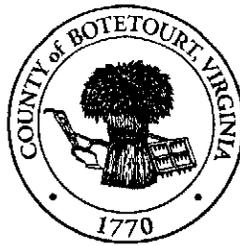


COUNTY OF BOTETOURT,  
MONTHLY REPORT FOOD



VIRGINIA  
AND BEVERAGE TAX

Report for the month

of \_\_\_\_\_, 20\_\_

ACCT #: \_\_\_\_\_  
PHONE #: \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

**TAX CALCULATION**

- |  |          |
|--|----------|
| 1. Gross receipts from sales   | \$ _____ |
| 2. Tax Due (4 percent of line 1)                                       | \$ _____ |
| 3. Discount (3 percent of line 2)<br>(If remittance is not delinquent) | \$ _____ |
| 4. Adjustment from previous month                                      | \$ _____ |
| 5. Net Meals Tax Due   | \$ _____ |
| 6. Penalty for late filing<br>(10 percent of line 5 first 30 days)     | \$ _____ |
| 7. Additional penalty<br>(For over 30 days delinquency)                | \$ _____ |
| 8. <b>Total Due</b>  | \$ _____ |

Date \_\_\_\_\_ Signed \_\_\_\_\_

Make a copy of this form for your files and return the original with payment to:

**OFFICE OF THE COMMISSIONER OF REVENUE  
P.O. BOX 128  
FINCASTLE, VA 24090**

Make checks payable to **Botetourt County**  
Report Due on or before the 20<sup>th</sup> day of the following calendar month.  
For information or questions please call (540) 473-8270.