

**AGENDA**  
**BOTETOURT COUNTY BOARD OF SUPERVISORS**  
**TUESDAY, SEPTEMBER 24, 2019**  
**GREENFIELD EDUCATION AND TRAINING CENTER - ROOM 212**  
**DALEVILLE, VIRGINIA 24083**  
**BEGINNING AT 12:30 P. M. (Closed Session)**  
**2:00 P. M. (Public Session)**

**12:30 P. M.** Call to Order.

1. Closed Session pursuant to the Code of Virginia, 1950, as amended, as follows:

- Section 2.2-3711.A. 3, Acquisition or disposition of real property for economic development purposes where discussion in open session would adversely affect the County's bargaining position or negotiating strategy namely concerning the Amsterdam (Greenfield) and Blue Ridge (EastPark and Jack Smith Park) Districts.
- Section 2.2-3711.A. 5, Discussion on prospective businesses or industries or the expansion of existing businesses or industries where no previous announcement has been made of their interest in locating or expanding facilities in the community namely concerning the Amsterdam (Greenfield) District.
- Section 2.2-3711.A. 8, Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring legal advice regarding economic development incentives for a facility located in the Amsterdam (Greenfield) District.

**2:00 P. M.** Call the meeting back to order and adopt the post-closed session resolution by roll-call vote.

Pledge of allegiance and moment of silence.

Recognitions:

- Introduction of new employees. (Zerrilla/Tincher)
- Recognition of employee certification. (Ferguson)

Public comment period.

Consent Agenda:

2. Approval of minutes of the regular meeting held on August 27, 2019.
  3. Approval of minutes of the continued meeting held on September 12, 2019.
  4. Adoption of the Roanoke Valley-Alleghany Regional Hazard Mitigation Plan. (Ferguson)
  5. Approval of proclamation declaring the week of October 6 – 12 as Fire Prevention Week. (Ferguson)
  6. Approval of proclamation declaring the week of October 20 - 26 as Red Ribbon Week.
  7. Approval of the Sestercentennial anniversary proclamation. (Sexton)
  8. Approval of acceptance of a \$50,000 Community Foundation matching grant to be used for Wayfinding purposes. (Larowe)
  9. Appropriation for engineering work for the Murray Drive road improvement project. (Sexton)
10. Approval of Transfers and Additional Appropriations. (Zerrilla)
  11. Approval of Accounts Payable and ratification of the Short Accounts Payable List. (Zerrilla)
  12. Request for transfer and appropriation of School funds. (Zerrilla/Chen)

- 2:20 P. M.** 13. Public hearing on the establishment of a deadline for receipt of applications to, and disposition by, the Board of Equalization. (Sexton)
14. Authorization to request extension for completion of the assessment and setting of the Board of Equalization's compensation. (Sexton)
- 2:30 P. M.** 15. Highway Department's monthly update. (Varney)
- 3:15 P. M.** 16. Public hearing on a proposed amendment to Chapter 2. Administration of the Botetourt County Code regarding authority to consider citizen petitions for creation of Community Development Authorities. (Lockaby/McFadyen)
17. Request for advertisement of a public hearing on amendments to Chapter 25. Zoning to allow "hotel" as a Special Exception use in the RAM use district. (Pendleton)
18. Consideration of approval of Class 2 trash collection franchise agreements. (Moorman)
19. Consideration of a facility usage policy for the Botetourt County Administration Center. (Moorman)
20. Other Items:
- Committee reports.
    - Update on the Colonial Elementary School project. (Whitten)

Appointments:

21. The terms of Lyn Hayth and John Griffin on the Economic Development Authority expire on November 1, 2019. These are four year terms.

There is a vacancy in the alternate position on the Community Policy Management Team from the County Schools. This term will expire on September 1, 2020.

- 6:00 P. M.** Public hearings:
22. Amsterdam District: Jeremiah Douglas & Kelly Barker request a Special Exception Permit for a Campground, with possible conditions, for two primitive campground sites in both the Agricultural (A-1) and Forest Conservation (FC) Use Districts in accordance with Section 25-73(7). Uses permissible by special exception and Section 25-93(3). Uses permissible by special exception of the Botetourt County Code on an 18.31-acre parcel located at 937 Little Catawba Creek Road (State Route 600), Troutville, and is identified on the Real Property Identification Maps of Botetourt County as Section 85, Parcel 54. (Pearson)

The Planning Commission recommended denial of this request.

23. Blue Ridge District: Kathy R. Yeatts, c/o Kathy Dillon (Walter Hinkley, contractual purchaser), requests to rezone from the Agricultural (A-1) and Business (B-2) Use Districts to the Business (B-3) Use District, with possible proffered conditions, in accordance with Section 25-262. Permitted uses of the Botetourt County Code for a towing service. The applicants also request a Special Exception Permit for Truck (heavy) and bus repair, with possible conditions, in accordance with Section 25-263. Uses permissible by special exception (6); and a Special Exception Permit, with possible conditions, to reduce the minimum district size to five (5) acres in accordance with Section 25-264. District requirements. This 5.0-acre parcel is located at 2517, 2525, and 2527 Webster Road (State Route 738), Roanoke, and is identified on the Real Property Identification Maps of Botetourt County as Section 109, Parcel 70. (Pearson)

The Planning Commission recommended conditional approval of this request.

24. Amsterdam Magisterial District: Pleasant Hill Baptist Church requests a Special Exception Permit, with possible conditions, for an Electronic Message Board/L.E.D. sign per Section 25-462(e)(3), Electronic Message Board/L.E.D. of the Botetourt County Code on a 4.44-acre lot in the Agriculture (A-1) Use District located at 4930 Country Club Road (State Route 665), Troutville, at the intersection of Haymakertown Road (State Route 666), and identified on the Real Property Identification Maps of Botetourt County as Section 71, Parcel 100. (Pendleton)

The Planning Commission recommended conditional approval of this request.