AGENDA
BOTETOURT COUNTY BOARD OF SUPERVISORS
TUESDAY, MARCH 22, 2016
GREENFIELD EDUCATION AND TRAINING CENTER
ROOMS 226, 227, AND 228
DALEVILLE, VIRGINIA 24083
BEGINNING AT 12:45 P. M. (Closed Session)
2:00 P. M. (Public Session)

I. Business Items:

Call to order.
Citizen comment period.

1. Approval of minutes of the special meeting with the EDA held on February 22, 2016.
   Approval of minutes of the regular meeting held on February 23, 2016.
   Approval of minutes of the joint meeting with the School Board held on March 8, 2016.

2. Approval of Transfers and Additional Appropriations. (Zerrilla)

3. Approval of Accounts Payable and ratification of the Short Accounts Payable List. (Zerrilla)

II. General Items:

4. Request from the Schools for transfer of a portion of FY 15 year-end funds to the School Division Capital Reserve Fund and the remainder to the County General Fund. (Zerrilla/Busher)

5. Consideration of approval of School Board policy regarding procedures for internal accounting controls for the purchase of instructional materials and office supplies. (Busher)

6. Request for support of an application to the Virginia Office of Intermodal Planning and Investment for technical assistance to update the Comprehensive Plan. (McGee)

7. Consideration of approval of lease agreement with Bravo Properties, LLC, for the Parks and Recreation Department's offices. (Zerrilla)

8. Consideration of approval of staff rankings for design contract award for the Daleville Greenway Project. (Farmer)

9. Other Items:
   - Committee reports.

III. Items at Specific Times:

10. 12:45 P. M. Closed session to discuss personnel matters; the acquisition of real property for public uses or the disposition of publicly held real property where discussion in open session would adversely affect the bargaining position or negotiating strategy of the public body; discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business or industry's interest in locating or expanding its facilities in the County; and consultation with legal counsel regarding specific legal matters as per Section 2.2-3711(A) (1), (3), (5) and (7) of the Code of Virginia of 1950, as amended.

11. 2:30 P. M. Highway Department:
    A. Monthly update report. (Hamm)

12. 2:45 P. M. Public hearing on proposed amendments to <u>Chapter 9. Elections</u> of the Botetourt County Code to change the Troutville/Cloverdale precinct boundaries and polling place. (Clark)

IV. Items at Specific Times (cont.):

13. 3:00 P. M Public hearing on proposed amendments to Chapter 23. Taxation to change the due date for County taxes from December 5 to November 1. (Arney)

14. 3:15 P. M. Update on the AEP Cloverdale substation project and the Cloverdale/ Lexington 500 kV project. (Porter/Wright)

15. 3:30 P. M. Board member comments. (Martin/Scothorn/Williamson/Dodson/Leffel)

16. 4:00 P. M. Closed session with the Economic Development Authority regarding a prospective business or industry or the expansion of an existing business or industry not previously announced; consultation with legal counsel regarding specific legal matters; and discussion of the award of a public contract involving expenditure of public funds, where discussion in an open session would adversely affect the bargaining position or negotiating strategy of the public body as per Section 2.2-3711(A) (5), (7), and (29) of the Code of Virginia of 1950, as amended.

6:00 P. M. Public hearings:

17. Amsterdam Magisterial District, Fralin & Waldron, Inc., requests a change in proffers associated with the Daleville Town Center in the Traditional Neighborhood Development TND Use District, to update proffers, to correct the date and title of the concept plan to which the development is required to substantially conform, as well as to amend the proffers related to design guidelines and signage in the development. The applicant is proposing that all signage would be regulated by a revised signage plan titled, "Daleville Town Center Master Signage Plan & Guidelines." This 117.847 acre site is located adjacent to southbound U. S. Route 220 (Roanoke Road), between Route 675 (Glebe Road) and Route 779 (Catawba Road) in Daleville, identified on the Real Property Identification Maps of Botetourt County as Section 88-33; 88(8)3A; 88(8)3B; 88(8)3C; 88(8)2; 88(8)1; 88(9)1; 88(9)SW; 88-33A; 88-33B; 101(21)1; 101(21)2; 101(21)3; 101(21)4; 101(21)5; 101(21) 5A; 101(21)6; 101(21)7; 101(21)8; 101(21)9; 101(21)10; 101(21)11; and 101(21)12. (Pendleton)

The Planning Commission recommended conditional approval of this request.

18. Fincastle Magisterial District, Teen Murti, LLC, dba Quickette, requests a Special Exception Permit, with possible conditions, in the Business B-2 Use District on a 0.72 acre parcel to expand an existing fuel center to include a larger fuel canopy and additional gasoline pumps at the current convenience store, located at 725 Botetourt Road (U. S. Route 220 southbound), Fincastle, approximately 0.3 miles north of the Botetourt Road/North Roanoke Street (Route T1204) intersection, identified on the Real Property Identification Maps of Botetourt County as Section 60, Parcel 115. (Pearson)

The Planning Commission recommended conditional approval of this request.

19. 6:30 P. M. FY 16-17 Budget work session. (Zerrilla/Larrowe)

A special joint meeting of the Botetourt County Board of Supervisors and the Botetourt County Economic Development Authority was held on Monday, February 22, 2016, in Room 229 of the Greenfield Education and Training Center, in Fincastle, Virginia, beginning at 11:00 A. M.

PRESENT:	Board Members:	Mr. L. W. Leffel, Chairman Mr. Todd L. Dodson, Vice-Chairman Mr. John B. Williamson, III
ABSENT:	Board Members:	Mr. Billy W. Martin, Sr. Dr. Donald M. Scothorn
PRESENT:	Authority Members:	Ms. Joyce Kessinger, Chairman Mr. G. Lyn Hayth, III, Vice-Chairman Mr. John Alderson Mr. Mike Flint Mr. John Kilby Mr. John Griffin
ABSENT:	Authority Members:	Mr. Jeff Emry

Others present at the meeting:
Mr. F. B. Webster Day, EDA Attorney
Mr. Michael W. S. Lockaby, County Attorney
(arrived at 11:28 A. M.)
Mr. David Moorman, Deputy County Administrator
Mr. Gary Larrowe, County Administrator

Mrs. Joyce Kessinger, Chairman of the Authority, then called their meeting to order at 11:10 A. M.

Mr. Jack Leffel, Chairman of the Board of Supervisors, then called the Board meeting to order at 11:11 A. M.

Mr. Day was then present to give a presentation on the role of the EDA in economic development. Mr. Day noted that this presentation is to provide both the EDA and the Board of Supervisors with information on the roles of the Authority and what the EDA is authorized to do under State and federal law. He noted that the EDA is a political subdivision created by the Supervisors under State statute and is considered an independent political subdivision by the State.

Mr. Day stated that the Authority can approve financing for private industrial facilities, charitable non-profit organizations, and public facilities. He noted that this financing is usually provided through the issuance of bonds for industrial development prospects. Mr. Day further stated that tax exempt 501(c)3 entities can finance their facilities through this process as well.

He noted that the EDA has previously approved bonds for projects at Lord Botetourt High School, Altec Industries, the Botetourt-Craig Regional Jail, the Greenfield Education and Training Center, and The Glebe retirement home.

Mr. Day stated that the EDA can also be a conduit for economic development incentives to prospects. He noted that the State Constitution has several provisions that affect economic incentives including the credit clause that states that neither the credit of the State or any county/city/town directly/indirectly, under any device or pretense whatsoever, be granted to or in aid of any person, association or corporation; and the stock or obligation clause which states that the State/governmental unit shall not subscribe or become interested

in the stock or obligations of any company/association/corporation for the purpose of aiding in the construction or maintenance of its work.

Mr. Day stated that local governments can authorize the use of the EDA for economic development activities through Sections 15.2-953 ("A locality may make like gifts, donations and appropriations of money to industrial development authorities for the purposes of promoting economic development.") and 15.2-4905 ("The governing body of any County may give, lend, or advance in any manner that it deems proper funds or other County property, not otherwise specifically allocated or obligated, to any authority created by such governing body pursuant to law.") of the State Code. He noted that there have been several Supreme Court cases that "have blessed this type of incentive."

Mr. Day stated that this is a moral obligation pledge as there are constitutional provisions on how a locality can borrow money. He noted that these moral obligations are "subject to annual appropriation by the governing body" and the locality reserves the right to not make the payment. Mr. Day noted that, if the locality does not make this payment, the lender has the right to terminate the occupancy.

Mr. Larrowe stated that the EDA in most localities is an underutilized tool. He noted that authorities can purchase buildings at the market rate, approve donation credits for the business that the building was purchased from, take assets of various property and sell them, e.g., timber which can be sold and the funds put into the EDA's account.

Mr. Larrowe further noted that the EDA can accept various properties from the locality and the EDA can hold them by lease/transfer so that activities could take place on the property. He noted that, as an example, the EDA could lease space inside an authority-owned building in an industrial park to a child care center so that the parents who work at companies in the industrial park would have child care services close to their place of work.

Mr. Day stated that, in this scenario, under the State statute, the EDA could own the building but it could not operate the business.

Mr. Larrowe stated that, in school or other related projects, the EDA can use direct-purchase to solicit contractors for the construction project and, as the EDA is tax-exempt, they can also purchase some of the materials for the facility which would save money. He noted that the EDA can also construct utilities such as a natural gas line.

Mr. Lockaby then arrived at this time (11:28 A. M.)

Mr. Larrowe stated that these are some positive avenues that the EDA can do together with the Board of Supervisors to fulfil the Board's strategic priorities in an advanced time scale.

Mr. Day noted that the bonds/debts issued by the EDA are not obligations of the County. He noted that the EDA has no taxing authority and the Authority's expenses are paid from the bond issuance.

Mr. Larrowe stated that he is aware that a lot of detailed information was provided to the Board and Authority members at this meeting and this will be a learning process for both groups. He noted that additional educational opportunities will be provided so that both bodies can understand the Authority's capabilities and he hopes to see some positive activities in the future.

After questioning by Mr. Flint regarding recently retired bonds that were previously issued by the EDA for the Goodwill of the Valleys facility in Roanoke County, Mr. Day stated that, for example, the Botetourt EDA does not have to consider/approve the issuance of bonds for projects only within Botetourt County. He noted that, in the case of the Goodwill bond

issuance, approval from the Roanoke County Board of Supervisors had to be obtained prior to the Botetourt EDA considering this bond issuance request. He noted that there are no restrictions on the EDA in one county funding bond issuances in another locality.

After further questioning by Mr. Flint, Mr. Day stated that there are no restrictions in the Authority's charter/bylaws that prevents the EDA from helping the Board in outreach to local businesses. He further noted that the EDA cannot levy taxes so it must rely on the Board of Supervisors for most of its funding.

Mr. Larrowe then referenced an entrepreneurial development program that included an industrial visitation program, which was enacted by three localities, including his previous employer (Carroll County) and the locality's EDA.

In reference to an EDA operating outside their locality, Mr. Larrowe stated that Carroll County's EDA also issued bonds on a project inside a city as the city did not have the capacity to handle the project. He noted that the bonds were approved by all parties involved.

After questioning by Mr. Alderson regarding the EDA's policies, Mr. Day stated that the Authority is governed by its bylaws and the Board of Supervisors has guidelines for approval of economic development incentives. After further questioning by Mr. Alderson, Mr. Day stated that the EDA does not promulgate policy but is charged with promoting commerce and enhancing the safety and welfare of the County's citizens.

After questioning by Mr. Williamson regarding tax-exempt financing procedures, Mr. Day stated that in the late 1980's the bond financing regulations were changed. He noted that the bondholder does not have to pay income taxes on the bonds which saves money on interest charges. Mr. Day stated that federal guidelines limit the total bond allocation amounts on a state-by-state basis. He noted that localities have a $10 million bond issuance limit each year and in the previous instance mentioned by Mr. Flint (Goodwill), Roanoke County had exceeded this limit in that year and asked Botetourt's EDA to consider approval of these bonds.

Mr. Day stated that the EDA and Board of Supervisors are required to conduct a public hearing on any bond issuance request prior to the request being sent to the Small Business Financing Authority in Richmond or other financing group. He noted that the bond applicant is also required to complete a fiscal impact statement which includes estimated tax revenues, number of employees, average salaries, etc.

Mr. Larrowe stated that the purpose of today's meeting was to have both the EDA and the Board of Supervisors "on the same page" so that they can work together and move forward with economic development opportunities in a logical and professional manner.

Mr. Lockaby stated that he would also like an opportunity to present the County's angle on land use and tax policy. He noted that the Supervisors have many tools that the EDA can use. Mr. Lockaby stated that the County makes broad policies and laws and these include tools for taxation that can make the Authority's job easier.

Mr. Lockaby stated that, as his PowerPoint presentation on the Public-Private Educational Facilities and Infrastructure Act (PPEA) does not seem to be working, he would like to delay this presentation at this time.

There being no further discussion, on motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board of Supervisors went into closed session at 11:45 A. M. to discuss the disposition of publicly held real property where discussion in an open meeting would adversely affect the County's bargaining position or negotiating strategy;

discussion of a prospective business or industry not previously announced; and consultation with legal counsel pertaining to actual or probable litigation as per Section 2.2-3711(A) (3), (5), and (7) of the Code of Virginia of 1950 as amended. (Resolution Number 16-02-01)

AYES: Mr. Williamson, Mr. Dodson, Mr. Leffel

NAYS: None

ABSENT: Mr. Martin, Dr. Scothorn ABSTAINING: None

On motion by Mrs. Kessinger, seconded by Mr. Alderson, and carried by the following recorded vote, the Authority went into closed session at 11:46 A. M. to discuss the disposition of publicly held real property where discussion in an open meeting would adversely affect the County's bargaining position or negotiating strategy; discussion of a prospective business or industry not previously announced; and consultation with legal counsel pertaining to actual or probable litigation as per Section 2.2-3711(A) (3), (5), and (7) of the Code of Virginia of 1950 as amended.

AYES: Mrs. Kessinger, Mr. Flint, Mr. Hayth, Mr. Kilby, Mr. Griffin, Mr. Alderson

NAYS: None

ABSENT: Mr. Emry ABSTAINING: None

Mrs. Kessinger and Mr. Leffel called the meeting back to order at 12:54 P. M.

On motion by Mrs. Kessinger, seconded by Mr. Griffin, and carried by the following recorded vote, the Authority returned to regular session from closed session and adopted the following post-closed session resolution:

> BE IT RESOLVED, that to the best of the Authority members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

AYES: Mr. Kilby, Mr. Hayth, Ms. Kessinger, Mr. Griffin, Mr. Flint, Mr. Alderson

NAYS: None

ABSENT: Mr. Emry ABSTAINING: None

On motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board returned to regular session from closed session and adopted the following post-closed session resolution: (Resolution Number 16-02-02)

> BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

AYES: Mr. Williamson, Mr. Dodson, Mr. Leffel

NAYS: None

ABSENT: Mr. Martin, Dr. Scothorn ABSTAINING: None

On motion by Mr. Hayth, seconded by Mr. Griffin, and carried by the following recorded vote, the Authority authorized the Chairman to execute a lease of real property from Botetourt County to the Authority for the purpose of promoting economic development, on terms and conditions as the County and the Chairman determine are in furtherance of the Authority's purposes.

AYES: Mr. Kilby, Mr. Hayth, Ms. Kessinger, Mr. Griffin, Mr. Flint, Mr. Alderson
NAYS: None
ABSENT: Mr. Emry ABSTAINING: None

There being no further discussion, on motion by Mrs. Kessinger, seconded by Mr. Griffin and carried by the following recorded vote, the Authority meeting was adjourned at 1:00 P. M.

AYES: Mr. Kilby, Mr. Hayth, Ms. Kessinger, Mr. Griffin, Mr. Flint, Mr. Alderson
NAYS: None
ABSENT: Mr. Emry ABSTAINING: None

On motion by Mr. Dodson, seconded by Mr. Leffel, and carried by the following recorded vote, the Board of Supervisors meeting was adjourned at 1:01 P. M. (Resolution Number 16-02-03)

AYES: Mr. Williamson, Mr. Dodson, Mr. Leffel
NAYS: None
ABSENT: Mr. Martin, Dr. Scothorn ABSTAINING: None

The regular meeting of the Botetourt County Board of Supervisors was held on Tuesday, February 23, 2016, in Rooms 226-228 of the Greenfield Education and Training Center in Daleville, Virginia, beginning at 2:00 P. M.

PRESENT: Members: Mr. L. W. Leffel, Jr., Chairman
Mr. Todd L. Dodson, Vice-Chairman
Mr. John B. Williamson, III
Mr. Billy W. Martin, Sr.
Dr. Donald M. Scothorn

ABSENT: Members: None

Others present at the meeting:
Mr. Gary Larrowe, County Administrator
Mr. David Moorman, Deputy County Administrator
Mr. Michael W. S. Lockaby, County Attorney

The Chairman called the meeting to order at 2:00 P. M.

The Chairman then asked for a moment of silence. Mr. Dodson then led the group in reciting the pledge of allegiance.

Mr. Jim Farmer, Interim Director of Parks, Recreation, and Tourism, then introduced Mr. Greg Sink to the Board. He noted that Mr. Sink was recently hired in the Department's maintenance division as Athletic Turf Maintenance Supervisor and will be responsible for the maintenance of turf on the 40 athletic playing surfaces on various County and school properties. Mr. Farmer stated that Mr. Sink, who lives in Daleville, has 17 years of experience in this field including working with two local landscape companies and seven years as a Landscape Maintenance Manager with Roanoke City.

The Board welcomed Mr. Sink to employment with Botetourt County.

Mr. Leffel then asked Mr. Sam Sprinkel and Fire Chief Jeff Beckner to come forward. Mr. Leffel noted that Mr. Sprinkel began as a volunteer with the Fincastle Fire Department in 1948 and has served as the department's Treasurer since 1955. He stated that Mr. Sprinkel was also a charter member of the Fincastle Rescue Squad, was one of the first Botetourt County residents to obtain his emergency medical technician certification, and has served on the regional emergency medical services board for several years.

He stated that Mr. Sprinkle is present at today's meeting to receive a Lifetime Achievement Award from the County. Mr. Leffel then related a story of when he and Mr. Sprinkel worked together at Roanoke Cement Company.

Chief Beckner stated that those who currently work in fire and rescue are "tending them for the next generation." Chief Beckner stated that he considers Mr. Sprinkel a hero for his volunteer efforts over the past 68 years. He then noted that Mr. H. Dean Paderick of Troutville was the first recipient of the County's Lifetime Achievement Award.

Mr. Sprinkel was then presented with a mounted fire ax.

Chief Beckner then presented Mrs. Sprinkel with flowers in appreciation for the many times that Mr. Sprinkel was called away from home to respond to emergency calls. He then thanked the Board for participating in this presentation.

Mr. Sprinkel then thanked the boards of supervisors and citizens that have made it possible for the volunteer fire and rescue agencies to operate over the years. He noted that it was not one individual—it was teamwork that allowed the organization to succeed. Mr. Sprinkel also

thanked his wife for the sacrifices that she has made during his work with the fire department and rescue squad.

Mr. Sprinkel thanked the Board of Supervisors for seeing the vision and for their financial contributions toward the Fincastle emergency services facilities. He noted that the Board and the Town of Fincastle have been great supporters and offered a special thanks to Mr. John Kilby with the Bank of Fincastle for his efforts and backing of the fire department.

Mr. Sprinkel then recognized his family members present at today's meeting and noted that they have been great supporters. He also thanked Sheriff Ronnie Sprinkle and his staff who have been of tremendous help during emergency responses to accidents, fires, etc. He noted that all of this was done as a team and he thanked the County for the opportunity to serve and to be present at today's meeting.

Mr. Martin stated that he spent over 20 years in service to the Blue Ridge Rescue Squad and he (Mr. Martin) thought that he had seen a lot during that time but Mr. Sprinkel has spent over 60 years in public service. Mr. Martin thanked Mr. Sprinkel for his many years of dedicated service to the County and its citizens.

The Board members agreed with Mr. Martin's statement and Mr. Sprinkel was given a standing ovation.

There being no discussion, on motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the minutes of the regular meeting held on January 26, 2016, were approved as submitted. (Resolution Number 16-02-04)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Consideration was then held on approval of additional appropriations. Mr. Tony Zerrilla, Director of Finance, stated that there were seven pass-through appropriations for expenditure reimbursements and receipt of State grant funds for the Board's consideration this month.

There being no discussion, on motion by Mr. Williamson, seconded by Mr. Martin, and carried by the following recorded vote, the Board approved the following additional appropriations. (Resolution Number 16-02-05)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Additional appropriation in the amount of $4,874 to Clerk of Circuit Court – Maintenance Service Contracts – 100-4021600-3320. These are State funds received that are being used to pay for records management maintenance expenses.

Additional appropriation in the amount of $4,731.59 to Parks & Recreation – Education & Recreation Supplies, 100-4071000-6013. These are funds received from Greenfield Athletic Booster Club for equipment purchased through Botetourt County.

Additional appropriation in the amount of $30,500 to Tourism – Professional Services, 100-4081600-3100. These are Virginia Tourism Corporation grant funds which will be applied to social media campaign costs.

Additional appropriation in the amount of $815 to Volunteer Fire & Rescue - Instruction & Training, 100-4032200-3180. This is for a reimbursement of EMT course costs.

Additional appropriation in the amount of $145,524.80 to CIP – E-911 System, 100-4094301. These are VITA (Virginia Strategic Plan for Information Technology) grant

funds received for hardware and software enhancements for the County's E-911 System. Two invoices totaling $117,969.80 are included in this month's accounts payable and are covered by these grant funds.

Additional appropriation in the amount of $2,570.23 to Sheriff's Department – RAID Patrol, 100-4031200-5830. This is a quarterly reimbursement of RAID program expenses for the Botetourt County Sheriff's Office Alternative Program.

Additional appropriation in the amount of $594.34 to Correction & Detention – Medical and Lab Supplies, 100-4033100-6004. These are reimbursed medical costs received from Craig County for their inmates.

Consideration was then held on approval of the Accounts Payable and ratification of the Short Accounts Payable List. Mr. Tony Zerrilla, Director of Finance, stated that this month's accounts payable totaled $914,100.85; $830,407.15 in General Fund invoices; and $83,693.70 in Debt Service expenditures. He also noted that this month's Short Accounts Payable totaled $367,974.03; $364,919.03 in General Fund invoices; and $3,055 in Debt Service Fund expenditures.

Mr. Zerrilla stated that this month's large expenditures included $117,969.80 payable to Southern Software and Slait Consulting for software and hardware for the E-911 system. He noted that this project is being funded with State grant monies. Mr. Zerrilla further stated that $139,948 was paid to Timberworks of Interest for progress payments on the relocation of two buildings in Greenfield; $27,408 payable to Magic City Motor Company for the purchase of a 2016 Ford Explorer for the County Administrator; $223,949 payable to Fesco Emergency Sales for an ambulance chassis remount; $66,837.40 to the Botetourt County Health Department for their quarterly budget payment; and $39,939 to Dovetail Cultural Resources for archeological work on the Greenfield property. Mr. Zerrilla noted that grant funds will be used to pay for the remounted ambulance chassis.

There being no discussion, on motion by Mr. Williamson, seconded by Mr. Dodson, and carried by the following recorded vote, the Board approved the Accounts Payable and ratified the Short Accounts Payable List as submitted. (Resolution Number 16-02-06)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Mr. Leffel then noted that Mr. Steve Clinton would now be allowed 15 minutes to give a presentation on a collaborative proposal regarding the Greenfield historical structures. Mr. Leffel further noted that he also had four citizen requests to speak on this same topic and those individuals would each be allowed three minutes to make their comments.

Mr. Clinton stated that this presentation is to offer the Board a collaborative initiative to ensure the preservation of historic artefacts on the Greenfield property and the economic development potential of this property. Mr. Clinton stated that former Board of Supervisors member Bill Loope stated that serving the public is 5% pain and 95% pleasure and he hopes that what is offered today will decrease the 5%.

Mr. Clinton stated in Mr. Douglas Henton's book "Grassroots Leaders for a New Economy," it mentions that "the secret of successful communities is effective collaboration among business, government, and community leaders in addressing new challenges and opportunities." Mr. Clinton noted that this is what we are faced with regarding the Greenfield shell building site.

Mr. Clinton stated that, to give some background on how did we get where we are and who is involved in this issue, he began discussing this issue with some citizens and found out that they had a lot in common and he wanted to assist in this situation. Mr. Clinton further stated that he has an interest and love for American history and has a background in engineering and construction management and endorses the idea of economic development.

He noted that a group called the Friends of Greenfield Preston Plantation (FGPP) has been formed and is proposing a collaborative initiative with the County through the creation of a four-person panel to discuss co-locating the proposed shell building, slave quarters, kitchen, and the Jefferson garden, and any historic human burial areas on Parcel C in Greenfield. Mr. Clinton stated that the FGPP thinks and hopes that this proposal will help this situation.

Mr. Clinton stated that the question of "why now" is because this issue has "taken a life of its own" over the past few months and is being discussed across the region and State. He noted that "all of the armies in the world do not have the strength and power of an idea whose time has come." Mr. Clinton stated that the FGPP did not anticipate that one of the two historical buildings would be relocated earlier today; however, this does not deter them and does not change their proposal. Mr. Clinton stated that the four-person panel would work together for a three week period to arrive at a more inspired approach to this development.

He noted that the proposal's guiding principles include exploiting to the maximum practical extent the economic, cultural, aesthetic, and historic assets of the proposed co-location site, preserve and respect the County's and Roanoke Valley Development Foundation's goals and expectations for the shell building, preserve and protect the cultural/historic assets on the site, and remain mindful of the relationship of the historic buildings to the eventual development of the Lewis and Clark Eastern Legacy Trail and the County's related historic assets.

As to execution of this proposal, Mr. Clinton stated that, immediately upon the County's approval of this agreement, a temporary, three-week stop work order would be issued to the contractor and during this period the panel will meet and consider other ways to approach this issue in order to have all of the facilities previously mentioned located on one parcel. Mr. Clinton stated that the group is asking that the Board of Supervisors approve this proposal by midnight tomorrow (February 24), as time is of the essence.

Mr. Clinton stated that the FGPP has $40,000 in an escrow account that can deposited with the County within 48 hours of acceptance of this proposal to be used to defer some of the expenses related to the stop work order. A facsimile of this $40,000 check was then presented to the Board. He noted that at the end of this three week period, $100,000 and up to $150,000 will be paid to the Board to cover this unplanned delay's expenses. Mr. Clinton stated that the group has a considerable time and talent commitment from at least a dozen private citizens and several established charitable historic preservation organizations, including the Mountain Valley Preservation Alliance, the Ceres Foundation, the County's Historical Society, and the National Trust, to provide these funds. He noted that this proposal has received sincere interest and commitment.

Mr. Clinton then asked that the Board provide an open-minded evaluation and consideration of this proposed. Mr. Clinton stated that the group understands that this puts the Board in a difficult position and requests that this proposal be approved. Mr. Clinton stated that, if it were him, he thinks that he would stop the construction. Mr. Clinton further stated that he does not believe that the project's contractor is bonded. He noted that these buildings are priceless and,

if something happens and the County has to sue for damages, then there is no surety to call upon.

Mr. Clinton stated that he is grateful for the time allowed to speak today and thanked the Board for their consideration in approving this request. He noted that, through this collaborative initiative, the panel will be able to find a solution to these co-location issues. Mr. Clinton stated that he has a fully executed copy of the agreement for the Board's consideration.

The Board thanked Mr. Clinton for his comments.

Mr. Kevin Hamm, VDoT's Maintenance Operations Manager, was then present to speak to the Board. Mr. Hamm stated that Route 608 (Indian Rock Road) will be reduced to one lane effective March 7 for a culvert replacement project. Regarding land development projects and land use permits, Mr. Hamm noted that one project is under review and six entrance, utility, and building move permits have been issued in the past month.

Mr. Hamm noted that the recent snow storms resulted in approximately 75 instances of trees blocking VDoT roadways especially along Craig Creek Road (Route 615). He noted that it will take approximately a month to have all the rights-of-way cleared. He noted that an area near the Route 220/615 intersection will be used to stockpile the brush until it can be removed. Mr. Hamm stated that VDoT continues to work on repairing potholes as time and temperatures allow. He noted that there are also flooding events anticipated for tomorrow that VDoT crews will have to deal with.

Regarding traffic engineering studies, Mr. Hamm stated that the request for delineators at a crossover on Route 460 have been installed and the delineators along EastPark Drive should be installed in the next two weeks.

Mr. Martin thanked VDoT for their snow removal efforts during this winter's two storms. Mr. Martin further noted that he received one call last week regarding tractor trailers using Mountain Pass Road.

Mr. Hamm stated that there have been two additional incidents of trucks becoming stuck on the curves on Mountain Pass Road and VDoT is working to have the County's through truck restriction request approved. He noted that this restriction process began in June and it takes approximately 9 months to complete the process. Mr. Hamm noted that VDoT's Salem office has reviewed the request twice, and the Salem District representative on the Commonwealth Transportation Board has to review the request before it is sent to VDoT's Richmond office for final consideration.

After questioning by Mr. Williamson, Mr. Hamm stated that he expects to receive a response from their traffic engineering staff soon on the request to combine three turning lanes into one turning lane on Route 220 northbound in Daleville.

There being no further discussion, Mr. Hamm then left the meeting at this time.

Mrs. Claudine Ellis of Vinton then thanked the Board for their time in allowing her to speak at this meeting. Mrs. Ellis stated that she is concerned about graves on the Greenfield property that the Board plans to level for the construction of a shell building.

Mrs. Ellis stated that she "knows someone" that can show the location of specific gravesites before the property is graded. Mrs. Ellis asked that this be considered and recommends that it be done before grading begins. She stated that, if remains are found, they should

be removed with dignity as "the families deserve that much" and "it will be the right thing to do." She asked that the Board please consider this request.

Mrs. Angela Coon of Fincastle stated that she was born in Fincastle and has never found a place she likes better. Mrs. Coon stated that she does not want to see the historical site at Greenfield destroyed and is disappointed that the Board does not seem to understand where Botetourt County comes from.

Mrs. Coon stated that she understands that the County needs industrial development and she knows that the County was one of the leaders in forging our nation. Mrs. Coon noted that she is a member of the Botetourt County Historical Society and a former teacher. She stated that programs are needed on why Botetourt County is so important to the nation's history so that when a situation like this occurs again an egregious mistake is not made.

Mrs. Coon stated that she cried earlier this morning when she found out that the slave dwelling had been moved and thought about the white and black lives that created this nation. She noted that 'we need to be pulled together" not apart. Mrs. Coon stated that she wants to ensure that the buildings are preserved correctly.

Mrs. Shirley Johnson Lewis of Thirlane Road in Roanoke stated that she wants the Board of Supervisors to stop "raping Greenfield and violating the remains of her people." Mrs. Johnson Lewis stated that she "did not fall" for the archaeological testing that was done which showed that there were no graves in the area of the kitchen and slave quarters. She asked that the Board let her ancestors rest in peace.

Mrs. Johnson Lewis stated that her generation had to endure a deplorable educational system and a blind eye was turned to injustice. She said that people have the power to do the right thing but they do not do so. Mrs. Johnson Lewis stated that she is sorry that the Board has not taken the will of the people into consideration in this situation as the artifacts and preservation of history on this site is worth consideration.

Mrs. Johnson Lewis stated that she thought that the Board would do the right thing and not be narrow-minded. She stated that this is a smack in the face and the Board is putting "their foot at her throat" and violating the remains of her people. She asked that the Board "do what is right."

Mrs. Anna Basham Merchant of Coaling Road in Troutville thanked the Board for allowing her to speak. Mrs. Merchant stated that she has been upset all day watching what has been occurring in Botetourt County. She said that it has been 20 years since a decision was made about developing Greenfield but the Board of Supervisors has now made a decision to move the historic buildings and bulldoze the hill which will desecrate this hallowed ground for the construction of a shell building.

Mrs. Merchant stated that the decision to eradicate our history is uncalled for. She noted that many citizens have asked the Board to reconsider this project. Mrs. Merchant stated that the buildings were supposed to be moved in April but this has been pushed back to February which is Black History Month and she thinks that this is a "slap in their face."

Mrs. Merchant noted that the Board of Supervisors was elected to serve all citizens of Botetourt County and they should consider everyone including the black community in their decisions. Mrs. Merchant stated that she feels "disregarded" as a black person because the Board pushed this project back to February and this action is saying to the black people that they do not count. Mrs. Merchant stated that the Board still has time to prove her wrong.

Mr. Jim Farmer, Interim Director of Parks, Recreation and Tourism, then gave a presentation on the Department's annual report and the 2016 event schedule for the Botetourt Sports Complex. Mr. Farmer stated that a majority of his department's operating budget is used to maintain 500 acres of County property at schools, libraries, business parks, the Greenfield ETC, the County office complex in Fincastle, four recreation parks, 26 school and park playgrounds, and several trails and waterway access points. He noted that they also provide support to the towns, civic groups, and other County departments for events, when needed. Mr. Farmer noted that over 2,500 young people participated in team sports activities in 2015, another 2,000 participating in outdoor programs/camps, and over 2,300 adults participated in various programs. Regarding Tourism, Mr. Farmer noted that Ms. Lisa Moorman will provide a report on that department's activities later this summer.

Mr. Farmer then introduced Mrs. Jenna Moran, President of the Greenfield Booster Club, to the Board. He noted that she is a community advocate for youth athletics and will share a summary of her experiences as a mother, coach, and Club president.

Mrs. Moran stated that she participated in County recreation-department sports when she was a child. She stated that sports gives kids a sense of pride, gets parents involved in coaching or on a booster club, provides a "positive" in their lives, and gives them a place to play.

She encouraged the Board members to come out and see the atmosphere at the games and activities sponsored by the Parks and Recreation Department. She noted that it is a benefit for the children and pushes them to do better in life, school, and sports. Mrs. Moran stated that the Department has done a great job and they appreciate the funding that the Board provides to Parks and Recreation.

Mr. Farmer then stated that the Board had been provided with a copy of the Sports Complex's schedule for 2016. He noted that the first tournament is on March 11-13 and their season runs until mid-October. He noted that the Women's College Military Appreciation Tournament is scheduled for October 1-2 and teams from Virginia Tech and the University of Virginia are scheduled to participate.

Mr. Farmer then introduced Mr. Andy Dooley to the Board. He noted that Mr. Dooley is involved in the Moose International which is partnering with the Amateur Softball Association (ASA) to bring the Special Olympics North America Softball tournament to the Roanoke Valley in mid-August, is a former National President of the ASA, and a member of the Bedford County Board of Supervisors.

Mr. Dooley thanked the County for their partnership with softball and for co-hosting the Special Olympics tournament with the City of Salem this summer. He noted that Botetourt County has one of the best softball complexes in the country and he then recited a story of a man from Missouri who attended a previous tournament. Mr. Dooley stated that this man complained about how far away the Sports Complex was from Salem but once he visited the facility his opinion changed. Mr. Dooley noted that "seeing was believing" in this case.

Mr. Dooley stated that 2016 will continue to be another good year for the County including the Special Olympics softball tournament which will have 32 teams from Arizona, California, Connecticut, Kansas, Mississippi, Nebraska, Texas, and other states. He noted that Moose International has raised over $200,000 per year to pay for this event's costs. Mr. Dooley stated that this tournament will bring over 600 players and coaches and their families to the Sports Complex and Moyer Field in Salem and over 100 volunteers will be needed to help during the tournament.

Mr. Dooley encouraged the Board to come and watch this tournament which should be a boost to the County's tourism efforts. He thanked the Board for their time.

The Board then thanked Mr. Farmer, Mrs. Moran, and Mr. Dooley for their comments.

A public hearing was then held on proposed amendments to the County's procurement policy under the Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA). Mr. Lockaby stated that these amendments are to implement an alternative procurement method under the PPEA that allows a locality to solicit or accept unsolicited proposals for public/private partnerships to design, build, finance, and operate infrastructure, technology, and other public projects.

He noted that the County can only enter contracts with private entities under the Virginia Public Procurement Act's provisions. Mr. Lockaby stated that, before the County can solicit/ accept proposals under PPEA, guidelines for processing applications need to be approved. He noted that the guidelines included with this agenda item are based on a model developed by the Commonwealth's Division of Legislative Services and the Virginia Department of General Services. Mr. Lockaby stated that these guidelines can be used for infrastructure projects and planning for future growth services to increase the productivity and efficiency of the locality.

Mr. Lockaby stated that VDoT lobbied the General Assembly for the Public-Private Transportation Act (PPTA) in 1995. He noted that, after VDoT had some success with the model, the PPEA followed in 2002. He noted that this Act allows for the receipt of conceptual proposals either solicited or unsolicited where a public/private partnership would be beneficial. He noted that the Board could either accept or decline the proposal and if it is accepted, the Board could accept a fee to review the proposal prior to a detailed proposal review process. Mr. Lockaby stated that, only if the Board decides that they want to accept the proposal for consideration, must they advertise for competing proposals. He noted that review of the proposal by staff and other bodies may be involved, public hearings would be held to provide input into the project, the Board would then enter a formal contract with the proposer(s) to do detailed design and obtain public input on the proposal and then the comprehensive agreement would be negotiated and signed.

Mr. Lockaby stated that an example of a PPEA project would be the design/build of a new headquarters for the Virginia Department of Game and Inland Fisheries, redevelopment of a downtown block in Virginia Beach, water system and land-use planning on the James River in Fluvanna and Louisa counties, etc. After discussion, Mr. Lockaby stated that a public/private partnership arrangement is more flexible than what the current Procurement Act permits.

Mr. Williamson stated that these provisions are a great idea. Mr. Dodson agreed.

After questioning by Mr. Leffel, it was noted that there was no one present to speak in regard to this matter. The public hearing was then closed.

On motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board accepted the amendments to the County's procurement policy under the Public-Private Education Facilities and Infrastructure Act of 2002 (PPEA) as presented. (Resolution Number 16-02-07)

AYES: Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn, Mr. Williamson

NAYS: None

ABSENT: None ABSTAINING: None

Fire Chief Jeff Beckner was then present to give an update on the new Fire/EMS drug and substance abuse testing policy. Chief Beckner stated that this policy was adopted by the Fire and EMS Commission in late 2015. He noted that the Commission members include seven volunteer fire department chiefs, four volunteer rescue squad captains, Mr. Martin, Mr. Dodson, and himself

Chief Beckner stated that, by a majority vote of the Commission in October 2015, all operational fire and EMS personnel were required to be tested for drugs and illegal substances by February 1, 2016. He noted that all volunteer fire and EMS personnel were made aware of the testing site locations and screenings were scheduled at various stations in the County.

Chief Beckner stated that he would like to thank Deputy Chief Jason Ferguson for his work on this program. He noted that, to date, 188 volunteer personnel have been tested.

After discussion, Chief Beckner stated that drug testing has become a professional standard in career fire and EMS departments but less so in volunteer departments. Chief Beckner stated that he is proud of the volunteer chiefs and captains who voted for this substance abuse testing policy.

After questioning by Mr. Williamson, Chief Beckner stated that all new hires and those currently in the fire/EMS system have participating in random drug testing as of this time. He noted that only one individual tested positive; however, that was due to prescription medication that the individual was taking.

After questioning by Dr. Scothorn, Chief Beckner stated that he has received a couple of letters from volunteers in opposition to this program but they are working to resolve these concerns/issues.

After questioning by Mr. Dodson, Chief Beckner stated that background tests and fingerprints are required by the State on fire and rescue personnel.

Mr. Martin commented Chief Beckner and the Fire/EMS Commission for their implementation of this policy and the manner in which it was done.

Chief Beckner stated that the captains and chiefs want what is best for the citizens.

Mr. Leffel stated that he is proud of the leadership shown by the captains and chiefs in this issue. He then thanked Chief Beckner for this presentation.

Mrs. Traci Clark, Voter Registrar, was then present to request the advertisement of a public hearing on proposed amendments to Chapter 9. Elections of the Botetourt County Code to change the Troutville/Cloverdale precinct boundaries and polling place. Mrs. Clark noted that background information on this request was included in the Board's information packets.

She noted that this request was brought about by complaints received from voters at the Valley District's Troutville precinct in the November 2015 election regarding the polling location (Orchard Hills Church). Mrs. Clark stated that the citizens, a majority of whom were coming from the opposite direction, were concerned with the need to make a U-turn at the EastPark Drive/Cloverdale Road (Alternate Route 220) intersection to access the church's entrance. She also noted that the speed limit on this section of Alternate 220 is 55 mph and the entrance into the church is not well marked.

Mrs. Clark stated that she and the Electoral Board have worked on a solution to this issue over the past few months. She noted that they are proposing that the Troutville precinct boundary be adjusted so that those voters who reside on the south side of Alternate 220 currently in the Troutville precinct can be transferred to the Cloverdale precinct which votes at

Read Mountain Middle School. She noted that this change would impact approximately 450 voters at this time. She further stated that it is recommended that the polling place for the Troutville precinct be moved to Troutville Elementary School.

Mrs. Clark stated that the Town of Troutville has voted to move the polling place for Town elections back to the Town.

Dr. Scothorn thanked Mrs. Clark and the Electoral Board for addressing this issue. He noted that several citizens contacted him regarding this situation and he believes that these proposed precinct and polling place changes are the answer to this issue.

After questioning by Mr. Williamson, Mr. William Heartwell, Vice-Chairman of the Electoral Board, stated that the County no longer has to obtain pre-clearance approval from the U. S. Department of Justice to make precinct boundary and polling place changes.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Martin, and carried by the following recorded vote, the Board authorized staff to advertise for a public hearing at the March regular meeting to consider amendments to Chapter 9. Elections of the Botetourt County Code to change the Troutville/Cloverdale precinct boundaries and polling place. (Resolution Number 16-02-08)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Consideration was then held on a request to advertise for a public hearing on a proposed amendment to Chapter 25. Zoning, Section 25-163 Uses permissible by special exception, to increase the number of multi-family dwellings allowed in the R-3 Use District from 10 to 16 per net acre. Mrs. Nicole Pendleton, Planning Manager, stated that the Planning Commission and Board of Supervisors have been asked to consider a request in April from Summers Properties, LLC, to rezone approximately 4.7 acres from Business B-2 and Agricultural A-1 Use Districts to a Residential R-3 Use District to develop three apartment buildings to be accessed off of Summerfield Court.

She stated that the applicant is also requesting that Section 25-163 be amended to increase the maximum allowable density by Special Exceptions Permit (SEP) from 10 dwellings per net acre to 16 per net acre. She noted that the current ordinance permits densities of up to 8 dwellings per net acre, by right, and up to 10 dwellings by SEP. Mrs. Pendleton stated that the Planning staff generally agrees with this request and believes that this amendment will not have any significant impact on properties in the County.

Mr. Williamson suggested that staff consider whether the "by right" density should be increased as well.

Mrs. Pendleton stated that this would take some time for the staff to review and consider its impact on the County's residential development.

After discussion by Mr. Williamson, Mrs. Pendleton stated that she will add this topic to the list of items to be considered during the Comprehensive Plan's update.

There being no further discussion, on motion by Mr. Leffel, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board directed staff to advertise for a public hearing at the April regular Planning Commission meeting, and with Planning Commission action, the Board of Supervisors' April regular meeting, on proposed amendments to Chapter 25. Zoning, Section 25-163. Uses permissible by special exception of the Botetourt County

Code to increase the maximum allowable density for multi-family dwellings by Special Exception Permit only in the Residential (R-3) Use District from 10 dwellings per net acre to 16 dwellings per net acre. (Resolution Number 16-02-09)

AYES: Mr. Martin, Mr. Williamson, Mr. Dodson, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Consideration was then held on a request to advertise for a public hearing on proposed amendments to Chapter 23. Taxation of the Botetourt County Code to change the due date for County taxes. Mr. Bill Arney, County Treasurer, stated that in the four years that he has been in office, he has received complaints from citizens about the December 5 tax due date being so close to Christmas.

Mr. Arney stated that he reviewed the impact of this change on the County's and the Commissioner of Revenue's deadlines and schedules and discussed the issue with Treasurers from localities that have implemented a tax due date change. Mr. Arney stated that changing the tax due date to November 1 would not impact the Commissioner of Revenue's deadlines and work cycles. Mr. Arney further stated that he could find no negative comments from the other localities that he contacted or from several of the County's large commercial/industrial taxpayers about this proposal.

Mr. Arney stated that his office usually receives the tax file data from the Commissioner around the first week of September and they mail out the tax bills between September 15 and October 1 with a new tax due date of November 1. Mr. Arney stated that the State Code requires that the tax bills be mailed out at least two weeks before the due date.

Mr. Arney further stated that he is proposing that a tax penalty date of November 6 be implemented. He noted that any tax payments received between November 1 and 5 would have a "grace period" and not be assessed a late penalty but those payments received November 6 or later would be assessed a penalty. Mr. Arney stated that one of the reasons for this "grace period" is the change in the U. S. Postal Service's mail processing center from Roanoke to Greensboro, North Carolina. He noted that this change has resulted in the mail's postmark being delayed by 2 – 3 days longer than previously.

After questioning by Mr. Martin, Mr. Arney stated that he is proposing a five day grace period after November 1 for receipt of tax payments in his office without a penalty being assessed.

Mr. Arney further noted that this due date change will also help with their delinquent collection procedures, including debt set-off and Department of Motor Vehicle holds due to a person not paying their taxes, and will allow supplemental tax bills to be able to be completed and mailed earlier which could result in these revenues being collected before the end of the fiscal year.

Regarding the number of taxpayers impacted by this due date change, Mr. Arney stated that approximately 15% of taxpayers currently pay their taxes by November 5 and a large percentage of landowners use mortgage companies to pay their taxes.

Mr. Leffel noted that mail from Fincastle to Eagle Rock now takes 10 days to be received based on the postmark of several items he has received since the Postal Service transferred the mail processing center to Greensboro.

Mr. Williamson noted that most large businesses take approximately 6 weeks to process their bills, so a 30 day window from mailing the tax bills sometime between September 15 and October to the November 1 due date may cause some issues. He noted that a "larger window" of payment may be necessary to avoid a late fee.

After further discussion by Mr. Williamson, Mr. Arney stated that he would discuss this issue with the Commissioner of Revenue. Mr. Arney noted that his office tries to mail out the tax bills as early as they can each year.

There being no further discussion, on motion by Mr. Martin, seconded by Mr. Dodson, and carried by the following recorded vote, the Board authorized staff to advertise for a public hearing at the March regular meeting to consider amendments to Chapter 23. Taxation of the Botetourt County Code to change the due date for County taxes from December 5 to November 1, and include penalty and interest commencing on payments received after November 5th. (Resolution Number 16-02-10)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Consideration was then held on leasing property in Botetourt Center at Greenfield to the Economic Development Authority (EDA). Mr. Lockaby stated that County staff is proposing to lease the remainder of the Greenfield property to the EDA so that the Authority can begin some of the work that needs to be done "going forward." He noted that this property consists of approximately 600 acres and is currently zoned Research and Advanced Manufacturing.

Mr. Lockaby noted that the EDA can move more expeditiously than the County on many aspects of contracts and infrastructure projects. He stated that the deed is still being reviewed by attorneys for the EDA and the County.

Mr. Larrowe stated that, with the approval of this lease, the County will be able to expedite economic development-related activities in Greenfield.

There being no further discussion, on motion by Mr. Williamson, seconded by Mr. Dodson and carried by the following recorded vote, the Board approved entering into a month-to-month lease with the Economic Development Authority for the Botetourt Center at Greenfield property, zoned Research and Advanced Manufacturing, and authorized the County Administrator to sign the lease agreement on the Board's behalf, subject to revision by the Authority's attorney and review and approval by the County Attorney. (Resolution Number 16-02-11)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

Mr. Lockaby then noted that action was needed by the Board to appoint Mrs. Kathleen Guzi as a special assistant to the Board of Supervisors from January 15, 2016, through March 31, 2016.

On motion by Mr. Williamson, seconded by Mr. Martin, and carried by the following recorded vote, Mrs. Kathleen D. Guzi was appointed as a special assistant to the Board of Supervisors from January 15, 2016, through March 31, 2016. (Resolution Number 16-02-12)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn
NAYS: None
ABSENT: None ABSTAINING: None

Consideration was then held on amendments to the Board of Supervisors' bylaws. Mr. Larrowe stated that he is proposing several amendments to the Board's bylaws including under "Agenda," adding a "citizens time" to the agenda to allow the public to comment on any topic for a maximum of three minutes each; under "Hearings," remove the sentence regarding the Chairman's consent for comments to be made on items that are not on the agenda and adding a sentence stating that cumulative/repetitive testimony is not permitted; under "Regular Meetings," change the start time of the regular meeting from 2:00 PM to 12:30 PM to convene in closed session with the public portion of the meeting to begin at 2:00 P. M.; and under "Special Meetings," remove that the Chairman or two or more Supervisors shall request a special meeting in writing and add that notification of a special meeting will be made to the media "in writing" by electronic means.

After discussion by Mr. Martin, it was agreed that the Closed Session portion of the meeting would begin at 12:45 P. M. instead of 12:30 P. M. Mr. Larrowe noted that, if an additional closed session is necessary, it could be held after the 6:00 P. M. rezoning/SEP hearings.

There being no further discussion, on motion by Dr. Scothorn, seconded by Mr. Williamson, and carried by the following recorded votes, the Board approved amendments to their bylaws as attached. (Resolution Number 16-02-13)

AYES: Mr. Leffel, Mr. Williamson, Mr. Dodson, Mr. Martin, Dr. Scothorn
NAYS: None
ABSENT: None ABSTAINING: None

After discussion, on motion by Mr. Williamson, seconded by Mr. Martin, and carried by the following recorded vote, the Board reappointed Mr. Kevin Shearer as an alternate member on the Western Virginia Regional Industrial Facilities Authority for a two year term to expire on February 3, 2018. (Resolution Number 16-02-14)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn
NAYS: None
ABSENT: None ABSTAINING: None

Mr. Martin then noted that the Department of Social Services is continuing with their fraud investigations. He noted that a case was recently referred to the Commonwealth's Attorney for prosecution; however, the individual pled guilty and has agreed to pay $2,409 in damages. Mr. Martin noted that four additional cases are currently being reviewed by the Department for consideration of referral to the Commonwealth's Attorney.

Mr. Martin noted that a monthly competition has also been implemented in the Social Services Department to see which employee can find the most fraud cases.

Mr. Martin then stated that after a review it was determined that there were some employee payroll issues in 2013 that needed to be resolved. He noted that Social Services staff is checking with the County to see if the Social Services payroll processes can be included under the County's purview.

BYLAWS

BOARD OF SUPERVISORS

OF

BOTETOURT COUNTY

(Amended ~~January 3, 2014~~ February 23, 2016)

I. CHAIRMAN

The Chairman of the Board of Supervisors shall preside at all meetings of the Board. In the event of the absence or disability of the Chairman, the Vice-Chairman shall preside. In the event of the absence or disability of both the Chairman and Vice-Chairman, the remaining members of the Board shall elect by a majority vote a temporary Chairman who shall preside at the meeting for which he is elected.

II. CLERK

The County Administrator shall serve as Clerk of the Board of Supervisors. The books and records of the Board shall be deposited with the Clerk and shall be open, without any charge, to the examination of all persons. The general duties of the Clerk shall be as prescribed by Section 15.2-1539 of the Code of Virginia, which is incorporated herein by reference.

III. QUORUM

A majority of the members of the Board of Supervisors shall constitute a quorum of the Board. Except when otherwise required by statute, or by the bylaws, the vote of a majority of those present shall prevail upon any question.

IV. AGENDA

The Clerk shall prepare and make available to each member of the Board a detailed agenda at least one (1) day prior to each regular meeting of the Board. The agenda may be departed from with the consent of the Chairman or by a majority vote of the Supervisors present.

It shall be the responsibility of each Board member to notify the Clerk of any matter which such member wishes included on the agenda. Any matter not disposed of at a meeting shall be included on the agenda of the next regular meeting.

For any special meeting, the business to be discussed shall be stated in the call for such meeting. No other business shall be discussed or acted upon over the objection of any member present.

There shall be a "Citizens Time" for the general public to be able to address the Board of Supervisors on the regular meeting agenda on any County topic under the following conditions:

A. These persons shall limit their presentations to three (3) minutes, unless the Board extends such time to individual persons.

B. Recognition shall be given only by the presiding officer. No person shall address the Board without having first been recognized. When all public presentation has concluded, and the Board is considering and discussing the matter, no person shall thereafter be recognized to address the Board.

C. Cumulative or repetitive testimony shall not be permitted on any matter, and persons of the same position as a previous speaker shall state their names and the position with which they agree.

D. Questions by Board members shall be reserved insofar as possible for the end of a presentation to avoid interrupting the speaker, disrupting the timekeeping process, and duplicating ground the speaker may cover.

E. The Board may respond to comments or may not respond to comments and presentations by the public during "Citizens Time."

V. HEARINGS

Any advertised public hearing shall be considered a special order of business at the time set for such hearing and shall supplant any matter on the agenda except the approval of the minutes and approval of payment of bills.

~~Where persons desire to be heard upon matters not on the agenda, the consent of the Chairman or of a majority of the Supervisors present shall be required~~. Generally, at a hearing, no person shall be allowed to speak more than five (5) minutes nor more than once upon any particular question. Cumulative or repetitive testimony shall not be permitted on any matter, and persons of the same position as a previous speaker shall state their names and the position with which they agree.

The Chairman, may in his discretion, deviate from this rule. When all public testimony has concluded, the Board shall consider and discuss the matter without interruption from the audience.

VI. RULES OF ORDER

The deliberations of the Board of Supervisors, unless otherwise provided by statute or these bylaws, shall be governed by "A Handbook of Parliamentary Procedure" (Publication 305-772, Virginia Cooperative Extension Service), with the exception that the Chairman may make a motion and will vote on any issue. If the foregoing is inapplicable, then Robert's Rules of Order shall govern.

Appeal may be taken by any member from a ruling of the Chair. A majority vote of those members present shall determine any appeal. Any motion to close debate shall require approval by two-thirds (2/3) vote of those members present.

VII. REGULAR MEETINGS

The regular meeting of the Board of Supervisors shall be held on the fourth Tuesday of each month, beginning at 12:45 P. M., for the Closed Session and continue or re-convene at 2:00 P. M., for the public meeting in Rooms 226, 227, and 228 of the Greenfield Education and Training Center in Daleville, Virginia, provided, that when the fourth Tuesday of any month falls upon a legal holiday such regular meeting in such month shall be held on the next following business day; and provided further, that the Board of Supervisors may, by resolution at any meeting, provide that the next following regular meeting shall be held at a different time or place, and it shall then be the duty of the County Administrator to give timely notice thereof to all members of the Board and to inform the news media.

If the Chairman, or the Vice-Chairman if the Chairman is unable to act, finds and declares that the weather or other conditions are such that it is hazardous for the board members to attend a regular meeting, the regular meeting shall be continued until the next business day. Such conditions shall be communicated to the members of the Board and the press as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

VIII. SPECIAL MEETINGS

A special meeting of the Board shall be held when requested ~~in writing~~ by the Chairman or two or more Supervisors. Upon receipt of such request, the Clerk shall immediately notify each member of the Board, ~~and the~~ County Attorney, and the media in writing. Such notice shall specify the matters to be considered at the meeting. Such notice shall be sent in writing

delivered in person or to his place of residence or business in accordance with Section 15.2-1418 of the Code of Virginia.

IX. AMENDMENTS

These bylaws may be amended by a majority vote of the Board at any time.

Mr. Williamson noted that no issues with the County's water systems were discussed at the Western Virginia Water Authority Board met last week. He noted that the Eagle Rock water system has joined the Water Authority; however, the State Corporation Commission has been slow to grant this approval.

Mr. Leffel noted that he has heard nothing but good comments regarding the Eagle Rock water system joining the Authority.

Mr. Dodson noted that the comments he has received indicate that the water quality has improved.

Mr. Williamson then stated that he wanted to clarify a comment made earlier in the meeting. He noted that the Board has never said that the historic structures on the Greenfield property would be moved by April 1. Mr. Williamson stated that these structures, one of which was moved this morning and the second will be moved on Thursday, were supposed to be relocated by February 1. Mr. Williamson stated that it was unfortunate that this occurred in Black History Month; however, weather issues delayed the buildings' relocations until this month.

Mr. Leffel stated that the Greater Roanoke Valley Development Foundation anticipates beginning work on the shell building in April.

There being no further discussion, on motion by Mr. Leffel, seconded by Mr. Williamson, and carried by the following recorded vote, the Board continued the meeting at 3:52 P. M. until 6:00 P. M.

The Chairman called the meeting back to order at 6:00 P. M.

A public hearing was then held on a request in the Amsterdam Magisterial District from Austin Morgan and Hana Quy-Hao Tran Scwend (aka Austen and Hana Schwend) to rezone from a Residential R-1 Use District to an Agricultural A-1 Use District, with possible proffered conditions, for agricultural uses on a 7.65 acre parcel located at 60 Blackberry Lane (State Route 789), Troutville, 0.06 miles northwest of the intersection with Old Sessler Mill Road (State Route 788), identified on the Real Property Identification Maps of Botetourt County as Section 72C (2), Parcel 41.

It was noted that the Planning Commission had recommended conditional approval of this request.

Ms. Amanda McGee, Planner, stated that the applicants, who are present at the meeting, would like to construct a second accessory building and have goats and chickens on this property. She noted that this property is located in the C. M. Greene Farm Subdivision which is mostly zoned Residential R-1.

She then read the proffered conditions recommended for consideration with this request: "1. Uses permitted by right on this property will be restricted to the following to the exclusion of all other uses in the Agricultural A-1 Use District: (a) agriculture, (b) dwelling, single family, (c) group home, (d) home occupation, subject to standards of Section 25-435 of the County Code, (e) temporary family health care structure. 2. Mobile homes are specifically prohibited."

After questioning by Mr. Williamson, Ms. McGee stated that most of the surrounding parcels are predominately zoned R-1 to restrict the location of mobile homes in this development.

Mr. Dodson noted that all of the lots are 5+ acres.

After questioning by Dr. Scothorn, Ms. McGee stated that some of the lots are less than 5 acres in size and one was previously rezoned to A-1 in 2012.

Mr. Martin noted that at the Planning Commission meeting, Mr. Schwend stated that he wanted to rezone his property because the R-1 designation has too many restrictions and Mr. Schwend would like to have some goats and chickens on this property.

Mr. Martin stated that one neighbor spoke during the public hearing on this request that he did not want any pigs located on this property. Mr. Martin further noted that the applicant stated that the property would be fenced as necessary and the parcel would not be subdivided in the future. Mr. Martin further noted that there is no public water or sewer service to this property.

After questioning by Mr. Williamson, Ms. McGee stated that this subdivision was rezoned to R-1 use in 1982.

After questioning by Mr. Leffel, Mr. Schwend stated that he had no further comments to make regarding this request.

After questioning by Mr. Leffel, it was noted that there was no one else present to speak regarding this request. The public hearing was then closed.

There being no further discussion, on motion by Mr. Dodson, and carried by the following recorded vote, the Botetourt County Board of Supervisors approved this rezoning request with the following conditions. Therefore, be it ordained by the Botetourt County Board of Supervisors that the Botetourt County Zoning Ordinance and the Botetourt County Real Property Identification Maps be amended in the following respect and no other. (Resolution Number 16-02-15)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

AUSTIN MORGAN and HANA QUY-HAO TRAN SCWEN
(AKA AUSTEN and HANA SCHWEND)

In the Amsterdam Magisterial District to rezone from a Residential R-1 Use District to an Agricultural A-1 Use District for agricultural uses on a 7.65 acre parcel located at 60 Blackberry Lane (State Route 789), Troutville, 0.06 miles northwest of the intersection with Old Sessler Mill Road (State Route 788), identified on the Real Property Identification Maps of Botetourt County as Section 72C (2), Parcel 41.

1. Uses permitted by right on this property will be restricted to the following to the exclusion of all other uses in the Agricultural A-1 Use District: (a) agriculture, (b) dwelling, single family, (c) group home, (d) home occupation, subject to standards of Section 25-435 of the County Code, (e) temporary family health care structure.

2. Mobile homes are specifically prohibited.

On motion by Dr. Scothorn, seconded by Mr. Dodson, and carried by the following recorded vote, the Board went into Closed Session at 6:10 P. M. to discuss the award of a public contract regarding the expenditure of public funds and discussion on the terms/scope of said contract as per Section 2.2-3711(A) (29) of the Code of Virginia of 1950, as amended. (Resolution Number 16-02-16)

AYES: Dr. Scothorn, Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel

NAYS: None

ABSENT: None ABSTAINING: None

The Chairman called the meeting back to order at 6:40 P. M.

On motion by Mr. Dodson, seconded by Dr. Scothorn, and carried by the following recorded vote, the Board returned to regular session from Closed Session and adopted the following resolution by roll-call vote. (Resolution Number 16-02-17)

AYES: Mr. Martin, Dr. Scothorn, Mr. Leffel, Mr. Dodson, Mr. Williamson

NAYS: None

ABSENT: None ABSTAINING: None

BE IT RESOLVED, that to the best of the Board members' knowledge only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed or considered during the Closed Session.

There being no further discussion, on motion by Mr. Leffel, seconded by Mr. Dodson, and carried by the following recorded vote, the Board continued the meeting at 6:45 P. M. until 6:00 P. M. on Tuesday, March 8, 2016, in Room 229 of the Greenfield Education and Training Center for a joint meeting with the School Board. (Resolution Number 16-02-18)

AYES: Mr. Williamson, Mr. Dodson, Mr. Martin, Mr. Leffel, Dr. Scothorn

NAYS: None

ABSENT: None ABSTAINING: None

A joint work session between the Botetourt County Board of Supervisors and the Botetourt County School Board was held on Tuesday, March 8, 2016, in Room 229 of the Greenfield Education and Training Center, in Daleville, Virginia, beginning at 6:30 P. M.

PRESENT: Members: Mr. Jack Leffel, Chairman, Board of Supervisors
Mr. Todd L. Dodson, Vice-Chairman, Board of Supervisors
Mr. Billy W. Martin, Sr., Member, Board of Supervisors
Dr. Donald M. Scothorn, Member, Board of Supervisors
Mr. John B. Williamson, III, Member, Board of Supervisors
Mrs. Ruth Wallace, Chairman, School Board
Mr. Michael Beahm, Member, School Board
Mr. John Alderson, Member, School Board
Mr. Scott Swortzel, Member, School Board

ABSENT: Members: Mrs. Kathy Sullivan, Vice-Chairman, School Board

Others present at the meeting:
Mr. David Moorman, Deputy County Administrator
Mr. Gary Larrowe, County Administrator
Mr. John Busher, Superintendent of Schools
Ms. Janet Womack, Assistant Superintendent of Schools
Mrs. Betty Holland, Clerk to the School Board

At 6:34 P. M., Mrs. Wallace called the School Board meeting to order. Mr. Leffel called the Board of Supervisors meeting to order and welcomed everyone to the meeting including Mrs. Joyce Kessinger, Chairman of the Economic Development Authority; Mr. G. Lyn Hayth, III, Vice-Chairman of the Authority; and Mr. Peer Segelke, CEO of Lawrence Transportation Systems.

Mr. Larrowe stated that this evening's presentation is titled "Hitting the mark with education and economic development" and is a proposal to grow the local economy through "raising the bar" with students, parents, and the community through different means. He noted that this proposal includes a business attraction model, retaining those businesses that are currently located in the County, and retaining the County's employment talent. Mr. Larrowe stated that this is proposed to create the future of the community and the County's businesses and developing opportunities for both to expand and grow.

Mr. Larrowe stated that education is the largest portion of the County budget and efforts are needed to retain the students after graduation and improve efforts to find jobs for them at companies located in the County. He noted that certificate programs instead of two or four year college degrees is an option to increase worker availability. Mr. Larrowe noted that, after high school or college, the County's graduates move away because they do not believe that there are any employment opportunities within the County.

Mr. Larrowe stated that area corporations have previously said that they need talent to fill positions within their companies and the County needs to engage the business community to find out what is needed. He noted that Arkay Packaging Corporation's CEO has said that the company needs 50 additional employees; however, they need a pathway for these employees to learn what types of skills are needed to fill these needed positions. Mr. Larrowe stated that, if training related to the company's needs can be incorporated into the high school curriculum, then the students can be employed by the company immediately upon graduation and then obtain additional training/education over time.

Mr. Larrowe tonight's meeting is to begin to determine what opportunities are available to achieve this goal.

Mr. Busher stated that the School Board's vision statement includes language that they are charged with preparing kids to be productive citizens in an ever-changing world. He stated that the Supervisors and School Board working together to achieve this is a win/win situation and he knows that these efforts will be beneficial to the County's students.

Mr. Busher stated that the question is, "what is available in Botetourt County." He stated that the schools need to know what employment opportunities are available for the students upon graduation, what is needed to help the students prepare for those jobs, and how the County/Schools/employers can collaborate on those issues.

He noted that their CTE (Career and Technical Education) programs prepare students for after-school life and 75% of the students in these programs have a job waiting for them upon graduation. Mr. Busher stated that it is key for the school system to visit the County's companies, become aware of what they do, and determine what skills are needed by the students to obtain these jobs. Mr. Busher stated that he hopes that these efforts will bring these students back to work in the County.

He noted that the School administration needs to review their pre-existing programs to see if they are "keepers" or what changes are needed to bring the curriculum in line with the companies' needs. Mr. Busher stated that many years ago the school system offered work-release opportunities for students whereby they attended school for part of the day and then worked part-time at a local business to obtain real world work skills. He further stated that children need to determine early in their high school years what career they want to pursue.

Mr. Busher stated that, to achieve this, school personnel need to get into the business, "walk their turf," talk to the business owners, and then decide the next steps in providing appropriate classes for the students to meet the companies' needs. He noted that they have parent advisory committees in the CTE programs which include business representatives.

It was noted that Mr. Peer Segelke, CEO of Lawrence Transportation Systems, was present to speak.

Mr. Segelke stated that LTS was formed in 1932 and have been located in Botetourt County for many years. He noted that they currently have 400 employees; 180 of which work in Botetourt County. Mr. Segelke stated that his company needs truck drivers, diesel mechanics, and moving and storage staff, among others and these jobs pay very well ($45,000 - $65,000/year). He noted that there is a huge deficit of tractor trailer drivers in the country. Mr. Segelke stated that in the past these drivers were on the road for weeks at a time but this is no longer the case. Mr. Segelke stated that 18 year olds cannot drive tractor trailers across state lines but they can be hired to make in-state deliveries if they have a Commercial Driver's License (CDL).

Mr. Segelke also stated that he also needs diesel mechanics and the lack of people in this field limits his company's growth. He further stated that they hire summer workers to help in their moving operations and some of these workers are eventually employed full time.

After discussion, Mr. Segelke stated that today's workers need to learn how to learn and be willing to make continual improvements in their work skills. He noted that technology is a part of everything in today's world including mechanics and large vehicle operations. Mr. Segelke stated that LTS would like to grow their workforce and he has discussed their employee needs with the County Administrator.

Mr. Larrowe stated that today's graduates need to know how to solve problems in the workplace, among other items.

Mr. Busher stated that SOL tests are not a measure of a student's readiness for employment.

Ms. Womack stated that she is part of a team of school personnel that meets weekly to discuss instructional cooperation and consider educational changes that are coming about in the next few years. She noted that problem solving skills have been lost by today's students because of State/federal educational criteria that schools are mandated to follow. Ms. Womack stated that problem solving skills need to return to the classroom curriculum. She noted that workforce opportunities and partnerships in the community will be a great benefit.

Mr. Busher stated that the Botetourt Technical Education Center (BTEC) offers a non-traditional classroom for students to learn welding, auto mechanics, etc.

Mr. Larrowe stated that the transferability of these skills is important into the actual working world.

Mr. Busher stated that, when high school students can go into a business and see the company's operations first hand, "it stays with them" versus a classroom-only education.

Mr. Larrowe stated that economic development and K-12 education need to move in the same direction. He noted that discussions have also been held on including K-14 students so that the community colleges can be involved in helping two-year college students finding jobs in the County.

Mr. Larrowe stated that, to this end, he would like to announce the creation of a County Corporate Visitation Program. He noted that this program would promote meetings and outreach between representatives of the County, Schools, and the business community in order to provide cross-education between the companies and the community. Mr. Larrowe stated that the first visit is scheduled later this month with Arkay Packaging Corporation. He stated that the group would consist of representatives from the Economic Development Authority, school system, County, workforce development organizations, Virginia Western and Dabney Lancaster community colleges, and others, who would visit the County's businesses and determine their workforce development needs and how the County can help fulfill those employment needs. He noted that the group's second visitation will be with Lawrence Transportation Systems.

Mr. Larrowe stated that the school system's representatives could include guidance counselors, teachers, etc., to see the company's operations, talk to their personnel, and how they can help the company to improve/increase its employment base. He noted that it is proposed that there would be one of these visits to a different company each month. Mr. Larrowe further stated that Arkay Packaging expressed interested in an internship program.

After discussion, Mr. Larrowe stated that groups of students could visit the company to see first-hand what goes on inside these companies and if the students might want to work there. He noted that teachers could even visit the company for a day or two to see how the company operates, produces its product, and what training is needed at the high school level to provide future employees.

Mr. Beahm then questioned if the school system does a good job of making students aware of other employment opportunities. He suggested that parents also be involved in the students' visits to the companies so they could encourage their child to consider that employment path.

Dr. Scothorn stated that the County's citizens are part of the economic development process and when they plant a seed they want it to grow in the County. He suggested that a

television commercial could be created showing the BTEC students visiting companies such as Arkay and LTS to encourage others to obtain education/training to work at these companies.

Dr. Scothorn stated that "we forget about desires in thinking about numbers." He then questioned the extent to which colleges are willing to find jobs for their graduates.

Mr. Segelke questioned how much do high school students know about the salaries offered in various jobs and stated that the answer is probably not much. He referenced the high salaries offered to diesel mechanics and CDL drivers that students may not be aware of.

After questioning by Dr. Scothorn, Mr. Segelke stated that LTS is committed to the community and to finding ways to work together through partnerships. He noted that LTS could bring one of their diesel trucks to BTEC for the automotive classes to learn how to repair.

Mr. Busher stated that the program of having County/School representatives visit the County's businesses to assess their needs should also include business representatives visiting the schools to see what they offer. He noted that a local-level certification program for a diesel mechanic sounds like a great program.

Dr. Scothorn stated that the County "has been concentrating on the trees instead of the fruits" in our economic development and career training programs.

Mr. Alderson stated that the market is looking for high-performance stocks, cars, etc., however, the County is looking for high-performance people. He questioned if the students understand what the free-enterprise system is, what its rewards are, and what the system can do for them. He noted that, at the end of the process, there is a great reward waiting for these students.

Mr. Busher stated that there have been a lot of federal and State controls put on the education system over the past few years. He noted that the federal government has recently relented on some of these mandates and hopefully the State of Virginia will do so as well. In response to Mr. Alderson's question, Mr. Busher stated that the answer is no as high school or college students may not understand the free-enterprise system, its rewards, or what the system can do for them.

Mr. Busher stated that schools have only 335 minutes per day to teach a mandated range of courses and it is difficult to find time to fit other topics/classes into this schedule.

Mr. Alderson stated that students need help to understand that the opportunities in this country are unlimited and they should take advantage of what is available.

Mr. Busher stated that the school system begins offering classes/opportunities for students to determine what career they want at the kindergarten level. He noted that every parent wants their child to be successful and most believe that part of this success includes college. He stated that "skilled" labor requires higher education and training as well.

Mr. Swortzel stated that this information should be provided from within the County and its businesses and this data can be used within the school system to provide educational opportunities for career and technical students.

Mr. Dodson stated that the County is trying to determine how to best use the Economic Development Authority in these efforts. Mr. Dodson noted that, when he was in school, students were taken on field trips to visit various area companies to see their operations.

Mr. Alderson stated that there is no central repository in the County for local businesses to post job openings.

Mr. Segelke stated that there is a lot of misinformation in the working world about the salaries paid for career and technical positions.

Mrs. Wallace stated that the County is fortunate to have BTEC's facilities available for evening and Saturday classes to provide training in those areas that Lawrence Transportation and other companies need. She noted that the school system has added and expanded a number of technical and career course offerings over the years. Mrs. Wallace also noted that there are a lot of parents in the County that need jobs.

After questioning by Mr. Segelke regarding English as a Second Language classes, Mr. Busher stated that the only means that the school system provides for adult education is a General Equivalency Diploma (GED).

Dr. Scothorn stated that the "financial well-being of the citizens is one thing, but the desire has to be there."

Mr. Dodson stated that he believes that non-traditional classrooms equal innovation in education.

Mr. Leffel stated that the County's gifted program keeps many students in school because these classes are not taught in the traditional classroom environment.

Mr. Williamson stated that he thought that a bill was submitted in this year's General Assembly session to create a Governor's School style concept for technical education courses; however, he does not know if this legislation was approved.

Mr. Busher stated that in-house training for BTEC teachers to obtain certifications in such areas as diesel mechanics, etc., is an opportunity that he thinks the school system can make work. Mr. Busher encouraged Mr. Segelke to visit BTEC to see what courses they offer and discussions can be held on what classes are needed by Lawrence Transportation to train their next generation of employees.

After discussion, Mr. Dodson stated that an individual has to be 18 years of age to obtain a learner's permit for a Commercial Driver's License.

Mr. Busher stated that "money talks" at age 18 and if the students know that the money is available in such careers as diesel mechanics then "they will go with it."

Mr. Segelke stated that we need to make it easy and acceptable for students to not go to college right after high school. He noted that high school students can try out a job for a few years after graduation and then decide if they want to go to college.

After questioning by Dr. Scothorn, Mr. Busher stated that he does not know if there are grant monies available to fund diesel mechanics classes in a high school setting but, if there is a plan, there is an opportunity for funding.

Mr. Beahm also suggested that there be an apprenticeship program for orchard/nursery businesses as the County has recently concentrated on developing an Agriculture Strategic Plan.

Mr. Martin noted that he teaches Junior Achievement classes to fifth graders at Buchanan Elementary School and many of the free enterprise concepts discussed at this meeting, e.g., partnerships, corporations, sole proprietorships, etc., are taught in those classes. He noted that the students are also informed about different job sets and skills as well as soft skills such as attitude.

Mr. Martin stated that the schools still conduct career days and information on the companies' needs should be made available for the students at these events.

Mr. Busher stated that parents also need to be involved in the career options/decisions for their children. He noted that through the Corporate Visitation Program the school system will learn more of what type of courses/training is needed at each business visit. Mr. Busher stated

that common elements needed by each business can be determined to help the schools "hone in" on what courses they need to offer. He noted that the same can be done for Ag Science to help encourage agricultural businesses in the northern end of the County.

After questioning by Mr. Williamson, Mr. Larrowe stated that this business visitation program will be the responsibility of the new Economic Development Manager when the position is filled. He noted that these visits could also be made to the County's smaller businesses to see if the County/Schools can help meet their staffing needs.

Mrs. Kessinger stated that she serves on the local Workforce Development Board and this region receives approximately $1 million from the State for training-related needs. She noted that they focus on dislocated workers, adult training, in-school and out-of-school youth apprenticeships, etc. and helping businesses find workers. She noted that a presentation on what is available in workforce development could be held.

Mr. Larrowe stated that there are 27 State and local agencies that are working to find a workforce development solution.

Mr. Segelke stated that the suggestion that Lawrence Transportation representatives visit BTEC to see what training and workforce development resources are available is a good idea.

Mr. Moorman stated that students do not have an awareness of the employment opportunities that are available in the County and the region. He noted that the students need to "get inside these companies to see what they do and the variety of opportunities'" that are available for employment.

Mr. Hayth stated that it was good to have this meeting. He noted that a transformation is occurring across the country in employment and the County is ahead in this effort. Mr. Hayth stated that there is a big misunderstand about what types of employment opportunities are available that do not include a large amount of college loan debt.

After discussion and review of calendars, it was stated that the next joint Supervisors/ School Board meeting would be held on June 21, 2016, beginning at 6:00 P. M.

Mr. Leffel then stated that he appreciated Mrs. Kessinger's and Mr. Hayth's attendance at this meeting. He noted that these meetings are a perfect opportunity for each board to know what the other is doing. Mr. Leffel also stated that he appreciated Mr. Hayth's comments and he believes that the County has a chance to be ahead of the curve. Mr. Leffel noted that he is excited that both the County and the School system have recently hired new administrators and the EDA is taking on a new role in economic development for the County. Mr. Leffel stated that he feels good about where the County is going.

There being no further discussion, Mr. Leffel adjourned the Board of Supervisors meeting at 7:58 P. M.

Mrs. Wallace then adjourned the School Board meeting at 7:59 P. M.

AGENDA ITEM: Requests for Transfers.

The following transfers are needed for the reasons indicated. Unless the Board has questions or concerns, it is recommended that they be approved by a single resolution as follows:

1. Transfer $244.89 to Central Purchasing – Store Supplies, 100-4012530-6021, from various departments as follows for store supplies usage:

$136.00	County Administrator – Marketing, 100-4012110-5840
$ 9.86	Comm. of Revenue – Office Supplies, 100-4012310-6001
$ 24.00	Deputy County Admin. – Office Supplies, 100-4012121-6001
$ 4.03	Financial Services – Office Supplies, 100-4012430-6001
$ 39.00	Electoral Board/Registrar–Other Oper. Suppl.,100-4013300-6014
$ 32.00	Sports Complex - Marketing, 100-4071300-5840

2. Transfer budgeted funds of $28,000 from Deputy County Administrator - Capital Outlay – Motor Vehicle/Equipment, 100-4012121-8005, to County Administrator – Capital Outlay – Motor Vehicle/Equipment, 100-4012110-8005. This is a transfer of funds for the vehicle (paid for last month) that is being utilized by the County Administrator.

Gary Lane 3-15-2016

AGENDA ITEM: Requests for Additional Appropriations.

The following supplemental appropriations are needed for the reasons indicated. Unless the Board has questions or concerns, it is recommended that they be approved by a single resolution as follows:

PASS-THRU APPROPRIATIONS:

1. Additional appropriation in the amount of $450.00 to Maintenance – Repair & Maint. – Buildings, 100-4043000-3313. These are insurance proceeds received for repairs made to a wall outside of the Circuit Courthouse.

2. Additional appropriation in the amount of $700 to Fire & EMS – Capital Outlay – Machinery & Equipment, 100-4035500-8001. These are VFIRS (Virginia Fire Incident Reporting System) grant funds which will be used toward eligible expenditures.

3. Additional appropriation in the amount of $18,708 to Volunteer Fire & Rescue – County Volunteer Fire Depts, 100-4032200-5641. These are Fire Program Funds received from the State to be applied toward volunteer fire department expenditures.

4. Additional appropriation in the amount of $1,000 to Parks & Recreation Coaches Certification, 100-4071000-3181. These are sponsorship funds received from Shenandoah Baptist Church and will be evenly distributed to athletic booster clubs to be used to provide scholarships for youths.

5. Additional appropriation in the amount of $226.79 to Parks & Recreation – Coaches Certification, 100-4071000-3181. These are funds received by the County in error which will be redistributed to the proper booster clubs.

6. Additional appropriation in the amount of $2,582.63 to Correction & Detention – Medical & Lab Supplies, 100-4033100-6004. These are funds received from Craig County as medical co-pays for their inmates at the regional jail.

7. Additional appropriation in the amount of $640.71 to the following Sheriff's Department accounts: $611.88 to Vehicle & Power Equipment Supplies, 100-4031200-6009; and $28.83 to Subsistence & Lodging, 100-4031200-5530. These are expenditure reimbursements from the State regarding extradition costs.

8. Additional appropriation in the amount of $1,032 to Sheriff's Department – Capital Outlay – EDP Equipment, 100-4031200-8007. These are Virginia. Department of Criminal Justice Services grant funds.

BOTETOURT COUNTY, VIRGINIA
ACCOUNTS PAYABLE SUMMARY
MARCH, 2016

		$ Amount
Total Expenditures For the Month - Regular	$	713,866.27
Consisting of:		
General Fund	$	713,866.27
Debt Service Fund		-
Total	$	713,866.27
Short Accounts Payable	$	264,072.50
Consisting of:		
General Fund	$	251,953.11
Debt Service Fund		12,119.39
Total	$	264,072.50

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4011010-3100	Board of Supervisors	Professional Services	GUYNN & WADDELL, PC	8,233.33
100-4011010-3100	Board of Supervisors	Professional Services	GUYNN & WADDELL, PC	39.00
100-4011010-3100	Board of Supervisors	Professional Services	ENGINEERING CONCEPTS	660.00
100-4011010-3600	Board of Supervisors	Advertising	MONTGOMERY PUBLISHING, LL	720.00
100-4011010-5530	Board of Supervisors	Subsistence & Lodging	VISA	126.20
100-4011010-5530	Board of Supervisors	Subsistence & Lodging	SENSABAUGH, FAYE	42.63
100-4011010-6014	Board of Supervisors	Other Operating Supplies	CAHOON'S FLORIST	79.95
100-4011010-6014	Board of Supervisors	Other Operating Supplies	SPICKARD LLC	75.00
			Account 4011010 Total:	9,976.11
100-4012110-2200	County Administrator	Retirement	VANTAGEPOINT TRANSFER AGE	291.67
100-4012110-2300	County Administrator	Hospital/Medical Plan	CORVESTA SERVICES, INC	84.06
100-4012110-2700	County Administrator	Worker's Compensation	VACO INSURANCE PROGRAMS	43.00
100-4012110-3320	County Administrator	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	168.14
100-4012110-3320	County Administrator	Maint Service Contracts	DROPBOX INC	3,045.00
100-4012110-5230	County Administrator	Telecommunications	LARROWE, GARY	35.00
100-4012110-5230	County Administrator	Telecommunications	SEXTON, ADAM	35.00
100-4012110-5510	County Administrator	Mileage	VISA	105.83
100-4012110-5530	County Administrator	Subsistence & Lodging	DOLLAR GENERAL	14.80
100-4012110-5530	County Administrator	Subsistence & Lodging	VISA	7.00
100-4012110-5530	County Administrator	Subsistence & Lodging	VISA	184.81
100-4012110-5840	County Administrator	Marketing	SIGN DESIGN	354.00
100-4012110-5840	County Administrator	Marketing	ROANOKE REGIONAL PARTNERS	229.55
100-4012110-5840	County Administrator	Marketing	BERRYFIELD, INC	981.00
100-4012110-5840	County Administrator	Marketing	ROANOKE REGIONAL PARTNERS	229.55
100-4012110-5840	County Administrator	Marketing	MOUNT ROGERS IDC	248.00
100-4012110-5840	County Administrator	Marketing	VISA	22.68
100-4012110-6001	County Administrator	Office Supplies	WOODY GRAPHICS	237.75
100-4012110-6001	County Administrator	Office Supplies	VISA	84.94
100-4012110-6001	County Administrator	Office Supplies	DOLLAR GENERAL	3.00
			Account 4012110 Total:	6,404.78
100-4012121-2300	Deputy Administrators	Hospital/Medical Plan	CORVESTA SERVICES, INC	84.06
100-4012121-2700	Deputy Administrators	Worker's Compensation	VACO INSURANCE PROGRAMS	447.00
100-4012121-3100	Deputy Administrators	Professional Services	VISA	90.00
100-4012121-3320	Deputy Administrators	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	307.99
100-4012121-5230	Deputy Administrators	Telecommunications	MOORMAN, DAVID	35.00
100-4012121-5510	Deputy Administrators	Mileage	VISA	50.43
100-4012121-5530	Deputy Administrators	Subsistence & Lodging	VISA	35.89
100-4012121-6001	Deputy Administrators	Office Supplies	MOUNTAIN SPRINGS	6.50
100-4012121-6001	Deputy Administrators	Office Supplies	MOUNTAIN SPRINGS	12.95
			Account 4012121 Total:	1,069.82
100-4012310-2300	Commissioner of Revenue	Hospital/Medical Plan	CORVESTA SERVICES, INC	168.12
100-4012310-2700	Commissioner of Revenue	Worker's Compensation	VACO INSURANCE PROGRAMS	340.00
100-4012310-3320	Commissioner of Revenue	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	123.31
100-4012310-6001	Commissioner of Revenue	Office Supplies	VIRGINIA OFFICE SUPP	69.54
100-4012310-6001	Commissioner of Revenue	Office Supplies	VIRGINIA OFFICE SUPP	46.90
100-4012310-6001	Commissioner of Revenue	Office Supplies	VIRGINIA OFFICE SUPP	41.92

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4012310-6001	Commissioner of Revenue	Office Supplies	VIRGINIA OFFICE SUPP	3.38
			Account 4012310 Total:	793.17
100-4012320-3100	Assessor	Professional Services	WAMPLER-EANES APPRAISAL	342.80
100-4012320-3100	Assessor	Professional Services	WAMPLER-EANES APPRAISAL	57,306.60
			Account 4012320 Total:	57,649.40
100-4012410-2300	Treasurer	Hospital/Medical Plan	CORVESTA SERVICES, INC	140.10
100-4012410-2700	Treasurer	Worker's Compensation	VACO INSURANCE PROGRAMS	43.00
100-4012410-3100	Treasurer	Professional Services	TAXING AUTHORITY CONSULTI	750.00
100-4012410-3100	Treasurer	Professional Services	TAXING AUTHORITY CONSULTI	810.00
100-4012410-3160	Treasurer	Pymt for Collection Ser	DEPARTMENT OF MOTOR VEHIC	7,240.00
100-4012410-3320	Treasurer	Maint Service Contracts	PITNEY BOWES INC	570.00
100-4012410-3320	Treasurer	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	112.14
100-4012410-3320	Treasurer	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	113.51
100-4012410-3500	Treasurer	Printing & Binding	M & W PRINTERS	642.70
100-4012410-5210	Treasurer	Postal Services	PETTY CASH, TREASURER	114.00
100-4012410-5530	Treasurer	Subsistence & Lodging	TAYLOR, REBECCA	234.23
100-4012410-5540	Treasurer	Convention & Education	WELDON COOPER CENTER FOR	210.00
100-4012410-5540	Treasurer	Convention & Education	PETTY CASH, TREASURER	185.00
100-4012410-5540	Treasurer	Convention & Education	PETTY CASH, TREASURER	80.00
100-4012410-6001	Treasurer	Office Supplies	DIGITAL IMAGE PRINTING	75.00
100-4012410-6001	Treasurer	Office Supplies	OFFICE DEPOT	44.09
100-4012410-6001	Treasurer	Office Supplies	TRANSACT TECHNOLOGIES	49.09
100-4012410-6001	Treasurer	Office Supplies	DIGITAL IMAGE PRINTING	170.64
			Account 4012410 Total:	11,583.50
100-4012430-2300	Financial Services	Hospital/Medical Plan	CORVESTA SERVICES, INC	56.04
100-4012430-2700	Financial Services	Worker's Compensation	VACO INSURANCE PROGRAMS	31.00
100-4012430-3120	Financial Services	Accountg & Auditing Ser	ROBINSON, FARMER, COX ASS	14,447.08
100-4012430-3320	Financial Services	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	117.18
100-4012430-6001	Financial Services	Office Supplies	OFFICE DEPOT	14.39
100-4012430-6001	Financial Services	Office Supplies	MOUNTAIN SPRINGS	13.00
100-4012430-6001	Financial Services	Office Supplies	OFFICE DEPOT	150.31
100-4012430-6001	Financial Services	Office Supplies	AMAZON.COM CREDIT	119.98
			Account 4012430 Total:	14,948.98
100-4012510-2300	Technology Services	Hospital/Medical Plan	CORVESTA SERVICES, INC	168.12
100-4012510-2700	Technology Services	Worker's Compensation	VACO INSURANCE PROGRAMS	51.00
100-4012510-3100	Technology Services	Professional Services	INNOVATIVE SYSTEMS & SOLU	1,517.80
100-4012510-3311	Technology Services	Repairs & Maint - Equipment	DELL MARKETING	165.59
100-4012510-3311	Technology Services	Repairs & Maint - Equipment	CDW GOVERNMENT	1,305.27
100-4012510-3311	Technology Services	Repairs & Maint - Equipment	VISA	362.21
100-4012510-3320	Technology Services	Maint Service Contracts	CAROUSEL INDUSTRIES OF NO	931.23
100-4012510-3320	Technology Services	Maint Service Contracts	INTERACTIVEGIS, INC	500.00
100-4012510-3320	Technology Services	Maint Service Contracts	SITEVISION	554.10
100-4012510-5230	Technology Services	Telecommunications	GRAY, RODNEY	105.00
100-4012510-5230	Technology Services	Telecommunications	CROOM, CHASON	105.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4012510-5230	Technology Services	Telecommunications	SENEKER, VINCENT	105.00
100-4012510-5230	Technology Services	Telecommunications	SHENTEL	248.09
100-4012510-5230	Technology Services	Telecommunications	SHENTEL	219.63
100-4012510-5230	Technology Services	Telecommunications	COMCAST	45.81
100-4012510-5230	Technology Services	Telecommunications	AMAZON.COM CREDIT	239.67
100-4012510-5530	Technology Services	Subsistence & Lodging	VISA	473.10
100-4012510-5540	Technology Services	Convention & Education	LEARNSMART	3,800.88
100-4012510-6001	Technology Services	Office Supplies	LOWE'S HOME CENTERS	18.51
100-4012510-6001	Technology Services	Office Supplies	MOUNTAIN SPRINGS	19.50
100-4012510-6001	Technology Services	Office Supplies	VISA	256.89
100-4012510-6007	Technology Services	Repair & Maint Supplies	LOWE'S HOME CENTERS	196.31
100-4012510-6007	Technology Services	Repair & Maint Supplies	LOWE'S HOME CENTERS	260.33
100-4012510-6007	Technology Services	Repair & Maint Supplies	LOWE'S HOME CENTERS	215.04
100-4012510-6008	Technology Services	Vehicle & Pwr Equip Fuels	VISA	42.41
100-4012510-8002	Technology Services	Cap Otly - Furn & Fixt	VIRGINIA OFFICE SUPP	1,408.19
100-4012510-8002	Technology Services	Cap Otly - Furn & Fixt	VIRGINIA OFFICE SUPP	262.78
100-4012510-8007	Technology Services	Cap Otly - EDP Equipmt	VISA	178.99
100-4012510-8009	Technology Services	Cap Otly - Sys Software	DELL MARKETING	560.99
			Account 4012510 Total:	14,317.44
100-4012530-2300	Central Purchasing	Hospital/Medical Plan	CORVESTA SERVICES, INC	28.02
100-4012530-2700	Central Purchasing	Worker's Compensation	VACO INSURANCE PROGRAMS	11.00
100-4012530-6001	Central Purchasing	Office Supplies	OFFICE DEPOT	72.00
100-4012530-6001	Central Purchasing	Office Supplies	MOUNTAIN SPRINGS	6.50
100-4012530-6001	Central Purchasing	Office Supplies	OFFICE DEPOT	9.76
100-4012530-6001	Central Purchasing	Office Supplies	OFFICE DEPOT	8.87
			Account 4012530 Total:	136.15
100-4012560-2300	Central Garage	Hospital/Medical Plan	CORVESTA SERVICES, INC	28.02
100-4012560-2700	Central Garage	Worker's Compensation	VACO INSURANCE PROGRAMS	112.00
100-4012560-3311	Central Garage	Repairs & Maint - Equipment	FIRST CALL	176.50
100-4012560-3311	Central Garage	Repairs & Maint - Equipment	SNAP-ON TOOLS	61.25
100-4012560-3311	Central Garage	Repairs & Maint - Equipment	NORTHERN TOOL & EQUIPMENT	39.98
100-4012560-5230	Central Garage	Telecommunications	DUPREE, J D	60.00
100-4012560-6011	Central Garage	Uniforms & Wearing Apparel	ALSCO	37.04
			Account 4012560 Total:	514.79
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HUBBARD, LORRAINE	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	FEDOR, ABBY H	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MILLER, HEIDI	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	GARRISON, PAM	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	CALLISON,ETHAN	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	TIPPIE, HELEN	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	JARGOWSKY, LOUISE	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BRYAN,ANGELA F	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	METAYER, LUCIEN	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	GIMLI-MEAD, PHILIP L	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HENDERSON, DONNA H	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HALE, MELODY	200.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	NEMETH, KATHY	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	WOLFE, BRENDLE	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BARNES, LENORAL D	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	PANNELL, MARY ANN	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	KATTENBRAKER, DREAMA	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	PANNELL,GEORGE	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	KNAPP, JOHN	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DACOSTA, AL	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	STARR, DEBORAH	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MINNIS, ANNA T	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	KAPPESSER, KAREN L	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BLANKENSHIP, CRYSTAL L	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BOONE, SUSAN	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DILLON, SUSAN B	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	COKER, CRAIG S	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	KIKER, BOBBY O	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	QUESENBERRY, FRED T	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	GRAY, JOYCE	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	FARKAS, WENDY	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	GIBSON, LEX	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	PEERY,MELISSA H	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	PREWITT, SUSAN	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	CALLAHAN,SHERRY	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	ENGEL, JOHN	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BLACKBURN,ROBER DAVID	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MCCONNELL, WILLIAM	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BROWN, SANDRA M	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HILLMAN, RICK R	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MOHNEY, SHARON	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MCMUNIGAL, MARILYN F	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	WILHELM-HODGES, TINA	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DOYLE,RHONDA WOOD	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DIVERS, PAM	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MITCHELL,DENNIS A	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HARRIS, SHARON M	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	EPPERLY, NANCY B	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	EGGERS, JO	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DUEHL, ALICE NAGIEL	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	TURNER, DEBORAH	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	RATLIFF, CHERYL E	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	CLARK, CLAUDIA	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	CRITCHER JR, WILLIAM	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	ATHERHOLT, BILL B	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	EVELAND, MARGARET	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	GENTRY, JEAN	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	RACE, JUDI	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BURLESON, WILLIAM	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	KATTENBRAKER, GARY	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BURLESON, JUDY	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	GENTRY, CHARLES	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	ROBERTSON, FERN LEE	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	PARKER, JO	200.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	NEIGHBORS, MARCIA W	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	TUCKER, THERESA C	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	COFFEY, DONNA	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	COFFEY, BLAINE	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BURGESS, JERRY	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	SWITZER, LOIS	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	WARE, FRANK	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HOSEY, JUDY	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	ROCK, MARLA	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BLISSETT, DOROTHY V	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	COLEMAN, SHARON	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MAY,ANN	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MENGEL, BRUCE R	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	SCHWENDEMAN, RUTH	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MCGHEE, KATHRYN	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BEARD, JERRY	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	WILHELM, MIKE	200.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	ARTHUR, FRANCES B	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	COMER III, JOSEPH	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BRUNSON, LANELLE	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	MITCHELL, BETHANY	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	WILSON, RICHARD W	65.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DAVIS, MICHAEL	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BOURNE, NANCY	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	KING, TINA	170.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	BRODSKY, JUDITH O	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	COFFMAN, LEAH	120.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	HICKS, RHONDA	34.14
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	CLARK, MELINDA	45.88
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	LIGHT, SAM	18.36
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DUDDING, DENNIS	61.02
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	TOLIVER, DORIS	68.82
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	DIVERS, WILLIAM	50.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	CLARK,COLEMAN	85.00
100-4013300-1400	Electoral Bd/Registrar	PT Wages - Elec Officers	CALLISON,ETHAN	160.00
100-4013300-2300	Electoral Bd/Registrar	Hospital/Medical Plan	CORVESTA SERVICES, INC	28.02
100-4013300-2700	Electoral Bd/Registrar	Worker's Compensation	VACO INSURANCE PROGRAMS	735.00
100-4013300-3311	Electoral Bd/Registrar	Repairs & Maint - Equipment	LEONARD'S COPY SYSTEMS	1,079.18
100-4013300-5230	Electoral Bd/Registrar	Telecommunications	CLARK, TRACI	60.00
100-4013300-5420	Electoral Bd/Registrar	Lease/Rent of Buildings	SPICKARD LLC	1,010.04
100-4013300-5420	Electoral Bd/Registrar	Lease/Rent of Buildings	MILL CREEK BAPTIST C	60.00
100-4013300-5420	Electoral Bd/Registrar	Lease/Rent of Buildings	RAINBOW FOREST BAPTIST CH	60.00
100-4013300-5420	Electoral Bd/Registrar	Lease/Rent of Buildings	ORCHARD HILLS CHURCH	60.00
100-4013300-5420	Electoral Bd/Registrar	Lease/Rent of Buildings	FINCASTLE BAPTIST CHURCH	120.00
100-4013300-5510	Electoral Bd/Registrar	Mileage	HUBBARD, LORRAINE	6.59
100-4013300-5510	Electoral Bd/Registrar	Mileage	FEDOR, ABBY H	8.21
100-4013300-5510	Electoral Bd/Registrar	Mileage	MILLER, HEIDI	5.72
100-4013300-5510	Electoral Bd/Registrar	Mileage	GARRISON, PAM	12.10
100-4013300-5510	Electoral Bd/Registrar	Mileage	CALLISON,ETHAN	4.43
100-4013300-5510	Electoral Bd/Registrar	Mileage	JARGOWSKY, LOUISE	5.29
100-4013300-5510	Electoral Bd/Registrar	Mileage	BRYAN,ANGELA F	28.94
100-4013300-5510	Electoral Bd/Registrar	Mileage	METAYER, LUCIEN	1.62

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4013300-5510	Electoral Bd/Registrar	Mileage	GIMLI-MEAD, PHILIP L	5.72
100-4013300-5510	Electoral Bd/Registrar	Mileage	PANNELL, MARY ANN	4.64
100-4013300-5510	Electoral Bd/Registrar	Mileage	KATTENBRAKER, DREAMA	11.77
100-4013300-5510	Electoral Bd/Registrar	Mileage	PANNELL,GEORGE	4.64
100-4013300-5510	Electoral Bd/Registrar	Mileage	STARR, DEBORAH	10.26
100-4013300-5510	Electoral Bd/Registrar	Mileage	MINNIS, ANNA T	22.25
100-4013300-5510	Electoral Bd/Registrar	Mileage	BLANKENSHIP, CRYSTAL L	1.84
100-4013300-5510	Electoral Bd/Registrar	Mileage	BOONE, SUSAN	27.32
100-4013300-5510	Electoral Bd/Registrar	Mileage	COKER, CRAIG S	3.35
100-4013300-5510	Electoral Bd/Registrar	Mileage	KIKER, BOBBY O	4.00
100-4013300-5510	Electoral Bd/Registrar	Mileage	QUESENBERRY, FRED T	5.62
100-4013300-5510	Electoral Bd/Registrar	Mileage	GRAY, JOYCE	5.29
100-4013300-5510	Electoral Bd/Registrar	Mileage	FARKAS, WENDY	4.43
100-4013300-5510	Electoral Bd/Registrar	Mileage	GIBSON, LEX	22.36
100-4013300-5510	Electoral Bd/Registrar	Mileage	PEERY,MELISSA H	23.87
100-4013300-5510	Electoral Bd/Registrar	Mileage	PREWITT, SUSAN	4.32
100-4013300-5510	Electoral Bd/Registrar	Mileage	CALLAHAN,SHERRY	7.88
100-4013300-5510	Electoral Bd/Registrar	Mileage	ENGEL, JOHN	5.62
100-4013300-5510	Electoral Bd/Registrar	Mileage	BLACKBURN,ROBER DAVID	28.08
100-4013300-5510	Electoral Bd/Registrar	Mileage	MCCONNELL, WILLIAM	11.12
100-4013300-5510	Electoral Bd/Registrar	Mileage	WILHELM-HODGES, TINA	2.27
100-4013300-5510	Electoral Bd/Registrar	Mileage	DOYLE,RHONDA WOOD	20.30
100-4013300-5510	Electoral Bd/Registrar	Mileage	MITCHELL,DENNIS A	17.28
100-4013300-5510	Electoral Bd/Registrar	Mileage	RATLIFF, CHERYL E	12.96
100-4013300-5510	Electoral Bd/Registrar	Mileage	CLARK, CLAUDIA	21.82
100-4013300-5510	Electoral Bd/Registrar	Mileage	RACE, JUDI	22.57
100-4013300-5510	Electoral Bd/Registrar	Mileage	BURLESON, WILLIAM	8.21
100-4013300-5510	Electoral Bd/Registrar	Mileage	KATTENBRAKER, GARY	15.77
100-4013300-5510	Electoral Bd/Registrar	Mileage	BURLESON, JUDY	8.21
100-4013300-5510	Electoral Bd/Registrar	Mileage	SWITZER, LOIS	8.96
100-4013300-5510	Electoral Bd/Registrar	Mileage	WARE, FRANK	9.29
100-4013300-5510	Electoral Bd/Registrar	Mileage	HOSEY, JUDY	3.02
100-4013300-5510	Electoral Bd/Registrar	Mileage	COLEMAN, SHARON	14.36
100-4013300-5510	Electoral Bd/Registrar	Mileage	MAY,ANN	21.49
100-4013300-5510	Electoral Bd/Registrar	Mileage	SCHWENDEMAN, RUTH	12.64
100-4013300-5510	Electoral Bd/Registrar	Mileage	BEARD, JERRY	8.64
100-4013300-5510	Electoral Bd/Registrar	Mileage	WILHELM, MIKE	7.34
100-4013300-5510	Electoral Bd/Registrar	Mileage	MITCHELL, BETHANY	9.72
100-4013300-5510	Electoral Bd/Registrar	Mileage	BOURNE, NANCY	5.83
100-4013300-5510	Electoral Bd/Registrar	Mileage	KING, TINA	22.25
100-4013300-5510	Electoral Bd/Registrar	Mileage	BRODSKY, JUDITH O	6.91
100-4013300-5510	Electoral Bd/Registrar	Mileage	COFFMAN, LEAH	4.54
100-4013300-5510	Electoral Bd/Registrar	Mileage	MILLER, DEBORAH	3.78
100-4013300-6001	Electoral Bd/Registrar	Office Supplies	OFFICE DEPOT	9.91
100-4013300-6001	Electoral Bd/Registrar	Office Supplies	OFFICE DEPOT	88.98
100-4013300-6014	Electoral Bd/Registrar	Other Operating Supplies	ELECTION SYSTEMS & SOFTWA	2,950.02
100-4013300-6014	Electoral Bd/Registrar	Other Operating Supplies	DUNMAR MOVING SYSTEMS	4,050.00
			Account 4013300 Total:	22,614.81
100-4021100-2300	Circuit Court	Hospital/Medical Plan	CORVESTA SERVICES, INC	28.02
100-4021100-2700	Circuit Court	Worker's Compensation	VACO INSURANCE PROGRAMS	6.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4021100-6001	Circuit Court	Office Supplies	STAPLES ADVANTAGE	80.84
100-4021100-6001	Circuit Court	Office Supplies	BANK OF AMERICA	130.00
			Account 4021100 Total:	244.86
100-4021200-3320	General District Court	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	188.13
100-4021200-5540	General District Court	Convention & Education	ASSOCIATION OF CLERKS OF	25.00
100-4021200-6001	General District Court	Office Supplies	SUPPLY ROOM COMPANIE	4.85
			Account 4021200 Total:	217.98
100-4021600-2300	Clerk of Circuit Court	Hospital/Medical Plan	CORVESTA SERVICES, INC	168.12
100-4021600-2700	Clerk of Circuit Court	Worker's Compensation	VACO INSURANCE PROGRAMS	74.00
100-4021600-5210	Clerk of Circuit Court	Postal Services	PETTY CASH, CLERK OF COUR	427.36
100-4021600-5530	Clerk of Circuit Court	Subsistence & Lodging	PETTY CASH, CLERK OF COUR	35.05
100-4021600-6001	Clerk of Circuit Court	Office Supplies	PETTY CASH, CLERK OF COUR	88.73
100-4021600-6001	Clerk of Circuit Court	Office Supplies	OFFICE DEPOT	26.39
100-4021600-6001	Clerk of Circuit Court	Office Supplies	OFFICE DEPOT	168.63
100-4021600-6001	Clerk of Circuit Court	Office Supplies	ART PRINTING COMPANY	121.00
100-4021600-6012	Clerk of Circuit Court	Books & Subscriptions	MOUNTAIN VIEW LEASING, IN	241.38
100-4021600-6012	Clerk of Circuit Court	Books & Subscriptions	MOUNTAIN VIEW LEASING, IN	178.60
100-4021600-6012	Clerk of Circuit Court	Books & Subscriptions	C W WARTHEN COMPANY	1,166.13
			Account 4021600 Total:	2,695.39
100-4022100-2300	Commonwealth's Attorney	Hospital/Medical Plan	CORVESTA SERVICES, INC	168.12
100-4022100-2700	Commonwealth's Attorney	Worker's Compensation	VACO INSURANCE PROGRAMS	83.00
100-4022100-5130	Commonwealth's Attorney	Water and Sewer	WESTERN VIRGINIA WATER AU	50.24
100-4022100-5420	Commonwealth's Attorney	Lease/Rent of Buildings	BANK OF FINCASTLE	1,834.00
100-4022100-6001	Commonwealth's Attorney	Office Supplies	OFFICE DEPOT	123.60
			Account 4022100 Total:	2,258.96
100-4031200-2300	Sheriff	Hospital/Medical Plan	CORVESTA SERVICES, INC	1,316.94
100-4031200-2700	Sheriff	Worker's Compensation	VACO INSURANCE PROGRAMS	8,292.00
100-4031200-3100	Sheriff	Professional Services	CHIEF MEDICAL EXAMINER	20.00
100-4031200-3100	Sheriff	Professional Services	CHIEF MEDICAL EXAMINER	20.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	BERGLUND COMPANIES	425.54
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	BERGLUND COMPANIES	232.72
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	BERGLUND COMPANIES	1,527.63
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	BERGLUND COMPANIES	107.45
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	INSTRUMENT CALIBRATION &	64.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	INSTRUMENT CALIBRATION &	64.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	GLASS AMERICA MIDWEST	238.70
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	SPRINKEL'S TOWING, LLC	180.00
100-4031200-3311	Sheriff	Repairs & Maint - Equipment	PETTY CASH, RONALD N SPRI	160.75
100-4031200-3320	Sheriff	Maint Service Contracts	CANON SOLUTIONS AMERICA,	26.62
100-4031200-3320	Sheriff	Maint Service Contracts	AUTOMOTIVE WIRING AND INS	200.00
100-4031200-3320	Sheriff	Maint Service Contracts	VISA	75.00
100-4031200-3320	Sheriff	Maint Service Contracts	US BANCORP EQUIPMENT FINA	142.25
100-4031200-5540	Sheriff	Convention & Education	VISA	1,350.00
100-4031200-5540	Sheriff	Convention & Education	VIRGINIA CHAPTER - INTERN	350.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4031200-5830	Sheriff	RAID Patrol	CANON SOLUTIONS AMERICA,	26.62
100-4031200-5830	Sheriff	RAID Patrol	VISA	13.84
100-4031200-6001	Sheriff	Office Supplies	WALMART COMMUNITY BRC	21.97
100-4031200-6001	Sheriff	Office Supplies	VISA	815.88
100-4031200-6001	Sheriff	Office Supplies	VISA	49.45
100-4031200-6001	Sheriff	Office Supplies	SUPPLY ROOM COMPANIE	9.76
100-4031200-6008	Sheriff	Vehicle & Pwr Equip Fuels	SHELL OIL COMPANY	44.20
100-4031200-6008	Sheriff	Vehicle & Pwr Equip Fuels	PETTY CASH, RONALD N SPRI	95.49
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	SPRINKEL'S TOWING, LLC	48.57
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	LOVELL'S	20.00
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	AUTOMOTIVE WIRING AND INS	1,400.00
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	THOMPSON TIRE	432.63
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	231.82
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	AUTO PLUS	300.05
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	FIRST CALL	28.73
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	FIRST CALL	57.52
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	GCR TIRE & SERVICE	420.20
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	INTERSTATE BATTERY SYSTEM	111.95
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	THOMPSON TIRE	777.15
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	SPRINKEL'S TOWING, LLC	16.00
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	AUTOMOTIVE WIRING AND INS	1,200.00
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	AUTOMOTIVE WIRING AND INS	1,400.00
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	CARVER'S AUTO CENTER	71.18
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	PETTY CASH, RONALD N SPRI	63.17
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	BOTETOURT LUBE TECH, LLC	80.50
100-4031200-6009	Sheriff	Vehicle & Pwr Equip Supplies	CARVER'S AUTO CENTER	468.97
100-4031200-6010	Sheriff	Police Supplies	GALL'S LLC	141.15
100-4031200-6010	Sheriff	Police Supplies	GALL'S LLC	313.98
100-4031200-6010	Sheriff	Police Supplies	KUSTOM SIGNALS	148.00
100-4031200-6010	Sheriff	Police Supplies	GALL'S LLC	155.00
100-4031200-6010	Sheriff	Police Supplies	VISA	1,079.46
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	BKT UNIFORMS	79.98
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	CW SECURITY SOLUTIONS,LLC	560.00
100-4031200-6011	Sheriff	Uniforms & Wearing Apparel	BKT UNIFORMS	141.50
100-4031200-6014	Sheriff	Other Operating Supplies	EQUIFAX CREDIT INFORMATIO	79.89
100-4031200-6014	Sheriff	Other Operating Supplies	PETTY CASH, RONALD N SPRI	100.00
100-4031200-6014	Sheriff	Other Operating Supplies	LEXISNEXIS	55.50
100-4031200-6014	Sheriff	Other Operating Supplies	DOLLAR GENERAL	20.75
100-4031200-6015	Sheriff	Firing Range Expenses	TIDY SERVICES	60.00
			Account 4031200 Total:	25,934.46
100-4031700-2300	Dispatch	Hospital/Medical Plan	CORVESTA SERVICES, INC	308.22
100-4031700-2700	Dispatch	Worker's Compensation	VACO INSURANCE PROGRAMS	95.00
100-4031700-3311	Dispatch	Repairs & Maint - Equipment	WRIGHT LINE	44.00
100-4031700-3320	Dispatch	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	142.74
100-4031700-6001	Dispatch	Office Supplies	SUPPLY ROOM COMPANIE	215.94
100-4031700-8001	Dispatch	Cap Otly - Mach & Equip	DELL MARKETING	560.99
			Account 4031700 Total:	1,366.89
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	OFFICE DEPOT	33.98

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	VDFP: FIRE PUBLICATIONS B	131.07
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	VDFP: FIRE PUBLICATIONS B	674.06
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	VDFP: FIRE PUBLICATIONS B	677.59
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	JEFFERSON COLLEGE OF HEAL	2,400.00
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	CHANNING L BETE CO	489.25
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	CENTRAL SHENANDOAH EMS CO	35.00
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	CENTRAL SHENANDOAH EMS CO	35.00
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	CENTRAL SHENANDOAH EMS CO	35.00
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	CENTRAL SHENANDOAH EMS CO	35.00
100-4032200-3180	Volunteer Fire & Rescue	Instruction/Training	VISA	350.00
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	40.78
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	17.20
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	15.40
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	71.67
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	AIRGAS MID AMERICA	30.69
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	JACKSON, LEATA	740.00
100-4032200-3320	Volunteer Fire & Rescue	Maint Service Contracts	JACKSON, LEATA	840.00
100-4032200-5302	Volunteer Fire & Rescue	Fire Insurance	SAFETY & COMPLIANCE SERVI	1,719.00
100-4032200-5302	Volunteer Fire & Rescue	Fire Insurance	SAFETY & COMPLIANCE SERVI	228.00
100-4032200-5302	Volunteer Fire & Rescue	Fire Insurance	GLATFELTER INSURANCE GROU	364.00
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	HY-TEST, INC	256.26
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	MUNICIPAL EMERGENCY SERVI	1,025.00
100-4032200-5649	Volunteer Fire & Rescue	Read Mountain VFD	ROANOKE COUNTY FIRE AND R	6,919.23
100-4032200-6004	Volunteer Fire & Rescue	Medical & Laboratory Supplies	BOUND TREE MEDICAL	98.28
100-4032200-6004	Volunteer Fire & Rescue	Medical & Laboratory Supplies	BOUND TREE MEDICAL	132.90
100-4032200-6004	Volunteer Fire & Rescue	Medical & Laboratory Supplies	BOUND TREE MEDICAL	237.60
100-4032200-6004	Volunteer Fire & Rescue	Medical & Laboratory Supplies	BOUND TREE MEDICAL	592.39
100-4032200-6004	Volunteer Fire & Rescue	Medical & Laboratory Supplies	BOUND TREE MEDICAL	759.30
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	VISA	47.18
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	1,920.53
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	2,049.26
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	407.54
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	356.59
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	3,856.97
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	MUNICIPAL EMERGENCY SERVI	358.50
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	WITMER ASSOCIATES	1,020.99
100-4032200-6011	Volunteer Fire & Rescue	Uniforms & Wearing Apparel	BLUE RIDGE RESCUE SUPPLIE	440.00
100-4032200-8012	Volunteer Fire & Rescue	Cap Otly - Othr Capital	TECHNOLOGY REFLECTIONS, I	1,234.40
100-4032200-8012	Volunteer Fire & Rescue	Cap Otly - Othr Capital	SOUTHERN GRAPHICS & SUPPL	929.50
			Account 4032200 Total:	31,605.11
100-4033100-2300	Correction and Detention	Hospital/Medical Plan	CORVESTA SERVICES, INC	1,289.40
100-4033100-2700	Correction and Detention	Worker's Compensation	VACO INSURANCE PROGRAMS	6,301.00
100-4033100-3100	Correction and Detention	Professional Services	CENTER FOR EMOTIONAL WELL	2,593.75
100-4033100-3100	Correction and Detention	Professional Services	VISTAR EYE CENTER	383.00
100-4033100-3100	Correction and Detention	Professional Services	RMH EMERGENCY SERVICES	514.00
100-4033100-3100	Correction and Detention	Professional Services	VESS JR, DR FREMONT	764.00
100-4033100-3311	Correction and Detention	Repairs & Maint - Equipment	SOUTHERN AIR	1,232.38
100-4033100-3320	Correction and Detention	Maint Service Contracts	CANON SOLUTIONS AMERICA,	21.75
100-4033100-3320	Correction and Detention	Maint Service Contracts	CANON SOLUTIONS AMERICA,	51.70
100-4033100-3320	Correction and Detention	Maint Service Contracts	CANON SOLUTIONS AMERICA,	26.62

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4033100-3320	Correction and Detention	Maint Service Contracts	WATER CHEMISTRY	145.00
100-4033100-3320	Correction and Detention	Maint Service Contracts	BOTETOURT PEST CONTROL	168.00
100-4033100-3320	Correction and Detention	Maint Service Contracts	BOTETOURT PEST CONTROL	168.00
100-4033100-5130	Correction and Detention	Water and Sewer	WESTERN VIRGINIA WATER AU	5,266.53
100-4033100-6001	Correction and Detention	Office Supplies	VISA	186.44
100-4033100-6001	Correction and Detention	Office Supplies	SUPPLY ROOM COMPANIE	34.74
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	3,913.35
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	138.45
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	111.33
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	101.46
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	4,314.46
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	3,665.53
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	US FOOD SERVICE	4,150.18
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	519.40
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	519.40
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	519.40
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	251.25
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	210.00
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	242.75
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DIAMOND PAPER CO	49.99
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	CHARM-TEX	224.80
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	BRAME SPECIALTY COMPANY	47.00
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	164.40
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	SCI-MED WASTE SYSTEMS	324.54
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	519.40
100-4033100-6002	Correction and Detention	Food Supplies & Fd Serv Supplies	DEPARTMENT OF CORRECTIONS	196.75
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	LABCORP	1,587.00
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	NOBLE MEDICAL	120.72
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	DOLLAR GENERAL	40.00
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	MOBILE MEDICAL DIAGNOSTIC	280.00
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	DOWNHOME PHARMACY	60.38
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	MOORE MEDICAL CORP	301.63
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	WESTWOOD PHARMACY CLINICA	5,845.19
100-4033100-6004	Correction and Detention	Medical & Laboratory Supplies	MOORE MEDICAL CORP	534.34
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	185.91
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	117.50
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	BRAME SPECIALTY COMPANY	417.99
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	BRAME SPECIALTY COMPANY	60.08
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	BRAME SPECIALTY COMPANY	1,065.82
100-4033100-6005	Correction and Detention	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	275.30
100-4033100-6010	Correction and Detention	Police Supplies	GALL'S LLC	141.15
100-4033100-6010	Correction and Detention	Police Supplies	GALL'S LLC	313.97
100-4033100-6011	Correction and Detention	Uniforms & Wearing Apparel	BLUE RIDGE SPORTSWEAR	120.00
100-4033100-6014	Correction and Detention	Other Operating Supplies	CHANNING L BETE CO	352.02
100-4033100-8001	Correction and Detention	Cap Otly - Mach & Equip	STATE ELECTRIC SUPPLY	514.35
100-4033100-8007	Correction and Detention	Cap Otly - EDP Equipmt	PROFESSIONAL NETWORK SERV	4,247.53
			Account 4033100 Total:	55,911.03
100-4033200-3800	Juvenile Detention Center	Prch of Serv frm Othr Gov Entities	ROANOKE VALLEY JUVENILE D	6,125.00
			Account 4033200 Total:	6,125.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4033300-6001	Probation Office	Office Supplies	MOUNTAIN SPRINGS	6.50
100-4033300-6001	Probation Office	Office Supplies	MOUNTAIN SPRINGS	38.85
			Account 4033300 Total:	45.35
100-4034000-2300	Dept of Community Development	Hospital/Medical Plan	CORVESTA SERVICES, INC	252.18
100-4034000-2700	Dept of Community Development	Worker's Compensation	VACO INSURANCE PROGRAMS	1,149.00
100-4034000-3312	Dept of Community Development	Repairs & Maint - Vehicles	MAGIC CITY MOTOR	11.36
100-4034000-3312	Dept of Community Development	Repairs & Maint - Vehicles	MAGIC CITY MOTOR	37.08
100-4034000-3320	Dept of Community Development	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	212.15
100-4034000-3600	Dept of Community Development	Advertising	MONTGOMERY PUBLISHING, LL	840.00
100-4034000-5230	Dept of Community Development	Telecommunications	GAULDIN, PATRICK	60.00
100-4034000-5230	Dept of Community Development	Telecommunications	GIVENS, DAVID	60.00
100-4034000-5230	Dept of Community Development	Telecommunications	KING, BRANDON	60.00
100-4034000-5230	Dept of Community Development	Telecommunications	PEARSON, DREW	60.00
100-4034000-5230	Dept of Community Development	Telecommunications	PENDLETON, NICOLE	60.00
100-4034000-5510	Dept of Community Development	Mileage	FOSTER, SAM	60.36
100-4034000-5510	Dept of Community Development	Mileage	NICELY JR, HIAWATHA	11.88
100-4034000-5510	Dept of Community Development	Mileage	KIDD, STEVEN L	25.92
100-4034000-5510	Dept of Community Development	Mileage	THURMAN, WILLIAM	40.63
100-4034000-5510	Dept of Community Development	Mileage	GRIFFIN, JOHN W	3.24
100-4034000-5510	Dept of Community Development	Mileage	MARTIN, BILLY	30.24
100-4034000-5540	Dept of Community Development	Convention & Education	VISA	459.00
100-4034000-6001	Dept of Community Development	Office Supplies	MOUNTAIN SPRINGS	13.00
100-4034000-6001	Dept of Community Development	Office Supplies	ROANOKE STAMP	15.10
100-4034000-6001	Dept of Community Development	Office Supplies	VIRGINIA OFFICE SUPP	10.69
100-4034000-6001	Dept of Community Development	Office Supplies	MOUNTAIN SPRINGS	25.90
100-4034000-6009	Dept of Community Development	Vehicle & Pwr Equip Supplies	SPRINKEL'S TOWING, LLC	42.63
			Account 4034000 Total:	3,540.36
100-4035100-2300	Animal Control	Hospital/Medical Plan	CORVESTA SERVICES, INC	112.08
100-4035100-2700	Animal Control	Worker's Compensation	VACO INSURANCE PROGRAMS	504.00
100-4035100-3100	Animal Control	Professional Services	COUNTY OF ROANOKE	14,637.67
100-4035100-6004	Animal Control	Medical & Laboratory Supplies	ROANOKE CITY HEALTH DEPAR	196.02
100-4035100-6009	Animal Control	Vehicle & Pwr Equip Supplies	FIRST CALL	28.73
100-4035100-6009	Animal Control	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	14.78
100-4035100-6011	Animal Control	Uniforms & Wearing Apparel	CW SECURITY SOLUTIONS,LLC	560.00
100-4035100-6014	Animal Control	Other Operating Supplies	ROCKINGHAM COOPERATIVE	28.70
			Account 4035100 Total:	16,081.98
100-4035500-2300	Fire & EMS	Hospital/Medical Plan	CORVESTA SERVICES, INC	896.64
100-4035500-2700	Fire & EMS	Worker's Compensation	VACO INSURANCE PROGRAMS	17,598.00
100-4035500-3160	Fire & EMS	Pymt for Collection Ser	EMS MANAGEMENT & CONSULTA	2,076.64
100-4035500-3311	Fire & EMS	Repairs & Maint - Equipment	FIRST DUE GEAR	266.24
100-4035500-3311	Fire & EMS	Repairs & Maint - Equipment	AMAZON.COM CREDIT	52.26
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	FIRST CALL	112.21
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	AUTOMOTIVE WIRING AND INS	257.27
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	GCR TIRE & SERVICE	614.00
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	HUGH'S BODY SHOP	830.82

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	SPRINKEL'S TOWING, LLC	38.98
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	SPRINKEL'S TOWING, LLC	22.98
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	SPRINKEL'S TOWING, LLC	24.91
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	SPRINKEL'S TOWING, LLC	38.98
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	35.12
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	45.74
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	13.78
100-4035500-3312	Fire & EMS	Repairs & Maint - Vehicles	YURICKS, J	486.65
100-4035500-3320	Fire & EMS	Maint Service Contracts	ETHOS TECHNOLOGIES	89.44
100-4035500-3320	Fire & EMS	Maint Service Contracts	MOUNTAIN SPRINGS	19.50
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	38.40
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	325.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	250.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	554.80
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	106.69
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	108.14
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	100.47
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	275.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	25.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	300.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	168.47
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	275.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	100.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	100.87
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	250.00
100-4035500-3800	Fire & EMS	Prch of Serv frm Othr Gov Entities	ROANOKE COUNTY FIRE AND R	548.80
100-4035500-5210	Fire & EMS	Postal Services	VISA	6.45
100-4035500-5210	Fire & EMS	Postal Services	BANK OF AMERICA	11.89
100-4035500-5210	Fire & EMS	Postal Services	UPS STORE	9.13
100-4035500-5230	Fire & EMS	Telecommunications	BECKNER, JEFFREY	135.00
100-4035500-5230	Fire & EMS	Telecommunications	FIRESTONE, DAVID	135.00
100-4035500-5230	Fire & EMS	Telecommunications	FITZGERALD, CLAY	90.00
100-4035500-5230	Fire & EMS	Telecommunications	PUGH, SARAH	60.00
100-4035500-5230	Fire & EMS	Telecommunications	ANDREWS, THOMAS	30.00
100-4035500-5230	Fire & EMS	Telecommunications	ANTHONY, DOUGLAS	30.00
100-4035500-5230	Fire & EMS	Telecommunications	BLACK, CAMILLE	30.00
100-4035500-5230	Fire & EMS	Telecommunications	BUNN, JUSTIN	30.00
100-4035500-5230	Fire & EMS	Telecommunications	CALHOUN, JAMES	30.00
100-4035500-5230	Fire & EMS	Telecommunications	EAST, JACLYN	30.00
100-4035500-5230	Fire & EMS	Telecommunications	ELMORE, JEFF	30.00
100-4035500-5230	Fire & EMS	Telecommunications	GILLISPIE, DOUG	30.00
100-4035500-5230	Fire & EMS	Telecommunications	GOLLA, BRANDON L	30.00
100-4035500-5230	Fire & EMS	Telecommunications	GOYER, JEREMY	30.00
100-4035500-5230	Fire & EMS	Telecommunications	HARRIS, MICHAEL	30.00
100-4035500-5230	Fire & EMS	Telecommunications	HARTBERGER, RYAN	30.00
100-4035500-5230	Fire & EMS	Telecommunications	HENDERSON, GEARLD	30.00
100-4035500-5230	Fire & EMS	Telecommunications	HOLDREN, THOMAS	30.00
100-4035500-5230	Fire & EMS	Telecommunications	HUMBERT, HELEN	30.00
100-4035500-5230	Fire & EMS	Telecommunications	JOHNSON JR, ROBERT	30.00
100-4035500-5230	Fire & EMS	Telecommunications	KOVAR, RONALD J	30.00
100-4035500-5230	Fire & EMS	Telecommunications	LEONARD, FRANK	30.00
100-4035500-5230	Fire & EMS	Telecommunications	MCPEAK, MARY	30.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4035500-5230	Fire & EMS	Telecommunications	MOORE, ANDREW	30.00
100-4035500-5230	Fire & EMS	Telecommunications	MURRAY, DANIEL	30.00
100-4035500-5230	Fire & EMS	Telecommunications	PATTERSON, CRISTA	30.00
100-4035500-5230	Fire & EMS	Telecommunications	RODGERS, JON	30.00
100-4035500-5230	Fire & EMS	Telecommunications	SALYER, JERRY	30.00
100-4035500-5230	Fire & EMS	Telecommunications	SAUNDERS, BRANDON	30.00
100-4035500-5230	Fire & EMS	Telecommunications	SCRUGGS, PATRICK	30.00
100-4035500-5230	Fire & EMS	Telecommunications	SMITH, ADAM	30.00
100-4035500-5230	Fire & EMS	Telecommunications	WILES, IAN	30.00
100-4035500-5530	Fire & EMS	Subsistence & Lodging	VISA	51.48
100-4035500-5530	Fire & EMS	Subsistence & Lodging	JOHNSON JR, ROBERT	35.70
100-4035500-5530	Fire & EMS	Subsistence & Lodging	VISA	836.02
100-4035500-5530	Fire & EMS	Subsistence & Lodging	VISA	517.84
100-4035500-5540	Fire & EMS	Convention & Education	GILLISPIE, DOUG	1,256.04
100-4035500-5540	Fire & EMS	Convention & Education	HARTBERGER, RYAN	50.00
100-4035500-5540	Fire & EMS	Convention & Education	VISA	495.00
100-4035500-5540	Fire & EMS	Convention & Education	VISA	85.00
100-4035500-5810	Fire & EMS	Dues & Assoc Memberships	VISA	150.00
100-4035500-5999	Fire & EMS	Refunds	ANTHEM BCBS VA RECOVERY	0.01
100-4035500-5999	Fire & EMS	Refunds	ANTHEM BCBS VA RECOVERY	0.01
100-4035500-6001	Fire & EMS	Office Supplies	DIGITAL IMAGE PRINTING	640.05
100-4035500-6001	Fire & EMS	Office Supplies	DIGITAL IMAGE PRINTING	193.50
100-4035500-6001	Fire & EMS	Office Supplies	OFFICE DEPOT	15.12
100-4035500-6001	Fire & EMS	Office Supplies	SMITH'S ADDRESSING MACHIN	183.99
100-4035500-6008	Fire & EMS	Vehicle & Pwr Equip Fuels	VISA	80.35
100-4035500-6008	Fire & EMS	Vehicle & Pwr Equip Fuels	VISA	88.17
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	WITMER ASSOCIATES	361.00
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	MURRAY, DANIEL	88.48
100-4035500-6011	Fire & EMS	Uniforms & Wearing Apparel	BKT UNIFORMS	764.93
100-4035500-6014	Fire & EMS	Other Operating Supplies	LOWE'S HOME CENTERS	136.72
100-4035500-6014	Fire & EMS	Other Operating Supplies	VISA	12.75
100-4035500-8001	Fire & EMS	Cap Otly - Mach & Equip	DELL MARKETING	755.09
100-4035500-8001	Fire & EMS	Cap Otly - Mach & Equip	LOWE'S HOME CENTERS	35.08
			Account 4035500 Total:	35,166.60
100-4035600-3311	Emergency Communications	Repairs & Maint - Equipment	PROFESSIONAL COMMUNICATIO	14,209.10
100-4035600-5410	Emergency Communications	Lease/Rent of Equipment	TOWN OF FINCASTLE	1,451.88
100-4035600-5410	Emergency Communications	Lease/Rent of Equipment	BOTETOURT LAND HOLDING II	2,733.81
100-4035600-5410	Emergency Communications	Lease/Rent of Equipment	BOTETOURT LAND HOLDING II	1,398.22
100-4035600-5420	Emergency Communications	Lease/Rent of Buildings	BOTETOURT LAND HOLDING II	216.00
			Account 4035600 Total:	20,009.01
100-4040000-2300	General Services	Hospital/Medical Plan	CORVESTA SERVICES, INC	84.06
100-4040000-2700	General Services	Worker's Compensation	VACO INSURANCE PROGRAMS	850.00
100-4040000-3100	General Services	Professional Services	HUBBARD EXCAVATING & HAUL	14,326.00
100-4040000-3311	General Services	Repairs & Maint - Equipment	LCR	827.40
100-4040000-3311	General Services	Repairs & Maint - Equipment	LCR	188.97
100-4040000-3312	General Services	Repairs & Maint - Vehicles	SIGN DESIGN	90.00
100-4040000-3320	General Services	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	229.38
100-4040000-3320	General Services	Maint Service Contracts	SOUTHERN GRAPHICS & SUPPL	210.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4040000-3320	General Services	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	117.29
100-4040000-3320	General Services	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	286.77
100-4040000-5230	General Services	Telecommunications	ASBURY, DIANA	60.00
100-4040000-6001	General Services	Office Supplies	VIRGINIA OFFICE SUPP	81.26
100-4040000-6001	General Services	Office Supplies	MOUNTAIN SPRINGS	19.50
100-4040000-8012	General Services	Cap Otly - Othr Capital	KORMAN SIGNS	168.96
			Account 4040000 Total:	17,539.59
100-4042400-2300	Waste Management	Hospital/Medical Plan	CORVESTA SERVICES, INC	112.08
100-4042400-2700	Waste Management	Worker's Compensation	VACO INSURANCE PROGRAMS	1,077.00
100-4042400-3100	Waste Management	Professional Services	VISA	95.00
100-4042400-3191	Waste Management	Refuse Disposal	CITY OF SALEM	4,878.83
100-4042400-3192	Waste Management	Recycling	RDS-VIRGINIA	229.89
100-4042400-3192	Waste Management	Recycling	SPIRIT SERVICES, INC	125.00
100-4042400-3192	Waste Management	Recycling	GRAINGER	15.48
100-4042400-3192	Waste Management	Recycling	GRAINGER	37.61
100-4042400-3192	Waste Management	Recycling	ADVANCED DISPOSAL	14,924.84
100-4042400-3193	Waste Management	Leachate Treatment	C & M MAINTENANCE SERVICE	32,380.00
100-4042400-3311	Waste Management	Repairs & Maint - Equipment	STULTZ MACHINE, TOOLS & E	352.50
100-4042400-3311	Waste Management	Repairs & Maint - Equipment	CLARK ELECTRICAL SERVICE	106.76
100-4042400-3312	Waste Management	Repairs & Maint - Vehicles	GCR TIRE & SERVICE	238.00
100-4042400-3312	Waste Management	Repairs & Maint - Vehicles	BOTETOURT TRUCK & TRAILER	286.59
100-4042400-3312	Waste Management	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	7.27
100-4042400-3312	Waste Management	Repairs & Maint - Vehicles	MAGIC CITY MOTOR	472.88
100-4042400-3320	Waste Management	Maint Service Contracts	BEST CLEANING ENTERPRISE	175.00
100-4042400-5230	Waste Management	Telecommunications	HANNAH, GREGORY W	60.00
100-4042400-5230	Waste Management	Telecommunications	KITT, MARK A	60.00
100-4042400-5540	Waste Management	Convention & Education	SCS ENGINEERS	75.00
100-4042400-6001	Waste Management	Office Supplies	MOUNTAIN SPRINGS	26.00
100-4042400-6009	Waste Management	Vehicle & Pwr Equip Supplies	VIRGINIA OFFICE SUPP	141.84
100-4042400-6009	Waste Management	Vehicle & Pwr Equip Supplies	GRAINGER	47.59
100-4042400-6009	Waste Management	Vehicle & Pwr Equip Supplies	NORTHERN TOOL & EQUIPMENT	129.99
100-4042400-6014	Waste Management	Other Operating Supplies	VISA	254.72
100-4042400-8012	Waste Management	Cap Otly - Othr Capital	VISA	232.83
			Account 4042400 Total:	56,542.70
100-4043000-2300	Maint of Gen Bldg & Grounds	Hospital/Medical Plan	CORVESTA SERVICES, INC	196.14
100-4043000-2700	Maint of Gen Bldg & Grounds	Worker's Compensation	VACO INSURANCE PROGRAMS	908.00
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	OTIS ELEVATOR COMPANY	733.00
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MECHANICAL MAINTENAN	4,739.08
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	MORGAN, JOHN T SHEET META	593.00
100-4043000-3311	Maint of Gen Bldg & Grounds	Repairs & Maint - Equipment	CARTER MACHINERY	277.71
100-4043000-3313	Maint of Gen Bldg & Grounds	Repair & Maint - Bldgs	ROCKS BY DAVID	725.00
100-4043000-3313	Maint of Gen Bldg & Grounds	Repair & Maint - Bldgs	PETTY CASH, CO ADMIN	725.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	SCRUBZ PROCLEANING	472.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	CARTER MACHINERY	268.78
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	FSI MID STATE DIV, INC	300.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	FSI MID STATE DIV, INC	180.00
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	CARTER MACHINERY	272.86
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	CARTER MACHINERY	268.78

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	CARTER MACHINERY	268.78
100-4043000-3320	Maint of Gen Bldg & Grounds	Maint Service Contracts	DEPARTMENT OF LABOR AND I	100.00
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	ROANOKE GAS COMPANY	129.70
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	SUBURBAN PROPANE	28.14
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	58.66
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	94.16
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	50.89
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	315.50
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	190.52
100-4043000-5130	Maint of Gen Bldg & Grounds	Water and Sewer	WESTERN VIRGINIA WATER AU	48.51
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	BELCHER, HELEN	60.00
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	BURRELL JR, CLARENCE W	60.00
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	HIPPERT, TONYA	60.00
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	MARSH, DOUGLAS	60.00
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	PANNELL SR, JERRY	60.00
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	WARNOCK, BILLY	60.00
100-4043000-5510	Maint of Gen Bldg & Grounds	Mileage	SCOTHORN, DONALD	13.35
100-4043000-5540	Maint of Gen Bldg & Grounds	Convention & Education	MARSH, DOUGLAS	75.00
100-4043000-6001	Maint of Gen Bldg & Grounds	Office Supplies	BLUE RIDGE SIGN & STAMP	37.95
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	ALSCO	203.44
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	68.57
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	102.83
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	DIAMOND PAPER CO	137.00
100-4043000-6005	Maint of Gen Bldg & Grounds	Laundry, Hskpg, Janitor Supplies	AMAZON.COM CREDIT	251.45
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	WALMART COMMUNITY BRC	177.00
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	CMC SUPPLY	79.23
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	ROANOKE ELECTRIC ZUPPLY	153.45
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	ROANOKE ELECTRIC ZUPPLY	248.90
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	ROANOKE ELECTRIC ZUPPLY	620.00
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	CMC SUPPLY	46.36
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	55.47
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	30.29
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	131.10
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	74.85
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	LOWE'S HOME CENTERS	288.03
100-4043000-6007	Maint of Gen Bldg & Grounds	Repair & Maint Supplies	VISA	18.00
100-4043000-6009	Maint of Gen Bldg & Grounds	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	33.10
100-4043000-6009	Maint of Gen Bldg & Grounds	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	7.99
100-4043000-6011	Maint of Gen Bldg & Grounds	Uniforms & Wearing Apparel	WALMART COMMUNITY BRC	123.71
100-4043000-6011	Maint of Gen Bldg & Grounds	Uniforms & Wearing Apparel	WALMART COMMUNITY BRC	39.94
100-4043000-6011	Maint of Gen Bldg & Grounds	Uniforms & Wearing Apparel	WALMART COMMUNITY BRC	96.33
100-4043000-8005	Maint of Gen Bldg & Grounds	Cap Otly - Mtr Veh/Eqp	SPRINKEL'S TOWING, LLC	48.97
			Account 4043000 Total:	15,466.52
100-4053500-2300	Children's Services (CSA)	Hospital/Medical Plan	CORVESTA SERVICES, INC	28.02
100-4053500-2700	Children's Services (CSA)	Worker's Compensation	VACO INSURANCE PROGRAMS	68.00
100-4053500-3100	Children's Services (CSA)	Professional Services	FAMILY INSIGHT, PC	2,340.00
100-4053500-3100	Children's Services (CSA)	Professional Services	INTERCEPT YOUTH SERVICES	435.00
100-4053500-3100	Children's Services (CSA)	Professional Services	PROFESSIONAL THERAPIES	4,916.67
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	5,800.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	5,800.00

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	5,800.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	5,800.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	5,800.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	5,800.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE AUTISM & ACHIE	5,800.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE BEHAVIORAL HEA	1,000.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE BEHAVIORAL HEA	1,000.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE BEHAVIORAL HEA	1,000.00
100-4053500-3100	Children's Services (CSA)	Professional Services	BLUE RIDGE BEHAVIORAL HEA	800.00
100-4053500-3100	Children's Services (CSA)	Professional Services	DISCOVERY SCHOOL OF VIRGI	5,220.00
100-4053500-3100	Children's Services (CSA)	Professional Services	DISCOVERY SCHOOL OF VIRGI	5,220.00
100-4053500-3100	Children's Services (CSA)	Professional Services	FISHER, MAURICE	90.00
100-4053500-3100	Children's Services (CSA)	Professional Services	GIFT OF HOPE	4,669.00
100-4053500-3100	Children's Services (CSA)	Professional Services	HALL COMMUNITY SERVICES	700.00
100-4053500-3100	Children's Services (CSA)	Professional Services	HOPE TREE FAMILY SERVICES	5,904.00
100-4053500-3100	Children's Services (CSA)	Professional Services	INTERCEPT YOUTH SERVICES	2,010.00
100-4053500-3100	Children's Services (CSA)	Professional Services	INTERCEPT YOUTH SERVICES	1,920.00
100-4053500-3100	Children's Services (CSA)	Professional Services	INTERCEPT YOUTH SERVICES	1,760.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	1,800.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	4,860.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	6,200.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	3,600.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	3,600.00
100-4053500-3100	Children's Services (CSA)	Professional Services	LUTHERAN FAMILY SERVICES	6,200.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	1,665.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,700.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,400.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,700.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,700.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,700.00
100-4053500-3100	Children's Services (CSA)	Professional Services	CENTRA HEALTH	3,325.00
100-4053500-3100	Children's Services (CSA)	Professional Services	UNITED METHODIST FAMILY S	5,082.00
100-4053500-3100	Children's Services (CSA)	Professional Services	UNITED METHODIST FAMILY S	4,116.00
100-4053500-3100	Children's Services (CSA)	Professional Services	RICKMAN, RYAN	644.00
100-4053500-3100	Children's Services (CSA)	Professional Services	YOUTH ADVOCATE PROGRAMS	1,817.00
100-4053500-5530	Children's Services (CSA)	Subsistence & Lodging	VISA	28.03
			Account 4053500 Total:	140,817.72
100-4053710	TAP		TAP	1,000.00
			Account 4053710 Total:	1,000.00
100-4053730	Child Health Invest Partnershi		CHILD HEALTH INVESTM	2,000.00
			Account 4053730 Total:	2,000.00
100-4071000-2300	Parks & Recreation	Hospital/Medical Plan	CORVESTA SERVICES, INC	196.14
100-4071000-2700	Parks & Recreation	Worker's Compensation	VACO INSURANCE PROGRAMS	1,835.00
100-4071000-3100	Parks & Recreation	Professional Services	EXPRESS FAMILY CARE	118.00
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	CAVALIER EQUIPMENT CORPOR	16.95
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	GRAINGER	72.46

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	GRAINGER	251.07
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	BOTETOURT TRUCK & TRAILER	125.00
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	SMITH TURF & IRRIGATION	232.41
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	OUTDOOR POWER EQUIPMENT	1,559.82
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	208.18
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	413.09
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	429.41
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	182.24
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	COVERALL GROUNDS MAINTANE	108.89
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	PIONEER MANUFACTURING COM	149.00
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	TROUTVILLE TIRE SERV	706.16
100-4071000-3311	Parks & Recreation	Repairs & Maint - Equipment	OUTDOOR POWER EQUIPMENT	38.97
100-4071000-3312	Parks & Recreation	Repairs & Maint - Vehicles	BANK OF AMERICA	5.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	STATE INDUSTRIAL PRODUCTS	179.63
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	29.56
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	62.11
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	PIONEER MANUFACTURING COM	2,996.00
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	32.83
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	119.83
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	61.69
100-4071000-3313	Parks & Recreation	Repair & Maint - Bldgs	B & D LOCK	49.40
100-4071000-3320	Parks & Recreation	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	258.21
100-4071000-3320	Parks & Recreation	Maint Service Contracts	THOMPSON LANDSCAPING	950.00
100-4071000-3600	Parks & Recreation	Advertising	MONTGOMERY PUBLISHING, LL	55.50
100-4071000-3800	Parks & Recreation	Prch of Serv frm Othr Gov Entities	FMS INCORPORATED	3,496.00
100-4071000-5130	Parks & Recreation	Water and Sewer	MOUNTAIN SPRINGS	6.50
100-4071000-5130	Parks & Recreation	Water and Sewer	BLUE RIDGE WATER	24.00
100-4071000-5130	Parks & Recreation	Water and Sewer	AQUA VA	14.67
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	154.25
100-4071000-5230	Parks & Recreation	Telecommunications	CRAWFORD, ANGELA	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	FIREBAUGH, CHRIS	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	GOAD, PEGGY	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	LALUSH, DAVID M	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	MCCOY, GORDON	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	RATCLIFFE JR, JESSE	60.00
100-4071000-5230	Parks & Recreation	Telecommunications	SINK, GREG	40.00
100-4071000-5230	Parks & Recreation	Telecommunications	SPENCE, MICHAEL	60.00
100-4071000-5410	Parks & Recreation	Lease/Rent of Equipment	TIDY SERVICES	84.00
100-4071000-5410	Parks & Recreation	Lease/Rent of Equipment	TIDY SERVICES	10.00
100-4071000-5410	Parks & Recreation	Lease/Rent of Equipment	TIDY SERVICES	130.00
100-4071000-5410	Parks & Recreation	Lease/Rent of Equipment	TIDY SERVICES	78.00
100-4071000-5410	Parks & Recreation	Lease/Rent of Equipment	TIDY SERVICES	130.00
100-4071000-5410	Parks & Recreation	Lease/Rent of Equipment	TIDY SERVICES	65.00
100-4071000-5420	Parks & Recreation	Lease/Rent of Buildings	BRAVO PROPERTIES, LLC	1,500.00
100-4071000-5540	Parks & Recreation	Convention & Education	VIRGINIA RECREATION & PAR	89.00
100-4071000-5540	Parks & Recreation	Convention & Education	VISA	90.00
100-4071000-5840	Parks & Recreation	Marketing	MONTGOMERY PUBLISHING, LL	540.00
100-4071000-5840	Parks & Recreation	Marketing	ROANOKE TIMES	558.40
100-4071000-6001	Parks & Recreation	Office Supplies	OFFICE DEPOT	17.59
100-4071000-6001	Parks & Recreation	Office Supplies	OFFICE DEPOT	19.99
100-4071000-6001	Parks & Recreation	Office Supplies	OFFICE DEPOT	9.99
100-4071000-6001	Parks & Recreation	Office Supplies	OFFICE DEPOT	15.99

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4071000-6001	Parks & Recreation	Office Supplies	OFFICE DEPOT	13.19
100-4071000-6001	Parks & Recreation	Office Supplies	VISA	116.15
100-4071000-6003	Parks & Recreation	Agricultural Supplies	CENTRAL GARDEN & PET	545.28
100-4071000-6003	Parks & Recreation	Agricultural Supplies	ROCKINGHAM COOPERATIVE	70.00
100-4071000-6005	Parks & Recreation	Laundry, Hskpg, Janitor Supplies	STATE INDUSTRIAL PRODUCTS	122.77
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	BOTETOURT TRUCK & TRAILER	299.76
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	35.12
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	35.12
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	8.95
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	BOTETOURT TRUCK & TRAILER	74.82
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	BOTETOURT TRUCK & TRAILER	1,398.46
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	ADVANCE AUTO PARTS	13.66
100-4071000-6009	Parks & Recreation	Vehicle & Pwr Equip Supplies	VISA	5.00
100-4071000-6011	Parks & Recreation	Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	31.15
100-4071000-6011	Parks & Recreation	Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	78.64
100-4071000-6011	Parks & Recreation	Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	78.64
100-4071000-6011	Parks & Recreation	Uniforms & Wearing Apparel	CINTAS CORPORATION-#524	76.29
100-4071000-6013	Parks & Recreation	Educ & Rec Supplies	AAA TROPHIES	330.00
100-4071000-6013	Parks & Recreation	Educ & Rec Supplies	BSN SPORTS	904.80
100-4071000-6013	Parks & Recreation	Educ & Rec Supplies	BSN SPORTS	3,379.49
100-4071000-6013	Parks & Recreation	Educ & Rec Supplies	BSN SPORTS	306.59
100-4071000-6014	Parks & Recreation	Other Operating Supplies	VISA	254.72
			Account 4071000 Total:	27,114.53
100-4071300-2300	Botetourt Sports Complex	Hospital/Medical Plan	CORVESTA SERVICES, INC	84.06
100-4071300-2700	Botetourt Sports Complex	Worker's Compensation	VACO INSURANCE PROGRAMS	784.00
100-4071300-3100	Botetourt Sports Complex	Professional Services	SELECTION.COM	12.00
100-4071300-3313	Botetourt Sports Complex	Repair & Maint - Bldgs	LOWE'S HOME CENTERS	87.07
100-4071300-3313	Botetourt Sports Complex	Repair & Maint - Bldgs	SAFEHOUSE SIGNS, INC	66.00
100-4071300-3320	Botetourt Sports Complex	Maint Service Contracts	CANON SOLUTIONS AMERICA,	66.56
100-4071300-5230	Botetourt Sports Complex	Telecommunications	BRYANT, SHELBY	60.00
100-4071300-5230	Botetourt Sports Complex	Telecommunications	FARMER, JIM	60.00
100-4071300-5230	Botetourt Sports Complex	Telecommunications	THOMPSON, MARCUS	60.00
100-4071300-5840	Botetourt Sports Complex	Marketing	DIGITAL IMAGE PRINTING	37.25
100-4071300-6001	Botetourt Sports Complex	Office Supplies	OFFICE DEPOT	18.71
100-4071300-6001	Botetourt Sports Complex	Office Supplies	OFFICE DEPOT	7.67
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	FLOWERS BAKING CO	36.00
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	SYSCO FOOD SERVICES	1,272.90
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	SAM'S CLUB	863.58
100-4071300-6002	Botetourt Sports Complex	Food Supplies & Fd Serv Supplies	SAM'S CLUB	136.00
100-4071300-6003	Botetourt Sports Complex	Agricultural Supplies	CENTRAL GARDEN & PET	262.64
100-4071300-6003	Botetourt Sports Complex	Agricultural Supplies	PIONEER MANUFACTURING COM	384.00
100-4071300-6005	Botetourt Sports Complex	Laundry, Hskpg, Janitor Supplies	LOWE'S HOME CENTERS	32.25
100-4071300-6013	Botetourt Sports Complex	Educ & Rec Supplies	BSN SPORTS	2,279.15
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	BOTETOURT PEST CONTROL	110.00
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	BOTETOURT PEST CONTROL	110.00
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	BRYANT, SHELBY	91.34
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	VISA	254.72
			Account 4071300 Total:	7,175.90

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4071500-2700	Van Program	Worker's Compensation	VACO INSURANCE PROGRAMS	278.00
100-4071500-3312	Van Program	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	91.69
100-4071500-3312	Van Program	Repairs & Maint - Vehicles	ADVANCE AUTO PARTS	46.54
100-4071500-5230	Van Program	Telecommunications	JETER, PHYLLIS	60.00
			Account 4071500 Total:	476.23
100-4073100-2300	Library	Hospital/Medical Plan	CORVESTA SERVICES, INC	336.24
100-4073100-2700	Library	Worker's Compensation	VACO INSURANCE PROGRAMS	379.00
100-4073100-3100	Library	Professional Services	OCLC, INC	1,024.39
100-4073100-3311	Library	Repairs & Maint - Equipment	FOUR SEASONS	160.00
100-4073100-3320	Library	Maint Service Contracts	BROWN EXTERMINATING	25.00
100-4073100-3320	Library	Maint Service Contracts	BROWN EXTERMINATING	25.00
100-4073100-3320	Library	Maint Service Contracts	BROWN EXTERMINATING	25.00
100-4073100-3320	Library	Maint Service Contracts	BRYANT'S CLEANING	800.00
100-4073100-3320	Library	Maint Service Contracts	CANON SOLUTIONS AMERICA,	26.10
100-4073100-3320	Library	Maint Service Contracts	RYDER CLEANING	40.00
100-4073100-3320	Library	Maint Service Contracts	VIRGINIA BUSINESS SYSTEMS	132.43
100-4073100-3320	Library	Maint Service Contracts	SCRUBZ PROCLEANING	875.00
100-4073100-3320	Library	Maint Service Contracts	DE LAGE LANDEN	212.69
100-4073100-3600	Library	Advertising	MONTGOMERY PUBLISHING, LL	157.25
100-4073100-3800	Library	Prch of Serv frm Othr Gov Entities	COUNTY OF ROANOKE	792.43
100-4073100-5130	Library	Water and Sewer	MOUNTAIN SPRINGS	6.50
100-4073100-5130	Library	Water and Sewer	TOWN OF BUCHANAN	95.50
100-4073100-5130	Library	Water and Sewer	WESTERN VIRGINIA WATER AU	111.21
100-4073100-5230	Library	Telecommunications	COMCAST	145.64
100-4073100-6001	Library	Office Supplies	OFFICE DEPOT	93.59
100-4073100-6001	Library	Office Supplies	STAPLES ADVANTAGE	36.29
100-4073100-6001	Library	Office Supplies	SUPPLY ROOM COMPANIE	143.96
100-4073100-6001	Library	Office Supplies	DEMCO	104.27
100-4073100-6001	Library	Office Supplies	OFFICE DEPOT	93.59
100-4073100-6001	Library	Office Supplies	OFFICE DEPOT	113.52
100-4073100-6009	Library	Vehicle & Pwr Equip Supplies	SPRINKEL'S TOWING, LLC	36.84
100-4073100-6009	Library	Vehicle & Pwr Equip Supplies	SPRINKEL'S TOWING, LLC	105.53
100-4073100-6012	Library	Books & Subscriptions	PROQUEST-CSA	1,430.00
100-4073100-6012	Library	Books & Subscriptions	RECORDED BOOKS	107.99
100-4073100-6012	Library	Books & Subscriptions	SOUTHERN LIVING	21.97
100-4073100-6012	Library	Books & Subscriptions	SOUTHERN LIVING	21.97
100-4073100-6012	Library	Books & Subscriptions	TEI LANDMARK AUDIO	192.75
100-4073100-6012	Library	Books & Subscriptions	TIME	50.40
100-4073100-6012	Library	Books & Subscriptions	ULVERSCROFT	94.44
100-4073100-6012	Library	Books & Subscriptions	PEOPLE WEEKLY	116.07
100-4073100-6012	Library	Books & Subscriptions	PEOPLE WEEKLY	89.00
100-4073100-6012	Library	Books & Subscriptions	MIDWEST TAPE	99.95
100-4073100-6012	Library	Books & Subscriptions	JUNIOR LIBRARY GUILD	201.00
100-4073100-6012	Library	Books & Subscriptions	MICROMARKETING	350.62
100-4073100-6012	Library	Books & Subscriptions	INGRAM	2,727.33
100-4073100-6012	Library	Books & Subscriptions	GLAMOUR	24.00
100-4073100-6012	Library	Books & Subscriptions	FOOD NETWORK MAGAZINE	44.97
100-4073100-6012	Library	Books & Subscriptions	COOK'S ILLUSTRATED	28.95
100-4073100-6012	Library	Books & Subscriptions	FAMILY HANDYMAN	24.98
100-4073100-6012	Library	Books & Subscriptions	FOOD & FAMILY	6.99

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4073100-6012	Library	Books & Subscriptions	CENTER POINT PUBLISHING	40.14
100-4073100-6012	Library	Books & Subscriptions	CENTER POINT PUBLISHING	128.22
100-4073100-6012	Library	Books & Subscriptions	MEREDITH BOOKS	10.53
100-4073100-6012	Library	Books & Subscriptions	AMERICAN PATCHWORK & QUIL	36.97
100-4073100-6012	Library	Books & Subscriptions	AMERICAN PATCHWORK & QUIL	36.97
100-4073100-6012	Library	Books & Subscriptions	AMERICA'S TEST KITCH	31.90
100-4073100-6012	Library	Books & Subscriptions	US MAGAZINE	84.95
100-4073100-6012	Library	Books & Subscriptions	GALE GROUP	632.54
100-4073100-6012	Library	Books & Subscriptions	BAKER & TAYLOR	506.41
100-4073100-6012	Library	Books & Subscriptions	AMAZON.COM CREDIT	672.82
100-4073100-8001	Library	Cap Otly - Mach & Equip	AMAZON.COM CREDIT	99.99
			Account 4073100 Total:	14,011.79
100-4081600-2300	Tourism	Hospital/Medical Plan	CORVESTA SERVICES, INC	56.04
100-4081600-2700	Tourism	Worker's Compensation	VACO INSURANCE PROGRAMS	381.00
100-4081600-3500	Tourism	Printing & Binding	CHOCKLETT PRESS	1,552.00
100-4081600-5210	Tourism	Postal Services	UNITED PARCEL SERVICE	23.57
100-4081600-5210	Tourism	Postal Services	UNITED PARCEL SERVICE	122.04
100-4081600-5210	Tourism	Postal Services	UPS STORE	13.99
100-4081600-5210	Tourism	Postal Services	UNITED PARCEL SERVICE	105.15
100-4081600-5230	Tourism	Telecommunications	TOLEDO, MARIANA	60.00
100-4081600-5230	Tourism	Telecommunications	MOORMAN, LISA	60.00
100-4081600-5540	Tourism	Convention & Education	VISA	120.00
100-4081600-5840	Tourism	Marketing	STONEWALL RETAIL MARKETIN	3,300.00
100-4081600-5840	Tourism	Marketing	LEISURE MEDIA 360	940.00
100-4081600-5840	Tourism	Marketing	VISTAGRAPHICS	2,100.00
100-4081600-5840	Tourism	Marketing	THIS MEDIA GROUP	200.00
100-4081600-5840	Tourism	Marketing	DOLLAR GENERAL	16.80
100-4081600-5840	Tourism	Marketing	ALL-AMERICAN PUBLICATIONS	200.00
100-4081600-6001	Tourism	Office Supplies	OFFICE DEPOT	6.45
100-4081600-6009	Tourism	Vehicle & Pwr Equip Supplies	BOTETOURT TRUCK & TRAILER	132.71
			Account 4081600 Total:	9,389.75
100-4092000-5999	Revenue Refunds	Refunds	TRIBBETT,PAMELA SUE	23.50
100-4092000-5999	Revenue Refunds	Refunds	SPENCE,RICKY ALLEN	32.45
100-4092000-5999	Revenue Refunds	Refunds	TOLLEY,CHRISTOPHER ALLEN	51.46
100-4092000-5999	Revenue Refunds	Refunds	PIEDMONT FOUNDRY SUPPLY	55.89
100-4092000-5999	Revenue Refunds	Refunds	DOLLMAN,ATTIE ROSE	25.85
100-4092000-5999	Revenue Refunds	Refunds	CLIFTON,RANNIE A & CHERYL	35.83
100-4092000-5999	Revenue Refunds	Refunds	COMPTON,CARLA RENEE	14.17
100-4092000-5999	Revenue Refunds	Refunds	MCKAY JR,TIM & JANET M	40.99
100-4092000-5999	Revenue Refunds	Refunds	ALBERT,ADAM BRADY	70.75
100-4092000-5999	Revenue Refunds	Refunds	BRATTON,PAUL GREGORY	70.68
100-4092000-5999	Revenue Refunds	Refunds	WITT, COURTNEY E & CHARLE	121.94
100-4092000-5999	Revenue Refunds	Refunds	MYERS,BRIAN G	193.36
100-4092000-5999	Revenue Refunds	Refunds	ENTERPRISE FLEET SERVICES	114.72
100-4092000-5999	Revenue Refunds	Refunds	LYSTASH,JOHN ROBERT	249.12
100-4092000-5999	Revenue Refunds	Refunds	PREFERRED VIBRATION LIMIT	2,737.80
			Account 4092000 Total:	3,838.51

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4094101-0000-00	Enterprise-Wide Software	0000	INNOVATIVE SYSTEMS & SOLU	1,217.16
			Account 4094101 Total:	1,217.16
100-4094111-0000-00	PC / Laptop Replacements	0000	DELL MARKETING	79.77
100-4094111-0000-00	PC / Laptop Replacements	0000	DELL MARKETING	3,242.94
			Account 4094111 Total:	3,322.71
100-4094301-0000-00	E911 System	0000	SOUTHERN SOFTWARE	27,645.00
			Account 4094301 Total:	27,645.00
100-4094310-0000-00	Emerg'y Operations Center	0000	VIRGINIA CORRECTIONAL ENT	2,724.00
100-4094310-0000-00	Emerg'y Operations Center	0000	VIRGINIA ELECTRONIC COMPO	93.98
100-4094310-0000-00	Emerg'y Operations Center	0000	PROFESSIONAL COMMUNICATIO	2,225.00
			Account 4094310 Total:	5,042.98
100-4094723-0000-00	Commun Rec Incntv Prgrm	0000	COLONIAL ELEMENTARY SCHOO	3,280.00
100-4094723-0000-00	Commun Rec Incntv Prgrm	0000	TOWN OF TROUTVILLE	8,400.00
100-4094723-0000-00	Commun Rec Incntv Prgrm	0000	TOWN OF BUCHANAN	7,500.00
			Account 4094723 Total:	19,180.00
100-4094733-0000-00	Greenfield Historic Resources	0000	HUGH'S TRANSPORT	800.00
100-4094733-0000-00	Greenfield Historic Resources	0000	DOVETAIL CULTURAL RESOURC	12,516.44
			Account 4094733 Total:	13,316.44
100-4094808-0000-00	Indust Site Infrastruct	0000	BOXLEY AGGREGATES	198.59
100-4094808-0000-00	Indust Site Infrastruct	0000	BOXLEY AGGREGATES	840.72
100-4094808-0000-00	Indust Site Infrastruct	0000	ENGINEERING CONCEPTS	6,517.50
			Account 4094808 Total:	7,556.81
			Fund 100 Total:	713,866.27
			Grand Total:	713,866.27

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4012110-2300	County Administrator	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	3,024.00
100-4012110-5230	County Administrator	Telecommunications	LUMOS NETWORKS	77.63
100-4012110-5230	County Administrator	Telecommunications	LUMOS NETWORKS	262.80
100-4012110-5230	County Administrator	Telecommunications	VIRGINIA INFORMATION TECH	0.10
100-4012110-5510	County Administrator	Mileage	FAIN, SUSAN	14.69
100-4012110-5840	County Administrator	Marketing	SEXTON, ADAM	73.69
			Account 4012110 Total:	3,452.91
100-4012121-2300	Deputy Administrators	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,512.00
100-4012121-5230	Deputy Administrators	Telecommunications	LUMOS NETWORKS	95.60
100-4012121-5230	Deputy Administrators	Telecommunications	VIRGINIA INFORMATION TECH	0.29
100-4012121-5230	Deputy Administrators	Telecommunications	VIRGINIA INFORMATION TECH	0.02
100-4012121-5230	Deputy Administrators	Telecommunications	VERIZON WIRELESS	40.01
100-4012121-5530	Deputy Administrators	Subsistence & Lodging	MOORMAN, DAVID	13.66
100-4012121-6008	Deputy Administrators	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	108.04
			Account 4012121 Total:	1,769.62
100-4012310-2300	Commissioner of Revenue	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	4,536.00
100-4012310-5230	Commissioner of Revenue	Telecommunications	LUMOS NETWORKS	-1.84
100-4012310-5230	Commissioner of Revenue	Telecommunications	VIRGINIA INFORMATION TECH	11.31
			Account 4012310 Total:	4,545.47
100-4012320-5230	Assessor	Telecommunications	LUMOS NETWORKS	10.29
			Account 4012320 Total:	10.29
100-4012410-2300	Treasurer	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	3,781.00
100-4012410-5230	Treasurer	Telecommunications	LUMOS NETWORKS	23.05
100-4012410-5230	Treasurer	Telecommunications	VIRGINIA INFORMATION TECH	4.68
			Account 4012410 Total:	3,808.73
100-4012430-2300	Financial Services	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,512.00
100-4012430-5230	Financial Services	Telecommunications	LUMOS NETWORKS	46.64
100-4012430-5230	Financial Services	Telecommunications	VIRGINIA INFORMATION TECH	0.29
100-4012430-5230	Financial Services	Telecommunications	VIRGINIA INFORMATION TECH	0.15
			Account 4012430 Total:	1,559.08
100-4012510-2300	Technology Services	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	4,536.00
100-4012510-5230	Technology Services	Telecommunications	COMCAST	252.77
100-4012510-5230	Technology Services	Telecommunications	COMCAST	145.64
100-4012510-5230	Technology Services	Telecommunications	LUMOS NETWORKS	3,422.35
100-4012510-5230	Technology Services	Telecommunications	VIRGINIA INFORMATION TECH	0.40
100-4012510-5230	Technology Services	Telecommunications	VERIZON WIRELESS	297.89
100-4012510-5530	Technology Services	Subsistence & Lodging	SENEKER, VINCENT	882.97
100-4012510-5540	Technology Services	Convention & Education	BOWER, BRIAN	115.00
100-4012510-6008	Technology Services	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	22.87

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
			Account 4012510 Total:	9,675.89
100-4012530-2300	Central Purchasing	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	756.00
100-4012530-5230	Central Purchasing	Telecommunications	LUMOS NETWORKS	35.52
100-4012530-5230	Central Purchasing	Telecommunications	VIRGINIA INFORMATION TECH	0.10
			Account 4012530 Total:	791.62
100-4012560-2300	Central Garage	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	756.00
100-4012560-5230	Central Garage	Telecommunications	LUMOS NETWORKS	799.00
			Account 4012560 Total:	1,555.00
100-4013300-2300	Electoral Bd/Registrar	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	756.00
100-4013300-5230	Electoral Bd/Registrar	Telecommunications	LUMOS NETWORKS	47.48
100-4013300-5230	Electoral Bd/Registrar	Telecommunications	VIRGINIA INFORMATION TECH	0.29
100-4013300-5230	Electoral Bd/Registrar	Telecommunications	VIRGINIA INFORMATION TECH	0.10
			Account 4013300 Total:	803.87
100-4021100-2300	Circuit Court	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	756.00
100-4021100-5230	Circuit Court	Telecommunications	LUMOS NETWORKS	109.03
100-4021100-5230	Circuit Court	Telecommunications	VIRGINIA INFORMATION TECH	14.90
			Account 4021100 Total:	879.93
100-4021200-5230	General District Court	Telecommunications	LUMOS NETWORKS	365.06
100-4021200-5230	General District Court	Telecommunications	VIRGINIA INFORMATION TECH	12.85
			Account 4021200 Total:	377.91
100-4021300-5230	Magistrate	Telecommunications	LUMOS NETWORKS	14.63
100-4021300-5230	Magistrate	Telecommunications	VIRGINIA INFORMATION TECH	0.20
			Account 4021300 Total:	14.83
100-4021600-2300	Clerk of Circuit Court	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	4,536.00
100-4021600-5230	Clerk of Circuit Court	Telecommunications	LUMOS NETWORKS	213.61
100-4021600-5230	Clerk of Circuit Court	Telecommunications	VIRGINIA INFORMATION TECH	6.57
			Account 4021600 Total:	4,756.18
100-4022100-2300	Commonwealth's Attorney	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	5,291.00
100-4022100-5110	Commonwealth's Attorney	Electrical Services	AMERICAN ELECTRIC PO	104.06
100-4022100-5120	Commonwealth's Attorney	Heating Services	ROANOKE GAS COMPANY	159.71
100-4022100-5210	Commonwealth's Attorney	Postal Services	GILLILAND, HEATHER	10.85
100-4022100-5230	Commonwealth's Attorney	Telecommunications	LUMOS NETWORKS	92.34
100-4022100-5230	Commonwealth's Attorney	Telecommunications	VIRGINIA INFORMATION TECH	1.49
100-4022100-5510	Commonwealth's Attorney	Mileage	BRANSCOM, JOEL	120.75
100-4022100-5530	Commonwealth's Attorney	Subsistence & Lodging	BRANSCOM, JOEL	162.88
100-4022100-5540	Commonwealth's Attorney	Convention & Education	BRANSCOM, JOEL	150.00
100-4022100-8007	Commonwealth's Attorney	Cap Otly - EDP Equipmt	VERIZON WIRELESS	80.02

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
			Account 4022100 Total:	6,173.10
100-4031200-2300	Sheriff	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	34,021.00
100-4031200-5230	Sheriff	Telecommunications	LUMOS NETWORKS	43.20
100-4031200-5230	Sheriff	Telecommunications	VERIZON WIRELESS	1,174.29
100-4031200-5230	Sheriff	Telecommunications	LUMOS NETWORKS	467.57
100-4031200-5230	Sheriff	Telecommunications	VIRGINIA INFORMATION TECH	3.94
100-4031200-5830	Sheriff	RAID Patrol	VERIZON WIRELESS	82.49
100-4031200-5830	Sheriff	RAID Patrol	LUMOS NETWORKS	25.81
100-4031200-5830	Sheriff	RAID Patrol	VIRGINIA INFORMATION TECH	0.40
100-4031200-5850	Sheriff	Crime Prevention	VERIZON WIRELESS	49.94
100-4031200-5850	Sheriff	Crime Prevention	LUMOS NETWORKS	6.45
100-4031200-5850	Sheriff	Crime Prevention	VIRGINIA INFORMATION TECH	0.10
100-4031200-6008	Sheriff	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	8,741.50
100-4031200-6015	Sheriff	Firing Range Expenses	CRAIG-BOTETOURT ELECTRIC	372.61
			Account 4031200 Total:	44,989.30
100-4031700-2300	Dispatch	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	8,317.00
100-4031700-5230	Dispatch	Telecommunications	VERIZON WIRELESS	30.45
100-4031700-5230	Dispatch	Telecommunications	LUMOS NETWORKS	246.50
100-4031700-5230	Dispatch	Telecommunications	VIRGINIA INFORMATION TECH	25.70
			Account 4031700 Total:	8,619.65
100-4032200-5641	Volunteer Fire & Rescue	County Volunteer FDs	WEBB'S OIL CORPORATION	577.74
100-4032200-5651	Volunteer Fire & Rescue	County Vol Resc Squads	WEBB'S OIL CORPORATION	1,056.71
100-4032200-5651	Volunteer Fire & Rescue	County Vol Resc Squads	CRAIG-BOTETOURT ELECTRIC	29.12
			Account 4032200 Total:	1,663.57
100-4033100-2300	Correction and Detention	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	34,028.12
100-4033100-5110	Correction and Detention	Electrical Services	AMERICAN ELECTRIC PO	10,706.63
100-4033100-5120	Correction and Detention	Heating Services	ROANOKE GAS COMPANY	2,019.71
100-4033100-5130	Correction and Detention	Water and Sewer	WESTERN VIRGINIA WATER AU	6,460.10
100-4033100-5230	Correction and Detention	Telecommunications	VERIZON WIRELESS	105.88
100-4033100-5230	Correction and Detention	Telecommunications	LUMOS NETWORKS	260.33
100-4033100-5230	Correction and Detention	Telecommunications	VIRGINIA INFORMATION TECH	1.91
			Account 4033100 Total:	53,582.68
100-4033300-5230	Probation Office	Telecommunications	LUMOS NETWORKS	91.86
100-4033300-5230	Probation Office	Telecommunications	VIRGINIA INFORMATION TECH	11.56
			Account 4033300 Total:	103.42
100-4034000-2300	Dept of Community Development	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	6,804.00
100-4034000-5230	Dept of Community Development	Telecommunications	LUMOS NETWORKS	122.11
100-4034000-5230	Dept of Community Development	Telecommunications	VIRGINIA INFORMATION TECH	0.91
100-4034000-5230	Dept of Community Development	Telecommunications	VIRGINIA INFORMATION TECH	0.68
100-4034000-5230	Dept of Community Development	Telecommunications	VERIZON WIRELESS	110.47

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4034000-6008	Dept of Community Development	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	549.58
			Account 4034000 Total:	7,587.75
100-4035100-2300	Animal Control	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	2,268.00
100-4035100-5230	Animal Control	Telecommunications	VERIZON WIRELESS	128.66
100-4035100-5230	Animal Control	Telecommunications	LUMOS NETWORKS	25.81
100-4035100-5230	Animal Control	Telecommunications	VIRGINIA INFORMATION TECH	0.40
100-4035100-6008	Animal Control	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	600.53
			Account 4035100 Total:	3,023.40
100-4035500-2300	Fire & EMS	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	24,949.00
100-4035500-5230	Fire & EMS	Telecommunications	VERIZON WIRELESS	40.01
100-4035500-5230	Fire & EMS	Telecommunications	LUMOS NETWORKS	71.65
100-4035500-5230	Fire & EMS	Telecommunications	VIRGINIA INFORMATION TECH	0.70
100-4035500-5230	Fire & EMS	Telecommunications	VIRGINIA INFORMATION TECH	3.22
100-4035500-5230	Fire & EMS	Telecommunications	VERIZON WIRELESS	190.90
100-4035500-6008	Fire & EMS	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	2,049.99
			Account 4035500 Total:	27,305.47
100-4035600-5231	Emergency Communications	Wireless E911 Communications	VERIZON	7.54
100-4035600-5231	Emergency Communications	Wireless E911 Communications	LUMOS NETWORKS	496.95
100-4035600-5231	Emergency Communications	Wireless E911 Communications	LUMOS NETWORKS	418.05
100-4035600-5232	Emergency Communications	E911 Landline Communications	VERIZON	2,668.96
100-4035600-5232	Emergency Communications	E911 Landline Communications	LUMOS NETWORKS	847.60
			Account 4035600 Total:	4,439.10
100-4040000-2300	General Services	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	2,268.00
100-4040000-5230	General Services	Telecommunications	LUMOS NETWORKS	61.82
100-4040000-5230	General Services	Telecommunications	VIRGINIA INFORMATION TECH	0.15
100-4040000-5230	General Services	Telecommunications	VERIZON WIRELESS	102.95
100-4040000-6008	General Services	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	145.17
			Account 4040000 Total:	2,578.09
100-4042400-2300	Waste Management	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	3,024.00
100-4042400-3191	Waste Management	Refuse Disposal	COUNTY WASTE	1,160.25
100-4042400-3192	Waste Management	Recycling	ADVANCED DISPOSAL	467.50
100-4042400-5110	Waste Management	Electrical Services	CRAIG-BOTETOURT ELECTRIC	238.62
100-4042400-5110	Waste Management	Electrical Services	CRAIG-BOTETOURT ELECTRIC	114.94
100-4042400-5110	Waste Management	Electrical Services	CRAIG-BOTETOURT ELECTRIC	148.03
100-4042400-5230	Waste Management	Telecommunications	LUMOS NETWORKS	119.68
100-4042400-5230	Waste Management	Telecommunications	VIRGINIA INFORMATION TECH	2.75
			Account 4042400 Total:	5,275.77
100-4043000-2300	Maint of Gen Bldg & Grounds	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	5,292.00
100-4043000-3191	Maint of Gen Bldg & Grounds	Refuse Disposal	COUNTY WASTE	465.00
100-4043000-3191	Maint of Gen Bldg & Grounds	Refuse Disposal	ADVANCED DISPOSAL	192.50

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	56.21
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	460.87
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	260.41
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	1,891.39
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	230.68
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	371.95
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	197.41
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	725.40
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	10.25
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	18.62
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	3,906.04
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	10.54
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	144.56
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	313.66
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	10.25
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	98.71
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	AMERICAN ELECTRIC PO	1,633.46
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	DOMINION VIRGINIA POWER	239.29
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	CRAIG-BOTETOURT ELECTRIC	144.30
100-4043000-5110	Maint of Gen Bldg & Grounds	Electrical Services	CRAIG-BOTETOURT ELECTRIC	171.89
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	ROANOKE GAS COMPANY	294.98
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	ROANOKE GAS COMPANY	77.09
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	ROANOKE GAS COMPANY	1,185.91
100-4043000-5120	Maint of Gen Bldg & Grounds	Heating Services	ROANOKE GAS COMPANY	327.88
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	LUMOS NETWORKS	256.20
100-4043000-5230	Maint of Gen Bldg & Grounds	Telecommunications	VERIZON WIRELESS	49.94
100-4043000-6008	Maint of Gen Bldg & Grounds	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	313.69
			Account 4043000 Total:	19,351.08
100-4053500-2300	Children's Services (CSA)	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	756.00
100-4053500-5230	Children's Services (CSA)	Telecommunications	LUMOS NETWORKS	32.47
100-4053500-5230	Children's Services (CSA)	Telecommunications	VIRGINIA INFORMATION TECH	0.10
100-4053500-6008	Children's Services (CSA)	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	36.83
			Account 4053500 Total:	825.40
100-4071000-2300	Parks & Recreation	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	6,049.00
100-4071000-3181	Parks & Recreation	Coaches Certification	CLOVERDALE ATHLETIC CLUB	118.12
100-4071000-3181	Parks & Recreation	Coaches Certification	GREENFIELD BOOSTER CLUB	108.67
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	11.03
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	14.50
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	163.51
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	15.70
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	10.54
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	26.21
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	33.87
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	20.56
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	39.75
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	20.76
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	44.03
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	11.76

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	14.50
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	16.26
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	10.25
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	39.08
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	14.91
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	33.87
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	16.56
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	22.86
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	119.00
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	47.59
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	14.50
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	14.50
100-4071000-5110	Parks & Recreation	Electrical Services	AMERICAN ELECTRIC PO	140.52
100-4071000-5110	Parks & Recreation	Electrical Services	DOMINION VIRGINIA POWER	40.35
100-4071000-5110	Parks & Recreation	Electrical Services	DOMINION VIRGINIA POWER	6.59
100-4071000-5120	Parks & Recreation	Heating Services	ROANOKE GAS COMPANY	205.61
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	39.15
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	39.23
100-4071000-5130	Parks & Recreation	Water and Sewer	WESTERN VIRGINIA WATER AU	65.15
100-4071000-5230	Parks & Recreation	Telecommunications	LUMOS NETWORKS	211.63
100-4071000-5230	Parks & Recreation	Telecommunications	VIRGINIA INFORMATION TECH	1.40
100-4071000-5230	Parks & Recreation	Telecommunications	VERIZON WIRELESS	50.07
100-4071000-6008	Parks & Recreation	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	930.70
			Account 4071000 Total:	8,782.29
100-4071300-2300	Botetourt Sports Complex	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	3,024.00
100-4071300-5110	Botetourt Sports Complex	Electrical Services	AMERICAN ELECTRIC PO	1,079.05
100-4071300-5130	Botetourt Sports Complex	Water and Sewer	WESTERN VIRGINIA WATER AU	65.15
100-4071300-5230	Botetourt Sports Complex	Telecommunications	LUMOS NETWORKS	995.71
100-4071300-6008	Botetourt Sports Complex	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	95.61
100-4071300-6014	Botetourt Sports Complex	Other Operating Supplies	TELEVENT DTN	246.75
			Account 4071300 Total:	5,506.27
100-4071500-3312	Van Program	Repairs & Maint - Vehicles	FIRESTONE, PENNY	26.33
100-4071500-5230	Van Program	Telecommunications	VERIZON WIRELESS	15.94
100-4071500-6008	Van Program	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	169.74
			Account 4071500 Total:	212.01
100-4073100-2300	Library	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	9,072.00
100-4073100-5110	Library	Electrical Services	AMERICAN ELECTRIC PO	556.38
100-4073100-5110	Library	Electrical Services	AMERICAN ELECTRIC PO	17.64
100-4073100-5110	Library	Electrical Services	AMERICAN ELECTRIC PO	435.37
100-4073100-5110	Library	Electrical Services	DOMINION VIRGINIA POWER	734.03
100-4073100-5120	Library	Heating Services	ROANOKE GAS COMPANY	1,164.36
100-4073100-5120	Library	Heating Services	ROANOKE GAS COMPANY	499.70
100-4073100-5130	Library	Water and Sewer	WESTERN VIRGINIA WATER AU	257.90
100-4073100-5230	Library	Telecommunications	LUMOS NETWORKS	1,641.50
100-4073100-5230	Library	Telecommunications	VIRGINIA INFORMATION TECH	8.84
100-4073100-5230	Library	Telecommunications	COX COMMUNICATIONS INC.	390.16

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
100-4073100-5230	Library	Telecommunications	VERIZON WIRELESS	80.02
100-4073100-6008	Library	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	306.63
			Account 4073100 Total:	15,164.53
100-4081600-2300	Tourism	Hospital/Medical Plan	BOTETOURT COUNTY EMPLOYEE	1,512.00
100-4081600-6008	Tourism	Vehicle & Pwr Equip Fuels	WEBB'S OIL CORPORATION	38.67
			Account 4081600 Total:	1,550.67
100-4083000-5230	Cooperative Extension Program	Telecommunications	LUMOS NETWORKS	156.12
100-4083000-5230	Cooperative Extension Program	Telecommunications	VIRGINIA INFORMATION TECH	3.93
			Account 4083000 Total:	160.05
100-4092000-5999	Revenue Refunds	Refunds	ALBERS,WILLIAM & JILL	341.00
100-4092000-5999	Revenue Refunds	Refunds	SOLID ROCK ENTERPRISES,IN	12.64
100-4092000-5999	Revenue Refunds	Refunds	WOLFE, TABATHA ANN	14.89
100-4092000-5999	Revenue Refunds	Refunds	FINAMORE, JOSEPH A	16.70
100-4092000-5999	Revenue Refunds	Refunds	KYLE, KARA DANIELLE	19.52
100-4092000-5999	Revenue Refunds	Refunds	SMITH, JOEY ALLEN & TYLER	53.52
100-4092000-5999	Revenue Refunds	Refunds	BROGAN, KENNETH O	80.00
100-4092000-5999	Revenue Refunds	Refunds	MCGUIRE, ROBERT LARRY & K	9.56
100-4092000-5999	Revenue Refunds	Refunds	HIGGINS, GLEN LEWIS JR	25.31
100-4092000-5999	Revenue Refunds	Refunds	HUGHS, N LINDSAY	130.68
100-4092000-5999	Revenue Refunds	Refunds	BALLARD, JOHN E	11.61
100-4092000-5999	Revenue Refunds	Refunds	WALLACE, RONNY L	6.77
100-4092000-5999	Revenue Refunds	Refunds	HAYNES-PERRY, PATRICIA A	25.37
100-4092000-5999	Revenue Refunds	Refunds	DRAPER, WILLIAM DANIEL	79.12
100-4092000-5999	Revenue Refunds	Refunds	ESTRADA, MARICELA	117.79
100-4092000-5999	Revenue Refunds	Refunds	HINTON 2ND, STEVEN E	8.45
100-4092000-5999	Revenue Refunds	Refunds	TOLER, PATRICK MICHAEL	44.95
100-4092000-5999	Revenue Refunds	Refunds	ROBERTSON, NONA JUANITA	23.98
100-4092000-5999	Revenue Refunds	Refunds	JOYCE, AIDEN CARRIE	30.30
100-4092000-5999	Revenue Refunds	Refunds	BOWLING, CODY VINCENT	6.02
			Account 4092000 Total:	1,058.18
			Fund 100 Total:	251,953.11
400-4095112-9100	Buchanan Fire Truck	Debt Service	BANK OF BOTETOURT	3,055.00
			Account 4095112 Total:	3,055.00
400-4095124-9100	IDA 2002 Reg Animal Pnd	Debt Service	COUNTY OF ROANOKE	9,064.39
			Account 4095124 Total:	9,064.39
			Fund 400 Total:	12,119.39

GL Account	LI Acct Description	LI Object Description	Vendor Sort Name	Total
			Grand Total:	264,072.50

AGENDA ITEM: Request from Botetourt County Public Schools for transfer of a portion of FY15 year-end funds to the School Division Capital Reserve Fund and the remainder of the County General Fund.

Administrator's Comments:

Attached is a request from the School Board to transfer funds from their year-end balance to the School Division Capital Reserve Fund. This fund was established by action of the Board of Supervisors at its meeting of July 22, 2008, and has a balance of $507,844 at February 29, 2016.

The attached analysis indicates that, when compared to budget, the FY15 School operational results yielded a net surplus of $618,973.54. This surplus was almost exclusively generated from revenue results, with relatively small dollar savings in unspent appropriations, and approximately $4,000 from self-sustaining funds results.

The current policy for year-end distribution of excess School funds calls for two-thirds of the savings to be transferred to the School Capital Reserve Fund and the remaining one-third to revert to the County General Fund. However, at this point in time, the School Division is requesting access from FY15 results for an amount not to exceed $350,000. These funds will be used for a wireless project for the County's two (2) middle schools, plus elementary schools, and other sites to be determined.

This project qualifies for E-Rate Program funds, which are provided to schools and libraries for qualified communication technology projects. The program was enacted into law by the Telecommunications Act of 1996. This project qualifies for a 60% level of E-Rate funding discount on parts cost. Total parts costs are estimated at approximately $342,000, with a 60% discount of approximately $205,000. When the 40% School portion of approximately $137,000 is added to consulting fees and labor, the School portion is estimated to be $277,000. Additional networking costs could make the School portion closer to $350,000.

Recommendations:

1) Approve the School's access to funding for the above-referenced wireless project from the County's General Fund Undesignated Fund Balance for an amount not to exceed $350,000, with the initial transfer to the School Division's Capital Reserve Fund of $170,000. This will provide funding to cover A&E charges and for the ordering of switches and routers.

2) A reversion of funds totaling $206,324.51 to the County General Fund.

Attachments

Gary Lane 3-15-2016

Botetourt County Public Schools
143 Poor Farm Road
Fincastle, Virginia 24090
Telephone (540) 473-8263
Fax (540) 473-8298

Office of
Division Superintendent

March 14, 2016

Mr. Gary Larrowe
Botetourt County Administrator
1 West Main Street, Number 1
Fincastle, VA 24090

Dear Mr. Larrowe:

Please be advised that the Botetourt County School Board, meeting in regular session on Thursday, March 10, 2016, authorized the Division Superintendent to access the Botetourt County Public Schools Capital Reserve Fund (Major Portion) during the 2015-2016 fiscal year for the wireless middle school project as outlined in the 2016-2017 Capital Improvement Plan.

This access is outside of the approved FY16 School Board Budget and falls within the parameters established by both the County and the School Division for such projects. It is anticipated that the amount needed for the project should not exceed $350,000.

I am requesting your concurrence and approval for BCPS to access the Capital Reserve Fund (Major Portion) for funding this project and subsequently, notifying the Treasurer of Botetourt County.

Your support of this purchase is greatly appreciated which will benefit both students and citizens alike. Please contact me if you need further information in support of this request.

Sincerely,

John S. Busher III
Division Superintendent

Cc: Members of the Botetourt County School Board
Dr. Brian Austin, Director of Administration & Finance
Tony Zerrilla, Director of Financial Services

BOTETOURT COUNTY PUBLIC SCHOOLS

2014-2015 Budget Balances by Category

June 30, 2015

	Appropriations	Expenditures	Balance
Instruction	$ 36,416,242.70	$ 36,209,594.85	$ 206,647.85
Administration/Health	$ 2,033,406.26	$ 2,008,346.45	$ 25,059.81
Transportation	$ 3,204,788.55	$ 3,238,186.33	$ (33,397.78)
Operation/Maintenance	$ 4,463,820.62	$ 4,532,471.91	$ (68,651.29)
School Food	$ -	$ 1,260.45	$ (1,260.45)
Facilities	$ -	$ -	$ -
Debt Service/Transfers	$ 775,462.00	$ 775,451.10	$ 10.90
Technology	$ 1,593,202.29	$ 1,720,494.70	$ (127,292.41)
	$ 48,486,922.42	$ 48,485,805.79	$ 1,116.63
	Unspent Appropriation		$ 1,116.63
	Revenue Excess from Other Sources		$ 73,954.18
	Revenue Excess from State Sources		$ 544,070.24
	Revenue Shortfall from Federal Sources		$ (4,585.87)
	Self-Sustaining Funds Roll-Over		$ 4,418.36
	Total to be Returned to Board of Supervisors/ School Division Capital Reserve Fund		$ 618,973.54
	Reverts to County General Fund		$ 206,324.51
	Reappropriate to School Division Capital Reserve Fund		$ 412,649.03

Original Estimated Cost for Middle Schools (MS) based on BCPS Wireless IT Facility (March 7, 2014)	245,075.00
Inflation (3% per year for two years total of 6%)	14,704.50
Overage (3.51% based on HS project)	8,602.13
Total Estimated Cost for MS	268,381.63

Total Estimated Cost for MS	268,381.63	
MS Parts Cost (estimate based on HS (65%))	174,448.06	E-rate eligible
MS Labor Cost (estimate based on HS (35%))	93,933.57	

Total E-rate Funding Awarded (60% discount)	205,033.60

	Total Cost	E-Rate discount (60%)	BCPS Cost
MS Parts Cost estimate	174,448.06	104,668.84	69,779.22
Other Sites (calculated backwards from remaining e-rate)	167,274.60	100,364.76	66,909.84
		Spectrum Fee	46,000.00
		Subtotal	182,689.06
		MS Labor	93,933.57
		Total	276,622.63

Due to possible network impact, we recommend requesting access to a "not to exceed amount" of $350,000 from Capital Reserve - Major.

Description	Esimated Cost
New Palo Alto Device (firewall and VPN)	45,000.00
Servers as domain controllers	10,000.00
Total	55,000.00

AGENDA ITEM: Consideration of approval of School Board policy regarding procedures for internal accounting controls for the purchase of instructional materials and office supplies.

Administrator's Comments:

The School Board may adopt a policy that allows for the creation of accounts at each school to be used for purchasing educational materials and office supplies. Under State Code Section 22.1-122.1, these funds are specially managed by the administration in each school and are not part of the general funds of the school division that are in the custody of the County Treasurer.

This practice has been in effect for many years; however, no formal action approving an oversight policy was previously taken by either the School Board or Board of Supervisors. In order for this policy to become effective, it must be confirmed by the Board of Supervisors

Recommendation:

Adopt the following resolution:

WHEREAS, the pursuant to the Virginia Code, 1950, as amended, Section 22.1-122.1, a school board may establish accounts in each of its departments and schools committed solely to the purchase of instructional materials and office supplies; and

WHEREAS, on or about December 10, 2015, the Botetourt County School Board adopted such a policy and directed the Superintendent to develop procedures for administration of such funds; and

WHEREAS, before such policy can go into effect, the governing body of the locality must approve such policy, and the School Board has requested the Board of Supervisors so to do:

NOW THEREFORE BE IT RESOLVED by the Board of Supervisors of Botetourt County, Virginia, that the School Board's policy of establishing separate accounts in each of its departments and schools committed solely to the purchase of instructional materials and office supplies is APPROVED, provided however that it must be administered in strict accordance with the provisions of the Virginia Code of 1950, as amended, and generally accepted accounting standards.

Gary Lanne 3-17-16

MANAGEMENT OF FUNDS FOR INSTRUCTIONAL MATERIALS AND OFFICE SUPPLIES

The School Board resolves to establish accounts in each of its departments and schools committed solely for the purchase of instructional materials and office supplies.

The School Board further authorizes the Division Superintendent to develop procedures to ensure internal accounting controls for these designated funds.

Adopted December 10, 2015

CROSS REF: DGC-SR School Activity Funds

AGENDA ITEM: Request for support of an application for technical assistance to update the Comprehensive Plan to the Virginia Office of Intermodal Planning and Investment (OIPI).

Administrator's Comments:

Staff has been made aware of an opportunity to apply for technical assistance to update the Comprehensive Plan to designate Urban Development Areas (UDAs) in the County. The attached memorandum to the Planning Commission outlines the background of recent House Bill 2 (HB2) regulations for transportation funding and relates such to the Comprehensive Plan. This application presents an opportunity to receive assistance to further incorporate additional, long-range planning components into the Comprehensive Plan related to the Gateway Center, for which initial work is already underway.

This memorandum was presented to the Planning Commission at the March work session who unanimously recommended that this request be forwarded to the Board for consideration.

The Planning Commission and Board of Supervisors will be required to appoint a member of their body to serve on the steering committee for this process. No matching funds are required; however, if the County does not adopt the amendments formulated as part of this participatory process, there would be an obligation to repay the funding associated with the technical assistance.

The estimated timeline for this project is:

March – Application submitted
April – If approved, notification of award received
May-August – Amendment drafted
September-October – Amendment adopted

Recommendation:

1. Allow staff to give this presentation and ask any questions as necessary.

2. Authorize staff to submit an application for technical assistance by the Virginia Office of Intermodal Planning and Investment to update the Comprehensive Plan.

Attachment

Gary Lance 3-17-16

MEMORANDUM

TO: Planning Commission Members

FROM: Amanda McGee, County Planner

SUBJECT: Urban Development Area Technical Assistance Grant Program

DATE: March 7, 2016

CC: Nicole Pendleton, Planning Manager/Zoning Administrator

This memo in intended to provide a background of HB2 regulations for transportation funding, identify the gaps the county faces in funding opportunities due to the lack of designated Urban Development Area (UDA), relate such to the upcoming Comprehensive Plan amendment, and to seek guidance regarding the application for a technical assistance grant from the state.

Following the adoption of HB2 regulations in 2015, (state code 15.2-2223.1) new funding requirements for transportation projects were enacted for all localities across the Commonwealth. New applications for funding under these regulations will be accepted in 2016, with a deadline of September 30, 2016. Applications are considered every two years. There is a six year cycle of funding for new projects, meaning a project submitted in 2016 will likely not be funded until 2022.

Project funding is categorized as follows:

1. Corridors of Statewide Significance (interregional travel market)
2. Regional Networks (intraregional travel market)
3. Safety Need
4. Urban Development Areas (UDA – local activity center market)

To date, all of the transportation projects considered by the county have qualified for funding under the first three categories. The county does not have any UDAs designated, eliminating this avenue of funding. UDAs are designated through amendments or updates to the Comprehensive Plan. The 2010 Comprehensive Plan identifies mixed use target areas, but the methodology is not sufficient to meet state requirements. It is important to note that most of the mixed use target areas identified in the current Comprehensive Plan are located within areas that would qualify for funding under categories 1 and 2 above. The strategic plan identifies the update of the Comprehensive Plan as a "Strategic Land Use" action item for 2016-2017. Planning staff is in the beginning stages of reviewing the Comprehensive Plan and will need to meet with administration to finalize a timeline for the update, which staff estimates to be completed in 2017. Should the county wish to designate UDAs prior to the 2016-2018 project cycle, the application deadline for HB2 projects may require an amendment before the finalized update can be adopted.

In order to provide support for localities interested in designating UDAs, the Office of Intermodal Planning and Investment (OIPI) has created the UDA Technical Assistance

Grant Program. Applications will be accepted on a rolling basis until August 31, 2016. This program provides technical assistance in the form of direct on-call consultant support in order to assist localities in designating UDAs and updating their comprehensive plans to include this information.

The grants fall under three tiers. Botetourt County would be eligible for a Tier 1 Grant of up to $65,000 as a locality with under 130,000 residents. Once an application is received, review occurs within three weeks. Vinton and Salem were both awarded funding and both had positive experiences with the technical assistance. The application process would take staff approximately 16 hours to complete. Award notification occurs in approximately 3-4 weeks. The process for the text amendment takes approximately 3 months. Staff support for this project will include participation in three public meetings as well as internal coordination and support. This time would already otherwise be committed to updating the Comprehensive Plan. If the county goes through the process of taking the proposed amendments to the Comprehensive Plan, as presented by the consultants, to public hearing and does not have the support of the Planning Commission and the Board, there is an obligation to repay the funding associated with the technical assistance.

In summary, staff recommends submitting an application for this assistance. Complimentary assistance, coupled with the positive experience from neighboring localities who have participated in this process and the limited amount of necessary county resources for this project, make this an opportunity that staff supports. We are prepared to provide any additional information requested, or make application, if so decided.

Staff requests that the Planning Commission take into consideration a recommendation to the Board of Supervisors, to adopt a resolution in support of this technical assistance request, and subsequent Comprehensive Plan amendment.

AGENDA ITEM: Consideration of New Lease Agreement between Botetourt County and Bravo Properties, LLC, for the Parks, Recreation and Tourism Offices.

Administrator's Comments:

On April 1, 2013, Botetourt County entered into a lease agreement with Bravo Properties, LLC, to rent office space for the County's Parks, Recreation, and Tourism operations at 16 East Main Street in Fincastle. The term of the lease was for 36 months which expires on March 31, 2016.

Both parties expressed the desire for a continuing lease arrangement. Mr. Buck Heartwell, property owner, proposed a new three year, or thirty-six month agreement beginning April 1, 2016 and ending March 31, 2019. The rent would remain as the same ($1,500 per month) for the duration of the agreement. The only change of note in the agreement's wording has been added in Section 3 which states that the County's obligation as identified in the agreement is subject to an annual appropriation by the Botetourt County Board of Supervisors, as per the cited section of the Virginia Constitution.

This agreement has been reviewed to the satisfaction of the County Attorney.

Recommendation:

Review the attached document and, if agreeable, authorize the County Administrator to sign the new lease agreement for the Parks, Recreation and Tourism office space located at 16 East Main Street in Fincastle with Bravo Properties, LLC, for a three year term to expire on March 31, 2019.

Attachment

Gary Larrowe 3-15-2016

Prepared by:

WILLIAM L. HEARTWELL, III, P.C.
William L. Heartwell, III (VSB #14427)
PO Box 470
Fincastle, Virginia 24090

Return to:

Gary Larrowe
County Administrator
1 West Main Street
Fincastle, Virginia 24090

Tax Map No.: 73A(1)41A

THIS LEASE AGREEMENT, made this ____ day of March, 2016, by and between **BRAVO PROPERTIES, L.L.C.,** a Virginia limited liability company, **GRANTOR**, herein referred to as "Landlord", whose address is P.O. Box 470, Fincastle, Virginia 24090, and **BOTETOURT COUNTY, VIRGINIA**, a political subdivision of the Commonwealth of Virginia, **GRANTEE**, herein referred to as "Tenant", whose address is 1 West Main Street – Box 1, Fincastle, Virginia 24090.

WITNESSETH:

WHEREAS, Bravo Properties, L.L.C. is the sole owner of the following described real estate to-wit:

That certain improved parcel of land located at 16 E. Main Street in the Town of Fincastle, Virginia, and as shown on plat of survey recorded in the Botetourt County Circuit Court Clerk's Office in Deed Book 326, Page 199.

WHEREAS, Botetourt County wishes to lease the premises for use as governmental/business offices;

NOW THEREFORE, in consideration of the mutual covenants contained herein the parties agree as follows:

1. **Description of the premises.** Landlord agrees to lease and Tenant agrees to rent that lot and building, including four parking spaces, generally described above and as more particularly shown on architectural plans dated June 30, 2000 by John T. Morris, C.A., a copy of which is delivered herewith to Tenant.

2. **Term of lease.** Tenant agrees to lease the above described premises for a period of thirty six (36) months commencing on the 1st day of April, 2016.

3. **Rent.** Tenant agrees to pay to Landlord at P.O. Box 470, Fincastle, Virginia 24090, or such other address as the Landlord may designate in writing, the sum of Fifty Four Thousand and no/100 Dollars ($54,000.00) payable in monthly installments of One Thousand Five Hundred and no/100 Dollars ($1,500.00) for the lease of the Premises, which rent, without notice, demand or offset, shall be due and payable on the 1st day of each month beginning on the 1st day of April, 2016. The obligation established hereunder is subject to annual appropriation in accordance with Article VII, sec. 10 of the Virginia Constitution.

If any payment due under this Lease, including, but not limited to, the last month's rent, is not received by Landlord within ten (10) days of the date it is due, Tenant shall pay to Landlord a late charge equal to Ten percent (10%) of the late payment. Such late charge shall be considered as Additional Rent due to the Landlord. Tenant's obligations under this paragraph shall survive the expiration or termination of this Lease.

No payment by Tenant or receipt by Landlord of a lesser amount than the Rent, Additional Rent or other amounts herein stipulated shall be deemed to be other than on account of the stipulated Rent and amounts due, nor shall any endorsement or statement on any check or any letter accompanying any check or payment thereof be deemed an accord and satisfaction, unless the Landlord otherwise agrees in a writing signed by both Landlord and Tenant. Landlord may accept such check of payment without prejudice to Landlord's right to recover the balance of such amounts or pursue any other remedy provided in this Lease or by law.

4. **Security deposit.** Concurrently with Tenant's execution of this lease, Tenant shall deposit with Landlord an amount equal to one month's rent as security for damage due to Tenant's failure to pay sums due hereunder, misuse of the premises, etc. (the "Security Deposit"). Landlord shall not be required to pay interest on the Security Deposit or to maintain it in a separate account. Within three (3) days after written notice of Landlord's use of the Security Deposit, Tenant shall deposit with Landlord cash in an amount sufficient to restore the Security Deposit to its prior amount. Within ninety (90) days after (a) the expiration or earlier termination of the leased terms, or (b) Tenant's vacating the premises, Landlord shall return the

Security Deposit less such portion thereof as Landlord may have used to satisfy Tenant's obligations. If Landlord transfers the Security Deposit to a transferee of the Building or Landlord's interest herein, then such transferee (and not Landlord) shall be liable for its return. The holder of any Mortgage shall not be liable for the return of the Security Deposit unless such holder actually receives the Security Deposit.

5. **Real estate taxes.** During the term of this lease, Landlord shall pay all real estate taxes and real estate assessments imposed on the demised premises by the state, county, or other lawful governmental authority.

6. **Use of premises.** The parties expressly agree that this lease is executed in order that Tenant may use the premises as governmental offices. The demised premises shall not be put to any other use without the prior written consent of Landlord.

7. **Services.** During the term of this lease, Tenant shall be responsible for providing electricity, gas, water, custodial, garbage pick-up, and grounds maintenance, including snow removal. Landlord will provide adequate parking space for four vehicles.

8. **Assignment and sublease.** This lease may not be assigned or transferred, and the premises may not be sublet, either in whole or in part, by Tenant without Landlord's prior written consent.

9. **Right of refusal.** If, during the term of this lease, Landlord decides to sell the property described above, it shall give prompt notice in writing to Tenant of the terms and conditions of the proposed sale. Within thirty (30) days of receipt of such notice, Tenant shall notify Landlord of Tenant's intention to purchase the property upon identical terms and conditions. Tenant shall then consummate the purchase within sixty (60) days of the receipt of notification of the proposed sale.

10. **Repairs.** Landlord hereby agrees that during the term of this lease it shall, in the matter of keeping the building and demised premises in good repair, do only the following: keep the exterior walls, roof, sidewalks, and exterior steps, decks, and ramps in proper and substantial repair.

11. **Right of entry to repair.** Landlord reserves the right for itself, its agents and employees to enter upon the premises at any reasonable time to make repairs, alterations or improvements; provided, however, that such repairs, alterations, or improvements shall not unreasonably interfere with Tenant's

business operations. Such right to enter shall also include the right to enter upon the premises for the purposes of inspection.

12. **Insurance.** Landlord shall adequately insure the building for fire, casualty, hazard, and liability.

Tenant shall maintain the demised premises in a hazard-free condition. During the term of this Lease, Tenant shall maintain broad form comprehensive general liability insurance, written on an occurrence basis, in an amount and with an insurance company acceptable to Landlord. Tenant shall provide proof of all insurance required hereunder to Landlord upon Landlord's request.

Tenant shall be responsible for all liability within the demised premises, and shall, to the extent permitted by law, indemnify and hold the Landlord harmless from and against any and all liabilities, claims, demands, actions, costs, attorneys' fees and expenses of any kind and nature whatsoever which may be sustained by Landlord by reason of any of the causes set forth in the foregoing paragraph, or by reason of Tenant's occupancy of the Premises, and Tenant shall carry Landlord as a co-insured under its insurance policies.

13. **Damage or destruction by fire or natural causes.** If, during the term of this lease, the building on the demised premises is destroyed by fire, natural causes, or other casualty, or so damaged thereby that it cannot be repaired with reasonable diligence within sixty (60) days, this lease shall terminate as of the date of such damage or destruction. However, if said buildings can with reasonable diligence be repaired within sixty (60) days, said buildings shall be, by Landlord, repaired as quickly as is reasonably possible, and this lease shall remain in full force and effect; provided, however, rent shall be abated for any part of said building which is rendered unfit for occupancy for the period that such unfitness continues.

14. **Default.** If any monthly installment of rent as herein called for remains overdue and unpaid for ten (10) days, Landlord shall impose a late charge of ten (10) percent of the monthly rental amount for each month overdue. If any monthly installment of rent and as herein called for remain overdue and unpaid for thirty (30) days, Landlord may, at its option, at any time during such default, declare this lease terminated and take possession of the demised premises.

15. **Signs.** Tenant may place signs advertising its place of business in accordance with all relevant ordinances of the Town of Fincastle and Botetourt County.

16. **Attorney fees.** To the extent permitted by law, Tenant shall be liable for Landlord's attorney's fees and costs, including, but not limited to, court costs, in the event of a breach by Tenant. Landlord's failure to enforce any provision hereunder shall not be deemed a waiver of his right to enforce the terms of this Agreement.

17. **Entire agreement.** This Lease, together with the plans delivered herewith represents the entire understanding between the parties, and there are no collateral or oral agreements or understanding, and this Lease shall not be modified, changed or terminated unless in writing or equal dignity signed by both parties.

18. **Severability.** Any provision of this Lease which is prohibited by, or unlawful, or unenforceable under Virginia law shall be ineffective only to the extent of such prohibition, without invalidating the remaining provisions of this Lease.

19. **Notices.** In addition written notices delivered in person or by certified mail, return receipt requested, (postage prepaid) any written notices required or permitted by this Lease Agreement may be sent by e-mail to the Landlord or Tenant at the e-mail addresses set forth below. If e-mail delivery is used, the send shall retain sufficient proof of the electronic delivery, which may be an electronic receipt of delivery, a confirmation that the notice was sent by facsimile, or a certificate of service prepared by the sender confirming electronic delivery.

Landlord's e-mail: william@heartwell.net
Tenant's e-mail: tzerrilla@botetourtva.gov

20. **General provisions.** The parties, having read and understood the provisions of this lease, agree for themselves, their heirs, administrators, personal representatives, executors, successors and assigns to be bound thereby.

This Lease shall be governed by the laws of the Commonwealth of Virginia.

In Witness Whereof, the parties have executed this lease on the ____ day of _____, 2016.

BRAVO PROPERTIES, L.L.C.

By _____(SEAL)
William L. Heartwell, III, Member and Manager

STATE OF VIRGINIA

County of Botetourt

The foregoing instrument was acknowledged before me this ____ day of _____, 2016, by William L. Heartwell, III, Member and Manager, of Bravo Properties, L.L.C., a Virginia limited liability company, on behalf of the company.

_____
Notary Public

My Commission Expires: _____ My Registration No. is: _____

BOTETOURT COUNTY, VIRGINIA

By _____(SEAL)
Gary Larrowe, County Administrator

STATE OF VIRGINIA

County of Botetourt

The foregoing instrument was acknowledged before me this ____ day of _____, 2016, by Gary Larrowe, County Administrator, Botetourt County, Virginia, a political subdivision of the Commonwealth of Virginia, on behalf of the county.

_____
Notary Public

My Commission Expires: _____ My Registration No. is: _____

AGENDA ITEM: Consideration of approval staff rankings for design contract award for the Daleville Greenway Project.

Administrator's Comments:

In December 2014, the Board authorized the County Administrator to sign a MAP-21 Transportation Alternative Program grant application for the purpose of developing a Greenway in Daleville. The estimated cost for design and construction was $595,438.

In October 2015, the County was awarded a grant equal to 80% of the total estimated cost or $476,000. Staff proposes to utilize donations and in-kind contributions for as much of the County's 20% match obligation as possible. It may be possible to meet the County's match obligation without any cash funding. In-kind contributions are expected to include private donations of easements and materials and the value of staff management and over-sight. Grant funds must be spent by October 2019. The current working timeline for the project provides that construction should commence by the fall of 2017 and is anticipated to take 12 months.

Upon receiving the grant award, staff solicited design proposals from qualified firms. Four RFP's were received and three engineering firms were selected and interviewed on March 2, 2016. Based on the firms' proposals, references, and interviews, the County's evaluation team, consisting of Jim Farmer, Jay Ratcliffe, and David Moorman ranked the firms as follows: 1) Stewart, Inc., 2) Engineering Concepts, Inc., 3) Anderson & Associates, Inc.

Per State and County procurement policies, if the Board concurs, staff will enter into negotiations with the top-ranked firm and attempt to negotiate a contract. If a satisfactory contract cannot be negotiated with the top-ranked firm, negotiations will be terminated with that firm and initiated with the second-ranked firm. Negotiations will continue in that manner until a satisfactory agreement is reached. If a satisfactory agreement cannot be reached, no award will be made and the RFP will be cancelled.

Recommendation:

Following a brief overview by staff and discussion by Board members, accept the proposed staff ranking of design firms for the Daleville Greenway Project as follows: 1) Stewart, Inc., 2) Engineering Concepts, Inc., 3) Anderson & Associates, Inc., and, upon satisfactory completion of negotiations, authorize an award and execution of a contract by the County Administrator. The contract shall not exceed $595,438 and will be subject to satisfactory negotiations and the review and approval of the County Attorney.

Gary Lane 3-17-16

ENGINEERING CONCEPTS, INC.
20 S. Roanoke St., PO Box 619
Fincastle, Virginia 24090
540.473.1253 Fax 540.473.1254

0 300 600
Graphic Scale

Daleville Trails

Phase 1 - Options

Daleville, Virginia

November 19, 2015

BOTETOURT
County of Virginia
Explore the Possibilities.

AGENDA ITEM: Post-Closed Session Resolution

Administrator's Comments:

The following resolution or something similar is required for Board adoption following Closed Sessions per Section 2.2-3711(A) of the Code of Virginia. As per the Freedom of Information Act (FOIA) requirements, a roll call vote is required on this motion.

Recommendation:

Adopt the following resolution:

BE IT RESOLVED, that to the best of the Board members' knowledge, only public business matters lawfully exempt from open meeting requirements and only such matters as were identified in the motion to go into Closed Session were heard, discussed, or considered during the Closed Session.

AGENDA ITEM: 2:30 P. M. - VDoT Monthly Report.

Administrator's Comments:

Attached please find the March update report from VDoT's Residency Administration staff regarding plans for various current and near-term VDoT projects.

Recommendations:

Allow VDoT's representative to review this report and ask any questions as necessary.

Attachment

Gary Lane 3-15-2016

VDOT Virginia Department of Transportation

Salem Residency

Botetourt County Board of Supervisor's Meeting

March 22, 2016

VDOT ~ Discussion Items

Project Updates:

- **Exit 150 Project:**
  - The roadway contract has been awarded to Branch Highways, Inc. in the amount of $17.9 million. Work started on project May 29, 2015.
  - Continue roadway grading operations on Gateway Crossing.
  - Grading operations at Parcel 001 (TA) are ongoing.
  - Continue work on box culvert extension under Rt. 11
  - Exit 150B off Ramp is reduced to one lane.
  - Continue Box Culvert extension under Exit 150.
  - Continue with underground storm sewer lines and water and sewer lines throughout the project.
  - This project will continue until summer 2018.

- **Route 779 (Catawba Road) & Etzler Intersection Improvements & Bridge over Amsterdam Creek:**
  - Contractor completed pouring phase bridge deck, beginning to form and place reinforcing steel for railings.
  - Continue placing riprap at abutments.
  - Continue to backfill abutment A to stone grade.
  - Estimated completion summer 2016.
  - 48 hour road closure scheduled on March 29-31, 2016 to perform intersection tie-in work. 3 message boards were placed on March 15, 2016 for notification of closure.

- **Box Culvert Replacements BR02-962 127**
  - **Contractor – Burleigh Construction Co.**
  - **Amount of Contract – $1.6 Million**
  - Rte. 608 Indian Rock – Culvert replacement over Renick Run to begin on March 7, 2016. One lane of traffic is to remain open at all times.
  - Rte. 621 Roaring Run Rd. – Work scheduled to begin in September 2016.

Botetourt County Board of Supervisor's Meeting

March 22, 2016

- **Bridge Replacements – BR02-962-129**
  - **Contractor – D. A. Brown, Inc.**
  - **Amount of Contract - $552,186.00**
  - ***Tentative*** Road Closure Dates:
    - Route 668 Mount Pleasant Church Road
      - On Monday March 14th, road will be closed while the bridge is replaced. The bridge is located near the intersection with Route 666 (White Church Rd.). A detour will be in place and roadway is expected to re-open on Friday March 18th.
    - Route 615 Craig Creek Road - Work scheduled to start 4/4/16.
    - Route 779 Catawba Road - Work scheduled to start 6/13/16.

Secondary Six Year Plan Projects (SSYP):

- **SR 675 (Glebe Road) (UPC 57034)**
  - Vertical Curve Improvements
  - Update: Estimated Project Cost = $1,358,411
  - SSYP 32% Funded

Land Development Projects & Land Use Permits:

- **Projects:**
  - Buchanan Flea Market – Route 11, Main Street, Town of Buchanan – 2nd review received on Mar. 1st and approval issued on Mar. 7th.
- **Permits Issued:**
  Permits issued between 01/16/16 and 2/15/16:
  - 4 Private Entrance Permits
  - 5 Utility Permits

Area Headquarter Projects:

- All brush removal and disposable from previous storm is finished.
- Pothole repairs in various locations.
- Ditch work and pipe replacement at Flowing Springs and Timber Ridge.
- Retaining wall installation in Town of Buchanan.

Botetourt County Board of Supervisor's Meeting

March 22, 2016

Traffic Engineering Study Requests:

- **Rte. 220 Speed Limit Reduction Request from Fincastle to Daleville.**
  - VDOT Traffic Engineering finalized the Speed Limit Study on 3/14/16.
  - A copy of the full study was sent to the County and Board Members.
  - The recommendation is to NOT reduce the speed limit to 45 mph.
  - Additional warning signs showing an upcoming intersection will be placed at the following locations:
    - Southbound
      - 0.20 Miles north of Rte. 640, Brughs Mill Rd.
      - 0.15 Miles north of Rte. 728, Redbud Lane.
      - 0.11 Miles north of Rte. 676, Gravel Hill Rd.
    - Northbound
      - 0.16 miles south of Rte. 720, Amsterdam Rd.

- **Rte. 652 Mountain Pass Rd. Truck Restriction**
  - Study was sent to Central Office for final approval on 3/7/16.

- **Request for Rte. 220 North across from Lord Botetourt High School to change from 3 turning lanes into one solid turn lane**
  - The current turn lanes primarily connect private commercial businesses and the widened pavement does not extend all the way to Route 779 (Valley Road), where there could be potentially an operational benefit from connecting the turn lanes.
  - The end of the current turn lanes is at the entrance to Advance Auto Parts which is not a significant traffic generator.
  - Additionally, there are no right turn arrows currently in the right turn lanes, so there is nothing to preclude a motorist from proceeding straight if they choose to do so.
  - Traffic Engineering does not see any operational benefit from striping this lane as a through+right shared lane and a field review indicates the pavement in the shoulder is unlikely to be full-depth pavement to support a heavy through travel movement, including heavy trucks.
  - The field review also indicated that there may be confusion created by appearing to open a third thru lane only to close it shortly thereafter at the Advance Auto Parts entrance.
  - Therefore, no changes are recommended.

- **Rte. 779 Catawba Road – Flashing Arrow**
  - On Thursday March 3rd, a flashing yellow arrow will be installed for the left turn from northbound Route 220 onto Rte. 779 (Catawba Rd).

AGENDA ITEM: 2:45 P. M. - Public hearing on proposed amendments to Chapter 9. Elections of the Botetourt County Code to change the Troutville/Cloverdale precinct boundaries and polling place.

Administrator's Comments:

As discussed last month, in February 2016, the Botetourt County Electoral Board approved changes to Chapter 9 Elections of the Botetourt County Code pertaining to the Valley Magisterial District as attached.

This action was the result of the Office of Elections and Voter Registration and its representatives receiving numerous calls from voters in the Troutville Precinct during and immediately following the November 2015 General Election regarding the polling location (Orchard Hills Church). Most were concerned with the need to make a U-turn at the EastPark Drive/Cloverdale Road (Alternate Route 220) intersection to access the church's entrance, as the speed limit in this area is posted at 55 mph.

Also, to make voting more accessible for those citizens in the Botetourt East Subdivision area, it is proposed that the boundary between the Troutville and Cloverdale precincts be adjusted so that these voters will cast their ballots at Read Mountain Middle School instead of having to travel to Troutville Elementary School.

In general, the proposed ordinance changes include:

- Change the polling location for the Troutville Precinct to Troutville Elementary School.
- Cloverdale Road (Alternate 220) at EastPark Drive will be the new boundary line between the Troutville and Cloverdale Precincts as designated on attached map.
- Residences on the southwestern side of Cloverdale Road (Alternate 220) will become part of the Cloverdale Precinct with a polling place of Read Mountain Middle School (current polling place).

Recommendation:

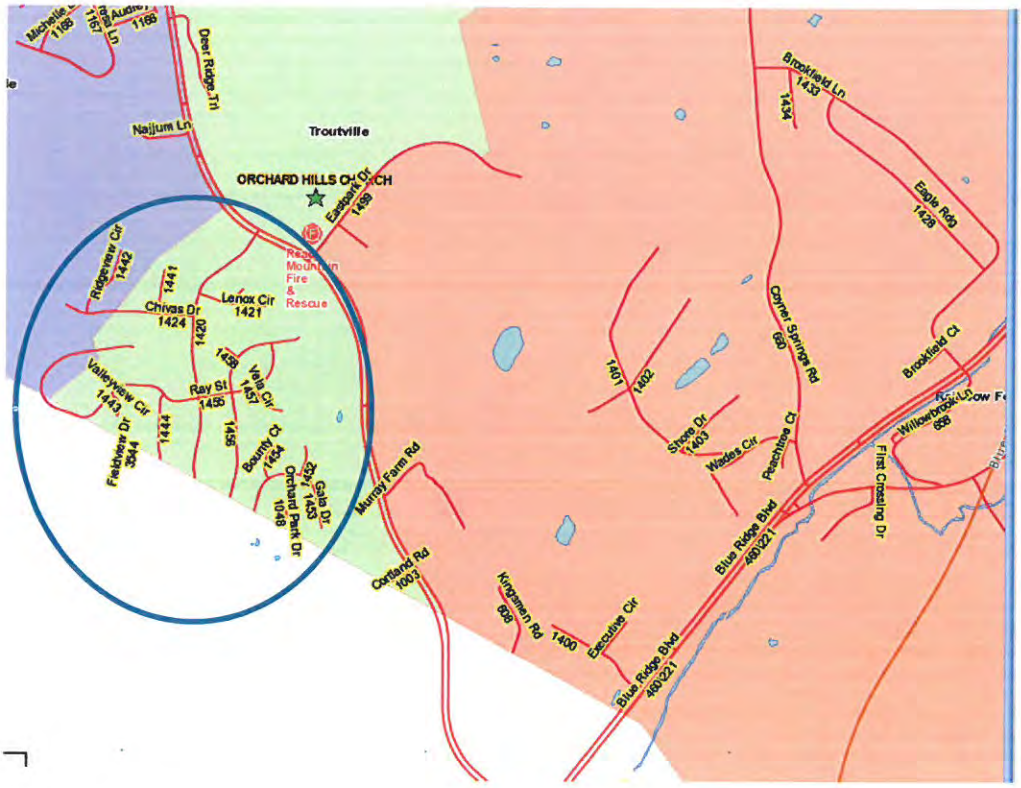
1. Open the public hearing and allow any citizens present to speak.

2. Close the public hearing and adopt the attached amendments to Chapter 9. Elections of the Botetourt County Code to change the Troutville/Cloverdale precinct boundaries and approve the change in polling location for the Troutville Precinct from Orchard Hills Church to Troutville Elementary School.

Attachments

Gary Larrowe

CLOVERDALE PRECINCT



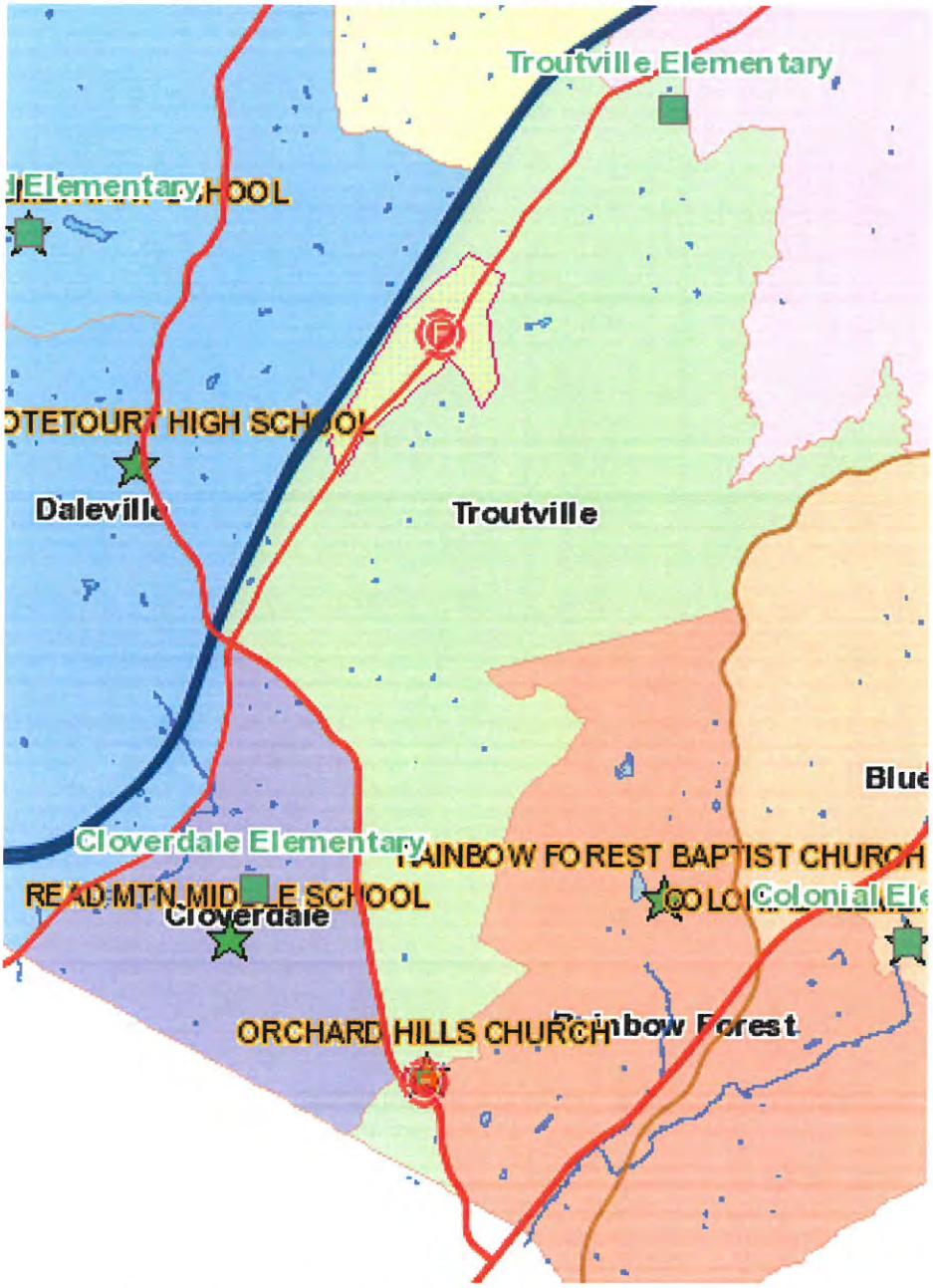
PROPOSED CHANGE:

Move area in circle from Troutville Precinct to Cloverdale Precinct

Everything to the south side of Alternate Route 220 (Cloverdale Road) would be Cloverdale Precinct with Route 11 as other boundary as currently set

TROUTVILLE PRECINCT

After 2015 Precinct Consolidation



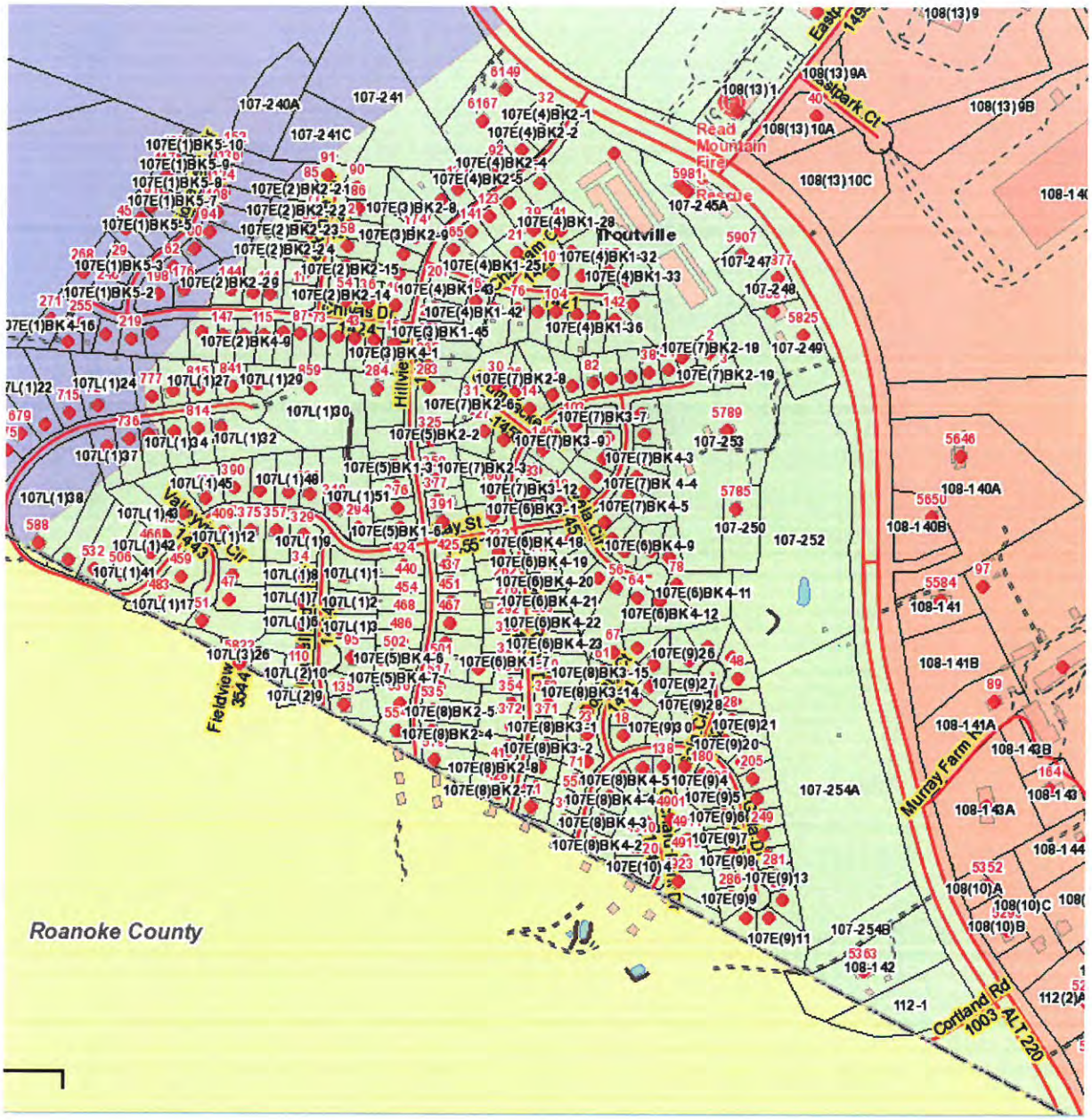
CURRENT POLLING LOCATION: Orchard Hills Church

PREVIOUS POLLING LOCATION: Troutville Elementary School

ISSUES WITH CURRENT POLLING PLACE:

- U-turn necessary at stoplight at East Park Drive if traveling from Route 11 area (85% or more of voters come from opposite direction and are required to make U-turn)
- Traffic flow and speed limit at entrance to Orchard Hills Church makes turning into driveway dangerous
- Distance from majority of voters in Precinct including travel through Exit 150 intersection/traffic

TROUTVILLE TO CLOVERDALE



450 voters affected by change

Troutville (as of 12/8/15) 2006 voters registered

Cloverdale (as of 12/8/15) 2657 voters registered

After proposed change: Troutville: 1556 Cloverdale: 3107

Botetourt County Locality, Election Districts, Precincts and Polling Places (Rev. 2-12-2016)

Loc Code	Election District Code	Election District	Precinct Code	Precinct Name	Polling Place/ Name and Address
023	01	AMSTERDAM DISTRICT	101	101 - DALEVILLE	LORD BOTETOURT HIGH SCHOOL 1435 Roanoke Road, Daleville
023	01	AMSTERDAM DISTRICT	102	102 - GREENFIELD	GREENFIELD ELEMENTARY SCHOOL 288 Etzler Road, Troutville
023	02	BLUE RIDGE DISTRICT	201	201 - BLUE RIDGE	COLONIAL ELEMENTARY SCHOOL 2941 Webster Road, Blue Ridge
023	02	BLUE RIDGE DISTRICT	202	202 - RAINBOW FOREST	RAINBOW FOREST BAPTIST CHURCH YOUTH CENTER 1338 Rainbow Forest Drive, Troutville
023	03	BUCHANAN DISTRICT	301	301 - BUCHANAN	BUCHANAN ELEMENTARY SCHOOL 255 Schoolhouse Road, Buchanan
023	03	BUCHANAN DISTRICT	302	302 - MILL CREEK	MILL CREEK BAPTIST CHURCH 11475 Lee Highway, Fincastle
023	04	FINCASTLE DISTRICT	403	403 - EAGLE ROCK	EAGLE ROCK ELEMENTARY SCHOOL 145 Eagles Nest Drive, Eagle Rock
023	04	FINCASTLE DISTRICT	406	406 - FINCASTLE	FINCASTLE BAPTIST CHURCH 7330 Roanoke Road, Fincastle
023	05	VALLEY DISTRICT	501	501 - TROUTVILLE	TROUTVILLE ELEMENTARY SCHOOL 12 Barron Drive, Troutville 6032 Cloverdale Road, Roanoke
023	05	VALLEY DISTRICT	502	502 - CLOVERDALE	READ MOUNTAIN MIDDLE SCHOOL 182 Orchard Hill Drive, Cloverdale
				Central Absentee Precinct	Spickard Building 11 East Main Street, Fincastle

TOWN ELECTIONS	Town of Buchanan	Buchanan Elementary School
	Town of Fincastle	Fincastle Baptist Church
	Town of Troutville	Troutville Elementary School

BOTETOURT COUNTY CODE

* * *

CHAPTER 9. ELECTIONS

* * *

ARTICLE III. - PRECINCTS AND POLLING PLACES

Secs. 9-36—9-43. – (Same)

Sec. 9-44. - Precincts.

The precincts for each election district shall be set forth below:

AMSTERDAM ELECTION DISTRICT:

Precinct names: Daleville and Greenfield

BLUE RIDGE ELECTION DISTRICT:

Precinct names: Blue Ridge and Rainbow Forest

BUCHANAN ELECTION DISTRICT:

Precinct names: Buchanan and Mill Creek

FINCASTLE ELECTION DISTRICT:

Precinct names: Eagle Rock and Fincastle

VALLEY ELECTION DISTRICT:

Precinct names: Cloverdale and Troutville

(Res. No. 01-05-10, 5-15-01; Res. No. 11-05-07; Res. No. 15-02-06, 2-24-15)

Sec. 9-45. - Polling places.

The polling place for each precinct shall lie within the precinct boundaries, or within fifteen hundred (1,500) yards of such boundaries. Such polling places shall be located in public buildings whenever practicable. A current list of all polling places within the county, arranged by election district and precinct, shall be kept in the office of the county administrator and the office of the county registrar, and shall be available for public inspection during normal office hours.

(Res. No. 01-05-10, 5-15-01)

Sec. 9-46. - Central absentee voter precinct. (Same)

Sec. 9-47. - Precinct boundaries—In Blue Ridge District. (Same)

Sec. 9-48. - Same—In Valley District.

The boundaries of the precincts in the Valley Election District shall be as follows:

(1) Troutville Precinct: Beginning at a point at the intersection of ~~the Botetourt County-Roanoke County line and~~ Alternate Route 220 Cloverdale Road~~; thence with Alternate Route 220 Cloverdale Road in a northwesterly direction to its intersection with~~ and Route 1499 EastPark Drive; thence with Route 1499 EastPark Drive 2,500 feet in a northerly and then an easterly direction; thence 100 feet in a northeasterly direction; thence 1,450 feet in a north-northwesterly

direction to the intersection with a power line; thence with this power line 2,800 feet in a northeasterly direction to its intersection with a power line running in a northwesterly direction; thence with this power line 2,100 feet to the crest of Coyner Springs Mountain; thence with the crest of Coyner Springs Mountain in a generally northerly direction to its intersection with a power line; thence with the power line in a northeasterly direction to its intersection with Route 652 Mountain Pass Road, said line being east of Route 791 North Oakwood Road and west of Route 793 Lakeview Road; thence with Route 652 Mountain Pass Road in a northwesterly direction to its intersection with a power line just west of Route 605 Coaling Road; thence with said power line in an easterly direction to its intersection with the Blue Ridge Parkway; thence with the Blue Ridge Parkway in a northeasterly direction to its intersection with Forest Road 191 Salt Pond Road; thence with Forest Road 191 Salt Pond Road in a northerly direction to its intersection with Route 711 Houston Mines Road; thence with Route 711 Houston Mines Road in a northerly direction to its intersection with Route 640 Nace Road; thence with Route 640 Nace Road in a northerly direction to its intersection with Norfolk Southern Railroad; thence with Norfolk Southern Railroad in a southwesterly direction to its intersection Route 651 Stoney Battery Road; thence with Route 651 Stoney Battery Road in a northerly direction to its intersection with Route 11 Lee Highway; thence with Route 11 Lee Highway in a southeasterly direction to its intersection with Route 796 Gravel Hill Road; thence with Route 796 Gravel Hill Road in a northerly direction to its intersection with Route 676 Gravel Hill Road; thence with Route 676 Gravel Hill Road in a northerly direction to its intersection with Interstate 81; thence with Interstate 81 in a southerly direction to its intersection with Route 220 Roanoke Road; thence with Route 220 Roanoke Road in an easterly direction to its intersection with Route 11 Lee Highway and Alternate Route 220 Cloverdale Road; thence with Alternate 220 Cloverdale Road in a southeasterly direction to its intersection with ~~a power line which crosses Alternate 220 Cloverdale Road at a point 700 feet northwest of the intersection of Alternate Route 220 Cloverdale Road and Route 1420 Hillview Drive in a northeast to southwest direction; thence with said power line in a southwesterly direction to its intersection with the Botetourt County-Roanoke County line; thence with the Botetourt County-Roanoke County line in a southeasterly direction to~~ Route 1499 EastPark Drive, the point of beginning.

(2) Cloverdale Precinct: Beginning at a point where the Botetourt County-Roanoke County line intersects with ~~a power line and continuing with said power line in a northeasterly direction to its intersection at a point 700 feet northwest of the intersection of~~ Alternate 220 Cloverdale Road ~~and Route 1420 Hillview Drive~~; thence with Alternate 220 Cloverdale Road in a northerly direction to its intersection with Route 11 Lee Highway; thence with Route 11 Lee Highway in a southerly direction to its intersection with the Botetourt County-Roanoke County line; thence with the Botetourt County-Roanoke County line in a southeasterly direction to the point of beginning.

(Res. No. 01-05-10, 5-15-01; Res. No. 11-05-07, 5-24-11; Res. No. 15-02-06, 2-24-15)

Sec. 9-49. – 9-51 (Same)

AGENDA ITEM: 3:00 P. M. - Public hearing on proposed amendments to Chapter 23. Taxation of the Botetourt County Code to change the due date for County taxes.

Administrator's Comments:

As discussed by County Treasurer Bill Arney last month, it is being proposed that the December 5th due date for payment of County taxes be changed to November 1st, with a tax penalty date of November 6th. Any tax payments received by the Treasurer's Office between November 1st and 5th would have a "grace period" and not be assessed a late penalty; however, those payments received November 6th or later would have a penalty assessed.

The following sections of the Taxation Ordinance have been advertised for amendment as shown on the attached:

Section 23-2. Penalty and interest on delinquent real estate and tangible personal property taxes
Section 23-5. Assessment of new buildings
Section 23-339. When due and payable (Article XIII Personal Property Taxes)
Section 23-354. When due and payable (Article XIV Machinery and Tools Tax).

Recommendation:

1. Allow Treasurer Bill Arney to review the proposed amendments and open the public hearing to allow any citizens present to speak.

2. Close the public hearing and adopt the attached amendments to Chapter 23. Taxation of the Botetourt County Code to change the due date for County taxes from December 1 to November 1, with a tax penalty date of November 6.

Attachments

Gary Larson 3-15-2016

BOTETOURT COUNTY CODE

* * *

CHAPTER 23. TAXATION

* * *

Sec. 23-1 – 23-1.1 (Same)

Sec. 23-2. Penalty and interest on delinquent real estate and tangible personal property taxes.

(a) Any person who shall fail to pay to the county treasurer his annual real estate taxes or tangible personal property taxes on or before ~~December fifth~~ November fifth of the year for which the same are assessed shall be assessed by the county treasurer and shall pay, along with such tax, a penalty of ten (10) percent of the total of such real estate or tangible personal property tax or ten dollars ($10.00), whichever is greater.

(b) Any person who shall fail to pay to the county treasurer a supplemental assessment of real estate taxes or tangible personal property taxes on or before the fifth day following the due date of such tax bill, shall be assessed by the county treasurer and shall pay, along with such tax, a penalty of ten (10) percent of the total of such real estate or tangible personal property tax or ten dollars ($10.00), whichever is greater.

~~(b)~~ (c) In the event real estate taxes or tangible personal property taxes are not paid on or before ~~December fifth~~ the fifth day following the due date of such tax bill, interest at the highest rate permitted by section 58.1-3916 of the Code of Virginia, commencing on the first day of the month following the month in which a penalty is assessed, shall be assessed and collected on such unpaid taxes.

Secs. 23-3 – 23-4 (Same)

Sec. 23-5. Assessment of new buildings.

(a) All new buildings substantially completed or fit for use and occupancy prior to November 1 of the year of completion shall be assessed when so completed or fit for use and occupancy, and the commissioner of the revenue shall enter in the books the fair market value of such building. No partial assessment as provided herein shall become effective until information as to the date and amount of such assessment is filed in the treasurer's office and made available therein for public inspection.

The total tax on any such new building for that year shall be the sum of (i) the tax upon the assessment of the completed building, computed according to the ratio which the portion of the year such building is substantially completed or fit for use and occupancy bears to the entire year, and (ii) the tax upon the assessment of such new building as it existed on January 1 of that assessment year, computed according to the ratio which the

portion of the year such building was not substantially complete or fit for use and occupancy bears to the entire year. With respect to any assessment made under this section after September 1 of any year, the penalty for nonpayment ~~by December 5~~ shall ~~be extended to February 5 of the succeeding year~~ commence on the sixth day following the due date of such supplemental bill.

(b) This section shall be effective ~~as of January 1, 1988~~ for assessments made effective April 1, 2016, and thereafter.

Secs. 23-6 – 23-338 (Same)

Sec. 23-339. When due and payable.

(a) Except for personal property taxes that are prorated by law, payment of personal property taxes for the current year shall be due on or before ~~December fifth~~ November first of the tax year.

(b) and (c) (Same)

(d) When any person, after January first, acquires any taxable property with a county situs, the tax shall be assessed on such taxable property for the portion of the tax year during which the new owner owns the taxable property and has its situs in the county. The tax shall be due on ~~December fifth~~ November first or within thirty (30) days after presentation or mailing of the bill from the Treasurer, whichever is later.

(e), (f) and (g) (Same)

Secs. 23-340 – 23-353 (Same)

Sec. 23-354. When due and payable.

Payment of machinery and tools taxes for the current year shall be due on or before ~~December 5th~~ November first of the tax year.

Secs. 23-355 – 23-363 (Same)

AGENDA ITEM: 3:15 P. M. - Update on the AEP Cloverdale Substation project and the Cloverdale/Lexington 500 kV project.

Administrator's Comments:

Mr. David Wright and Mr. George Porter with AEP will be present at the Board meeting to give updates on the construction progress of the Cloverdale substation site and the Cloverdale/Lexington 500 kV project.

Recommendation:

Allow Mr. Wright to give his presentation and ask any questions as necessary.

Gary Larue 3-3-2016

Botetourt County, Virginia
Development Services

5 W. Main Street, Suite 100
Fincastle, Virginia 24090
Phone (540) 473-8248
Fax (540) 473-2018

Construction Compliance
Erosion & Sediment Control
Inspections & Enforcement
Permit Applications &
Plan Reviews

Planning
Subdivisions
Zoning
Site Plans
Land Conservation

Planning Commission Extract
Land Use Related Request

Board of Supervisors Action Needed

March 22, 2016

Request

Amsterdam Magisterial District: Fralin & Waldron, Inc., requests a Change of Proffers associated with the Daleville Town Center, in the Traditional Neighborhood Development (TND) Use District, to update proffers, to correct the date and title of the concept plan to which the development is required to substantially conform, as well as to amend the proffers related to design guidelines and signage in the development. The applicant is proposing that all signage would be regulated by a revised signage plan titled "Daleville Town Center Master Signage Plan & Guidelines". This 117.847 acre site is located adjacent to southbound U. S. Route 220 (Roanoke Road), between Route 675 (Glebe Road) and Route 779 (Catawba Road) in Daleville and identified on the Real Property Identification Maps of Botetourt County as 88-33; 88(8)3A; 88(8)3B; 88(8)3C; 88(8)2; 88(8)1; 88(9)1; 88(9)SW; 88-33A; 88-33B; 101(21)1; 101(21)2; 101(21)3; 101(21)4; 101(21)5; 101(21)5A; 101(21)6; 101(21)7; 101(21)8; 101(21)9; 101(21)10; 101(21)11; 101(21)12.

This land use change request involves the following:

- ☐ Land rezoning (conditions must be proffered, or offered by the applicant).
- ☐ Text Amendment.
- ☒ Change of Proffers.
- ☐ Commission Permit
- ☐ Special Exceptions Permit (the Board has authority to assign conditions).

Planning Commission Recommendation:

On a vote of 4:0:0:1, the Planning Commission recommended approval to update the proffers associated with the rezoning to the TND Use District:

1. Updated a proffer correcting the date and title of the concept plan.
2. Removed the proffer related to the membership of an Architectural Review Committee.
3. Replaced a proffer related to signage; the proffer references design guidelines for signage that are intended to supersede the zoning ordinance in relation to the general provisions and regulations for types, size, height and setbacks of signs.

Action requested of the Board of Supervisors:

The Board of Supervisors may approve or deny the request to update the proffers.

Staff Comments:

The Planning Commission inquired about the cooperation between staff and the applicant. Staff noted that these guidelines were formulated over months of meetings and feedback and were intended to represent a compromise between staff's vision of the TND concept and the expressed need from the development community for signage along the frontage of Route 220. The Planning Commission also asked about the signage that advertises events, as well as the temporary signs for construction and marketing along Route 220. Staff responded that the event marketing signs were previously approved and that this request would pertain to all new signage. The applicant responded that he agreed to limit the total number of new temporary signs along the frontage of Route 220 to a maximum of 4 signs at any one time, and that many of the temporary construction signs were not permitted and would be removed.

DRAFT MOTION

Approval:

I move that the **change in proffered conditions for Fralin & Waldron, Inc.,** be approved (or approved with the following revisions):

1.
2.

And on the basis that the requirements of Section 25-581 of the Zoning Ordinance have been satisfied and that the proposal would serve the public necessity, convenience, general welfare and is good zoning practice.

Denial:

I move that the **change in proffered conditions for Fralin & Waldron, Inc.,** be denied. Based upon Zoning Ordinance Section 25-581, the following items have not been satisfied:

1.
2.

BOTETOURT COUNTY DEVELOPMENT SERVICES
Planning Commission Application

5 W. Main Street, Suite 100 • Fincastle, Virginia 24090 • 540.473.8320

TO THE BOARD OF SUPERVISORS AND PLANNING COMMISSION OF BOTETOURT COUNTY:

Please type or print information below

Date: January 12, 2016	**Current zoning:** TND (2005)
Please check request(s) below:	**Please briefly describe request below (indicate zoning change, SEP request, changes, etc.):**
☐ **Request rezoning to** (From zoning ordinance permitted uses list)	
☐ **Special Exceptions Permit request for** (from zoning ordinance SEP list)	
☐ **Text Amendment** (proposed use)	
☒ **Change in proffers/Conditions**	Amend signage guidelines Amend/clarify date and name of "concept plan"
Describe proposed use:	
Property owner name(s)	Fralin & Waldron, Inc
Mailing address	P.O. Box 100
Town, State, Zip Code	Daleville, VA 24083
Phone number	(540) 774-4415 FAX 540 966-6002
Email	andyke@fwinc.com
Property location (physical address):	Daleville Town Center Rt. 220, Glebe Rd, Catawba Rd TO TOWN CENTER ST.
Subdivision:	Daleville Town Center
State Route Number:	Rt. 220 Magisterial District: Amsterdam
Tax map number(s):	88-33 101(1)C, 101(1)D, 101(1)E, 101(1A) A&B
~~Deed~~ Plat Book:	36 Page number(s): 29, 30
Total area of property	117.847
Total area included in this request:	

Certified plat prepared by a Licensed Land Surveyor of entire property to include metes and bounds. Requests for rezoning of a portion of a parcel of land requires a legal metes and bounds description of that particular portion. Show: Lengths of all property lines, existing and proposed building(s) for existing and proposed uses, and distance of buildings from all property lines, including distance from any street/highway right-of-way adjoining the parcel. *(See attached concept plan checklist and information sheet.)*

RECEIVED
JAN 13 2016
BOTETOURT COUNTY
DEVELOPMENT SERVICES

ORIGINAL

BOTETOURT COUNTY DEVELOPMENT SERVICES
Planning Commission Application

5 W. Main Street, Suite 100 • Fincastle, Virginia 24090 • 540.473.8320

Appropriate application fee payable to the ***Treasurer of Botetourt County*** is hereby submitted for advertising.

All applicants must have notarized signatures by the current property owners. By signing below, signature(s) indicate consent [§25-521(9)(1)(c)] for county officials to conduct site reviews on this property.

Fralin & Waldron, Inc
by Andrew Kelderhouse
Signature and printed name of property owners — Date 12/12/2016

Signature and printed name of property owners — Date

Signature and printed name of property owners — Date

Signature and printed name of property owners — Date

State of Virginia
County of Botetourt to Wit:

The foregoing instrument was acknowledged before me this 12th day of January 2016 by

Andrew Kelderhouse, Fralin & Waldron Inc
Printed name of property owners

Beverly Saunders Wilson
Commonwealth of Virginia
Notary Public
Commission No. 7038495
My Commission Expires 5/31/2018

My commission expires: May 31, 2018 Date

Beverly Saunders Wilson 7038495 — Beverly Wilson
Notary Public printed name and registration number — Notary Public signature

State of Virginia
County of Botetourt to Wit:

The foregoing instrument was acknowledged before me this _____ day of _____ 2___ by

Printed name of property owners(s)

My commission expires: _____ Date

Notary Public printed name and registration number — Notary Public signature

Note: Signature(s) of property owner(s) must be notarized.

ORIGINAL

03.08.2016

Daleville Town Center Master Signage Plan & Guidelines

1.0 GENERAL GUIDELINES:

The purpose of the Daleville Town Center Master Signage Plan and Guidelines are to establish environmental graphic standards for all commercial, civic, residential and recreational parcels and uses and to aid in creating a visually unified, harmonious community that encourages a pedestrian oriented, lively outdoor atmosphere. Signage within Daleville Town Center is intended to enhance the small-town character of the project as well as convey appropriate information, branding and identity. Signage shall be utilized only where necessary and in a consistent manner, emphasizing an image of permanence and quality. All signs require prior written review and approval by the Developer or its designated architectural review entity. It is the Tenant's responsibility to secure all required permits.

Given the conceptual nature of the current Daleville Town Center TND master plan involving various configurations of mixed use, the permanent ground mounted sign locations should be functionally located to indicate the basic overall concept of the project's branding, identity and wayfinding needs.

Based on use and intent, signage may assume various configurations and may be combined and/or integrated with architectural elements such as fences, walls, poles, columns, towers, buildings, lighting, landscaping, etc. Daleville Town Center branded decorative banners, emblems, flags, pennants, plaques and similar graphic embellishments are encouraged and shall not be considered signage. To provide the necessary variety and flexibility to be effective, the following sign diagrams do not address design specifics and materials but are created solely to convey the maximum allowable aggregate square footage and/or the maximum allowable height and/or width of the sign face area(s) for each sign type.

2.0 DEFINITIONS:

Awning/Hard Canopy Sign: Individual lettering and logos attached to or painted, stenciled or otherwise placed on a structure made of flexible or inflexible material that is attached or unattached to a building.

Facade: The wall(s) of a leased or owned premise adjacent to, but excluding the storefront(s).

Projecting Sign: A sign attached to and projecting from the wall of a building and not in the same plane as the wall.

Sign Face Area: The area within a single, continuous perimeter enclosing the extreme limits of characters, lettering, logos, illustration or ornamentation, together with any material or color as to differentiate the sign from the background to which it is placed. The area of freestanding signs with faces separated by less than 45 degrees or back to back faces shall only be computed using the area of one sign face and shall not include the area of a monument or retaining wall structure to which the sign is attached.

Storefront: The front portion of the leased or owned premises adjacent to the main parking area(s) and including the store's main entrance(s).

Temporary Sign: Any sign not permanently attached to a structure nor permanently mounted in the ground, which can be transported to other locations, except political signs. Such signs may include, but are not limited to, paper or poster signs, or other moveable signs, which may announce or advertise seasonal or other brief activity such as weekly specials, special services offered for a limited time by a business establishment, summer camps, fairs, auctions, sale of property or other similar temporary or non-recurring offers or notices. A temporary sign shall not remain on the property for more than ninety (90) days in any one (1) calendar year, with the exception of signs advertising the sale or lease of the property on which the sign is placed.

Tenant: The entity occupying the space for which a sign is proposed or required.

Three Dimensional "Figurative" Sign: A sign incorporating sculptural graphic or crafted symbols (coffee cup, etc.) attached to and projecting from the wall of a building.

Under Canopy Sign: A sign located under a building's awning, hard canopy, arcade, breezeway, porch or similar open air structure.

Wall Sign: A sign attached to a wall of a building and in the same plane as the wall.

Window Sign: A permanent sign applied or attached directly onto a window or glass door or is suspended from or located with-in twelve (12) inches of a window or door. The term shall not include merchandise located in a window.

2.1 PROHIBITED SIGNS:

The following types of signs shall be expressly prohibited:

- Off-premise and/or off-site signs
- Snipe signs
- Outdoor advertising (billboards) signs
- Bench signs
- Exposed stroke neon signs (without channel letter or logo enclosure)
- Day-glow colored signs
- Painted wall signs
- Rooftop mounted signs
- Political campaign signs
- Trailer signs
- Portable signs
- Vehicle signs: any vehicle upon which is placed a sign identifying the entity or its principal products. If such vehicles are operated during normal business hours in the execution of the business and are effectively screened from public view while parked, they may be allowed to be parked within the parcel.
- Flashing or electronic messaging devices except for professional financial businesses (banks) which are allowed a "time and temperature" display unit limited to a maximum area of twelve (12) square feet.

3.0 GROUND MOUNTED SIGN STANDARDS:

Main ID (Development ID)
Composed of a primary signage element that are combined and/or integrated with architectural elements that reflects and reinforces the project's unique character and conveys a strong sense of front door and entry. Primary signage element is single faced with a total sign face area of one hundred (100) square feet maximum. Height of sign shall not exceed twelve (12) feet maximum.

Boundary ID (Development ID)
Combined and/or integrated with architectural elements that reflects and reinforces the project's unique character and signals a strong sense of arrival and place. Signage element is double (2) faced maximum with a total single sign face area of sixty four (64) square feet maximum. Square footage may be combined or separated into a maximum of two (2) distinct sign face areas per side. Height of sign shall not exceed twelve (12) feet maximum.

Secondary ID (Development entrance at Glebe Road and Catawba Road)
Combined and/or integrated with architectural elements that reflects and reinforces the project's unique character and conveys a strong sense of entry. Signage element is double (2) faced maximum with a total single sign face area of thirty two (32) square feet maximum. Square footage may be combined or separated into a maximum of two (2) distinct sign face areas per side. Height of sign shall not exceed eight (8) feet maximum.

Tertiary ID (Development entrance at Glebe Road)
Combined and/or integrated with architectural elements that reflects and reinforces the project's unique character and conveys a strong, but understated sense of entry. Signage element is double (2) faced maximum with a total aggregate sign face area of twelve (12) square feet maximum. Square footage may be combined or separated into a maximum of two (2) distinct sign face areas per side. Height of sign shall not exceed eight (8) feet maximum.

Neighborhood ID
Combined and/or integrated with architectural elements that reflects and reinforces the neighborhood's unique character and conveys a strong, but understated sense of place. Signage element is double (2) faced maximum with a total aggregate sign face area of eighteen (18) square feet maximum. Square footage may be combined or separated into a maximum of two (2) distinct sign face areas per side. Height of sign shall not exceed eight (8) feet maximum.

Commercial Parcel Freestanding ID (primary – parcels exceeding two (2) acres)
Combined and/or integrated with architectural elements that reflects and reinforces the parcel's unique character and conveys a strong sense of place and identity. Signage element may be double (2) faced maximum with a total single sign face area of sixty four (64) square feet maximum. Square footage may be combined or separated into multiple sign face areas per side to accommodate parcel name, logo and multiple tenant names. Height of sign shall not exceed ten (10) feet maximum.

Commercial Parcel Freestanding ID (secondary- parcels less than two (2) acres), Building ID (primary)
Combined and/or integrated with architectural elements that reflects and reinforces the parcel and/or building's unique character and conveys a strong sense of place and identity. Signage element may be double (2) faced maximum with a total single sign face area of thirty two (32) square feet maximum. Square footage may be combined or separated into multiple sign face areas per side to accommodate parcel/building name, logo and multiple tenant names. Height of sign shall not exceed eight (8) feet maximum.

Building ID (secondary) (includes property drive entrance and directory signage)
Combined and/or integrated with architectural elements that reflects and reinforces the building's unique character and conveys a strong sense of place and identity. Signage element may be double (2) faced maximum with a total single sign face area of eighteen (18) square feet maximum. Square footage may be combined or separated into multiple sign face areas per side to accommodate building name, logo and multiple tenant names. Height of sign shall not exceed six (6) feet maximum.

Directional (monument)
Combined and/or integrated with architectural elements that reflects and reinforces the project and/or district's unique character and conveys a strong sense of branding and wayfinding. Signage element may be double (2) faced maximum with a total single sign face area of sixteen (16) square feet maximum. Square footage may be combined or separated into multiple sign face areas per side to accommodate project logo and multiple directional messages with arrows and/or directory information. Height of sign shall not exceed six (6) feet maximum.

Directional (pole mounted)
Combined and/or integrated with architectural elements such as street lighting standards, etc. that reflects and reinforces the project and/or district's unique character and conveys a strong sense of branding and wayfinding. Signage element may be double (2) faced maximum with a total single sign face area of sixteen (16) square feet maximum. Square footage may be combined or separated into multiple sign face areas per side to accommodate project logo and multiple directional messages with arrows and/or directory information. Height of sign face area(s) shall be eight (8) feet minimum but shall not exceed twelve (12) feet maximum.

Amenity ID
Various identities for parks/green areas, community structures, trail systems, directories, kiosks, etc. Scale and character of sign element shall relate to specific function. Signage element may be double (2) faced maximum with a total single sign face area of eighteen (18) square feet maximum. Square footage may be combined or separated into a maximum of two (2) distinct sign face areas per side. Height of sign shall not exceed six (6) feet maximum.

Temporary Marketing/Leasing Signs
Temporary signs serve an important function in the marketing and leasing of parcels and buildings within Daleville Town Center and may be combined and/or integrated with architectural elements that reflects and reinforces the parcel/building's unique character. Parcel signage element may be double (2) faced maximum with a total single sign face area of thirty two (32) square feet maximum. Square footage may be combined or separated into multiple sign face areas per side. Height of sign shall not exceed eight (8) feet maximum. Building sign element may be double (2) faced maximum with a total single sign face area of sixteen (16) square feet maximum. Square footage may be combined or separated into multiple sign face areas per side. Height of sign shall not exceed six (6) feet maximum. A maximum of one (1) temporary sign is allowed per parcel.

Route 220 Frontage
The approximate 2275 linear feet of road frontage along Rt. 220 may include up to, but not exceed 10 permanent monument signs. The maximum number of signs includes property identification of up to 4 each (2 boundary and 2 primary entrance), and up to 6 commercial parcel identifications. Commercial Parcel Identification signs along the Rt. 220 frontage shall be placed a minimum of one hundred twenty (120) feet apart. Permanent signage along the Rt.220 frontage shall be set back a minimum of 30 feet from the property line. Additional guidelines apply as found under Main ID, Boundary ID and Commercial Parcel Free Standing. A maximum of four (4) temporary signs, excluding those signs identifying events adjacent to the primary entrance signs, at any one (1) time is allowed along the road frontage along Rt. 220.

4.0 TENANT FACADE MOUNTED SIGN STANDARDS – RETAIL or OFFICE USE:
Tenant (building) mounted signage limits are in addition to the permitted ground mounted signage.

Tenant Signage – Five thousand (5000) square feet or less
Each Tenant is allotted forty five (45) square feet of total sign face area for each building frontage it comprises. The sign face width shall not exceed eighty (80) percent of the tenant's linear building frontage. Sign face area may be divided between wall, under canopy, projecting/three dimensional, and awning/hard canopy, although no single sign shall exceed forty five (45) square feet. Sign(s) may be installed on any Tenant storefront or facade that faces a parking field, green or street. Any window signage shall not be counted toward this allocation.

Tenant Signage – Five thousand (5,000) square feet or greater, but less than ten thousand (10,000) square feet
Each Tenant is allotted sixty (60) square feet of total sign face area for each building frontage it comprises. Sign face area may be divided between wall, under canopy, projecting/three dimensional, and awning/hard canopy, although no single sign shall exceed sixty (60) square feet. Sign(s) may be installed on any Tenant storefront or facade that faces a parking field, green or street. Any window signage shall not be counted toward this allocation.

Tenant Signage – Ten thousand (10,000) square feet or greater
Each Tenant is allotted one hundred twenty (120) square feet of total sign face area for each building frontage it comprises. The sign face width shall not exceed eighty (80) percent of the tenant's linear building frontage. Sign face area may be divided between wall, under canopy, projecting/three dimensional, and awning/hard canopy, although no single sign shall exceed one hundred twenty (120) square feet. Sign(s) may be installed on any Tenant storefront or facade that faces a parking field, green or street. Any window signage shall not be counted toward this allocation.

5.0 Window Signage

Window signs shall be permitted at up to twenty five (25) percent of the window area to which they are applied or attached, from which they are suspended, or through which they are displayed and shall not be counted towards building-mounted sign areas.

6.0 Off-Premise Signage

Permanent off-premise (building mounted or monument) is not permitted with the exception of directional signage as permitted under 3.0.

Proffers For

Amsterdam Magisterial District: Fralin & Waldron, Inc. is requesting to Change Proffers which are associated within the Traditional Neighborhood Development (TND) Use District, known as the Daleville Town Center to update a proffer to correct the date and title of the concept plan, to which the development is required to substantially conform, as well as to amend the proffers to require that all signage in the development be regulated by a revised signage plan titled "Daleville Town Center Master Signage Plan & Guidelines". This 117.847 acre site is located adjacent to southbound US 220 (Roanoke Road), between Route 675 (Glebe Road) and Route 779 (Catawba Road) in Daleville and are identified on the Real Property Identification Maps of Botetourt County as 88-33; 88(8)3A; 88(8)3B; 88(8)3C; 88(8)2; 88(8)1;88(9)1;88(9)SW; 88-33A; 88-33B; 101(21)1; 101(21)2; 101(21)3; 101(21)4; 101(21)5; 101(21)5A; 101(21)6;101(21)7; 101(21)8; 101(21)9; 101(21)10; 101(21)11; 101(21)12.

I, Andrew Kelderhouse, Agent for Fralin & Waldron, Inc., hereby proffer the following conditions as a part of the above-referenced request:

1. The property will be developed in substantial conformance with the concept plan titled "Designated Use Plan" dated May 18, 2005, which is attached hereto and expressly incorporated herein as a proffered condition of approval of the rezoning, identifying the Core, Workplace, and Edge areas as defined in the Botetourt County zoning ordinance.
2. The property will developed to the exclusion of all other uses other than those indicated in this application for rezoning.
3. No more than 300 residential units and 400,000 square feet of commercial spaces shall be constructed in this project.
4. No more than 120 multi-family units shall be included in the 300 residential units.
5. A Master Property Owners Association (POA) shall be formed for the development, whose purpose shall be to provide for an organized structure to ensure the maintenance and enhancement of the intended structures and grounds throughout Daleville Town Center. Their responsibilities shall include, but not be limited to:
    a. The creation of adequate budget(s) for the maintenance of all common areas, parks, trails, alleys, stormwater management facilities, signage, necessary insurance, management services, and the like.
    b. To collect dues and other assessments to support the budgets.
    c. To execute or contact to execute the work necessary for the maintenance and associated work.
    d. The Association shall have the right to create classes of membership, or sub-associates, or both, to better facilitate the particulars of any section, type or group that may be developed within the property (i.e., commercial, office, residential).
    e. The Association shall be bound by its Articles of Incorporation (to be developed) and by the laws of the State of Virginia.
6. Signage for all of the parcels within the development known as the Daleville Town Center, and zoned Traditional Neighborhood Development (TND) Use District, will be regulated by the document titled "Daleville Town Center Master Signage Plan & Guidelines", dated March 8, 2016, which is attached hereto and expressly incorporated herein as a proffered condition of approval of the rezoning. The signage plan will supersede the signage regulations in the zoning ordinance outlined in Chapter 25, Zoning, Sec. 25-461. – General Provisions, and Sec. 25-462. – Sign standards and regulations. These proffers are not meant to supersede the requirements in Sec. 25-463. Administration. An approved sign permit, and building and zoning permit, if applicable, and applicable fees, are required for the construction or installation of any and all proposed signage. Any

violations of the standards and regulations will be considered a violation of the zoning ordinance and will be regulated by Sec. 25-522. – Enforcement and Penalties. When regulations for certain types of signage are not included in the attached Guidelines, the regulations of the zoning ordinance will apply. In addition to the proffered conditions submitted hereto, all other sections of the zoning ordinance will apply uniformly to all buildings, structures, land, water and uses within the development.

7. The developer will pay for all costs associated with the installation of a traffic signal at the mail entrance along US Route 220 for the purposes of serving the DTC. The traffic signal will be installed as warranted and approved by the Virginia Department of Transportation.

Andrew Kelderhouse, Agent for **Fralin & Waldron, Inc.** — March 9, 2016 *Date*

State of Virginia
County of Botetourt to Wit:

The foregoing instrument was acknowledged before me this 9th day of March ~~2015~~ 2016 by Andrew C. Kelderhouse

My commission expires: 5-31-18

Notary Public — *Date* 3/9/16

BEVERLY SAUNDERS WILSON
NOTARY PUBLIC
REG # 7038495
MY COMMISSION EXPIRES 5/31/2018
COMMONWEALTH OF VIRGINIA

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Botetourt County
Development Services

ORIGINAL

BOTETOURT
COUNTY OF VIRGINIA

BACKGROUND REPORT

Planning Commission – Public Hearing
March 2016

Prepared by the Department of Planning & Zoning

PROJECT SUMMARY

Fralin & Waldron, Inc., requests a Change of Proffers in the Traditional Neighborhood Development (TND) Use District to correct the date and title of the concept plan to which the development is required to substantially conform, as well as to amend the proffers related to design guidelines and signage in the development.

PLANNING COMMISSION ACTION

The Planning Commission shall make a recommendation to the Board of Supervisors in regard to approval or denial of the change in proffers request. The Botetourt County Board of Supervisors shall review the Planning Commission's recommendation and shall approve or deny this request.

APPLICATION INFORMATION

Applicant:	Fralin & Waldron, Inc.,
Request:	Change in Proffered Conditions
Tax Map Numbers:	8-33; 88(8)3A; 88(8)3B; 88(8)3C; 88(8)2; 88(8)1; 88(9)1; 88(9)SW; 88-33A; 88-33B; 101(21)1; 101(21)2; 101(21)3; 101(21)4; 101(21)5; 101(21)5A; 101(21)6; 101(21)7; 101(21)8; 101(21)9; 101(21)10; 101(21)11; 101(21)12.
Magisterial District:	Amsterdam
Report Prepared By:	N. Pendleton
PC Meeting:	March 7, 2016
BOS Meeting:	March 22, 2016

LEGAL ADVERTISEMENT

Amsterdam Magisterial District: Fralin & Waldron, Inc., requests a Change of Proffers associated with the Daleville Town Center, in the Traditional Neighborhood Development (TND) Use District, to update proffers, to correct the date and title of the concept plan to which the development is required to substantially conform, as well as to amend the proffers related to design guidelines and signage in the development. The applicant is proposing that all signage would be regulated by a revised signage plan titled "Daleville Town Center Master Signage Plan & Guidelines". This 117.847 acre site is located adjacent to southbound U. S. Route 220 (Roanoke Road), between Route 675 (Glebe Road) and Route 779 (Catawba Road) in Daleville and identified on the Real Property Identification Maps of Botetourt County as 88-33; 88(8)3A; 88(8)3B; 88(8)3C; 88(8)2; 88(8)1; 88(9)1; 88(9)SW; 88-33A; 88-33B; 101(21)1; 101(21)2; 101(21)3; 101(21)4; 101(21)5; 101(21)5A; 101(21)6; 101(21)7; 101(21)8; 101(21)9; 101(21)10; 101(21)11; 101(21)12.

STAFF COMMENTS

The original design guidelines were created with the involvement and support of previous staff. As a result, they generally reflected the purpose of intent of signage regulations in the county. Given changes to the sign ordinance,

the TND ordinance, as the potential for future development in DTC, staff and representatives from Fralin and Waldron have met several times in the past months to develop revisions to the original signage guidelines that would be in keeping with the character of the development today, be sensitive to future development, and generally align with the goals of the county sign ordinance.

EXISTING CONDITIONS & BACKGROUND

Daleville Town Center (DTC) was rezoned in June 2005 in order to create a mixed use development of residential, civic and commercial uses. At the time of the rezoning, various proffered conditions were accepted, which are provided as attached. Specific to this request, there was a proffer that required substantial conformance with a concept site plan, as well as mention of design guidelines and the installation of an architectural review committee.

Additionally, an SEP was granted in October 2009 for the Lewis Gale medical facility on 2.451 acres.

Proffer number 3 was amended in November 2010 to amend the language regarding phasing of the residential and commercial development.

Currently, there is a mix of commercial, office, civic and residential uses on the site, and the project continues to develop.

Recently, the county received a sign permit application for a sign in the development. At that time, some confusion ensued as to how signage was regulated in DTC. There are design guidelines and signage design guidelines that were submitted in December 2005, after the Board's approval of the rezoning. However, those guidelines were not included at the time of Board action, so they are not enforceable. It is unclear how previous sign permit applications were approved, as they appear to meet the intent of the DTC design guidelines, as well as the zoning ordinance in effect at the time of those applications.

PROPOSED DEVELOPMENT

The applicant is proposing to alter proffer number 1, only to reflect the correct date of the concept plan and to revise the title so that there will be no confusion to which map the development in required to substantially conform.

In addition, the applicant proposes to delete the proffer related to the creation and governance of the Architectural Review Committee. This is a private matter, which is regulated in the property's covenants and restrictions, and staff is of the opinion that this is not a matter that should be subject to review and enforcement by the zoning administrator.

The addition of a new proffer specifically outlines the regulation of signage through the attached "Daleville Town Center Master Signage Plan & Guidelines," dated January 20, 2016. The proffer will direct staff to review sign permit applications in the DTC by the regulations in the design guidelines, rather than the zoning ordinance.

The original design guidelines were created with the involvement and support of previous staff. As a result, they generally reflected the purpose of intent of signage regulations in the county. Given changes to the sign ordinance, the TND ordinance, as the potential for future development in DTC, staff and representatives from Fralin and Waldron have met several times in the past months to develop revisions to the original signage guidelines that would be in keeping with the character of the development today, be sensitive to future development, and

generally align with the goals of the county sign ordinance. The latter is significant given that changes to the sign ordinance are forthcoming in the future.

ZONING

Regarding the standards for maximum square footage permitted for total signs in each district, Sec. 25-462. states:

> *Due to the unique nature of a SC, PUD, TND, POP or PIP involving various configurations of mixed uses, the signs permitted in these zoning districts are to be submitted as part of the overall development plan at the time of application for such use. The planning commission shall review the proposed regulations in regard to square footage, number of signs, architectural design, lighting, landscaping, height and setback, and other sign requirements.*

Due to the changing nature of occupants in properties under common management, it is normally unrealistic to approve actual signs as part of rezoning application. However, given that no regulations were formally adopted as proffered conditions of the TND rezoning, incorporating the design guidelines will give additional oversight by regulating allowable signage by parcel, as well as via other additional regulations as proposed in the guidelines.

The attached design guidelines provide the following regulations:

- Definitions;
- Calculation of sign area;
- specific to ground mounted signs by type;
- specific to the U. S. 220 frontage, including:
    - maximum number of signs
    - separation
    - setbacks of 30 feet
- façade mounted signs
- prohibited signs
- prohibited off-premise signs

A sign permit and building permit is required prior to the erection of any new sign.

ADJACENT AND SURROUNDING USES

	Zoning	***Land Use***
North	Residential (R-1) Business (B-1)	Residential, Commercial
East	AR, SC, B2	Residential, Commercial
West	Residential (R-1)	Residential
South	Residential (R-1)	Residential

UTILITIES

Not Applicable.

2010 COMPREHENSIVE PLAN

The 2010 Comprehensive Plan identifies future land uses in this area as *Commercial* and *Medium Density Residential.*

The Commercial future land use category designates areas where commercial developments have occurred and where future commercial developments are encouraged. Public water and sewer is generally available or planned for these areas.

The Medium Density Residential future land use category includes all apartment and townhouse developments and small lot single family developments. All medium density residential areas are served by public or private water and public sewer. Most of these medium density residential land uses are found in southern Botetourt; however, this land use category also exists within the incorporated towns and unincorporated communities in other areas of the County, such as Iron Gate, Glen Wilton, and Eagle Rock.

TRAFFIC

Not Applicable.

VDOT COMMENTS

Not Applicable.

FIRE AND RESCUE

Emergency fire and rescue services will be provided by responders located in Troutville, approximately 3.4 miles from the proposed location.

SCHOOLS

Not Applicable.

PUBLIC COMMENT

To date, no comments from the public or any of the adjoining neighbors have been received. Additional comments may be forthcoming at the public hearings.

DRAFT MOTION

Approval:

I move that the **change in proffered conditions for Fralin & Waldron, Inc.,** be forwarded to the Board of Supervisors with a recommendation of (approval or approval with the following revisions)

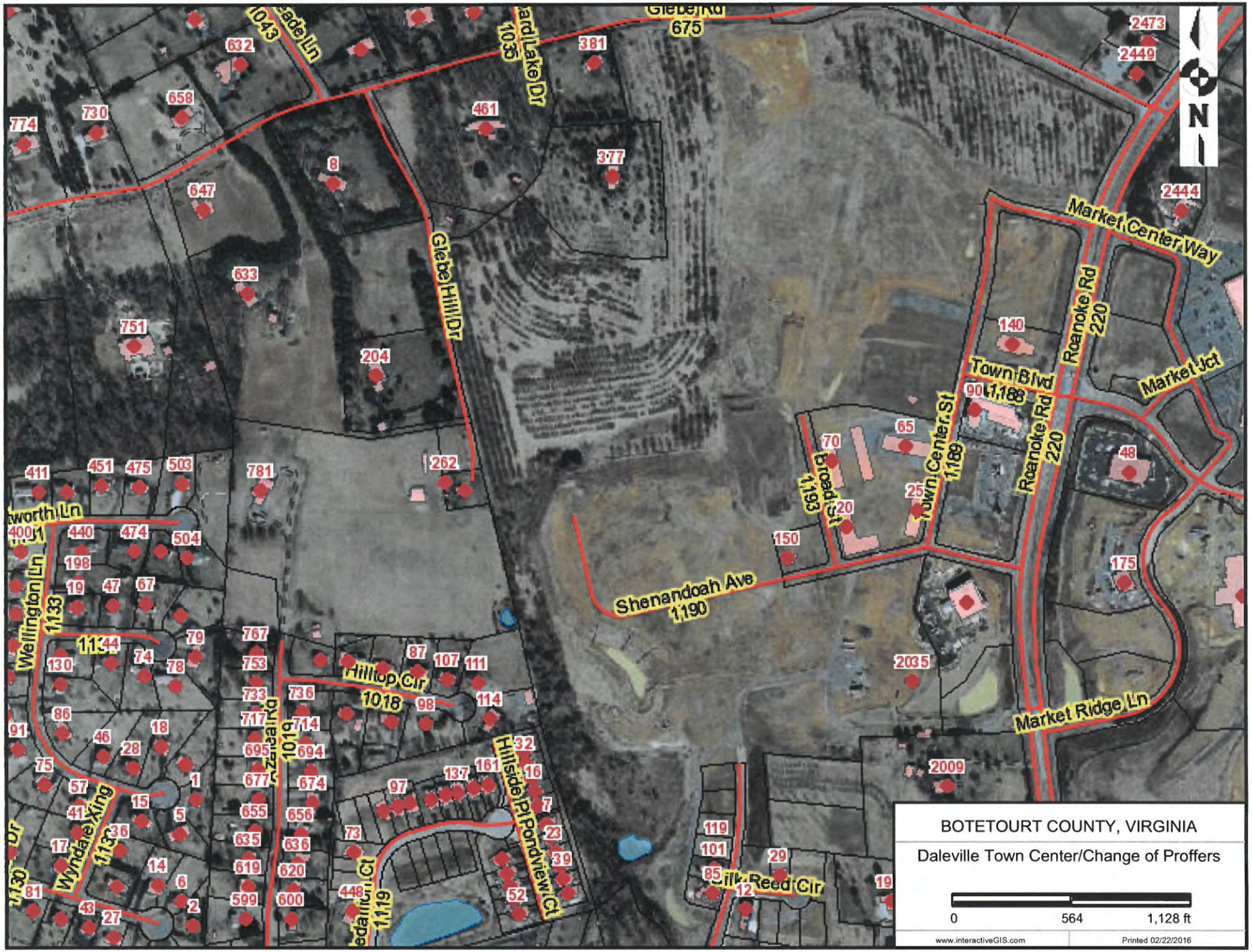
1.
2.

And on the basis that the requirements of Section 25-581 of the Zoning Ordinance have been satisfied and that the proposal would serve the public necessity, convenience, general welfare and is good zoning practice.

Denial:

I move that the **change in proffered conditions for Fralin & Waldron, Inc.,** be forwarded to the Board of Supervisors with a recommendation of denial. Based upon Zoning Ordinance Section 25-583, the following items have not been satisfied:

1.
2.


BOTETOURT COUNTY, VIRGINIA
Daleville Town Center/Change of Proffers
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Botetourt County, Virginia
Development Services

5 W. Main Street, Suite 100
Fincastle, Virginia 24090
Phone (540) 473-8248
Fax (540) 473-2018

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Planning
Subdivisions
Zoning
Site Plans
Land Conservation

Planning Commission Extract
Land Use Related Request

Board of Supervisors Action Needed

March 22, 2016

Request

Fincastle Magisterial District: Teen Murti LLC, dba Quickette, requests a Special Exception Permit with possible conditions, in the Business (B-2) Use District on a 0.72-acre parcel to expand an existing fuel center to include a larger fuel canopy and additional gasoline pumps at the current convenience store, located at 725 Botetourt Road (U.S. Route 220 southbound), Fincastle, approximately 0.3 miles north of the intersection of Botetourt Road and North Roanoke Street (Route T1204), identified on the Real Property Identification Maps of Botetourt County as Section 60, Parcel 115.

This land use change request involves the following:

- ☐ Land rezoning (conditions must be proffered, or offered by the applicant).
- ☐ Text Amendment.
- ☐ Change of Proffers.
- ☐ Commission Permit
- ☒ Special Exceptions Permit (the Board has authority to assign conditions).

Planning Commission Recommendation:

On a vote of 4:0:0:1, (Mr. Nicely absent) the Planning Commission recommended conditional approval with the following conditions to expand an existing fuel center to include a larger fuel canopy and additional gasoline pumps at the current convenience store.

1. The project shall be developed in substantial conformance with site plan dated 1/7/2016 and included in the application,
2. The total number of fuel dispensers shall be limited to five (5),
3. New fascia shall be installed around the existing and proposed canopies to give the appearance of one canopy,
4. The columns supporting both the proposed and existing canopies must be painted to match in color,
5. Lighting underneath the proposed and existing canopies shall be flush mounted and one half of the number of canopy lights shall not be illuminated beyond one half hour past the closing of the interior of the convenience store each evening, and shall not be illuminated more than one half hour prior to the opening of the store each morning,
6. If backlighting is installed in any portion of the canopy fascia, said backlighting shall not be illuminated beyond one half hour past the closing of the interior of the store

each evening nor more than one half hour prior to the opening of the store each morning.

Action requested of the Board of Supervisors:
The Board of Supervisors may approve, approve with conditions, or deny the request to expand an existing fuel center to include a larger fuel canopy and additional gasoline pumps at the current convenience store.

Staff Comments:
Staff received a letter from the town manager and chairman of the Planning Commission from the Town of Fincastle expressing their concerns regarding the appearance of the materials that compose the façade of the canopy and the lighting and signage that may be on the canopy itself. David Tickner, Town Manager for Fincastle also attended the Planning Commission's meeting where he also addressed the Planning Commission.

DRAFT MOTION

Approval:

I move that the special exception permit for a **Convenience Store for Teen Murti, LLC** be approved or be approved with conditions listed in the background information and reported by staff, (or with the following revisions):

1.
2.

And on the basis that the applicant has satisfactorily demonstrated that the proposed use will have little to no adverse effects upon the community or other properties in the vicinity of the proposed use or structures according to the Zoning Ordinance Section 25-583 and that the proposal would serve the public necessity, convenience, general welfare and is good zoning practice.

Denial:

I move that the special exception permit for a **Convenience Store for Teen Murti, LLC** be denied. Based upon Zoning Ordinance Section 25-583 the following items have not been satisfied:

1.
2. (list findings/reasons for denial)

BOTETOURT COUNTY DEVELOPMENT SERVICES
Planning Commission Application

5 W. Main Street, Suite 100 • Fincastle, Virginia 24090 • 540.473.8320

TO THE BOARD OF SUPERVISORS AND PLANNING COMMISSION OF BOTETOURT COUNTY:

Please type or print information below

Date: 1-19-16	**Current zoning:** B2
Please check request(s) below:	**Please briefly describe request below (indicate zoning change, SEP request, changes, etc.):**
☐ **Request rezoning to** (From zoning ordinance permitted uses list)	
X **Special Exceptions Permit request for** (from zoning ordinance SEP list)	Extend canopy towards the building and add two more MPD. ~~[illegible]~~ Need SEP in order to make this change.
☐ **Text Amendment** (proposed use)	
☐ **Change in proffers/Conditions**	

Describe proposed use:	Convenience Store Gas Station		
Property owner name(s)	Teen Murti, LLC DBA Quickette, Inc.		
Mailing address	125 Botetourt ~~Cen~~ Road.		
Town, State, Zip Code	Fincastle, VA 24090		
Phone number	540 355-6961	FAX	
Email	drpatel@samipmanagement.com		
Property location (physical address):	125 Botetourt Road, Fincastle		
Subdivision:			
State Route Number:	220	Magisterial District:	Bot. County
Tax map number(s):	60-115		
Deed Book:	140003340	Page number(s):	
Total area of property	0.72 Acres		
Total area included in this request:			

Certified plat prepared by a Licensed Land Surveyor of entire property to include metes and bounds. Requests for rezoning of a portion of a parcel of land requires a legal metes and bounds description of that particular portion. Show: Lengths of all property lines, existing and proposed building(s) for existing and proposed uses, and distance of buildings from all property lines, including distance from any street/highway right-of-way adjoining the parcel. *(See attached concept plan checklist and information sheet.)*

RECEIVED
JAN 25 2016
Botetourt County
Development Services

BOTETOURT COUNTY DEVELOPMENT SERVICES
Planning Commission Application

5 W. Main Street, Suite 100 • Fincastle, Virginia 24090 • 540.473.8320

Appropriate application fee payable to the ***Treasurer of Botetourt County*** is hereby submitted for advertising.

All applicants must have notarized signatures by the current property owners. By signing below, signature(s) indicate consent [§25-521(9)(1)(c)] for county officials to conduct site reviews on this property.

X. Dharmendra R. Patel — 1-19-16
Signature and printed name of property owners — Date

Signature and printed name of property owners — Date

Signature and printed name of property owners — Date

Signature and printed name of property owners — Date

State of Virginia
County of Botetourt to Wit:

The foregoing instrument was acknowledged before me this 19th day of Jan. 2016 by

Dharmendra R Patel
Printed name of property owners

My commission expires: 10/31/2016 Date

Kimberly Ferrell O'Conner — Kimberly Ferrell O'Conner
Notary Public printed name and registration number #718 2157 — Notary Public signature

KIMBERLY FERRELL O'CONNER NOTARY PUBLIC REG # 7182157 COMMISSION EXPIRES 10/31/2016 COMMONWEALTH OF VIRGINIA

State of Virginia
County of Botetourt to Wit:

The foregoing instrument was acknowledged before me this _____ day of _____ 2___ by

Printed name of property owners(s)

My commission expires: _____ Date

Notary Public printed name and registration number — Notary Public signature

Note: Signature(s) of property owner(s) must be notarized.

ORIGINAL

RECEIVED
JAN 25 2016
Botetourt County
Development Services

Dharmendra Patel
725 Botetourt Road
Fincastle, VA 24090

February 23, 2016

Botetourt County Board of Supervisors
1 West Main Street
Fincastle, VA 24090

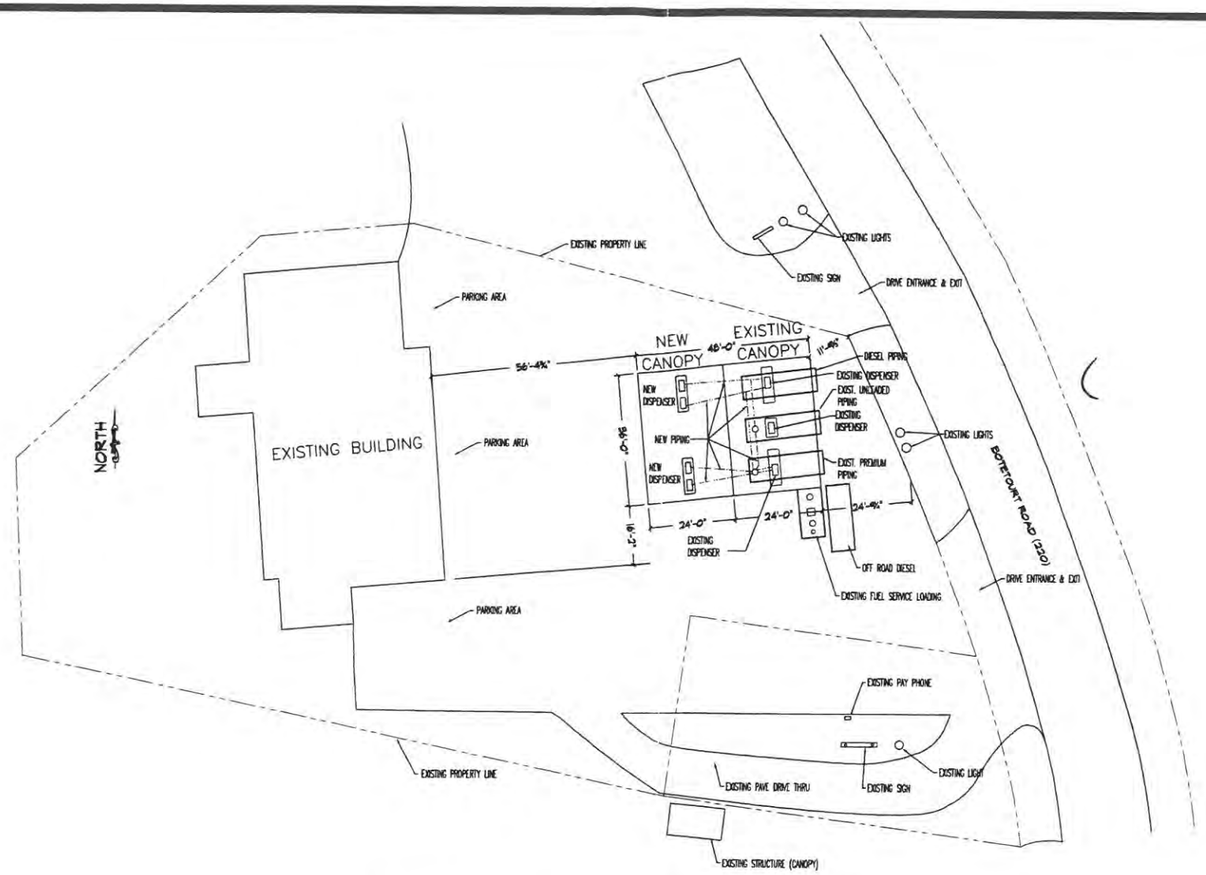
To whom it may concern:

This is to advise that an application for SEP has been submitted on behalf of Quickette Store, located at 725 Botetourt Road, Fincastle, Va., requesting the permits for two additional gas pumps and a new, more esthetically pleasing canopy to cover all gas pumps. This request is made to visually improve the curb appeal of the business exterior and to provide faster, more efficient service to our customers, resulting in increased revenues for the business and higher tax revenues for Botetourt County.

Thank you for your time and attention to this matter. If there is anything additional you may need to complete this request, please let me know.

Sincerely,

Dharmendra Patel
Quickette Mart, Owner



SITE PLAN

SCALE: 1/16" = 1'-0"

0' 20' 40' 60'

GRAPHIC SCALE

NOTE:
THIS INFORMATION WAS TAKEN FROM BOTETOURT COUNTY GIS AND FIELD MEASUREMENTS BY DEG DESIGNS ON SITE

ID # 60-115
ADDRESS: 725 Botetourt Rd, Fincastle, VA 24090

COMMONWEALTH OF VIRGINIA
RODERICK F. PIERSON
LIC. NO. 023842
PROFESSIONAL ENGINEER

Pierson Engineering & Surveying
44 Catawba Road
P. O. Box 311
Daleville, Virginia 24083
(540) 986-3027

I HEREBY CERTIFY THAT THIS SURVEY, TO THE BEST OF MY KNOWLEDGE AND BELIEF, IS CORRECT AND COMPLIES WITH THE MINIMUM STANDARDS AND PROCEDURES ESTABLISHED BY THE VIRGINIA STATE BOARD OF ARCHITECTS, PROFESSIONAL ENGINEERS, AND LAND SURVEYORS, AND CERTIFIED LANDSCAPE ARCHITECTS.

RODERICK F. PIERSON LLS 1969

NOTE:

THESE DRAWINGS ARE AN INSTRUMENT OF PARTIAL DESIGN SERVICES OF THE ARCHITECT / DESIGNER, AND AS SUCH, CONSTITUTE A GRAPHIC REPRESENTATION OF GENERAL DESIGN, LAYOUT AND PERFORMANCE CHARACTERISTICS. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO COORDINATE WITH THE SITE CONDITIONS, REVISIONS MADE TO THE DRAWINGS, AND BETWEEN REQUIREMENTS OF VARIOUS TRADES.

CONTRACTOR NOTES:

1. CONTRACTOR MUST CONFORM TO 2012 (INTERNATIONAL RESIDENTIAL CODE).
2. CONTRACTOR TO VERIFY ALL DIMENSIONS IN FIELD, (VIF) ADJUST DIMENSIONS WHERE REQUIRED OR AS NEEDED. (IF BUILDING DEVIATE SUBSTANTIAL FROM PLANS), PLEASE SUBMIT IN WRITING AND/OR DRAWING MARK UPS. ALL CHANGES TO BE SENT DEG DESIGNS & SERVICES, ROANOKE, VA.

REVISIONS	BY

DEG
Design & Services
4720 Sanders Dr. NE
Roanoke, Va. 24014
540-366-8978

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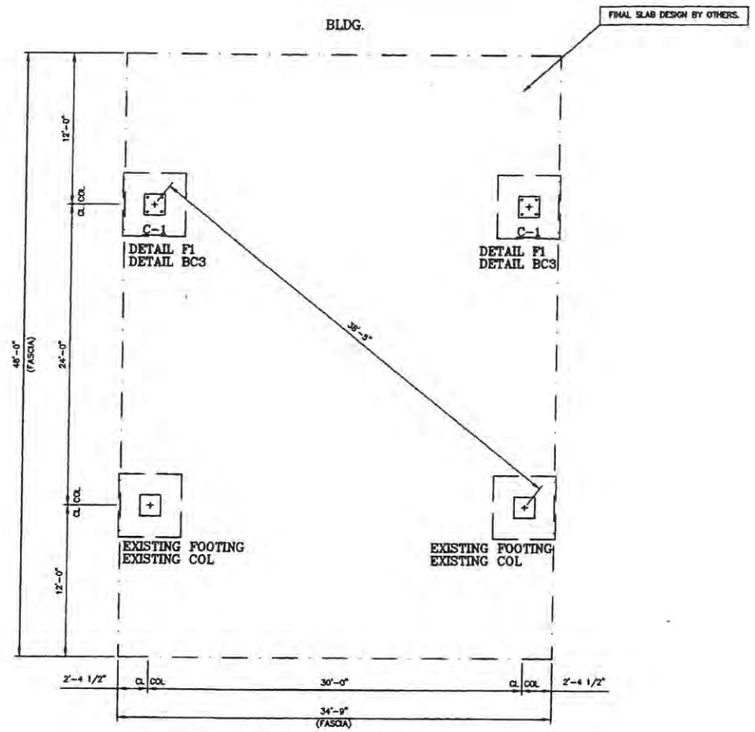
DEG DESIGN & SERVICES WILL NOT BE HELD LIABLE OF CONTROL OR CONSTRUCTION OF THESE DRAWINGS. THESE DRAWINGS WERE USED FOR REFERENCE ONLY BY OWNER OR CONTRACTOR.

THESE DRAWINGS ARE COPY RIGHT PROTECTED. NO REPRODUCTION MAY BE REPRODUCE MANUALLY, ELECTRONIC OR ANY OTHER MEANS WITHOUT DEG DESIGN & SERVICES CONSENT.

DEG Design & Services © 2016

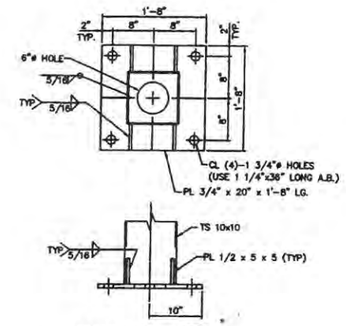
NEW CANOPY & DISPENSER
for
FINCASTLE EXXON
725 BOTETOURT RD.
FINCASTLE, VA 24090

DRAWN	DEG
CHECKED	
DATE	1/7/2016
SCALE	AS NOTED
JOB NO.	
SHEET	A101
OF	SHEETS



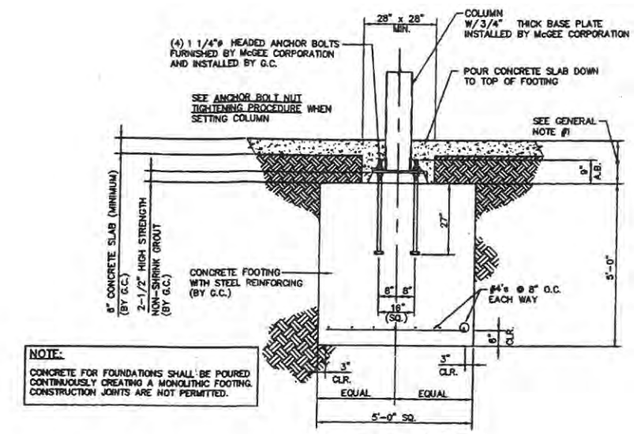
FOUNDATION PLAN

ALL DIAGONAL DIMENSIONS SHOWN ARE GIVEN TO CL OF COLUMN



DETAIL BC3

REV.2 1-23-02



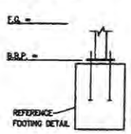
NOTE:
CONCRETE FOR FOUNDATIONS SHALL BE POURED CONTINUOUSLY CREATING A MONOLITHIC FOOTING. CONSTRUCTION JOINTS ARE NOT PERMITTED.

DETAIL F1

REV. 01/22/03

LEGEND
F.G.= FINISHED GRADE (DRIVE SLAB AT COL.)
F.F.= FINISHED FLOOR
B.B.P.= BOTTOM OF BASE PLATE
T.O.I.= TOP OF ISLAND
T.O.F.= TOP OF FOOTING

HIGH POINT UNDER CANOPY _____
TOP OF BUILDING _____



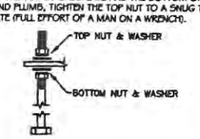
C-1

COLUMN NO.	FINISH GRADE	BOTTOM OF BASEPLATE
C-1	F.G. = 0"	B.B.P. = TBD
C-2	F.G. = 0"	B.B.P. = TBD

NOTE: McGEE CORPORATION & THEIR ENGINEERS TAKE NO RESPONSIBILITY FOR EXISTING FOOTINGS, ANCHOR BOLTS, COLUMNS & TOP STEEL

ANCHOR BOLT NUT TIGHTENING PROCEDURE:

SET AND PLUMB THE COLUMN, PER AISC ERECTION PROVISIONS, WITH DOUBLE NUTS ON THE REQUIRED NUMBER OF ANCHOR BOLTS. THE BOTTOM NUT SHALL HAVE A FLAT WASHER BETWEEN THE BOTTOM OF BASEPLATE AND THE TOP OF THE NUT. THE TOP NUT SHALL HAVE A WASHER BETWEEN THE TOP OF BASEPLATE AND THE BOTTOM OF THE NUT. AFTER THE COLUMN IS SET AND PLUMB, TIGHTEN THE TOP NUT TO A SNUG TIGHT CONDITION WITH TOP OF THE BASEPLATE (FULL EFFORT OF A MAN ON A WRENCH).



SITE CONDITIONS / REQUIREMENTS

1.) PROVIDE A DRIVE ACCESSIBLE AREA TO WITHIN 15'-0" FROM THE EDGE OF CANOPY FASCIA IN ORDER TO UNLOAD MATERIALS AND PERFORM WORK.

2.) FILL ALL OPEN TANK HOLES AND TRENCHES WITHIN 15'-0" FROM THE EDGE OF CANOPY FASCIA FROM THE TIME THAT THE STRUCTURE ARRIVES AND UNTIL ERECTION IS COMPLETE.

3.) THE JOB SITE MUST BE GRADED LEVEL WITH NO SWELLS, DITCHES, OR TOPOGRAPHICAL IRREGULARITIES WITHIN 15'-0" FROM THE EDGE OF CANOPY FASCIA. ANY CONCRETE POURED PRIOR TO McGEE'S ARRIVAL MUST HAVE HAD AMPLE TIME TO CURE AND BE ABLE TO SUPPORT THE WEIGHT OF McGEE'S TRAILERS AND CRANES.

4.) THE JOB SITE MUST BE DRY ENOUGH FOR McGEE'S VEHICLES AND PERSONNEL TO PERFORM WORK. IF NECESSARY THE GENERAL CONTRACTOR SHOULD LAY GRAVEL IN EXCESSIVELY MUDDY AREAS TO ENSURE ADEQUATE WORK CONDITIONS.

5.) POURED CONCRETE PAVING UNDER THE CANOPY TO BE EXCLUSIVELY FOR WORK SPACE AND STORAGE OF MATERIALS.

6.) REMOVE ALL OVERHEAD OBSTRUCTIONS.

7.) FORM, SET, AND POUR FOUNDATIONS PER McGEE'S SITE SPECIFIC APPROVED FOUNDATION PLAN. ALL FORMS SHALL BE REMOVED PRIOR TO McGEE'S ARRIVAL. ALL THREADS SHALL BE FREE FROM DEBRIS AND DUST AND SHALL BE ACCESSIBLE.

8.) INSTALL ALL ANCHOR BOLTS W/ NUTS. SET AT PROPER ELEVATIONS WITH NO MORE THAN 1/4" TOLERANCE.

9.) PROVIDE TEMPORARY POWER SOURCE (110 VOLTS) WITHIN 100 FEET OF THE STRUCTURE FOR INSTALLERS USE.

10.) OBTAIN ALL REQUIRED PERMITS FROM LOCAL AUTHORITIES AND ARRANGE ALL LOCAL INSPECTIONS.

11.) VERIFY ALL EXISTING CONDITIONS AND DIMENSIONS. ANY DEVIATIONS FROM THESE DRAWINGS DUE TO FIELD CONDITIONS SHALL BE BROUGHT TO THE ATTENTION OF THE PROJECT ENGINEER FOR MODIFICATIONS.

PLEASE REVIEW ALL DRAWINGS, SIGN AND RETURN FOR FABRICATION OF CANOPY

CANOPY SIZE	☐ APPROVED AS SUBMITTED ☐ APPROVED WITH NOTED CHANGES
COLUMN SPACING	☐ APPROVED AS SUBMITTED ☐ APPROVED WITH NOTED CHANGES
CLEARANCE	☐ APPROVED AS SUBMITTED ☐ APPROVED WITH NOTED CHANGES
SIGNAGE	☐ NUMBER APPROVED AS SUBMITTED ☐ LAYOUT APPROVED AS SUBMITTED ☐ APPROVED WITH NOTED CHANGES
DECALS	☐ APPROVED AS SUBMITTED ☐ APPROVED WITH NOTED CHANGES
LIGHTS	☐ NUMBER APPROVED AS SUBMITTED ☐ LAYOUT APPROVED AS SUBMITTED ☐ APPROVED WITH NOTED CHANGES

ELEVATION FORMS FORWARDED TO GENERAL CONTRACTOR ☐

APPROVED BY: _____

DATE: _____

NOTE: SIGNED SALES ORDER, APPROVAL DRAWINGS, AND A COMPLETED ELEVATION FORM MUST BE RECEIVED AT LEAST 3 WEEKS PRIOR TO DELIVERY OF ANY CANOPY MATERIALS.

REQUESTED DELIVERY DATE: _____

GENERAL NOTES

1) CANOPY FOUNDATION INSTALLATION
CONTRACTOR SHALL DETERMINE WHICH FINISHED GRADE ELEVATION AT EACH CANOPY COLUMN IS THE LOWEST AND ESTABLISH ALL FOUNDATION LOCATIONS IN RELATION TO THAT ELEVATION. CONTRACTOR MUST VERIFY FUEL CONTAINMENT BOX SIZE AND LOCATION TO ENSURE FOUNDATION DOES NOT INTERFERE WITH BOX INSTALLATION. TOP OF FOUNDATION DEPTH MAY BE GREATER THAT BUT NOT LESS THAN 12" BELOW THE PREVIOUSLY DETERMINED LOWEST FINISHED GRADE ELEVATION

2) MINIMUM REQUIRED SOIL BEARING PRESSURE OF 2,000 PSF SHALL BE PROVIDED BY THE OWNER.

3) FOUNDATIONS (WHERE SHOWN) HAVE BEEN SIZED FOR GIVEN LOADS AND ALLOWABLE SOIL PRESSURE. THEIR DESIGN ASSUMES THAT THERE ARE NO BURIED TANKS OR OTHER NEARBY OBSTRUCTIONS THAT WOULD BE DETRIMENTAL TO THEIR PROPER FUNCTION. THE ENGINEER OF RECORD SHALL BE NOTIFIED PRIOR TO CONSTRUCTION OF FOUNDATIONS FOR THE RESOLUTION OF ANY CONFLICT. WHERE A FOUNDATION DETAIL IS NOT SHOWN, McGEE CORPORATION AND THEIR ENGINEERS TAKE NO RESPONSIBILITY FOR THE FOUNDATION DESIGN.

4) A307 ANCHOR BOLTS & WOOD TEMPLATES SHALL BE FURNISHED BY McGEE CORP.

5) ALL CONCRETE WORK SHALL BE PERFORMED IN ACCORDANCE WITH AMERICAN CONCRETE INSTITUTE (ACI):
"BUILDING CODE REQUIREMENTS FOR REINFORCED CONCRETE" (ACI 318-11)
"SPECIFICATIONS FOR STRUCTURAL CONCRETE" (ACI 301-05)
"HOT WEATHER CONCRETING" (ACI 305R-10)
"COLD WEATHER CONCRETING" (ACI 306R-10)

6) ALL CONCRETE SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH AT 28 DAYS OF 3000 PSI AND A MINIMUM UNIT WEIGHT OF 145 PCF. REINFORCING STEEL SHALL BE NEW BILLET STEEL DEFORMED BARS CONFORMING TO ASTM A615, GRADE 60.

7) NON-SHRINK GROUT SHALL CONFORM TO ASTM C1107, STANDARD SPECIFICATION FOR PACKAGED DRY, HYDRAULIC CEMENT GROUT (NONSHRINK). GROUT SHALL HAVE A MINIMUM 28-DAY COMPRESSIVE STRENGTH OF 8000 PSI WHEN TESTED ACCORDING TO ASTM C109, STANDARD TEST METHOD OF HYDRAULIC CEMENT MORTARS. GROUT SHALL NOT CONTAIN CALCIUM CHLORIDE OR INTENTIONALLY ADDED CHLORIDES. GROUT SHALL BE PLACED PER MANUFACTURER'S RECOMMENDATIONS.

8) STRUCTURAL STEEL SHALL CONFORM TO
Wide Flange Beams–ASTM A992, Grade 50, Fy = 50 KSI
Angle and Channel –ASTM A36, Fy = 36 KSI
Plate – ASTM A36, Fy = 36 KSI
HSS – ASTM A500 SHAPED, Grade B, Fy = 46 KSI
ASTM A500 ROUND, Grade B, Fy = 42 KSI

9) ALL WELDED CONNECTIONS SHALL BE MADE IN ACCORDANCE WITH LATEST AWS SPECIFICATIONS, USING E70XX ELECTRODES. ALL WELDING SHALL BE PERFORMED BY AN AWS CERTIFIED WELDER.

10) BOLTS SHALL BE HIGH STRENGTH CONFORMING TO ASTM A325-N. BOLTS SHALL BE TIGHTENED TO THE "SNUG-TIGHT CONDITION" PER AISC AND RCSC SPECIFICATIONS. THE "SNUG-TIGHT CONDITION" IS DEFINED AS THE TIGHTNESS REQUIRED TO BRING THE CONNECTED PLIES INTO FIRM CONTACT. ALL OF THE BOLTS SHALL BE TIGHTENED SUFFICIENTLY TO PREVENT THE REMOVAL OF THE NUTS WITHOUT THE USE OF A WRENCH.

11) ERECTION OF STEEL STRUCTURE SHALL BE PERFORMED PER ALL AMERICAN INSTITUTE OF STEEL CONSTRUCTION (AISC) ERECTION PROVISIONS.

12) STRUCTURAL AND MISCELLANEOUS STEEL SUBJECTED TO EXTERIOR EXPOSURE HAS BEEN PRIMED COATED ONLY. FIELD TOUCH-UP, FINISH PAINTING AND MAINTENANCE ARE THE RESPONSIBILITY OF THE OWNER.

13) LIGHT GAUGE COLD FORMED SHAPES SHALL CONFORM TO ASTM A653 AND ASTM C-955. ALL MEMBERS SHALL BE FORMED FROM MATERIAL HAVING A 50 KSI MINIMUM YIELD STRENGTH.

14) STRUCTURAL DESIGN CRITERIA:
Governing Codes = VIRGINIA CONSTRUCTION CODE, 2012 ED. AND ASCE 7-10
Roof Live Load = 30 PSF
Roof Snow Load = 30 PSF (Flat Roof + Drifting)
Roof Snow Design:
Ground Snow Load–Pg = 30 PSF
Flat roof Snow Load–Pf = 25.2 PSF
Exposure Factor–Ce = 1.0
Importance Factor–I = 1.0
Thermal Factor–Ct = 1.2
Wind Design:
Risk Category – II
Ultimate Design Wind Speed – Vult = 115 MPH
Nominal Design Wind Speed – Vasd = 89 MPH
Exposure Category – "B"
Internal Pressure Coefficient – GCpi = 0.00
Earthquake Design:
Risk Category – II
Importance Factor – I = 1.0
Site Class – D
Spectral Response Coefficients –
Ss = 0.182 g Fa = 1.60 Sds = 0.195 g
S1 = 0.073 g Fv = 2.40 Sd1 = 0.117 g
Seismic Design Category – B
Basic Seismic – Force – Resisting System –
Steel Ordinary Cantilever Column System
Response Modification Coefficient – R = 1 1/4
System Overstrength Factor – Do = 1 1/4
Deflection Amplification Factor – Cd = 1 1/4
Analysis – Equivalent Lateral Force Procedure
Seismic Response Coefficient (Cs) = 0.16
Seismic Base Shear (V) = 2.7K

CHRIS HOPE / PROFESSIONAL ENGINEER
2617 ROLLING HILLS DRIVE/MONROE, NC 28110
(704) 882-1500

McGEE CORPORATION
12701 East Independence Blvd. P.O. Box 1375
Matthews, NC 28106-1375
Phone: (704) 882-1500
Wattz: (800) 526-5566

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PR. JOB NO. | FINAL JOB NO. 53309 | DRAWING NO. P053309

FOUR STAR/EXXON
725 BOTETOURT RD
FINCASTLE, VA 24090 (BOTETOURT)

SCALE: 3/16=1'-0 | IN ACCORDANCE WITH REV. LETTER: ____ | DRAWN BY: DWG
DATE: 11/20/15 | CHK'D BY:

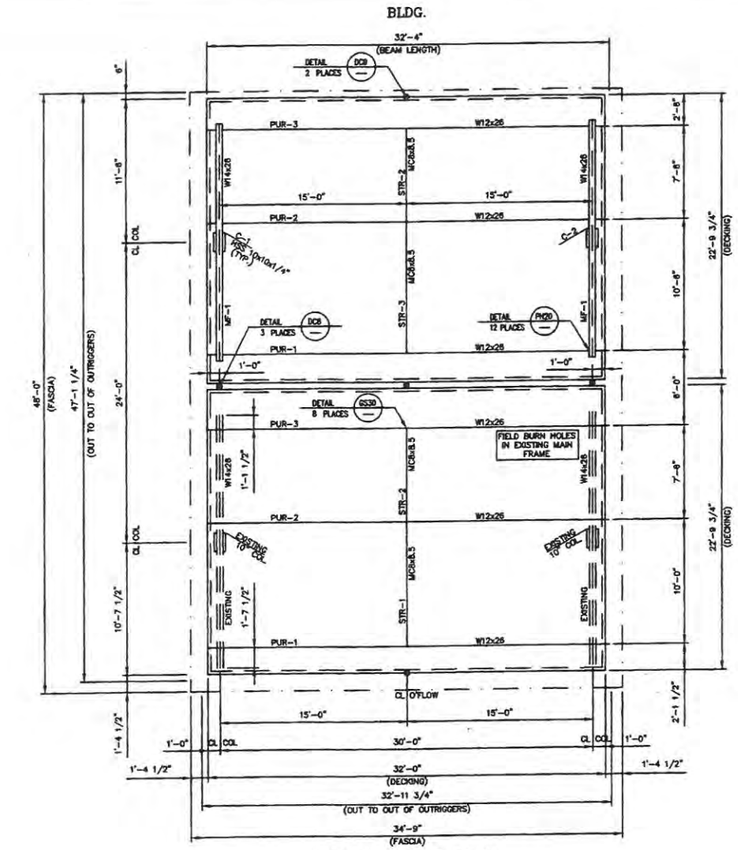
METAL CANOPY ADDITION

FOUNDATION PLAN

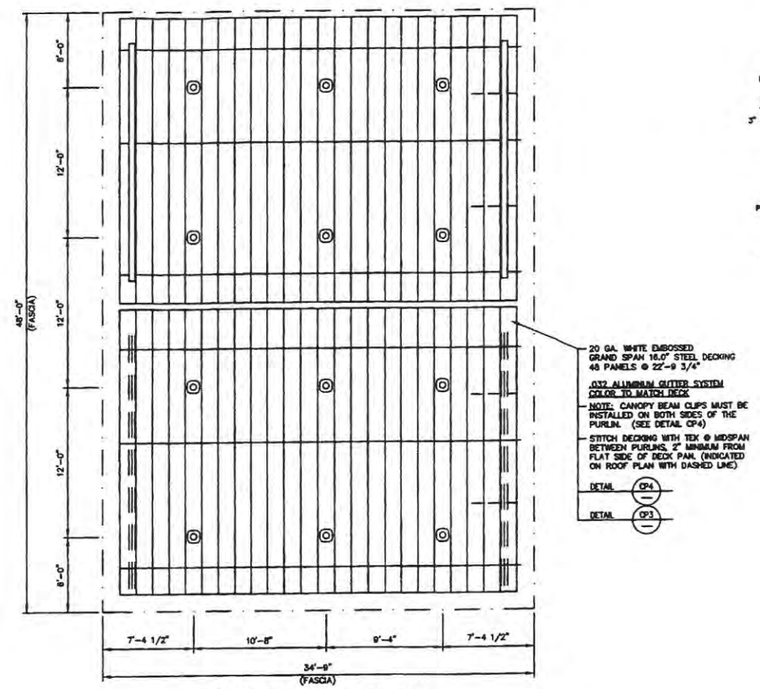
SHEET NO. 1 OF 3

CHRISTOPHER LLOYD HOPE
Lic. No. 015005
STATE OF VIRGINIA
PROFESSIONAL ENGINEER
12-3-15

CAD FILE NO./PLOT SCALE
3/16=1'-0
53309

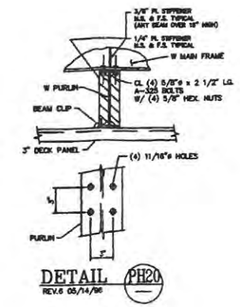


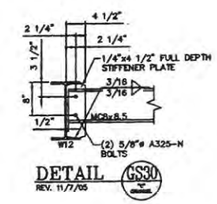
CANOPY ROOF PLAN

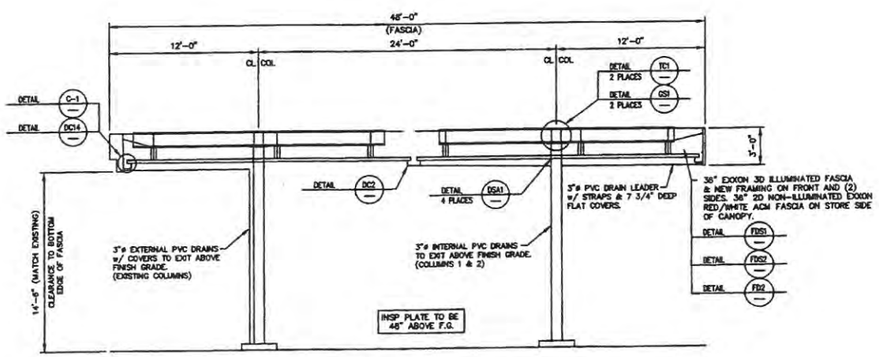


CANOPY LIGHT LAYOUT

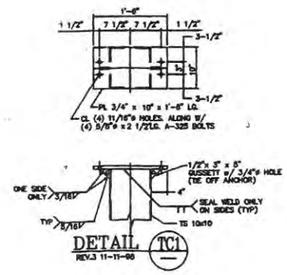
INSTALL ONLY (12) CUSTOMER-SUPPLIED LSI LED LIGHT FIXTURES; ALL WIRING BY OTHERS.

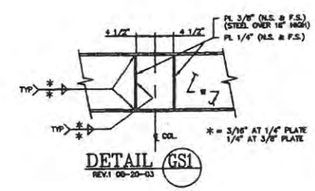






MAIN FRAME DETAIL





ANCHOR BOLT SHIPPING REQUIREMENTS

ANCHOR BOLT USE	BOLT DESCRIPTION	QUANTITY
BC3–BASE PLATE (2 PLACES)	1-1/4" x 36" LONG HEX HEADED ANCHOR BOLTS	8

HARDWARE LIST BREAK-DOWN (REFERENCE ONLY)

ITEM USE (# OF PLACES FOR CHECKING ONLY)	DESCRIPTION	QUANTITY
TC1–TOP PLATE (2 PLACES)	5/8" x 2-1/2" BOLTS w/ NUTS	8
PH20–CONNECTION (12 PLACES)	5/8" x 2-1/2" BOLTS w/ NUTS	48
GS30–CONNECTION (8 PLACES)	5/8" x 2-1/2" BOLTS w/ NUTS	16

CANOPY SHIPPING STEEL HARDWARE MANIFEST

QUANTITY	DESCRIPTION	QUANTITY SHIPPED	PULLED BY	CHECKED BY	TRAILER #	LOADED BY
72	5/8" x 2-1/2" BOLTS w/ NUTS					

CANOPY SHIPPING MANIFEST

		TOP PLATE	BASE PLATE	PLATE DRAINS	W/S & CONDUIT	VENT
2	MF-1 W14x26 (19'-0")					
2	PUR-1 W12x26 (32'-4")					
2	PUR-2 W12x26 (32'-4")					
2	PUR-3 W12x26 (32'-4")					
1	STR-1 MC8x8.5 (9'-10 3/4")					
2	STR-2 MC8x8.5 (7'-4 3/4")					
1	STR-3 MC8x8.5 (10'-4 3/4")					
2	COL 1,2, HSS10x10x1/4"					
28	SIDE OUTRIGGERS @ 32" O.C.					
38	END OUTRIGGERS @ 32" O.C.					
1-LOT	HARDWARE					

CHRIS HOPE / PROFESSIONAL ENGINEER
2617 ROLLING HILLS DRIVE/MONROE, NC 28110
(704) 882-1500

McGEE CORPORATION
12701 East Independence Blvd. P.O. Box 1375
Matthews, NC 28105-1375
Phone: (704) 882-1500
Metro: (800) 526-5589

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PR. JOB NO. | FINAL JOB NO. 53309 | DRAWING NO. P053309A

FOUR STAR/EXXON
725 BOTETOURT RD
FINCASTLE, VA 24090 (BOTETOURT)

SCALE: 3/16=1'-0 | IN ACCORDANCE WITH REV. LETTER: ____ | DRAWN BY: DWG | CHKD BY:

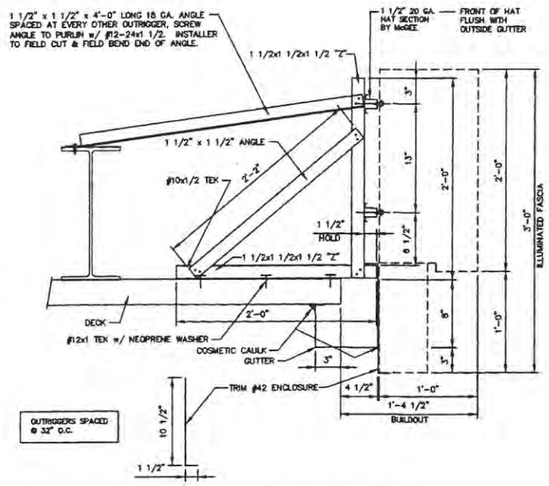
DATE: 11/20/15

METAL CANOPY ADDITION

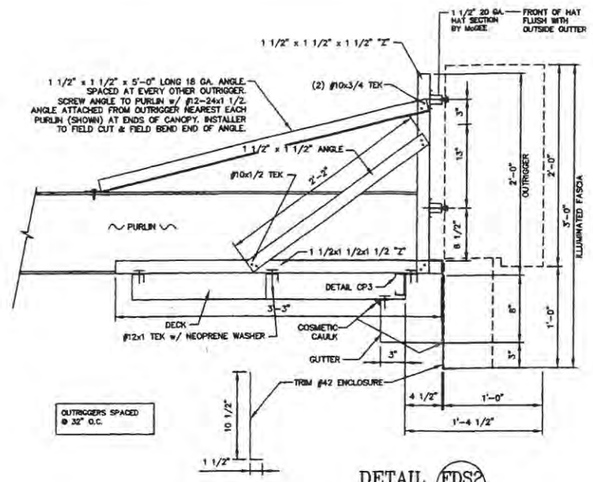
ROOF PLAN AND DETAILS | SHEET NO. 2 OF 3

STATE OF VIRGINIA
CHRISTOPHER LLOYD HOPE
Lic. No. 015005
PROFESSIONAL ENGINEER
12-3-15

CAD FILE NO./PLOT SCALE
3/16=1'-0
53309



DETAIL FDS1 EXXON



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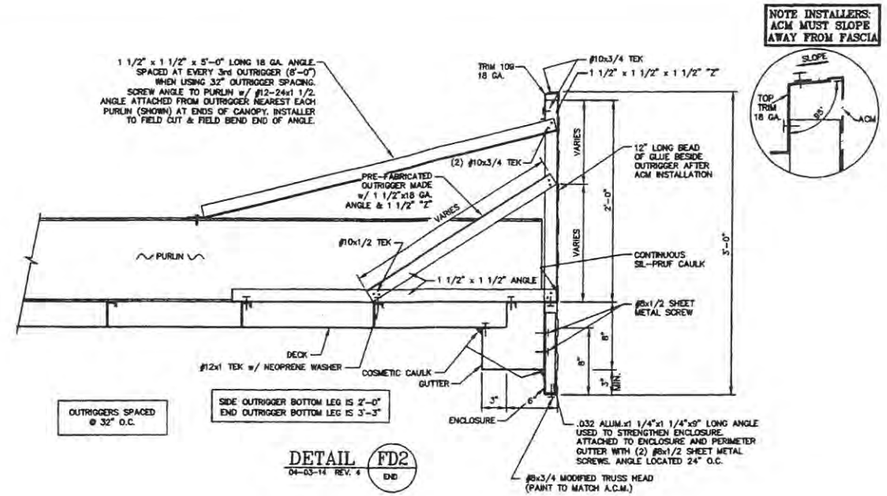

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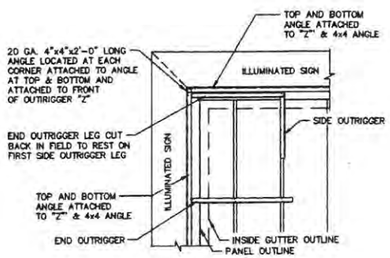
04-03-14 REV. 4



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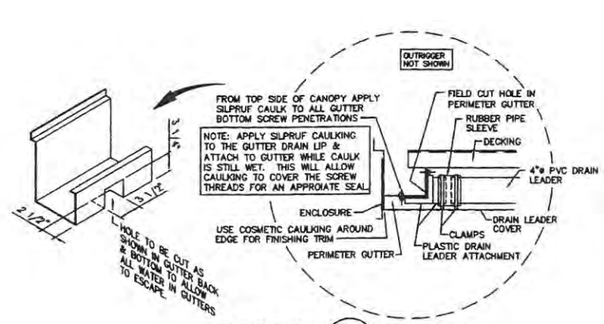
10-15-99



DETAIL DC14
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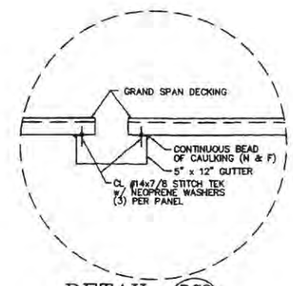

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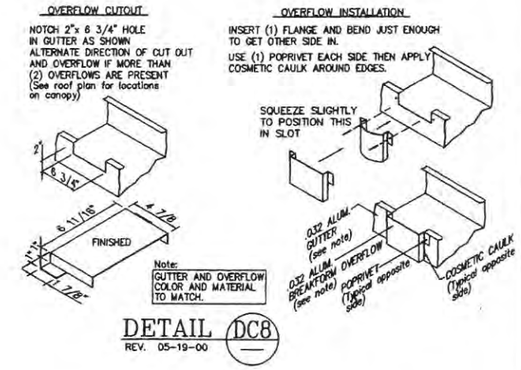
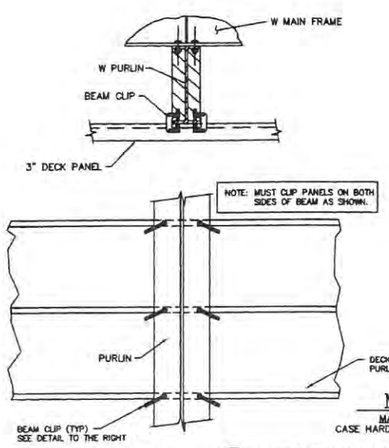
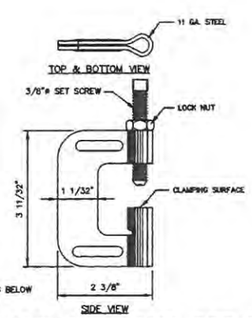


DETAIL DC8
REV. 05-19-00



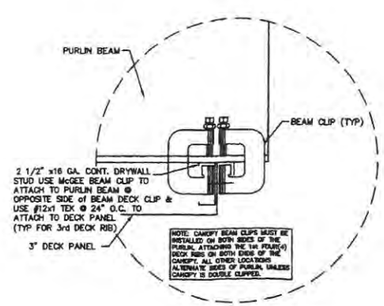
DETAIL CP4
REV 12-05-95



McGEE BEAM CLIP DETAIL

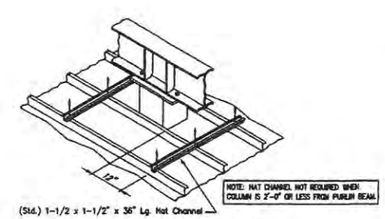
MATERIAL: 11 GAUGE PLATE, ASTM A526 CQ (GALVANIZED); CASE HARDENED C1018-1022 LOW CARBON STEEL WIRE SET SCREW (ZINC PLATED)

McGEE BEAM CLIP INSTALLATION PROCEDURE: SET BEAM CLIP WITH SET SCREW ON TOP OF BEAM FLANGE AND CLAMPING SURFACE UNDER DECK RIB. PUSH CLIP AGAINST DECK AND BEAM FLANGE WITH SET SCREW AS FAR ONTO BEAM FLANGE AS POSSIBLE. WHILE KEEPING BEAM CLIP VERTICAL, TURN SET SCREW TO SNUG TIGHT WITHOUT BURROWING INTO STEEL BEAM FLANGE. THEN PROCEED TO TURN SET SCREW 3/4 TURN (270°). TIGHTEN LOCK NUT MAKING SURE THAT BEAM CLIP REMAINS IN POSITION.



FINISH END OF PANELS

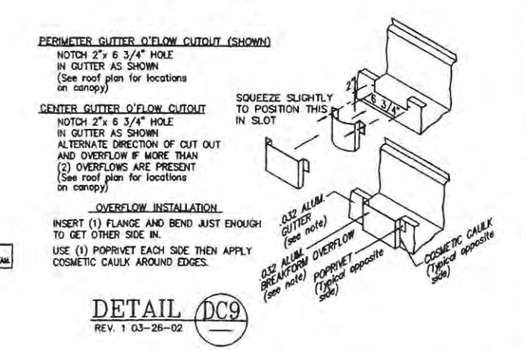
DETAIL CP3
REV. 6 3-12-03



Step 1 Attach a support bracket on each side of the column to support the out rib of deck. Keep bracket at least 12" away from column to allow room to seal around column. (Typ. all columns)

Step 2 Use #12x1 Tek w/ Neoprene Washers to attach to deck

DETAIL DSA1
REV.4 08-20-03



DETAIL DC9
REV. 1 03-26-02

CHRIS HOPE / PROFESSIONAL ENGINEER
2617 ROLLING HILLS DRIVE/MONROE, NC 28110
(704) 882-1500

McGEE CORPORATION
12701 East Independence Blvd. P.O. Box 1375
Matthews, NC 28106-1375
Phone: (704) 882-1500
Wattx: (800) 526-5589

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PR. JOB NO.	FINAL JOB NO. 53309	DRAWING NO. P053309B
FOUR STAR/EXXON 725 BOTETOURT RD FINCASTLE, VA 24090 (BOTETOURT)		
SCALE: NTS DATE: 11/20/15	IN ACCORDANCE WITH REV. LETTER: ___	DRAWN BY: DWG CHK'D BY:
METAL CANOPY ADDITION		
MISC. DETAILS		SHEET NO. 3 OF 3

COMMONWEALTH OF VIRGINIA
CHRISTOPHER LLOYD HOPE
Lic. No. 015005
PROFESSIONAL ENGINEER
12-3-15

CAD FILE NO./PLOT SCALE
1/8=1'-0
53309

BOTETOURT
COUNTY OF VIRGINIA

BACKGROUND REPORT

Planning Commission - Public Hearing
March 2016

Prepared by the Department of Planning & Zoning

PROJECT SUMMARY

Teen Murti, LLC, dba Quickette requests a Special Exception Permit with possible conditions, in the Business (B-2) Use District on a 0.72-acre parcel to expand an existing fuel center to include a larger fuel canopy and additional gasoline pumps at the current convenience store.

PLANNING COMMISSION ACTION

The Planning Commission must make a recommendation to the Board of Supervisors as to the approval, approval with conditions, or denial of this request. The Planning Commission may also table this request for more information.

APPLICATION INFORMATION

Applicant:	Teen Murti, LLC
Request:	SEP for a Convenience Store
Tax Map Number:	60-115
Magisterial District:	Fincastle
Report Prepared By:	D. Pearson
PC Meeting:	March 7, 2016
BOS Meeting:	March 22, 2016

LEGAL ADVERTISEMENT

Fincastle Magisterial District: Teen Murti LLC, dba Quickette, requests a Special Exception Permit with possible conditions, in the Business (B-2) Use District on a 0.72-acre parcel to expand an existing fuel center to include a larger fuel canopy and additional gasoline pumps at the current convenience store, located at 725 Botetourt Road (U.S. Route 220 southbound), Fincastle, approximately 0.3 miles north of the intersection of Botetourt Road and North Roanoke Street (Route T1204), identified on the Real Property Identification Maps of Botetourt County as Section 60, Parcel 115.

STAFF COMMENTS

Convenience stores are permissible by Special Exception Permit (SEP) only in the B-2 Business Zoning District. The existing convenience store is considered a legal nonconforming use because there is no SEP for a convenience store on this site. Section 25-563 – Nonconforming Uses, (a) does not allow for the expansion of a nonconforming use.

EXISTING CONDITIONS & BACKGROUND

Teen Murti, LLC purchased the property on October 1, 2014. They currently operate a convenience store located upon the subject property known as Quickette. The existing convenience store contains an existing fuel canopy with three (3) gasoline pumps.

PROPOSED DEVELOPMENT

The applicant is proposing the addition of a new fuel canopy with two (2) additional gasoline pumps. The addition would be located on the store side and abutting the existing canopy. The proposed fuel canopy and gasoline pumps are shown on the site plan included with the SEP application. The proposed location would meet all building setbacks from property lines and would maintain compliance with parking and drive aisle width standards.

ZONING

Convenience stores are permissible by Special Exception Permit (SEP) only in the B-2 Business Zoning District.

Convenience stores are defined as follows:

> *Convenience Stores. Any retail establishment offering for sale a relatively limited section of prepackaged food products, household items, and other related goods, including fuel sales, characterized by a rapid turnover of customers and high-traffic generation.*

Parking requirements for a convenience store are 1 space per 200 square feet of gross floor area, plus additional spaces as required for other uses such as gasoline pumps. The minimum aisle space for ninety-degree parking is twenty-four (24) feet in width.

If approved, a site plan demonstrating compliance with zoning standards and building permits will be required, including a lighting plan per Section 25-503.

ADJACENT AND SURROUNDING USES

	Zoning	***Land Use***
North	Business (B-2)	Business
East	Agricultural (A-1)	Agricultural / Residential
West	Agricultural (A-1)	Agricultural / Residential
South	Business (B-2)	Vacant

UTILITIES

The existing facility is currently serviced by water and sewer from the Town of Fincastle. The proposal does not include any changes to existing utilities serving the facility.

2010 COMPREHENSIVE PLAN

The 2010 Comprehensive Plan identifies future land uses in this area as *Commercial*.

This category designates areas where commercial developments have occurred and where future commercial developments are encouraged. Public water and sewer is generally available or planned for these areas.

TRAFFIC

2014 VDOT traffic data indicates there is an Annual Average Daily Traffic (AADT) of **8,800** vehicles per day on U.S. 220 between Main Street (S.R. 630) in Fincastle and Timber Ridge (S.R. 635). The additional fuel dispensers will better accommodate a larger number of customers at any given time, which should leave the entrance and exit drives less obstructed with waiting vehicles. Overall traffic is not expected to increase.

VDOT COMMENTS

Not Applicable.

FIRE AND RESCUE

Emergency fire and rescue services are provided by responders located in Fincastle, approximately 0.75 miles from the proposed location.

SCHOOLS

Not Applicable.

PUBLIC COMMENT

Staff has been contacted by the Town of Fincastle, which has concerns regarding the canopy lighting and overall appearance of the canopy improvements. Additional comments may be forthcoming and may be presented at the public hearing.

CONDITIONS

If approved, the Planning Commission may recommend conditions upon said approval, such as, but not limited to:

1. The number of fuel dispensers shall be limited to five (5),
2. Both the proposed and existing canopies must be finished with a similar, continuous material to give the appearance of one canopy,
3. The fascia of the canopies shall be constructed with a rigid, non-backlight material,
4. The columns supporting both the proposed and existing canopies must be painted to match in color,
5. New Lighting proposed on the canopies shall be flush mounted into the canopy.

DRAFT MOTION

Approval:

I move that the special exception permit for a **Convenience Store for Teen Murti, LLC** be forwarded to the Board of Supervisors with a recommendation of (approval or approval with the following conditions)

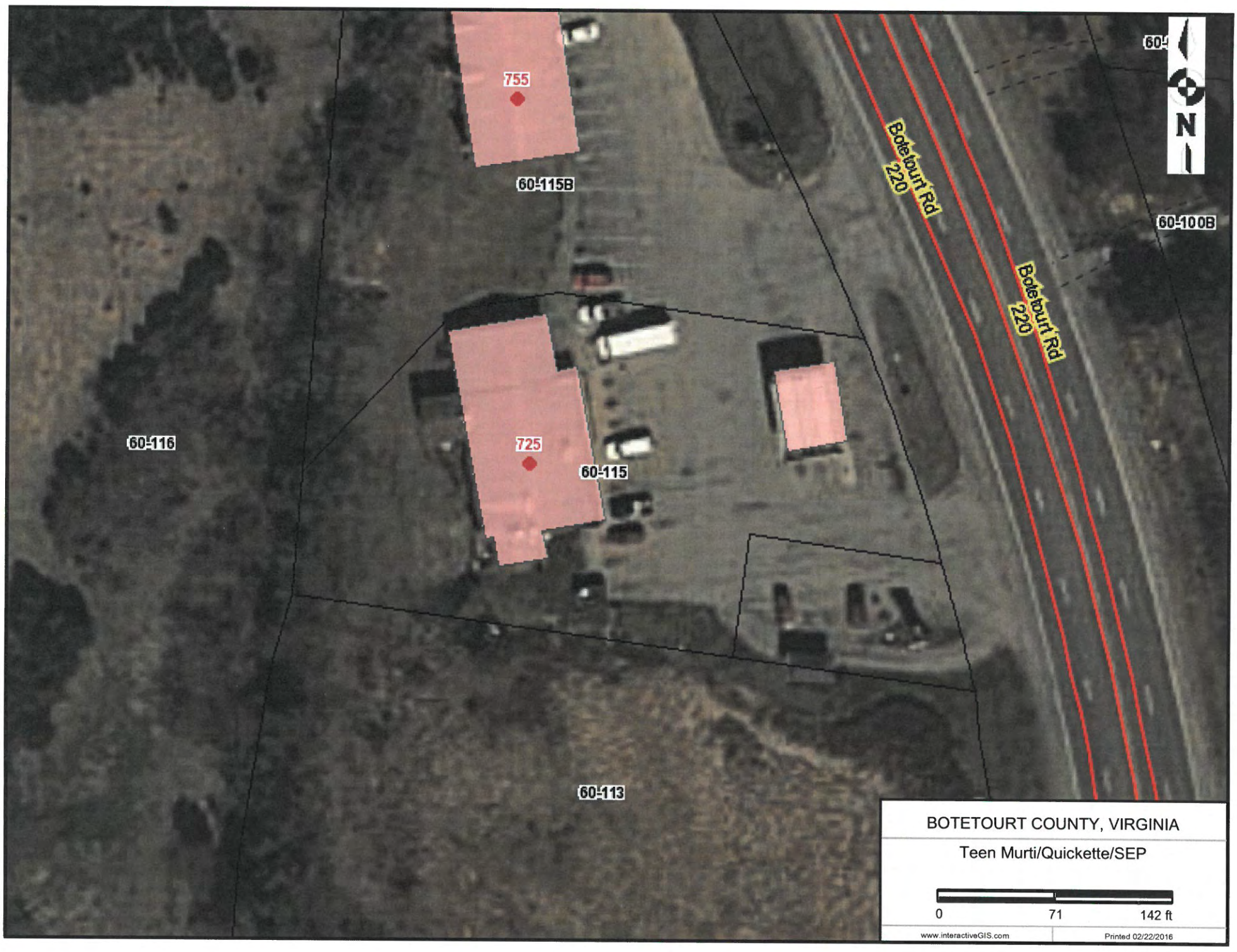
1.
2.

And on the basis that the applicant has satisfactorily demonstrated that the proposed use will have little to no adverse effects upon the community or other properties in the vicinity of the proposed use or structures according to the Zoning Ordinance Section 25-583 and that the proposal would serve the public necessity, convenience, general welfare and is good zoning practice.

Denial:

I move that the special exception permit for a **Convenience Store for Teen Murti, LLC** be forwarded to the Board of Supervisors with a recommendation of denial. Based upon Zoning Ordinance Section 25-583 the following items have not been satisfied:

1.
2. (list findings/reasons for denial)


755
60-115B
725
60-115
60-116
60-113
Botetourt Rd
220
Botetourt Rd
220
60-100B
N
BOTETOURT COUNTY, VIRGINIA
Teen Murti/Quickette/SEP
0
71
142 ft
www.interactiveGIS.com
Printed 02/22/2016

Mr. Gary Larrowe, County Administrator
Mrs. Nicole Pendleton, Planning Manager/Zoning Administrator
Botetourt County Board of Supervisors
1 West Main Street, Suite 200
Fincastle, Virginia 24090

March 14, 2016

Re: Teen Murti. LLC SEP Request for Gasoline Canopy Expansion
Quickette 725 Botetourt, Fincastle, VA 24090

Dear Mr. Larrowe, Mrs. Pendleton, and members of the Board of Supervisors:

On behalf of the Town of Fincastle, thank you for the opportunity to provide input on this land use matter, which is of great importance to the Town, due to its proximity to our historic district. The proposed Special Exception Permit request is a complex one, with several issues that merit consideration.

Over the last several years, members of Town Council, our Planning Commission, Historic Fincastle, Inc. and several other committees have worked diligently to create a vision for Fincastle, one of the oldest towns in the Commonwealth. With its historic structures, role in the famed Lewis and Clark expeditions, and pastoral setting, Fincastle remains historically significant and relevant.

To this end, in 2011 the Town Council adopted the Enhancement Corridor Overlay District, aimed at protecting the Route 220 corridor in Town, with hopes for it to serve as a model for development in the County around Fincastle. The objective of the corridor is:

"... to protect and enhance the Town of Fincastle's attractiveness; protect the Town's scenic, historic, architectural and cultural resources; support and stimulate development which is appropriate and complimentary to the numerous properties of historic, architectural and cultural significance throughout the Town; protect and enhance the architectural and scenic character of significant access routes to the Town's historic downtown; promote orderly and attractive development along these significant access routes; and ensure that development within this district is compatible with these resources through architectural control of development. The standards contained within this Section shall guide the consideration and approval of water and sewer services outside of the corporate limits of the Town of Fincastle."

Additionally, the 2011 Fincastle Comprehensive Plan sets clear goals and objectives aimed at working with the County to shape development in proximity to the Town. The 2011 Plan states that:

"the Town should work with Botetourt County to develop a carefully thought-out plan for development at the edge of the Town Limits, that takes into account factors such as infrastructure capabilities, circulation patterns (both vehicular and pedestrian), residential and commercial densities, environmental factors and

land carrying capacities, County facility needs and/or expansion possibilities, public and commercial needs, and other possible development scenarios."

Our Town Manager, David Tickner, recently attended the Planning Commission meeting on this item. He noted that the applicant has changed some of the information in his proposal, and now states that the façade of the canopy is proposed to be backlit, and that certain other lighting features may be added.

We would ask that the Board review this special exception permit carefully, with consideration to the following matters which are of great importance to the Town:

- Does the proposed canopy have a complimentary appearance in the gateway to the Fincastle Historic District? Is the proposed canopy compatible with the goals of the Town? Several features of the canopy appear to be incompatible, including:

    1. The applicant has indicated that he would like the façade (side) of the canopy to be lighted. This sort of lighting appears to be more appropriate for Exit 150, with its heavy traffic and commercial feel, than for a small historic community, with minimal light pollution. We would propose that the applicant utilize logo-only lighting for the canopy, as he has done at his other gasoline station, the BP Happy Food Mart, just to the south of town.
    2. The degree and intensity of the lighting shining down from the canopy to the pumps seems to be in conflict with the area and the surrounding residences.

- The applicant has indicated that he would be willing to "turn down" both façade and under canopy lighting for the gasoline canopy after hours; however, we are concerned about the reality of enforcing these sorts of proffers, once the Special Exception Permit has been granted.

The Town is not averse to improvements on this property; however, we do not feel that the applicant has provided enough information to determine if this use will be compatible with the goals of the Town's Enhancement Corridor District and Comprehensive Plan, as outlined above.

Thank you again for your time and consideration. If you have any questions, or if we can be of service to you, please don't hesitate to call.

Sincerely,

David Tickner, AICP
Fincastle Town Manager

Mary Bess Smith JB
Mary Bess Smith
Mayor

Cc: Fincastle Planning Commission
Fincastle Town Council
O.C.