writing and shall include a response to the matters raised in the written review received. If the applicant's response and/or such a meeting results in an amended application, the provisions of section 25-581(e) shall apply.~~

~~(5) Required action by other board. In the event this chapter requires that an application not be granted until acted upon by some government board or agency other than the planning commission or board of supervisors, then the zoning administator shall forward the application for amendment to such board or agency for appropriate action prior to the notification to an applicant that an application is ready to be presented to the board of supervisors or planning commission. If it deems it appropriate, the planning commission may recommend, and the board of supervisors may approve, an application contingent on required action by the other board or boards.~~

~~(6) Report and notice to applicant. The zoning administrator shall compile the referrals and any other necessary information, prepare a written staff report with proposed findings and may make a recommendation, and notify the applicant that the report is complete and the application is ready to be presented to the board of supervisors or planning commission, as appropriate, for hearing.~~

~~Written request for rezoning shall be submitted to the planning commission by the zoning administrator.~~

~~If requested, the zoning administrator may make a report and recommendation to the planning commission on the subject request.~~

~~(e) *Amendment to application.* An application may be amended by the submission of additional information or proposed changes to the application after it has been accepted. If the additional information or proposed changes submitted are to conform with recommendations made by county staff, commissions or boards, then it shall not be deemed an amendment and the application shall continue to be processed on its original time line.~~

~~However, if the additional information or proposed changes submitted by the applicant are at the applicant's request, then the zoning administator shall review the information within fifteen (15) calendar days of receipt and render a finding as to whether the submitted information necessitates repeating any portion of the reviewing process including public hearings. If any portion must be repeated, the zoning administrator will notify the applicant in writing within the fifteen (15) calendar day period that the additional~~

~~information or proposed changes will require an extension of the time limits prescribed in this section and such notice shall specify the required extension. The applicant will then have fifteen (15) calendar days to provide the zoning administrator with a written response either granting the necessary extension or withdrawing the additional information or proposed changes which necessitated the extension. If the applicant chooses to withdraw the information, then the application will proceed based on its original timeline.~~

~~(f) *Withdrawal of application.* An application for rezoning may be withdrawn at any time upon written request by the applicant and with the consent of either the planning commission or the board of supervisors, whichever body has advertised the hearing; provided, that if the request for withdrawal is made after publication of the notice of public hearing, no application for the reclassification of all or any part of the same property shall be filed within three (3) months of the withdrawal date. There shall be no refund of rezoning fees in the case of withdrawal either before or after advertising. In the event of and upon such withdrawal, processing of the motion, resolution or petition shall cease without further action.~~

~~(g) *Limitation on applications after denial.* Upon the denial of any application filed to change a zoning district, no further application concerning any or all of the same property shall be filed for rezoning to the same use in less than twelve (12) months from the time of denial by the board of supervisors.~~

~~(h) *Conditional zoning.* In accord with art. I, div. 4 of this chapter, as part of a petition to rezone property and amend the official zoning maps, the property owner may include a voluntary proffering in writing placing certain conditions and restrictions on the use and development of such property, such conditions being in addition to, or modification of, the regulations provided for a particular zone or zoning district by this chapter. The zoning administrator shall be vested with all necessary authority to administer and enforce such conditions and restrictions, all in accordance with sections 15.2-2296—15.2-2302 of the Code of Virginia, and such sections are incorporated herein as a part hereof to the same extent and purpose as though such sections were herein fully set out at length.~~

~~(i) *Proffered conditions.* As part of an application for a rezoning, a property owner may proffer in writing the provision of reasonable conditions to apply and be part of the rezoning sought to be approved by said application. Proffered conditions may include written statements, development plans, profiles, elevations, or other demonstrative materials and shall be subject to the following procedures and regulations:~~

~~(1) When proffers are made.~~

~~a. It is the intent of this chapter that proffered conditions may be submitted for staff review as part of the initial application for rezoning or offered during the planning commission public hearing.~~

~~b. Proffered conditions made at the planning commission meeting shall be forwarded to the board of supervisors prior to the public hearing.~~

~~(2) Nothing in this paragraph shall prevent the board of supervisors from approving an application subject to changes in proffers agreed to by an applicant at the public hearing so long as the change imposes a more restrictive standard and the ordinance adopted accurately reflects such changes.~~

~~(3) Contents of proffer. Proffered conditions shall be signed by all persons having an ownership interest in the property and shall be notarized. Proffered conditions shall contain a statement that the owners voluntarily enter into the conditions contained therein.~~

~~(4) Filing and notice of accepted proffers. If the amendment to the zoning map is adopted subject to proffered conditions, then the property in question shall be appropriately annotated on the zoning map and the proffers shall be placed in the zoning administrator's official proffer file.~~

~~(5) Proffers govern development. Upon final approval by the board of supervisors proffered conditions shall become a part of the zoning regulations applicable to the property unless subsequently changed by an amendment to the zoning map, which amendment is not part of a comprehensive implementation of a new or substantially revised zoning ordinance, and such conditions shall be in addition to the specific regulations set forth in this chapter for the zoning district in question.~~

(6) Substantial conformance required. Upon approval of a rezoning with proffers, any site plan, subdivision plat, development plan or other application for development thereafter submitted shall be in substantial conformance with all proffered conditions. No development shall be approved by any county official in the absence of said substantial conformance.

(7) Substantial conformance defined. For the purpose of this section, substantial conformance shall be determined by the zoning administrator and shall mean that conformance which leaves a reasonable margin for adjustment due to final design or engineering data but conforms with the general nature of the development, the specific uses, and the general layout depicted by the plans, profiles, elevations, and other demonstrative materials proffered by the applicant.

(8) Enforcement of proffers. The zoning administrator shall be vested with all necessary authority on behalf of the board of supervisors to administer and enforce proffered conditions. Such authority shall include the ability to order, in writing, the remedy of any noncompliance with a proffered condition and the ability to bring legal action to ensure compliance including injunction, abatement, or other appropriate action or proceedings, as provided for in section 25-522 of this chapter. Any person, group, company, or organization aggrieved by an interpretation of the zoning administrator may appeal such interpretation as defined by section 25-581(i)(11) of this chapter.

(9) Guarantee for construction of improvements. A guarantee, satisfactory to the board, may be required in an amount sufficient for and conditioned upon the construction of any public improvements required by the proffered conditions. This guarantee may be reduced or released by the board or agent thereof, upon the submission of satisfactory evidence that the construction of such improvements has been completed in whole or in part. Said guarantee shall be required no later than final site plan or subdivision approval.

(10) No permits shall be issued not in compliance with proffers. Failure to meet or comply with any proffered conditions shall be sufficient cause to deny the issuance of any site plan or subdivision approvals, grading permits, zoning permits, building permits, or certificates of occupancy as may be determined appropriate by the zoning administrator. In addition to the other penalties appropriate for violations of this chapter, failure to meet or comply with any proffered condition shall be sufficient cause to deny the issuance of any development approvals or permits relating to the land area which was the subject of the conditional zoning. To this end, each application for a development approval or permit shall include an affidavit by the applicant that all applicable proffers have or will be complied with as agreed upon at the time of rezoning. The burden shall be on the applicant to verify that proposed development complies with any and all proffered conditions.

(11) Appeal of proffer decision. Any person aggrieved by a decision of the zoning administrator regarding any proffered condition may appeal such decision to the board of supervisors. Such appeal shall be filed within thirty (30) calendar days from the date of the decision appealed by filing a notice of appeal with the zoning administrator. Such notice shall be a written statement specifying the grounds on which aggrieved and the basis for the appeal. Upon receipt of the appeal notice, the board of supervisors shall take such testimony as it deems appropriate and shall render its decision within sixty (60) calendar days after receipt of the appeal notice. The board of supervisors may reverse or affirm wholly or partly or may modify the decision of the zoning administrator.

(j) *Planning commission hearing.* No later than forty-five (45) calendar days after an application has been accepted, the planning commission shall hold a duly noticed public hearing on an application for a zoning amendment. A descriptive summary of proposed action must be added to the amendment advertisements. Planned usage must be stated in the public notice of rezoning if specifically dealt with in the comprehensive plan.

(k) *Report by planning commission.* The planning commission shall report to the board of supervisors its recommendation with respect to the proposed amendment.

(1) The planning commission need not confine its recommendation to the proposed amendment as set forth in the application. If the proposed amendment consists of a change in the text of this chapter, it may recommend a revision to the proposal. If the proposed amendment consists of a change in zoning district boundaries, it may reduce or enlarge the extent of land that it

~~recommends be rezoned; or it may recommend that the land be rezoned to a different zoning district classification than that requested if, in either case, the commission is of the opinion that such revision is in accordance with sound zoning practice and the adopted comprehensive plan, and is in furtherance of the purposes of this chapter. Before recommending a larger extent of land or a rezoning to a more intensive classification than was set forth in the application, the commission shall hold an additional duly noticed public hearing on the matter.~~

~~(2) In recommending the adoption of any proposed amendment to this chapter, the planning commission may state its reason for such recommendation, describing any changes in conditions, if any, that it believes make the proposed amendment advisable and specifically setting forth the manner in which, in its opinion, the proposed amendment would be in harmony with the adopted comprehensive plan and would be in furtherance of the purpose of this chapter.~~

~~(3) Text amendments. If the request is for an amendment of the text of this chapter, the planning commission shall consider the following matters:~~

~~a. Whether the proposed text amendment is consistent with the comprehensive plan.~~

~~b. Whether the proposed text amendment is consistent with the intent and purpose of this chapter.~~

~~(4) Zoning map amendments. If the application is for a reclassification of property to a different zoning district classification on the zoning map, the applicant shall address all the following in its statement of justification or plat unless not applicable. The planning commission shall give reasonable consideration to the following matters:~~

~~a. Whether the proposed zoning district classification is consistent with the comprehensive plan.~~

~~b. Whether there are any changed or changing conditions in the area affected that make the proposed rezoning appropriate.~~

~~c. Whether the range of uses in the proposed zoning district classification are compatible with the uses permitted on other property in the immediate vicinity.~~

~~d. Whether adequate utility, sewer and water, transportation, school and other facilities exist or can be provided to serve the uses that would be permitted on the property if it were rezoned.~~

~~e. The effect of the proposed rezoning on the county's ground water supply.~~

~~f. The effect of uses allowed by the proposed rezoning on the structural capacity of the soils.~~

~~g. The impact that the uses that would be permitted if the property were rezoned will have upon the volume of vehicular and pedestrian traffic and traffic safety in the vicinity and whether the proposed rezoning uses sufficient measures to mitigate the impact of through construction traffic on existing neighborhoods and school areas.~~

~~h. Whether a reasonably viable economic use of the subject property exists under the current zoning.~~

~~i. The effect of the proposed rezoning on environmentally sensitive land or natural features, wildlife habitat, vegetation, water quality and air quality.~~

~~j. Whether the proposed rezoning encourages economic development activities in areas designated by the comprehensive plan and provides desirable employment and enlarges the tax base.~~

~~k. Whether the proposed rezoning considers the needs of agriculture, industry, and businesses in future growth.~~

~~l. Whether the proposed rezoning considers the current and future requirements of the community as to land for various purposes as determined by population and economic studies.~~

~~m. Whether the proposed rezoning encourages the conservation of properties and their values and the encouragement of the most appropriate use of land throughout the county.~~

n. Whether the proposed rezoning considers trends of growth or changes, employment, and economic factors, the need for housing, probable future economic and population growth of the county.

o. The effect of the proposed rezoning to provide moderate housing by enhancing opportunities for all qualified residents of Botetourt County.

p. The effect of the rezoning on natural, scenic, archaeological, or historic features of significant importance.

The planning commission shall make its recommendation to the board within sixty (60) calendar days after the public hearing of the commission. Tabling an application for rezoning on the grounds of inadequate data may be requested by the applicant, for a period of no longer than ninety (90) days after which the application would be considered to be automatically withdrawn. The planning commission may also table a request on the grounds of inadequate data, but for no longer than ninety (90) days. Inaction by the planning commission beyond ninety (90) days would constitute an automatic recommendation to the board of supervisors for approval of the request. All costs involved in readvertisement must be paid by the applicant.

(l) *Board of hearing.* No later than one hundred (100) calendar days after an application has been accepted, the board shall then hold its own public hearing in conformity with all notice requirements under the Code of Virginia, §§ 15.2-2204 and 15.2-2205, and make the final determination on the rezoning request.

(m) *Action by board of supervisors.* After the conclusion of its public hearing, the board of supervisors shall act on the application for rezoning. Changes shall be made by the board of supervisors, in this chapter or the zoning map only after such changes have been referred to the planning commission for a recommendation. Action shall be taken by the board only after a favorable/unfavorable recommendation has been received from the commission, unless a period of ninety (90) days has elapsed after the date of referral to the commission, after which time it may be assumed that the commission has approved the change or amendment.

The board of supervisors need not confine its action to the proposed amendment as set forth in the application. If the proposed amendment consists of a change in the text of this chapter, it may act on a revision to the application. If the proposed amendment consists of a change in zoning district boundaries, it may reduce or enlarge the extent of land that it rezones or it may rezone the land to a different zoning district classification than that requested if, in either case, it is of the opinion that such revision is in accordance with sound zoning practice and the adopted comprehensive plan and is in furtherance of the purposes of this chapter. Before rezoning a larger extent of land or rezoning the land to a more intensive classification than was set forth in the application, the board shall hold a further duly noticed public hearing on the matter.

(n) *Evidentiary matters before board of supervisors.* All information, testimony or other evidence presented by an applicant for zoning amendment shall be presented to the planning commission in conjunction with its review and hearing on the application. If the board of supervisors determines that an applicant is presenting evidence which is substantially or materially different from that presented to the commission, the board may refer the application back to the commission for such additional consideration and action as the board may deem appropriate.

(o) *Special provisions.* Every action contesting a decision of the board of supervisors for failing to adopt a proposed zoning ordinance or amendment thereto or granting or failing to grant a special exception shall be filed within thirty (30) days of such decision with the circuit court.

At such time as the comprehensive plan may be amended and officially reviewed in accordance with the Code of Virginia, section 15.2-2230, the planning commission shall review such document and prepare recommendations that would consider changes in future land use areas. Corresponding amendments to this chapter may be proposed, if made necessary by the character of the amendments or changes in the comprehensive plan.

Sec. 25-582. - Rezoning to planned development districts.

Rezoning to a planned development district shall be as for other rezoning applications.

(a) *Who may apply.* The owner or the agent of the owner of any parcel of real property may file an application to rezone the parcel to another zoning district. The application must show consent of all those who have a legal ownership interest in the property under consideration, excluding those whose only interest is a security interest. The application must be filed on a form to be prescribed by the zoning administrator. The zoning administrator may require satisfactory evidence that any delinquent real estate taxes owed to the county have been paid.

(b) *Preapplication conference.* An applicant may request a preapplication conference with the zoning administrator to discuss the requirements for an application under this section. The zoning administrator shall schedule the preapplication conference at a mutually convenient time not later than ten (10) days following the request, unless otherwise agreed between the zoning administrator and the applicant.

(c) *What application to contain; completeness.* The form prescribed by the zoning administrator must, at a minimum, include:

(1) Name of the owner(s) and applicant(s), including any agency agreement giving authority to the applicant to apply on the owner's behalf, if applicable;

(2) Tax Map Number and GIS-quality map of the property showing the area to be rezoned, its current zoning, and its proposed new zoning classification;

(3) A written statement of justification from the applicant explaining the reasons why a rezoning is requested.

(4) Such other and further information as may be required in individual district regulations.

Upon submission of an application to the zoning administrator, including any application fee, the zoning administrator shall, within ten (10) days, determine whether it is substantially complete. If the application is not substantially complete, then the zoning administrator shall notify the applicant in writing of the materials that must be submitted to complete the application. Nothing herein shall be construed to prohibit the zoning administrator, planning commission, or board of supervisors from requesting, or the applicant from submitting, such other and further information as may be necessary to analyze the application fully.

(d) *Planning commission recommendation.* The zoning administrator shall transmit the application to the planning commission, along with a staff report making a recommendation on the application. The planning commission shall hold a public hearing and make a recommendation on the application not later than one hundred (100) days following its next meeting following submission of a complete application to the zoning administrator, unless such time period is extended by written agreement between the applicant and the planning commission.

(e) *Action of the board of supervisors.* The planning commission shall transmit its recommendation to the board of supervisors. The zoning administrator may revise any previously-submitted staff report making a recommendation on the application. The board of supervisors shall hold a public hearing and make a final decision on the application not later than twelve (12) months following submission of a complete application to the zoning administrator, unless such time period is extended by written agreement between the applicant and the board of supervisors.

(f) *Withdrawal of application.* An applicant may amend or withdraw an application until the zoning administrator has ordered advertisement of the planning commission's public hearing. Once the planning commission has advertised its public hearing, the applicant may only withdraw the application by leave of the planning commission. Following the planning commission public hearing, an applicant may amend or withdraw an application until the clerk of the board of supervisors has ordered advertisement of the board's public hearing on the application. Once the board of supervisors has advertised its public hearing, the applicant may only withdraw the application by leave of the board of supervisors. The board of supervisors may put such conditions on the withdrawal as it may find reasonable, including prohibiting substantially the same application being brought again for not more than twelve (12) months.

Sec. 25-581.1. Zoning ordinance text or map amendment—board or planning commission initiated.

(a) *Initiation.* At any time, the board of supervisors or the planning commission may initiate by resolution an amendment to the zoning map or the text of the zoning ordinance.

(b) *Planning commission recommendation.* If the amendment originates in the planning commission, the commission may make a recommendation on the amendment at any time following a public hearing thereon. If the amendment originates with the board of supervisors, the commission shall hold a public hearing and make a recommendation thereon not later than one hundred (100) days following its next meeting following referral to it by the board of supervisors, unless such referring resolution specifies a longer time.

(c) *Action of the board of supervisors.* The planning commission shall transmit its recommendation to the board of supervisors forthwith. The zoning administrator may revise any previously-submitted staff report making a recommendation on the application. The board of supervisors shall hold a public hearing and make a final decision on the application.

(d) *Stale recommendations.* If not acted upon by the board of supervisors within twelve (12) months of the planning commission's public hearing, the recommendation shall be considered "stale" and must be re-referred to the planning commission for further public hearing thereon.

Sec. 25-581.2. Zoning ordinance text amendment—owner-initiated.

(a) *Who may apply.* The owner or the agent of the owner of any parcel of real property, or any other resident of the county, may file a petition for a change in the text of the zoning ordinance. The petition must be filed on a form to be prescribed by the zoning administrator. The petitioner shall state with reasonable specificity the text that he wishes to be added, deleted, or amended.

(b) *Action by the board of supervisors.* The zoning administrator shall transmit the petition to the clerk of the board of supervisors, who shall place such petition on the board's agenda in accordance with its bylaws or practices. The zoning administrator shall also transmit a staff report and recommendation relating to the petition. The board of supervisors may refer the petition to the planning commission, and it shall then be treated as a board-initiated text amendment in accordance with § 25-581.1.

Sec. 25-581.3. Comprehensive plan amendment—owner-initiated.

(a) *Who may apply.* The owner or the agent of the owner of any parcel of real property may file a petition for an amendment to the comprehensive plan or the official map. The petition must be filed on a form to be prescribed by the zoning administrator. The petitioner shall state with reasonable specificity the amendment he seeks.

(b) *Action by the board of supervisors.* The zoning administrator shall transmit the petition to the clerk of the board of supervisors, who shall place such petition on the board's agenda in accordance with its bylaws or practices. The zoning administrator shall also transmit to the board of supervisors a staff report and recommendation relating to the petition. The board of supervisors may, but need not, refer the petition to the planning commission, and it shall then be processed in accordance with § 25-581.4.

Sec. 25-581.4. Comprehensive plan amendment and review.

(a) *Initiation.* If the board of supervisors desires an amendment to the comprehensive plan or the official map, whether on its own motion or upon citizen petition approved as set forth in § 25-581.3, it may prepare such amendment and refer it to the planning commission or direct the planning commission to prepare such amendment and submit it to public hearing within sixty (60) days or such longer time as may be specified in the referring resolution.

(b) *Action of the board of supervisors.* In acting on any amendment to the plan or official map, the board of supervisors shall act within ninety (90) days of any recommendation of the planning commission or the expiration of the time the board of supervisors granted the planning commission under subsection (a), whichever is longer. If the board of supervisors does not act, the planning

commission's recommendation shall become "stale" and must be re-referred to the planning commission for further public hearing thereon.

Sec. 25-581.5. Proffered and master planned rezonings.

As set forth in § 25-47 of this Code, an applicant for a change to the zoning map in accordance with § 25-581 may voluntarily proffer written conditions and/or a master plan as set forth in individual district regulations. Proffered conditions shall be signed by all persons having an ownership interest in the property and shall be notarized.

(**Statutory Reference:** Va. Code § 15.2-2297.) (**Cross-References:** County Code §§ 25-188, 25-202.)

Sec. 25-583. - Special exceptions.

(a) *Purpose.* The special exception permit procedure is designed to provide the board of supervisors with an opportunity for discretionary review of requests to establish or construct uses or structures which have the potential for a deleterious impact upon the health, safety, and welfare of the public; and, in the event such uses or structures are approved, the authority to impose conditions that are designed to avoid, minimize or mitigate potentially adverse effects upon the community or other properties in the vicinity of the proposed use or structure.

(b) *Authorized special exception uses.* A special exception is a conditional use that is permitted within a use district after review and recommendation by the planning commission and approval by the board of supervisors. Only those special exception permits that are expressly authorized as such in a particular zoning district, or elsewhere in this chapter may be approved. The board of supervisors hereby reserves unto itself the right to issue such special exceptions.

~~(c) *Application, review of application.* Wherever a use of structure is listed either as a permissible use or structure or is listed as a special exception, application shall be made to the zoning administrator who shall refer such application to the planning commission. A written application for a special exception shall be submitted with satisfactory evidence that any delinquent real estate taxes owed to the county which have been properly assessed against the subject property have been paid and with indication of the section of this chapter under which the special exception or use is sought, and statement of the grounds on which it is requested.~~

~~Special exception and special use requests will be reviewed by the planning commission upon referral by the zoning administrator.~~

~~An application for a special exception permit shall be filed, containing such material and be processed in the same general fashion as detailed for zoning amendments as provided for in section 25-581.~~

~~The board of supervisors may permit a special exception permit as part of a zoning map amendment, or by special exception permit procedures at any time after a zoning map amendment.~~

~~(d) *Planning commission hearing.* A public hearing shall be held. Any party may appear in person or by agent or attorney.~~

~~(e) *Report by planning commission.* The commission shall make a recommendation on the subject use after a public hearing is held.~~

~~(f) *Board of supervisors hearing.* The final determination on the request will be made by the board of supervisors, after the following procedure is completed:~~

(c) *Who may apply.* The owner or the agent of the owner of any parcel of real property may file an application for a special exception when permitted under the applicable district regulations. The application must show consent of all those who have a legal ownership interest in the property under consideration, excluding those whose only interest is a security interest. The application must be filed on a form to be prescribed by the zoning administrator. The zoning administrator may require satisfactory evidence that any delinquent real estate taxes owed to the county have been paid.

(d) *Preapplication conference.* An applicant may request a preapplication conference with the zoning administrator to discuss the requirements for an application under this section. The zoning

administrator shall schedule the preapplication conference at a mutually convenient time not later than ten (10) days following the request, unless otherwise agreed between the zoning administrator and the applicant.

(e) *What application to contain; completeness.* The form prescribed by the zoning administrator must, at a minimum, include:

(1) Name of the owner(s) and applicant(s), including any agency agreement giving authority to the applicant to apply on the owner's behalf, if applicable;

(2) Tax Map Number and GIS-quality map of the property showing the area for which the special exception permit is being requested, and its current zoning;

(3) A written statement of justification from the applicant explaining the reasons why a special exception is requested.

(4) Such other and further information as may be required in individual district regulations.

Upon submission of an application to the zoning administrator, including any application fee, the zoning administrator shall, within ten (10) days, determine whether it is substantially complete. If the application is not substantially complete, then the zoning administrator shall notify the applicant in writing of the materials that must be submitted to complete the application. Nothing herein shall be construed to prohibit the zoning administrator, planning commission, or board of supervisors from requesting, or the applicant from submitting, such other and further information as may be necessary to analyze the application fully.

(f) *Planning commission recommendation.* The zoning administrator shall transmit the application to the planning commission, along with a staff report making a recommendation on the application. The planning commission shall hold a public hearing and make a recommendation on the application not later than one hundred (100) days following its next meeting following submission of a complete application to the zoning administrator, unless such time period is extended by written agreement between the applicant and the planning commission.

(g) *Action of the board of supervisors.* The planning commission shall transmit its recommendation to the board of supervisors. The zoning administrator may revise any previously-submitted staff report making a recommendation on the application. The board of supervisors shall hold a public hearing and make a final decision on the application not later than twelve (12) months following submission of a complete application to the zoning administrator, unless such time period is extended by written agreement between the applicant and the board of supervisors.

(h) *Withdrawal of application.* An applicant may amend or withdraw an application until the zoning administrator has ordered advertisement of the planning commission's public hearing. Once the planning commission has advertised its public hearing, the applicant may only withdraw the application by leave of the planning commission. Following the planning commission public hearing, an applicant may amend or withdraw an application until the clerk of the board of supervisors has ordered advertisement of the board's public hearing on the application. Once the board of supervisors has advertised its public hearing, the applicant may only withdraw the application by leave of the board of supervisors. The board of supervisors may put such conditions on the withdrawal as it may find reasonable, including prohibiting substantially the same application being brought again for not more than twelve (12) months.

Sec. 25-583.1. Special exceptions subject to the Telecommunications Act of 1996.

(a) *When applicable.* This section applies to all special exception applications to which Section 704 of the Telecommunications Act of 1996 (47 U.S.C. § 332(c)(7), as amended) is applicable and shall supersede any conflicting requirements of this chapter.

(b) *Who may apply.* The owner or the agent of the owner of any parcel of real property may file an application for a special exception when permitted under the applicable district regulations. The application must show consent of all those who have a legal ownership interest in the property under consideration, excluding those whose only interest is a security interest. The application must be filed

on a form to be prescribed by the zoning administrator. The zoning administrator may require satisfactory evidence that any delinquent real estate taxes owed to the county have been paid.

(c) *Preapplication conference.* An applicant may request a preapplication conference with the zoning administrator to discuss the requirements for an application under this section. The zoning administrator shall schedule the preapplication conference at a mutually convenient time not later than ten (10) days following the request, unless otherwise agreed between the zoning administrator and the applicant.

(d) *What application to contain; completeness.* The form prescribed by the zoning administrator must, at a minimum, include:

1. Name of the owner(s) and applicant(s), including any agency agreement giving authority to the applicant to apply on the owner's behalf, if applicable;
2. Tax Map Number and GIS-quality map of the property showing the area for which the special exception permit is being requested, and its current zoning;
3. A written statement of justification from the applicant explaining the reasons why a special exception permit is requested.
4. Such other and further information as may be required in individual district regulations as well as Article IV.-Supplemental Regulations of this chapter.

Upon submission of an application to the zoning administrator, including any application fee, the zoning administrator shall, within thirty (30) days, determine whether it is substantially complete. If the application is not substantially complete, then the zoning administrator shall notify the applicant in writing of the materials that must be submitted to complete the application. The time limitations set forth in subsections (e) and (f) shall be tolled during the period between the date the zoning administrator gives written notice and the date such information is received. Nothing herein shall be construed to prohibit the zoning administrator, planning commission, or board of supervisors from requesting, or the applicant from submitting, such other and further information as may be necessary to analyze the application fully.

(e) *Planning commission recommendation.* The zoning administrator shall transmit the application to the planning commission, along with a staff report making a recommendation on the application. The planning commission shall hold a public hearing and make a recommendation on the application not later than ninety (90) days following submission of a complete application to the zoning administrator, unless such time period is extended by written agreement between the applicant and the planning commission. If the planning commission fails to act, the application shall be deemed forwarded without recommendation, and the zoning administrator shall forward the application to the board of supervisors for action in accordance with subsection (f).

(f) *Action of the board of supervisors.* The planning commission or zoning administrator, as applicable, shall transmit the application and recommendation to the board of supervisors. The zoning administrator may revise any previously-submitted staff report making a recommendation on the application. The board of supervisors shall hold a public hearing and make a final decision on the application not later than one hundred fifty (150) days following submission of a complete application to the zoning administrator, unless such time period is extended by written agreement between the applicant and the board of supervisors.

(g) *Collocations.* Collocations to which 25-573.3 of this Code are not applicable shall be subject to limitations of sixty (60) days before the planning commission and one hundred twenty (120) days before the board of supervisors, but otherwise processed as set forth in subsections (e) and (f), mutatis mutandis.

(h) *Withdrawal of application.* An applicant may amend or withdraw an application until the zoning administrator has ordered advertisement of the planning commission's public hearing. Once the planning commission has advertised its public hearing, the applicant may only withdraw the application by leave of the planning commission. Following the planning commission public hearing, an applicant may amend or withdraw an application until the clerk of the board of supervisors has ordered advertisement of the board's public hearing on the application. Once the board of supervisors has

advertised its public hearing, the applicant may only withdraw the application by leave of the board of supervisors. The board of supervisors may put such conditions on the withdrawal as it may find reasonable, including prohibiting substantially the same application being brought again for not more than twelve (12) months.

(i) *Written record and verbatim transcriptions.* The zoning administrator shall make a written record of all proceedings relating to the processing of any application to which this section applies. The written record shall contain all public records relating to the application, as the term "public record" is used in the Virginia Freedom of Information Act. The planning commission and board of supervisors shall cause any meeting that is open to the public relating to such application to be recorded and/or transcribed by a verbatim transcriptionist, and such recording or transcription shall be made a part of the written record.

(j) *Written decision.* The board of supervisors shall adopt a written rationale for its decision on an application under this section within two days after its decision. Such decision shall be adopted in substance by the board of supervisors, but the final draft may be drafted, if so directed by the board of supervisors, by the zoning administrator with the concurrence of the county attorney.

Sec. 25-583.2. Special exceptions—considerations and conditions.

(~~1~~ a) Issues for consideration. In considering whether to grant or impose conditions on a special exception permit ~~application~~, the following factors shall be given reasonable consideration. The applicant shall address all the following in its statement of justification or special exception permit plat unless not applicable, in addition to any other standards imposed by this chapter:

~~a~~ 1. Whether the proposed special exception permit is consistent with the comprehensive plan.

~~b~~ 2. Whether the proposed special exception permit will adequately provide for safety from fire hazards and have effective measures of fire control.

~~c~~ 3. The level and impact of any noise emanating from the site, including that generated by the proposed use, in relation to the uses in the immediate area.

~~d~~ 4. The glare or light that may be generated by the proposed use in relation to uses in the immediate area.

~~e~~ 5. The proposed location, lighting and type of signs in relation to the proposed use, uses in the area, and the sign requirements of this chapter.

~~f~~ 6. The compatibility of the proposed use with other existing or proposed uses in the neighborhood, and adjacent parcels.

~~g~~ 7. The location and area footprint with dimensions (all drawn to scale), nature and height of existing or proposed buildings, structures, walls, and fences on the site and in the neighborhood.

~~h~~ 8. The nature and extent of existing or proposed landscaping, screening and buffering on the site and in the neighborhood.

~~i~~ 9. The timing and phasing of the proposed development and the duration of the proposed use.

~~j~~ 10. Whether the proposed special exception permit will result in the preservation or destruction, loss or damage of any topographic or physical, natural, scenic, archaeological or historic feature of significant importance.

~~k~~ 11. Whether the proposed special exception permit at the specified location will contribute to or promote the welfare or convenience of the public.

~~l~~ 12. The traffic expected to be generated by the proposed use, the adequacy of access roads and the vehicular and pedestrian circulation elements (on and off-site) of the proposed use, all in relation to the public's interest in pedestrian and vehicular safety, efficient traffic movement and access in case of fire or catastrophe.

~~m~~ 13. Whether, in the case of existing structures proposed to be converted to uses requiring a special exception permit, the structures meet all code requirements of Botetourt County.

~~n~~ 14. Whether the proposed special exception permit will be served adequately by essential public facilities and services.

~~o~~ 15. The effect of the proposed special exception permit on groundwater supply.

~~p~~ 16. The effect of the proposed special exception permit on the structural capacity of the soils.

~~q~~ 17. Whether the proposed use will facilitate orderly and safe road development and transportation.

~~r~~ 18. The effect of the proposed special exception permit on environmentally sensitive land or natural features, wildlife habitat and vegetation, water quality and air quality.

~~s~~ 19. Whether the proposed special exception permit use will provide desirable employment and enlarge the tax base by encouraging economic development activities consistent with the comprehensive plan.

~~t~~ 20. Whether the proposed special exception permit considers the needs of agriculture, industry, and businesses in future growth.

~~u~~ 21. The effect of the proposed special exception permit use in enhancing affordable shelter opportunities for residents of the county.

~~v~~ 22. The location, character, and size of any outdoor storage.

~~w~~ 23. The proposed use of open space.

~~x~~ 24. The location of any major floodplain and steep slopes.

~~y~~ 25. The location and use of any existing non-conforming uses and structures.

~~z~~ 26. The location and type of any fuel and fuel storage.

~~aa~~ 27. The location and use of any anticipated accessory uses and structures.

~~bb~~ 28. The area of each use, if appropriate.

~~cc~~ 29. The proposed days/hours of operation.

~~dd~~ 30. The location and screening of parking and loading spaces and/or areas.

~~ee~~ 31. The location and nature of any proposed security features and provisions.

~~ff~~ 32. The number of employees.

~~gg~~ 33. The location of any existing and/or proposed adequate on and off-site infrastructure.

~~hh~~ 34. Any anticipated odors which may be generated by the uses on site.

~~ii~~ 35. Whether the proposed special exception permit uses sufficient measure to mitigate the impact of construction traffic on existing neighborhoods and school areas.

~~jj~~ 36. Refuse and service areas, with particular reference to the items in (a 1) and (~~b~~ 2) ~~of this subsection~~.

~~kk~~ 37. Utilities, with reference to location, availability and compatibility.

38. Any other matter reasonably related to the public health, safety, and general welfare.

(~~g~~ b) *Conditions and restrictions.* In approving a special exception permit, the board of supervisors may impose such conditions, safeguards and restrictions upon the ~~premises benefited by~~ property to which the special exception permit is applicable as may be necessary to avoid, minimize or mitigate any potentially adverse or injurious effect of such special exception permits upon the community or other property in the neighborhood, and to carry out the general purpose and intent of this chapter. Conditions and restrictions may include, but are not limited to, those related to fencing, planting or other landscaping, additional set backs from property lines, location and arrangement of lighting, setting of reasonable time limitations and other reasonable requirements deemed necessary to safeguard the interest of the general public. ~~The board may require a guarantee or bond to ensure that~~

~~conditions imposed will be complied with.~~ All required conditions shall be set out in the ~~documentation~~ resolution approving the special exception permit.

(~~h~~ c) *Effect of issuance of permit for a special exception.* The issuance of a ~~permit for a~~ special exception permit shall not authorize the establishment or extension of any use nor the development, construction, reconstruction, alteration or moving of any building or structure, but shall merely authorize the preparation, filing and processing of applications for any permits or approvals which may be required by the codes and ordinances of the county, including, but not limited to, a building permit, a certificate of occupancy, site plan and subdivision approval and a zoning permit, as appropriate.

(~~i~~ d) *Period of validity.*

(1) Unless a longer period of validity is specifically approved as a part of such application, no special exception permit shall be valid for a period longer than five (5) years from the date on which the special exception permit was granted, unless within such five (5) year period: (1) a building permit is obtained and the erection or alteration of a structure is started and diligently pursued, or (2) an occupancy permit is obtained and a use commenced; or (3) issuance of a zoning permit. Such period of validity may be extended for good cause shown, by application to the ~~body that approved the special exception permit~~ board of supervisors.

(2) As a condition of approval, a special exception permit may be granted for a specific period of time less than five (5) years with expiration of the approval to occur at the termination of said period. In such case, an extension may be granted prior to expiration by the original approving body, upon written application, without notice or hearing. After expiration, no extension may be granted without complying with the requirements for an initial application for a special exception permit.

(~~j~~ e) *Rehearing.* A request for rehearing shall be made in writing, filed with the zoning administrator within fifteen (15) calendar days after the date of the decision, and shall cite the reasons for the request. A rehearing may be granted only upon the affirmative vote of a majority of the board of supervisors. No amendment to an application shall be permitted in the rehearing process. Any amendment to an application after decision by the board constitutes a new application.

(~~k~~ f) *Exception for emergencies.* When there is an urgent and immediate need for housing for persons who have been displaced by a natural or man-made disaster, the requirements of this chapter may be waived by the zoning administrator for a period not to exceed twelve (12) months when, in the exercise of his discretion, he ~~feels~~ is of the opinion that the imposition of such requirements would create a hardship for such displaced persons.

Secs. 25-584—25-600. - Reserved.

ARTICLE VI. - DEFINITIONS

Sec. 25-601. - Definitions.

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section. Any word, term or phrase used in this chapter not defined below shall have the meaning ascribed to the word in the most recent edition of Webster's Unabridged Dictionary, unless in the opinion of the zoning administrator, established customs or practices of the County of Botetourt, Virginia justify a different or additional meaning. Further, for the purpose of this chapter, certain words and terms are to be interpreted as follows:

(1) Words used in the present tense include the future; words used in the masculine gender include the feminine and neuter; words in the singular number include the plural; and words in the plural include the singular, unless the obvious construction of the wording indicates otherwise.

(2) The word "shall" is mandatory.

(3) Unless otherwise specified, all distances shall be measured horizontally and at right angles or radially to the line in relation to which the distance is specified.

(4) Unless otherwise specified, the term "day" shall mean working day (Monday through Friday).

(5) The word "lot" includes the word plot; the word "used" includes the terms designed, intended, arranged or to be used.

(6) The terms "land use" and "use of land" shall include the use of buildings and structures.

Abattoir through *Bay* (Same)

~~*Bed and breakfast homestay:* An owner-occupied single-family dwelling, or portion thereof, where short-term lodging is provided, with or without meals, for compensation, to transient guests only. Meals may be provided to guests only. Up to five (5) guest rooms may be provided. (also see bed and breakfast inn and country inn).~~

Bed and breakfast ~~inn~~: A single-family dwelling, or portion thereof, where short-term lodging is provided for compensation to transient guests only. The operator may or may not live on the premises. Meals may be provided to guests only. Up to fifteen (15) guest rooms may be provided. ~~(also see bed and breakfast homestay and country inn).~~

Berm: A landscaped earthen mound intended to screen, buffer, mitigate noise and generally enhance views of parking areas, storage areas or required yards, particularly from public streets and adjacent properties.

Block: That property abutting one side of a street and lying between the two (2) nearest intersecting streets or the nearest intersecting or intercepting street and railroad right-of-way, unsubdivided acreage, river or live stream or between any of the foregoing and any other barrier to the continuity of development.

Boardinghouse ~~or rooming house~~: A dwelling where, for compensation, lodging, with or without meals, is provided for at least three (3) and up to fourteen (14) persons, not related by blood, marriage or adoption, typically for periods of longer than thirty (30) days. On-site management must be provided. Housing provided for juveniles through the department of social services is exempted.

Boarding kennel. (see kennel) through *Business storage yard*: (See storage yard). (Same)

Cabin or Cottage: A single dwelling unit located on a single parcel, which is made available for short-term rental (less than thirty (30) days) in its entirety. More than one (1) dwelling unit being used for short-term rental on the same parcel shall be known as a *Cabin or Cottage, Resort*. The owner may reside, full-time, in a separate dwelling unit on site.

~~*Camp, boarding*~~ *Cabin or cottage, resort:* ~~As for campground, except that uses and structures shall be permitted for the lodging of guests engaged in outdoor recreation activities. Boarding camp~~ A lot, or tract of land, operated as a commercial enterprise on which multiple dwelling units are made available for short-term rental (less than thirty (30) days). The owner may live in a separate dwelling unit on the site. Cabin or cottage, resort does not mean mobile home park as defined herein.

Campground: A lot, or tract of land operated either as a commercial or non-commercial enterprise in which seasonal facilities are provided for all or any of the following: camping in tents, picnicking, boating, fishing, swimming, outdoor games and sports, and activities incidental and related to the foregoing, but not including golf, golf driving ranges, miniature golf, mechanical amusement devices or permanent housing facilities for guests. Campground does not mean recreational vehicle park, cabin or cottage, resort, ~~nor~~ mobile home park as defined herein.

Candela through *County engineer* (Same)

~~*Country inn:* A business which offers accommodations and dining in a rural area. Overnight lodging of up to thirty (30) rooms is available and a full-service restaurant may provide meals to guests and the general public. (also see bed and breakfast inn).~~

Court through *Duplex (*Same*)*

~~*Dwelling:* A dwelling unit.~~

Dwelling, accessory: through *Dwelling, multi-family* (Same)

Dwelling, single-family; single-family detached: A residential dwelling unit designed and constructed in conformity with the Virginia Uniform Statewide Building Code and occupied by one (1) family only and which is entirely surrounded by open space or yards on the same lot. Except as otherwise specified in this

chapter, the term does not include mobile homes. One (1) room, or rooms connected together, constituting a separate, independent housekeeping establishment for owner occupancy, or rental or lease on a monthly or longer basis, and physically separated from any other rooms or dwelling units which may be in the same structure, and containing independent cooking and sleeping facilities.

Dwelling, temporary through *Group home* (Same)

~~*Guest house:* A dwelling or lodging unit for temporary nonpaying guests in an accessory building. No such quarters shall be occupied by the same guests for a period of more than three (3) months in any twelve-month period, and no such quarters shall be rented, leased or otherwise made available for compensation of any kind.~~

Health department, health official, health officer: through *Heliport* (Same)

Homestay: An owner-occupied single-family dwelling, or portion thereof, where short-term lodging is provided, with or without meals, for compensation, to transient guests only. Meals may be provided to guests only. Up to four (4) guest rooms may be provided, but the homestay shall be leased exclusively to any one (1) family or group who are obligated by any one (1) contract at one (1) time.

Home business: through *Home garden* (Same)

Home occupation: An occupation conducted in a dwelling unit or accessory buildings in accord with the provisions of article IV, section 25-435. (Also see home business and rural home business). Boardinghouses, ~~rooming houses, tourist homes~~ short-term rental activities as governed under section 25-434, and private educational institutions shall not be deemed home occupations.

Homeowners association: through *Impervious surface* (Same)

Industrial district: Any district zoned M-1, M-2, M-3, ~~PID~~ PIP, RAM.

Inoperative motor vehicle through *Modular home; modular dwelling* (Same)

Motel; ~~tourist court;~~ motor lodge: Any group of dwelling units, combined or separated, used for the purpose of housing transient guests, each unit of which is provided with its own toilet, washroom and off-street parking facility.

Natural area through *Recreational vehicle* (Same)

Recreational Vehicle Park: A lot, parcel, or tract of land used, designed, or maintained to accommodate multiple recreational vehicles or travel trailers for the purposes of recreational camping, travel, or seasonal use. A recreational vehicle park does not mean mobile home park as defined herein, nor does it include automobile, trailer, or mobile home sales lots on which unoccupied travel trailers are parked for inspection and sale.

Recycling facilities through *Rural Home Business* (Same)

Rural Resort: A private establishment consisting of a detached structure or structures located in a rural setting in which lodging ~~of greater than thirty (30) rooms~~ is available to transient guests for compensation as the principal use, and which may include conference and meeting facilities, restaurant and/or banquet facilities and/or recreational amenities of a rural nature.

Sanitorium: (See Hospital) through *Solid waste collection point*: (See recycling facilities) (Same)

Special events facility: A place, structure, or other facility used for the assembly of or intention of attracting people for cultural, ceremonial, or celebratory purposes for which there is a leasing fee. Such assembly includes, but is not limited to, anniversary and birthday celebrations, reunions, weddings and receptions. This definition does not include private parties or private functions that do not meet the above stated criteria. Special events are considered an accessory use to farm wineries, breweries, ~~bed and breakfast homestays,~~ bed and breakfasts ~~inns~~, commercial recreational uses, rural resorts, rural retreats, cabin or cottage resorts, churches, civic clubs, country clubs, golf courses, property owned by Botetourt County, and institutional uses. Special events facilities do not apply to music or entertainment festivals as defined by chapter 3, article IV, outdoor musical or entertainment festivals of the Botetourt County Code.

Square through *Temporary Use* (See use, temporary) (Same)

~~*Tourist home:* (See motel).~~

Townhouse: (See dwelling, single-family attached).

Tract: One (1) or more contiguous lots or parcels.

Trail: (See path).

Trailer, tractor and/or semi: A detachable trailer typically used for hauling commercial freight, having its forward end supported by the rear of its truck tractor when attached.

Trailer, travel: A ~~vehicular unit mounted on wheels for use on roads propelled or drawn by its own or other motor power, and designed and constructed to provide for temporary living or sleeping quarters for one (1) or more persons. A travel trailer is less than twenty-nine (29) feet in length and less than four thousand five hundred (4,500) pounds in weight and is designed for human habitation~~ vehicle designed to provide temporary living quarters for recreational, camping, or travel use of such size or weight so as not to require a special highway movement permit when towed by a consumer-owned tow vehicle. Does not mean mobile home. See also: recreational vehicle.

Transitional area: The area of a traditional neighborhood adjacent to the core area that provides a transition of development intensity between the core and the edge areas.

Trash heap: (See dump heap).

~~*Travel trailer park or camp:* A lot, parcel or tract of land used, designed or maintained to accommodate one (1) or more travel trailers, including all structures, vehicles, accessories and appurtenances used or intended as equipment of such trailer camp, whether or not a charge is made for use of the camp or facilities. A travel trailer camp does not include automobile, trailer or mobile home sales lots on which unoccupied travel trailers are parked for inspection and sale.~~

Tree: through *Zero lot line dwelling:* (see dwelling, zero lot line) (Same)

BOTETOURT COUNTY, VIRGINIA
ZONING AND SUBDIVISION FEE SCHEDULE

EFFECTIVE JULY 1, 2005 PROPOSED REVISIONS: MAY 24, 2016

REZONE TO/ PROCESSING FEE	FEE* plus adjacent notifications
A-1, ~~AR~~, RR	$150.00
FC	$200.00 + $10.00 per acre, portion
R-1	$200.00 + $15.00 per acre, portion
R-2	$250.00 + $15.00 per acre, portion
R-3	$300.00 + $15.00 per acre, portion
~~Traditional Neighborhood District~~TND, PUD	$~~350.00~~1000 + $30.00 per acre, portion
M-1, M-2, M-3, RAM	$350.00 + $20.00 per acre, portion
B-1, B-2, B-3	$300.00 + $15.00 per acre, portion
Special Exceptions Permit, Residential Use*	$~~200.00~~100 ~~+ $15.00 per acre, portion~~
Special Exceptions Permit, Commercial Use*	$300
Special Exceptions Permit, Industrial Use*^	$300
Special Exception Permit Telecommunication^	$500
~~Planned Unit Development~~	~~$350.00 + $30.00 per acre, portion~~
Shopping Center	$600~~350.00~~ + $30.00 per acre, portion
Planned Office Park	$600~~350.00~~ + $30.00 per acre, portion
Change in Proffered Conditions	$250.00
Appeal Administrator's Decision, BZA*	$2~~1~~50.00
Variance Request, BZA*	$150.00
Short-term Rental Permit	$50 per rental unit
Comprehensive Plan Amendment *	$500
Text Amendment*	$200
Zoning Administrator Determination	$100
Zoning Verification	$150
Comprehensive Plan Determination Request or Commission Permit Application*	$150
Site Plan or Ordinance Waiver Request *	$100
Site Plan Review	$150.00 + $10.00 per acre, portion
Sign Permit	$25.00 per sign
Subdivision-Family	$50.00
Subdivision (4 lots or less)	$75.00
Subdivision (5 lots or more)	$100.00 per plat plus $25.00 per lot
Subdivision (Boundary Line Adjustment)	$75.00
Subdivision Exception*	$150
Vacation of Plat, Rights-of-Way, or Easements	$75.00
~~Temporary Sign Permit~~	~~$10.00~~
~~Placement Permit (mobile home / office trailer)~~	~~$35.00~~
Home Occupation Permit	$25.00
Temporary Use Permit	$25.00

~~Other Fees:~~ -* Costs of notifying adjacent property owners
^ Plus consultant review fees

~~Boundary Line Adjustment: $75.00~~

~~Color copies, 8 ½" x 11": $1.00 11" x 17": $2.00~~

~~B/W copies, 8 ½" x 11": 25¢ 11" x 17": 50¢~~

~~Zoning & Subdivision Ordinance: $20.00~~

~~Comprehensive Plan : Hardcopy: $20.00 CD: $12.00~~

and the new Vinton Library both have coffee franchises (Mill Mountain Coffee and Land of a Thousand Hills Coffee) in their facilities.

Mr. Hibben stated that they are proposing a Keurig coffee machine, a mini-fridge, more comfortable furniture for this area, and replacement of the carpet with wood laminate flooring. He noted that it is 19 miles one way to the nearest coffee shop from the Eagle Rock area. Mr. Hibben stated that offering coffee/tea would be another reason for citizens to visit the library. He noted that "we need to change the way we do things to make the library more viable" and usable for the citizens.

He stated that the Friends of the Eagle Rock Library will pay one-half of the cost of this project.

After questioning by Mr. Martin, Mr. Hibben stated that the Eagle Rock Library averages 75 – 100 visitors per day

After further questioning by Mr. Martin regarding the Library's policy of no food or beverages in the building, Mr. Vest stated that the coffee/tea area would be in a contained section away from the main library operations. Mr. Vest stated that he believes that this project will bring additional citizens to the Library.

Dr. Scothorn commended Mr. Hibben for a fantastic job on this Library Incentive Fund proposal. Dr. Scothorn stated that he would like to see information on whether the Library's yearly attendance figures increase after this coffee/tea area becomes operational. Dr. Scothorn stated that he hopes that there is a plan for covering the cost of supplies once the service is ongoing.

After questioning by Mr. Dodson, Mr. Hibben stated that they hope to make this a self-sustaining operation as there will be a donation box located next to the coffee pot which will be used to pay for coffee, cups, creamer, etc.

Mr. Dodson stated that this is a great project for the recently created Library Incentive Fund and he would also like to see the whether the facility's patronage increases over the next year.

After questioning by Mr. Martin, Mr. Hibben stated that he talked to the staff at the South County Library and they do allow food/coffee in the library. Mr. Hibben noted that, if spills become an issue in the Eagle Rock Library, he will implement a rule that food and drink would only be allowed in the coffee area which would have laminate wood flooring.

Mr. Leffel stated that Mr. Hibben does a fantastic job for the County at the Eagle Rock Library and he thanked Mr. Hibben for his efforts and for this self-service coffee/tea area project.

There being no further discussion, on motion by Mr. Leffel, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board approved the application from the Friends of the Eagle Rock Library to create a self-service coffee and tea area at the Eagle Rock Library and authorized the expenditure of up to $2,000 in matching funds from the Library Incentive Fund for this project. (Resolution Number 16-05-19)

AYES: Mr. Martin, Mr. Williamson, Mr. Dodson, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Public hearing was then held on proposed amendments to Chapter 23. Taxation of the Botetourt County Code regarding real estate tax exemptions for elderly and disabled persons. Mr. Tony Zerrilla, Director of Finance, stated that, during the FY 17 budget development pro-

cess, the General Fund Budget Subcommittee suggested that the tax exemption guidelines for elderly and disabled persons be reconsidered. He noted that these guidelines provide tax relief for qualified persons based on parameters including exempt income, net combined financial worth, and exempt tax relief percentages based on income tiers.

He stated that the proposed changes include increasing the maximum income level from $40,000 to $50,000, increasing the minimum income qualification level for a 90% tax exemption from $20,000 or less to $27,500 or less, increasing the allowed acreage exemption from 1.25 acres to 2.0 acres, increasing the net combined financial net worth from $175,000 to $185,000, increasing the income exemption of each relative living in the home from $7,500 to $8,500, and changing various tax exemption percentages based on certain income levels.

Mr. Zerrilla stated that, based upon feedback from the Commissioner of the Revenue, the increase in the acreage exemption from 1.25 acres to 2.0 acres has a nominal impact on the calculation of tax relief.

Mr. Zerrilla stated that staff recommends that the Board conduct the public hearing and then adopt the amendments to the Taxation Ordinance regarding elderly and disabled persons' real estate tax exemptions.

Mrs. Margaret Bailey of Zimmerman Road stated that she is opposed to raising taxes whether relief is provided or not. She stated that taxes are currently high enough and the formula and income exemption figures to qualify for this tax relief program are cumbersome. Mrs. Bailey stated that these proposed amendments would likely not help to reduce the County taxes that she pays.

Mrs. Bailey stated that she is on a fixed income and any increases in her expenses are difficult as she has not had a cost of living increase in two years. Mrs. Bailey stated that her home and land do not increase her income. Mrs. Bailey stated that she may be forced to move out of the County because of higher taxes. She suggested that the County freeze the tax rates for citizens once they reach 65 years of age or have disabilities. Mrs. Bailey stated that the County's taxes continue to escalate year after year and asked that the Board provide "real and fair tax relief for the elderly and disabled."

Mr. Williamson stated that the proposed ordinance amendments would increase the combined financial net worth from $175,000 to $185,000 which excludes the value of the property owner's house and two acres of land. He noted that the value of the house does not impact the net worth calculation.

Mr. Dodson encouraged Mrs. Bailey and other elderly/disabled residents to talk to the Commissioner of the Revenue to see if they qualify for this tax exemption.

Ms. Joanne Monday of Archway Road thanked the Board for considering revising these exemption figures. She stated that this is really needed as the County's elderly and disabled citizens "are having a hard time." Ms. Monday stated that she is the sole revenue contributor in her home. Ms. Monday stated that she has not participated in any government assistance programs and does not want to be as she prefers to "pull her own weight."

Ms. Monday stated that she is concerned about taking any sort of assets into consideration to qualify for these tax exemptions as it penalizes people who have saved their entire lives. She stated that there should be a reward for people who have been responsible citizens and saved their assets and exemptions should only be allowed for income and not on any type of assets.

Ms. Monday stated that, as taxes increase, the elderly on fixed incomes will have to sell their homes and move. She stated that citizens' assets should be used to pay for personal expenses and health costs. She noted that some individuals own land; however, it may not be able to be divided and sold for income to help pay taxes. Ms. Monday stated that she has not had a child in the County's school system for 28 years. She asked that the Board please consider helping the elderly.

Ms. Peggy Pearson of Webster Heights Road stated that she "does not understand permanent increases in the real estate tax rate to solve a temporary tax revenue problem;" however, she feels that the Board is offering some relief for the elderly with these proposed income and net worth exemption increases. Ms. Pearson stated that there are some residents that "fall through the cracks" in these guidelines.

After questioning by Mr. Williamson, Ms. Pearson stated that she has three acres of land. Mr. Williamson stated that Ms. Pearson's house and two acres of land may qualify as a tax exemption under these proposed guidelines and he encouraged her to contact the Commissioner of the Revenue to see if she meets the other parameters to obtain this tax exemption.

Ms. Pearson requested that the Board pass some decent tax relief provisions for the elderly and disabled. She noted that the County has a high number of these types of residents compared to other area localities. Ms. Pearson stated that "revenues should be generated by the businesses, not the elderly."

Mrs. Beverly Lottermoser of Grimes Street stated that any type of financial help looks good to her in regard to paying her taxes. Mrs. Lottermoser stated that her husband passed away in January and she is 80 years old. Mrs. Lottermoser noted that she hopes to begin receiving a pension on June 1 but any funds she currently receives are from Social Security and these monies are used to pay for her car and home repairs. She stated that costs are rising and it is going to be hard on her and her finances.

Mrs. Lottermoser stated that she owes the Veterans Administration hospital over $21,000 and the funeral home as well but she does have health insurance.

Mr. Leffel thanked Mrs. Lottermoser for taking the time and for caring enough to attend the Board meeting.

Dr. Scothorn suggested that Mrs. Lottermoser talk to the Commissioner of Revenue to see if she qualifies for any exemptions under the elderly tax relief program.

Mr. Zerrilla then stated that the County Attorney has reviewed the proposed ordinance amendments.

After questioning by Mr. Leffel, it was noted that there was no one else present to speak regarding this matter. The public hearing was then closed.

Mr. Leffel thanked the speakers for making their comments.

Mr. Williamson noted, if these proposed amendments are adopted, the application filing deadline for these exemptions has been extended to July 1. He noted that there seems to be some confusion regarding qualifications to obtain these tax exemptions. Mr. Williamson stated that an elderly/disabled resident's home and two acres are not included in the net worth qualification calculations for this program. He suggested that the County's elderly/disabled citizens contact the Commissioner of Revenue to see if they qualify for this tax relief program.

Mr. Dodson agreed with Mr. Williamson's comment encouraging the elderly/disabled residents to contact the Commissioner to determine if they qualify for this program.

Mr. Martin stated that his heart goes out to those ladies who spoke today. He noted that it is tough out there and household revenues decrease with the loss of a spouse. Mr. Martin stated that, if there is any way that he can be of assistance, he would be glad to meet with them to discuss this program.

There being no further discussion, on motion by Mr. Dodson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board adopted the attached amendments to Chapter 23. Taxation of the Botetourt County Code regarding real estate tax exemptions for elderly and disabled persons. (Resolution Number 16-05-20)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Consideration was then held on amendments to the Salem trash transfer station contract. Mr. Kevin Shearer, Director of General Services, stated that the County has had a Solid Waste Disposal Agreement with the City of Salem since January 1, 2008, to accept the County's residential and commercial trash. He noted that this agreement expires on June 30, 2016, and the staff has been meeting with Salem staff to negotiate a three year extension to this agreement.

He stated that the tipping fees are proposed to remain the same along with Salem's surcharge to accept the waste ($3.50 per ton). Mr. Shearer stated that the current and proposed agreements have been included in the Board's information packets. He noted that the amended agreement has been reviewed and approved by both the County's and Salem's attorneys.

Mr. Shearer further stated that the contract extension would be from June 30, 2016 through June 30, 2019. He noted that Salem has considered joining the Roanoke Valley Resource Authority and there is a provision in the agreement that the City may assign this agreement to the Authority without Botetourt County's consent.

Mr. Shearer stated that there is no change proposed in the current fee structure and staff recommends that the Board approve this contract extension.

After questioning by Mr. Martin, Mr. Shearer stated that there are no changes proposed to the tipping fee structure including the City's current surcharge amount ($3.50 per ton).

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Martin, and carried by the following recorded vote, the Board approved a three-year contract extension to the Solid Waste Disposal Agreement with the City of Salem as discussed and authorized the County Administrator to sign the agreement on the Board's behalf. (Resolution Number 16-05-21)

AYES: Dr. Scothorn, Mr. Dodson, Mr. Martin, Mr. Leffel, Mr. Williamson

NAYS: None

ABSENT: None ABSTAINING: None

Consideration was then held on amendments to the County's Personnel Policy Manual. Mr. David Moorman, Deputy County Administrator, stated that these amendments are recommended by the Human Resources staff to clarify the employee drug and alcohol abuse program's policy to encourage employees who have a substance abuse problem to voluntarily notify the County Administrator's Office.

BOTETOURT COUNTY CODE

CHAPTER 23. TAXATION

ARTICLE III. - REAL ESTATE TAX EXEMPTION FOR ELDERLY AND DISABLED PERSONS[3]

Sec. 23-46. – Sec. 23-48 (Same)

Sec. 23-49. - General prerequisites to grant.

Exemption shall be granted under this article from real estate taxes on the qualifying dwelling and land, not exceeding ~~one and one-quarter~~ two (~~1.25~~ 2.0) acres, subject to the following provisions:

(1) The title of the property for which exemption is claimed is held~~, or partially held,~~ on January first of the taxable year, by the person or persons claiming exemption, either alone or in conjunction with his or her spouse, either in fee simple or as life tenant(s); held by the person claiming exemption in a revocable inter vivos trust over which the eligible person or the eligible person and his or her spouse hold the power of revocation; or held in an irrevocable trust under which the eligible person alone or the eligible person and his or her spouse hold a life estate or an estate for joint lives or enjoys a continuing right of use or support; and,

(2) The head of the household occupying the dwelling and owning title, or partial title, thereto is sixty-five (65) years of age or older or permanently and totally disabled on December 31st of the year immediately preceding the taxable year. Such dwelling must be occupied as the sole dwelling of the person or persons not less than sixty-five (65) years of age or permanently and totally disabled; and,

(3) The total combined income during the immediately preceding calendar year from all sources of the owners of the dwelling living therein and of the owners' relatives living in the dwelling does not exceed ~~forty~~ fifty thousand dollars ($~~40~~ 50,000.00); provided that the first ~~seven~~ eight thousand five hundred dollars ($~~7~~ 8,500.00) of income of each relative, other than spouse of the owner, who is living in the dwelling, shall not be included in such total. The first ~~seven~~ eight thousand five hundred dollars ($~~7~~ 8,500.00) of income of a disabled owner shall not be included in the total income of the owners; and,

(4) The net combined financial worth, including equitable interests, as of the 31st day of December of the immediately preceding calendar year, of the owners and of the spouse of any owner, excluding the value of the dwelling and the land, not exceeding ~~one and one-quarter~~ two (~~1.25~~ 2.0) acres, upon which it is situated does not exceed one hundred ~~seventy~~ eighty-five thousand dollars ($1~~7~~85,000.00).

Sec. 23-50. - Claimant's affidavit.

(a) A person claiming an exemption under this article shall file an application and a real estate exemption affidavit with the commissioner of revenue after January first but no later than May first every year. However, for calendar year ~~2012~~ 2016 only, the deadline for receipt of an application and affidavit is July 1, ~~2012~~ 2016. The affidavit shall set forth, in a manner prescribed by the commissioner of revenue, the location, assessed value and tax on the property, and the names of the related persons occupying the dwelling for which exemption is claimed, their gross combined income and the combined net worth of the owners and the spouse of any owner.

(b) If a person claiming an exemption under this article is under sixty-five (65) years of age, the affidavit filed under this section shall have attached thereto a certification by the social security administration, the veteran's administration or the railroad retirement board, or if such person is not eligible for certification by any of these agencies, a sworn affidavit by two (2) medical doctors licensed to practice medicine in the commonwealth, to the effect that the person is permanently and totally disabled, as defined in section 23-46. The affidavit of at least one (1) of the doctors shall be based upon a physical

examination of the person by such doctor. The affidavit of one (1) of the doctors may be based upon medical information contained in the records of the civil service commission which is relevant to the standards for determining permanent and total disability, as defined in section 23-46.

Sec. 23-51. - Certification of eligibility.

If, after audit and investigation, the commissioner of revenue determines that a claimant is qualified for exemption under this article, he shall issue to the claimant a certificate which shall show the amount of the exemption from the claimant's real estate tax liability upon the qualifying dwelling and land, not exceeding ~~one~~ two (~~1~~ 2.0) acres.

Sec. 23-52. - Amount of exemption.

A person qualifying for and claiming exemption under this article shall be relieved of that portion of the real estate tax levied on the qualifying dwelling and land, not exceeding ~~one and one-quarter~~ two (~~1.25~~ 2.0) acres, in the amount calculated in accordance with the following schedule, not exceeding one thousand dollars ($1,000.00):

If income is:	The exemption percentage is:
$~~20,000~~ 27,500.00 or less:	90%
$~~20,001~~ 27,501.00 to $~~2~~ 35,000.00	~~75~~ 70%
$~~2~~ 35,001.00 to $~~30,000~~ 42,500.00	50%
$~~30,001~~ 42,501.00 to $~~4~~ 50,000.00	~~30~~ 40%

Sec. 23-53. – Sec. 23-70 (Same)

He noted that these amendments are to inform employees that the County will help them work through their substance abuse issues without disciplinary action if the employee voluntarily notifies the County. Mr. Moorman stated that self-disclosure of drug/alcohol abuse by an employee is handled differently than if the abuse is discovered during the County's drug screening program. He noted that the screening program is handled by an independent firm.

After questioning by Mr. Martin, Mr. Moorman stated that, if an employee voluntarily admits to a drug/alcohol problem, the County offers to partner with that person to get treatment, support, encouragement, and assistance. After further questioning by Mr. Martin, Mr. Moorman stated that the implementation of these policy amendments will be communicated to the employees, their department heads, and managers.

Mr. Moorman stated that the County had not had many problems over the years with employees who abuse drugs and alcohol.

After questioning by Mr. Williamson, Mr. Moorman stated that, if there is an accident involving an employee, there is a post-accident drug screening test which is required to ensure that the employee did not have drugs or alcohol in his system that could have caused the accident. After further questioning, Mr. Moorman stated that the employee is directed to have a drug test with 24 hours of the accident in this situation.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board adopted the attached amendments to the County's Personnel Policy Manual which clarify the employee drug and alcohol abuse program. (Resolution Number 16-05-22)

AYES: Dr. Scothorn, Mr. Dodson, Mr. Martin, Mr. Leffel, Mr. Williamson

NAYS: None

ABSENT: None ABSTAINING: None

On motion by Mr. Dodson, seconded by Mr. Martin, and carried by the following recorded vote, the Board, in lieu of today's economic development announcement, authorized the Chairman to sign the performance agreement with Ballast Point Brewing and Spirits for their facility location in Botetourt Center at Greenfield. (Resolution 16-05-23)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Mr. Williamson stated that, in the interests of full disclosure, he serves of the Board of Directors of Lawrence Companies which owns the building that Ballast Point is locating to. Mr. Williamson stated that Lawrence is an employee stock ownership plan company; however, he has no financial interest in the company.

Mr. Dodson then stated that the Parks and Recreation Commission met on May 5 and discussed several upcoming programs and events including the Fishing Carnival in Buchanan on June 4. He noted that a pamphlet, paid for by Camp Bethel, has also been created listing the various summer camps and clinics that are available.

Mr. Dodson stated that he has also received many comments from citizens about the closure of the Greenfield walking trails due to the Eldor construction project. Mr. Dodson stated that he understands that the trails should be reopened in approximately 45 days after the grading/blasting work is completed.

Drug and Alcohol Abuse Policy

1.1.1 Purpose

Botetourt County has zero tolerance for the use of or impairment by alcohol, illegal substances, or the misuse of prescription medications during work hours.

The County is committed to the safety and well-being of its employees and the public it serves. It is the County's intent to establish and maintain a work force and work environment free from the adverse effects of alcohol and controlled substances, and to comply with the requirements of the Federal Drug-Free Workplace Act of 1988.

Employees reporting to work must be able to perform their assigned duties safely and competently; employees must be free from the effects of alcohol or controlled substances that may impair judgment and job performance, or may result in accident or injury to self, other employees, or the general public. This policy is intended to support the County's commitment to provide services to the public with a qualified, capable, and fit-for-duty workforce.

Any employee who has a substance abuse problem may, at any time, elect to obtain assistance for his or her problem by admission to a drug or alcohol abuse treatment program. Employees are strongly urged to seek such assistance before their problem becomes a matter of public knowledge or has affected his or her ability to effectively perform his or her job responsibilities. Voluntary notification of a substance abuse problem to the County Administrator's office by an employee will not result in disciplinary action. Rather, the employee will be referred for treatment or reasonably accommodated in his or her recovery. Any necessary period of absence from work during treatment will be classified as sick leave and/or Family and Medical Leave Act leave and will be administered according to those leave policies.

Employees found to be under the influence of drugs or alcohol as the result of a drug/alcohol screening process and employees refusing to participate in a screening process may be subject to immediate disciplinary action up to and including termination of employment.

1.1.2 Prohibitions

The manufacture, distribution, dispensation, possession, purchase, sale, or use of alcohol or a controlled substance in the workplace is prohibited. Employees found in possession of, or under the influence of alcohol, or controlled substances not legally prescribed by their physicians, shall be subject to disciplinary action, up to and including dismissal, in addition to facing possible legal consequences.

The possession, use (unless in administering a controlled substance prescribed by a physician), gift, distribution, or sale of a hypodermic syringe needle or other instrument or implement prohibited by Article 7 of the Virginia Drug Control Act (Section 54.1-3466 of the Code of Virginia 1950, as amended)., is likewise prohibited, and employees are cautioned that simple possession of such paraphernalia while in the workplace is prohibited and cause for disciplinary action, up to and including dismissal.

1.1.3 Responsibilities

Employees

Employees shall notify their supervisor in writing, no later than three calendar days following an arrest, if found in violation of~~conviction, if convicted of violating~~:

- A criminal drug law, based on conduct occurring in or away from the workplace; or
- An alcoholic beverage control law or law that governs driving while intoxicated based on conduct occurring in the workplace.

Employees shall report any conduct of other employees that appear in violation of this policy to their supervisors.

All County employees shall provide full assistance to legal authorities in investigating and prosecuting charges of illegal drug-related activity by County employees.

Management

Each supervisor and department head has the responsibility to immediately report violations, as well as any reasonable evidence to suspect that an employee is manufacturing, distributing, dispensing, in the possession of or is under the influence of alcohol or a controlled substance to the County Administrator. The supervisor or department head and the County Administrator shall work together to investigate the possible violation, obtain the facts, and determine appropriate action.

The County Administrator shall notify any granting Federal agency within five days after receiving notice from an employee or otherwise receiving actual notice of a criminal law conviction against an employee for conduct occurring within the workplace and in connection with that Federal agency's grant.

Department heads and supervisors shall assist in ensuring that the workplace is free of controlled substances and that their departments meet the requirements of the Drug-Free Workplace Act.

1.1.4 Screening

In an effort to identify and eliminate controlled substance/alcohol abuse, which affects an employee's ability to safely and competently perform his/her duties, urinalysis, ~~and~~ blood tests and breathalyzers may be used where there is a reasonable ground to suspect improper or illegal drug and/or alcohol use.

Candidates selected to fill positions which are classified as high risk positions, public safety positions, or jobs requiring the regular and routine operation of County vehicles or other motorized equipment, will be required to complete ~~a~~ drug/alcohol ~~test~~ screening prior to employment with the County.

All County employees in positions which are classified as high risk or public safety positions, and all County employees who are subject to the Commercial Driver's License Program (who are required to drive a 26,000 pound or greater vehicles as part of their County duties) will be required to undergo a periodic random drug/alcohol screening process as outlined below.

Conditions and Procedures

Screening of employees may take place under any of the following conditions:

- Change in Position. Employees who are being transferred, promoted, or demoted may be required to complete a drug screening prior to appointment.
- Reasonable Cause. Testing may occur when the employee's work performance is impaired and workplace behavior indicates that an employee is under the influence of drugs/alcohol. ~~Such behavior must be witnessed by at least one supervisor.~~
- Post-Accident. Following any on-duty accident which causes either property damage or personal injury, or where supervisors have reasonable suspicion to believe that the involved employee(s) is under the influence of, has been using, or is in possession of alcohol or controlled substances in violation of this policy.
- Random. Employees who are in positions as outlined in the above section will be required to undergo periodic random screenings. Human Resources or Supervisor(s) will notify those employees randomly selected by the lab. When notified, the employee ~~should~~ must report directly to the testing site within the hour.

Any employee who is relieved of duty due to reasonable suspicion of alcohol or drug abuse shall not be permitted to operate a County vehicle or County equipment. Every attempt shall be made to locate a family member or friend to transport the employee. If this is unsuccessful, a co-worker may drive the employee home or other transportation may be arranged at the County's expense.

Any employee who routinely ~~drives~~ operates a County vehicle or~~/~~ equipment and who tests positive for alcohol/drug use shall be ~~immediately~~ disqualified from ~~driving~~ vehicle/equipment use and immediately ~~taken off the road~~prohibited from any continued use ~~immediately~~. Suspension of vehicle/equipment use will be in force until the incident has been evaluated by County Administration and the appropriate disciplinary action is decided~~.~~

1.1.5 Discipline

Employees performing work while impaired by alcohol and/or drugs, and employees refusing to participate in or absenting themselves from a drug or alcohol screening test required by this policy shall be subject to disciplinary action, up to and including dismissal. Employees who test positive for alcohol and/or drugs, regardless of whether they show obvious signs of impairment while at work, shall be subject to disciplinary action, up to and including dismissal.

Mr. Dodson then noted that he recently attended an open house at The Learning Barn which is a facility for home-schooled students that offers STEM-H classes based on agriculture-related topics. He noted that the school's middle- and high-school aged students are attending a competition this week in New Orleans on wind-energy projects.

Dr. Scothorn stated that he recently talked to a Columbia University student who did a class report on the Apex wind facility.

Mr. Leffel stated that the Board of Social Services appointments would be tabled until the June regular meeting.

Mr. Leffel then stated that Mr. Williamson put a lot of work into the preparation of the FY 17 County budget and he appreciates Mr. Williamson's leadership on the Budget Subcommittee. Mr. Leffel stated that it has been a pleasure to work with him on this project.

Mr. Williamson also thanked Mr. Leffel for his work on preparing the budget.

The Chairman then called for a 10 minute break at 4:12 P. M.

The Chairman called the meeting back to order at 4:35 P. M.

Mr. David Moorman, Deputy County Administrator, stated that, at the request of Mr. Williamson several months ago, staff members from the Community Development Office are present to conduct an informational work session on trends, stormwater, and regulatory issues currently being handled by their departments.

He noted that the Board adopted a new stormwater ordinance in 2014 and an illicit discharge ordinance late last year as well as new permit and penalty fees, of which, the County is required to remit a certain percentage of the fees to the Virginia Department of Environmental Quality (DEQ).

Mr. Moorman stated that David Givens, Development Services Manager; Jeff Scott, Building Official; and Nicole Pendleton, Planning Manager, will give a broad/general overview of the duties and recent activities in their office.

Mr. Givens then reviewed a listing of staff members in the Development Services Office. He noted that Mr. Scott is the Building Official, Patrick Gauldin is the Erosion and Sediment Control Administrator, Brandon King is a Combined Building Inspector, and Lesa Mabe and Stephanie Sparks are Permit Technicians.

Mr. Scott stated that he began as a Building Inspector for Franklin County in 1999 and came to work for Botetourt County in January 2015. Mr. Scott noted that he has been teaching building inspector classes since 2009. Mr. Scott stated that the purpose of the building department is to protect the health, safety, and welfare of the County's citizens and promote knowledge and training regarding building codes and standards.

Mr. Scott stated that the Virginia Building Code governs construction in the State and is the minimum code requirements that citizens/contractors have to comply with. He noted that the most recent provisions to this Code, which were effective in July 2015, include barrier-free requirements for the handicapped.

Mr. Scott noted that Lesa Mabe has worked in the Building Department for 12 years, and is very knowledgeable about the County, and Stephanie Sparks transferred to the County from Roanoke County approximately 2 years ago. Mr. Scott stated that he conducts reviews of build-

ing plans and he and Brandon King conduct building inspections. Mr. Scott noted that his department hosted a training session last year on the updated 2012 Building Code provisions which was attended by local engineers, contractors, and citizens.

Mr. Scott stated the County can now issue temporary certificates of occupancy which allow, in certain situations, businesses to operate in their new facilities prior to completion of construction. He noted that Dynax America is using this option in their recent building expansion, as is The Learning Barn, which is a new home-school facility off of Country Club Road.

Mr. Scott stated that the Building Department has improved the coordination of their work with the Planning Department on commercial projects.

After questioning by Mr. Williamson regarding how staff will handle the upcoming large construction projects for the Eldor facility and the renovation of the Lawrence Companies' building in Greenfield, Mr. Scott stated that there is the potential to out-source some of the inspections needed on these projects or hire temporary staff to handle the additional work.

Mr. Givens stated that the County current has only two building inspectors. He noted that when training and vacations impact the work schedule, the County has been able to contact Mr. Brandon Nicely, former Building Official, to help with inspections. He stated that the Department is managing as best as they can at this time but may need to hire a third-party inspector for the Eldor project.

After discussion, Mr. Moorman stated that the County has had a policy in place for some time that allows contractors on large projects, such as Eldor, to employ their own inspector. He noted that, by allowing this practice, the County does not give up any authority and it does not delay the project's progress. He noted that, in this instance, Eldor could hire/pay the qualified inspector who would submit inspection/construction reports to the County and that the County will encourage them to do so.

Mr. Givens stated that a couple of years ago the County had three building inspectors and, during the housing boom in the 1990s/early 2000s, the County had 5 – 6 inspectors.

Mr. Moorman noted that the County previously had a part-time plan reviewer on staff; however, only Mr. Scott is currently qualified to conduct plan reviews, which has caused a "bottleneck" at times. He noted that Brandon Nicely is willing to continue to help the County in the future when his personal schedule allows. He stated that the County is looking for creative/ innovative solutions in these situations.

After questioning by Mr. Williamson, Mr. Givens stated that a structural engineering/ architectural firm could possibly help the County conduct plan reviews; however, they would probably charge $250/hour.

Mr. Moorman noted that the County could contact other area localities to see if they have qualified personnel who could help conduct inspections, if necessary.

Mr. Scott stated that the plans could also be reviewed by the International Code Council but it would probably be time-consuming and expensive for the County to do so.

Mr. Scott then stated that the Department has several improved areas of service including a wall bracing handout for contractors regarding new requirements introduced by the Virginia Building Code in 2006 due to heavy wind events. He noted that farm structures can now obtain an affidavit as to their use as a farm-related building. Mr. Scott stated that this allows the structure to be constructed without the scrutiny of the Building Official. He further stated that the County has also implemented a residential plan review exemption form for minor/small-scope

projects, e.g., accessory buildings less than 500 sf, finished basement without bedrooms, non-structural alterations to a residence, etc., to expedite eligible permit issuances.

Mr. Scott stated that the office's building reviews have been expanded to include additions, alternations, and accessory buildings to proactively address deficiencies such as improper design, flood plain impacts, existing construction, etc. He noted that plan reviews are completed with 3 – 10 business days to expedite the project. He further noted that the department's workload is approximately 80% residential and 20% non-residential, they have added a "drain tile" inspection program. Mr. Scott also noted that the State requires building inspections to be completed within 48 hours of receipt of request and they try to schedule next-day inspections when they can be worked into the schedule.

After questioning by Mr. Williamson, Mr. Scott stated that the County's three incorporated towns have their own Zoning Departments and they issue zoning permits for construction work within the towns. He noted that this zoning permit is brought to the Building Office by the landowner/contractor as a requirement of the building permit application process.

Mr. Givens stated that the County is also the erosion and sediment control and storm water approval authority for the towns.

After questioning by Mr. Williamson, Mrs. Pendleton stated that the town representatives contact the Planning Department for assistance on Flood Plain related questions. Mrs. Pendleton noted that she has not signed off on any flood plain issues for the towns since she was employed by the County two years ago.

Mr. Scott then stated that his department currently has 604 open building permits and 297 of those have not had an inspection in the last six months which makes them "inactive."

After questioning by Mr. Dodson, Mr. Scott stated that it is the applicant's responsibility to notify the Building Department when an inspection is needed and a permit is considered inactive when no inspections have been made for six months. After further questioning by Mr. Dodson, Mr. Scott stated that, with his workload and limited staff, he is not able to contact the owners/contractors as to why no inspections have been made in over six months. Mr. Scott noted that he would like to have this project assigned to Mr. Nicely if the budget and Mr. Nicely's schedule allows. Mr. Scott noted that the permit holders receive a listing of the required inspections when their building permit is issued.

Mr. Scott stated that his office has staffing limitations. He noted that in 2005 there were 4 staff members in the department who could do plan reviews and five that could make building inspections. He noted that in 2012 there were only three staff members each for plan reviews and inspections, in October 2014 there were only two qualified plan reviewers and inspectors and for a time prior to his (Mr. Scott) being hired, Mr. Nicely was doing all of the reviews/inspections himself. He requested that the Board look at the staffing situation in the Building Department in the future.

Mr. Scott stated that revisions are needed to the County Code regarding unsafe structures. He noted that additional language is needed regarding boarding up windows/doors to secure the building if it is unoccupied.

After discussion, Mr. Moorman noted that staff can review the State Code to see if there are any other ordinance amendments pertaining to unsafe structures that could be considered for implementation by the Board.

Mr. Scott noted that some localities have abandoned building language provisions in their codes.

He further stated that at this time of year his department also handles complaints regarding overgrown lots.

After questioning by Mr. Larrowe regarding razed buildings, Mr. Scott stated that his department handles these types of complaints as well. He noted that, if a building is on the ground, it is considered a solid waste issue.

Mr. Cody Sexton, Information Analyst, stated that there are funds in the budget to demolish unsafe structures.

After questioning by Mr. Leffel, Mr. Scott stated that, before the demolition of a building can proceed, an asbestos inspection is required. He noted that, if the County receives a call about an unsafe structure, or an inspector notices an unsafe structure while making inspections, the owner is contacted and asked what his future plans are for the building. Mr. Scott stated that, if there is no response from the owner, his department follows the unsafe structure guidelines which include notifying the landowner that they have 60 days to address the problem. He noted that, after that time, the County hires a contractor to demolish the structure and clean up the lot and files a lien for the costs against the property.

Mr. Martin then stated that, in the past, he has been contacted by citizens who have had problems obtaining permits from the County and questioned how business-friendly is the Building Department.

Mr. Scott stated that his staff is willing to help whenever necessary with plans and procedures. He noted that they also conduct consultation meetings with applicants to review the building permit application process, especially with commercial ventures. Mr. Scott stated that he believes that his office is very business-friendly.

Mr. Martin stated that he has one business in his district that is having problems that he would like to discuss with Mr. Scott at a future time.

Mr. Scott noted that some permit-related issues are due to State requirements that the County has no control over.

Mr. David Givens then presented the Board with a handout regarding stormwater/ erosion and sediment control permitting procedures in the Development Services Department. Mr. Givens stated that many of the complaints received by the Department during this time of year are because of stormwater runoff coming into an individual's backyard or their basement. He noted that, unless this problem is caused by construction-related runoff, the County does not have much authority to resolve the issue.

Mr. Givens stated that Patrick Gauldin has been the County's E&S Control Administrator for approximately one year. Mr. Givens noted that when a complaint is received he and Mr. Gauldin visit the site and offer the homeowner suggestions on resolving the erosion/runoff issue.

Mr. Givens stated that new State stormwater regulations were implemented as of July 1, 2014 and localities are now required to enforce stormwater regulations. He noted that compliance with the stormwater/E&S regulations "cost the developers money but they do not see any benefit" from complying with these provisions. Mr. Givens stated that the purpose of these regulations is to keep streams clean.

He stated that, when a project's plans are submitted, staff conducts a review to ensure that the plans are in compliance with the State's and County's ordinances. He noted that commercial, industrial, and residential subdivision projects are required to submit stormwater and E&S mitigation plans. Mr. Givens stated that owners of new single family dwellings not located

in a subdivision are only required to sign an agreement in lieu of an E&S plan. He noted that there is no cost for this agreement in lieu of; however, there is a cost for the review/approval of the stormwater plans for the other types of projects. Mr. Givens further noted that a land disturbing permit is required whenever more than 10,000 sf is disturbed and a Stormwater Permit is required whenever more than an acre is disturbed or if it is located within a "common plan of development."

After questioning by Mr. Williamson, Mr. Givens stated that if less than 10,000 sf is disturbed then a land disturbing permit is not required from the County. He further stated that, if less than an acre is disturbed, a stormwater plan is still required but not a Stormwater Permit.

Mr. Givens stated that County staff completes the stormwater permit application on the Virginia Department of Environmental Quality (DEQ) website and the permit is issued electronically by DEQ's Richmond office.

After discussion, Mr. Givens stated that an E&S site inspection is required once every two weeks or after a significant rainfall (0.25" or more) to ensure that the E&S perimeter controls are functioning, the site has been seeded, etc. He noted that these inspections are to ensure that the site's E&S is contained on site and does not impact adjacent properties.

Regarding enforcement, Mr. Givens stated that, after an inspection, if there are some measures that need to be corrected, a report is written and submitted to the owner/contractor and giving them two weeks to bring the issues into compliance. He noted that, if the E&S inspector returns to the site and nothing has been corrected, the County can issue a "Notice to Comply" and then a "Stop Work Order" which shuts down the project until the violations have been corrected. Mr. Givens noted that the staff try to work with the owner/contractor to bring the site into compliance.

Mr. Givens stated that, once the project is completed, there is still long-term maintenance required on the stormwater infrastructure. He noted that this infrastructure is inspected once a year to ensure continued compliance with the appropriate regulations.

Mr. Givens then stated that the southern part of the County has been designated as an MS4 (Municipal Separate Storm Sewer System) area since 2003. He noted that this area has a long list of additional requirements that the County has to ensure compliance with including TMDL (Total Maximum Daily Load) action plans for the Roanoke River basin. He noted that TMDL describes a value of the maximum amount of a pollutant that a body of water can receive while still meeting water quality standards.

After questioning by Mr. Williamson, Mr. Givens stated that the MS4 area includes north on Route 220 to Greenfield, down Route 779 to Etzler Road, Cloverdale down to the Roanoke County line, Route 11 up to and including the Town of Troutville, and east on Route 460 to Laymantown Road.

After questioning by Mr. Williamson regarding stormwater management ponds capacity/release rates, Mr. Givens stated that these calculations have been revised and now include the capacity to handle a two, 10, 25, and 100 year storm event. He noted that the facility has to handle 2 and 10 year storm events and provide capacity in the emergency spillway to handle a 100 year storm event.

Mr. Givens stated that the purpose of these regulations is to decrease the amount of sediment leaving the site.

After questioning by Mr. Leffel, Mr. Givens stated that agricultural uses are exempt from compliance with the stormwater regulations. He noted that there are Farm Service Agency and

other programs that encourage farmers to fence livestock out of streams to reduce erosion but compliance with these regulations is not mandatory at this time.

After further questioning by Mr. Leffel, Mr. Givens stated that intense agricultural waste operations such as a dairy farm would have to be inspected by DEQ. He noted that Dynax America has their own industrial pre-treatment program which treats their used water/sewage prior to it being sent to the Roanoke Regional Sewage Treatment Plant.

After discussion, Mr. Givens stated that, as the County continues to develop and the Board's vision of infill development is realized, these stormwater regulations will become more of an issue for everyone because the costs will increase. He noted that, on some sites, an underground stormwater detention basin, which is expensive, may have to be installed due to above-ground space concerns.

Mr. Givens stated that stormwater and E&S complaints may increase in the future and the Board should direct these citizens to the Community Development Office for information. He noted that they will work with the citizens when possible but there is less flexibility in these new State regulations. Mr. Givens stated that a majority of the drainage-related complaints are neighbor versus neighbor.

After questioning by Mr. Dodson, Mr. Givens stated that the Department has been able to keep on top of the required E&S inspections and paperwork since the new regulations were put into effect. He noted that hiring Mr. Gauldin has been a great help in this process.

After further questioning by Mr. Dodson, Mr. Givens stated that he believes that currently and in the near future the staff will be able to keep up with the program's permitting and inspection requirements.

After questioning by Mr. Dodson, Mr. Moorman stated that the current fee structures for the stormwater/E&S program do not make the Community Development Department self-supporting. He further stated that, at one time, the Building Department was self-supporting but no longer as the County's building permit fees have not be upgraded in several years.

After discussion by Mr. Dodson, Mr. Givens stated that the staff can review the various building-related fee schedules during the FY 17-18 budget process or it can be done earlier if necessary.

Mr. Dodson stated that he believes that the County should be reviewing these fees frequently.

Mr. Martin stated that the County does have a customer-friendly Planning/Zoning Office staff.

Mr. Williamson stated that he has been on the Board of Supervisors for 2½ years and he has been pleased with the low level of complaints received about the Building/Planning offices. He noted that the number of complaints that he has received has decreased over the past few years.

Mr. Lockaby, County Attorney, then gave a presentation regarding new legislation pertaining to proffered conditions on residential rezonings that go into effect on July 1, 2016.

He explained the difference between a "special exception permit" and a "proffered condition," and how proffered conditions are voluntary on the part of the rezoning applicant. He further explained that the new legislation prohibits a locality from accepting an "unreasonable condition." Mr. Lockaby stated that the legislation establishes evidentiary presumptions in litigation that are adverse to local governments, and redefines the term "unreasonable" from its previous definition used in State law.

Mr. Lockaby then discussed certain changes in the processing and consideration of rezoning requests that include proffers that he recommends in order to minimize litigation risks. He stated that further training and information would be given if and when rezonings come to the Board in the future.

After questioning by Mr. Williamson, Mr. Lockaby stated that "arbitrary and capricious" is no longer the definition of unreasonable. He noted that it is up to the County to determine if it is unreasonable or not.

Mrs. Pendleton then stated that the staff is conducting a work session with the Planning Commission on June 13 at 6PM to discuss the Planning Office's implementation of projects associated with the Board's strategic plan, the timeline for the upcoming Comprehensive Plan update process, housing and outreach opportunities, consultant assistance for the Exit 150 overlay project, and the department's new Code Enforcement Officer position which will respond on a concern/complaint-basis.

Mrs. Pendleton stated that enforcement of the County's new sign regulations is limited as her staff cannot do content-based sign enforcement.

The Board thanked Mr. Givens, Mr. Scott, and Mrs. Pendleton for their departmental presentations.

A public hearing was then held on a request in the Fincastle Magisterial District from Richard V. and Barbara J. Woodard for a Special Exception Permit for a commercial kennel to breed a maximum of fifteen adult dogs, with possible conditions, at 172 Fire Tower Lane, Eagle Rock, on the portion of the property in the Forest Conservation (FC) Use District. The 100.29-acre parcel is zoned Forest Conservation (FC) Use District and Agricultural-Rural Residential (AR) Use District. The entrance is located approximately 0.5 miles west of its intersection with Mt. Moriah Road (State Route 681), identified on the Real Property Identification Maps of Botetourt County as Section 27, Parcel 39.

It was noted that the Planning Commission had recommended conditional approval of this request.

Ms. Amanda McGee, Long-Range Planner, stated that the Woodards operate an existing, commercial kennel with 15 adult dogs on their 100 acre property south of Eagle Rock. She noted that the kennel has been operating for about 7½ years and the County received notification of this facility through a citizen's complaint in late 2015. Ms. McGee noted that the dogs are either kept indoors or in runs.

Ms. McGee then read the definition of a commercial kennel--"An establishment for keeping, training, breeding, handling, selling, treating or boarding dogs, cats, or other household pets as a business. More than four dogs of six months or greater in age kept upon any lot or premises for a fee or compensation shall be considered a commercial kennel."

Ms. McGee stated that a citizen had contacted staff prior to the previous public hearing with concerns about increasing the intensity of the use and its impact on the condition of the gravel road that is used to access several properties in this area. She then read the conditions proposed by the Planning Commission for this request—"No more than 15 adult dogs will be kept on the parcel at any one time, including pets; no boarding of dogs will occur on the property; and all commercial kennel operations must be confined to the Forest Conservation Use District portion of the property."

Ms. McGee noted that three nearby property owners and one customer spoke regarding this request at the Planning Commission meeting. She noted that the property owners' comments pertained to the use and ownership of the private road, the dust generated by traffic to the kennel, and the term "commercial."

After questioning by Mr. Williamson, Ms. McGee stated that the applicant is agreeable to these conditions and suggested some of the conditions' language.

Mr. Martin stated that he visited this site with the Planning Commission members. He noted that the kennel is cleaner than many houses and the owners would like to bring the site into compliance with the County's ordinances. He noted that the applicant has stated that there will be no additional traffic or dust generated from this use than what is presently occurring.

Mr. Leffel noted that he has also visited this property.

Mrs. Barbara Woodard stated that the word "commercial" is a concern in her interpretation of the ordinance. She noted that she has been in the dog breeding business for eight years and "the dogs are their kids." Ms. Woodard stated that she also respects their neighbors' concerns about this use. She noted that they only have between 20 – 24 people visit the property regarding the breeding business each year.

Mrs. Woodard noted that a letter from Sheriff Ronnie Sprinkle had been included with her application stating that his office received no complaints regarding traffic or noise issues pertaining to this business during the past eight years. Mrs. Woodard stated that she does not want any more than 15 adult dogs on the property.

After questioning by Mr. Williamson, Mrs. Woodard stated that she breeds French Bulldogs.

After questioning by Mr. Leffel, it was noted that there was no one else present to speak regarding this request. The public hearing was then closed.

On motion by Mr. Leffel, seconded by Mr. Martin, and carried by the following recorded vote, the Board approved the request in the Fincastle Magisterial District from Richard V. and Barbara J. Woodard for a Special Exception Permit for a commercial kennel to breed a maximum of fifteen adult dogs, with possible conditions, at 172 Fire Tower Lane, Eagle Rock, on the portion of the property in the Forest Conservation (FC) Use District. The 100.29-acre parcel is zoned Forest Conservation (FC) Use District and Agricultural-Rural Residential (AR) Use District. The entrance is located approximately 0.5 miles west of its intersection with Mt. Moriah Road (State Route 681), identified on the Real Property Identification Maps of Botetourt County as Section 27, Parcel 39, with the following conditions, on the basis that the applicant has satisfactorily demonstrated that the proposed use will have little to no adverse effects upon the community or other properties in the vicinity and the proposal would serve the public necessity, convenience, general welfare, and is good zoning practice: (Resolution Number 16-05-24)

1. No more than 15 adult dogs will be kept on the parcel at any one time, including pets.

2. No boarding of dogs will occur on the property.

3. All commercial kennel operations must be confined to the Forest Conservation Use District portion of the property.

A public hearing was then held on a request in the Valley Magisterial District from Orchard Hills Church, Inc., for a Special Exception Permit in the Agricultural (A-1) Use District for a daycare center, with possible conditions, on a 9.95-acre parcel, at 6032 Cloverdale Road,

Roanoke, located approximately 0.07 miles northwest of its intersection with EastPark Drive (State Route 1499), identified on the Real Property Identification Maps of Botetourt County as Section 107, Parcel 244A.

It was noted that the Planning Commission had recommended conditional approval of this request.

Mr. Drew Pearson, County Planner, stated that Orchard Hills Church is located on Alternate U. S. Route 220 adjacent to EastPark Commerce Center. He noted that the Church, which purchased the property in 2002, would like to open a childcare center in their recently-expanded facility. He noted that the properties surrounding the church are zoned Agricultural A-1, Industrial M-2, and Business B-2 use districts and the Comprehensive Plan designates this property to be medium-density residential.

Mr. Pearson stated that the proposed use would provide daycare services for children from 6 weeks through pre-school age and also offer after-school care. He noted that there is public water and sewer service on this property. He noted that 18,000 vehicles per day pass by this site which is accessed by a deceleration lane off of Alternate 220. Mr. Pearson noted that the daycare's hours of operation would be Monday through Friday from 6:30 A. M. to 6:00 P. M.

After questioning by Mr. Williamson, Mr. Pearson stated that VDoT's review of this SEP application did not mention that the deceleration lane needed to be expanded.

Mr. Pearson stated that the Planning Office staff have not received any public comments regarding this request. He noted that the Planning Commission recommended that the following condition be included with this request, "The project shall be developed in substantial conformance with site development plan, dated March 10, 2016, and included in the application."

Mr. Pearson stated that the Church is proposing to install a fence to create an outdoor play area and there is currently a 2,500 sf indoor play area in the building. He noted that access to the daycare facility would either be through the church's front or rear doors. Mr. Pearson noted that Ms. Michelle Stephenson was present at the meeting to answer questions regarding the Church's proposal.

Dr. Scothorn stated that this Church is also used as a polling place. He noted that there were some issues discussed during a recent public hearing to amend the Elections Ordinance regarding vehicles from the Troutville area having to make a "U" turn at the Alternate 220/EastPark Drive stoplight to access this property. He questioned if the issue of allowing a right-of-way to be developed off of EastPark Drive to access the Church had been discussed. He noted that this would eliminate drivers having to make a "U" turn at the stoplight to enter the Church's property.

Mr. Pearson stated that a determination would have to be made as to whether there was adequate space between the Read Mountain Fire Station and the HPS building for this new access road.

Mr. Martin stated that, at the Planning Commission meeting, the applicant was very receptive to any changes.

After questioning by Mr. Dodson, Mr. Pearson stated that the County did not receive any letter from VDoT regarding this request. He noted that, due to the conditions in place, VDoT did not feel the need for any additional review of the site's access and area traffic patterns. Mr. Pearson stated that VDoT can only address the traffic impact on the area directly in front of the property in question.

Mr. Dodson stated that he anticipates many additional U-turns being made at this intersection when this daycare facility opens.

After questioning by Dr. Scothorn, Ms. Stephenson stated that there are no facilities in this immediate area that offer daycare for infants. After further questioning by Dr. Scothorn, Ms. Stephenson stated that the Church has four rooms that will be made available for this use. She noted that three of the rooms would be designated for children in diapers only.

After questioning by Mr. Williamson, Ms. Stephenson further stated that State guidelines require one adult caretaker for every four infants and a ratio of one teacher to eight pre-kindergarten-aged children.

Dr. Scothorn stated that there is a definite need for child care facilities for this young age group in this community.

After questioning by Mr. Williamson regarding whether preferential treatment would be given to church members that needed daycare ahead of non-church members, Ms. Stephenson stated that 2/3 of the interest in this facility so far has been from non-church members. After further questioning by Mr. Williamson, Ms. Stephenson stated that her research shows that this is the only facility of this type in the Bonsack area.

After questioning, it was noted that there was no one else present to speak regarding this request. The public hearing was then closed.

On motion by Dr. Scothorn, seconded by Mr. Williamson, and carried by the following recorded vote, the Board approved a request in the Valley Magisterial District from Orchard Hills Church, Inc., for a Special Exception Permit in the Agricultural (A-1) Use District for a daycare center, with possible conditions, on a 9.95-acre parcel, at 6032 Cloverdale Road, Roanoke, located approximately 0.07 miles northwest of its intersection with EastPark Drive (State Route 1499), identified on the Real Property Identification Maps of Botetourt County as Section 107, Parcel 244A, with the following condition, on the basis that the applicant has satisfactorily demonstrated that the proposed use will have little to no adverse effects upon the community or other properties in the vicinity and the proposal would serve the public necessity, convenience, general welfare, and is good zoning practice: (Resolution Number 16-05-25)

AYES: Mr. Leffel, Mr. Dodson, Mr. Martin, Mr. Williamson, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

1. The project shall be developed in substantial conformance with site development plan, dated March 10, 2016, and included in the application.

Dr. Scothorn also requested that the staff review whether an access road could be developed off of EastPark Drive to access the Orchard Hill Church property.

Mr. Dodson then requested that an opinion letter be received from VDoT on all future rezoning/SEP requests.

Mrs. Nicole Pendleton, Planning Manager, stated that her office sends a request to VDoT regarding traffic impacts on these requests when warranted. She noted that the Planning staff now regularly meets with VDoT representatives to review these types of applications.

A public hearing was then held on a request in the Valley Magisterial District from Summers Properties, LLC, to amend Chapter 25 Zoning, Article II. District Regulations Generally, Division 6. Residential District R-3 of the Botetourt County Code as follows: Section 25-163. Uses permissible by special exception, from "(5) Dwelling, multi-family, up to ten (10.0) dwell-

ings per net acre." to "(5) Dwelling, multi-family, up to sixteen (16.0) dwellings per net acre;" requests to rezone a 4.73-acre lot from an Agricultural (A-1) Use District and Business (B-2) Use District to a Residential (R-3) Use District, with possible proffered conditions, for the construction of dwellings, multi-family, containing up to 74 dwelling units; and a special exception permit, with possible conditions, for the use of dwelling, multi-family, up to sixteen (16.0) dwellings per net acre, at 168 Bonny View Lane, approximately 0.16 miles north of its intersection with Read Mountain Road (Route 654), identified on the Real Property Identification Maps of Botetourt County as Section 107, Parcel 200. The development is proposed to be accessed via Summerfield Court (State Route 1117).

It was noted that the Planning Commission had recommended approval of the text amendment and conditional approval of the rezoning and SEP requests.

Mrs. Nicole Pendleton, Planning Manager, stated that this request includes a text amendment, rezoning, and SEP request and the Board should consider these requests in that order. She noted that Summers Properties is proposing to construct 74 dwelling units in three separate buildings on this 4.73 acre parcel. Mrs. Pendleton stated that two of the buildings would be three stories tall and the third building would consist of two stories.

She stated that there would be no access to the apartment units from Bonny View Lane, which is a private road. Mrs. Pendleton then read the 13 proffered conditions submitted by the owner for this rezoning request and the two conditions recommended by the Planning Commission for the SEP.

Regarding the text amendment, Mrs. Pendleton stated that the applicant is proposing to amend Section 25-163 to increase the density per acre from 10 to 16 dwellings. She noted that the staff is considering drafting language for a proposed higher density Residential R-4 Use District in the future pertaining to apartment complexes.

Mrs. Pendleton stated that the Planning Office received two letters of concern and several telephone calls about access, construction traffic, and foot traffic to this property from Bonny View Lane. She noted that the applicant was agreeable to a condition that a 6' fence would be installed across the end of Bonny View Lane to deter vehicle and pedestrian traffic prior to any permits being issued for this construction project.

Mrs. Pendleton noted that Mr. Bobby Wampler, with Engineering Concepts, Inc., and Mr. David Spigle with Summers Properties, were present at the meeting to answer any questions.

After questioning by Dr. Scothorn, Mrs. Pendleton stated that the applicant will be able to discuss maintenance of the landscaping and buffer areas; however, if these areas are not maintained, it will be considered a zoning violation by her office.

Mr. Martin stated that several citizens attend the Planning Commission meeting regarding this request and the applicant was responsive to their concerns.

After questioning by Mr. Williamson, Mrs. Pendleton stated that the minimum side yard setback in the R-3 district is 25'.

After questioning by Dr. Scothorn, Mrs. Pendleton stated that when staff met with VDoT about this project there were concerns about traffic access off of Alternate Route 220 onto Summerfield Court to enter this property. She noted that VDoT does not review the impact of off-site improvements on their roadways. She further noted that they also reviewed accident data at this intersection.

Mrs. Pendleton noted that the Planning Commission could have required a traffic study for this project and deferred the public hearing pending the results of that information; however,

Brian Blevins, VDoT's Area Land Use Engineer, stated that he had previously reviewed this area and did not believe that a traffic study would result in data which would indicate improvements such as a signalized intersection would be warranted.

Dr. Scothorn stated that his office in located in Summerfield Village and he is concerned about this area becoming a larger traffic hazard zone. He suggested that an additional meeting be held with VDoT to discuss the traffic impacts from this project on Alternate 220.

After questioning by Dr. Scothorn regarding emergency vehicle access through Bonny View Lane, Mrs. Pendleton stated that staff recommends that Bonny View Lane be permanently closed to through traffic. Mrs. Pendleton further stated that she discussed this situation with Deputy Chief Jason Ferguson and he had no objections to the application's proposal to bar access to the property via Bonny View Lane as long as the on-site turnarounds are of sufficient size to allow the County's largest emergency response vehicles to have access to the apartments.

Mr. Blaine Coffey with Dale Ridge Church of Christ stated that they have reviewed this application. He noted that the Church is desirous of seeing growth but they are concerned about the Alternate 220 corridor and the lack of a shoulder area from the Church's entrance to the Summerfield Court deceleration lane. He noted that the decel lane is not very long and there are traffic safety concerns especially during inclement weather.

Mr. Coffey stated that VDoT's comments about this proposal are somewhat ambiguous. He noted that this section of Alternate 220 is dangerous and they would like to see a contingency from VDoT that they will be proactive with implementing safety measures, if necessary. He further noted that there will be a lot of traffic into and out of this apartment complex and asked that VDoT conduct a more thorough examination of this project's ingress/egress.

Mr. Williamson stated that the Alternate 220/Summerfield Court intersection was, is, and will be an issue. He noted that 220 from Route 11 to 460 used to be only two lanes and there were many accidents until the roadway was widened to four lanes over 20 years ago.

Mr. Coffey stated that this area is a dangerous situation now and asked that the Board delay the request until the traffic safety questions are resolved.

Mr. Williamson stated that it could be years before a traffic light is installed at the Alternate 220/Summerfield Court intersection.

Mr. Coffey stated that "some degree of modification" is needed for Alternate 220 in this area such as extending the decel lane or widening the median at the crossover.

After questioning by Dr. Scothorn, Mr. Coffey stated that the Dale Ridge Church of Christ is on the west side of Alternate 220 between Old Dominion Memorial Gardens and Summerfield Village. After further questioning by Dr. Scothorn, Mr. Coffey stated that there is a minimal decel lane on Alternate 220 to access the Church's entrance.

After questioning by Dr. Scothorn, Mrs. Pendleton stated that VDoT cannot require any highway-related improvements for any property that does not directly front on Alternate 220, which this proposed apartment complex does not. She noted that the County considers these issues from a long-range planning aspect; however, VDoT views them from a commercial access aspect.

Mr. Bobby Wampler, P. E. with Engineering Concepts, stated that he was present at the meeting to represent Summers Properties on this project. Mr. Wampler thanked the Planning staff for their assistance through the multiple alliterations of this site's design.

Mr. Wampler stated that, regarding traffic issues, VDoT has traffic access management regulations that this project will be required to comply with. He noted that these regulations are based on the amount of traffic generated by a specific type of project. Mr. Wampler stated that the Summers Properties project would have to generate 5,000 vehicle trips per day before VDoT could conduct a full review of the request and consider traffic improvement options. He noted that their figures estimate that only 492 vehicle trips per day would be generated by this proposal.

Mr. Wampler stated that there is less sight distance and a minimal decel lane for vehicles to react to traffic turning into and out of the Church's entrance. He noted that the amount of traffic trips from the apartment complex would not have a major impact on the deceleration lane analysis. He noted that "there are no minor studies in VDoT's world." After discussion, Mr. Wampler, stated that it would be a significant burden on the applicant to delay this project to allow VDoT to conduct a full study.

After questioning by Mr. Dodson, Mr. Wampler stated that the applicant agreed to not allow access to the site through Bonny View Lane due to citizens' concerns.

Mr. David Spigle with Summers Properties stated that there are two points of access to this apartment complex from Alternate 220—one adjacent to the Botetourt Athletic Club and one near the Down Home Pharmacy. Mr. Spigle stated, he understands from Mr. Wampler and the Planning staff, that VDoT has not had an issue with the Alternate 220/Summerfield Court intersection during their review of this application. He noted that there is a VDoT-approved decel lane that serves the main entrance to Summerfield Village.

Mr. Spigle stated that they have tried to be amenable to the citizens' concerns during this project and he asked that the Board not hold this proposal "hostage to a moving target that VDoT may or may not come up with" a solution for.

Mr. Martin stated that he would prefer to not see this project delayed. He suggested that the Board approve these requests and then follow up with VDoT for a request to install a decel lane in the area of concern by the Church.

After questioning by Mr. Leffel, it was noted that there was no one else present to speak regarding this matter. The public hearing was then closed.

Mr. Dodson stated that this is a good project, with a good design, in a good location and the County needs multi-family housing units. He acknowledged the traffic concerns mentioned along Alternate 220.

Dr. Scothorn stated the County needs infill development and he believes that this project will be good for the County. He noted that the County needs to put pressure on VDoT to consider options for accessing this site including the traffic safety issues.

After questioning Mr. Coffey, Mr. Dodson stated that that it appears that if the existing deceleration lane into Summerfield Village was extended approximately 100' it would solve the Church's traffic access and safety concerns.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Williamson, and carried by the following recorded vote, the Board approved a request in the Valley Magisterial District from Summers Properties, LLC, to amend Chapter 25 Zoning, Article II. District Regulations Generally, Division 6. Residential District R-3 of the Botetourt County Code as follows: (Resolution Number 16-05-26)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

BOTETOURT COUNTY CODE

CHAPTER 25. ZONING

* * *

DIVISION 6. RESIDENTIAL DISTRICT R-3

* * *

Section 25-161 – 25-162 (Same)

Section 25-163. Uses permissible by special exception

(1) through (4) (Same)
(5) Dwelling, multi-family, up to ~~ten~~ sixteen (~~10.0~~ 16.0) dwellings per net acre.
(6) through (25) (Same)

Section 25-164. Lot requirements

(a) (Same)
(b) (1) (Same)
(b) (2) (a) (Same)
(b) (2) (b) For multi-family dwellings: ~~Ten~~ Sixteen (~~10.0~~ 16.0) dwellings per net acre.
(c) through (e) (Same)

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Botetourt County Board of Supervisors approved this rezoning request with the following conditions. Therefore, be it ordained by the Botetourt County Board of Supervisors that the Botetourt County Zoning Ordinance and the Botetourt County Real Property Identification Maps be amended in the following respect and no other. (Resolution Number 16-05-27)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

SUMMERS PROPERTIES, LLC

In the Valley Magisterial District to rezone a 4.73-acre lot from an Agricultural (A-1) Use District and Business (B-2) Use District to a Residential (R-3) Use District for the construction of dwellings, multi-family, containing up to 74 dwelling units, at 168 Bonny View Lane, approximately 0.16 miles north of its intersection with Read Mountain Road (Route 654), identified on the Real Property Identification Maps of Botetourt County as Section 107, Parcel 200. The development is proposed to be accessed via Summerfield Court (State Route 1117).

1. The maximum number of dwelling units shall be 74.

2. The maximum number of dwelling structures developed on the property shall be three.

3. The dwelling structures shall not exceed three floors.

4. The dwelling structures shall have at least two roof lines.

5. The dwelling structure materials shall be like those utilized in the adjacent Summerfield Village development. No vinyl siding shall be utilized.

6. A Knox Box will be provided for each dwelling structure for emergency services access.

7. Any proposed dwelling structure that is within 200 feet of an existing residential structure shall not exceed two floors.

8. The property will be developed to the exclusion of all other uses other than those indicated in this application for rezoning.

9. Proposed site lighting shall be Dark Sky Friendly™ in accordance with the International Dark-Sky Association.

10. A project sign shall be located at the entrance to the development along Summerfield Court. The project sign shall be a monument type sign with lighting.

11. A 25' landscape buffer shall be provided around the perimeter of the project.

12. The project shall be developed in substantial conformance with the concept rezoning plan dated May 9, 2016.
13. A 6 foot board-on-board fence shall be constructed beginning at the far corner of and bordering the property identified as Tax Map #107-203 (the Elizabeth C. Poff, et als property), and across Bonny View Lane, prior to the issuance of any permits.

On motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved a request Valley Magisterial District from Summers Properties, LLC, for a special exception permit for the use of dwelling, multi-family, up to sixteen (16.0) dwellings per net acre, at 168 Bonny View Lane, approximately 0.16 miles north of its intersection with Read Mountain Road (Route 654), identified on the Real Property Identification Maps of Botetourt County as Section 107, Parcel 200 [The development is proposed to be accessed via Summerfield Court (State Route 1117)], with the following conditions: (Resolution Number 16-05-28)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

1. Construction vehicle access shall be only from Summerfield Court, and shall be prohibited on Bonny View Lane.

2. A 25 foot landscaping buffer shall be installed along the entire property line adjacent to Bonny View Lane and should restrict access. This buffer shall be installed prior to the approval of a certificate of occupancy. The buffer shall be maintained so as to restrict access via Bonnie View Lane and any alteration or damage to the buffer must be repaired within 30 days.

The Board also requested that staff discuss the extension of the deceleration lane to Summerfield Court back toward the Dale Ridge Church of Christ's entrance.

There being no further discussion, on motion by Mr. Leffel, seconded by Mr. Martin, and carried by the following recorded vote, the Board continued the meeting at 7:12 P. M., until 6:00 P. M. on Tuesday, June 21, 2016, in Room 229 of the Greenfield Education and Training Center for a joint meeting with the Botetourt County School Board. (Resolution Number 16-05-29)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

A joint work session between the Botetourt County Board of Supervisors and the Botetourt County School Board was held on Tuesday, June 21, 2016, in Room 229 of the Greenfield Education and Training Center, in Daleville, Virginia, beginning at 6:30 P. M.

PRESENT: Members: Mr. Jack Leffel, Chairman, Board of Supervisors
Mr. Todd L. Dodson, Vice-Chairman, Board of Supervisors
Mr. Billy W. Martin, Sr., Member, Board of Supervisors
Dr. Donald M. Scothorn, Member, Board of Supervisors
Mr. John B. Williamson, III, Member, Board of Supervisors
Mrs. Ruth Wallace, Chairman, School Board
Mrs. Kathy Sullivan, Vice-Chairman, School Board
Mr. Michael Beahm, Member, School Board
Mr. John Alderson, Member, School Board
Mr. Scott Swortzel, Member, School Board

ABSENT: Members: None

Others present at the meeting:
Mr. David Moorman, Deputy County Administrator
Mr. Gary Larrowe, County Administrator
Mr. John Busher, Superintendent of Schools
Ms. Janet Womack, Assistant Superintendent of Schools
Mrs. Betty Holland, Clerk to the School Board

At 6:35 P. M., Mrs. Wallace called the School Board meeting to order. Mr. Leffel called the Board of Supervisors meeting to order and welcomed everyone to the meeting.

Mr. Busher then provided an update on the usage of the Greenfield Education and Training Center. He noted that the County has a long-term agreement with Virginia Western Community College (VWCC) for usage of the ETC. He noted that the College is in the process of changing the programs that they offer at the ETC and will be moving most of the programs out of the facility except for welding classes.

Mr. Busher stated that he recently met with VWCC President Dr. Bobby Sandel about the facility and the school system's use of the lower level for STEM-H classes. He noted that the school system wants to expand their class offerings at the ETC beginning this fall. Mr. Busher stated that this will include the school system opening the building in the morning, while during the evening, VWCC staff will take over the building and be responsible for closing/locking the facility after the last class/event.

Mr. Busher stated that the County's lease agreement with VWCC expires in 2020 and the school system is interested in continuing and expanding the STEM-H classes in the future; however, he is cautious about using a facility that the school system does not own.

Mr. Larrowe stated that he and David Moorman also recently met with Dr. Sandel to discuss the ETC. He noted that VWCC will be transferring some of their assets/staff to the new Virginia Community College System's shared services center in Daleville as of July 1. Mr. Larrowe further noted that VWCC is interested in expanding their workforce certification programs at the ETC; however, the facility will still be able to be used to house corporate office personnel for new businesses such as Eldor Corporation until their facilities are constructed. Mr. Larrowe stated that he will discuss Eldor's office space needs with the company's representatives when they come to the area during the week of July 11.

Mr. Moorman stated that Dr. Sandel indicated that the College is also interested in offering a certified HVAC installation/maintenance program at the ETC and they see a lot of potential at this facility for other workforce certification programs that are not available elsewhere.

After questioning by Mr. Busher, Mr. Larrowe stated that Eldor will need a temporary office location at the ETC while their new Greenfield facility is under construction. He noted that the ETC has been used for this purpose during previous economic development construction projects.

After questioning by Mr. Dodson, Mr. Larrowe stated that VWCC is interested in continuing in Botetourt County after their lease agreement for the ETC expires in 2020. After further questioning by Mr. Dodson, Mr. Larrowe stated that VWCC will continue to staff the ETC when the shared services center opens after July 1.

Mr. Busher stated that the County's STEM-H academy is a vibrant program and the school system is interested in expanding its offerings in the future.

After questioning by Mr. Williamson, Mrs. Womack estimated that there are approximately 75 students in the STEM-H program. She noted that some of the students also participate in dual-enrollment classes at VWCC and receive college credits for those classes.

Mr. Moorman noted that he has heard that VWCC is working with area school divisions to start a new Governor's School program to offer CTE (Career and Technical Education) dual enrollment classes.

Mr. Larrowe then provided an update on the Botetourt Corporate Visitation Program. He noted that the group's last visit was to Roanoke Cement Company on June 14. He noted that several Supervisors/School Board and staff members present at tonight's meeting participated in this visit. He noted that it was interesting to see what is currently occurring at Roanoke Cement, their operations, and the facility's output.

Mr. Larrowe stated that he is working on potential future visits to Gala Industries, Dynax America, Altec Industries, and Metalsa. He noted that the program's participants have increased since its inception and now include representatives from Virginia Tech, VWCC, Dabney S. Lancaster Community College (DSLCC), the Economic Development Authority, Board of Supervisors, School Board, Virginia Employment Commission, the Roanoke Valley/Alleghany Regional Commission, various workforce groups, and County and School staff members.

He noted that it appears that the County has been able to help these companies in some way after the group's visit to their facilities.

Mr. Busher stated that he and his staff have found these visits to be beneficial. He noted that the school system's goal is to make sure that the County's students are being educated to meet the businesses' needs. Mr. Busher noted that, after he questioned the Roanoke Cement representatives, he was told that they contract out their equipment maintenance operations. He stated that the facility operates 24/7 and is a highly technical operation with fewer employees than in the past. Mr. Busher stated that this indicated to him how much technology has impacted employment.

He noted that the Roanoke Cement visit showed him that the schools need to improve their education of "soft skills," e.g., problem solving, communication, and getting along with others. He noted that, besides formal education and training, it is important for today's employees to also have a good work ethic.

After discussion, Mr. Busher stated that they have also had representatives from the County's businesses visit the schools to see what they are teaching today's students.

Mr. Beahm recounted the story of a mechanical engineer at Roanoke Cement who became interested in the occupation through working in his father's garage. Mr. Beahm stated that "there is a lot to be gleaned beyond the technical world."

Mr. Leffel noted that the group's tour guide at Roanoke Cement was a product of Botetourt County and its school system.

Mr. Martin stated that he was told during the tour that Roanoke Cement is in need of welders.

Mr. Busher stated that he extended an invitation to Roanoke Cement to visit the school system and its welding classes when students return this fall. He noted that the County's welding classes need to include problem-solving skills as some welders do not work on an assembly line making the same weld time after time. He noted that welders are needed who can solve a problem that can occur at any time.

Mr. Busher stated that he sees continued opportunities for the school system to work with VWCC and DSLCC on expanding the colleges' program offerings including in the field of mechatronics to better fit the needs of the County's businesses.

Mr. Busher then provided an update on school transportation issues. He noted that the County and school system had been questioned about the possibility of refurbishing school buses to reduce costs instead of purchasing new buses. Mr. Busher stated that he and Mr. Larrowe met on May 31 with representatives of Carter Machinery and Blue Bird Corporation at the school bus garage to discuss this issue.

Mr. Busher stated that the Carter representative had major concerns about refurbishing school buses due to the potential for metal "fatigue cracks, both visible and invisible" in a used vehicle's frame. He noted that this situation "lends itself to liability" issues regarding the safety and security of students.

Mr. Busher stated that they also looked into the possibility of purchasing used school buses from other localities. He noted that most localities use school buses until they have over 200,000 miles on the odometer. Mr. Busher further noted that the Virginia Department of Education encourages school systems to retire buses with over 200,000 miles from active student transport operations.

He noted that they have also discussed leasing school buses on a two-for-one basis. He noted that lease agreements are for 7 – 10 years as the average lifespan of a school bus, as per the DoE, is 12 – 15 years. Mr. Busher stated that "when you lease, you have debt" for the length of the lease and this debt could be significant depending on the number of buses that are leased.

Mr. Busher stated that his staff continues to gather data on leasing school buses and will use this information during development of their FY 17-18 budget. He noted that this will include discussions with the County as this will be a debt for the period of the lease. Mr. Busher noted that there are pros and cons to leasing buses. Mr. Busher stated that the meeting with the Carter and Blue Bird representatives was a learning experience for him.

Mr. Larrowe stated that this was a good meeting and the representatives provided a lot of answers but they may not have been some of the answers that the County wanted to hear.

After questioning by Mr. Martin, Mr. Larrowe stated that he has had some experience with purchasing school buses. He noted that school buses, when purchased outright, are amortized over time (seven years) which is approximately the same period as a lease.

Mr. Larrowe further stated that the Carroll County Economic Development Authority borrowed funds to purchase school buses and the School Board then paid the Authority for these expenditures. He stated, however, that the budget needs to be "built up" to support these cost expenditures.

After further questioning by Mr. Martin, Mr. Larrowe stated that it is not necessarily cheaper to lease school buses but it reduces the up-front costs.

After discussion, Mr. Williamson stated that the cost difference includes the lease's commercial interest rate (approximately 6% - 7%) versus the rate for the County to borrow the monies to purchase the buses (approximately 3.5%).

Mr. Martin then questioned if there are any documented cases where the refurbished school bus frames have cracked and caused an accident.

Dr. Scothorn stated that "all it takes is one accident" to result in a liability issue and a potential lawsuit.

Mr. Beahm stated that "equipment does not last forever" and "metal fatigue comes into play."

Dr. Scothorn stated that he is glad that the County looked into this issue and that the public can be made aware of the reasons why refurbishing school buses is not a viable option.

After questioning by Mr. Dodson, Mr. Busher stated that lease agreements are negotiable and could include maintenance-related parameters.

Mrs. Sullivan stated that the school system is still in need of new school buses.

Mr. Swortzel stated that many school systems are removing their buses from service before they reach 200,000 miles. He noted that the County has a lot of high-mileage buses.

Mr. Busher stated that the funding provided by the Supervisors for the purchase of new buses in FY 17 will help the school system tremendously. He noted that they currently use their older buses for parts and have purchased a school routing software module to help their student transportation system to become more fiscally efficient. Mr. Busher stated that the school system has saved $102,248.60 this year in its school transportation program. Mr. Busher further stated that the school system also has to have the capacity to transport every student home even if that student's parents normally bring him to and from school.

After questioning by Mr. Williamson, Mr. Busher stated that the Supervisors provided funding in the FY 17 budget for the purchase of three new school buses; however, recent boiler issues at James River High School will necessitate using some of these funds for those repairs. He noted that this will reduce the number of buses to be purchased from three to two.

Mr. Busher further stated that school enrollment is declining and he will know as of September 30 how much State funding will be received in FY 17. Mr. Busher noted that, if the enrollment declines result in reduced State funding, he may have to use some of the remaining bus monies for other expenses.

Mr. Williamson noted that there may be some "play" in the June 30 General Fund Balance.

Mr. Williamson then stated that, several years ago, Roanoke City contracted out their school transportation operations to a private company.

Mr. Busher stated that currently he has direct contact with the bus drivers if a parent has a question or issue with their child's school transportation; however, if this service is contracted out, he would have to deal with a third party to have these questions/concerns resolved.

Mr. Swortzel stated that if a third-party contractor was responsible for student transportation then the parent's call would go directly to the transportation contractor.

Mr. Busher stated that his staff will consider this option in the FY 18 budget development process.

Mr. Larrowe then noted that he and Mr. Busher recently visited the 4-H Camp at Smith Mountain Lake while 236 Botetourt County children were there. He noted that the classes offered included soft skills such as independence, and training, and many other good quality programs. He noted that the County's participation numbers for 4-H Camp have increased over the past five years.

Mr. Busher stated that this Camp is a good effort between the schools and the County.

Discussion was then held on the date of the next joint meeting.

After discussion, it was agreed that the next joint meeting would be held on Monday, October 3, 2016, with dinner to be served at 6:00 P. M. and the meeting portion to begin at approximately 6:30 P. M.

There being no further discussion, Mr. Leffel adjourned the Board of Supervisors meeting at 7:19 P. M.

Mrs. Wallace then adjourned the School Board meeting at 7:20 P. M.

AGENDA ITEM: Requests for Transfers.

The following transfers are needed for the reasons indicated. Unless the Board has questions or concerns, it is recommended that they be approved by a single resolution as follows:

1. Transfer $351.76 to Central Purchasing – Store Supplies, 100-4012530-6021, from various departments as follows for store supplies usage:

   $ 16.50 County Admin. – Marketing, 100-4012110-5840
   $ 64.71 Purchasing – Office Supplies, 100-4012530-6001
   $ 8.06 Financial Services – Office Supplies, 100-4012430-6001
   $ 7.18 Technology Services – Office Supplies, 100-4012510-6001
   $ 9.86 Commissioner of Revenue - Office Supplies, 100-4012310-6001
   $ 82.00 Sheriff's Dept. – Other Oper. Supplies, 100-4031200-6014
   $163.45 Sports Complex – Other Oper. Supplies, 100-4071300-6014

2. Transfer budgeted funds of $15,000 from Van Program, 100-4071500, to CIP – Community Recreation Incentive Fund, 100-4094723. These are budget savings that will cover Board-approved FY16 additional funding for this program.

3. Transfer budgeted funds of $104,855 from Salary Adjustments, 100-4092500, to Department Operations – Various Departments. These are funds budgeted for salary and benefits adjustments primarily relating to salary compression issues.

4. Transfer $643,844.82 from General Fund – Undesignated Fund Balance to Economic Development Authority of Botetourt County account. This will cover expenditures to date relating to the Eldor Corporation project. The first $1.5 million of spent funds will be reimbursed to the County in the form of a Commonwealth's Development Opportunity Fund grant. This transfer begins the investment provided by the County.

5. Transfer budgeted funds of $30,000 from Local Health Department, 100-4051100-3800, to Maintenance – Capital Outlay – Other Capital, 100-4043000-8012. These are unused funds being transferred to cover the cost of replacing roofs for the Health Department and the Purchasing/Registrar's building.

6. Transfer budgeted funds of $42,500 from General Services, 100-4040000, to Waste Management, 100-4042400. This transfer will cover excess costs for leachate treatment and recycling.

7. Transfer budgeted funds of $4,026 from Emergency Communications, 100-4035600, to Emergency Operations Center, 100-4094310. These funds will cover costs relating to construction of the EOC.

8. Transfer budgeted funds of $7,500 from Deputy County Administrator, 100-4012121, to County Administrator, 100-4012110. These funds will cover excess costs primarily relating to marketing expenditures.

9. Transfer budgeted funds of $1,300 from General Services, 100-4040000, to Dale Court Water Extension, 100-4094423. This transfer will cover project costs incurred that are not eligible for reimbursement.

10. Transfer budgeted funds of $60,000 from Sheriff's Department, 100-4031200, to Correction and Detention, 100-4033100. This transfer will primarily cover the balance of the costs covered in Appropriation # 18.

11. Transfer budgeted funds of $22,000 from General Services, 100-4040000, to Maintenance, 100-4043000. This transfer will provide for future coverage for the balance of the repair costs for the elevator in the Circuit Courthouse.

Gary Lowe 6-29-16

AGENDA ITEM: Requests for Additional Appropriations.

The following supplemental appropriations are needed for the reasons indicated. Unless the Board has questions or concerns, it is recommended that they be approved by a single resolution as follows:

PASS-THRU APPROPRIATIONS:

1. Additional appropriation in the amount of $924.76 to Correction & Detention – Medical & Lab Supplies, 100-4033100-6004. These are funds received from Craig County for inmate medical costs.

2. Additional appropriation in the amount of $480.76 to Sheriff's Department – Firing Range Expenses, 100-4031200-6015. These are funds received from the sale of brass casings.

3. Additional appropriation in the amount of $32,951.23 to the following Sheriff's Department accounts: $28,361.32 to Capital Outlay – Motor Vehicle/Equipment, 100-4031200-8005; and $4,589.91 to Repairs & Maintenance – Equipment, 100-4031200-3311. These are insurance claim payments for total loss and damaged vehicles, respectively.

4. Additional appropriation in the amount of $19,771.06 to Sheriff's Department – DMV Salaries, 100-4031200-1800. These are grant funds received from the State.

5. Additional appropriation in the amount of $828.19 to Correction & Detention – Inmate Phone Commissions, 100-4033100-5820. This appropriation represents the difference between the estimated amount appropriated in July 2015 and the actual inmate phone commissions for FY16.

6. Additional appropriation in the amount of $13,500 to Fire and EMS – Capital Outlay – Other Capital, 100-4035500-8012. These are funds received from the sale of a generator and were targeted to be applied toward the outfitting of housing space the new Troutville EMS crew.

7. Additional appropriation in the amount of $1,000 to Sports Complex – Purchases of Services-Government Entities, 100-4071300-3800. These are sponsorship funds received from Mill Creek Baptist Church for the NCCAA banquet.

8. Additional appropriation in the amount of $1,975.09 to Parks & Recreation – Education and Recreation Supplies, 100-4071000-6013. These are reimbursement checks received from County athletic booster clubs for the purchase of baseballs and softballs.

9. Additional appropriation in the amount of $72,545.80 to Dale Court Water Line Extension, 100-4094423. This is an appropriation for work performed to date on this project that will be covered by grant funding.

10. Additional appropriation in the amount of $17,101 to Electoral Board – Registrar – Professional Services, 100-4013300-3100. These are reimbursed costs received regarding the March dual presidential primaries.

REGULAR APPROPRIATIONS:

11. Additional appropriation in the amount of $25,222.64 to Utility Expenses – Post-June 30, 2015, 100-4092750. These are trailing expenses paid after the sale of the County's Utility Fund operations.

12. Additional appropriation in the amount of $11,841.15 to Unemployment Claims, 100-4091502. This appropriation covers unemployment claims incurred for FY16.

13. Additional Appropriation in the amount of $9,399 to Tourism – Hospital and Medical Costs, 100-4081600-2300. This appropriation will cover related costs for a position which turned over, with the replacement employee adding healthcare coverage.

14. Additional appropriation in the amount of $1,425 to Juvenile Detention Center – Purchase of Services, 100-4033300-3800. This appropriation will be used to cover year-end expenditures.

15. Additional appropriation in the amount of $29,452 to Greenfield Historic Resources, 100-4094733. This appropriation provides coverage for additional expenditures in excess of the $300,000 originally appropriated by the Board of Supervisors.

16. Additional appropriation in the amount of $25,974 to Department of Community Development – Salaries and Benefits, 100-4034000. This appropriation covers wages and benefits incurred as a result of an employee conversion from part-time to full-time status.

17. Additional appropriation in the amount of $18,729 to the following departmental telecommunication (#5230) accounts: $4,050 to Technology Services, 100-4012510; $5,436 to Central Garage, 100-4012560; and $9,243 to Library, 100-4073100. This covers the costs in excess of budget for these departments relating to the remote sites fiber connectivity for enhanced services.

18. Additional appropriation in the amount of $43,334 to the following Correction & Detention accounts: $7,903 to Professional Services, 100-4033100-3100; $16,595 to Food and Food Service Supplies, 100-4033100-6002; and $18,836 to Medical and Laboratory Supplies, 100-4033100-6004. This appropriation, combined with Transfer #10 will cover the full cost of these expenses for the fiscal year.

6-24-16

BOTETOURT COUNTY, VIRGINIA
ACCOUNTS PAYABLE SUMMARY
JUNE, 2016

		$ Amount
Total Expenditures For the Month - Regular	$	**1,280,310.54**
Consisting of:		
General Fund	$	1,279,760.54
Debt Service Fund		550.00
Total	$	**1,280,310.54**
Short Accounts Payable	$	**261,213.09**
Consisting of:		
General Fund	$	258,158.09
Debt Service Fund		3,055.00
Total	$	**261,213.09**
Checks Payable to E.D.A. of Botetourt County	$	**1,317,002.36**
6/1 and 6/2		
Consisting of:		
General Fund	$	1,317,002.36
Debt Service Fund		-
Total	$	**1,317,002.36**

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4011010-3100	Board of Supervisors	Professional Services	BOTETOURT COUNTY CHAMBER	1,959.72
100-4011010-3100	Board of Supervisors	Professional Services	GUYNN & WADDELL, PC	8,233.33
100-4011010-3600	Board of Supervisors	Advertising	MONTGOMERY PUBLISHING, LL	1,426.25
100-4011010-5530	Board of Supervisors	Subsistence & Lodging	VISA	75.12
100-4011010-5530	Board of Supervisors	Subsistence & Lodging	DOLLAR GENERAL	13.80
100-4011010-5530	Board of Supervisors	Subsistence & Lodging	BANK OF AMERICA	76.64
100-4011010-6014	Board of Supervisors	Other Operating Supplies	SPICKARD LLC	75.00
100-4011010-6014	Board of Supervisors	Other Operating Supplies	WOODY GRAPHICS	195.00
			Account 4011010 Total:	12,054.86
100-4012110-2300	County Administrator	Hospital/Medical Plan	CORVESTA SERVICES, INC	118.95
100-4012110-3320	County Administrator	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	168.68
100-4012110-5230	County Administrator	Telecommunications	LARROWE, GARY	35.00
100-4012110-5230	County Administrator	Telecommunications	SEXTON, ADAM	35.00
100-4012110-5510	County Administrator	Mileage	BANK OF AMERICA	7.00
100-4012110-5510	County Administrator	Mileage	FAIN, SUSAN	10.04
100-4012110-5530	County Administrator	Subsistence & Lodging	BANK OF AMERICA	291.85
100-4012110-5840	County Administrator	Marketing	ENGINEERING CONCEPTS	4,688.75
100-4012110-6001	County Administrator	Office Supplies	VISA	14.95
100-4012110-6001	County Administrator	Office Supplies	VISA	14.95
100-4012110-6001	County Administrator	Office Supplies	DOLLAR GENERAL	1.50
100-4012110-6001	County Administrator	Office Supplies	PETTY CASH, CO ADMIN	50.00
100-4012110-6001	County Administrator	Office Supplies	SUPPLY ROOM COMPANIE	5.99
			Account 4012110 Total:	5,442.66
100-4012121-2300	Deputy Administrators	Hospital/Medical Plan	CORVESTA SERVICES, INC	79.30
100-4012121-3100	Deputy Administrators	Professional Services	VISA	45.00
100-4012121-3312	Deputy Administrators	Repairs & Maint - Vehicles	FIRST CALL	103.67
100-4012121-3320	Deputy Administrators	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	100.34
100-4012121-3600	Deputy Administrators	Advertising	ROANOKE TIMES	159.00
100-4012121-3600	Deputy Administrators	Advertising	ROANOKE TIMES	159.00
100-4012121-3600	Deputy Administrators	Advertising	ROANOKE TIMES	159.00
100-4012121-3600	Deputy Administrators	Advertising	ROANOKE TIMES	159.00
100-4012121-3600	Deputy Administrators	Advertising	ROANOKE TIMES	159.00
100-4012121-3600	Deputy Administrators	Advertising	ROANOKE TIMES	159.00
100-4012121-3600	Deputy Administrators	Advertising	ROANOKE TIMES	159.00
100-4012121-5210	Deputy Administrators	Postal Services	VISA	99.00
100-4012121-5210	Deputy Administrators	Postal Services	UNITED PARCEL SERVICE	6.07
100-4012121-5230	Deputy Administrators	Telecommunications	MOORMAN, DAVID	35.00
100-4012121-5420	Deputy Administrators	Lease/Rent of Buildings	WALDVOGEL COMMERCIAL PROP	960.00
100-4012121-5530	Deputy Administrators	Subsistence & Lodging	VISA	28.22
100-4012121-5840	Deputy Administrators	Marketing	BANK OF AMERICA	441.46
100-4012121-6001	Deputy Administrators	Office Supplies	MOUNTAIN SPRINGS	8.67
100-4012121-6001	Deputy Administrators	Office Supplies	MOUNTAIN SPRINGS	12.95
100-4012121-6001	Deputy Administrators	Office Supplies	MOUNTAIN SPRINGS	19.50
100-4012121-6012	Deputy Administrators	Books & Subscriptions	VISA	300.00
100-4012121-6012	Deputy Administrators	Books & Subscriptions	BANK OF AMERICA	15.47
100-4012121-8007	Deputy Administrators	Cap Otly - EDP Equipmt	VISA	109.99
100-4012121-8007	Deputy Administrators	Cap Otly - EDP Equipmt	NEWEGG.COM	1,535.32
100-4012121-8007	Deputy Administrators	Cap Otly - EDP Equipmt	INNOVATIVE SYSTEMS & SOLU	5,825.50

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4012121-8007	Deputy Administrators	Cap Otly - EDP Equipmt	TIGERDIRECT	1,810.98
100-4012121-8007	Deputy Administrators	Cap Otly - EDP Equipmt	BANK OF AMERICA	2,308.74
			Account 4012121 Total:	14,958.18
100-4012310-2300	Commissioner of Revenue	Hospital/Medical Plan	CORVESTA SERVICES, INC	237.90
100-4012310-2500	Commissioner of Revenue	Disability Insurance	VACO INSURANCE PROGRAMS	12.78
100-4012310-3320	Commissioner of Revenue	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	125.88
100-4012310-5210	Commissioner of Revenue	Postal Services	PETTY CASH, COMM OF REVEN	110.00
100-4012310-5810	Commissioner of Revenue	Dues & Assoc Memberships	PETTY CASH, COMM OF REVEN	30.00
100-4012310-6001	Commissioner of Revenue	Office Supplies	VIRGINIA OFFICE SUPP	15.33
100-4012310-6001	Commissioner of Revenue	Office Supplies	VIRGINIA OFFICE SUPP	148.10
100-4012310-6001	Commissioner of Revenue	Office Supplies	VIRGINIA OFFICE SUPP	21.89
100-4012310-6001	Commissioner of Revenue	Office Supplies	VIRGINIA OFFICE SUPP	28.57
			Account 4012310 Total:	730.45
100-4012320-3100	Assessor	Professional Services	WAMPLER-EANES APPRAISAL	809.14
			Account 4012320 Total:	809.14
100-4012330-3600	Equalization Board	Advertising	MONTGOMERY PUBLISHING, LL	180.00
			Account 4012330 Total:	180.00
100-4012410-2300	Treasurer	Hospital/Medical Plan	CORVESTA SERVICES, INC	198.25
100-4012410-2500	Treasurer	Disability Insurance	VACO INSURANCE PROGRAMS	28.82
100-4012410-3160	Treasurer	Pymt for Collection Ser	DEPARTMENT OF MOTOR VEHIC	3,620.00
100-4012410-3160	Treasurer	Pymt for Collection Ser	TAXING AUTHORITY CONSULTI	12.00
100-4012410-3320	Treasurer	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	116.09
100-4012410-3320	Treasurer	Maint Service Contracts	PITNEY BOWES INC	89.24
100-4012410-3320	Treasurer	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	120.65
100-4012410-3500	Treasurer	Printing & Binding	BMS DIRECT	191.74
			Account 4012410 Total:	4,376.79
100-4012430-2300	Financial Services	Hospital/Medical Plan	CORVESTA SERVICES, INC	79.30
100-4012430-2500	Financial Services	Disability Insurance	VACO INSURANCE PROGRAMS	16.55
100-4012430-3120	Financial Services	Accountg & Auditing Ser	EARHART, MARY K	5,373.75
100-4012430-3320	Financial Services	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	108.38
100-4012430-6001	Financial Services	Office Supplies	MOUNTAIN SPRINGS	13.00
100-4012430-6001	Financial Services	Office Supplies	OFFICE DEPOT	27.99
100-4012430-6001	Financial Services	Office Supplies	OFFICE DEPOT	18.78
100-4012430-6001	Financial Services	Office Supplies	BANK OF AMERICA	608.29
100-4012430-6001	Financial Services	Office Supplies	MOUNTAIN SPRINGS	13.00
100-4012430-8002	Financial Services	Cap Otly - Furn & Fixt	VIRGINIA OFFICE SUPP	490.00
			Account 4012430 Total:	6,749.04
100-4012510-2300	Technology Services	Hospital/Medical Plan	CORVESTA SERVICES, INC	237.90
100-4012510-2500	Technology Services	Disability Insurance	VACO INSURANCE PROGRAMS	14.46
100-4012510-2700	Technology Services	Worker's Compensation	SLAIT CONSULTING	1,350.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4012510-3100	Technology Services	Professional Services	SLAIT CONSULTING	900.00
100-4012510-3320	Technology Services	Maint Service Contracts	INTERACTIVEGIS, INC	500.00
100-4012510-3320	Technology Services	Maint Service Contracts	SITEVISION	554.10
100-4012510-3320	Technology Services	Maint Service Contracts	EGTS	4,297.57
100-4012510-5230	Technology Services	Telecommunications	SENEKER, VINCENT	105.00
100-4012510-5230	Technology Services	Telecommunications	GRAY, RODNEY	105.00
100-4012510-5230	Technology Services	Telecommunications	CROOM, CHASON	105.00
100-4012510-5230	Technology Services	Telecommunications	COMCAST	45.81
100-4012510-5230	Technology Services	Telecommunications	SHENTEL	219.47
100-4012510-5230	Technology Services	Telecommunications	COMCAST	152.92
100-4012510-5230	Technology Services	Telecommunications	COMCAST	145.64
100-4012510-5230	Technology Services	Telecommunications	SHENTEL	231.72
100-4012510-5230	Technology Services	Telecommunications	COMCAST	252.77
100-4012510-5530	Technology Services	Subsistence & Lodging	VISA	23.72
100-4012510-5530	Technology Services	Subsistence & Lodging	VISA	399.05
100-4012510-5530	Technology Services	Subsistence & Lodging	BANK OF AMERICA	964.16
100-4012510-5540	Technology Services	Convention & Education	BANK OF AMERICA	2,168.08
100-4012510-6001	Technology Services	Office Supplies	MOUNTAIN SPRINGS	33.00
100-4012510-6001	Technology Services	Office Supplies	OFFICE DEPOT	16.54
100-4012510-6001	Technology Services	Office Supplies	MOUNTAIN SPRINGS	26.00
100-4012510-6007	Technology Services	Repair & Maint Supplies	BANK OF AMERICA	23.22
100-4012510-6007	Technology Services	Repair & Maint Supplies	AMAZON.COM CREDIT	94.95
100-4012510-6008	Technology Services	Vehicle & Pwr Equip Fuels	VISA	18.31
100-4012510-6008	Technology Services	Vehicle & Pwr Equip Fuels	VISA	50.48
100-4012510-6008	Technology Services	Vehicle & Pwr Equip Fuels	BANK OF AMERICA	55.32
100-4012510-6011	Technology Services	Uniforms & Wearing Apparel	BLUE RIDGE MARKETING	430.21
100-4012510-8007	Technology Services	Cap Otly - EDP Equipmt	VISA	292.41
100-4012510-8007	Technology Services	Cap Otly - EDP Equipmt	INNOVATIVE SYSTEMS & SOLU	2,401.92
100-4012510-8007	Technology Services	Cap Otly - EDP Equipmt	TIGERDIRECT	1,810.98
100-4012510-8007	Technology Services	Cap Otly - EDP Equipmt	BANK OF AMERICA	4,696.68
100-4012510-8007	Technology Services	Cap Otly - EDP Equipmt	STAPLES ADVANTAGE	171.97
100-4012510-8007	Technology Services	Cap Otly - EDP Equipmt	INNOVATIVE SYSTEMS & SOLU	133.40
100-4012510-8007	Technology Services	Cap Otly - EDP Equipmt	INNOVATIVE SYSTEMS & SOLU	1,253.50
100-4012510-8007	Technology Services	Cap Otly - EDP Equipmt	INNOVATIVE SYSTEMS & SOLU	1,084.87
			Account 4012510 Total:	25,366.13
100-4012530-2300	Central Purchasing	Hospital/Medical Plan	CORVESTA SERVICES, INC	39.65
100-4012530-6001	Central Purchasing	Office Supplies	MOUNTAIN SPRINGS	6.50
100-4012530-6001	Central Purchasing	Office Supplies	BANK OF AMERICA	51.91
100-4012530-6021	Central Purchasing	Store Supplies	BANK OF AMERICA	215.95
			Account 4012530 Total:	314.01
100-4012560-2300	Central Garage	Hospital/Medical Plan	CORVESTA SERVICES, INC	39.65
100-4012560-5230	Central Garage	Telecommunications	DUPREE, J D	60.00
100-4012560-6001	Central Garage	Office Supplies	BANK OF AMERICA	88.57
100-4012560-6007	Central Garage	Repair & Maint Supplies	FIRST CALL	589.96
100-4012560-6011	Central Garage	Uniforms & Wearing Apparel	ALSCO	38.96
100-4012560-6014	Central Garage	Other Operating Supplies	SYN-TECH SYSTEMS	1,149.75
100-4012560-6014	Central Garage	Other Operating Supplies	FISHER AUTO PARTS INC	950.00
100-4012560-8001	Central Garage	Cap Otly - Mach & Equip	SNAP-ON TOOLS	1,652.19

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
			Account 4012560 Total:	4,569.08
100-4013300-1300	Electoral Bd/Registrar	Part-Time Wages - Reg	MCCONNELL, WILLIAM	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HUBBARD, LORRAINE	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	FEDOR, ABBY H	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MCMUNIGAL, MARILYN F	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	TIPPIE, HELEN	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	GIMLI-MEAD, PHILIP L	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HENDERSON, DONNA H	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HALE, MELODY	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	NEMETH, KATHY	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BARNES, LENORAL D	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DACOSTA, AL	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	KNAPP, JOHN	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MINNIS, ANNA T	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BOONE, SUSAN	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DILLON, SUSAN B	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	LOWE, ANNE	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	QUESENBERRY, FRED T	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	GRAY, JOYCE	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	CALLAHAN,SHERRY	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BROWN, SANDRA M	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HILLMAN, RICK R	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MOHNEY, SHARON	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	WILHELM-HODGES, TINA	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DOYLE,RHONDA WOOD	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HARRIS, SHARON M	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	EPPERLY, NANCY B	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	CLARK, CLAUDIA	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	RATLIFF, CHERYL E	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	CRITCHER JR, WILLIAM	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	ATHERHOLT, BILL B	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	EVELAND, MARGARET	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	GENTRY, JEAN	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	GENTRY, CHARLES	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	ROBERTSON, FERN LEE	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MURAWSKI, MICHAEL	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	NEIGHBORS, MARCIA W	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	COFFEY, DONNA	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	COFFEY, BLAINE	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	WARE, FRANK	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HOSEY, JUDY	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	GIBSON, LEX	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DUEHL, ALICE NAGIEL	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MCGHEE, KATHRYN	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BEARD, JERRY	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	WILHELM, MIKE	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	ARTHUR, FRANCES B	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	WILSON, RICHARD W	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BOURNE, NANCY	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	KING, TINA	65.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BRODSKY, JUDITH O	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	COFFMAN, LEAH	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	CLARK, MELINDA	114.65
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	TOLIVER, LEE	32.46
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DIVERS, WILLIAM	25.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	CLARK,COLEMAN	85.00
100-4013300-2300	Electoral Bd/Registrar	Hospital/Medical Plan	CORVESTA SERVICES, INC	39.65
100-4013300-2500	Electoral Bd/Registrar	Disability Insurance	VACO INSURANCE PROGRAMS	26.53
100-4013300-3100	Electoral Bd/Registrar	Professional Services	DUNMAR MOVING SYSTEMS	4,050.00
100-4013300-3320	Electoral Bd/Registrar	Maint Service Contracts	MOUNTAIN SPRINGS	6.50
100-4013300-3320	Electoral Bd/Registrar	Maint Service Contracts	LEONARD'S COPY SYSTEMS	29.95
100-4013300-3320	Electoral Bd/Registrar	Maint Service Contracts	LEONARD'S COPY SYSTEMS	686.94
100-4013300-3320	Electoral Bd/Registrar	Maint Service Contracts	LEONARD'S COPY SYSTEMS	131.49
100-4013300-3320	Electoral Bd/Registrar	Maint Service Contracts	CANON FINANCIAL SERVICES	149.69
100-4013300-3320	Electoral Bd/Registrar	Maint Service Contracts	MOUNTAIN SPRINGS	29.85
100-4013300-3320	Electoral Bd/Registrar	Maint Service Contracts	ELECTION SYSTEMS & SOFTWA	4,730.00
100-4013300-3320	Electoral Bd/Registrar	Maint Service Contracts	ELECTION SYSTEMS & SOFTWA	5,000.00
100-4013300-3500	Electoral Bd/Registrar	Printing & Binding	OWEN G DUNN CO, INC	582.31
100-4013300-5210	Electoral Bd/Registrar	Postal Services	POSTMASTER	66.00
100-4013300-5230	Electoral Bd/Registrar	Telecommunications	CLARK, TRACI	60.00
100-4013300-5420	Electoral Bd/Registrar	Lease/Rent of Buildings	SPICKARD LLC	1,020.04
100-4013300-5420	Electoral Bd/Registrar	Lease/Rent of Buildings	MILL CREEK BAPTIST C	60.00
100-4013300-5420	Electoral Bd/Registrar	Lease/Rent of Buildings	RAINBOW FOREST BAPTIST CH	60.00
100-4013300-5420	Electoral Bd/Registrar	Lease/Rent of Buildings	FINCASTLE BAPTIST CHURCH	120.00
100-4013300-5510	Electoral Bd/Registrar	Mileage	MILLER, DEBORAH	55.62
100-4013300-5510	Electoral Bd/Registrar	Mileage	HUBBARD, LORRAINE	6.59
100-4013300-5510	Electoral Bd/Registrar	Mileage	FEDOR, ABBY H	8.21
100-4013300-5510	Electoral Bd/Registrar	Mileage	MCMUNIGAL, MARILYN F	25.27
100-4013300-5510	Electoral Bd/Registrar	Mileage	GIMLI-MEAD, PHILIP L	5.72
100-4013300-5510	Electoral Bd/Registrar	Mileage	MINNIS, ANNA T	22.25
100-4013300-5510	Electoral Bd/Registrar	Mileage	BOONE, SUSAN	23.76
100-4013300-5510	Electoral Bd/Registrar	Mileage	LOWE, ANNE	16.52
100-4013300-5510	Electoral Bd/Registrar	Mileage	QUESENBERRY, FRED T	5.62
100-4013300-5510	Electoral Bd/Registrar	Mileage	PILCH, MARCIA L	23.76
100-4013300-5510	Electoral Bd/Registrar	Mileage	GRAY, JOYCE	5.29
100-4013300-5510	Electoral Bd/Registrar	Mileage	CALLAHAN,SHERRY	7.88
100-4013300-5510	Electoral Bd/Registrar	Mileage	MCCONNELL, WILLIAM	11.12
100-4013300-5510	Electoral Bd/Registrar	Mileage	WILHELM-HODGES, TINA	2.27
100-4013300-5510	Electoral Bd/Registrar	Mileage	DOYLE,RHONDA WOOD	17.06
100-4013300-5510	Electoral Bd/Registrar	Mileage	CLARK, CLAUDIA	21.82
100-4013300-5510	Electoral Bd/Registrar	Mileage	RATLIFF, CHERYL E	12.96
100-4013300-5510	Electoral Bd/Registrar	Mileage	MURAWSKI, MICHAEL	14.26
100-4013300-5510	Electoral Bd/Registrar	Mileage	WARE, FRANK	19.22
100-4013300-5510	Electoral Bd/Registrar	Mileage	HOSEY, JUDY	8.21
100-4013300-5510	Electoral Bd/Registrar	Mileage	GIBSON, LEX	11.45
100-4013300-5510	Electoral Bd/Registrar	Mileage	DUEHL, ALICE NAGIEL	5.83
100-4013300-5510	Electoral Bd/Registrar	Mileage	BEARD, JERRY	8.64
100-4013300-5510	Electoral Bd/Registrar	Mileage	WILHELM, MIKE	7.34
100-4013300-5510	Electoral Bd/Registrar	Mileage	BOURNE, NANCY	5.83
100-4013300-5510	Electoral Bd/Registrar	Mileage	KING, TINA	22.25
100-4013300-5510	Electoral Bd/Registrar	Mileage	BRODSKY, JUDITH O	6.91
100-4013300-5510	Electoral Bd/Registrar	Mileage	COFFMAN, LEAH	4.54

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4013300-6001	Electoral Bd/Registrar	Office Supplies	BLUE RIDGE SIGN & STAMP	26.95
100-4013300-6014	Electoral Bd/Registrar	Other Operating Supplies	BANK OF AMERICA	2,159.19
100-4013300-8012	Electoral Bd/Registrar	Cap Otly - Othr Capital	OWEN G DUNN CO, INC	1,230.00
			Account 4013300 Total:	28,113.40
100-4021100-2300	Circuit Court	Hospital/Medical Plan	CORVESTA SERVICES, INC	39.65
100-4021100-6001	Circuit Court	Office Supplies	ACCO BRANDS DIRECT	62.99
100-4021100-6001	Circuit Court	Office Supplies	BANK OF AMERICA	371.30
			Account 4021100 Total:	473.94
100-4021200-3320	General District Court	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	183.12
100-4021200-5210	General District Court	Postal Services	POSTMASTER	110.00
100-4021200-5810	General District Court	Dues & Assoc Memberships	VISA	21.00
100-4021200-6001	General District Court	Office Supplies	VIRGINIA OFFICE SUPP	383.78
100-4021200-6001	General District Court	Office Supplies	BANK OF AMERICA	390.00
			Account 4021200 Total:	1,087.90
100-4021600-2300	Clerk of Circuit Court	Hospital/Medical Plan	CORVESTA SERVICES, INC	237.90
100-4021600-3100	Clerk of Circuit Court	Professional Services	C W WARTHEN COMPANY	455.25
100-4021600-5210	Clerk of Circuit Court	Postal Services	PETTY CASH, CLERK OF COUR	282.00
100-4021600-5530	Clerk of Circuit Court	Subsistence & Lodging	PETTY CASH, CLERK OF COUR	27.96
100-4021600-5810	Clerk of Circuit Court	Dues & Assoc Memberships	AMERICAN BAR ASSOCIATION	385.00
100-4021600-6001	Clerk of Circuit Court	Office Supplies	MOUNTAIN VIEW LEASING, IN	178.60
100-4021600-6001	Clerk of Circuit Court	Office Supplies	MOUNTAIN VIEW LEASING, IN	241.38
100-4021600-6001	Clerk of Circuit Court	Office Supplies	C W WARTHEN COMPANY	600.81
100-4021600-6001	Clerk of Circuit Court	Office Supplies	LBM OFFICE SOLUTIONS	960.00
100-4021600-6001	Clerk of Circuit Court	Office Supplies	OFFICE DEPOT	49.25
100-4021600-6001	Clerk of Circuit Court	Office Supplies	PETTY CASH, CLERK OF COUR	108.15
			Account 4021600 Total:	3,526.30
100-4022100-2300	Commonwealth's Attorney	Hospital/Medical Plan	CORVESTA SERVICES, INC	277.55
100-4022100-3320	Commonwealth's Attorney	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	175.46
100-4022100-3500	Commonwealth's Attorney	Printing & Binding	ART PRINTING COMPANY	234.00
100-4022100-5130	Commonwealth's Attorney	Water and Sewer	WESTERN VIRGINIA WATER AU	49.59
100-4022100-5210	Commonwealth's Attorney	Postal Services	BANK OF AMERICA	66.00
100-4022100-5230	Commonwealth's Attorney	Telecommunications	BRANSCOM, JOEL	250.00
100-4022100-5230	Commonwealth's Attorney	Telecommunications	ALEXANDER, JOHN	250.00
100-4022100-5230	Commonwealth's Attorney	Telecommunications	DEEGAN, GILLIAN	250.00
100-4022100-5230	Commonwealth's Attorney	Telecommunications	HAMMOND, LETHIA	250.00
100-4022100-5230	Commonwealth's Attorney	Telecommunications	GILLILAND, HEATHER	250.00
100-4022100-5230	Commonwealth's Attorney	Telecommunications	NAPIER, MIRANDA	250.00
100-4022100-5230	Commonwealth's Attorney	Telecommunications	SEIBEL, LINDA	250.00
100-4022100-5230	Commonwealth's Attorney	Telecommunications	PERRY, MAGGI	250.00
100-4022100-5420	Commonwealth's Attorney	Lease/Rent of Buildings	BANK OF FINCASTLE	1,834.00
100-4022100-5540	Commonwealth's Attorney	Convention & Education	BANK OF AMERICA	215.00
100-4022100-5810	Commonwealth's Attorney	Dues & Assoc Memberships	PETTY CASH, COMM ATTY	10.00
100-4022100-6001	Commonwealth's Attorney	Office Supplies	VIRGINIA OFFICE SUPP	37.59
100-4022100-6001	Commonwealth's Attorney	Office Supplies	VIRGINIA OFFICE SUPP	45.74

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4022100-6001	Commonwealth's Attorney	Office Supplies	VIRGINIA OFFICE SUPP	5.99
100-4022100-6001	Commonwealth's Attorney	Office Supplies	BANK OF AMERICA	119.98
100-4022100-6012	Commonwealth's Attorney	Books & Subscriptions	GERONIMO DEVELOPMENT CORP	420.00
100-4022100-8002	Commonwealth's Attorney	Cap Otly - Furn & Fixt	VIRGINIA OFFICE SUPP	1,149.89
			Account 4022100 Total:	6,640.79
100-4031200-2300	Sheriff	Hospital/Medical Plan	CORVESTA SERVICES, INC	1,863.55
100-4031200-2500	Sheriff	Disability Insurance	VACO INSURANCE PROGRAMS	13.21
100-4031200-3100	Sheriff	Professional Services	CHIEF MEDICAL EXAMINER	40.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	HUGH'S BODY SHOP	4,484.85
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	GLASS AMERICA MIDWEST	218.60
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	GLASS AMERICA MIDWEST	50.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	BERGLUND COMPANIES	1,802.71
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	HUGH'S BODY SHOP	194.88
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	SPRINKEL'S TOWING, LLC	186.94
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	SPRINKEL'S TOWING, LLC	180.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	PETTY CASH, RONALD N SPRI	99.98
100-4031200-3320	Sheriff	Maint Service Contracts	AUTOMOTIVE WIRING AND INS	200.00
100-4031200-3320	Sheriff	Maint Service Contracts	CANON SOLUTIONS AMERICA,	26.62
100-4031200-3320	Sheriff	Maint Service Contracts	US BANCORP EQUIPMENT FINA	142.25
100-4031200-5210	Sheriff	Postal Services	POSTMASTER	66.00
100-4031200-5530	Sheriff	Subsistence & Lodging	VISA	1,089.69
100-4031200-5530	Sheriff	Subsistence & Lodging	PETTY CASH, RONALD N SPRI	7.60
100-4031200-5540	Sheriff	Convention & Education	VISA	775.00
100-4031200-5810	Sheriff	Dues & Assoc Memberships	VIRGINIA FORENSIC SCIENCE	40.00
100-4031200-5810	Sheriff	Dues & Assoc Memberships	VIRGINIA FORENSIC SCIENCE	40.00
100-4031200-5830	Sheriff	RAID Patrol	DR POWLEDGE OCC MED PC	312.25
100-4031200-5830	Sheriff	RAID Patrol	CANON SOLUTIONS AMERICA,	26.62
100-4031200-5850	Sheriff	Crime Prevention	MONTGOMERY PUBLISHING, LL	138.75
100-4031200-5850	Sheriff	Crime Prevention	PROJECT LIFESAVER INTERNA	34.04
100-4031200-5850	Sheriff	Crime Prevention	PROJECT LIFESAVER INTERNA	646.48
100-4031200-5870	Sheriff	Emergency Response	ATLANTIC TACTICAL	9,750.00
100-4031200-5870	Sheriff	Emergency Response	GALL'S LLC	2,226.08
100-4031200-5870	Sheriff	Emergency Response	TACTICAL & SURVIVAL SPECI	1,784.25
100-4031200-6001	Sheriff	Office Supplies	VISA	341.64
100-4031200-6001	Sheriff	Office Supplies	SUPPLY ROOM COMPANIE	13.36
100-4031200-6001	Sheriff	Office Supplies	SUPPLY ROOM COMPANIE	119.40
100-4031200-6001	Sheriff	Office Supplies	STATIONERS	109.89
100-4031200-6008	Sheriff	Vehicle & Pwr Equip Fuels	SHELL OIL COMPANY	18.08
100-4031200-6008	Sheriff	Vehicle & Pwr Equip Fuels	PETTY CASH, RONALD N SPRI	159.83
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	MAGIC CITY MOTOR	87.91
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	FIRST CALL	17.97
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	FIRST CALL	38.20
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	FIRST CALL	463.19
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	INTERSTATE BATTERY SYSTEM	235.90
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	MAGIC CITY MOTOR	75.08
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	WATCHGUARD VIDEO	525.00
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	KUSTOM SIGNALS	70.00
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	AUTOMOTIVE WIRING AND INS	1,400.00
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	MAGIC CITY MOTOR	26.01
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	THOMPSON TIRE	949.41

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	58.29
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	THOMPSON TIRE	678.15
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	FIRST CALL	35.52
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	AUTO PLUS	369.17
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	ZIMRI HOLDINGS, LLC	7.22
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	INTERSTATE BATTERY SYSTEM	235.90
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	ZIMRI HOLDINGS, LLC	1,630.03
100-4031200-6010	Sheriff	Police Supplies	VISA	240.85
100-4031200-6010	Sheriff	Police Supplies	GALL'S LLC	35.00
100-4031200-6010	Sheriff	Police Supplies	GALL'S LLC	64.45
100-4031200-6010	Sheriff	Police Supplies	GALL'S LLC	67.50
100-4031200-6010	Sheriff	Police Supplies	EVIDENT CRIME SCENE PRODU	969.00
100-4031200-6010	Sheriff	Police Supplies	WATCHGUARD VIDEO	541.00
100-4031200-6010	Sheriff	Police Supplies	ATLANTIC TACTICAL	1,053.90
100-4031200-6010	Sheriff	Police Supplies	ATLANTIC TACTICAL	4,396.68
100-4031200-6010	Sheriff	Police Supplies	PRINTECH	669.56
100-4031200-6010	Sheriff	Police Supplies	BANK OF AMERICA	603.88
100-4031200-6010	Sheriff	Police Supplies	GALL'S LLC	6,209.00
100-4031200-6010	Sheriff	Police Supplies	GALL'S LLC	33.91
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	VISA	44.94
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	CW SECURITY SOLUTIONS,LLC	1,120.00
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	BKT UNIFORMS	39.99
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	GALL'S LLC	26.00
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	BKT UNIFORMS	776.84
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	BKT UNIFORMS	640.37
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	BKT UNIFORMS	80.99
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	BKT UNIFORMS	509.41
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	BKT UNIFORMS	1,071.84
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	BKT UNIFORMS	270.42
100-4031200-6014	Sheriff	Other Operating Supplies	VISA	43.65
100-4031200-6014	Sheriff	Other Operating Supplies	VISA	20.01
100-4031200-6014	Sheriff	Other Operating Supplies	LANGUAGE LINE SERVICES	9.96
100-4031200-6014	Sheriff	Other Operating Supplies	LEXISNEXIS	69.00
100-4031200-6014	Sheriff	Other Operating Supplies	EQUIFAX CREDIT INFORMATIO	79.89
100-4031200-6014	Sheriff	Other Operating Supplies	DOLLAR GENERAL	11.17
100-4031200-6014	Sheriff	Other Operating Supplies	PSYCHOLOGICAL HEALTH ROAN	85.00
100-4031200-6014	Sheriff	Other Operating Supplies	PETTY CASH, RONALD N SPRI	392.28
100-4031200-6015	Sheriff	Firing Range Expenses	TIDY SERVICES	60.00
100-4031200-8007	Sheriff	Cap Otly - EDP Equipmt	BANK OF AMERICA	874.40
100-4031200-8007	Sheriff	Cap Otly - EDP Equipmt	CELLEBRITE,INC	12,293.00
			Account 4031200 Total:	67,509.39
100-4031700-2300	Dispatch	Hospital/Medical Plan	CORVESTA SERVICES, INC	436.15
100-4031700-2500	Dispatch	Disability Insurance	VACO INSURANCE PROGRAMS	70.96
100-4031700-3320	Dispatch	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	142.87
100-4031700-8001	Dispatch	Cap Otly - Mach & Equip	BLUE RIDGE VOICE AND DATA	18,342.00
			Account 4031700 Total:	18,991.98
100-4032200-3110	Volunteer Fire & Rescue	Pymts for med, dental, hosp servs	BOTETOURT CO HEALTH	64.40
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	LOWE'S HOME CENTERS	191.17

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	CENTRAL SHENANDOAH EMS CO	24.00
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	BANK OF AMERICA	2,786.79
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	BANK OF AMERICA	2,398.52
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	TARGETSOLUTIONS LEARNING	1,248.75
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	TARGETSOLUTIONS LEARNING	8,645.00
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	JONES & BARTLETT LEARNING	570.00
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	WITMER ASSOCIATES	1,252.99
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	JONES & BARTLETT LEARNING	3,540.00
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	JONES & BARTLETT LEARNING	1,871.25
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	370.82
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	11.50
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	JACKSON, LEATA	1,080.00
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	PLM EQUIPMENT SERVICES	3,360.11
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	IMAGE TREND	14,570.00
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	144.88
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	15.75
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	62.46
100-4032200-5302	Volunteer Fire & Rescue	Fire Insurance	STILTON, JACK	400.00
100-4032200-5302	Volunteer Fire & Rescue	Fire Insurance	SAFETY & COMPLIANCE SERVI	76.00
100-4032200-5302	Volunteer Fire & Rescue	Fire Insurance	SAFETY & COMPLIANCE SERVI	196.00
100-4032200-5302	Volunteer Fire & Rescue	Fire Insurance	GLATFELTER INSURANCE GROU	21,332.00
100-4032200-5302	Volunteer Fire & Rescue	Fire Insurance	GLATFELTER INSURANCE GROU	14,136.00
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	VISA	109.99
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	INNOVATIVE SYSTEMS & SOLU	3,435.36
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	TIGERDIRECT	905.49
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	SURE-FLO	1,155.00
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	BANK OF AMERICA	1,298.01
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	BANK OF AMERICA	606.32
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	BANK OF AMERICA	389.00
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	POWERWERX	1,860.16
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	BLUE RIDGE RESCUE SUPPLIE	7,520.68
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	TRI-STATE LAUNDRY COMPANI	2,290.00
100-4032200-5649	Volunteer Fire & Rescue	Read Mountain VFD	LOWE'S HOME CENTERS	18.56
100-4032200-5649	Volunteer Fire & Rescue	Read Mountain VFD	MOUNTAIN SPRINGS	29.85
100-4032200-5649	Volunteer Fire & Rescue	Read Mountain VFD	BANK OF AMERICA	269.00
100-4032200-5649	Volunteer Fire & Rescue	Read Mountain VFD	FIRE STATION OUTFITTERS L	2,700.00
100-4032200-6004	Volunteer Fire & Rescue	Medical & Laboratory Supplies	BOUND TREE MEDICAL	1,595.44
100-4032200-6004	Volunteer Fire & Rescue	Medical & Laboratory Supplies	BOUND TREE MEDICAL	33.45
100-4032200-6004	Volunteer Fire & Rescue	Medical & Laboratory Supplies	BOUND TREE MEDICAL	6,722.23
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	104.00
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	32.99
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	384.00
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	32.50
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	642.96
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	168.98
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	40.00
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	330.96
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	24.00
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BLUE RIDGE RESCUE SUPPLIE	7,594.00
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BLUE RIDGE RESCUE SUPPLIE	434.00
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	SAM'S ON THE MARKET	84.00
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	SAM'S ON THE MARKET	6.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	FIRST DUE GEAR	52.00
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	WITMER ASSOCIATES	4,088.99
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	WITMER ASSOCIATES	95.00
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	WITMER ASSOCIATES	353.99
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	WITMER ASSOCIATES	386.99
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	WITMER ASSOCIATES	41.99
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	9,993.75
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	WITMER ASSOCIATES	33.00
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	WITMER ASSOCIATES	1,514.99
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	CHALAINE	586.80
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	405.95
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	3,096.56
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	988.79
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	5,992.12
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	27,932.50
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	289.97
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	297.99
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	135.96
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	282.73
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	7.99
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	6.00
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BKT UNIFORMS	158.98
100-4032200-8012	Volunteer Fire & Rescue	Cap Otly - Othr Capital	VISA	43.62
100-4032200-8012	Volunteer Fire & Rescue	Cap Otly - Othr Capital	LOWE'S HOME CENTERS	36.58
100-4032200-8012	Volunteer Fire & Rescue	Cap Otly - Othr Capital	JOHNSON, ROBERT L	177.48
100-4032200-8012	Volunteer Fire & Rescue	Cap Otly - Othr Capital	LEONARD, FRANK	112.60
100-4032200-8012	Volunteer Fire & Rescue	Cap Otly - Othr Capital	DJ'S PIT STOP	1,243.75
100-4032200-8012	Volunteer Fire & Rescue	Cap Otly - Othr Capital	HMT PUBLISHERS	249.00
100-4032200-8012	Volunteer Fire & Rescue	Cap Otly - Othr Capital	BANK OF AMERICA	3,950.15
100-4032200-8012	Volunteer Fire & Rescue	Cap Otly - Othr Capital	SYMBOLARTS	1,015.00
			Account 4032200 Total:	182,736.54
100-4033100-2300	Correction and Detention	Hospital/Medical Plan	CORVESTA SERVICES, INC	1,745.08
100-4033100-2500	Correction and Detention	Disability Insurance	VACO INSURANCE PROGRAMS	12.25
100-4033100-3100	Correction and Detention	Professional Services	VESS JR, DR FREMONT	1,790.00
100-4033100-3100	Correction and Detention	Professional Services	CENTER FOR EMOTIONAL WELL	3,583.50
100-4033100-3100	Correction and Detention	Professional Services	SOUTHWEST VIRGINIA ORAL &	383.00
100-4033100-3311	Correction and Detention	Repairs & Maint - Equipment	TEMPLETON-VEST	346.02
100-4033100-3311	Correction and Detention	Repairs & Maint - Equipment	FIRE & LIFE SAFETY AMERIC	545.00
100-4033100-3320	Correction and Detention	Maint Service Contracts	VDFP: FIRE PUBLICATIONS B	208.65
100-4033100-3320	Correction and Detention	Maint Service Contracts	BOTETOURT PEST CONTROL	168.00
100-4033100-3320	Correction and Detention	Maint Service Contracts	CANON SOLUTIONS AMERICA,	21.75
100-4033100-3320	Correction and Detention	Maint Service Contracts	CANON SOLUTIONS AMERICA,	51.70
100-4033100-3320	Correction and Detention	Maint Service Contracts	CANON SOLUTIONS AMERICA,	26.62
100-4033100-3320	Correction and Detention	Maint Service Contracts	FIRE & LIFE SAFETY AMERIC	1,971.00
100-4033100-5130	Correction and Detention	Water and Sewer	WESTERN VIRGINIA WATER AU	6,000.95
100-4033100-6001	Correction and Detention	Office Supplies	VISA	357.59
100-4033100-6001	Correction and Detention	Office Supplies	SUPPLY ROOM COMPANIE	21.12
100-4033100-6001	Correction and Detention	Office Supplies	SUPPLY ROOM COMPANIE	27.41
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	86.75
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	144.75

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	519.40
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	519.40
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	519.40
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	155.76
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	104.16
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	128.64
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	4,081.75
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	39.80
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	4,342.59
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	3,937.00
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	HAMCO	317.19
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	COOKS CORRECTIONAL	300.03
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	153.48
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	166.75
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	162.25
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	519.40
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	3,851.73
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	128.64
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	3,818.27
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	519.40
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	126.25
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	136.56
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	MOORE MEDICAL CORP	496.09
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	LABCORP	1,563.00
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	MOBILE MEDICAL DIAGNOSTIC	400.00
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	WESTWOOD PHARMACY CLINICA	1,473.83
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	NOBLE MEDICAL	232.36
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	DOWNHOME PHARMACY	427.20
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	BRAME SPECIALTY COMPANY	897.63
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	BRAME SPECIALTY COMPANY	81.07
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	230.97
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	HAMCO	121.75
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	HAMCO	507.47
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	HAMCO	42.04
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	BRAME SPECIALTY COMPANY	794.10
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	BRAME SPECIALTY COMPANY	980.17
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	370.19
100-4033100-6010	Correction and Detention	Police Supplies	GALL'S LLC	95.59
100-4033100-6010	Correction and Detention	Police Supplies	GALL'S LLC	35.00
100-4033100-6010	Correction and Detention	Police Supplies	GALL'S LLC	64.45
100-4033100-6010	Correction and Detention	Police Supplies	GALL'S LLC	67.50
100-4033100-6010	Correction and Detention	Police Supplies	GALL'S LLC	33.91
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	VISA	119.99
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	GALL'S LLC	37.59
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	GALL'S LLC	130.00
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	69.98
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	119.97
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	GALL'S LLC	31.00
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	780.84
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	15.98
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	71.01
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	141.50

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	137.99
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	13.99
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	734.86
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	43.99
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	8.00
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BKT UNIFORMS	65.99
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	GUNTER, CAROL	41.00
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	GUNTER, CAROL	13.00
100-4033100-6014	Correction and Detention	Other Operating Supplies	CHANNING L BETE CO	255.61
100-4033100-6014	Correction and Detention	Other Operating Supplies	PETTY CASH, RONALD N SPRI	50.00
100-4033100-8001	Correction and Detention	Cap Otly - Mach & Equip	LOWE'S HOME CENTERS	353.06
100-4033100-8001	Correction and Detention	Cap Otly - Mach & Equip	BECKNER BOILER & SUPPLY C	73,040.00
100-4033100-8001	Correction and Detention	Cap Otly - Mach & Equip	S3 INTEGRATION, LLC	21,521.43
100-4033100-8001	Correction and Detention	Cap Otly - Mach & Equip	INNOVATIVE SYSTEMS & SOLU	1,011.00
100-4033100-8001	Correction and Detention	Cap Otly - Mach & Equip	INNOVATIVE SYSTEMS & SOLU	201.20
100-4033100-8001	Correction and Detention	Cap Otly - Mach & Equip	INNOVATIVE SYSTEMS & SOLU	1,011.00
100-4033100-8001	Correction and Detention	Cap Otly - Mach & Equip	BECKNER BOILER & SUPPLY C	23,100.00
			Account 4033100 Total:	174,073.29
100-4033200-3800	Juvenile Detention Center	Prch of Serv frm Othr Gov Entities	ROANOKE VALLEY JUVENILE D	12,075.00
			Account 4033200 Total:	12,075.00
100-4033300-6001	Probation Office	Office Supplies	MOUNTAIN SPRINGS	6.50
100-4033300-6001	Probation Office	Office Supplies	MOUNTAIN SPRINGS	38.85
			Account 4033300 Total:	45.35
100-4034000-2300	Dept of Community Development	Hospital/Medical Plan	CORVESTA SERVICES, INC	356.85
100-4034000-2500	Dept of Community Development	Disability Insurance	VACO INSURANCE PROGRAMS	64.86
100-4034000-3312	Dept of Community Development	Repairs & Maint - Vehicles	SPRINKEL'S TOWING, LLC	48.57
100-4034000-3312	Dept of Community Development	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	48.99
100-4034000-3320	Dept of Community Development	Maint Service Contracts	VISA	6.80
100-4034000-3320	Dept of Community Development	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	315.57
100-4034000-3600	Dept of Community Development	Advertising	MONTGOMERY PUBLISHING, LL	1,665.00
100-4034000-3600	Dept of Community Development	Advertising	ROANOKE TIMES	159.00
100-4034000-3600	Dept of Community Development	Advertising	ROANOKE TIMES	159.00
100-4034000-5230	Dept of Community Development	Telecommunications	PEARSON, DREW	60.00
100-4034000-5230	Dept of Community Development	Telecommunications	KING, BRANDON	60.00
100-4034000-5230	Dept of Community Development	Telecommunications	GAULDIN, PATRICK	60.00
100-4034000-5230	Dept of Community Development	Telecommunications	GIVENS, DAVID	60.00
100-4034000-5230	Dept of Community Development	Telecommunications	PENDLETON, NICOLE	60.00
100-4034000-5510	Dept of Community Development	Mileage	FOSTER, SAM	80.48
100-4034000-5510	Dept of Community Development	Mileage	NICELY JR, HIAWATHA	23.76
100-4034000-5510	Dept of Community Development	Mileage	KIDD, STEVEN L	34.56
100-4034000-5510	Dept of Community Development	Mileage	THURMAN, WILLIAM	54.17
100-4034000-5510	Dept of Community Development	Mileage	GRIFFIN, JOHN W	4.32
100-4034000-5510	Dept of Community Development	Mileage	MARTIN, BILLY	60.48
100-4034000-5510	Dept of Community Development	Mileage	YOUNG, HUNTER	5.72
100-4034000-5510	Dept of Community Development	Mileage	CASH, S E "GENE"	21.71
100-4034000-5510	Dept of Community Development	Mileage	CALDWELL, J SCOTT	9.59

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4034000-5510	Dept of Community Development	Mileage	GOAD, LAURA	37.58
100-4034000-5530	Dept of Community Development	Subsistence & Lodging	VISA	92.22
100-4034000-5530	Dept of Community Development	Subsistence & Lodging	VISA	3.00
100-4034000-5530	Dept of Community Development	Subsistence & Lodging	VISA	284.92
100-4034000-5530	Dept of Community Development	Subsistence & Lodging	GOAD, LAURA	8.00
100-4034000-5530	Dept of Community Development	Subsistence & Lodging	DOLLAR GENERAL	13.10
100-4034000-5540	Dept of Community Development	Convention & Education	BANK OF AMERICA	500.00
100-4034000-5540	Dept of Community Development	Convention & Education	VIRGINIA POLYTECHNIC INST	375.00
100-4034000-5810	Dept of Community Development	Dues & Assoc Memberships	VISA	50.00
100-4034000-6001	Dept of Community Development	Office Supplies	MOUNTAIN SPRINGS	17.33
100-4034000-6001	Dept of Community Development	Office Supplies	STAPLES ADVANTAGE	27.49
100-4034000-6001	Dept of Community Development	Office Supplies	MOUNTAIN SPRINGS	25.90
100-4034000-6001	Dept of Community Development	Office Supplies	ROANOKE STAMP	18.00
100-4034000-6001	Dept of Community Development	Office Supplies	OFFICE DEPOT	44.69
100-4034000-6009	Dept of Community Development	Vehicle & Pwr Equip Supplies	VISA	30.29
100-4034000-6011	Dept of Community Development	Uniforms & Wearing Apparel	BLUE RIDGE MARKETING	101.10
100-4034000-6011	Dept of Community Development	Uniforms & Wearing Apparel	BLUE RIDGE MARKETING	119.00
100-4034000-6012	Dept of Community Development	Books & Subscriptions	VISA	60.00
			Account 4034000 Total:	5,227.05
100-4035100-2300	Animal Control	Hospital/Medical Plan	CORVESTA SERVICES, INC	79.30
100-4035100-3100	Animal Control	Professional Services	COUNTY OF ROANOKE	14,637.63
100-4035100-6004	Animal Control	Medical & Laboratory Supplies	EMERGENCY VETERINARY SERV	109.00
100-4035100-6004	Animal Control	Medical & Laboratory Supplies	EMERGENCY VETERINARY SERV	163.30
100-4035100-6004	Animal Control	Medical & Laboratory Supplies	EMERGENCY VETERINARY SERV	60.44
100-4035100-6004	Animal Control	Medical & Laboratory Supplies	BOTETOURT VETERINARY HOSP	62.50
100-4035100-6011	Animal Control	Uniforms & Wearing Apparel	CW SECURITY SOLUTIONS,LLC	760.00
100-4035100-6011	Animal Control	Uniforms & Wearing Apparel	BKT UNIFORMS	55.98
100-4035100-6011	Animal Control	Uniforms & Wearing Apparel	BKT UNIFORMS	79.98
			Account 4035100 Total:	16,008.13
100-4035500-2300	Fire & EMS	Hospital/Medical Plan	CORVESTA SERVICES, INC	1,229.15
100-4035500-3100	Fire & EMS	Professional Services	SAFETY & COMPLIANCE SERVI	153.00
100-4035500-3100	Fire & EMS	Professional Services	SAFETY & COMPLIANCE SERVI	91.68
100-4035500-3100	Fire & EMS	Professional Services	SAFETY & COMPLIANCE SERVI	35.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	328.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	328.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3110	Fire & EMS	Pymts for med, dental, hosp servs	DR POWLEDGE OCC MED PC	293.00
100-4035500-3160	Fire & EMS	Pymt for Collection Ser	EMS MANAGEMENT & CONSULTA	4,299.03
100-4035500-3311	Fire & EMS	Repairs & Maint - Equipment	BANK OF AMERICA	59.24
100-4035500-3311	Fire & EMS	Repairs & Maint - Equipment	BATTERIES PLUS	51.90
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	LOWE'S HOME CENTERS	117.43
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	LOWE'S HOME CENTERS	87.33
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	9.59
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	47.70
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	57.78
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	25.72
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	SPRINKEL'S TOWING, LLC	39.09
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	ANCHOR	81.00
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	EAST COAST EMERGENCY	9.30
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	HUGH'S BODY SHOP	1,570.05
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	BANK OF AMERICA	39.25
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	BANK OF AMERICA	79.95
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	63.20
100-4035500-3320	Fire & EMS	Maint Service Contracts	MOUNTAIN SPRINGS	13.00
100-4035500-3320	Fire & EMS	Maint Service Contracts	ETHOS TECHNOLOGIES	193.90
100-4035500-3320	Fire & EMS	Maint Service Contracts	SOUTHERN SOFTWARE	1,278.00
100-4035500-3320	Fire & EMS	Maint Service Contracts	WAUGAMAN, C W	240.00
100-4035500-3320	Fire & EMS	Maint Service Contracts	SOFTCHOICE CORPORATION	88.84
100-4035500-3600	Fire & EMS	Advertising	ROANOKE TIMES	159.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	25.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	275.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	490.50
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	586.70
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	150.25
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	183.44
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	300.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	581.20
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	561.40
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	141.06
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	552.10
100-4035500-5210	Fire & EMS	Postal Services	UPS STORE	24.00
100-4035500-5210	Fire & EMS	Postal Services	BANK OF AMERICA	15.33
100-4035500-5230	Fire & EMS	Telecommunications	ANDREWS, THOMAS	30.00
100-4035500-5230	Fire & EMS	Telecommunications	GOYER, JEREMY	30.00
100-4035500-5230	Fire & EMS	Telecommunications	HARRIS, MICHAEL	30.00
100-4035500-5230	Fire & EMS	Telecommunications	HARTBERGER, RYAN	30.00
100-4035500-5230	Fire & EMS	Telecommunications	HENDERSON, GEARLD	30.00
100-4035500-5230	Fire & EMS	Telecommunications	HOLDREN, THOMAS	30.00
100-4035500-5230	Fire & EMS	Telecommunications	HUMBERT, HELEN	30.00
100-4035500-5230	Fire & EMS	Telecommunications	JOHNSON JR, ROBERT	30.00
100-4035500-5230	Fire & EMS	Telecommunications	KOVAR, RONALD J	30.00
100-4035500-5230	Fire & EMS	Telecommunications	LEONARD, FRANK	30.00
100-4035500-5230	Fire & EMS	Telecommunications	MCPEAK, MARY	30.00
100-4035500-5230	Fire & EMS	Telecommunications	ANTHONY, DOUGLAS	30.00
100-4035500-5230	Fire & EMS	Telecommunications	MOORE, ANDREW	30.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4035500-5230	Fire & EMS	Telecommunications	MURRAY, DANIEL	30.00
100-4035500-5230	Fire & EMS	Telecommunications	PATTERSON, CRISTA	10.00
100-4035500-5230	Fire & EMS	Telecommunications	RODGERS, JON	30.00
100-4035500-5230	Fire & EMS	Telecommunications	SALYER, JERRY	30.00
100-4035500-5230	Fire & EMS	Telecommunications	SAUNDERS, BRANDON	30.00
100-4035500-5230	Fire & EMS	Telecommunications	SCRUGGS, PATRICK	30.00
100-4035500-5230	Fire & EMS	Telecommunications	SMITH, ADAM	30.00
100-4035500-5230	Fire & EMS	Telecommunications	WILES, IAN	30.00
100-4035500-5230	Fire & EMS	Telecommunications	BECKNER, JEFFREY	135.00
100-4035500-5230	Fire & EMS	Telecommunications	BLACK, CAMILLE	30.00
100-4035500-5230	Fire & EMS	Telecommunications	FIRESTONE, DAVID	135.00
100-4035500-5230	Fire & EMS	Telecommunications	FITZGERALD, CLAY	90.00
100-4035500-5230	Fire & EMS	Telecommunications	PUGH, SARAH	90.00
100-4035500-5230	Fire & EMS	Telecommunications	HERLOCKER, NATHAN	30.00
100-4035500-5230	Fire & EMS	Telecommunications	BUNN, JUSTIN	30.00
100-4035500-5230	Fire & EMS	Telecommunications	CALHOUN, JAMES	30.00
100-4035500-5230	Fire & EMS	Telecommunications	EAST, JACLYN	30.00
100-4035500-5230	Fire & EMS	Telecommunications	ELMORE, JEFF	30.00
100-4035500-5230	Fire & EMS	Telecommunications	GILLISPIE, DOUG	30.00
100-4035500-5230	Fire & EMS	Telecommunications	GOLLA, BRANDON L	30.00
100-4035500-5230	Fire & EMS	Telecommunications	HAMILTON, JOSH	20.00
100-4035500-5230	Fire & EMS	Telecommunications	FUQUA, TOMMY	35.00
100-4035500-5230	Fire & EMS	Telecommunications	VERIZON WIRELESS	40.01
100-4035500-5230	Fire & EMS	Telecommunications	BANK OF AMERICA	12.75
100-4035500-5530	Fire & EMS	Subsistence & Lodging	FITZGERALD, CLAY	4.00
100-4035500-5530	Fire & EMS	Subsistence & Lodging	ANDREWS, THOMAS	500.38
100-4035500-5530	Fire & EMS	Subsistence & Lodging	BANK OF AMERICA	416.47
100-4035500-5530	Fire & EMS	Subsistence & Lodging	BANK OF AMERICA	1,212.40
100-4035500-5540	Fire & EMS	Convention & Education	GILLISPIE, DOUG	110.00
100-4035500-5540	Fire & EMS	Convention & Education	BLUE RIDGE VOLUNTEER FIRE	380.00
100-4035500-5999	Fire & EMS	Refunds	UNITED HEALTHCARE	633.60
100-4035500-5999	Fire & EMS	Refunds	CIGNA HEALTHCARE	244.93
100-4035500-6001	Fire & EMS	Office Supplies	OFFICE DEPOT	518.41
100-4035500-6001	Fire & EMS	Office Supplies	BANK OF AMERICA	665.96
100-4035500-6001	Fire & EMS	Office Supplies	AMAZON.COM CREDIT	44.57
100-4035500-6008	Fire & EMS	Vehicle & Pwr Equip Fuels	ANTHONY, DOUGLAS	123.12
100-4035500-6008	Fire & EMS	Vehicle & Pwr Equip Fuels	PUGH, SARAH	82.08
100-4035500-6008	Fire & EMS	Vehicle & Pwr Equip Fuels	BANK OF AMERICA	90.53
100-4035500-6008	Fire & EMS	Vehicle & Pwr Equip Fuels	EXXON/GECC	33.01
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	35.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	26.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	155.99
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	35.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	124.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	52.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	119.80
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	218.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	17.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	94.85
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	SAM'S ON THE MARKET	93.85
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	WITMER ASSOCIATES	223.99
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	WITMER ASSOCIATES	223.99

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	WITMER ASSOCIATES	91.99
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	WITMER ASSOCIATES	215.99
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	CHALAINE	142.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	CHALAINE	1,227.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	725.88
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	308.96
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	96.97
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	10.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	12.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	SAM'S ON THE MARKET	24.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	FIRST DUE GEAR	88.00
100-4035500-6012	Fire & EMS	Books & Subscriptions	NATIONAL FIRE PROTECTION	77.50
100-4035500-6014	Fire & EMS	Other Operating Supplies	VISA	27.65
100-4035500-6014	Fire & EMS	Other Operating Supplies	LOWE'S HOME CENTERS	13.82
100-4035500-6014	Fire & EMS	Other Operating Supplies	DIAMOND PAPER CO	305.77
100-4035500-6014	Fire & EMS	Other Operating Supplies	DIAMOND PAPER CO	28.60
100-4035500-6014	Fire & EMS	Other Operating Supplies	DIAMOND PAPER CO	77.89
100-4035500-6014	Fire & EMS	Other Operating Supplies	BANK OF AMERICA	59.95
100-4035500-6014	Fire & EMS	Other Operating Supplies	MAXXFI, LLC	6,717.95
100-4035500-6014	Fire & EMS	Other Operating Supplies	MUNICIPAL EMERGENCY SERVI	1,999.98
100-4035500-8001	Fire & EMS	Cap Otly - Mach & Equip	AMAZON.COM CREDIT	61.88
100-4035500-8002	Fire & EMS	Cap Otly - Furn & Fixt	VISA	507.52
100-4035500-8002	Fire & EMS	Cap Otly - Furn & Fixt	BANK OF AMERICA	638.00
100-4035500-8005	Fire & EMS	Cap Otly - Mtr Veh/Eqp	BANK OF AMERICA	5.00
100-4035500-8005	Fire & EMS	Cap Otly - Mtr Veh/Eqp	FESCO EMERGENCY SALES	162,293.00
100-4035500-8012	Fire & EMS	Cap Otly - Othr Capital	BANK OF AMERICA	525.98
100-4035500-8012	Fire & EMS	Cap Otly - Othr Capital	AMAZON.COM CREDIT	739.98
100-4035500-8012	Fire & EMS	Cap Otly - Othr Capital	SOUTHERN COMPUTER WAREHOU	2,099.20
100-4035500-8012	Fire & EMS	Cap Otly - Othr Capital	BEST BUY	1,022.98
100-4035500-8012	Fire & EMS	Cap Otly - Othr Capital	CLEAR COMMUNICATIONS	4,886.75
100-4035500-8012	Fire & EMS	Cap Otly - Othr Capital	INTERSTATE RESCUE	5,982.00
100-4035500-8012	Fire & EMS	Cap Otly - Othr Capital	MUNICIPAL EMERGENCY SERVI	731.96
			Account 4035500 Total:	219,274.95
100-4035600-3311	Emergency Communications	Repairs & Maint - Equipment	PROFESSIONAL COMMUNICATIO	5,644.10
100-4035600-3311	Emergency Communications	Repairs & Maint - Equipment	PROFESSIONAL COMMUNICATIO	1,352.00
100-4035600-3311	Emergency Communications	Repairs & Maint - Equipment	TELTRONIC	4,091.60
100-4035600-3320	Emergency Communications	Maint Service Contracts	PROFESSIONAL COMMUNICATIO	5,783.50
100-4035600-3320	Emergency Communications	Maint Service Contracts	EMERGENCY COMMUNICATIONS	10,500.00
100-4035600-5232	Emergency Communications	E911 Landline Communications	VERIZON	2,675.88
100-4035600-5410	Emergency Communications	Lease/Rent of Equipment	TOWN OF FINCASTLE	1,451.88
100-4035600-5410	Emergency Communications	Lease/Rent of Equipment	BOTETOURT LAND HOLDING II	2,733.81
100-4035600-5410	Emergency Communications	Lease/Rent of Equipment	BOTETOURT LAND HOLDING II	1,398.22
100-4035600-5420	Emergency Communications	Lease/Rent of Buildings	BOTETOURT LAND HOLDING II	216.00
			Account 4035600 Total:	35,846.99
100-4040000-1300	General Services	Part-Time Wages - Reg	FALLS, HARRY	18.36
100-4040000-1300	General Services	Part-Time Wages - Reg	HUNTER, W TOMMY	25.92
100-4040000-1300	General Services	Part-Time Wages - Reg	LEFFEL, JACK	17.28
100-4040000-1300	General Services	Part-Time Wages - Reg	LONG, ALAN	6.48

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4040000-1300	General Services	Part-Time Wages - Reg	LYNCH, MICHAEL	10.80
100-4040000-1300	General Services	Part-Time Wages - Reg	ROCK, MICHAEL	29.16
100-4040000-2300	General Services	Hospital/Medical Plan	CORVESTA SERVICES, INC	118.95
100-4040000-2500	General Services	Disability Insurance	VACO INSURANCE PROGRAMS	16.23
100-4040000-3100	General Services	Professional Services	SAFETY & COMPLIANCE SERVI	42.00
100-4040000-3311	General Services	Repairs & Maint - Equipment	LCR	175.00
100-4040000-3312	General Services	Repairs & Maint - Vehicles	FIRST CALL	54.43
100-4040000-3320	General Services	Maint Service Contracts	SOUTHERN GRAPHICS & SUPPL	210.00
100-4040000-3320	General Services	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	118.02
100-4040000-3320	General Services	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	289.61
100-4040000-5230	General Services	Telecommunications	ASBURY, DIANA	60.00
100-4040000-6001	General Services	Office Supplies	MOUNTAIN SPRINGS	13.00
100-4040000-6001	General Services	Office Supplies	VIRGINIA OFFICE SUPP	26.56
100-4040000-6009	General Services	Vehicle & Pwr Equip Supplies	FIRST CALL	165.64
100-4040000-8012	General Services	Cap Otly - Othr Capital	KORMAN SIGNS	48.98
			Account 4040000 Total:	1,446.42
100-4042400-2300	Waste Management	Hospital/Medical Plan	CORVESTA SERVICES, INC	158.60
100-4042400-3100	Waste Management	Professional Services	VISA	149.00
100-4042400-3100	Waste Management	Professional Services	ECS MID-ATLANTIC,LLC	870.00
100-4042400-3100	Waste Management	Professional Services	SECURITY SCALE SERVICE	268.00
100-4042400-3100	Waste Management	Professional Services	ECS MID-ATLANTIC,LLC	5,070.00
100-4042400-3100	Waste Management	Professional Services	DUDLEY, LARRY W	144.82
100-4042400-3191	Waste Management	Refuse Disposal	CITY OF SALEM	7,620.78
100-4042400-3192	Waste Management	Recycling	GRAINGER	88.56
100-4042400-3192	Waste Management	Recycling	GRAINGER	88.56
100-4042400-3192	Waste Management	Recycling	ADVANCED DISPOSAL	18,750.48
100-4042400-3192	Waste Management	Recycling	SPIRIT SERVICES, INC	125.00
100-4042400-3193	Waste Management	Leachate Treatment	C & M MAINTENANCE SERVICE	10,080.00
100-4042400-3193	Waste Management	Leachate Treatment	C & M MAINTENANCE SERVICE	370.00
100-4042400-3311	Waste Management	Repairs & Maint - Equipment	GCR TIRE & SERVICE	229.00
100-4042400-3311	Waste Management	Repairs & Maint - Equipment	CARTER MACHINERY	387.37
100-4042400-3311	Waste Management	Repairs & Maint - Equipment	OUTDOOR POWER EQUIPMENT	85.50
100-4042400-3311	Waste Management	Repairs & Maint - Equipment	FISHER AUTO PARTS INC	6.24
100-4042400-3320	Waste Management	Maint Service Contracts	VISA	6.80
100-4042400-5230	Waste Management	Telecommunications	HANNAH, GREGORY W	60.00
100-4042400-5230	Waste Management	Telecommunications	KITT, MARK A	60.00
100-4042400-6001	Waste Management	Office Supplies	MOUNTAIN SPRINGS	19.50
100-4042400-6003	Waste Management	Agricultural Supplies	LANDSCAPE SUPPLY	344.51
100-4042400-6003	Waste Management	Agricultural Supplies	LANDSCAPE SUPPLY	120.00
100-4042400-6009	Waste Management	Vehicle & Pwr Equip Supplies	LOWE'S HOME CENTERS	8.90
100-4042400-6009	Waste Management	Vehicle & Pwr Equip Supplies	GRAINGER	81.15
100-4042400-6009	Waste Management	Vehicle & Pwr Equip Supplies	GRAINGER	37.72
			Account 4042400 Total:	45,230.49
100-4043000-2300	Maint of Gen Bldg & Grounds	Hospital/Medical Plan	CORVESTA SERVICES, INC	277.55
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	TRANE COMPANY	270.00
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	GREER'S SUPPLY CO	150.00
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	97.50
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	97.50

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	949.54
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	SOUTHERN AIR	171.68
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	CARTER MACHINERY	272.86
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	CARTER MACHINERY	472.47
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	BEST CLEANING ENTERPRISE	1,000.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	BOTETOURT PEST CONTROL	126.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	FSI MID STATE DIV, INC	140.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	FSI MID STATE DIV, INC	140.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	FSI MID STATE DIV, INC	140.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	FSI MID STATE DIV, INC	364.25
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	SCRUBZ PROCLEANING	472.00
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	80.56
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	49.37
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	276.66
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	319.14
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	50.45
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	95.43
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	BELCHER, HELEN	60.00
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	BURRELL JR, CLARENCE W	60.00
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	HIPPERT, TONYA	60.00
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	MARSH, DOUGLAS	60.00
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	PANNELL SR, JERRY	60.00
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	WARNOCK, BILLY	60.00
100-4043000-6003	Maint of Gen Bldg & Grounds	Agricultural Supplies	BARTLETT TREE EXPERTS	265.00
100-4043000-6003	Maint of Gen Bldg & Grounds	Agricultural Supplies	BARTLETT TREE EXPERTS	945.00
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	349.67
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	806.15
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	ALSCO	229.18
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	DOLLAR GENERAL	12.00
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	WALMART COMMUNITY BRC	240.00
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	WALMART COMMUNITY BRC	240.00
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	134.54
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	25.96
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	26.54
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	115.19
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	ROANOKE ELECTRIC ZUPPLY	1,304.95
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	ROANOKE ELECTRIC ZUPPLY	140.00
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	ROANOKE ELECTRIC ZUPPLY	181.30
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	ROANOKE ELECTRIC ZUPPLY	141.80
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	B & D LOCK	7.60
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	92.30
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	106.86
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	10.43
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	11.74
100-4043000-6009	Maint of Gen Bldg & Grounds	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	19.11
100-4043000-6011	Maint of Gen Bldg & Grounds	Uniforms & Wearing Apparel	WALMART COMMUNITY BRC	89.99
100-4043000-6011	Maint of Gen Bldg & Grounds	Uniforms & Wearing Apparel	MARSH, DOUGLAS	102.25
100-4043000-6011	Maint of Gen Bldg & Grounds	Uniforms & Wearing Apparel	CROSSROADS SHOE REPAIR	165.99
100-4043000-6011	Maint of Gen Bldg & Grounds	Uniforms & Wearing Apparel	WALMART COMMUNITY BRC	72.28
100-4043000-6011	Maint of Gen Bldg & Grounds	Uniforms & Wearing Apparel	SUPER SHOE STORES	98.98
100-4043000-6011	Maint of Gen Bldg & Grounds	Uniforms & Wearing Apparel	BLUE RIDGE SPORTSWEAR	78.00
100-4043000-6011	Maint of Gen Bldg & Grounds	Uniforms & Wearing Apparel	BLUE RIDGE SPORTSWEAR	80.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4043000-6011	Maint of Gen Bldg & Grounds	Uniforms & Wearing Apparel	SUPER SHOE STORES	116.99
100-4043000-8005	Maint of Gen Bldg & Grounds	Cap Otly - Mtr Veh/Eqp	SUNBELT RENTALS	640.20
			Account 4043000 Total:	13,222.96
100-4053500-2300	Children's Services (CSA)	Hospital/Medical Plan	CORVESTA SERVICES, INC	39.65
100-4053500-2500	Children's Services (CSA)	Disability Insurance	VACO INSURANCE PROGRAMS	15.49
100-4053500-3100	Children's Services (CSA)	Professional Services	ALLIED INSTRUCTIONAL SERV	150.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	6,090.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	6,090.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	6,090.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	6,090.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	6,090.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	6,090.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	6,090.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE BEHAVIORAL HEA	1,000.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE BEHAVIORAL HEA	1,000.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE BEHAVIORAL HEA	1,000.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	2,550.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,515.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,515.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,515.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,515.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,515.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,060.00
100-4053500-3100	Children's Services (CSA)	Professional Services	DISCOVERY SCHOOL OF VIRGI	5,580.00
100-4053500-3100	Children's Services (CSA)	Professional Services	DISCOVERY SCHOOL OF VIRGI	5,580.00
100-4053500-3100	Children's Services (CSA)	Professional Services	FAMILY INSIGHT, PC	2,280.00
100-4053500-3100	Children's Services (CSA)	Professional Services	FISHER, MAURICE	90.00
100-4053500-3100	Children's Services (CSA)	Professional Services	GIFT OF HOPE	4,991.00
100-4053500-3100	Children's Services (CSA)	Professional Services	HALL COMMUNITY SERVICES	700.00
100-4053500-3100	Children's Services (CSA)	Professional Services	HOPE TREE FAMILY SERVICES	12,389.46
100-4053500-3100	Children's Services (CSA)	Professional Services	HOPE TREE FAMILY SERVICES	5,931.00
100-4053500-3100	Children's Services (CSA)	Professional Services	INTERCEPT YOUTH SERVICES	132.00
100-4053500-3100	Children's Services (CSA)	Professional Services	INTERCEPT YOUTH SERVICES	360.00
100-4053500-3100	Children's Services (CSA)	Professional Services	INTERCEPT YOUTH SERVICES	795.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	3,780.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	3,780.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	6,510.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	5,130.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	6,510.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	1,890.00
100-4053500-3100	Children's Services (CSA)	Professional Services	MUNDY PSYD, KLAIRE T	800.00
100-4053500-3100	Children's Services (CSA)	Professional Services	NEUROPSYCHOLOGICAL SERVIC	1,000.00
100-4053500-3100	Children's Services (CSA)	Professional Services	NORTH SPRING BEHAVIORAL H	2,850.90
100-4053500-3100	Children's Services (CSA)	Professional Services	PROFESSIONAL THERAPIES	3,390.63
100-4053500-3100	Children's Services (CSA)	Professional Services	RICKMAN, RYAN	236.13
100-4053500-3100	Children's Services (CSA)	Professional Services	UNITED METHODIST FAMILY S	1,372.00
100-4053500-3100	Children's Services (CSA)	Professional Services	YOUTH ADVOCATE PROGRAMS	1,840.00
100-4053500-3100	Children's Services (CSA)	Professional Services	FAMILY PRESERVATION	1,540.00
100-4053500-3100	Children's Services (CSA)	Professional Services	FAMILY INSIGHT, PC	250.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BRAMBLETON ASSESSMENT & C	180.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
			Account 4053500 Total:	148,908.26
100-4071000-2300	Parks & Recreation	Hospital/Medical Plan	CORVESTA SERVICES, INC	356.85
100-4071000-2500	Parks & Recreation	Disability Insurance	VACO INSURANCE PROGRAMS	37.72
100-4071000-3100	Parks & Recreation	Professional Services	SAFETY & COMPLIANCE SERVI	84.00
100-4071000-3100	Parks & Recreation	Professional Services	SAFETY & COMPLIANCE SERVI	183.32
100-4071000-3100	Parks & Recreation	Professional Services	SELECTION.COM	48.00
100-4071000-3100	Parks & Recreation	Professional Services	EXPRESS FAMILY CARE	266.00
100-4071000-3180	Parks & Recreation	Instruction/Training	LOWE'S HOME CENTERS	80.62
100-4071000-3180	Parks & Recreation	Instruction/Training	AAA TROPHIES	176.00
100-4071000-3180	Parks & Recreation	Instruction/Training	LITTLE CRITTERS TRAVELING	375.00
100-4071000-3180	Parks & Recreation	Instruction/Training	DOLLAR GENERAL	8.00
100-4071000-3180	Parks & Recreation	Instruction/Training	TIDY SERVICES	250.00
100-4071000-3180	Parks & Recreation	Instruction/Training	BOTETOURT COUNTY FISHING	1,148.00
100-4071000-3180	Parks & Recreation	Instruction/Training	GOLF ACADEMY	270.00
100-4071000-3180	Parks & Recreation	Instruction/Training	CAMP EAGLE	360.00
100-4071000-3180	Parks & Recreation	Instruction/Training	CAMP EAGLE	1,020.00
100-4071000-3180	Parks & Recreation	Instruction/Training	BANK OF AMERICA	856.48
100-4071000-3181	Parks & Recreation	Coaches Certification	SOUTHEASTERN SECURITY CON	30.00
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	104.11
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	BLUERIDGE FARM CENTER	109.68
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	GCR TIRE & SERVICE	253.00
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	1,034.35
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	182.50
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	154.63
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	117.75
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	20.21
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	BANK OF AMERICA	1,177.45
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	38.96
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	LOWE'S HOME CENTERS	64.35
100-4071000-3312	Parks & Recreation	Repairs & Maint - Vehicles	BANK OF AMERICA	7.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	ROCK HAVEN TURF SPECIALTI	1,968.10
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	LANDSCAPE SUPPLY	193.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	1.87
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	B & D LOCK	25.65
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	ROANOKE ELECTRIC ZUPPLY	1,320.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	25.81
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	CWC CHEMICAL	534.80
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	BULLDOG FIELD EQUIPMENT,	900.48
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	AQUATURF	1,400.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	TECH 24	332.02
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	BULLDOG FIELD EQUIPMENT,	1,694.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	AQUATURF	120.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	AQUATURF	128.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	AQUATURF	157.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	AQUATURF	80.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	AQUATURF	267.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	PIONEER MANUFACTURING COM	1,312.50
100-4071000-3320	Parks & Recreation	Maint Service Contracts	VISA	17.70
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	150.00
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	150.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	250.00
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	50.00
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	125.00
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	2,250.00
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	6,050.00
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	27.30
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	27.30
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	27.30
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	42.90
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	75.40
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	75.40
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	42.90
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	32.50
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	48.75
100-4071000-3320	Parks & Recreation	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	217.68
100-4071000-3320	Parks & Recreation	Maint Service Contracts	CANON SOLUTIONS AMERICA,	73.20
100-4071000-3600	Parks & Recreation	Advertising	BANK OF AMERICA	1,195.07
100-4071000-3800	Parks & Recreation	Prch of Serv frm Othr Gov Entities	STAR CITY OFFICIALS	5,920.00
100-4071000-3800	Parks & Recreation	Prch of Serv frm Othr Gov Entities	STAR CITY OFFICIALS	3,566.00
100-4071000-3800	Parks & Recreation	Prch of Serv frm Othr Gov Entities	STAR CITY OFFICIALS	308.00
100-4071000-3800	Parks & Recreation	Prch of Serv frm Othr Gov Entities	STAR CITY OFFICIALS	1,850.00
100-4071000-5110	Parks & Recreation	Electrical Services	DOMINION VIRGINIA POWER	6.59
100-4071000-5110	Parks & Recreation	Electrical Services	DOMINION VIRGINIA POWER	7.79
100-4071000-5130	Parks & Recreation	Water and Sewer	MOUNTAIN SPRINGS	13.00
100-4071000-5130	Parks & Recreation	Water and Sewer	AQUA VA	27.25
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	151.24
100-4071000-5230	Parks & Recreation	Telecommunications	CRAWFORD, ANGELA	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	FIREBAUGH, CHRIS	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	GOAD, PEGGY	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	LALUSH, DAVID M	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	MCCOY, GORDON	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	RATCLIFFE JR, JESSE	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	SPENCE, MICHAEL	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	SINK, GREG	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	GOAD JR, MARK W.	20.00
100-4071000-5230	Parks & Recreation	Telecommunications	PAHL, WILLIAM JOE	20.00
100-4071000-5410	Parks & Recreation	Lease/Rent of Equipment	TIDY SERVICES	130.00
100-4071000-5410	Parks & Recreation	Lease/Rent of Equipment	TIDY SERVICES	68.00
100-4071000-5410	Parks & Recreation	Lease/Rent of Equipment	TIDY SERVICES	195.00
100-4071000-5410	Parks & Recreation	Lease/Rent of Equipment	TIDY SERVICES	68.00
100-4071000-5410	Parks & Recreation	Lease/Rent of Equipment	TIDY SERVICES	130.00
100-4071000-5420	Parks & Recreation	Lease/Rent of Buildings	BRAVO PROPERTIES, LLC	1,500.00
100-4071000-5540	Parks & Recreation	Convention & Education	VIRGINIA RECREATION & PAR	1,185.00
100-4071000-5540	Parks & Recreation	Convention & Education	VIRGINIA RECREATION & PAR	270.00
100-4071000-5840	Parks & Recreation	Marketing	MONTGOMERY PUBLISHING, LL	800.00
100-4071000-5840	Parks & Recreation	Marketing	ROANOKE TIMES	558.40
100-4071000-6001	Parks & Recreation	Office Supplies	BANK OF AMERICA	121.18
100-4071000-6003	Parks & Recreation	Agricultural Supplies	LANDSCAPE SUPPLY	149.90
100-4071000-6005	Parks & Recreation	Laundry, Hskpg, Janitor Supplies	DOLLAR GENERAL	20.90
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	BOTETOURT TRUCK & TRAILER	49.83
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	BOTETOURT TRUCK & TRAILER	211.05
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	BOTETOURT TRUCK & TRAILER	145.29

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	39.90
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	9.59
100-4071000-6011	Parks & Recreation	Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	76.29
100-4071000-6011	Parks & Recreation	Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	421.24
100-4071000-6011	Parks & Recreation	Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	67.07
100-4071000-6011	Parks & Recreation	Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	67.07
100-4071000-6011	Parks & Recreation	Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	67.07
100-4071000-6013	Parks & Recreation	Educ & Rec Supplies	BSN SPORTS	110.00
100-4071000-6013	Parks & Recreation	Educ & Rec Supplies	RIDDELL/ALL AMERICAN SPOR	1,889.66
100-4071000-6014	Parks & Recreation	Other Operating Supplies	VISA	189.99
100-4071000-8001	Parks & Recreation	Cap Otly - Mach & Equip	AQUATURF	4,886.00
100-4071000-8007	Parks & Recreation	Cap Otly - EDP Equipmt	BANK OF AMERICA	1,478.28
			Account 4071000 Total:	57,477.19
100-4071300-2300	Botetourt Sports Complex	Hospital/Medical Plan	CORVESTA SERVICES, INC	79.30
100-4071300-2500	Botetourt Sports Complex	Disability Insurance	VACO INSURANCE PROGRAMS	12.91
100-4071300-3100	Botetourt Sports Complex	Professional Services	SELECTION.COM	12.00
100-4071300-3100	Botetourt Sports Complex	Professional Services	SELECTION.COM	24.00
100-4071300-3313	Botetourt Sports Complex	Repair & Maint - Bldgs	MOJO SPORTSWEAR	236.87
100-4071300-3320	Botetourt Sports Complex	Maint Service Contracts	VISA	73.70
100-4071300-5210	Botetourt Sports Complex	Postal Services	BANK OF AMERICA	14.55
100-4071300-5230	Botetourt Sports Complex	Telecommunications	BRYANT, SHELBY	60.00
100-4071300-5230	Botetourt Sports Complex	Telecommunications	FARMER, JIM	60.00
100-4071300-5230	Botetourt Sports Complex	Telecommunications	THOMPSON, MARCUS	60.00
100-4071300-5840	Botetourt Sports Complex	Marketing	CARROT-TOP INDUSTRIES	610.53
100-4071300-5840	Botetourt Sports Complex	Marketing	BSN SPORTS	22.00
100-4071300-5840	Botetourt Sports Complex	Marketing	BLUE RIDGE MARKETING	186.59
100-4071300-5840	Botetourt Sports Complex	Marketing	BANK OF AMERICA	2,090.52
100-4071300-6001	Botetourt Sports Complex	Office Supplies	MOUNTAIN SPRINGS	13.00
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	105.60
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	COCA-COLA BOTTLING	687.25
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	BANK OF AMERICA	1,103.89
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	74.40
100-4071300-6003	Botetourt Sports Complex	Agricultural Supplies	LANDSCAPE SUPPLY	2,609.00
100-4071300-6003	Botetourt Sports Complex	Agricultural Supplies	ROCK HAVEN TURF SPECIALTI	1,325.00
100-4071300-6003	Botetourt Sports Complex	Agricultural Supplies	LANDSCAPE SUPPLY	744.00
100-4071300-6003	Botetourt Sports Complex	Agricultural Supplies	BULLDOG FIELD EQUIPMENT,	3,542.00
100-4071300-6003	Botetourt Sports Complex	Agricultural Supplies	BULLDOG FIELD EQUIPMENT,	5,060.00
100-4071300-6005	Botetourt Sports Complex	Laundry, Hskpg, Janitor Supplies	CINTAS CORPORATION-#524	338.66
100-4071300-6005	Botetourt Sports Complex	Laundry, Hskpg, Janitor Supplies	STATE INDUSTRIAL PRODUCTS	245.27
100-4071300-6013	Botetourt Sports Complex	Educ & Rec Supplies	BANK OF AMERICA	224.99
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	BOTETOURT PEST CONTROL	110.00
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	BANK OF AMERICA	160.75
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	TELVENT DTN INC	249.75
			Account 4071300 Total:	20,136.53
100-4071500-5230	Van Program	Telecommunications	JETER, PHYLLIS	60.00
			Account 4071500 Total:	60.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4073100-2300	Library	Hospital/Medical Plan	CORVESTA SERVICES, INC	436.15
100-4073100-2500	Library	Disability Insurance	VACO INSURANCE PROGRAMS	10.71
100-4073100-3100	Library	Professional Services	OCLC, INC	1,024.39
100-4073100-3312	Library	Repairs & Maint - Vehicles	SPRINKEL'S TOWING, LLC	117.94
100-4073100-3320	Library	Maint Service Contracts	ALSCO	10.58
100-4073100-3320	Library	Maint Service Contracts	BRYANT'S CLEANING	800.00
100-4073100-3320	Library	Maint Service Contracts	CANON SOLUTIONS AMERICA,	26.11
100-4073100-3320	Library	Maint Service Contracts	RYDER CLEANING	40.00
100-4073100-3320	Library	Maint Service Contracts	ROPHO SALES	212.00
100-4073100-3320	Library	Maint Service Contracts	SCRUBZ PROCLEANING	875.00
100-4073100-3320	Library	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	60.40
100-4073100-3500	Library	Printing & Binding	VIRGINIA BUSINESS SYSTEMS	500.00
100-4073100-3800	Library	Prch of Serv frm Othr Gov Entities	COUNTY OF ROANOKE	795.91
100-4073100-3800	Library	Prch of Serv frm Othr Gov Entities	COUNTY OF ROANOKE	329.14
100-4073100-5110	Library	Electrical Services	DOMINION VIRGINIA POWER	822.14
100-4073100-5110	Library	Electrical Services	DOMINION VIRGINIA POWER	155.86
100-4073100-5120	Library	Heating Services	ROANOKE GAS COMPANY	68.26
100-4073100-5130	Library	Water and Sewer	WESTERN VIRGINIA WATER AU	115.86
100-4073100-5130	Library	Water and Sewer	MOUNTAIN SPRINGS	13.00
100-4073100-5130	Library	Water and Sewer	TOWN OF BUCHANAN	95.50
100-4073100-5130	Library	Water and Sewer	WESTERN VIRGINIA WATER AU	251.97
100-4073100-5210	Library	Postal Services	POSTMASTER	110.00
100-4073100-5230	Library	Telecommunications	COMCAST	145.64
100-4073100-5230	Library	Telecommunications	VERIZON WIRELESS	80.10
100-4073100-5230	Library	Telecommunications	COX COMMUNICATIONS INC.	334.47
100-4073100-5810	Library	Dues & Assoc Memberships	VIRGINIA LIBRARY ASSOCIAT	431.00
100-4073100-5840	Library	Marketing	MILL MOUNTAIN ZOO	566.00
100-4073100-6001	Library	Office Supplies	BRODART	335.09
100-4073100-6001	Library	Office Supplies	OFFICE DEPOT	12.45
100-4073100-6001	Library	Office Supplies	OFFICE DEPOT	24.43
100-4073100-6001	Library	Office Supplies	STAPLES ADVANTAGE	69.49
100-4073100-6001	Library	Office Supplies	BANK OF AMERICA	60.26
100-4073100-6001	Library	Office Supplies	HIBBEN, MICHAEL	251.14
100-4073100-6005	Library	Laundry, Hskpg, Janitor Supplies	HAMCO	123.65
100-4073100-6012	Library	Books & Subscriptions	BAKER & TAYLOR	576.63
100-4073100-6012	Library	Books & Subscriptions	MEREDITH BOOKS	27.33
100-4073100-6012	Library	Books & Subscriptions	GALE GROUP	561.13
100-4073100-6012	Library	Books & Subscriptions	CENTER POINT PUBLISHING	304.98
100-4073100-6012	Library	Books & Subscriptions	CHILDREN'S PLUS	796.15
100-4073100-6012	Library	Books & Subscriptions	CHILDREN'S PLUS	1,604.52
100-4073100-6012	Library	Books & Subscriptions	FAMILY CIRCLE	32.55
100-4073100-6012	Library	Books & Subscriptions	INGRAM	4,643.48
100-4073100-6012	Library	Books & Subscriptions	MICROMARKETING	320.46
100-4073100-6012	Library	Books & Subscriptions	MONTGOMERY PUBLISHING, LL	35.00
100-4073100-6012	Library	Books & Subscriptions	OVERDRIVE	130.63
100-4073100-6012	Library	Books & Subscriptions	RECORDED BOOKS	102.59
100-4073100-6012	Library	Books & Subscriptions	REDBOOK	21.97
100-4073100-6012	Library	Books & Subscriptions	TEI LANDMARK AUDIO	16.00
100-4073100-6012	Library	Books & Subscriptions	TEI LANDMARK AUDIO	65.98
100-4073100-6012	Library	Books & Subscriptions	TEI LANDMARK AUDIO	47.00
100-4073100-6012	Library	Books & Subscriptions	TEI LANDMARK AUDIO	191.25
100-4073100-6012	Library	Books & Subscriptions	TEI LANDMARK AUDIO	128.89

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4073100-6012	Library	Books & Subscriptions	ULVERSCROFT	94.44
100-4073100-6012	Library	Books & Subscriptions	BANK OF AMERICA	126.66
100-4073100-6012	Library	Books & Subscriptions	BOTETOURT COUNTY HISTORIC	200.00
100-4073100-6012	Library	Books & Subscriptions	INGRAM	124.20
100-4073100-6012	Library	Books & Subscriptions	BLUE RIDGE COUNTRY	17.95
100-4073100-6012	Library	Books & Subscriptions	AMAZON.COM CREDIT	1,550.63
			Account 4073100 Total:	21,025.06
100-4081600-2300	Tourism	Hospital/Medical Plan	CORVESTA SERVICES, INC	79.30
100-4081600-2500	Tourism	Disability Insurance	VACO INSURANCE PROGRAMS	19.67
100-4081600-3100	Tourism	Professional Services	MONAGHAN, CANDACE	165.00
100-4081600-3100	Tourism	Professional Services	MONAGHAN, CANDACE	220.00
100-4081600-3100	Tourism	Professional Services	SIMPLEVIEW	375.00
100-4081600-3100	Tourism	Professional Services	MONAGHAN, CANDACE	165.00
100-4081600-3500	Tourism	Printing & Binding	BLUE RIDGE SIGN & STAMP	362.19
100-4081600-5210	Tourism	Postal Services	UNITED PARCEL SERVICE	18.47
100-4081600-5210	Tourism	Postal Services	UNITED PARCEL SERVICE	31.29
100-4081600-5230	Tourism	Telecommunications	TOLEDO, MARIANA	60.00
100-4081600-5230	Tourism	Telecommunications	MOORMAN, LISA	60.00
100-4081600-5530	Tourism	Subsistence & Lodging	BANK OF AMERICA	563.89
100-4081600-5810	Tourism	Dues & Assoc Memberships	BLUE RIDGE PARKWAY ASSOCI	375.00
100-4081600-5810	Tourism	Dues & Assoc Memberships	BANK OF AMERICA	500.00
100-4081600-5840	Tourism	Marketing	BANK OF AMERICA	45.78
100-4081600-6001	Tourism	Office Supplies	VIRGINIA OFFICE SUPP	2,040.26
100-4081600-6001	Tourism	Office Supplies	DOLLAR GENERAL	53.55
100-4081600-6001	Tourism	Office Supplies	BANK OF AMERICA	1,784.99
100-4081600-6008	Tourism	Vehicle & Pwr Equip Fuels	EXXON/GECC	30.92
100-4081600-6009	Tourism	Vehicle & Pwr Equip Supplies	BANK OF AMERICA	10.00
100-4081600-6012	Tourism	Books & Subscriptions	BANK OF AMERICA	92.50
			Account 4081600 Total:	7,052.81
100-4083000-1100	Cooperative Extension Program	Salaries & Wages - Regular	VIRGINIA POLYTECHNIC INST	8,140.14
100-4083000-2200	Cooperative Extension Program	Retirement	VIRGINIA POLYTECHNIC INST	2,665.90
			Account 4083000 Total:	10,806.04
100-4092000-5999	Revenue Refunds	Refunds	WITT,JOSHUA DAVID & RACHE	23.47
100-4092000-5999	Revenue Refunds	Refunds	TARBUTTON,BRADLEY WAYNE	175.23
			Account 4092000 Total:	198.70
100-4094101-0000-00	Enterprise-Wide Software	0000	VIRGINIA BUSINESS SYSTEMS	282.50
100-4094101-0000-00	Enterprise-Wide Software	0000	CDW GOVERNMENT	5,759.70
100-4094101-0000-00	Enterprise-Wide Software	0000	HARRIS COMPUTER SYSTEMS	1,739.99
100-4094101-0000-00	Enterprise-Wide Software	0000	HARRIS COMPUTER SYSTEMS	42,375.00
			Account 4094101 Total:	50,157.19
100-4094112-0000-00	County Website Redesign	0000	VISA	2,833.88
100-4094112-0000-00	County Website Redesign	0000	ALEXANDER, WILLIAM	2,212.50

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
			Account 4094112 Total:	5,046.38
100-4094405-0000-00	Infrastructure Improvements	0000	HUGH'S TRANSPORT	400.00
			Account 4094405 Total:	400.00
100-4094423-0000-00	Dale Ct. Water Line Extension	0000	COFFEY A R & SONS	38,927.20
100-4094423-0000-00	Dale Ct. Water Line Extension	0000	PIERSON ENGINEERING & SUR	2,432.00
			Account 4094423 Total:	41,359.20
100-4094733-0000-00	Greenfield Historic Resources	0000	SIGN DESIGN	426.97
100-4094733-0000-00	Greenfield Historic Resources	0000	HURT & PROFFITT INC	2,250.00
			Account 4094733 Total:	2,676.97
100-4094801-0000-00	Indust Site Development	0000	LACKS,TOBY	7,375.00
			Account 4094801 Total:	7,375.00
			Fund 100 Total:	1,279,760.54
400-4095199-9100	Debt Service Expenses	Debt Service	US BANK	550.00
			Account 4095199 Total:	550.00
			Fund 400 Total:	550.00
			Grand Total:	1,280,310.54

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4012110-2300	County Administrator	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	2,260.00
100-4012110-5230	County Administrator	Telecommunications	LUMOS NETWORKS	229.57
100-4012110-5230	County Administrator	Telecommunications	VIRGINIA INFORMATION TECH	0.11
100-4012110-5510	County Administrator	Mileage	FAIN, SUSAN	9.18
100-4012110-5510	County Administrator	Mileage	FAIN, SUSAN	7.02
			Account 4012110 Total:	2,505.88
100-4012121-2300	Deputy Administrators	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,507.00
100-4012121-3312	Deputy Administrators	Repairs & Maint - Vehicles	MOORMAN, DAVID	6.99
100-4012121-5230	Deputy Administrators	Telecommunications	LUMOS NETWORKS	73.26
100-4012121-5230	Deputy Administrators	Telecommunications	VIRGINIA INFORMATION TECH	0.32
100-4012121-5230	Deputy Administrators	Telecommunications	VERIZON WIRELESS	40.01
100-4012121-6008	Deputy Administrators	Vehicle & Pwr Equip Fuels	FOSTER FUEL	293.68
			Account 4012121 Total:	1,921.26
100-4012310-2300	Commissioner of Revenue	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	4,520.00
100-4012310-5230	Commissioner of Revenue	Telecommunications	VIRGINIA INFORMATION TECH	1.12
100-4012310-5230	Commissioner of Revenue	Telecommunications	LUMOS NETWORKS	46.59
			Account 4012310 Total:	4,567.71
100-4012330-1300	Equalization Board	Part-Time Wages - Reg	KILBY, JOHN F	930.00
100-4012330-1300	Equalization Board	Part-Time Wages - Reg	KAPPESSER, GARY	800.00
100-4012330-1300	Equalization Board	Part-Time Wages - Reg	BRUGH JR, ED	860.00
100-4012330-1300	Equalization Board	Part-Time Wages - Reg	BAILEY,RICHARD G	800.00
100-4012330-1300	Equalization Board	Part-Time Wages - Reg	LEFTWICH JR, JOHN L	800.00
			Account 4012330 Total:	4,190.00
100-4012410-2300	Treasurer	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	3,767.00
100-4012410-5230	Treasurer	Telecommunications	VIRGINIA INFORMATION TECH	0.14
100-4012410-5230	Treasurer	Telecommunications	LUMOS NETWORKS	52.40
			Account 4012410 Total:	3,819.54
100-4012430-2300	Financial Services	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,507.00
100-4012430-5230	Financial Services	Telecommunications	VIRGINIA INFORMATION TECH	0.10
100-4012430-5230	Financial Services	Telecommunications	LUMOS NETWORKS	53.52
100-4012430-5230	Financial Services	Telecommunications	VIRGINIA INFORMATION TECH	0.32
100-4012430-5510	Financial Services	Mileage	ZERRILLA, ANTHONY	202.82
			Account 4012430 Total:	1,763.76
100-4012510-2300	Technology Services	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	4,520.00
100-4012510-5230	Technology Services	Telecommunications	LUMOS NETWORKS	2,303.01
100-4012510-5230	Technology Services	Telecommunications	VIRGINIA INFORMATION TECH	0.43
100-4012510-5230	Technology Services	Telecommunications	VERIZON WIRELESS	297.79
			Account 4012510 Total:	7,121.23

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4012530-2300	Central Purchasing	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	753.00
100-4012530-5230	Central Purchasing	Telecommunications	VIRGINIA INFORMATION TECH	0.04
100-4012530-5230	Central Purchasing	Telecommunications	LUMOS NETWORKS	38.62
100-4012530-5230	Central Purchasing	Telecommunications	VIRGINIA INFORMATION TECH	0.11
100-4012530-5810	Central Purchasing	Dues & Assoc Memberships	SAM'S CLUB	45.00
			Account 4012530 Total:	836.77
100-4012560-2300	Central Garage	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	753.00
100-4012560-5230	Central Garage	Telecommunications	LUMOS NETWORKS	723.52
			Account 4012560 Total:	1,476.52
100-4013300-2300	Electoral Bd/Registrar	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	753.00
100-4013300-5230	Electoral Bd/Registrar	Telecommunications	VIRGINIA INFORMATION TECH	0.08
100-4013300-5230	Electoral Bd/Registrar	Telecommunications	LUMOS NETWORKS	46.78
100-4013300-5230	Electoral Bd/Registrar	Telecommunications	VIRGINIA INFORMATION TECH	0.32
			Account 4013300 Total:	800.18
100-4021100-2300	Circuit Court	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	753.00
100-4021100-5230	Circuit Court	Telecommunications	VIRGINIA INFORMATION TECH	10.69
100-4021100-5230	Circuit Court	Telecommunications	LUMOS NETWORKS	108.83
			Account 4021100 Total:	872.52
100-4021200-5230	General District Court	Telecommunications	VIRGINIA INFORMATION TECH	16.72
100-4021200-5230	General District Court	Telecommunications	LUMOS NETWORKS	364.41
			Account 4021200 Total:	381.13
100-4021300-5230	Magistrate	Telecommunications	LUMOS NETWORKS	14.56
100-4021300-5230	Magistrate	Telecommunications	VIRGINIA INFORMATION TECH	0.21
			Account 4021300 Total:	14.77
100-4021600-2300	Clerk of Circuit Court	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	4,520.00
100-4021600-5230	Clerk of Circuit Court	Telecommunications	VIRGINIA INFORMATION TECH	8.66
100-4021600-5230	Clerk of Circuit Court	Telecommunications	LUMOS NETWORKS	213.21
			Account 4021600 Total:	4,741.87
100-4022100-2300	Commonwealth's Attorney	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	5,273.00
100-4022100-5110	Commonwealth's Attorney	Electrical Services	AMERICAN ELECTRIC PO	131.03
100-4022100-5120	Commonwealth's Attorney	Heating Services	ROANOKE GAS COMPANY	37.52
100-4022100-5230	Commonwealth's Attorney	Telecommunications	VIRGINIA INFORMATION TECH	0.43
100-4022100-5230	Commonwealth's Attorney	Telecommunications	LUMOS NETWORKS	108.57
100-4022100-8007	Commonwealth's Attorney	Cap Otly - EDP Equipmt	VERIZON WIRELESS	80.02
			Account 4022100 Total:	5,630.57
100-4031200-2300	Sheriff	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	35,406.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4031200-5230	Sheriff	Telecommunications	LUMOS NETWORKS	492.11
100-4031200-5230	Sheriff	Telecommunications	VIRGINIA INFORMATION TECH	4.08
100-4031200-5230	Sheriff	Telecommunications	LUMOS NETWORKS	21.95
100-4031200-5230	Sheriff	Telecommunications	VERIZON WIRELESS	1,059.53
100-4031200-5830	Sheriff	RAID Patrol	LUMOS NETWORKS	25.81
100-4031200-5830	Sheriff	RAID Patrol	VIRGINIA INFORMATION TECH	0.43
100-4031200-5830	Sheriff	RAID Patrol	VERIZON WIRELESS	82.46
100-4031200-5850	Sheriff	Crime Prevention	LUMOS NETWORKS	6.45
100-4031200-5850	Sheriff	Crime Prevention	VIRGINIA INFORMATION TECH	0.11
100-4031200-5850	Sheriff	Crime Prevention	VERIZON WIRELESS	49.92
100-4031200-6008	Sheriff	Vehicle & Pwr Equip Fuels	FOSTER FUEL	12,133.64
100-4031200-6015	Sheriff	Firing Range Expenses	CRAIG-BOTETOURT ELECTRIC	46.90
			Account 4031200 Total:	49,329.39
100-4031700-2300	Dispatch	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	8,287.00
100-4031700-5230	Dispatch	Telecommunications	LUMOS NETWORKS	245.26
100-4031700-5230	Dispatch	Telecommunications	VIRGINIA INFORMATION TECH	79.71
100-4031700-5230	Dispatch	Telecommunications	VERIZON WIRELESS	30.44
			Account 4031700 Total:	8,642.41
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	FOSTER FUEL	829.73
100-4032200-5651	Volunteer Fire & Rescue	County Vol Resc Squads	CRAIG-BOTETOURT ELECTRIC	26.84
100-4032200-5651	Volunteer Fire & Rescue	County Vol Resc Squads	FOSTER FUEL	1,178.37
			Account 4032200 Total:	2,034.94
100-4033100-2300	Correction and Detention	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	33,143.79
100-4033100-5110	Correction and Detention	Electrical Services	AMERICAN ELECTRIC PO	10,884.79
100-4033100-5120	Correction and Detention	Heating Services	ROANOKE GAS COMPANY	786.23
100-4033100-5230	Correction and Detention	Telecommunications	LUMOS NETWORKS	300.54
100-4033100-5230	Correction and Detention	Telecommunications	VIRGINIA INFORMATION TECH	2.04
100-4033100-5230	Correction and Detention	Telecommunications	VERIZON WIRELESS	219.94
			Account 4033100 Total:	45,337.33
100-4033300-5230	Probation Office	Telecommunications	VIRGINIA INFORMATION TECH	3.34
100-4033300-5230	Probation Office	Telecommunications	LUMOS NETWORKS	28.39
			Account 4033300 Total:	31.73
100-4034000-2300	Dept of Community Development	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	6,780.00
100-4034000-5230	Dept of Community Development	Telecommunications	VIRGINIA INFORMATION TECH	0.08
100-4034000-5230	Dept of Community Development	Telecommunications	LUMOS NETWORKS	112.61
100-4034000-5230	Dept of Community Development	Telecommunications	VIRGINIA INFORMATION TECH	0.96
100-4034000-5230	Dept of Community Development	Telecommunications	VERIZON WIRELESS	110.46
100-4034000-6008	Dept of Community Development	Vehicle & Pwr Equip Fuels	FOSTER FUEL	776.36
			Account 4034000 Total:	7,780.47
100-4035100-2300	Animal Control	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,507.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4035100-5230	Animal Control	Telecommunications	LUMOS NETWORKS	25.81
100-4035100-5230	Animal Control	Telecommunications	VIRGINIA INFORMATION TECH	0.43
100-4035100-5230	Animal Control	Telecommunications	VERIZON WIRELESS	128.06
100-4035100-6008	Animal Control	Vehicle & Pwr Equip Fuels	FOSTER FUEL	853.66
			Account 4035100 Total:	2,514.96
100-4035500-2300	Fire & EMS	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	23,353.00
100-4035500-5230	Fire & EMS	Telecommunications	VIRGINIA INFORMATION TECH	3.09
100-4035500-5230	Fire & EMS	Telecommunications	LUMOS NETWORKS	46.43
100-4035500-5230	Fire & EMS	Telecommunications	VIRGINIA INFORMATION TECH	0.75
100-4035500-5230	Fire & EMS	Telecommunications	VERIZON WIRELESS	542.12
100-4035500-6008	Fire & EMS	Vehicle & Pwr Equip Fuels	FOSTER FUEL	3,054.63
			Account 4035500 Total:	27,000.02
100-4035600-5231	Emergency Communications	Wireless E911 Communications	VERIZON	8.19
100-4035600-5231	Emergency Communications	Wireless E911 Communications	LUMOS NETWORKS	437.71
100-4035600-5231	Emergency Communications	Wireless E911 Communications	LUMOS NETWORKS	515.77
100-4035600-5232	Emergency Communications	E911 Landline Communications	VERIZON	2,675.88
100-4035600-5232	Emergency Communications	E911 Landline Communications	LUMOS NETWORKS	846.27
			Account 4035600 Total:	4,483.82
100-4040000-2300	General Services	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	2,260.00
100-4040000-5230	General Services	Telecommunications	VIRGINIA INFORMATION TECH	0.16
100-4040000-5230	General Services	Telecommunications	LUMOS NETWORKS	58.15
100-4040000-5230	General Services	Telecommunications	VERIZON WIRELESS	102.93
100-4040000-6008	General Services	Vehicle & Pwr Equip Fuels	FOSTER FUEL	239.37
			Account 4040000 Total:	2,660.61
100-4042400-2300	Waste Management	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	3,014.00
100-4042400-3191	Waste Management	Refuse Disposal	ADVANCED DISPOSAL	1,615.00
100-4042400-3192	Waste Management	Recycling	ADVANCED DISPOSAL	467.50
100-4042400-5110	Waste Management	Electrical Services	CRAIG-BOTETOURT ELECTRIC	33.87
100-4042400-5110	Waste Management	Electrical Services	CRAIG-BOTETOURT ELECTRIC	110.21
100-4042400-5110	Waste Management	Electrical Services	CRAIG-BOTETOURT ELECTRIC	138.12
100-4042400-5230	Waste Management	Telecommunications	VIRGINIA INFORMATION TECH	0.62
100-4042400-5230	Waste Management	Telecommunications	LUMOS NETWORKS	120.06
			Account 4042400 Total:	5,499.38
100-4043000-2300	Maint of Gen Bldg & Grounds	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	5,273.00
100-4043000-3191	Maint of Gen Bldg & Grounds	Refuse Disposal	COUNTY WASTE	1,032.88
100-4043000-3191	Maint of Gen Bldg & Grounds	Refuse Disposal	ADVANCED DISPOSAL	192.50
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	CRAIG-BOTETOURT ELECTRIC	151.26
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	CRAIG-BOTETOURT ELECTRIC	186.31
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	11.86
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	148.24
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	260.41
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	2,097.67

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	56.46
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	110.58
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	188.95
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	226.32
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	10.25
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	18.23
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	3,391.63
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	10.54
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	181.71
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	118.65
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	10.25
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	134.45
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	571.63
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	DOMINION VIRGINIA POWER	239.40
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	ROANOKE GAS COMPANY	49.26
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	ROANOKE GAS COMPANY	49.60
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	ROANOKE GAS COMPANY	429.05
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	ROANOKE GAS COMPANY	76.23
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	ROANOKE GAS COMPANY	31.28
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	LUMOS NETWORKS	278.23
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	VERIZON WIRELESS	49.92
100-4043000-6008	Maint of Gen Bldg & Grounds	Vehicle & Pwr Equip Fuels	FOSTER FUEL	538.30
			Account 4043000 Total:	16,125.05
100-4053500-2300	Children's Services (CSA)	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	753.00
100-4053500-5230	Children's Services (CSA)	Telecommunications	VIRGINIA INFORMATION TECH	0.35
100-4053500-5230	Children's Services (CSA)	Telecommunications	LUMOS NETWORKS	35.78
100-4053500-5230	Children's Services (CSA)	Telecommunications	VIRGINIA INFORMATION TECH	0.11
100-4053500-6008	Children's Services (CSA)	Vehicle & Pwr Equip Fuels	FOSTER FUEL	24.09
			Account 4053500 Total:	813.33
100-4071000-2300	Parks & Recreation	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	6,780.00
100-4071000-3180	Parks & Recreation	Instruction/Training	ROANOKE TOURS	3,192.00
100-4071000-3180	Parks & Recreation	Instruction/Training	TAYLOR, TONYA	45.00
100-4071000-3180	Parks & Recreation	Instruction/Training	SAM'S CLUB	140.79
100-4071000-3800	Parks & Recreation	Prch of Serv frm Othr Gov Entities	ROANOKE VALLEY SOCCER	1,750.00
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	43.72
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	45.87
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	97.37
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	23.17
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	18.61
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	58.03
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	41.34
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	45.55
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	23.28
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	22.70
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	25.07
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	16.16
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	58.75
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	45.82

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	10.34
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	140.25
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	36.19
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	38.02
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	43.53
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	40.10
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	135.01
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	187.81
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	27.12
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	14.50
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	105.02
100-4071000-5120	Parks & Recreation	Heating Services	ROANOKE GAS COMPANY	51.79
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	57.41
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	46.45
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	88.65
100-4071000-5130	Parks & Recreation	Water and Sewer	BLUE RIDGE WATER	24.00
100-4071000-5230	Parks & Recreation	Telecommunications	VIRGINIA INFORMATION TECH	0.32
100-4071000-5230	Parks & Recreation	Telecommunications	LUMOS NETWORKS	186.41
100-4071000-5230	Parks & Recreation	Telecommunications	VERIZON WIRELESS	50.07
100-4071000-5810	Parks & Recreation	Dues & Assoc Memberships	SAM'S CLUB	45.00
100-4071000-6008	Parks & Recreation	Vehicle & Pwr Equip Fuels	FOSTER FUEL	3,361.37
			Account 4071000 Total:	17,162.59
100-4071300-2300	Botetourt Sports Complex	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,507.00
100-4071300-5110	Botetourt Sports Complex	Electrical Services	AMERICAN ELECTRIC PO	826.09
100-4071300-5130	Botetourt Sports Complex	Water and Sewer	WESTERN VIRGINIA WATER AU	173.65
100-4071300-5230	Botetourt Sports Complex	Telecommunications	LUMOS NETWORKS	859.68
100-4071300-5810	Botetourt Sports Complex	Dues & Assoc Memberships	SAM'S CLUB	90.00
100-4071300-5840	Botetourt Sports Complex	Marketing	LORD BOTETOURT HIGH SCHOO	1,340.00
100-4071300-5840	Botetourt Sports Complex	Marketing	JAMES RIVER HIGH SCHOOL	4,131.00
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	112.80
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	SAM'S CLUB	390.07
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	COCA-COLA BOTTLING	570.00
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	SAM'S CLUB	126.67
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	SAM'S CLUB	101.66
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	COCA-COLA BOTTLING	407.50
100-4071300-6008	Botetourt Sports Complex	Vehicle & Pwr Equip Fuels	FOSTER FUEL	120.23
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	TELVENT DTN INC	249.75
			Account 4071300 Total:	11,006.10
100-4071500-5230	Van Program	Telecommunications	VERIZON WIRELESS	15.92
100-4071500-6008	Van Program	Vehicle & Pwr Equip Fuels	FOSTER FUEL	392.01
			Account 4071500 Total:	407.93
100-4073100-2300	Library	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	8,287.00
100-4073100-5110	Library	Electrical Services	AMERICAN ELECTRIC PO	770.46
100-4073100-5110	Library	Electrical Services	AMERICAN ELECTRIC PO	16.27
100-4073100-5110	Library	Electrical Services	AMERICAN ELECTRIC PO	625.60
100-4073100-5230	Library	Telecommunications	VIRGINIA INFORMATION TECH	3.50

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4073100-5230	Library	Telecommunications	LUMOS NETWORKS	1,599.08
100-4073100-6008	Library	Vehicle & Pwr Equip Fuels	FOSTER FUEL	439.75
			Account 4073100 Total:	11,741.66
100-4081600-2300	Tourism	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,507.00
100-4081600-5230	Tourism	Telecommunications	LUMOS NETWORKS	13.44
100-4081600-6008	Tourism	Vehicle & Pwr Equip Fuels	FOSTER FUEL	45.99
			Account 4081600 Total:	1,566.43
100-4083000-5230	Cooperative Extension Program	Telecommunications	VIRGINIA INFORMATION TECH	14.68
100-4083000-5230	Cooperative Extension Program	Telecommunications	LUMOS NETWORKS	155.82
			Account 4083000 Total:	170.50
100-4092000-5999	Revenue Refunds	Refunds	SPENCER, JAMES WALTER	134.21
100-4092000-5999	Revenue Refunds	Refunds	GLASCOCK, MICHAEL LEE	245.23
100-4092000-5999	Revenue Refunds	Refunds	SHERMAN, KELLEY R	142.34
100-4092000-5999	Revenue Refunds	Refunds	SHERMAN, NICHOLAS GRAY	68.39
100-4092000-5999	Revenue Refunds	Refunds	HAYNES, ROXANNE MARIE & T	32.08
100-4092000-5999	Revenue Refunds	Refunds	PERKINS, TRAVIS EDWARD	85.80
100-4092000-5999	Revenue Refunds	Refunds	DAMRON, AUBREY WESLEY	19.65
100-4092000-5999	Revenue Refunds	Refunds	ANDERSON, JUDY BRYAN	18.91
100-4092000-5999	Revenue Refunds	Refunds	VALLEY MACHINE CO, INC	445.78
100-4092000-5999	Revenue Refunds	Refunds	GOINS, STACY W	38.77
100-4092000-5999	Revenue Refunds	Refunds	CUBA, LYNN MARIE & ADAM T	19.44
100-4092000-5999	Revenue Refunds	Refunds	VIRGINIA TRUCK CENTER	382.94
100-4092000-5999	Revenue Refunds	Refunds	HASANBASIC, MIRSAD ROCKY	116.37
100-4092000-5999	Revenue Refunds	Refunds	BARRETT, RILEY DILLARD	49.86
100-4092000-5999	Revenue Refunds	Refunds	CERBANTES, NANCY MORENO	21.53
100-4092000-5999	Revenue Refunds	Refunds	BRISTOW, LACEY D	20.72
100-4092000-5999	Revenue Refunds	Refunds	MCAFEE, CHRISTINE NOEL	43.76
100-4092000-5999	Revenue Refunds	Refunds	EXCEL TRUCK GROUP	123.95
100-4092000-5999	Revenue Refunds	Refunds	VENCILL, CAROL ANN	11.75
100-4092000-5999	Revenue Refunds	Refunds	TOBEY JR, JAMES F	17.73
100-4092000-5999	Revenue Refunds	Refunds	COOPER 2ND, RODNEY W	31.43
100-4092000-5999	Revenue Refunds	Refunds	BITTLER, JANE S	84.39
100-4092000-5999	Revenue Refunds	Refunds	HERNANDDEZ LEMUS, APRIL J	149.38
100-4092000-5999	Revenue Refunds	Refunds	LONG, MARTHA JANE	62.66
100-4092000-5999	Revenue Refunds	Refunds	BOWMAN, AMANDA MARIA	78.90
100-4092000-5999	Revenue Refunds	Refunds	CARTER, JACKIE G	46.14
100-4092000-5999	Revenue Refunds	Refunds	FOX SR, MICHAEL R	15.84
100-4092000-5999	Revenue Refunds	Refunds	WARE, MARIE ANGELIQUE	34.78
100-4092000-5999	Revenue Refunds	Refunds	SULLIVAN, MICHAEL BROGAN	59.48
100-4092000-5999	Revenue Refunds	Refunds	WILSON, NAVARRE S	42.82
			Account 4092000 Total:	2,645.03
100-4094733-0000-00	Greenfield Historic Resources	0000	DOVETAIL CULTURAL RESOURC	560.70
			Account 4094733 Total:	560.70

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
			Fund 100 Total:	258,158.09
400-4095112-9100	Buchanan Fire Truck	Debt Service	BANK OF BOTETOURT	3,055.00
			Account 4095112 Total:	3,055.00
			Fund 400 Total:	3,055.00
			Grand Total:	261,213.09

AGENDA ITEM: Approval of change order for the Greenfield waste area expansion and authorization for the EDA to proceed with development of pad site #2.

Administrator's Comments:

The ELDOR project is progressing and the waste material from the project is providing an additional opportunity to potentially create a new pad-ready site for Botetourt to market (see attached map). Currently, there are no pad-ready sites in the Roanoke region.

The Botetourt Economic Development Authority recently adopted a motion to accept Change Order #2 from Branch Highways and authorized funds for the construction of the site, with the concurrence of the Board of Supervisors, and funding not to exceed the contract price of $312,610.52 (see attached cost estimate).

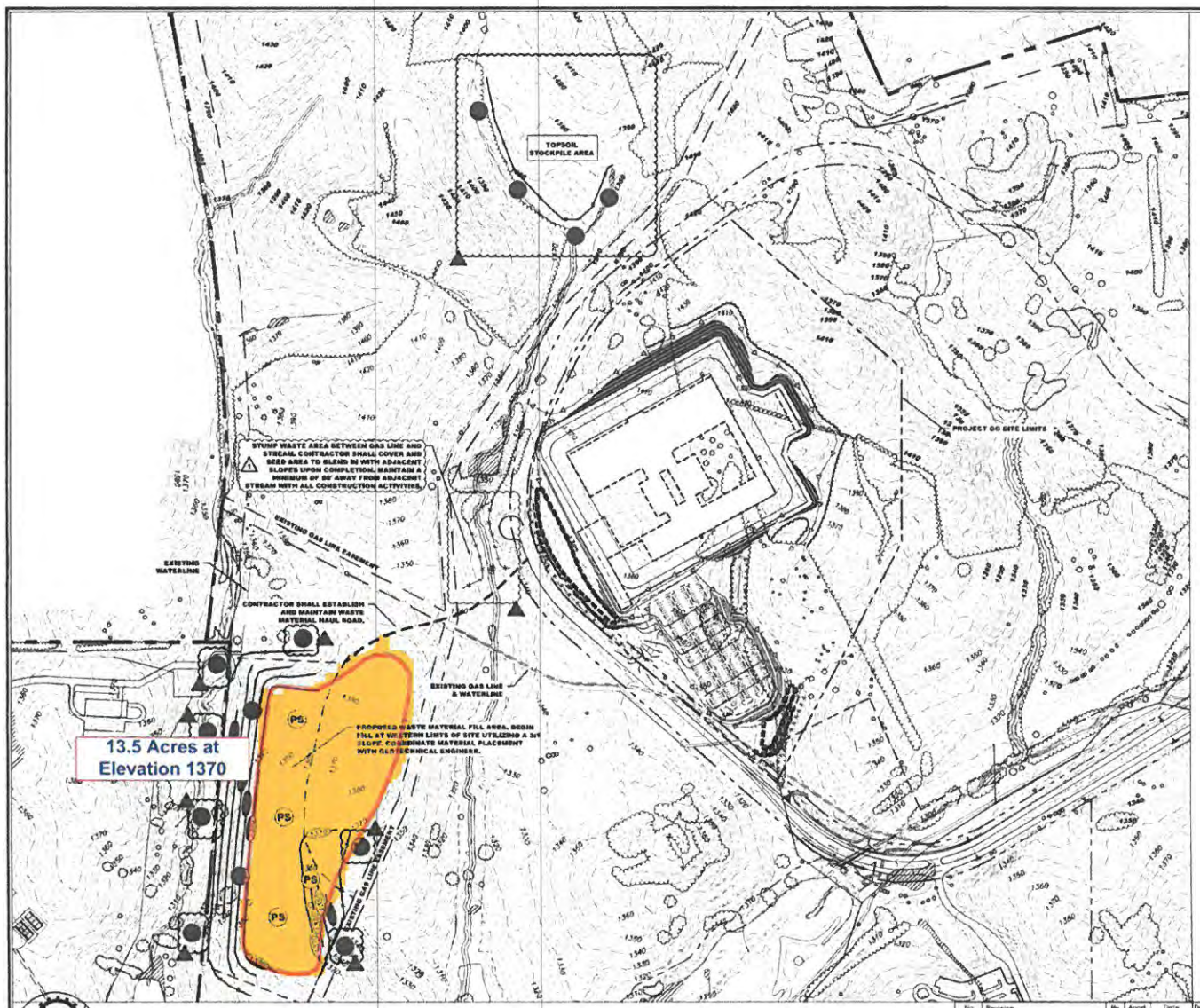
Recommendation:

It is respectfully recommended that the Board concur with the new pad site development by the Economic Development Authority and agree to transfer necessary funds to the EDA not to exceed the contract amount for the construction of the pad and other improvements. It is also recommended that the Board approve any and all other funds granted toward the pad development project (including utilities) from outside sources to be authorized for the continued development of the pad project.

Attachment:

Greenfield Waste Area Change Order Cost Estimate

Gary Larue 6-24-16



1. CONTRACTOR SHALL TAKE CARE TO AVOID DISTURBANCE TO AREAS OUTSIDE THE PROJECT GO SITE BOUNDARY, WASTE MATERIAL SITE, AND ACCESS HAUL ROADS BETWEEN THE TWO.
2. CONTRACTOR SHALL NOT IMPACT ANY STREAMS, WETLANDS, OR 50' BUFFERS DURING PLACEMENT OF WASTE MATERIAL.

ENGINEERING CONCEPTS, INC.
20 S. ROANOKE ST., PO BOX 619
PINCASTLE, VIRGINIA 24090
540.473.1253 FAX: 540.473.1254

No.	Revision	By	Appd.	Date
1	ADDENDUM #1 CHANGES	ECI	RHW	3/22/16
2	ADD SE A1 WASTE SITE	ECI	RHW	4/20/16

Drawn: ECI
Designed: ECI
Checked: RHW
Approved: RHW

PROJECT GO
MASS GRADING PACKAGE

BOTETOURT COUNTY, VA
WASTE MATERIAL GRADING PLAN

1"=200'
4/20/16
PROJECT: 16/011
4

GREENFIELD WASTE AREA EXPANSION

Branch Highways

442 Rutherford Ave. NE,

24016

Contact: **Jeremy Lilly**

Phone: **(540) 982-1678**

Fax: **(540) 982-4216**

Quote To: Botetourt County
Attention: Bobby Wampler
Phone: (540) 588-3312
Fax:

Job Name: Grrenfield Aste Area Expansion
Date of Plans: N/A
Revision Date:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
100	INITIAL E&S INSTALL	1.00	LS	10,000.00	10,000.00
200	STRIP STOCKPILE TOPSOIL	1.00	LS	20,000.00	20,000.00
300	BUILDING PAD ENTRANCE	1.00	LS	2,500.00	2,500.00
400	EARTHWORK	33,166.00	CY	3.22	106,794.52
500	MASS ROCK	9,000.00	CY	6.23	56,070.00
600	GRADING	1.00	LS	35,000.00	35,000.00
700	RESPREAD TOPSOIL	1.00	LS	12,000.00	12,000.00
800	E&S MAINTENANCE	1.00	LS	5,000.00	5,000.00
900	SEEDING	1.00	LS	25,246.00	25,246.00
1000	GENERAL CONDITIONS	1.00	LS	40,000.00	40,000.00
GRAND TOTAL					**$312,610.52**

NOTES:

Branch Highways is pleased to provide the above pricing for the excavaion and fill placement to extend the waste area.

SCOPE:
Silt fence will be added to protect the new area.
Stripping and stockpiling of topsoil.
Drilling and blasting of rock that could be encountered during this operation.
Excavation and compaction of fill placement.
Topsoil respread of slope areas.
Seeding of entire 13 acre site.
Entrance road installed from the existing secondary stone road.

EXCLUSIONS:

Permits are to be provided by the owner.
No sediment basins are included in the pricing.
Pricing is only good if work is done consecutivly while Branch Highways is on site.
Stone placement on pad is excluded in this pricing.
Stone placement on building pad entrance is excluded.
Any additions to the work will be reveiwed with the project team before continuing.

AGENDA ITEM: Consideration of FY17 Budget Appropriation Resolution and adoption of the Capital Improvement Plan.

Administrator's Comments:

Attached is the FY17 Budget Appropriation Resolution and the Capital Improvements Plan (CIP) for Fiscal Years 2018 – 2021. The CIP is for planning purposes only.

Recommendation:

1. Adopt the proposed budget appropriation resolution as presented.
2. Adopt the Capital Improvements Plan for Fiscal Years 2018 – 2021 for planning purposes only.

Attachments (2)

Gary Lane 6-24-16

WHEREAS, the General Fund, School Budgets, and Tax Levies have been approved for Fiscal Year 2016 - 2017,

NOW, THEREFORE, BE IT RESOLVED, that the Board of Supervisors of Botetourt County hereby make the following categorical appropriations for Fiscal Year 2016 - 2017 for the functions, as indicated; and the Treasurer of Botetourt County is authorized to transfer local funds, as needed, not to exceed $24,199,282 to the School Operating Fund, $736,335 to the School Operating Fund for Literary Fund debt service, and is also authorized to transfer local funds in the amount of $1,292,241 to the Virginia Public School Authority:

100-4011010	Board of Supervisors	225,411
100-4012110	County Administrator	382,299
100-4012121	Deputy Administrators	342,937
100-4012310	Commissioner of Revenue	403,211
100-4012410	Treasurer	475,608
100-4012430	Financial Services	351,250
100-4012510	Technology Services	913,277
100-4012530	Central Purchasing	94,645
100-4012560	Central Garage	85,036
100-4013300	Electoral Board / Registrar	317,357
100-4021100	Circuit Court	67,796
100-4021200	General District Court	31,123
100-4021300	Magistrate	997
100-4021600	Clerk of Circuit Court	640,364
100-4022100	Commonwealth's Attorney	763,158
100-4031200	Sheriff	4,839,149
100-4031700	Dispatch	841,023
100-4032200	Volunteer Fire & Rescue	1,286,756
100-4032421	Western Va. EMS Council	7,141
100-4033100	Correction & Detention	4,102,823
100-4033200	Juvenile Detention Center	90,000
100-4033300	Probation Office	4,352
100-4034000	Community Development	831,001
100-4035100	Animal Control	510,178
100-4035500	Fire & EMS	3,523,318
100-4035600	Emergency Communications	296,371
100-4040000	General Services	337,105
100-4042400	Division of Waste Management	733,827
100-4043000	Maint of General Bldgs & Grounds	858,093
100-4051100	Local Health Department	329,252
100-4052500	Blue Ridge Behavioral Healthcare	38,743
100-4053000	Social Services	1,407,084
100-4053500	Children's Services Act (CSA)	1,243,890
100-4053710	Total Action for Progress (TAP)	1,000
100-4053716	Brain Injury Services	2,500
100-4053730	Child Health Invest. Partnership (CHIP)	2,000
100-4053734	Roanoke Valley Greenway Commission	14,475
100-4053735	Roanoke Valley Transp'n Plann'g Org.	2,686
100-4053740	Roanoke Area Ministries	1,000
100-4053745	Botetourt County FFA Alumni	1,000
100-4053775	Botetourt Resource Center	10,000
100-4053780	League of Older Americans	11,000

100-4068000	Community Colleges	37,140
100-4071000	Parks & Recreation	1,302,835
100-4071300	Botetourt Sports Complex	485,162
100-4071500	Van Program	73,292
100-4072215	Roanoke Valley Conv. & Visitors Bureau	140,705
100-4072240	Botetourt Co. Museum / Historical Society	9,000
100-4072241	Standing Room Only	7,000
100-4072242	Attic Productions	7,000
100-4073100	Library	1,132,065
100-4081210	Planning District Commission	30,160
100-4081220	Economic Devel Partnership	72,842
100-4081230	Botetourt County Chamber of Commerce	4,500
100-4081231	Roanoke Chamber of Commerce / Small Bus.	4,500
100-4081500	Economic Development	199,699
100-4081600	Tourism / Marketing	298,135
100-4082000	Environmental Management	19,155
100-4083000	Cooperative Extension Program	62,641
100-4091503	Wellness Program	50,000
100-4092000	Revenue Refunds	150,000
100-4092500	Salary Adjustments	75,000
100-4094000	Capital Projects	1,493,000
	TOTAL GENERAL FUND	32,074,067
400-4095000	Debt Service- County / VPSA	2,637,130
400-4095299	Debt Service- School Literary Fund	736,335
	TOTAL DEBT SERVICE FUNDS	3,373,465
	Contingency	157,217
203-4060000	School Operations	50,322,532
	Self Sustaining Funds	3,222,839
	School Nutrition Fund	1,730,134
	Textbook Fund	1,175,000
	Capital Reserve Fund	507,000
	TOTAL SCHOOL FUND	56,957,505
	TOTAL ALL FUNDS	92,562,254

BOTETOURT COUNTY 2017 - 2021 CAPITAL IMPROVEMENTS PLAN

	Department: Botetourt County Summary	FY17	FY18	FY19	FY20	FY21	
#	Capital Project Description	2016-17	2017-18	2018-19	2019-20	2020-21	Total
Pg#							
2	Parks, Recreation, Cultural	$ 35,000	$ 224,000	$ 415,000	$ 500,000	$ 705,000	$ 1,879,000
3	Community and Economic Development	$ 450,000	$ 450,000	$ 500,000	$ 550,000	$ 600,000	$ 2,550,000
4	General Services	$ 287,000	$ 288,000	$ 180,000	$ 1,350,000	$ 1,350,000	$ 3,455,000
5	Public Safety	$ 192,000	$ 160,000	$ 85,000	$ -	$ 5,000,000	$ 5,437,000
6	Library	$ 30,000	$ 90,000	$ 110,000	$ 10,000	$ 10,000	$ 250,000
7	Technology Services	$ 499,000	$ 93,000	$ 278,000	$ 56,000	$ 56,000	$ 982,000
	TOTAL - General Fund	$ 1,493,000	$ 1,305,000	$ 1,568,000	$ 2,466,000	$ 7,721,000	$ 14,553,000

BOTETOURT COUNTY - 2017 - 2021 CAPITAL IMPROVEMENTS PLAN

	Department: Parks and Recreation	FY17	FY18	FY19	FY20	FY21	
#	Capital Project Description	2016-17	2017-18	2018-19	2019-20	2020-21	Total
1	Botetourt Sports Complex	$ -	$ -	$ 140,000	$ -	$ 180,000	$ 320,000
2	Buchanan Park	$ -	$ -	$ -	$ 125,000	$ -	$ 125,000
3	Col. Elm School Athletic Fields (Replacement)	$ -	$ -	$ -	$ -	$ 200,000	$ 200,000
4	Greenfield Recreation Park	$ -	$ 79,000	$ 240,000	$ 340,000	$ 290,000	$ 949,000
5	Recreation Incentive Fund	$ 35,000	$ 35,000	$ 35,000	$ 35,000	$ 35,000	$ 175,000
6	Last Lock Park/River Walk	$ -	$ 110,000	$ -	$ -	$ -	$ 110,000
							$ -
	TOTAL COST	$ 35,000	$ 224,000	$ 415,000	$ 500,000	$ 705,000	$ 1,879,000

#	EXPLANATION / JUSTIFICATION
1	Build equipment and material storage building that includes public restrooms for fields 5 & 6. (FY19)
	Renovate and expand Championship Field seating capacity that includes larger dugouts with operational storage. (FY21)
2	Funds needed to construct parking, ADA accessible pathways and other ancillary park structures. (FY20)
3	Build new athletic fields at site of new Colonial Elementary School (FY21)
4	Development of Greenfield Master Plan:
	$59,000 to install concrete sidewalks, shed for portable toilets and scoreboards for new diamonds. (FY18)
	$20,000 to construct a picnic shelter and supply with tables and trash receptacles. (FY18)
	$240,000 to light two recreation soccer fields. (FY19) (consider 10 year finance option)
	$215,000 to install utilities and purchase prefabricated concession/restroom building for soccer fields to match existing structures. (FY20)
	$125,000 to improve parking area and construct associated storm water and ADA access routes for existing rec. soccer complex. (FY20)
	$140,000 to construct four tennis courts for recreation and high school play. (FY21)
	$150,000 to light four tennis courts (FY21)
5	Grant to provide matching funds for community based park improvement projects. (Ongoing)
6	Future Eagle Rock Greenway/Last Lock Park. Development of future Park, River Access and Parking. (FY18)
	[land purchase as 80/20 grant match]

BOTETOURT COUNTY 2017 - 2021 CAPITAL IMPROVEMENTS PLAN

	Community and Economic Development	FY17	FY18	FY19	FY20	FY21	
#	Capital Project Description	2016-17	2017-18	2018-19	2019-20	2020-21	Total
1	VDOT Revenue Sharing Program	$ -	$ 100,000	$ 100,000	$ 100,000	$ 100,000	$ 400,000
2	Economic Development Program	$ 350,000	$ 150,000	$ 150,000	$ 150,000	$ 150,000	$ 950,000
3	Greenfield Historic Preservation	$ -	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 200,000
4	YMCA	$ 100,000	$ 150,000	$ 200,000	$ 250,000	$ 300,000	$ 1,000,000
	TOTAL COST - Community and Eco. Develop.	$ 450,000	$ 450,000	$ 500,000	$ 550,000	$ 600,000	$ 2,550,000

#	Community Development CIP - Explanation / Justification
1	Local match for rural rustic roadway improvements and revenue sharing. No new projects identified for FY17.
2	Funding for costs associated with projects, including bringing economic development opportunities toward a potential favorable outcome.
3	To provide County matching funds to be applied to other organization / interested party funds for the development of Greenfield Historic Park.
4	Local grant funds for Daleville YMCA. No funds to be disbursed until targeted fund level is raised by YMCA committee.

BOTETOURT COUNTY 2017 - 2021 CAPITAL IMPROVEMENTS PLAN

	Department: General Services	FY17	FY18	FY19	FY20	FY21	
#	Capital Project Description	2016-17	2017-18	2018-19	2019-20	2020-21	Total
1	Engineering Plans and Cost for Leachate Pump						
	Station and Line Upgrade	$ 25,000	$ 80,000	$ 80,000	$ -	$ -	185,000
2	Storm Water collection	$ -	$ 25,000	$ -	$ -	$ -	25,000
3	Evaluate/develop waste disposal solution	$ -	30,000	$ -	1,250,000	1,250,000	2,530,000
4	Paint Leachate tank	-	$ 53,000	$ -	$ -	$ -	53,000
5	Resurface Courthouse Complex Parking Lots	$ 25,000	$ -	$ -	$ -	$ -	25,000
6	Paint Courthouse Complex Buildings	$ 75,000	$ -	$ -	$ -	$ -	75,000
7	Paint Inside Greenfield ETC	$ 20,000	$ -	$ -	$ -	$ -	20,000
8	County Infrastructure Improvements	$ 142,000	100,000	100,000	100,000	100,000	542,000
	Total Cost - General Services	$ 287,000	$ 288,000	$ 180,000	$ 1,350,000	$ 1,350,000	$ 3,455,000

#	EXPLANATION / JUSTIFICATION
1	2017 - Have Engineering firm design or improve operations of PS, 2018 - Construct improvements
2	Install a storm water collection below compactor container
3	Have Design Plans available for construction of TS
4	Paint Leachate Tank - The Leachate tank is 18 years old and needs maintenance and painting.
5	Parking lots cracking and sagging
6	All public buildings in need of painting
7	Painting needed inside building, hallways and offices
8	Funding for repairs, replacement, and improvements to County-owned buildings (interior, exterior, roofs, HVAC, etc.). Based on recent
	study which identified needs.

BOTETOURT COUNTY 2017 - 2021 CAPITAL IMPROVEMENTS PLAN

	Department: Public Safety	FY17	FY18	FY19	FY20	FY21	
#	Capital Project Description	2016-17	2017-18	2018-19	2019-20	2020-21	Total
1	Continuation of Countywide portable radio repl.	$ 100,000	$ 75,000	$ -	$ -	$ -	$ 175,000
2	Countywide Mobile Radio Replacement	$ 80,000	$ 85,000	$ 85,000	$ -	$ -	$ 250,000
3	Completion of outfitting backup dispatch	$ 12,000	$ -	$ -	$ -	$ -	$ 12,000
4	Radio System Replacement	$ -	$ -		$ -	$ 5,000,000	$ 5,000,000
	TOTAL COST - Public Safety	$ 192,000	$ 160,000	$ 85,000	$ -	$ 5,000,000	$ 5,437,000

#	Public Safety CIP - Explanation / Justification
1	Continued replacement of original portable user radios from the 1998 radio purchase. Only a small portion of the funds were allocated to begin this process
	process in FY15. Working to pursue grants to assist with costs.
2	Establishment of replacement program for original mobile apparatus radios from 1998. Less then 5% of apparatus have had a radio replacement or new
	radio installed. Current equipment is not under warranty and will soon no longer be supported by manufacturer.
3	Funds need to complete to outfitting of the Troutville facility as a backup 911 center with capabilities for emergency management functionality. Project was
	was partially funded with $12,500 in FY16.
4	Mid-term planning for the replacement of the existing radio system. While some components were replaced in 2014, the original infrastructure from 1998
	remains. Major project, requiring multiple years of planning for another long-term public safety investment.

BOTETOURT COUNTY 2017 - 2021 CAPITAL IMPROVEMENTS PLAN

	Department: Library	FY17	FY18	FY19	FY20	FY21	
#	Capital Project Description	2016-17	2017-18	2018-19	2019-20	2020-21	Total
1	Completion of mezzanine level at Buchanan Library	$ -	$ 80,000	$ 100,000	$ -	$ -	$ 180,000
2	Library Incentive Fund	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 10,000	$ 50,000
							$ -
3	County Library System - Program/facility study	$ 20,000	$ -	$ -	$ -	$ -	$ 20,000
	TOTAL COST	$ 30,000	$ 90,000	$ 110,000	$ 10,000	$ 10,000	$ 250,000

#	EXPLANATION / JUSTIFICATION
1	Completion of the mezzanine level is an important priority at the Buchanan Library. There is virtually no remaining space for adding new book
	shelves. Mezzanine level is currently unfinished except for two small rooms in the back of the building. New book shelves, lighting and general
	finishing of the space are needed to make it a public space. The elevator will also have to be made usable. Elevator was installed in 1998 when the
	building was opened as a library in order to access the mezzanine and second floor.
2	Matching funds for Library projects submitted by Friends of the Library or other interested parties.
3	Study to better define renovation, expansion, and new facility needs. Scope will include expansion of Blue Ridge Library, and the potential for a
	new library in Daleville.

BOTETOURT COUNTY 2017 - 2021 CAPITAL IMPROVEMENTS PLAN

	Department: Technology Services	FY17	FY18	FY18	FY20	FY21	
#	Capital Project Description	2016-17	2017-18	2018-19	2019-20	2020-21	Total
1	Enterprise Software	$ 400,000	$ -	$ -	$ -	$ -	$ 400,000
2	PC/Laptop Replacement	$ 59,000	$ 53,000	$ 53,000	$ 56,000	$ 56,000	$ 277,000
3	Virtualization Server and Storage Refresh	$ -	$ -	$ 225,000	$ -	$ -	$ 225,000
4	County Web Site	$ 40,000	$ 40,000	$ -	$ -	$ -	$ 80,000
							$ -
	TOTAL COST - Technology Services	$ 499,000	$ 93,000	$ 278,000	$ 56,000	$ 56,000	$ 982,000

#	Technology Services CIP - Explanation / Justification
1	Full Enterprise software ERP system to support all county departments and replace our aging 10 to 15 year old applications, this will accom-
	modate software License, Backend support equipment, and training and support
2	5 year replacement plan for desktop and Laptop PC's. This assumes a 5 year life cycle and replaces 20% of our fleet per year
3	Current Equipment install in 2014 - 5 year maintenance plan, Dell Servers and NetApp Storage Appliance
4	Primary County Web Site redesign and the inclusion of Tourism/Parks and Rec/Economic Development/EMS/Sheriff and any other dept.
	with a web presence and then the coordination and design to go with our Citizen Portal and Employee Portal.

AGENDA ITEM: Consideration of approval of a restated Memorandum of Understanding between the County and the Town of Buchanan.

Administrator's Comments:

On April 23, 2013, the Town of Buchanan and Botetourt County entered into an agreement to mutually pay for a fire truck that was originally purchased by the Buchanan Volunteer Fire Department. The Fire Department dissolved and the debt was taken over by the County with assistance from the Town of Buchanan. The Town dedicated much of the funds received by the Carnival to pay this debt.

Due to declining volunteer involvement, it is difficult for the Town to make substantial commitments from the Carnival revenues to cover the debt, however Buchanan wishes to assist the County to pay off the bank note.

To this end, discussions were held with the Town regarding restating the parameters of the original MoU. The restated agreement (attached) does not reference the Carnival's proceeds; however, the Town will contribute toward the County debt in the 2017 budget by allocating $20,000 for this expense. During subsequent years, the Town plans to provide $10,000 toward the debt until the note is paid in full and the fire truck is clear.

The County Attorney has reviewed this document.

Recommendation:

It is recommended that the Board accept the restated Memorandum of Understanding between the Town of Buchanan and County and authorize the County Administrator and the County Attorney to sign the MoU on the County's behalf.

Attachment:

Restated Buchanan Fire Truck MOU

Gary Lane 6-24-16

RESTATED MEMORANDUM OF UNDERSTANDING BETWEEN BOTETOURT COUNTY AND THE TOWN OF BUCHANAN, VIRGINIA

THIS MEMORANDUM OF UNDERSTANDING entered into this _____ day of _____, 2016, by and between, BOTETOURT COUNTY, VIRGINIA ("County") and the TOWN OF BUCHANAN, VIRGINIA ("Town).

W I T N E S S E T H

WHEREAS, the Buchanan Volunteer Fire Department ("Fire Department") has previously conducted fundraisers to supplement its operating expenses; and

WHEREAS, the Fire Department has dissolved its corporate existence; and

WHEREAS, the County has assumed the Fire Department's debt for a fire engine as part of the dissolution process for the Fire Department; and

WHEREAS, the Town intends to continue to contribute to the cost of the Fire Truck on a declining scale; and

NOW, THEREFORE, in acknowledgement of good and valuable consideration and the mutual understanding contained herein, the County and Town hereby agree as follows:

1. The Town agrees that it will continue to assist the County with the cost of the Fire Truck on a declining scale.

2. The Town will apply for Fire Funds through the Commonwealth and provide those annual funds to the County to assist in offsetting the annual payment of the said Fire Truck The grant is expected to be $10,000 and 100% applied toward the Fire Truck debt. Once the debt is paid off or assumed, the Town will continue to seek the Fire Funds

and apply them toward Botetourt County Fire Services until the funds are no longer available.

3. The Town will contribute $10,000 toward the annual payment for the Fire Truck in the 2017 County Budget (in addition to the Fire Funds grant).

4. Once the fire engine debt is fully satisfied, the Town and County will negotiate future funding for Emergency Services in the Town of Buchanan.

IN WITNESSETH WHEREOF, the parties have caused this Agreement to be duly executed intending to be bound thereby.

BOTETOURT COUNTY, VIRGINIA

By: _____
Gary Larrowe, County Administrator

Date: _____

APPROVED AS TO FORM:

By: _____
Michael W. S. Lockaby
County Attorney

TOWN OF BUCHANAN, VIRGINIA

By: _____
Larry Hall, Mayor

Date: _____

APPROVED AS TO FORM:

By: _____
Joseph B. Obenshain
Town Attorney

Resolution R16-0613-03

At a regular meeting of the Town Council of the Town of Buchanan held at the Buchanan Town Hall on the 13th day of June 2016 beginning at 7:00 p.m.:

MEMBERS:	VOTE:
Larry R. Hall, Mayor	YES
Sarah Boblett, Vice-Mayor	ABSENT
Diane DiPalma	YES
Della Hylton	YES
Jane Kneisley	YES
Ardelia Smith	YES
Edward Tolley	YES

On motion of Councilmember Jane Kneisley , which carried by a vote of 6-0, the following was adopted:

A Resolution
Authorizing an Agreement with Botetourt County for Debt Service for Fire Truck

Whereas, the Town of Buchanan has been operating under a Memorandum of Understanding with Botetourt County for payment of a fire truck since 2013; and

Whereas, the current agreement obligates the use of Carnival funds in the amount of the annual payment on the fire truck; and

Whereas, the Town and County have discussed this agreement with consideration for other revenue sources available and the budgetary constraints of expenditures paid to the County for services; and

Now, therefore, be it resolved that the Town of Buchanan does hereby authorize the Mayor to execute the Restated Memorandum of Understanding on behalf of the Town, upon review as to form by the Town Attorney.

AYES: 6

NAYS: 0

ABSENT: 1

APPROVED:

Guy R. Hall

Mayor

ATTEST:

Amanda D. Aaron

Town Clerk

AGENDA ITEM: Consideration of acceptance of assets from the Fincastle Volunteer Rescue Squad, Inc.

Administrator's Comments:

In recent months, the Fincastle Volunteer Rescue Squad has been in discussions with the Fincastle Volunteer Fire Department and the County's Department of Fire and EMS to address the future of volunteer emergency medical services in Fincastle and the immediate area.

The Fincastle Volunteer Rescue Squad has experienced a downward trend in membership over the past several years which has led to a decrease in the organization's emergency response activity. In an effort to better serve the community with the resources available, the Squad has collaboratively worked out an arrangement to merge its membership with the Fire Department. By doing so, the Fire Department will provide additional personnel resources to complement the remaining EMS volunteers in order to accomplish the goal of increased EMS response activity. This will include the availability of an ambulance for the volunteers to use 24 hours a day at the Fire Department.

The Department of Fire and EMS has been working with both groups to ensure that the provision of medical care is properly overseen and that State EMS licensure processes are followed. Once merged, the volunteers that wish to provide EMS would be doing so under the auspices of Botetourt County's EMS license and operational medical director. This will allow for consistent operations and oversight of medical care.

Therefore, the Fincastle Volunteer Rescue Squad, Inc., has made the decision to proceed with the dissolution of the corporation as it is today. The remaining members will become members of the Fincastle Volunteer Fire Department and provide EMS services through that organization. As part of this process, the corporation desires to convey its assets prior to its formal dissolution in an effort to ensure continued delivery of quality emergency medical services.

Regarding the disposition of the Squad's assets, they have decided to convey two ambulances and one quick-response Chevrolet Tahoe to the County of Botetourt allowing for maximum uses and better service to the citizens.

Recommendation:

Accept the assets from the Fincastle Rescue Squad, Inc., as listed in the attached letter, including two Ford ambulances (Units 457 and 458) and one Chevrolet Tahoe (Unit 450), and any other equipment/appurtenances conveyed by the Squad to the County.

Attachment:

Letter from Fincastle Rescue Squad, Inc.

Gary Larue 6-24-16

DRAFT

6/22/2016

Mr. L. W. Leffel, Jr.,
Chairman, Board of Supervisors,
1 W Main Street-#1,
Fincastle, VA 24090

Dear Mr. Leffel,

In preparation of the dissolution of the Fincastle Rescue Squad the following is being donated to Botetourt County EMS/Fire:

- Units 457-2013 Ford Ambulance and 458-2008 (E-450) Ambulance to include the following and as currently stocked-pulse oximeter/pulse ox sensor, monitor mount, 2 E-series AED's, 1 Auto CPR Auto pulse, 2 stair chairs, 2 power cots, 12 lead machine, Tough Book Computer (Unit 458), 3 GPS units (1 in each-450, 457 & 458) and Front bumper guard-458.

Importantly, since we are providing EMS service to Botetourt County residents we would like to request to have a Unit/Truck available to continue this service.

The remaining Volunteers are very interested and dedicated in providing continued EMS support to the residents of Botetourt County. We are hopeful that with this merger we will have your support along with the Fincastle Fire Department in helping ensure our abilities to provide this valuable service.

Sincerely,

Tonda Yates, President, Fincastle Rescue Squad

Accepted By: _____
L. W. Leffel, Jr. Chairman of the Board of Supervisors

AGENDA ITEM: Consideration of a Building Code Third-Party Inspections Policy.

Administrator's Comments:

In 1995, the County adopted a building permit third-party inspection and permit fee waiver policy for building projects valued at more than $10 million or more than 100,000 square-feet in size. The purpose of the policy was to facilitate timely inspections for large, complex industrial projects and to avoid construction delays due to the scheduling of County building inspections. Staff has reviewed the policy has prepared a new policy for your consideration.

The attached policy permits the County Administrator to authorize independent third-party inspections for commercial and industrial projects only upon the recommendation of the County Building Official. The Building Official would retain complete authority over a project for which third-party inspections are authorized and the Building Official and his staff could inspect and enforce building code requirements without restriction regardless of the third-party inspections. The policy, however, would permit the supplementation of County inspection resources by third-party inspectors paid for by the project's owner. As on off-set to the owner's cost of hiring a third-party inspector, County permit fees would be waived.

Whereas, the 1995 policy allowed for professional engineers to perform third-party inspections, the proposed policy also allows Virginia certified building officials and International Code Council or Virginia-certified combination inspectors to perform inspections.

Regular written reports would be submitted by third-party inspectors to the Building Official for review and documentation. Before any final certification of occupancy would be issued on a third-party inspected building, the third-party inspector would be required to certify in writing that all work was completed in compliance with applicable building codes.

The attached policy would grant the County Administrator greater ability and flexibility to ensure that building projects receive not only timely inspections, but that, if expertise not possessed by County inspectors is required or desirable, an owner may bring in experts to conduct inspections under the oversight and subject to the authority of the Building Official. Staff believes the proposed policy would assist in ensuring efficient, responsive, and effective services in this critical public safety area.

The recommended policy would result in no costs to the County. It would eliminate permit fee revenues for affected building projects but would also significantly reduce the County's operational costs related to inspections for these projects.

Recommendation:

Following questions from Board members and discussion, adopt the attached Building Code Third-Party Inspections Policy effective immediately.

Attachment

Gary Lane 6-24-16

BUILDING CODE THIRD-PARTY INSPECTIONS POLICY

WHEREAS, Botetourt County provides building code inspections as provided under the Uniform Statewide Building Code (USBC) and Botetourt County Code; and

WHEREAS, the Botetourt County Board of Supervisors, on November 21, 1995, adopted a policy authorizing third-party inspections and the waiver of associated county permit fees based on the value or size of a project, but irrespective of technical complexities; and

WHEREAS, the Board finds that it is in the public interest to allow third-party building code inspections for commercial and industrial projects when, in the opinion and at the discretion of the county building official, to do so would improve the timeliness of inspections or allow the use of qualified inspector(s) with specialized expertise to conduct inspections;

NOW THEREFORE, Be It Resolved, that the Botetourt County Board of Supervisors adopts the following policy:

1. Upon the recommendation of the Botetourt County building official, the county administrator may authorize a property owner or a duly authorized agent of the owner to retain an independent qualified inspector to conduct building inspections related to a duly issued commercial or industrial building, mechanical, electrical or plumbing permit.
2. For purposes of this policy, a "qualified inspector" shall mean either:
    a. a professional engineer licensed by the Commonwealth of Virginia,
    b. a Certified Building Official in Virginia, or
    c. an International Code Council or Virginia certified combination inspector.
3. The independent inspector shall conduct and document all inspections required under Chapter 6. Buildings and Building Regulations of the Botetourt County Code and under state law relating to buildings and structures within the county. The owner shall provide bi-weekly inspection and progress reports to the building official in form, substance and according to a regular schedule satisfactory to the building official.
4. At the conclusion of all work and prior to the issuance of a final certificate of occupancy, the owner's qualified inspector shall certify in writing to the building official that all work was completed in compliance with all applicable building codes and regulations.
5. Nothing in this policy shall be interpreted or construed to replace, limit or restrict the authority or powers of the building official to administer and enforce provisions of the Botetourt County Code or state law relating to buildings and structures within the county, including the making of inspections.
6. Permit fees shall be waived for all permits under which third-party inspections are authorized and conducted in compliance with this policy.

BE IT FURTHER RESOLVED, that the Board hereby repeals the Building Permits Fee Waiver Policy adopted November 21, 1995.

A Copy TESTE:

_____

Gary Larrowe
County Administrator

AGENDA ITEM: Consideration of the designation of the Zoning Administrator as the County's Proffer Agent.

Administrator's Comments:

In its 2015 session, the Virginia General Assembly adopted legislation relating to proffered conditions on rezonings. This amendment goes into effect on July 1 and will only affect applications for proffered rezonings filed after July 1. This legislation, new Va. Code § 15.2-2303.4, redefines a "reasonable" and an "unreasonable" proffer. It provides that, if an applicant suing over a residential rezoning denial, proves that he "refused or failed to submit an unreasonable proffer or proffer condition amendment that it (he) has proven was suggested, requested, or required by the locality," the court must presume that the failure to offer the proffer was the controlling reason for the denial absent clear and convincing evidence to the contrary.

This amendment significantly curtails the ability of supervisors, planning commissioners, and staff to discuss proposed proffered rezonings with possible applicants. As a result, the Planning Commission has designated the Zoning Administrator (and legal counsel) as their representative who may discuss proffers for applications that might come before them, and that *no other person* has authority to discuss proffers with applicants.

Recommendation:

Designate the Zoning Administrator as County Proffer Agent effective July 1, 2016. For all proffered zoning applications submitted on or after July 1, 2016, only the Zoning Administrator and the County Attorney have authority to discuss proffers with applicants or potential applicants.

Gary Lane 6/23/16

AGENDA ITEM: Consideration of Award of Independent Benefits Consulting Contract.

Administrator's Comments:

This spring, the County issued a Request for Proposals from qualified firms to provide independent benefits consulting services, specifically health insurance and wellness benefit consulting services.

Nine proposals were received. A staff team comprised of the Human Resources Manager, the Director of Finance and the Deputy County Administrator reviewed and evaluated all proposals and selected three firms for interview. Evaluation criteria were as follows:

A. Demonstrated experience and technical expertise, particularly related to innovative employer-defined self-funded and partially self-funded insurance programs.

B. Demonstrated understanding of applicable employee benefits laws and regulations and other laws and regulations relevant to each service to be provided.

C. Past record of performance with governmental clients in Virginia, including quality of work, timeliness, cost control, and the design and performance of innovative employer-defined self- and partially self-insured programs.

D. Independence, with no direct or indirect financial relationships or incentives to promote or support any type or design of benefit program or any particular product, line of products or provider of products. Any direct or indirect financial relationships to any broker, agent or provider of products or services must be specifically and fully disclosed and described.

E. Completeness and quality of proposal.

F. Capacity of the firm to provide required and optional services to professional standards and within established deadlines.

G. Cost of Services.

Interviews were conducted earlier this month with Supervisor Dodson participating.

Following interviews, staff solicited additional information from the top-ranked firms as requested by the interview team. The earliest the team could meet to review all compiled information was after distribution of Board meeting packets. Therefore, a contract award recommendation was not available for inclusion, but will be provided, if possible, prior to the Board meeting.

Recommendations:

Following presentation of an evaluation team recommendation and discussion by Board members, award a contract for benefit consulting services effective July 1, 2016, as proposed, and authorize staff to execute all necessary documents upon review and approval by the County Attorney.

Gary Lance 6-24-16

AGENDA ITEM: Consideration of lease agreement for office space located at 5 West Back Street in Fincastle.

Administrator's Comments:

As Board members know, the County's Tourism Office currently is housed within the Parks, Recreation and Tourism Department on Main Street in Fincastle. Given the County's evolving role in tourism away from marketing (with primarily responsibility for marketing being assumed regionally by the Roanoke Valley Convention and Visitor's Bureau) and toward product development and quality of life marketing and improvement, effective July 1, the Tourism Office will be housed within the Economic Development Department.

Ken McFayden will assume his position as the County's Economic Development Director on July 18. The combined Economic Development-Tourism office will have a staff of five. County office space is dispersed and primarily in 19th century buildings not designed nor inexpensively modified for modern office use. In particular, space is cut-up and inflexible in response to changing work group sizes. Staff examined relocating staff within current office spaces. No suitable solution was identified.

Staff then reviewed available privately-owned office space in Fincastle and selected space at 5 West Back Street (the Clark office building) as the best solution. Staff is in negotiations with the owner on a lease agreement. A pricing proposal has, tentatively, been agreed upon, however, and staff recommends Board approval of a lease agreement with the owner's leasing agent, Waldvogel Commercial Properties, Inc., subject to the following terms and conditions:

- A three-year term commencing July 1, 2016, with annual optional renewals thereafter
- A lease area of approximately 1,076 square-feet plus restroom and kitchen space
- A base rental rate of $960 per month for Year 1; $1,010 Year 2; $1,035 Year 3; and annual increases of 2.5% thereafter
- County pays utilities based on its own usage
- Owner provides janitorial services and housekeeping supplies for all shared spaces (including restrooms and kitchen area)

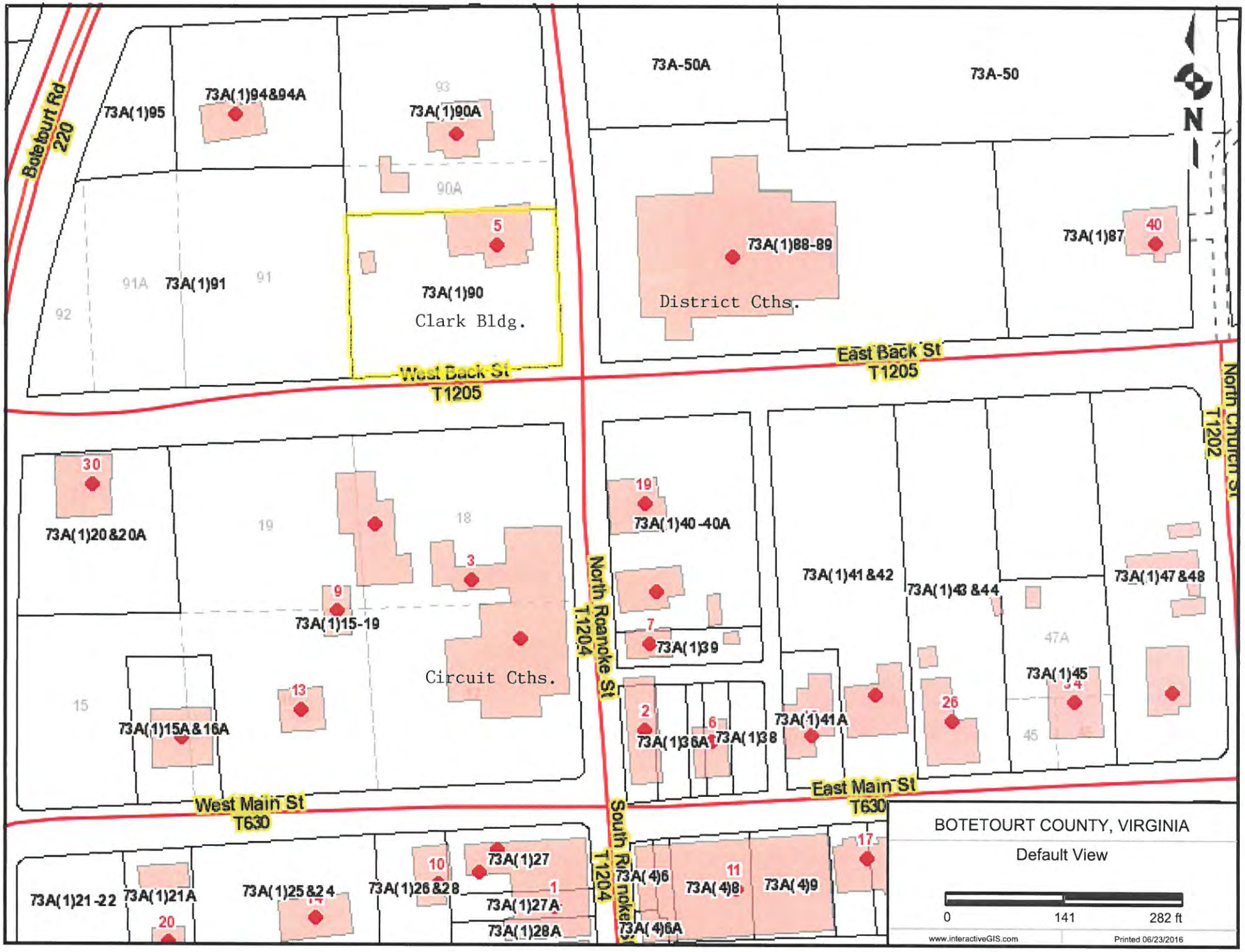
There are sufficient unexpended economic development funds in the FY 15-16 Deputy County Administration budget to fund lease payments for FY17. If the lease is authorized, staff will include a roll-over of funding from the FY16 to the FY17 budget to cover lease costs for the period. Thus, no appropriation of funds is required at this time.

It is recommended that the Board authorize staff to enter into a lease as described above, conditioned upon satisfactory negotiation of a lease agreement and approval of the same by the County Attorney.

Recommendation:

Authorize staff to negotiate and execute a lease agreement with Waldvogel Commercial Properties, Inc., for office space at 5 West Back Street, Fincastle, consistent with terms outlined in this agenda item and upon the review and approval of the County Attorney.

Gary Larue 6-24-16


Botetourt Rd
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District Cths.
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East Back St
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North Church St
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Circuit Cths.
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North Roanoke St
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17
BOTETOURT COUNTY, VIRGINIA
Default View
0
141
282 ft
www.interactiveGIS.com
Printed 06/23/2016

AGENDA ITEM: Ratification of the emergency declaration issued by the Director of Emergency Services on June 23, 2016.

Administrator's Comments:

Due to the heavy rainfall which occurred in Alleghany County and northern Botetourt County on June 23, 2016, the Director of Emergency Services declared an emergency as of 10:00 P. M. on June 23, 2016, due to the instances of flooding occurring in the area.

Section 44-146.21 of the Code of Virginia requires that the Board of Supervisors ratify this declaration within 14 days of its issuance and the attached resolution has been drafted for the Board's consideration

Recommendation:

Adopt the attached resolution ratifying the emergency declaration issued by the Director of Emergency Services on June 23, 2016, regarding the heavy rain and flooding event which occurred in the County.

Attachment

Gary Larue 6-24-16

DRAFT RESOLUTION

WHEREAS, the Board of Supervisors of the County of Botetourt, Virginia, does hereby find as follows:

1. That due to the occurrence of a severe, heavy-rain event which commenced in the northern part of the County at approximately 10:00 P. M. on June 23, 2016, through 7:00 P. M. on June 24, 2016, the County of Botetourt faced a condition of extreme peril to the lives, safety, and property of the residents of and visitors to Botetourt County;

2. That the Director of Disaster and Emergency Management deemed that a state of emergency existed at 10:00 P. M. on June 23, 2016, and through and until 7:00 P. M. on June 24, 2016;

3. That as a result of this extreme peril, the proclamation of the existence of an emergency was necessary to permit the full powers of government to deal effectively with this condition of peril;

4. That a State of Emergency was subsequently declared in accordance with Code of Virginia Section 44-146.21;

5. That a Board of Supervisors ratification of the declaration is required;

NOW, THEREFORE, BE IT HEREBY PROCLAIMED by the Board of Supervisors of the County of Botetourt, Virginia, that a local emergency existed throughout the County of Botetourt, and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of this emergency, the powers, functions, and duties of the Director of Disaster and Emergency Management and the Emergency Services organization and functions of the County of Botetourt were/are those prescribed by the laws of the Commonwealth of Virginia and the ordinances, resolutions, and approved plans of the County of Botetourt were implemented in order to mitigate the effects of said emergency, and,

That the County Administrator undertake all possible efforts required in an attempt to recover any emergency-related local expenditures from the Commonwealth of Virginia, the Federal Emergency Management Agency (FEMA), or any available, non-local source.

Botetourt County, Virginia
Board of Supervisors

1 West Main Street, No. 1
Fincastle, Virginia 24090
Phone (540) 928-2006
Fax (540) 473-8225

Board of Supervisors

L. W. Leffel, Jr.
Chairman

Todd L. Dodson
Vice Chairman

Billy W. Martin, Sr.

Donald M. Scothorn

John B. Williamson, III

June 24, 2016

WHEREAS, I, Gary Larrowe, the Director of Emergency Management of Botetourt County, have hereby found:

1. That based on predictions from the National Weather Service, the potential exists for significant flooding in northern Botetourt County which has high potential for significant impacts to this area.

2. That due to the projected rainfall amounts in the area as well as upstream of the James River, flooding will occur which may cause transportation concerns, power outages, and the potential to evacuate residents along this area's creeks and rivers, necessitates the proclamation of the existence of a local emergency.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that as of 10:00 P. M. on June 23, 2016, an emergency does now exist in the northern sections of Botetourt County; and

IT IS FURTHER PROCLAIMED AND ORDERED that during the existence of said emergency, the powers, functions, and duties of the Emergency Management organization of Botetourt County shall be those prescribed by State law and the ordinances, resolutions, and approved plans of this jurisdiction in order to mitigate the effects of said emergency.

Sincerely,

Gary Larrowe

Gary Larrowe
Botetourt County Administrator
Director of Emergency Management

AGENDA ITEM: Appointments.

Administrator's Comments:

The following appointment-related items are listed on this month's agenda:

A. The terms of the Amsterdam and Valley District representatives on the Social Services Board expire on July 1, 2016. These are four year terms.

The terms of Mrs. Donna Henderson (Amsterdam District) and Ms. Jan Smith (Valley District) expire on July 1. Mrs. Henderson has served two consecutive four-year terms and is not eligible for reappointment. Mrs. Smith has been contacted and she is willing to be reappointed.

Recommendation:

A. If possible, make appointments for the Amsterdam and Valley District representatives on the Board of Social Services for four year terms to expire on July 1, 2020.

Gary Lavrane 6/21/16

TERMS OF OFFICE THAT EXPIRE IN 2016

EXPIRATION DATE	DISTRICT	NAME	BOARD/COMMITTEE
~~03-17-16~~		~~S. E. Cash~~	~~Building Code Brd. of Appeals~~
~~03-31-16~~	~~Amsterdam~~	~~Hunter Young~~	~~Board of Zoning Appeals~~
~~06-30-16~~		~~Erin Henderson~~	~~RVARC~~
07-01-16	Amsterdam	Donna Henderson	Social Services Board
~~07-01-16~~	~~Buchanan~~	~~Joe Obenshain~~	~~Social Services Board~~
07-01-16	Valley	Jan Smith	Social Services Board
09-01-16		Jeff Stritesky/Ronnie Sprinkle	CPMT
09-01-16		Penny Hall/Leigh Martin	CPMT
09-01-16		Julie Baker/Sam Foster	CPMT
09-01-16		Stephanie Harper/ Suzanne Renegar	CPMT
09-01-16		Donna Dent/Cathy Brown/ Cheryl Wilkinson	CPMT
09-01-16		Samantha Higgins/ Sandra Crawford	CPMT
09-01-16		Ashley Wittl/Tanisha Nash	CPMT
11-01-16		John Kilby	IDA
11-01-16		Jeff Emry	IDA
12-31-16	Blue Ridge	Wanda Wingo	Library Board of Trustees

AGENDA ITEM: Post-Closed Session Resolution

Administrator's Comments:

The following resolution or something similar is required for Board adoption following Closed Sessions per Section 2.2-3711(A) of the Code of Virginia. As per the Freedom of Information Act (FOIA) requirements, a roll call vote is required on this motion.

Recommendation:

Adopt the following resolution:

BE IT RESOLVED, that to the best of the Board members' knowledge, only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed, or considered during the Closed Session.

AGENDA ITEM: 2:30 P. M. - Public hearing on the proposed FY 17-22 Secondary System Six Year Plan and the FY 17 Secondary System budget.

Administrator's Comments:

Attached please find the draft Secondary System Six-Year Plan for FY 2017 – FY 2022. There are only two sources of funding for the projects on this Plan: Telecommunications Fees and Unpaved Road Funds. Telecommunications Fees are estimated to remain constant during the next six year period at $105,548 per year.

In the draft Plan all of the Telecommunications funds are allocated to the Board's number one priority – improvements to Glebe Road.

The draft Plan does include increased funds for unpaved roads. The estimated allocation for FY 2017 is $226,222 and is expected to grow to $414,084 in FY 2021; therefore, the County is able to add new unpaved road projects in addition to those currently listed. The draft Plan lists the following unpaved roads as the County's next priorities:

- Buhrman Road (Route 696), Priority #5
- McFalls Road (Route 806), Priority #6

In addition to identifying other unpaved road projects, VDoT and County staff will be working together in the coming months to add rural rustic projects to the Plan in order to utilize all of the funds available through the six years.

Mr. Brian Blevins with VDoT will be present at the meeting to answer any questions that the Board may have.

Recommendations:

1. Allow Mr. Blevins to give a presentation on the proposed Secondary System Six Year Plan and budget.

2. Open the public hearing and allow any citizens present to speak.

4. Close the public hearing and adopt the FY 17-22 Secondary System Six Year Plan and the FY 17 Secondary System budget as proposed.

Attachments

Gary Lane 6/23/16

VDOT Virginia Department of Transportation

Salem Area Land Use

Botetourt County Board of Supervisor's Work Session

Secondary Six-Year Plan - Tuesday, May 24, 2016

Projects:

- **SR 779 - Catawba Road (Priority #0)**
  Intersection Improvements and bridge over Tinker Creek
  - 2013 Estimate = **$7,970,017**
  - Previous Funding = **Fully Funded for Construction**
  - Federally Eligible Project
  - Target Advertisement – **Under Construction**

- **SR 675 – Glebe Road (Priority #1)**
  Reconstruction – Vertical Curve Improvement
  - 2015 Estimate = **$1,397,483**
  - Previous Funding = **$265,721**
  - State Funded – Future allocations to this project
  - Target Advertisement Date – Winter 2021

- **SR 696 – Buhrman Road (Priority #2)**
  Reconstruction – Reconstruct and surface treat non-hard surfaced road
  - 2015 Estimate = **$381,100**
  - Previous Funding = **$0**
  - Must Be Declared Rural Rustic
  - Approximate Length = 1.01 miles
  - Annual Average Daily Traffic (2014) = 133 vehicles per day
  - Advertisement Date **TBD**

- **SR 806 – McFalls Road (Priority #3)**
  Reconstruction – Reconstruct and surface treat non-hard surfaced road
  - 2015 Estimate = **$500,000**
  - Previous Funding = **$32,692**
  - Approximate Length = 0.60 miles
  - Annual Average Daily Traffic (2013) = 189 vehicles per day
  - Advertisement Date April 6, 2018

- **SR 000 – Springwood – Fincastle Bypass (Project Removed)**
  New construction on new alignment to reduce traffic congestion
  - 2015 Estimated (PE Only) Cost = **$210,328**
  - Previous Funding = **$210,328**
  - Federally Eligible Project

- **SR 630 – Springwood Road (Project Removed)**
  Reconstruction - Bridge replacement
  - 2015 Estimated (PE Only) Cost = **$54,210**
  - Previous Funding = **$54,210**
  - Federally Eligible Project

Botetourt County Board of Supervisor's Work Session

Secondary Six-Year Plan - Tuesday, May 24, 2016

Cost Centers:

- **Countywide Traffic Services**
  - Previous Funding = **$70,595**
  - Secondary Speed Zones
  - Speed Studies
  - New Secondary Signs

- **Countywide Rural Additions**
  - Previous Funding = **$204,473**
  - Addition of eligible private roads to Secondary System of Highways
  - Engineering and Construction Only

- **Countywide Engineering & Surveying**
  - Previous Funding = **$23,481**
  - Scope determination and engineering reviews on various projects.
  - Misc. surveying on drainage projects.

- **Countywide Fertilization & Seeding**
  - Previous Funding = **$15,026**
  - Used to supplement completed Rural Rustic slopes, etc

Rural Rustic Projects:

(Does not appear on SSYP due to funding type)

- **SR T-1303 – Bridge Street North**
  Rural Rustic Road – surface treat non-hard surfaced road
  - Estimated Project Cost = **$35,000**
  - Previous funds (Revenue Sharing) = **Fully funded**
  - Advertisement Date April 19, 2014
  - Construction – Summer 2015

Possible Rural Rustic Roads?

Secondary System
Botetourt County
Construction Program
Estimated Allocations

Fund	FY2017	FY2018	FY2019	FY2020	FY2021	FY2022	Total
CTB Formula - Unpaved State	$226,222	$266,754	$306,858	$294,915	$0	$0	$1,094,749
Secondary Unpaved Roads	$0	$0	$0	$0	$0	$0	$0
TeleFee	$105,548	$105,548	$105,548	$105,548	$105,548	$105,548	$633,288
Residue Parcels	$0	$0	$0	$0	$0	$0	$0
STP Converted from IM	$0	$0	$0	$0	$0	$0	$0
Federal STP - Bond Match	$0	$0	$0	$0	$0	$0	$0
Formula STP	$0	$0	$0	$0	$0	$0	$0
MG Formula	$0	$0	$0	$0	$0	$0	$0
BR Formula	$0	$0	$0	$0	$0	$0	$0
Other State Match	$0	$0	$0	$0	$0	$0	$0
State Funds	$0	$0	$0	$0	$0	$0	$0
Federal STP	$0	$0	$0	$0	$0	$0	$0
District Grant - Unpaved	$0	$0	$0	$0	$414,084	$414,084	$828,168
Total	$331,770	$372,302	$412,406	$400,463	$519,632	$519,632	$2,556,205

Board Approval Date:

Residency Administrator Date

County Administrator Date

DRAFT

District: Salem

County: Botetourt County

Board Approval Date:

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

2017-18 through 2021-22

Route PPMS ID Accomplishment Type of Funds Type of Project Priority #	Road Name Project # Description FROM TO Length	Estimated Cost Ad Date	Previous Funding *SSYP Funding* *Other Funding* *Total*	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Balance to complete	Traffic Count Scope of Work FHWA # Comments
Rt.0779	CATAWBA RD	*PE* $1,061,217										4800
52803	0779011247	*RW* $520,406	**$4,410,536**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		Reconstruction w/o Added Capacity
RAAP CONTRACT	RTE 779 - INT IMPROVEMENTS & BRIDGE OVER AMSTERDAM CREEK	*CON* $6,276,000	**$3,447,087**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		1I004
STP		*Total* **$7,857,623**	**$7,857,623**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	
SECONDARY - ONE HEARING DESIGN	0.169 MILE EAST ROUTE 672 EAST	9/11/2012										
0000.00	0.236 MILE WEST ROUTE 672 EAST											
	0.4											
Rt.0675	GLEBE ROAD	*PE* $402,096										1100
57034	0675011258	*RW* $326,296	**$349,038**		**$105,548**	**$105,548**	**$105,548**	**$105,548**	**$105,548**	**$105,548**		Safety
RAAP CONTRACT	RTE 675 - VERTICAL CURVE IMPROVEMENT	*CON* $1,138,031	**$0**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		15021
S		*Total* **$1,866,423**	**$349,038**	**$1,517,385**	**$105,548**	**$105,548**	**$105,548**	**$105,548**	**$105,548**	**$105,548**	**$884,097**	
MIN PLAN,STATE,SECONDARY	0.02 MILE WEST OF ROUTE 1035	12/14/2021										
0001.00	0.17 MILE EAST ROUTE 1035											
	0.2											
Rt.0696	BUHRMAN ROAD	*PE* $40,000										150
107252	0696011792	*RW* $0	**$263,827**		**$117,273**	**$0**	**$215,253**	**$294,915**	**$0**	**$0**		Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE 696 - RECONSTRUCT & SURFACE TREAT NON-HARDSURFACED ROAD	*CON* $341,100	**$0**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		16005
		Total **$381,100**	**$263,827**	**$117,273**	**$117,273**	**$0**	**$215,253**	**$294,915**	**$0**	**$0**	**($510,168)**	
S	ROUTE 220	6/13/2017										
Tier 1 - Simple Maintenance (PE & CN)	END OF STATE MAINTENANCE											
0002.00	1.0											
Rt.0806	McFalls Road	*PE* $20,000										260
104657	0806011770	*RW* $0	**$32,692**		**$108,949**	**$266,754**	**$91,605**	**$0**	**$414,084**	**$414,084**		Resurfacing
STATE FORCES/HIRED EQUIPMENT	RTE. 806 Hard Surface Non-Hard Surfaced Roadway	*CON* $480,000	**$0**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		16005
		Total **$500,000**	**$32,692**	**$467,308**	**$108,949**	**$266,754**	**$91,605**	**$0**	**$414,084**	**$414,084**	**($828,168)**	
	Int. Route 807 (Healing Springs Rd)	4/6/2018										
No Plan	Clearview Land; McFalls Rd; Dead End											
0003.00	0.6											

DRAFT

District: Salem

County: Botetourt County

Board Approval Date:

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

2017-18 through 2021-22

Route PPMS ID Accomplishment Type of Funds Type of Project Priority #	Road Name Project # Description FROM TO Length	Estimated Cost Ad Date		Previous Funding *SSYP Funding* *Other Funding* *Total*	Additional Funding Required	PROJECTED FISCAL YEAR ALLOCATIONS 2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	Balance to complete	Traffic Count Scope of Work FHWA # Comments
Rt.0614	ARCADIA RD	*PE*	$123,116										115
15286	0614011235	*RW*	$0	**$1,762**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		Bridge Rehab w/o Added Capacity
RAAP CONTRACT	RTE 614 - SUPERSTRUCTURE REPLACEMENT	*CON*	$254,878	**$455,321**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		16014
FH	APPROACHES & BRIDGE OVER JENNINGS CREEK	*Total*	**$377,994**	**$457,083**	**($79,089)**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**($79,089)**	STATE FUNDS FOR RW ONLY. PE AND CN FUNDED BY FOREST HIGHWAY. PE101
MIN PLAN,FED-AID,SECONDARY	(0.75 MILE SOUTH ROUTE 618)		3/12/2013										Structure # 6045 - 41' long
0012.00	0.1												SR- 24 - 14 Ton posting
Rt.9999		*PE*	$0										
-11520	9999962	*RW*	$0	**$186,529**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		
	Primary Project CLoseout Account - Salem District	*CON*	$0	**$2,794,256**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		
		Total	**$0**	**$2,980,785**	**($2,980,785)**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**($2,980,785)**	___
9999.99													
Rt.4007		*PE*	$0										0
100068	1204007	*RW*	$0	**$70,595**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		Safety
	COUNTYWIDE TRAFFIC SERVICES	*CON*	$250,000	**$0**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		16021
S		*Total*	**$250,000**	**$70,595**	**$179,405**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$179,405**	TRAFFIC SERVICES INCLUDE SECONDARY SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS
	VARIOUS LOCATIONS IN COUNTY												
9999.99	VARIOUS LOCATIONS IN COUNTY		3/1/2011										
Rt.4003		*PE*	$0										0
100074	1204003	*RW*	$0	**$204,473**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		Reconstruction w/o Added Capacity
	COUNTYWIDE RURAL ADDITIONS	*CON*	$250,000	**$0**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		16004
S		*Total*	**$250,000**	**$204,473**	**$45,527**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$45,527**	RURAL ADDITIONS - SECTION 33.1 -72.1. ROLLOVER OF FUNDS CAN BE FOR FIVE YEARS.
	VARIOUS LOCATIONS IN COUNTY												
9999.99	VARIOUS LOCATIONS IN COUNTY		3/1/2011										
Rt.4005		*PE*	$0										0
100170	1204005	*RW*	$0	**$23,481**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		Preliminary Engineering
	COUNTYWIDE ENGINEERING & SURVEY	*CON*	$250,000	**$0**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		16015
S		*Total*	**$250,000**	**$23,481**	**$226,519**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$226,519**	MINOR SURVEY & PRELIMINARY ENGINEERING FOR BUDGET ITEMS AND INCIDENTAL TYPE WORK.
	VARIOUS LOCATIONS IN COUNTY												
9999.99	VARIOUS LOCATIONS IN COUNTY		3/1/2011										

DRAFT

District: Salem

County: Botetourt County

Board Approval Date:

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

2017-18 through 2021-22

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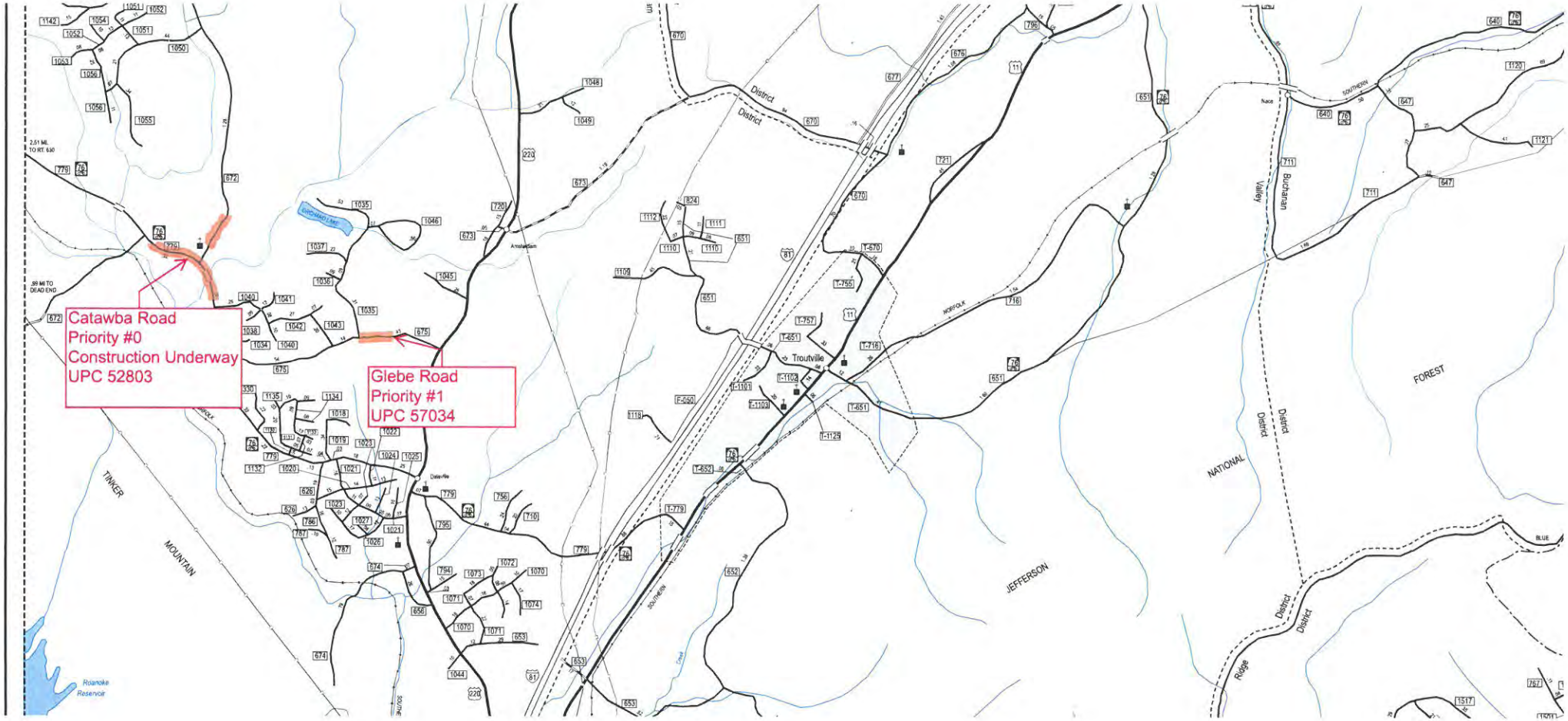
Rt.4006		*PE* $0										0
100283	1204006	*RW* $0	**$15,026**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		Preliminary Engineering
	COUNTYWIDE FERTILIZATION & SEEDING	*CON* $250,000	**$0**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**		16015
S		*Total* **$250,000**	**$15,026**	**$234,974**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$234,974**	FERTILIZATION AND SEEDING TO IMPROVE SLOPE STABILIZATION ON SECONDARY SYSTEM
	VARIOUS LOCATIONS IN COUNTY											
9999.99	VARIOUS LOCATIONS IN COUNTY	3/1/2011										

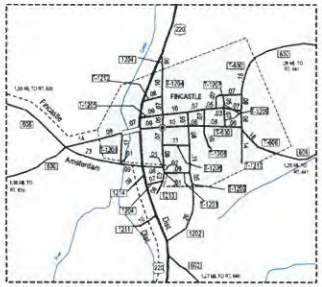
DRAFT


Catawba Road
Priority #0
Construction Underway
UPC 52803
Glebe Road
Priority #1
UPC 57034
Troutville
TINKER
MOUNTAIN
JEFFERSON
NATIONAL
FOREST
Buchanan
Valley
District
Ridge
Roanoke
Reservoir

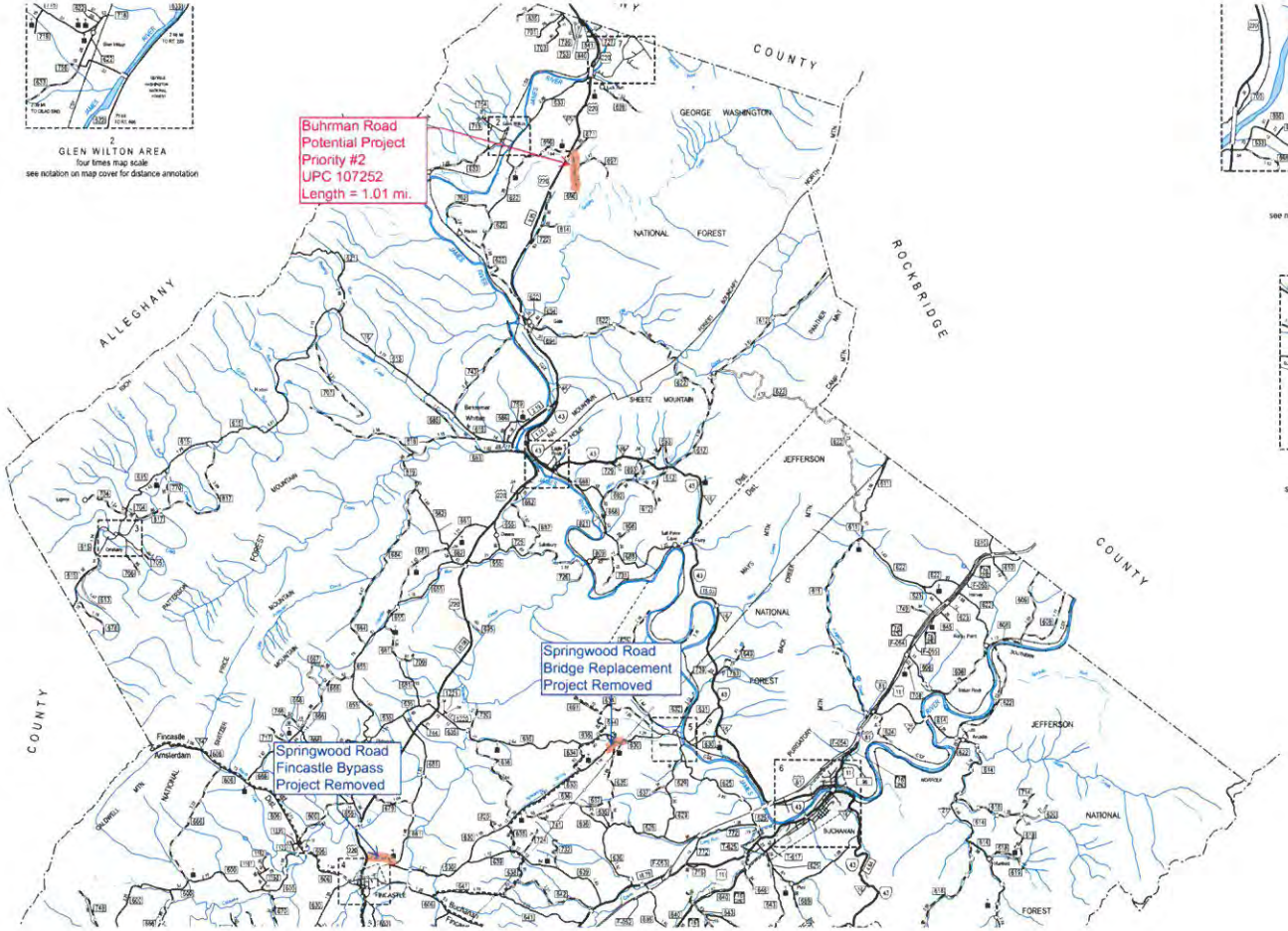
1
EAGLE ROCK AREA
six times map scale
see notation on map cover for distance annotation

2
GLEN WILTON AREA
four times map scale
see notation on map cover for distance annotation

3
ORISKANY AREA
four times map scale
see notation on map cover for distance annotation

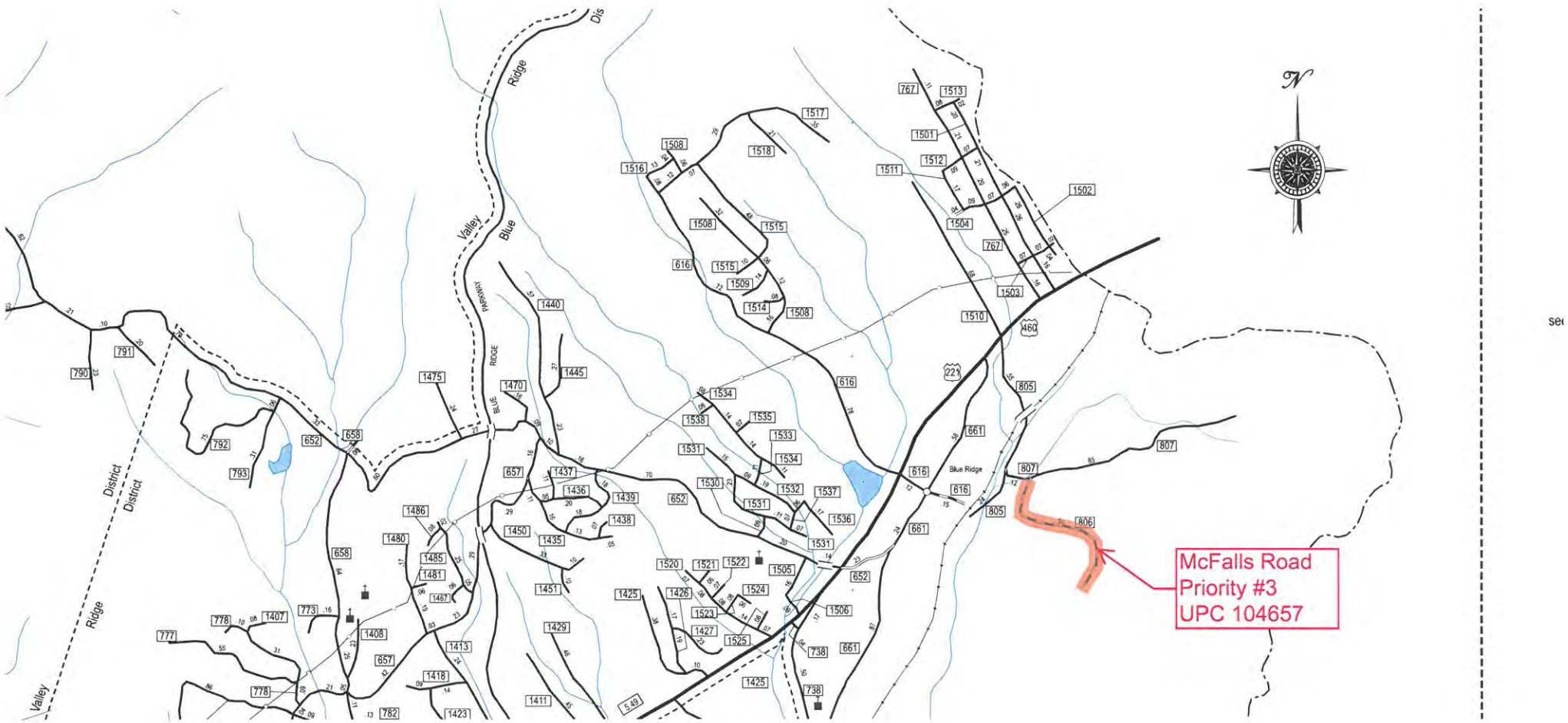


4
FINCASTLE AREA
six times map scale
see notation on map cover for distance annotation



7
FAIRFIELD FARMS AREA
four times map scale
see notation on map cover for distance annotation

5
SPRINGWOOD AREA
four times map scale
see notation on map cover for distance annotation


McFalls Road
Priority #3
UPC 104657
Valley Ridge
Blue Ridge
BLUE RIDGE PARKWAY
Blue Ridge
District
District
Valley Ridge
N

AGENDA ITEM: 2:30 P. M. - VDoT Monthly Report.

Administrator's Comments:

Attached please find the June update report from VDoT's Residency Administration staff regarding plans for various current and near-term VDoT projects.

Recommendations:

Allow VDoT's representative to review this report and ask any questions as necessary.

Attachment

Gary Lane 6/23/16

Virginia Department of Transportation

Salem Residency

Botetourt County Board of Supervisor's Meeting

June 28, 2016

VDOT ~ Discussion Items

Project Updates:

- **Route 220 Corridor - Replace 2 Narrow Structures (UPC 103210):**
  - From 0.239 Mi. North of Rte. 43.
  - To 0.630 Mi. South of Rte. 694.
  - Project advertised in May 2016.
  - Expecting bids to be received on June 22, 2016.
  - Fixed completion date of June 2018.
  - Two lanes of traffic to be maintained at all times with temporary flagging expected during some operations.

- **Exit 150 Project:**
  - The roadway contract has been awarded to Branch Highways, Inc. in the amount of $17.9 million. Work started on project May 29, 2015.
  - Grading and excavating operations continue for Gateway Crossing
  - Continue placing drainage structures at Gateway Crossing/Roundabout area
  - Continue forming and placing steel for box culvert extensions.
  - Continue work on and curbing items on Gateway Crossing.
  - Drilling rock and blasting at Gateway Crossing.
  - Poured the first half of the barrel of new structure.
  - The Exit 150B off-ramp is narrowed in accordance with Phase I MOT. One full lane will remain active and the traffic impact is expected to be minimal. This will not affect mainline I-81. Closure of right turn lane on Exit B will remain throughout Phase 1.
  - Phase I Stage I Modified Maintenance of Traffic has been implemented on Rt. 11. Traffic is narrowed to 3 lanes on SB Rt. 11 with 2 dedicated right turn lanes and one shared left turn and through lane.

- **I-81 Bridge over James River & Routes 43 & 625 (0081-011-714)**
  - **Contractor – Lanford Brothers**
  - Amount of Contract - $7.5 Million
  - Location – I-81 north and southbound over James River (MM 164-166)
  - Description – Bridge rehabilitation.
  - Work started in May.
  - Estimated completion is fall 2017.
  - Work beneath the bridge will be performed during daytime hours and work on I-81 will be performed during nighttime hours.

Botetourt County Board of Supervisor's Meeting

June 28, 2016

- **I-81 Bridge Repairs over Tinker Creek (0081-011-797)**
  - Contractor – Freyssinet, Inc.
  - Amount of Contract - $1,000,794.96
  - Location – I-81 north and southbound near mile marker 149
  - Description – Improvements to the shoulders and repairs to the bridge deck.
  - Work is scheduled to begin in mid-June
  - Estimated completion is November 2016

- **Route 11 Paving (PM22-962-F15)**
  - Contractor – Adams Const. Co.
  - Amount of Contract - $803,399.17
  - Location – Route 11 between Route 757 (Maple Ave.) and Route 721 (Darby Rd.)
  - Description – Milling, paving and line marking
  - Work is scheduled to begin June 22.
  - Hours of operation are 7 a.m. to 7 p.m.
  - Estimated completion is late June – early July.

- **Alternate 220 South Paving (PM2I-011-F16)**
  - Contractor – Adams Const. Co.
  - Amount of Contract - $1.5 Million
  - Location – From the Roanoke Co. Line to Route 1028 (Autumnwood Ln.)
  - Description – 4.39 mile - Milling, paving and line marking
  - Work is scheduled to begin in mid-July
  - Estimated completion is mid-August.

- **Route 779 (Catawba Road) & Etzler Intersection Improvements & Bridge over Amsterdam Creek:**
  - Continue grading operations and begin placement of base stone.
  - Continue work on the bridge over Amsterdam Creek.
  - Estimated completion is Fall 2016

- **Box Culvert Replacements BR02-962 127**
  - Contractor – Burleigh Construction Co.
  - Amount of Contract – $1.6 Million
  - Rte. 608 Indian Rock – Work on bridge is completed. Four (4) OM-3 panels to be installed.
  - Rte. 621 Roaring Run Rd. – Work began April 25, 2016
    - The box culvert is located 0.30 miles from Rte 615 (Craig Creek Rd), and 2.65 miles from the Alleghany County Line.
    - Traffic will be reduced to one lane across the box culvert with stop signs controlling traffic.
    - The roadway will be closed on June 22 from 9 a.m. to 3 p.m. while a section of the box culvert is installed.
    - Work is expected to be complete in late July 2016.

- **Bridge Replacements – BR02-962-129**
  - **Contractor – D. A. Brown, Inc.**
  - **Amount of Contract - $552,186.00**
  - ***Tentative*** Road Closure Dates:
    - **Route 615 Craig Creek Road** - Work completed
    - **Route 779 Catawba Road** over Little Catawba Creek
      - Work continues to replace bridge.
      - Route 779 was closed June 13 and will remain closed for up to 12 days. A detour was put in place directing traffic around the closure during construction.
      - Estimated completion date is late June.

Secondary Six Year Plan Projects (SSYP):

- **SR 675 (Glebe Road) (UPC 57034)**
  - Vertical Curve Improvements
  - Update: Estimated Project Cost = $1,358,411
  - SSYP 32% Funded

Land Development Projects & Land Use Permits:

- **Projects:**
  - Greenfield Shell Building – International Parkway, Route 839 – 1st Review received on May 16th and approval issued on June 6th.
  - Altec at Greenfield – South Center Drive, Route 843 – 1st Review received on June 15th and review is underway.

- **Permits Issued:**
  Permits issued between 5/16/16 and 6/15/16:
  - 6 Private Entrance Permits
  - 1 Commercial Entrance Permit
  - 1 Vegetation Permit
  - 2 Special Activity Permit
  - 5 Utility Permits

Area Headquarter Projects:

- Mowing on Secondary routes in progress.
- Patching asphalt on Breckinridge Mill, moving to Lee Lane and Haymakertown Rd.
- Continuing to patch roads to prepare them for upcoming Surface Treatment/ Slurry/Plant Mix routes.
- Storm Brush Clean Up--Gala and Rte 11 between Troutville and Buchanan

Traffic Engineering Study Requests: None

AGENDA ITEM: 3:15 PM – Public hearing on proposed agreement to join the Roanoke Valley Greenway Commission.

Administrator's Comments:

In 1997, the cities of Roanoke and Salem, Roanoke County, and the town of Vinton entered into an Intergovernmental Agreement establishing the Roanoke Valley Greenway Commission. The Commission, whose purpose has been to facilitate coordination in the planning, development, and maintenance of greenways throughout the Roanoke area, is governed by a board of appointees from the member localities and its operations are funded by contributions from the localities based upon their populations.

In 2015, the Board of Supervisors passed a resolution requesting that Botetourt County be allowed to join the Roanoke Valley Greenway Commission. Over the last few months, each of the participating localities have voted unanimously to make the necessary changes in the Intergovernmental Agreement to allow Botetourt County to become a member.

As discussed at the May Board meeting, staff recommended and the Board authorized the advertisement of a public hearing at the June meeting to consider adoption of an ordinance regarding the County becoming a member of the Roanoke Valley Greenway Commission.

Recommendations:

1. Allow staff to give an overview of the Intergovernmental Agreement and answer questions as necessary.

2. Open the public hearing and allow any citizens present to speak.

3. Close the public hearing and adopt the attached resolution allowing Botetourt County to become a member of the Roanoke Valley Greenway Commission and authorize the County Administrator to sign the Intergovernmental Agreement on the County's behalf.

Attachment:

Resolution to join the Roanoke Valley Greenway Commission.

Gary Larue 6/23/16

ORDINANCE JOINING
THE ROANOKE VALLEY GREENWAY COMMISSION

WHEREAS, in 1997, the City of Roanoke, the City of Salem, the County of Roanoke, and the Town of Vinton entered into an Intergovernmental Agreement establishing the Roanoke Valley Greenway Commission; and

WHEREAS, the purpose of the Roanoke Valley Greenway Commission is to promote and facilitate coordinated direction and guidance in the planning, development, and maintenance of a system of greenways throughout the Roanoke Valley; and

WHEREAS, Botetourt County has recently established its own Comprehensive Trail Plan and has been actively developing various trails throughout the County to include the Greenfield Trail System, the Upper James River Water Trail, and the Daleville Greenway; and

WHEREAS, these greenways will enhance the quality of life for the citizens and the County desires to participate in planning future greenways within the greater Roanoke Valley and believes joining the Commission would enhance and promote the County's current and future trail system; and

WHEREAS, Botetourt County's request to join the Commission has been approved by resolution of all current members; and

NOW, THERFORE, BE IT ORDAINED THAT, the Botetourt County Board of Supervisors approves and authorizes the County Administrator to execute an Intergovernmental Agreement to become a member of the Roanoke Valley Greenway Commission with the City of Roanoke, the City of Salem, the County of Roanoke, and the Town of Vinton, upon such form as approved by the County Attorney.